



SOUTHERN UNIVERSITY SYSTEM BOARD OF SUPERVISORS

MEETINGS

9 a.m.

Friday, July 29, 2016

2ND FLOOR, J.S. CLARK ADMINISTRATION BUILDING
SOUTHERN UNIVERSITY AND A&M COLLEGE
BATON ROUGE, LOUISIANA 70813

Academic Affairs
Committee

ACADEMIC AFFAIRS COMMITTEE

Friday, July 29, 2016

9:00 A.M.

Southern University Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
4. Adoption of the Agenda
5. Public Comments
6. Action Items
 - A. Approval of Early Law School Admission Program (3+3) Between the Southern University Law Center and the Nelson Mandela College of Government and Social Sciences, SULC
 - B. Request Approval of Reorganization, SULC
 - C. Approval of Promotion Recommendations for Professors Ruby Andrews, Shenequa Grey, Nadia Nedzel, and Gail Stephenson, SULC
 - D. Approval of Undergraduate Minor in Supply Chain Management/ERP for Non-Business Majors, College of Business, SUBR
 - E. Approval of Proposal for Graduate Certificate Program in Supply Chain Management College of Business, SUBR
 - F. Approval of New Courses in NROTC for 3 credit hours, "Fundamentals of Maneuver Warfare," NAVS-410, SUBR
7. Other Business
8. Adjournment

MEMBERS

Mrs. Ann Smith, Chair, Dr. Curman L. Gaines, Vice Chair,
Atty. Tony Clayton, Rev. Joe R. Gant, Mr. Mike A. Small, Dr. Rani Whitfield
Dr. Leon R. Tarver II – Ex-Officio



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

June 30, 2016

Dr. Ray Belton
President and Chancellor
Southern University System and Baton Rouge Campus
J. S. Clark Administration Building 4th Floor
Baton Rouge, Louisiana 70813

Re: Early Law School Admission Program (3+3) between the Southern University Law Center and the Nelson Mandela College of Government and Social Sciences

Dear Dr. Belton:

The Law Center has worked diligently over the last two years to increase the interest of students at the Southern University Baton Rouge Campus to pursue legal education opportunities at the Law Center. Professor Michael Garrard has worked tirelessly with Dr. Albert Samuels, Dr. Diola Bagayoka, Mrs. Dedra James and other SUBR faculty in the aforementioned effort.

As a result of these efforts, the Pre-Law Society at SUBR has been reinvigorated and the number of SUBR seeking admission into the Law Center has increased substantially. During this most recent admissions cycle SUBR has now become the number two feeder school for admissions into the Law Center.

Seizing on these efforts, the Law Center and the newly formed Nelson Mandela College of Government and Social Sciences endeavor to create a new Early Law School Admissions Program (3+3 program). The details of the program are outlined in an attachment to this letter. I respectfully request that you endorse the program and that you present it to the Board of Supervisors for their approval at the July 15, 2016 Board meeting.

If you have any questions, please feel free to contact me.

Sincerely,

John K. Pierre
Chancellor

3+3 Law Program

Overview

Southern University-Baton Rouge in conjunction with the Southern University Law Center (SULC) have implemented an Early Law School Admission Program (also referred to as the "3 + 3 Program") to admit exceptional students into legal studies from the Baton Rouge campus prior to the completion of their undergraduate degrees. The program is currently coordinated in the Nelson Mandela College of Government and Social Sciences and the Southern University Law Center.

The 3+3 program is a highly selective program, open currently to top SU Political Science undergraduates interested in attending Southern University Law Center (SULC).

*Admitted students **can potentially** complete their undergraduate and law school studies in a total of six years instead of the usual seven, allowing students to save a year in tuition fees.*

How Does It Work?

- Political science students may declare their interest in the 3 + 3 Program at any point from their initial admission to the university as first-time freshmen up until the end of their freshman academic year.
- Political science students apply for law school as juniors, and if accepted, enroll in SULC the following year.
- The program augments the traditional route from undergrad to law school by requiring 3 + 3 students to successfully complete the required political science courses by the end of the junior year. Students who choose this option will pursue a 3 + 3 course sequence specifically designed to achieve this goal.

*Courses **successfully completed** in the first year of law school will substitute for 30 hours of general education and elective requirements that are required of traditional political science majors.*

- Admission into the 3 + 3 Program is not a guarantee of admission to SULC. Program enrollees will be required to meet the Law Center's admission requirements for early admission students.
- Students retain the option to switch to a traditional political science curriculum. Additionally, 3 + 3 students who are denied admission to SULC will revert to a traditional curriculum path in order to graduate.
- After successful completion of the first year of law school, students will earn their Bachelor's degree and after year three, their law degree.

Who is Eligible?

- The program is open to political science undergraduate students who can complete the undergraduate requirements of the 3 + 3 Program by the end of their junior year.
- Applicants must submit an undergraduate transcript (with grades through fall of the junior year) with a cumulative grade point average that ranks at the 75th percentile or higher of the previous incoming class at SULC.
- An applicant should not expect to be accepted for admission by the SULC pursuant to the 3 + 3 program unless the applicant maintains a GPA at or above this 75th percentile through the completion of the junior year of undergraduate studies. An applicant should not expect to be accepted for admission by the SULC pursuant to the 3 + 3 program unless the applicant has an LSAT score which is at or above the 75th percentile of the previous incoming class at the SULC.



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(225) 771-2552

FAX (225) 771-2474

June 30, 2016

Dr. Ray Belton
President-Chancellor
Southern University and A & M College System
J. S. Clark Administration Building
4th Floor
Baton Rouge, Louisiana 70813

Re: Reorganization Plan to Capture Cost Savings

Dear Dr. Belton:

I write to request the approval of a reorganization plan and corresponding salary adjustments for Law Center administrators who will be assuming additional duties and responsibilities under the plan. I believe that this new organizational structure will greatly improve and enhance the efficiency of our overall operations.

The Plan

The Law Center's Office of Academic Affairs and the Office of Student Affairs will now come under the Office of Academic and Student Affairs. The new combined office will be headed by the Vice Chancellor of Academic and Student Affairs.

The position of Vice Chancellor of Institutional Accountability and Evening Division will be revised to include the following expanded duties:

- a) SACSCOC Liaison;
- b) Institutional Effectiveness and Institutional Research Coordinator; and
- c) Director of Faculty Development.

We will also be adding a new position in the Law Center to deal with new ABA standards related to experiential learning requirements. These requirements go beyond the traditional clinical experiences currently being offered through the Law Center's various legal clinics. My proposal would shift duties related to these new experiential learning opportunities/externships to a Director of Experiential Learning and Pro Bono Activities.

The shift from three vice chancellors to two seems to be an appropriate reorganization strategy in light of the fact that Vice Chancellor Russell Jones decided to step down as the Vice Chancellor of Academic Affairs and will assume a full teaching load in the fall.

Recommendations

I recommend that Vice Chancellor Roederick White assume the duties of Vice Chancellor of Academic and Student Affairs at a salary of \$153,000, an \$8,800 salary adjustment from his current salary of \$144,200 as the Vice Chancellor of Student Affairs.

I am also recommending that Interim Vice Chancellor Alfreda Diamond be appointed as the Vice Chancellor of Institutional Accountability and Accreditation at a salary of \$153,000, an \$8,800 salary adjustment from her current salary of \$144,200 as Interim Vice Chancellor of Institutional Accountability.

Position descriptions for above referenced positions are attached to this letter.

With respect to the experiential learning discussion, I recommend that Professor Donald North, who previously spent nearly fourteen years as the Director of the Law Center's Clinical Education Department before deciding in 2013 to assume a full teaching load as a tenured faculty member and serve as the pro bono activities director for the last two years., be appointed as the Director of Experiential Learning and Pro Bono Activities. There will be no salary adjustment associated with this change.

I respectfully request that searches be waived with respect to the aforementioned positions. The changes that I am proposing, along with the salary adjustments will improve and enhance organizational efficiency.

Also note that most of the cost of the salary adjustments will be funded by cost savings associated with a reduction derived as a result of Vice Chancellor Russell Jones leaving his administrative role and returning to the faculty. The amounts listed above total \$17,200. This amount is offset by a reduction of \$24,200 realized by Russell Jones's salary adjustment, with a net savings of \$7,000.

The savings would offset a projected decline in Law Center revenue for the 2016-2017 fiscal year. The decline will be significant. The Law Center has experienced declines in state funding over the past several years. In addition to the state funding reductions, the Law Center has seen its student enrollment decline over the last three years due to a national decline in enrollment affecting law schools throughout the United States. The national decline will continue into the foreseeable future.


In an effort to offset the aforementioned declines and to capture cost savings, I am proposing a tenured faculty retirement incentive plan. The plan is attached to this letter.


The plan will be offered from July 18, 2016 through August 15, 2016. The plan complies with the Board of Supervisors policy for Tenured Faculty Retirement Incentive Plans. The plan contains the same language as the Law Center Tenured Faculty Retirement Plan approved by the Board in 2015. The plan is limited to three participants on a first come, first-served basis. The net savings

from the plan approved by the Board in 2015 was \$494,856 for the 2015-2016 fiscal year. The projected net savings from the current proposed plan could be \$258,200, if three tenured faculty members participate in the plan.

I request your favorable endorsements of the proposed reorganization and faculty retirement plans and that you forward this proposal to the Board of Supervisors for due consideration at its July 15, 2016, meeting. Based on the possibility that there might be mid-year cuts due to state budget instability, I respectfully request approval.

Sincerely,


John K. Pierre
Chancellor and Professor of Law
SULC

Approved: 
Dr. Ray Belton
President
SUS

SOUTHERN UNIVERSITY LAW CENTER
TENURED FACULTY
RETIREMENT INCENTIVE PLAN

06/29/2016

The Southern University Law Center (SULC) will offer a retirement incentive plan in accordance with the Southern University and A&M College Board of Supervisors' (Board) Policy for Tenured Faculty Regular Retirement Incentive Plans. The eligibility criteria for the retirement incentive plan (Plan) will be based on the Board's policy and the following guidelines specific to SULC. The Plan will be offered from August 1, 2016 through August 15, 2016 with a retirement/resignation date of August 31, 2016.

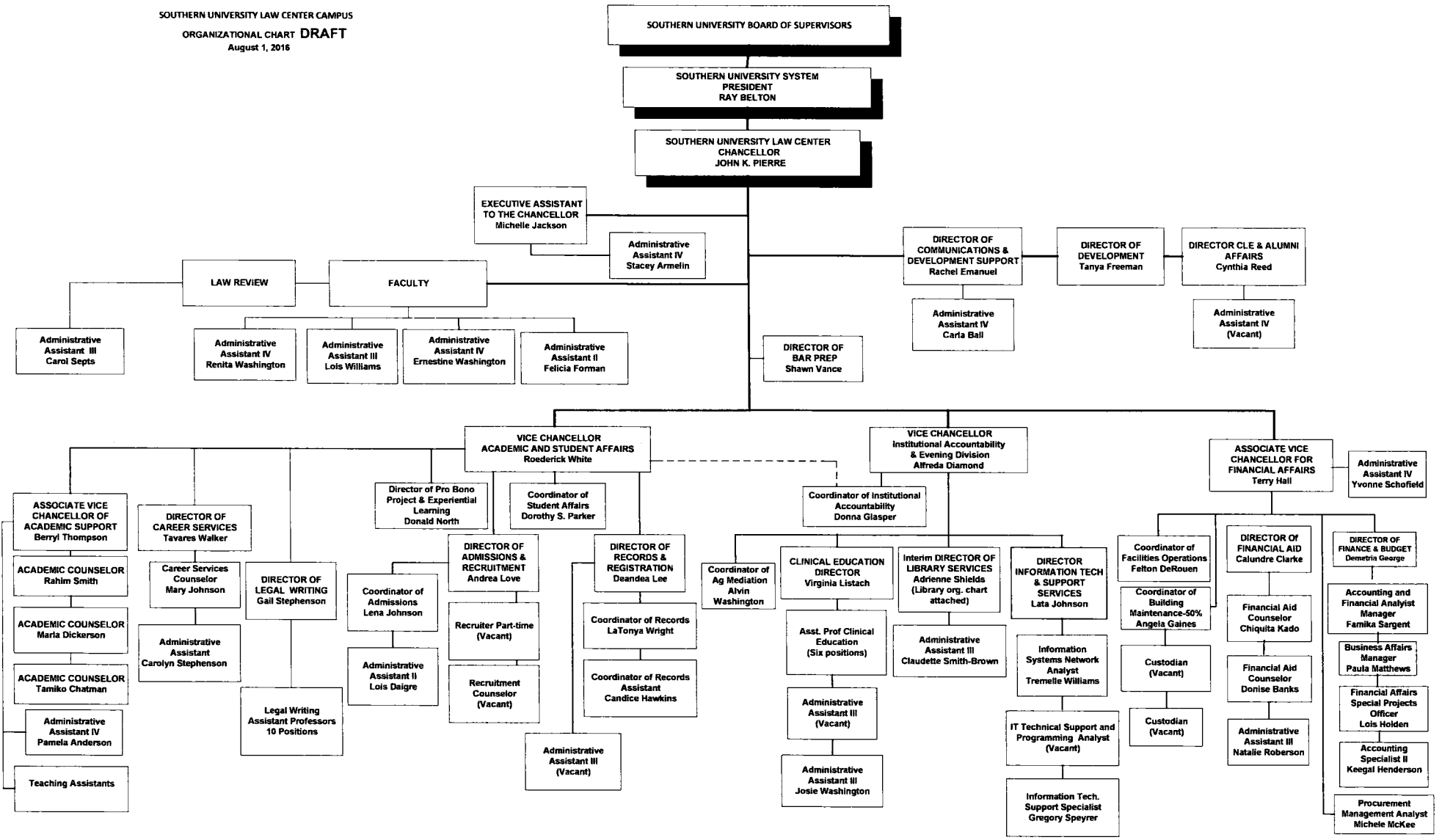
Retirement Incentive Plan

1. SULC Tenured Faculty employees (Faculty Member) who are current and fulltime are eligible to participate in the retirement Plan.
2. Any and all employees with the administrative title of Chancellor, Vice Chancellor or Associate Vice Chancellor shall not be eligible to participate in the plan.
3. If during the period the Plan is offered, an administrative employee becomes eligible to participate in the Plan as a result of a change in title and or position, that employee will be deemed ineligible to participate in the Plan.
4. Faculty Members must be eligible for regular retirement under the Louisiana State Employees Retirement System (LASERS), Teachers Retirement System of Louisiana (TRSL), or the Optional Retirement Plan (ORP) and should meet all plan eligibility requirements as of the application date.
5. To participate in the retirement Plan, a Faculty Member shall not have applied for retirement or received notice of termination prior to application. This exclusion shall not include those who are still working, but are officially retired under the Deferred Retirement Option Plan (DROP).
6. The retirement incentive plan offer is One Hundred (100%) percent of Faculty Member's base salary for fiscal year 2015-2016. The retirement incentive will be paid over a three (3) year period, in installment payments equal to Thirty Three and One Third percent (33.33%) of the Faculty Member's base salary, in each year of the three year period. The retirement incentive payments will begin after separation from the Law Center.
7. All retirement incentive payments are subject to all applicable federal and state taxes and regulations.
8. The position vacated by the Faculty Member who resigns through participation in the retirement Plan will not be filled prior to the Fall Semester of 2019 unless said position is deemed critical to the effective and efficient operation of the unit. This provision will ensure costs savings through the 2018-2019 budget year.

SOUTHERN UNIVERSITY LAW CENTER
TENURED FACULTY
RETIREMENT INCENTIVE PLAN

06/29/2016

9. This plan cannot be applied to any portion of a Faculty Member's salary that is paid from any grant(s) and/or contract(s).
10. The Plan will be limited to three (3) participants. Participation in the Plan will be on a first come, first served basis. If all applications are received at the same time, the lottery method will be employed.
11. A Faculty member who wishes to participate in the plan must complete a Retirement Incentive Plan Application form along with the regular retirement system documents and submit them to the System Vice President of Human Resources (HR), and simultaneously, a copy of the Retirement Incentive Plan Application form to the Chancellor of the Law Center, no later than the close of business on August 15, 2016.
12. All application documents for the Plan herein described shall be submitted in writing to the System Vice President of Human Resources, and simultaneously, a copy of the application to the Chancellor of the Law Center, via electronic mail, facsimile, or hand delivery. Applications submitted via U.S. Postal Service or an overnight delivery/mail service should be evidenced by a returned receipt signed by an employee in the HR Dept., and will be considered received on the date they are received by the HR Dept. All submissions made by electronic mail etc. must be followed by delivery of the original documents within 48 hours of the electronic submissions. The faculty member must obtain proof of delivery signed by an employee in the HR Dept.
13. Upon notification of approval, the Faculty Member must submit a letter of resignation as required in the application. The Plan is not applicable to resignations not accompanied by retirements.
14. Upon notification of approval of acceptance to participate in the Plan, the Faculty Member will have a Grace Period of seven (7) calendar days to revoke their election to participate in the Plan. A Faculty Member's revocation of election to participate in the Plan must be in writing and must be received by the System Vice President of Human Resources before the expiration of the grace period. Simultaneously, a copy of the Faculty Member's revocation of election to participate in the Plan must be received by the Chancellor of the Law Center. A Faculty Member, who submits the required documents and has been approved to participate in the Plan and then revokes their election to participate in the Plan, may not again elect to participate.
15. Any Faculty Member who participates in this plan cannot be rehired by the University as a full-time employee for a period of two (2) years.



JOB CLASS 3	5	1	1	6
JOB CODE	M			
CAL ID	U			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER	3	M	9	9	3	5
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CAMPUS: SUS _____ SUBR _____ SULAC X SUAREC _____ SUNO _____ SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH 12 _____ (Specify)

X Academic _____ Non-Academic X Civil Service
 _____ Temporary _____ Part-time (_____ % of Full Time) _____ Restricted
 _____ Tenured _____ Undergraduate Student _____ Job Appointment
 _____ Tenured Track _____ Graduate Assistant _____ Probationary
 _____ Other (Specify) _____ Retiree Return To Work _____ Permanent Status X

Previous Employee N/A Reason Left _____ Salary Adjustment _____
 Date Left N/A Salary Paid _____

Profile of Person Recommended

Length of Employment 08/01/2016 To 06/30/2017
 Effective Date 08/01/2016

Name Roederick White SS# XXX-XX-8362 Sex* M Race* B
 (Last 4 digits only)

Position Title: Vice Chancellor of Academic and Student Affairs Department: Law Center - Instructional

Check One X Existing Position *Visa Type (See Reverse Side):
 _____ New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 23 Southern University Experience 23
 Degree(s): Type/Discipline (BA-Education): Institution/Location (SU-Baton Rouge): Year:
J.D. Wayne State University, Detroit, MI 1992
Master Wayne State University, Detroit, MI 1987
BS Southern University, Baton Rouge, LA 1985

Current Employer Southern University Law Center

Personnel Action

Check One _____ New Appointment X Continuation _____ Sabbatical _____ Leave of Absence
 _____ Transfer _____ Replacement _____ Other (Specify) _____

Recommended Salary \$153,000 Salary Budgeted \$153,000

Source of Funds General Appropriation

Identify Budget: State Location 311001-31120-61002-36000
 Form Code: I Page 1 Item # 1

Change of: _____
 Position Vice Chancellor for Student Affairs From To Vice Chancellor of Academic and Student Affairs
 Status _____
 Salary Adjustment \$144,200 \$153,000

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
 *See Reverse Side

Source of Funds	Amount
311001-31120-61002-36000	144,200

Comments: (Use back of form)

*See Reverse Side Graduate School signature (if, applicable):
 Supervisor John K. Pierre 7-5-16 Date _____
 Dean/Unit Head Gary L. Hall 7-5-16 Date _____
 Vice Chancellor William Sellen Diana _____ Date _____
 Chancellor John K. Pierre 7-5-16 Date _____
 Director/Personnel John Percian 7/6/16 Date _____
 Vice President/Finance Brandon McO 7/6/16 Date _____
 Business Affairs/Comptroller _____
 President Ray L. Dutton 7-6-16 Date _____
 Chairman/S.U. Board of Supervisor _____ Date _____

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Salary Adjustment for V/C Roderick White, who will assume additional duties of Vice Chancellor of Academic and Student Affairs. Effective August 01, 2016.

EMPLOYEE REGULAR WORK SCHEDULE: Daily

EMPLOYEE DIRECT SUPERVISOR: John Pierre

NUMBER OF EMPLOYEES SUPERVISED, (if any) 100

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE

- United States Citizen/Certificate of Naturalization
- Resident Alien
- H-1 Visa (Distinguished Merit & Ability)
- J-1 Visa (Exchange Visitor Program)
- F-1 Visa (Student Emp. FT Student at S.U.)
- OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")

SOUTHERN UNIVERSITY LAW CENTER
ENCUMBERED / FUNDS AVAILABLE
CODE _____
DOC. I.D. # _____
US _____
DATE 7/5/16
RA _____
BY JMG/CM
J1 _____
F1 _____
F0 _____

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Campus Police with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

JOB CLASS 3	5	1	1	6
JOB CODE	M			
CAL ID	U			

SOUTHERN UNIVERSITY SYSTEM

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 _____ Other (Specify) _____ Retiree Return To Work _____ Permanent Status _____

Previous Employee N/A Reason Left Salary Adjustment
 Date Left N/A Salary Paid _____

Profile of Person Recommended

Length of Employment 08/01/2016 To 06/30/2017
 Effective Date 08/01/2016

Name Alfreda Sellers Diamond SS# xxx-xx-8662 Sex* F Race* B
 (Last 4 digits only)

Position Title: Vice Chancellor of Institutional Accountability and Evening Division Department: Law Center – Instructional

Check One x Existing Position *Visa Type (See Reverse Side):

_____ New Position Expiration Date: _____
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 33 Southern University Experience 26
 Degree(s): Type/Discipline (BA-Education): J.D. Institution/Location (SU-Baton Rouge): Louisiana State University School of Law Year: 1983
LL.M. Columbia School of Law

Current Employer Southern University Law Center

Personnel Action

Check One _____ New Appointment X Continuation _____ Sabbatical _____ Leave of Absence _____
 _____ Transfer _____ Replacement _____ Other (Specify) _____

Recommended Salary \$153,000 Salary Budgeted \$153,000

Source of Funds General Appropriation

Identify Budget: State Location 311001-31120-61002-36000
 Form Code: BOR10 Page 1 Item # 1

Change of: _____
 From Interim V.C. for Institutional Accountability To Vice Chancellor of Institutional Accountability and Evening Division
 Status _____
 Salary Adjustment \$144,200 \$153,000

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side
 Comments: (Use back of form)

Source of Funds	Amount
311001-31120-61002-36000	\$144,200

*See Reverse Side Graduate School signature (if, applicable):
 Supervisor John K. Pierce 7/5/16 Date 7-5-16
 Dean/Unit Head Gary R. Hall 7-5-16 Date 7-5-16
 Vice Chancellor John K. Pierce 7/5/16 Date 7-5-16
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 Director/Personnel Esther Bourciau 7/6/16 Date 7/7/16
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Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Salary Adjustment for V/C Alfreda Diamond, who will assume additional duties of Vice Chancellor of Institutional Accountability and Evening Division. Effective August 01, 2016.

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EMPLOYEE DIRECT SUPERVISOR: John Pierre

NUMBER OF EMPLOYEES SUPERVISED, (if any) 100

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Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE

United States Citizen/Certificate of Naturalization
Resident Alien
H-1 Visa (Distinguished Merit & Ability)
J-1 Visa (Exchange Visitor Program)
F-1 Visa (Student Emp. FT Student at S.U.)
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")

**SOUTHERN UNIVERSITY LAW CENTER
ENCUMBERED / FUNDS AVAILABLE**
CODE _____ EXPIRES _____
DOC. I.D. # _____
DATE: US _____ 7/5/16
RA _____
BY: HI _____ JMG/way
J1 _____
F1 _____
F0 _____

Do Not Write Below This Area
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PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

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- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
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- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)



SOUTHERN UNIVERSITY LAW CENTER

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OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

July 1, 2016

VIA HAND DELIVERY

Dr. Ray L. Belton
System President and Chancellor
Southern University and A&M College System
J.S. Clark Administration Building, 4th Floor
Baton Rouge, Louisiana 70813

Re: Promotion Recommendations for Professors Ruby Andrew; Shenequa Grey, Nadia Nedzel, and Gail Stephenson Without a Pay Adjustment

Dear Dr. Belton:

During a previous Board of Supervisors meeting, the Board voted to defer taking action on the request for promotion to full professor in the promotion applications of Associate Professors Shenequa Grey, Nadia Nedzel, and Gail Stephenson. I am requesting that their applications for promotion without a pay adjustment be considered at the July 15, 2016, Board of Supervisors meeting.

In addition to the three aforementioned faculty members, I ask that the Board of Supervisors favorably consider the application for promotion of Associate Professor Ruby Andrew. She seeks to be promoted to the rank of full professor. Professor Andrew has worked diligently as a faculty member at the Law Center and is deserving of a promotion. This request is also sought as a "promotion only" without a corresponding pay adjustment.

A copy of the professional profile of Professor Andrew is provided for your review. Your office has already received professional profiles for the above referenced faculty members who applied for promotion previously.

I therefore ask that you join me in recommending to the Board of Supervisors that Associate Professors Andrew, Grey, Nedzel, and Stephenson be promoted to the rank of Full Professor at the July 15, 2016, Board of Supervisors meeting. If you have any questions, please feel free to contact me.

Sincerely,

John K. Pierre

Chancellor & Vanue B. Lacour Endowed Professor of Law

APPROVED: _____

Dr. Ray L. Belton, President/Chancellor

INCORPORATED 1880 RELOCATED 1914
SOUTHERN
UNIVERSITY
And

MAY 05 2016

Agricultural & Mechanical College
May 3, 2016

UNIVERSITY COLLEGE
P.O. Box 9251
Baton Rouge, Louisiana 70813

Office: (225) 771-2394
Fax: (225) 771-2371

Dr. M. Christopher Brown II
Executive Vice President for Academic Affairs and Provost
J.S. Clark Administration Building, 3rd Floor
Southern University
Baton Rouge Campus

Dear Dr. Brown:

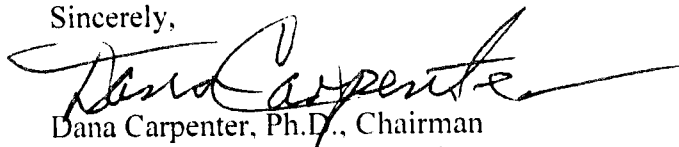
The University Curriculum Committee met on April 29, 2016 and reviewed the following curriculum documents:

1. Undergraduate Minor in Supply Chain Management/ERP for non-business majors, College of Business.
2. Proposal for Graduate Certificate Program in Supply Chain Management, College of Business.
3. Recommendation for a new courses in NROTC for 3 credit hours, "Fundamentals of Maneuver Warfare," NAVS-410.

After a thorough review of the information submitted and several presentations by the departmental chairs and a period of questions and answers, the University Curriculum Committee approved the documents for final approval by Academic Affairs. Also, the Curriculum Guides are enclosed under this cover. However, if further information is needed before approval is granted, please provide me notification of your request.

If approved, send a copy to the Registrar to be placed in the inventory, inform the departments of the action taken and copy notifications to me, Chairman of the University Curriculum Committee.

Sincerely,

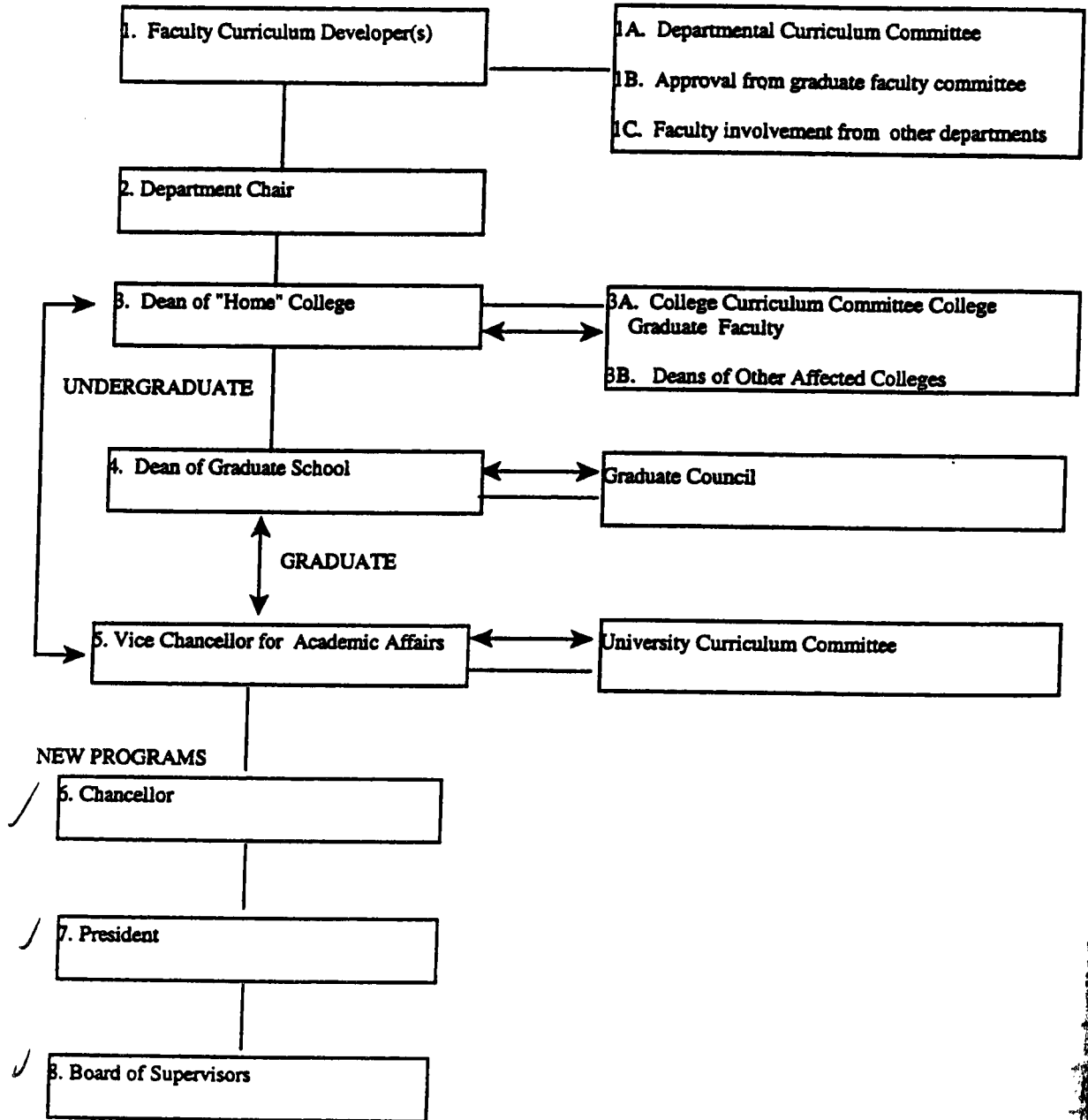


Dana Carpenter, Ph.D., Chairman
University Curriculum Committee
Southern University and A&M College
Phone # 225- 771-2394 or 2395
Fax # 225-771-2371

Figure 4.2.3-1

Southern University and A&M College
University Curriculum Committee
Flowchart

Item # 2



Approved by the Council Deans 11/99



MAY 05 2016

Office of the Dean
College of Business
P. O. Box 9723
Baton Rouge, Louisiana 70813

Voice: (225) 771-2763
FAX: (225) 771-5262
www.mba.subr.edu

April 12, 2016

Dana Carpenter, PhD
Chair
Curriculum Committee
Southern University and A&M College

RE: Undergraduate Minor in Supply Chain Management/ERP for Non-business Majors

Dear Dr. Carpenter,

In today's complex global business world, an organization's overall success boils down to the efficiency and effectiveness of its supply chain management. Effective supply chain management enhances productivity and performance with the strategic combination of people, systems and technology to successfully compete in the global marketplace. As the world becomes more interconnected, students must be prepared to do business with an international frame of reference. Thus, the College of Business has developed a Minor in Supply Chain Management/ERP that will start in fall 2016

This minor that consists of 18 credit hours is designed primarily for students enrolled in non-business majors, especially those in the College of Engineering and Computer Science and the College of Sciences and students of other colleges and schools who wish to augment their majors with further studies in supply chain and operations.

I, therefore, appreciate the approval of the University Curriculum Committee of the enclosed proposal for **Undergraduate Minor in Supply Chain Management/ERP for Non-business Majors**

Sincerely,

Donald R. Andrews, PhD
Professor and Dean

Department of Management and
Marketing
College of Business
P. O. Box 9723
Baton Rouge, Louisiana 70813



TO: Dr. Ashagre Yigletu
Chair, Curriculum and Assessment Committee
Associate Dean and MBA Director

FROM: Dr. Jose Noguera
Chair, Department of Management and Marketing

DATE: November 17, 2015

RE: **Proposal to establish an Undergraduate Minor in Supply Chain Management/ERP
for Non-Business Majors**

The department of Management and Marketing proposes, **an undergraduate Minor in Supply Chain Management/ERP, effective Spring semester, 2016**. The minor will be an 18-credit hour program designed to provide students with the knowledge and skills necessary to pursue successful careers in this rapidly growing field. The attached document provide the details of the proposal. We kindly request approval by the COB Curriculum Committee and the University Curriculum Committee.

Thank you very much.

Sincerely;

A handwritten signature in cursive script that reads 'Jose Noguera'.

Dr. Jose Noguera

**SOUTHERNUNIVERISTYUNIVERSITY
CURRICULUMCOMMITTEE**

RECOMMENDATION FOR A NEW MINOR

College/School: College of Business

Department: Management and Marketing

Program Title: **Minor in Supply Chain Management/ERP for Non-Business Majors**

Program Credit Hours: 18.0

I. Program Description:

The Undergraduate Minor in Supply chain Management/ERP prepares professionals planning to enter, or further, their career in the area of Supply Chain and Enterprise Resource Planning Systems (ERP). The program provides its students with core concepts and competencies in modern supply chain management strategy and practices, design, implementation, operations, and technology applications that will prepare students to manage global supply chains. In addition, students are train to use ERP/SAP R/3 System, Project Management, and other management software, providing highly employable skills.

The Supply Chain Management minor consists of 18 credit hours, which include the following courses. The Department of Management and Marketing is currently offering all courses.

MGMT 300 Principles of Management	3 Hours
MGMT 310 Production Management	3 Hours
MGMT 312 Purchasing and Materials Management	3 Hours
MGMT 410 Supply Chain Management	3 Hours
MGMT 445 Logistics and Transportation Systems	3 Hours
MGMT 446 Enterprise Resource Planning using SAP R/3	3 Hours

A grade of C or better is required for all courses in the minor.

II. Program Objectives:

- Upon completion of the Minor in Supply Chain Management, a student will be able to:
- Demonstrate competencies and knowledge of Supply Chain planning and execution functions and processes in a global holistic manner.
- Apply critical thinking and problem solving skills to recognize, evaluate information, and solve problems in supply chain design, operations and strategy by using supply chain tools and techniques to make effective supply chain management decisions.
- Use Enterprise Resource Planning/SAP System and other technologies to effectively manage and operate supply chain environments.
- Demonstrate effective interpersonal, leadership, and team skills for working in a dynamic Supply Chain Management environment by participating in team projects, professional organizations.

III. Rationale for the Program:

The primary goal of this proposal is to encourage students in other disciplines to broaden their marketability and supplement their current programs with the knowledge and skills necessary to pursue successful careers in this rapidly growing field. Although the Supply Chain Management minor is marketed to all areas, Engineering, Computer Science, and Retail Merchandising students may benefit the most. In addition, the program provides graduates with skills needed and demanded by the marketplace.

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. Has the course been reviewed by the curriculum committee of the Department?

YES _____ NO _____

Please attach copies of the curriculum committee's reports, if any.

2. Are there similar courses in the present curriculum? YES NO _____

Title	Number
<u>Supply Chain Management</u>	<u>MGMT 410</u>
<u>Enterprise Resource Management</u>	<u>MGMT 446</u>

3. What is the projected enrollment for the course per semester? 15 (first year)

4. How often will the course be offered? FALL SPRING SUMMER

5. Is this a required or elective course and for what curriculum?

CURRICULUM: REQUIRED ELECTIVE _____

6. What is the impact of adding this course on the total number of credit hours required to complete the existing degree program?

None

7. Do you have faculty on your staff to teach the course? YES NO _____

If the answer is no, please state the additional funds needed to hire new faculty members,

8. What is the minimum rank required of the faculty members who will teach this course?

Assistant Professor

9. What are the qualifications required of the faculty member who will teach the course (degrees, certifications, professional experience, scholarly research, etc.)?

The faculty member must:

PhD

10. Do you have the facilities (classroom & laboratories), instructional equipment, and library resources needed to offer the course? YES NO

If the answer is NO, please state your needs.

11. What is the total amount of funds needed to implement this course?

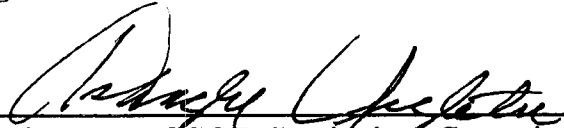
None

12. Please attach a copy of the detailed course syllabus and the reading list.

NA


Comments: _____

Signatures:



Chairperson of COB Curriculum Committee

04/14/16
Date




Dean of the College of Business

4/14/16
Date


Dean of the Graduate School

Date



Chairperson of Southern University Curriculum Committee

5/3/16
Date



Executive Vice President and Provost

6/30/16
Date

SOUTHERN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE

Progression for a Minor in Supply Chain Management/ERP

Program Credit Hours: 18.0

The Supply Chain Management minor consists of 18 credit hours which include the following courses.

1. Junior Year: First Semester

MGMT 300 Principles of Management (3 credit Hours)

2. Junior Year: Second Semester

MGMT 310 Production Management (3 credit Hours)

3. Senior Year: First Semester

MGMT 312 Purchasing and Materials Management (3 credit Hours)

MGMT 445 Logistics and Transportation Systems (3 credit Hours)

4. Senior Year: Second Semester

MGMT 410 Supply Chain Management (3 credit Hours)

MGMT 446 Enterprise Resource Planning using SAP R/3 (3 credit Hours)



MAY 05 2016

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April 21, 2016

Dana Carpenter, PhD
Chair
Curriculum Committee
Southern University and A&M College

RE: Proposal for Graduate Certificate Program in Supply Chain Management

Dear Dr. Carpenter,

The College of Business plans to introduce graduate certificate program in supply chain management starting fall 2016. The proposal has been reviewed and approved by the College of Business Curriculum Committee and the Graduate Council.

The Graduate Certificate Program in Supply Chain Management consists of 15 credit hours and targets students enrolled in the MBA program, Masters in Engineering, and Masters in Computer Science as well as individuals with bachelors degrees employed by private and public organizations who wish to augment their skills with certification in supply chain management.

I, therefore, appreciate the approval of the University Curriculum Committee of the enclosed proposal so that it could be submitted to the SUBR administrators, the Board of Supervisors and the Board of Regents for further actions.

Sincerely,

Donald R. Andrews, PhD
Professor and Dean



Office of the Dean
College of Business
P. O. Box 9723
Baton Rouge, Louisiana 70813

Voice: (225) 771-2763
FAX: (225) 771-5262
www.subr.edu

April 12, 2016

Dr. Damien Ejigiri
Professor and Dean of Graduate School
Southern University and A&M College
Baton Rouge, LA 70813

Re: *Revised Proposal for Graduate Certificate Program in Supply Chain Management*

Dear Dr. Ejigiri,

This is in reference to our proposal for Graduate Certificate Program in Supply Chain that was submitted last month for approval by the Graduate. As per the comments and recommendations given by the Graduate Council, the proposal was duly revised and hereby resubmitted. Our plan is to start the program in fall 2016.

I, therefore, highly appreciate your cooperation and prompt action on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald R. Andrews". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Donald R. Andrews, PhD
Professor and Dean

SOUTHERN UNIVERISTY UNIVERSITY CURRICULUM COMMITTEE

RECOMMENDATION FOR A GRADUATE CERTIFICATE PROGRAM IN SUPPLY CHAIN MANAGMENT

College/School: College of Business

Department: Graduate Programs

Course Title: Graduate Certificate Program

Course Credit Hours: 15 Credit Hours:

I. Program Description:

The Graduate Certificate in Supply Chain and Enterprise Resource Planning Systems (ERP) is designed to prepare future business leaders to assume a number of supply chain-related roles in a variety of industries to solve problems in a holistic manner. The highly focused professional certificate program consists of five 3-credit graduate level new courses beyond the Baccalaureate degree.

II. Program Objectives:

1. Increase the regional workforce talent pool of supply chain management professionals by delivering a high quality professional curriculum that prepares future supply chain leaders with both comprehensive understanding and technical skills of 1) global supply chain logistics strategy, design, and management, 2) supply chain analytics, using SAP business intelligence/analytics tools, 3) ERP using SAP SCM/APO,4) purchasing and materials management, and 5) Supply Chain Risk Management.
2. Provide students with a professional certificate that leads to full employment opportunities.
3. Make Southern University the place of choice for recruitment of supply chain talent.
4. Foster interdisciplinary collaboration by complementing the professional career path of students currently enrolled in the MBA, MS in Computer Science, and MS in Engineering programs.

III. Rationale for the Graduate Certificate Program:

Students with Supply Chain Management and ERP systems expertise will most likely be hired as supply chain/logistics managers or systems analysis. Employment of supply chain professionals such as logisticians is projected to grow 22 percent from 2012 to 2022, much faster than the average for all occupations. Employment growth will be driven by the vital role that supply chain logistics plays in the transportation of goods in a global economy (Source: U.S. Bureau of Labor Statistics, Employment Projections program). The graduate certificate is a response to the projected growth and recent trends in industry demand for supply chain management/ERP professionals that recruit talent at Southern University.

An environmental scan of a number of graduate certificate programs at peer, aspirant, AACSB, for profit institutions revealed that a supply chain management/ERP certificate was not widely available from an AACSB accredited school in an online format.

There is no Supply Chain Management/ERP comparable graduate certificate offered by an AACSB accredited business program in Louisiana and only a few are offered nationwide. As a result, this certificate program meets the need for creating workforce in Supply Chain/Logistics Management and will fill a crucial and high demand workforce development gap in the context of a highly competitive globalized market. The certificate curriculum provides needed competencies that will prepare students to become leaders and drivers of logistics management practices in Louisiana

The mission statement of Southern University and &M College, indicates that we are “to provide opportunities for a diverse student population to achieve a high-quality, global educational experience, to engage in scholarly, research, and creative activities, and to give meaningful public service to the community, the state, the nation, and the world so that Southern University graduates are competent, informed, and productive citizens.” To realize this mission, the College of Business systematically reviews its academic programs to continuously improve our curriculum and offerings.

This proposal is an outgrowth of the College of Business and the Department of Management and Marketing’s strategic planning review of its undergraduate programs. It creates an innovative education pathway that integrates students into a high-demand field, Supply Chain Management. It provides high quality unique, and specialized learning opportunities to a diverse student population in response to the need for more employees with Supply Chain Management skills. It attracts more students and professionals to a growing field that is an integral part of Louisiana’s economic growth.

In addition, as an AACSB-International (The Association to Advance Collegiate Schools of Business) accredited institution, the College of Business at Southern University and A&M College (SUBR) is in the top one third of all business schools in the nation based on this accreditation. This excellence in business education needs to be sustained by delivering high quality education and research. Thus, offering a Supply Chain Management Certificate Program is consistent with the efforts of many top ranking AACSB College of Business programs in the region, nation, or international level.

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. Has the course been reviewed by the curriculum committee of the Department?

YES _____ NO _____

Please attach copies of the curriculum committee's reports, if any.

2. Are there similar courses in the present curriculum? YES _____ NO _____

Title	Number
<u>Supply Chain Management</u>	<u>MGMT 410</u>
<u>Enterprise Resource Management</u>	<u>MGMT 446</u>

3. What is the projected enrollment for the course per semester? 10 (first year)

4. How often will the course be offered? FALL SPRING SUMMER

5. Is this a required or elective course and for what curriculum?

CURRICULUM: REQUIRED ELECTIVE _____

6. What is the impact of adding this course on the total number of credit hours required to complete the existing degree program?

None

7. Do you have faculty on your staff to teach the course? YES NO _____

If the answer is no, please state the additional funds needed to hire new faculty members,

8. What is the minimum rank required of the faculty members who will teach this course?

Associate Professor

9. What are the qualifications required of the faculty member who will teach the course (degrees, certifications, professional experience, scholarly research, etc.)?

The faculty member must:

PhD

10. Do you have the facilities (classroom & laboratories), instructional equipment, and library resources needed to offer the course? YES X NO

If the answer is NO, please state your needs.


11. What is the total amount of funds needed to implement this course?

None

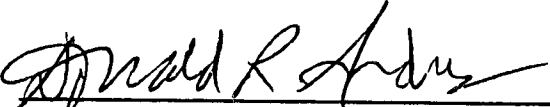
12. Please attach a copy of the detailed course syllabus and the reading list.

Comments: _____

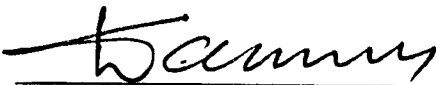
Signatures:


Chairperson of COB Curriculum Committee

04/24/16
Date


Dean of the College of Business

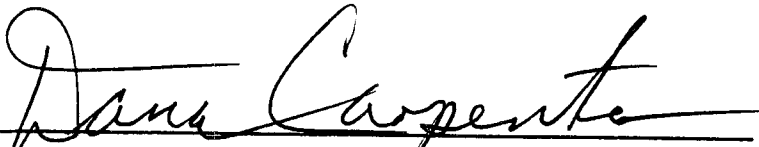
4/14/16
Date




4-21-16

Dean of the Graduate School

Date


Chairperson of Southern University Curriculum Committee

5/3/16
Date


Executive Vice President and Provost

6/30/16
Date

PROPOSAL to DEVELOP a NEW ACADEMIC CERTIFICATE PROGRAM
(CAS, PAC, PBC, GC, PMC, PPC)

Date: March 07, 2016

Campus: Southern University at Baton Rouge	Program: CIP, Certificate Designation, Title CIP: 520203 Certificate Designation: Graduate Certificate Title: Supply Chain and ERP Systems
Institutional Contact Person & Access Info (if clarification is needed): Jose H. Noguera, PhD Associate Professor of Management & Chair, Department of Management and Marketing Tel.: 225-771-5998; email: jose.noguera@subr.edu	

1. Certificate Description

Describe the program concept: purpose and objectives; proposed curriculum; mode of delivery (on-site/hybrid/on-line). Indicate which courses are new; describe plan for rolling out new courses.

The Graduate Certificate in Supply Chain and Enterprise Resource Planning Systems (ERP) is specifically designed around an interdisciplinary curriculum of business, science, and engineering to prepare future leaders to assume a number of supply chain-related roles in a variety of industries to solve problems in a holistic manner. The highly focused professional certificate curriculum, consists of five, 3-credit graduate level new courses (15-credit hours certificate, two required courses and three electives as indicated in APPENDIX A1) beyond the Baccalaureate degree. Students can earn a certificate in three sequential semesters. The College of Business propose to offer its Graduate Certificate in Supply Chain and ERP Systems Face-to-Face/Hybrid starting Fall 2016.

The program's curriculum and learning outcomes will be in alignment with industry needs by incorporating supply chain certification competencies and standards (one of the program's differentiators) from the American Production and Inventory Control Society (APICS) with the goal of preparing students to pass the professional certification exam in Certified Supply Chain Professional (CSCP) at the conclusion of the graduate certificate program. In addition, the graduate certificate program trains students on the use Enterprise Resource Planning Software (ERP)/SAP R/3 System, Project Management, and other management software, providing highly employable skills. The program incorporates a "capstone" course in which students interact with industry leaders to identify improvement opportunities and develop data-driven solution to demonstrate competency in supply chain management and ERP systems.

The program expands Southern University, College of Business curriculum offerings and seeks to address a need to develop supply chain professionals in Louisiana for the global economic of the 21st century through four specific objectives:

1. Increase the regional workforce talent pool of supply chain management professionals by delivering a high quality professional curriculum that prepares future supply chain leaders with both comprehensive understanding and technical skills of 1) global supply chain logistics strategy, design, and management, 2) supply chain analytics, using SAP business intelligence/analytics tools, 3) ERP using SAP SCM/APO, 4) purchasing and materials management, and 5) Supply Chain Risk Management.
2. Provide students with a professional certificate that leads to full employment opportunities

3. Make Southern University the place of choice for recruitment of supply chain talent.
4. Foster interdisciplinary collaboration by complementing the professional career path of students currently enrolled in the MBA, MS in Computer Science, and MS in Engineering programs.

This certificate program will be face-to-face/hybrid. A combination of learning technologies will be used to support synchronous and asynchronous course/content communication activities. The Blackboard course management system will be the main learning management system (LMS) platform used to deliver the courses and is well within the university's current capabilities. The hybrid model will meet all of the university requirements for hybrid/online programs. Faculty advisors will work closely with the Department Chair to plan and ensure an effective and efficient implementation of an outcome assessment advising management process. Advising will be established to execute strategies that include –regular online chat/discussion sessions, online advisor office hours, special web site with newsletters, professional development and career planning advise.

The proposed program is new and is part of our WISE initiative. The new program would require the development of new course offerings and will use existing faculty. If approved, current funds will be used to provide needed curriculum development and faculty certification training during the first year of the program. The College of Business has an Endowed Chair Position in Supply Chain Management.

Additional curriculum details are provided in APPENDIX A1

2. Need

Outline how this program is deemed essential for the wellbeing of the state, region, or academy (e.g., how is it relevant, how does it contribute to economic development or relate to current/evolving needs). Identify similar programs in the state and explain why the proposed certificate is needed.

Students with Supply Chain Management and ERP systems expertise will most likely be hired as supply chain/logistics managers or systems analysis. Employment of supply chain professionals such as logisticians is projected to grow 22 percent from 2012 to 2022, much faster than the average for all occupations. Employment growth will be driven by the vital role that supply chain logistics plays in the transportation of goods in a global economy (Source: U.S. Bureau of Labor Statistics, Employment Projections program). The graduate certificate is a response to the projected growth and recent trends in industry demand for supply chain management/ERP professionals that recruit talent at Southern University.

An environmental scan of a number of graduate certificate programs at peer, aspirant, AACSB, for profit institutions revealed that a supply chain management/ERP certificate was not widely available from an AACSB accredited school in an online format.

There is no Supply Chain Management/ERP comparable graduate certificate offered by an AACSB accredited business program in Louisiana and only a few are offered nationwide. As a result, this certificate program meets the need for creating workforce in Supply Chain/Logistics Management and will fill a crucial and high demand workforce development gap in the context of a highly competitive globalized market. The certificate curriculum provides needed competencies that will prepare students to become leaders and drivers of logistics management practices in Louisiana.

Relevance

The mission statement of Southern University and &M College, indicates that we are “to provide opportunities for a diverse student population to achieve a high-quality, global educational experience, to engage in scholarly, research, and creative activities, and to give meaningful public service to the community, the state, the nation, and the world so that Southern University graduates are competent, informed, and productive citizens.” To realize this mission, the College of Business systematically reviews its academic programs to continuously improve our curriculum and offerings.

This proposal is an outgrowth of the College of Business and the Department of Management and Marketing’s strategic planning review of its undergraduate programs. It creates an innovative education pathway that integrates students into a high-demand field, Supply Chain Management. It provides high quality unique, and specialized learning opportunities to a diverse student population in response to the need for more employees with Supply Chain Management skills. It attracts more students and professionals to a growing field that is an integral part of Louisiana’s economic growth.

In addition, as an AACSB-International (The Association to Advance Collegiate Schools of Business) accredited institution, the College of Business at Southern University and A&M College (SUBR) is in the top one third of all business schools in the nation based on this accreditation. This excellence in business education needs to be sustained by delivering high quality education and research. Thus, offering a Supply Chain Management Certificate Program is consistent with the efforts of many top ranking AACSB College of Business programs in the region, nation, or international level.

3. Students

Describe student interest. Project enrollment and productivity for the first 5 years; justify projections.

There is a market for business education in Supply Chain Management in Louisiana, as well as in the global market. A certificate in Supply Chain provides higher employability, higher competitive salaries, excellent opportunity for career growth, and greater choice of employers for business, computer science, and engineering students. As a result, it is expected to be very attractive and highly demanded certificate program.

In addition, as of today, there is not a Louisiana institution with a Supply Chain Management graduate certificate program; thus a certificate program at Southern University will enhance the course program and make it more attractive to high achieving students. On the other hand, the program is designed to support the certification requirements of major professional organization such as APICS, increasing the attractiveness of the program to potential students and employers.

The expected outcome of the program will be based on the estimated Enrollment projections and Number of Graduates in the Proposed SCM Certificate Program as indicated in Table 3. These projections are based on the expected capabilities of the current department and student’s interest in supply chain management in the undergraduate and graduate concentration.

Table 3.

	Year 2016	Year 2017	Year 2018	Year 2019	Year 2020
Enrollment	10	15	20	25	30
Graduates	0	10	15	20	25

Metrics to Demonstrate Improvement

Outcomes from the first year of operation including certification program enrollment, course learning outcome performance, retention rate, certification completion rate, course evaluations, and student exit survey; will be used as a baseline, and progress (improvement) will be measured against that baseline.

The program has been designed to be self-sustaining by implementing effective marketing and recruitment programs, which include a website, email and social media outreach, targeted traditional advertising, and business partnerships.

4. Accreditation

Describe plan for achieving program accreditation.

The College of Business (COB) at Southern University is accredited by the Association to Advance Collegiate Schools of Business (AACSB), and the graduate certificate program will be designed and implemented to comply fully with AACSB accreditation standards. Although, there is not AACSB accreditation for graduate or undergraduate certificates.

5. Faculty, Administration, & Other Resources

How will instructional needs be met: will additional faculty, facilities, equipment, or library resources be required? What department will deliver and oversee the proposed program?

Not additional faculty, facilities, equipment, or library resources will be required. Southern University, College of Business has developed a faculty development program under the WISE project for professors who intend to offer online or hybrid courses. Faculty has been train to design, develop, and deliver courses in a fully online environment through the campus course management system (Blackboard). The training program includes modules in pedagogy of distance learning, technology, Quality Matters standards, and the technology of our Learning Management System (LMS). All faculty participating in the Graduate certificate program are Quality Matters certified and have numerous hours of training in using Blackboard and other LMS systems.

The new program would utilize existing resources and existing faculty. However, if approved, current funds will be used to provide any needed curriculum development and faculty certification training during the first year of the program. The College of Business has an Endowed Chair Position in Supply Chain Management.

The proposed program is new and is part of our WISE initiative. If approved, it will be part of our graduate program in the College of Business, delivered and managed by the Department of Management and Marketing with assistance provided by department's staff. A departmental committee will make admission decisions, develop the curriculum, provide students advising, and in general lead all academic aspects of the program under the coordination of the department's chair.

6. Cost

Summarize additional costs to offer the program. On separate budget sheet, estimate costs and revenues for the projected program for the first five years, indicating need for additional appropriations (if any).

The following table, indicates the estimated costs and revenues for the proposed program for the first five years. FTE = Full Time Equivalent (use the institution's standard definition and provide that definition).

EXPENDITURES										
	FIRST YEAR		SECOND YEAR		THIRD YEAR		FOURTH YEAR		FIFTH YEAR	
	AMOUNT	FTE	Amount	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE
Faculty	\$ 0		\$0		\$0		\$0		\$0	
Graduate Assistants	8,000		8,000		8,000		8,000		8,000	
Support Personnel										
Fellowships and Scholarships										
SUB-TOTAL EXPENSES	\$8,000		\$8,000		\$8,000		\$8,000		\$8,000	
	AMOUNT		AMOUNT		AMOUNT		AMOUNT		AMOUNT	
Facilities	\$0		\$0		\$0		\$0		\$0	
Equipment	0		0		0		0		0	
Travel	7,500		7,500		7,500		7,500		7,500	
Supplies	1,500		1,500		1,500		1,500		1,500	
SUB-TOTAL	\$9,000		\$9,000		\$9,000		\$9,000		\$9,000	
GRAND TOTAL EXPENSES	\$17,000		\$17,000		\$17,000		\$17,000		\$17,000	

Projected expenses justification:

The new program would utilize existing course offerings and existing faculty. However, if approved, 30% percent of the *revenues generated as indicated in the following table by the program projected tuition will be used to fund faculty travel to attend training for continuous curriculum development/innovation, professional conferences, and other faculty development expenses during the first five years of the program.

Program sustainability will be the result of leveraging industry partnerships in the pursue of privately-and publicly-funded research grants related to Supply Chain logistics, Enterprise Resource Planning/SAP R/3, risk supply chain management, and other areas.

REVENUES											
Amount & Percentage of Total Anticipated From:	AMOUNT	%	AMOUNT	%	AMOUNT	%	AMOUNT	%	AMOUNT	%	
State Appropriations	\$		\$		\$		\$				
Federal Grants/Contracts											
State Grants/Contracts											
Private Grants/Contracts											
* Tuition	\$52,500		\$78,750		\$105,000		\$131,250		\$157,500		
* Fees											
* Other (APICS learning System plus certification exam fees)											
TOTAL	\$52,530		\$78,750		\$105,000		\$131,250		\$157,500		

- Tuition is computed based on an estimated enrollment of 10 FTE students (\$350.00 per credit hour times a total of 15 SCH = \$5250 per student) the first year, 15 second year, 20 third year, 25 fourth year, and 30 fifth year.
- 30 % of the Revenues will be retained to supplement faculty development and purchasing of instructional materials/software or membership fees.

Anticipated Increased Income:

The projected employment growth will drive an increase in enrollment every year that will provide a source of revenue to Southern University.

CERTIFICATIONS:

_____	_____
Dean, College of Business	Date
_____	_____
Dean, Graduate School	Date
_____	_____
Executive Vice President and Provost	Date
_____	_____
President – Chancellor	Date

APPENDIX A1

Program Course Requirements

The certificate will be awarded upon completion of five graduate level courses (15 credit hours) in the area of Supply Chain Management (SCM) and Enterprise Resource Planning (ERP) Systems, with an overall GPA of 3.0 or better across the five courses.

The students need to take the two required core courses and three courses from an area of specialization. A practicum course will serve as the capstone to prepare for a professional certification exam or project. Students will conduct a problem-based project. The courses must be taken in the order indicated.

Required:

GCER 511 Advanced Supply Chain Management	(3 credits, Summer 2016)
GCER 512 Enterprise Resource Planning Systems	(3 credits, Summer 2016)

Plus three elective courses from an area of specialization:

Area of Specialization: Supply Chain Management/Logistics

Description:

The Graduate certificate specialization in Supply chain Management is designed to develop professionals planning to enter, or further, their career in the area of Supply Chain/Logistics. The program incorporates APICS Certified Supply Chain Professional (CSCP) training and certification. No prior Supply Chain Management experience is required. The program is delivered online and it consists of five courses, taught sequentially (GCER 511, GCER 512, GCER 513, GCER 514, and GCER 515).

GCER 513 Designing Supply Chains Strategically	(3 credits, Fall 2016)
GCER 514 Implementing and Operating Supply Chains	(3 credits, Spring 2017)
GCER 515 Applied Supply Chain Practicum	(3 credits, Summer)

Area of Specialization: Enterprise Resource Planning Systems-SAP R/3

Description:

The Graduate certificate specialization in Enterprise Resource Planning Systems is designed for professionals planning to enter, or further, their career in the area of SAP R/3 systems. The program incorporates SAP TERP10 training and certification in partnership with the SAP University Alliance Program. No prior ERP/SAP experience is required. The program is delivered online and it consists of five courses, taught sequentially (GCER 511, GCER 512, GCER 516, GCER 517, and GCER 518).

GCER 516 Configuration and Implementation of ERP/SAP Systems	(3 credits, Fall 2016)
GCER 517 Development of ERP/SAP Applications	(3 credits, Spring 2017)
GCER 518 Enterprise Resource Planning/SAP Practicum	(3 credits, Summer)

Graduate Certificate in Supply Chain and Enterprise Resource Planning Systems

Area of Specialization: Supply Chain Management/Logistics

Description:

The Graduate certificate specialization in Supply chain Management is designed for professionals planning to enter, or further, their career in the area of Supply Chain/Logistics. The program incorporates APICS Certified Supply Chain Professional (CSCP) training and certification. No prior Supply Chain Management experience is required. The program is delivered online and it consists of five courses, taught sequentially (GCER 511, GCER 512, GCER 513, GCER 514, and GCER 515).

GCER 511 Advanced Supply Chain Management	(3 credits, Summer 2016)	LG1.1
GCER 512 Enterprise Resource Planning Systems	(3 credits, Summer 2016)	LG2.1
GCER 513 Designing Supply Chains Strategically	(3 credits, Fall 2016)	LG1.3
GCER 514 Implementing and Operating Supply Chains	(3 credits, Spring 2017)	LG1.4
GCER 515 Applied Supply Chain Practicum	(3 credits, Summer)	LG1.5

Program Learning Goal 1:

The goal of this program specialization in Supply Chain is to provide its students with core concepts and competencies in modern supply chain management strategy and practices, design, implementation, operations, and technology applications that will prepare students to manage global supply chains.

Course Learning Goals (LG)

- LG1.1. Students will be able to demonstrate conceptual learning, critical thinking, problem-solving skills by recognizing and solving problems in supply chain design, operations and strategy, model building, and general research skills.
- LG2.1. Students will be able to understand and describe the cross-functional business processes that drive technical requirements in business organizations in an ERP context by creating master data and performing process transactions in various SAP application modules such as Sales and Distribution (SD), Materials Management (MM), Finance/Controlling (FI/CO), Production Planning (PP), Inventory and Warehouse Management (WM), and Human Capital Management (HCM).
- LG1.3. Student will be able to understand the processes that support an organization's strategy, concepts of logistics, supply chain metrics, risk management, sustainability improvements, and communications and information technologies necessary to effectively design a competitive supply chain.
- LG1.4. Students will be able to understand implementation and operations challenges that involve synchronizing supply and demand by using the right technologies, implementation of demand plans, and continuous improvement techniques.
- LO1.5. Students will be able to learn and apply the APICS Certified Supply Chain Professional (CSCP) training knowledge and skills to successfully prepare for the APICS certification exam.

Graduate Certificate in Supply Chain and Enterprise Resource Planning Systems

Area of Specialization: Enterprise Resource Planning (ERP) Systems-SAP R/3

Description:

The Graduate certificate specialization in Enterprise Resource Planning Systems is designed for professionals planning to enter, or further, their career in the area of SAP R/3 systems. No prior ERP/SAP experience is required. Students electing this area of specialization are eligible to receive a certificate of recognition endorsed by SAP America and the SAP University Alliances Program. The program is delivered online and it consists of five courses, taught sequentially (GCER 511, GCER 512, GCER 516, GCER 517, and GCER 518).

GCER 511 Advanced Supply Chain Management	(3 credits, Summer 2016)	LG1.1
GCER 512 Enterprise Resource Planning Systems	(3 credits, Summer 2016)	LG2.1
GCER 516 Configuration and Implementation of ERP/SAP Systems	(3 credits, Fall 2016)	LG2.2
GCER 517 Development of ERP/SAP Applications	(3 credits, Spring 2017)	LG2.3
GCER 518 Enterprise Resource Planning/SAP Practicum	(3 credits, Summer)	LG2.4

Program Learning Goal 2:

The goal of this program specialization in ERP/SAP is to provide its students with core concepts and competencies in ERP/SAP System analysis, design, implementation and operations, that will prepare students to work in SAP System supported Environment.

Course Learning Goals (LG)

- LG2.1. Students will be able to understand and describe the cross-functional business processes that drive technical requirements in business organizations in an ERP context by creating master data and performing process transactions in various SAP application modules such as Sales and Distribution (SD), Materials Management (MM), Finance/Controlling (FI/CO), and Production Planning (PP).
- LG2.2. Students will be able to develop an in-depth understanding of the full capabilities of ERP systems and learn to configure the financial, materials management, controlling, manufacturing, human capital, and warehouse management modules (SAP's FI, CO, MM, PP, SD, HCM, WM, AM) by using the SAP R/3 system.
- LG2.3. Students will be able to design and develop Business Intelligence/Analytic application solutions for desktop clients and mobile devices such as dashboards; and manage both transaction data from ERP systems and other business application, data from social networking and mobile applications by using SAP R/3 system technologies and tools such as SAP ECC, SAP NetweaverBW, SAP HANA, SAP BEx, SAP BusinessObjects Design Studio, and SAP Crystal Reports.
- LG2.4. Students will be able to identify business decision-making requirements and devise and implement solutions to address the needed requirements by using SAP R/3 System tools and applications.

Course Description

GCER 511: ADVANCED SUPPLY CHAIN MANAGEMENT (3)

Prerequisite: None

This course examines contemporary issues in the field of supply chain management including the integration of raw material procurement, inventory management, and finished goods delivery. The topics covered include planning and managing inventories, transportation, network design, and financial factors influencing supply chain decisions. Each area is analyzed in terms of organizational differences, operational processes, variations in information needs, and performance control mechanisms.

GCER 512: ENTERPRISE RESOURCE PLANING SYSTEMS (3)

Prerequisite: None

This course is designed to provide the students with a comprehensive understanding of Enterprise Information Systems a.k.a. Enterprise Resource Planning (ERP) and the role that these systems play in changing organizations. ERP concepts are addressed using the SAP R/3 4.6B System. This course covers both functional and technical issues. Students will be introduced to the core business processes of the value chain (Order Management, Manufacturing Planning and Execution, Procurement, and Financial/Management Accounting). Then, technologies underlying the SAP R/3 such as distributed system architecture, enterprise modeling, implementation, transport system, basis functions, and security will be presented. This will provide students with an understanding of the process view, function view, and data view used by SAP R/3 system to fit business requirements. Extensive hands-on experience with the SAP R/3 is provided. The course also introduces the student to the evolution of ERP systems to become Internet and E-commerce enabled in response to current business trends.

GCER 513: DESIGNING SUPPLY CHAINS STRATEGICALLY (3)

Prerequisite: GCER 511

This course is designed to provide students with a comprehensive understanding of how modern businesses design competitive supply chains, implementing process driven organizational strategy, sustainability and continuous improvement practices, and the use of technology to drive logistics and operations.

GCER 514: IMPLEMENTING AND OPERATING SUPPLY CHAINS (3)

Prerequisite: GCER 511

This course is designed to provide students with a comprehensive understanding of supply chain dynamics, managing sourcing, demand plans implementation, and application of continuous improvement practices.

GCER 515: APPLY SUPPLY CHAIN PRACTICUM (3)

Prerequisite: GCER 513 and GCER 514 or approval of the Program Coordinator

A hands-on practical course that requires students to integrate knowledge and demonstrate skills in Supply Chain Management/Logistics. A written paper is required.

GCER 516: CONFIGURATION AND IMPLEMENTATION OF ERP/SAP Systems (3)

Prerequisite: GCER 512

This course covers ERP Systems design and implementation concepts and techniques including: system architecture, business reengineering and implementation strategies, methodologies, and tools. An emphasis is placed on System Configuration, how business requirements for ERP systems are defined and customized to reflect the current business organization and business processes. Key implementation issues such project management, system integration; cross-functional teamwork, change management, and globalization are discussed. Hands-On ERP/SAP Configuration is emphasized.

GCER 517: DEVELOPMENT OF ERP/ APPLICATIONS (3)

Prerequisite: GCER 512

This is a hands-on course that provides the knowledge and skills competencies necessary to model, access, explore and analyze data for enterprise reporting and visualization using SAP's BusinessObjects Tools and Applications. Students will demonstrate competency through a completion of an experiential learning project in which students develop interactive visualizations of data and turn them into personalized dashboards for senior executives and business users to allow faster and more effective decision-making.

GCER 518: ENTERPRISE RESOURCE PLANNING/SAP PRACTICUM (3)

Prerequisite: GCER 116 and GCER 517 or Approval of Program Coordinator

Use ERP Technologies and Tools such as SAP Business Intelligence and Business Warehouse (BI/BW), SAP Netweaver, Visual Composer, Enterprise Services/SOA, plus other emerging technologies to develop Enterprise Systems Application. A hands-on practical course that requires students to use a problem solving approach and tools to integrate knowledge and demonstrate skills in Enterprise Resource Planning/SAP Systems development. A written paper and a prototype system application is required.

APPENDIX A 2

Graduate Certificate Program Admission Requirements

For admission to the Southern University College of Business Graduate Certificate Program in Supply Chain Management (SCM) applicants must provide:

1. A Bachelor's degree from an accredited U.S. Institution or the equivalent from a foreign institution.
2. For international students, a minimum score of 525 (computer based) or 77 (Internet based) on the Test of English as a Foreign Language (TOEFEL) except applicants from TOEFL exempt countries.
3. Official Transcript showing all undergraduate and graduate work pursued, if any, including GPA.
4. Have a cumulative minimum grade point average (GPA) of 2.50 or above on a 4.0 point scale for all undergraduate work and a 3.0 for a graduate work.
5. A four-page double-spaced Career Objectives Essay on:
 - a. How will the Graduate Certificate Program in SCM help you for your future career development and transformation?
 - b. What special attributes or life experiences do you have that may distinguish you from other applicants.
 - c. What you intend to do or be after you complete the Graduate Certificate program.
6. Current professional resume showing work and leadership experience
7. A Statement of Purpose
8. Three Letters of Recommendation
9. Proficiency in MS Suite applications.
10. Completed Non-Degree-seeking Application Form and a Money Order in the amount of \$25.00.

MAY 05 2016

**SOUTHERN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

RECOMMENDATION FOR A NEW COURSE

College/School: Naval Reserve Officers Training Corps (NROTC) Unit, Southern University and A&M College

Department: NROTC Unit, Southern University and A&M College

Course Title: Fundamentals of Maneuver Warfare Course Number: NAVS 410

Course Credit Hours 3

Course Contact Hours: 39 (Semester)

CIP Code: 280401

Course Objectives: Students learn the fundamental terms, concepts, and theories of general and Maneuver Warfare. These terms, concepts, and theories shall be applied through a historical analysis of amphibious operations specifically highlighting doctrine, tactics, and technology. This course focuses on the evolution of the United States Marine Corps (USMC) into a specialized expeditionary and maneuver warfare centric force, with particular attention devoted to the structure and capabilities of the present day USMC. Specifically, this course will define the USMC as a forward deployed and rapid deployment force and highlight the development of Expeditionary Maneuver Warfare concepts. This course is designed to leverage my personal experience of warfare as it is learned by every Marine Officer Instructor during schools, Professional Military Education, and Operating Forces experience.

Course Description: Fundamentals of Maneuver Warfare (FMW) is one of two unique Naval Science Courses required for Marine Option Midshipmen. University students not part of the NROTC program are invited to enroll in the course if they so desire. This is at my discretion depending on the size of the class. Course requirements apply equally to all class members. FMW is a detailed look at broad aspects of warfare and their interactions with maneuver warfare doctrine. Throughout FMW specific focus will be placed on the United States Marine Corps as the premier maneuver warfare fighting institution. Historical influences on current tactical, operational, and strategic implications of maneuver warfare practices in current and future operations.

to complete the existing degree program? No impact. This course replaces Amphibious Warfare

7. Do you have faculty on your staff to teach the course? YES NO
If the answer is no, please state the additional funds needed to hire new faculty members
\$ _____.

8. What is the minimum rank required of the faculty members who will teach this course? Associate Professor

9. What are the qualifications required of the faculty members who will teach the course (degrees, certifications, professional experience, scholarly research, etc.)? Approval as a Marine Officer Instructor or Assistant Marine Officer Instructor through Southern University and A&M College.

10. Do you have the facilities (classroom & laboratories), instructional equipment, and library resources needed to offer the course? YES NO
If the answer is NO, please state your needs.

11. What is the total amount of funds needed to implement this course?
\$ 0

Please attach a copy of the detailed course syllabus and the reading list.

Signatures:

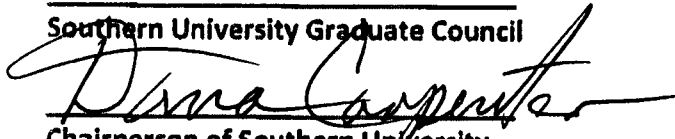

Chairperson of Department

29 MARCH 2016
Date

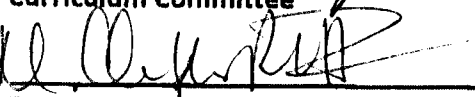

Dean of College/Graduate School

27 MARCH 2016
Date

Southern University Graduate Council


Chairperson of Southern University Curriculum Committee

4/29/16
Date


Executive Vice President and Provost for Academic Affairs

6/30/16
Date

and reading assignments are testable. (See attached assignment schedule and outline)

<u>Event</u>	<u>Weight</u>
MOD I Test	15%
MOD III Test / Final	35%
Paper I	10%
Paper II	10%
Presentation I	10%
Presentation II	10%
Commitment	10%

GRADING SCALE:

90-100%	A	60-69%	D
80-89%	B	50-59%	F
70-79%	C		

*Commitment includes attendance, participation, homework (as assigned), quizzes and class summaries

b. CLASS ATTENDANCE: You are expected to attend all scheduled class periods, arrive on time, properly groomed, and wear neat, appropriate attire (uniform of the day or appropriate civilian attire, as required). Absences need to be coordinated with me in advance and be in accordance with Southern University and A&M College attendance policy in order to be considered an excused absence.

c. COURSE PURPOSE. This course analyzes the United States Marine Corps as the overarching case study for the advent of maneuver warfare. This is a history and doctrine-based course. The object is to educate you in the characteristics, requirements, and problems of maneuver warfare, not to train you in the staff planning process or require you to merely learn a list of facts, figures and dates. The value of the study of history is not simply to learn what has happened in the past, but as practitioners of maneuver warfare, to use the lessons of the past as the basis for making practical judgments about the present and future. Although this course focuses on maneuver warfare, it is worthwhile to point out that maneuver warfare is merely a subset of warfare in general. While it exhibits certain unique characteristics, it also shares many characteristics with the broader field. The case studies in this course have much to say about warfare overall. Some students will not have yet taken "The Evolution of Warfare." This course demonstrates some of the more fundamental warfare lessons that will be new to some students and review for others.

d. PROFESSIONAL CORE COMPETENCIES / ENABLE LEARNING OBJECTIVES:

- 16) OCS-PAT-1008 Issue a five paragraph order.
- 17) OCS-JOPS-1002 Explain joint operations.
- 18) OCS-JOPS-1001 Explain national military capabilities and organizations.

f. COURSE FRAMEWORK. This course is designed in a discussion seminar/lecture format, which works well for this presentation subject matter, and provides the best learning opportunities. Your participation and completion of the reading assignments is key to learning the most from this course. You will get out of this class knowledge in the approximate measure of effort you put into it.

g. STRUCTURE. This course consists of cumulative lessons--each study building on concepts from early classes. It is important for students to attend all class sessions to maximize comprehension of the core competency objectives.

h. CLASS SUMMARIES. To practice effective writing, facilitate learning, and help students prepare for exams there will periodically be five-minute summary opportunities. At the end of a class or discussion, the students will get five minutes to write a summary of the most salient points covered in class. Summaries will be written in narrative format (not bullet) with complete, brief, succinct sentences. Notes may not be used. I will collect, evaluate, critique, and return summaries as part of the class participation portion of your grade. Summaries written in correct format will be distributed for use on the final exam

i. PAPERS AND PRESENTATIONS. Each student will write 2 large papers (maximum 10 pages in length) and will give 2 presentations on those papers. Both the papers and the presentations must critically analyze the case study and concept of maneuver style warfare, and must draw out the salient points and lessons to be learned from the battle. Analysis and presentation must address the key principals discussed in class, and explain how the particular topic demonstrates those principals. Presentations can utilize PowerPoint, overhead projector, or any other medium which allows the presenter to adequately and thoroughly convey the information. Originality, discussion, and engaging the class are all pluses. Papers are due the day of the presentation. No Excuses! One letter grade will be deducted for every day it is late without a valid excuse.

(1) The paper (maximum 10 pages in length) will be on the subject of your choosing, pending my approval. You must gain my

(McNair Hall) and my office hours are posted on the hatch. I am available for counseling, extra instruction, etc. at any time mutually agreeable to the student and myself. Appointments are not required. Stop in if there's a problem you wish to discuss. My telephone number is (225)-771-4676. My email is andrew_kettner@subr.edu. NROTC unit office hours are 0800 - 1600 Monday through Friday.

A. P. KETTNER
Capt USMC

CLASS SCHEDULE: See Attached Excel File (FMW Syllabus)

Current Curriculum Guide as 27 April 2016

Freshman Year

FIRST SEMESTER

Course No. Cr.

Naval Lab NAVS 100 1

Intro to Naval Science NAVS 101 3

TOTAL 4

SECOND SEMESTER

Course No. Cr.

Seapower & Maritime Aff. NAVS 102 3

Naval Lab NAVS 103 1

TOTAL 4

Sophomore Year

FIRST SEMESTER

Course No. Cr.

Naval Lab NAVS 200 1

Leadership & Mgt. I NAVS 201 3

TOTAL 4

SECOND SEMESTER

Course No. Cr.

Naval Ship Sys. I NAVS 202 3

Naval Lab NAVS 203 1

TOTAL 4

Junior Year (Marine Corps)

FIRST SEMESTER

Course No. Cr.

Evolution of Warfare NAVS 310 3

Marine Option Lab NAVS 311 1

TOTAL 4

SECOND SEMESTER

Course No. Cr.

Marine Option Lab NAVS 313 1

TOTAL 1

Senior Year (Marine Corps)

FIRST SEMESTER

Course No. Cr.

Amphibious Warfare NAVS 410 3

Marine Option Lab NAVS 411 1

TOTAL 4

SECOND SEMESTER

Course No. Cr.

Marine Option Lab NAVS 413 1

Leadership & Ethics NAVS 402 3

TOTAL 4

Proposed Curriculum Guide as 27 April 2016 (Includes Fundamentals of Maneuver Warfare)

Freshman Year

FIRST SEMESTER

Course No. Cr.

Naval Lab NAVS 100 1

Intro to Naval Science NAVS 101 3

TOTAL 4

SECOND SEMESTER

Course No. Cr.

Seapower & Maritime Aff. NAVS 102 3

Naval Lab NAVS 103 1

TOTAL 4

Sophomore Year

FIRST SEMESTER

Course No. Cr.

Naval Lab NAVS 200 1

Leadership & Mgt. I NAVS 201 3

TOTAL 4

SECOND SEMESTER

Course No. Cr.

Naval Ship Sys. I NAVS 202 3

Naval Lab NAVS 203 1

TOTAL 4

Junior Year (Marine Corps)

FIRST SEMESTER

Course No. Cr.

Evolution of Warfare NAVS 310 3

Marine Option Lab NAVS 311 1

TOTAL 4

SECOND SEMESTER

Course No. Cr.

Marine Option Lab NAVS 313 1

TOTAL 1

Senior Year (Marine Corps)

FIRST SEMESTER

Course No. Cr.

Fundamentals of Maneuver Warfare NAVS 410 3

Marine Option Lab NAVS 411 1

TOTAL 4

SECOND SEMESTER

Course No. Cr.

Marine Option Lab NAVS 413 1

Leadership & Ethics NAVS 402 3

TOTAL 4

Athletics Committee

ATHLETICS COMMITTEE

(Following the Academic Affairs Committee)

Friday, July 29, 2016

Southern University Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item
 - A. Extension of Employment Contract for Head Coach, Men's Basketball, SUBR
 - B. Extension of Employment Contract for Head Coach, Women's Basketball, SUBR
 - C. Extension of Employment Contract for Head Coach, Baseball, SUBR
6. Other Business
7. Adjournment

MEMBERS

Atty. Tony M. Clayton – Chair, Dr. Rani G. Whitfield- Vice Chair,
Mr. Raymond Fondel, Jr., Rev. Donald R. Henry, Mr. Richard Hilliard, Mr. Darren G. Mire
Dr. Leon R. Tarver II - Ex Officio

SOUTHERN UNIVERSITY SYSTEM
SOUTHERN UNIVERSITY AT BATON ROUGE
HEAD MEN'S BASKETBALL COACH

THIRD AMENDMENT TO THE EMPLOYMENT CONTRACT OF HEAD MEN'S
BASKETBALL COACH
ROMAN P. BANKS

This agreement between the Board of Supervisors of Southern University and Agricultural and Mechanical College ("Board") and Roman P. Banks ("Head Basketball Coach") constitutes an amendment to the August 23, 2014 agreement titled "Second Amendment to the Employment Contract and to July 1, 2013 Amended Employment Agreement of Head Basketball Coach Roman P. Banks." The terms of this amendment shall be effective July 15, 2016. (Hereinafter referred to as "Third Amendment") The terms of this Third Amendment are as follows:

Section II-Term of the August 23, 2014 Second Amendment Employment Agreement shall be revised to read as follows:

- a. The term of this agreement is for a period commencing on July 1, 2013 and terminating on April 30, 2022. The Board has the option of extending this agreement for one (1) additional year by providing coach notice in writing by January 31, 2022.

Section III-Compensation and Employment Benefits of the August 23, 2014 Second Amendment Agreement shall be revised to read as follow:

- a. For Services and satisfactory performance of all terms in this agreement, University shall pay Head Basketball Coach an annual base salary of the following:
 - a. One hundred and eighty-five thousand dollars (\$185,000.00) Years 1 and 2
 - b. One hundred and ninety thousand dollars (\$190,000.00) Years 3 and 4.
 - c. One hundred and ninety-five thousand dollars (\$195,000.00) Years 5 and 6.

Section V. Performance Incentives of July 1, 2014, Amended Agreement shall be revised to read as follows:

- a) vii. Attain at least the minimum Academic Progress Rate (APR) of 930 every year.
 - a. 1. Head Coach 1/2 Month's Salary
 - b. 2. Full-time Assistant Coaches \$1,000.00
- b) ix shall be renumbered to x.
- c) ix will be revised to read as follow:
 - a. Other NCAA Post-Season appearances (NIT, CBI and CIT):

- i. Head Coach 1/2 Month's Salary
 - ii. Full-time Assistant Coaches \$1,000.00
- d) x. Twenty (20) win Season for Men's Basketball Team
 - a. i. Head Coach \$5,000.00
 - b. ii. Full-time Assistant Coaches \$1,000.00

Section V-Performance Incentives part a. ix. of the August 23, 2014 Second Amendment to Employment Agreement shall be revised to read as follows:

1. 2. If three hundred thousand dollars (\$300,000.00) or more in game guarantees are collected for the term of the agreement and any amendments attached hereto. Head Basketball Coach shall receive a distribution of up to thirty-five thousand dollars (\$35,000.00) toward salary. The Men's Basketball program will receive twenty-five thousand dollars (\$25,000.00) toward program improvements and two hundred forty thousand dollars (\$240,000.00) including all other remaining amounts, after the described payments herein will be retained by the athletic department budget.

2. Section V. b. shall be revised to read as follows'

i. a. In order for Head Basketball Coach to receive above-mentioned performance incentives, Men's Basketball Team shall meet all NCAA APR standards and Men's Basketball Team shall be eligible for post-season play.

ii. b. Within forty-five (45) days of the last contest, Head Basketball Coach shall be provided an annual report of all performances incentives attained and game guarantees collected for the season. The incentive funding described in section (V) (a) (iv) shall be based upon revenues collected as of the 30th day following the last contest of the season. All incentives payments and salary supplements shall be paid not later than the 60th day following the last contest of the season, including post-season play.

All other terms of the Second Amendment to August 23, 2014 Agreement of Head Basketball Coach shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment, or caused this amendment to be executed on the date below shown.

Roman P. Banks
Head Men's Basketball Coach

Date

Dr. Ray Belton
President/Chancellor
Southern University System

Date

Dr. Leon Tarver
Chairman
Southern University System Board of Supervisors

Date

SOUTHERN UNIVERSITY SYSTEM
SOUTHERN UNIVERSITY AT BATON ROUGE
HEAD WOMEN'S BASKETBALL COACH

AMENDMENT TO THE EMPLOYMENT CONTRACT OF HEAD WOMEN'S
BASKETBALL COACH
LASANDRA "SANDY" PUGH

This agreement between the Board of Supervisors of Southern University and Agricultural and Mechanical College ("Board") and LaSandra "Sandy" Pugh ("Head Women's Basketball Coach") constitutes an amendment to the July 1, 2014 agreement titled "Employment Contract of Head Women's Basketball Coach LaSandra "Sandy" Pugh". The terms of this amendment shall be effective July 1, 2016. (Hereinafter referred to as "First Amendment") The terms of this First Amendment are as follows:

Section II-Term of the July 1, 2014 Employment Agreement shall be revised to read as follows:

- a. The term of this agreement is for a period commencing on July 1, 2014 and terminating on June 30, 2018. The Board shall have the option to extend this agreement for two (2) years by providing Head Women's Basketball Coach notice, in writing, by March 31, 2018.

Section III-Compensation and Employment Benefits

- a. For services and satisfactory performance of all terms of this agreement. University shall pay Head Women's Coach an annual salary of one-hundred thirteen thousand three hundred dollars (\$113,300.00). The salary shall be paid in equal amounts in monthly or such other regular pay periods used for administrative employees.

Section V. Performance Incentives of the July 1, 2014 Employment Agreement shall be revised to read as follow:

- a. Section V. a. ii. shall be renamed "SWAC Tournament Championship NCAA Post-Season appearance".
- b. Section V. a. iv shall be revised to read as follows:
 - a. Other NCAA Post-Season appearances:
 - i. 1. Head Women's Basketball Coach ½ Month Salary
 - ii. 2. Full-time Assistant Coaches \$1,000.00
 - iii. 3. Part-Time(salaried) Assistant Coach \$1,000.00
- c. Section V. a. iv. shall be changed to Section V. a. v. to read as follows:
 - a. 1. In order to encourage participation in the highest caliber non-conference contest which improves national exposure and recruiting, Head Women's Basketball Coach shall be provided the authority, subject to the limitations further described herein, for the distribution

of the following basketball program incentive funding based upon the amount of guaranteed payments (“game guarantees”) collected for such contest. The required base guarantees of one hundred ten thousand dollars (\$110,000.00) shall be met annually each remaining year of the contract for Head Women’s Basketball Coach to receive increased incentives, benefits and program support.

- b. 2. Head Women’s Basketball Coach shall have the ability to specifically designate how forty percent (40%) of all collected game guarantees are spent on the basketball program (“incentive funding”). Subject to the foregoing, the first five thousand dollars (\$5,000.00) of incentive funding that Head Women’s Basketball Coach may direct each season shall be designated for vehicle stipend for Head Women’s Basketball Coach.
- c. The additional incentive funding in excess of ten thousand dollars (\$10,000.00) per season may be used at Head Women’s Basketball Coach’s discretion on any basketball related programs and activities, including recruiting, travel, salary supplements for head coach, assistant coaches, tutors, or other such personnel retained to assist the basketball program. Subject to the foregoing, Head Women’s Basketball Coach shall be limited to designating no more than the lesser of forty percent (40%) or fifteen thousand dollars (\$15,000.00) of such incentive funding toward her own salary supplement annually.
- d. Section V. b. shall be revised to read as follows:
 - i. a. In order for Head’s Women’s Basketball Coach to receive the foregoing incentives, including but limited to those described in Section V., Women’s Basketball Team shall meet all NCAA APR standards and Women’s Basketball Team shall be eligible for and compete in post-season play.
 - ii. Within forty-five (45) days of the last contest, Head Women’s Basketball Coach shall be provided an annual report of all performances incentives attained and game guarantees collected for the season. The incentive funding described in Section (V) (a) (v) shall be based upon revenues collected as of the 30th day following the last contest of the season. All incentives payments and salary supplements shall be paid not later than the 60th day following the last contest of the season, including post-season play.

All other terms of the July 1, 2014 Agreement of Head Women’s Baseball Coach shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment, or caused this amendment to be executed on the date shown below.

LaSandra Pugh
SUBR Women's Head Basketball Coach

Date

Roman Banks
Interim Athletic Director

Date

Dr. Ray Belton.
President/Chancellor
Southern University System

Date

Dr. Leon Tarver
Chairman
Southern University System Board of Supervisors

Date

SOUTHERN UNIVERSITY SYSTEM
SOUTHERN UNIVERSITY AT BATON ROUGE
HEAD BASEBALL COACH

AMENDMENT TO THE EMPLOYMENT CONTRACT OF HEAD BASEBALL COACH
ROGER CADOR

This agreement between the Board of Supervisors of Southern University and Agricultural and Mechanical College ("Board") and Roger Cador ("Head Baseball Coach") constitutes an amendment to the July 1, 2014 agreement titled "Employment Contract of Head Baseball Coach Roger Cador." The terms of this amendment shall be effective July 1, 2016. (Hereinafter referred to as "First Amendment") The terms of this First Amendment are as follows:

Section II-Term of the July 1, 2014 Employment Agreement shall be revised to read as follows:

- a. The term of this agreement is for a period commencing on July 1, 2016 and terminating on June 30, 2017.

Section III-Compensation and Employment Benefits of the July 1, 2014 Employment Agreement shall be revised to read as follow:

- a. For Services and satisfactory performance of all terms in this agreement, University shall pay Head Baseball Coach an annual base salary of ninety thousand dollars (\$90,000.00). The salary shall be paid in equal amounts monthly or such other regularly pay periods used for administrative employees.

Section V. Performances Incentives. b. Payments of Incentives shall be revised to read as follows:

- i. a. In order for Head's Baseball Coach to receive above-mentioned performance incentives, Baseball Team shall meet all NCAA APR standards and Baseball Team shall be eligible for post-season play.
- ii. b. Within forty-five (45) days of the last contest, Head Baseball Coach shall be provided an annual report of all performances incentives attained and game guarantees collected for the season. The incentive funding described in section (V)(a)(iv) shall be based upon revenues collected as of the 30th day following the last contest of the season. All incentives payments and salary supplements shall be paid not later than the 60th day following the last contest of the season, including post-season play.

All other terms of the July 1, 2014 Agreement of Head Baseball Coach shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have executed this amendment, or caused this amendment to be executed on the date shown below.

Roger Cador
Head Baseball Coach

Date

Roman Banks
Interim Athletic Director

Date

Dr. Ray Belton.
President/Chancellor
Southern University System

Date

Dr. Leon Tarver
Chairman
Southern University System Board of Supervisors

Date

Facilities and Property Committee

FACILITIES AND PROPERTY COMMITTEE

(Following the Athletics Committee)

Friday, July 29, 2016

Southern University Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Informational Item
 - A. Priority Projects Update, SUS
6. Other Business
7. Adjournment

MEMBERS

Rev. Donald R. Henry, Chair, Mr. Richard Hilliard, Vice Chair,
Mr. Raymond Fondel, Jr., Rev. Joe R. Gant, Jr., Mr. Myron Lawson,
Atty. Patrick D. Magee, Mrs. Ann Smith
Dr. Leon R. Tarver II – Ex-Officio

Southern University System

Office of Facilities Planning

July 7, 2016 4:00 pm

SU SYSTEM FACILITIES PROJECT UPDATES

SU Baton Rouge

1. **SU Laboratory School** new window wall, American Disability Act (ADA) new restrooms and ramp
 - \$1.2 Million Upgrade
 - Available Funds for Construction (**AFC**) is \$960,000.00.
 - Project involves installation of new window wall system, ADA restrooms, new entry doors and ADA ramps.
 - Project bid March 17, 2015 at \$741,000.
 - General Contractor (**GC**) is HVACR Systems LLC
 - Construction is 98% complete (pending completion end of July 2016)
 -
2. **F.G. Clark Activity Center Fire Code Citation** Renovations
 - Available Funds for Construction (**AFC**) \$418,000
 - General Contractor: MBD Maintenance, LLC \$331,621
 - Construction started April 2015
 - Pending Completion set for the end of July, 2016.
3. **Fire Alarm System** upgrade for various buildings
 - Pending Budget AFC approval from the State in the amount of \$460,000
 - Construction Documents completed Dec 2015 by Mel Eng's
 - Funding in the amount of \$700,000 is pending State's approval

Notes:
J B Cade Library \$240,000 +- was approved 13June2016, FP&C will send project out for bids (Mr. K. Clark of FP&C) pending state funding approval.
4. **Hurricane Isaac** repairs for various buildings (7)
 - Office of Risk Management (**ORM**) Available Funds for Construction (**AFC**) Budget approved
 - Low Bidder was DLS Construction \$13,250
5. **Hurricane Gustav** repairs for various buildings
 - Office of Risk Management (**ORM**) AFC Budget approved by ORM and FP&C
 - FP&C and SUBR sending projects out for Bid Advertisement – in progress.
6. **Disaster event: Mississippi River Flooding** / sloughing off of the Ravine and Bluff, various locations
 - Dec 8-11, 2015
 - Pending assessment review report by ORM & FEMA to fund the project.

7. **Disaster event: Severe Weather** / sloughing off of the Ravine and Bluff various locations
 - March 2015
 - Pending assessment review report by ORM & FEMA to fund the project

8. **Frank Hayden Theater lighting upgrade/renovation**
 - Title 3 funding \$220,000
 - Designer Daniel Calongne Engineers
 - Low bidder: Rex A. Hymel Company \$189,854
 - Pre-construction meeting May 26, 2016.
 - General Contractor on site 1st week of June 2016
 - Pending completion date: September 2016

SU New Orleans

1. **Natural Science Building**

Architect Selections were made on Wednesday, May 15, 2013 for 4 new buildings.

 - Architects: Sizzler Thompson Brown – Awarded Natural Science Building. Science building will change from 3 to 4 stories to house Science, Sch. of Nursing, Math, Physics, Health Information Management Systems, Biology, Chemistry and Forensic Science. It will consist of a total of 107,435 sq. ft. and will be located on the Park Campus. Construction Document Phase complete. Budget increased to \$27,750,000.
 - Construction Bids – pending date by FP&C

2. **New Education and Human Development Building**
 - Verges Rome Architects – Awarded Education and Human Development Building, This building will be two stories in height and have a total of 49,114 square feet. Project will be located on the Lake Campus. Construction Documents 95% complete. Cost of the project is budgeted at \$11, 608,000.
 - Construction Bids – pending date by FP&C

3. **Arts & Humanities and Social Science Building**
 - Chasm + Fusion Architects – Awarded Arts & Humanities and Social Science Bldg. Project will be located on the Park Campus. Building will consist of a three story office and lab wing with the auditorium and proscenium tower extending to nearly five stories. The building will have 70,640 square feet. Estimated cost of the project is \$21,200,000.
 - Construction Bids – pending date by FP&C

4. **School of Social Work**
 - Waggoner & Ball Architects – Awarded School of Millie M. Charles School of Social Work. Project budget is \$10, 257,000.
 - Pre-bid meeting scheduled for October 15, 2015 at SUNO.
 - Low bidder was Lamar Contractors LLC at \$9,910,000. March 2016
 - 20% completion
 - Completion is scheduled for August 2017

5. **University Center**- 55,000 sq. ft.
 - \$5,500,000 budget for repair and mitigation. Building providing partial service.
 - Additional funds of \$400,000 have been requested to make repairs needed for pool. HVAC repairs on second and third floors have received \$176,000. Project in schematic design.
 - First floor and flood wall were completed in April, 2015.
 - Substantial Completed July 2015
 - Pending Punch-list to be complete by General Contractor August 2016

6. **Health and P. E. Building Renovations**
 - SMB Architects.
 - Louis Livers low bidder. AFC cost is \$1.3M.
 - Project is 100% complete. Completion was in April, 2016.
 - Additional \$250,000.00 has been requested to repair Swimming Pool pending approval by FP&C

7. **Demolitions**
 - Central Plant Building – To be demolished in Fall Semester 2016. Resolution complete. FEMA considered building more than 51% damaged by storm and build a new central plant building
 - Existing “New” Science Building - To be demolished after construction of the new Natural Science.
 - Brown Building (“Old” Science Building) - Demolished after construction of the new Natural Science Building.
 - Multi-Purpose Building- To be demolished in fall 2015. FEMA determined building more than 51% damaged by storm. Demolition is 100% complete.

8. **SUNO New Central Plant Building – (Chill Water System)**
 - FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Sq. Ft: 8100
 - AFC: \$8,648,799.47
 - Designer: AST Engineers 225-926-5600 Mr. Kirk J. Simoneaux, P.E.
 - Bid date: 04/12/2016
 - Low Bid amount: \$ 6,097,000
 - General Contractor: Gallo Mechanical
 - Executed Contract/Notice to proceed Date: 05/16/2016
 - Duration time to complete the project: 365 days
 - May 26, 0216 progress meeting – need to work out asbestos removal details w/ FP&C, test piles installed, site work in progress.
 - Construction project completion date: 05/16/2017

SU Shreveport

1. **SUSLA Classroom** (Science and General) Building- Main Campus
 - FP&C Funding of \$6,300,000 available to begin the New Classroom Building.
 - Architect: KSA Alliance

- Project bid October 8, 2014,
 - ELA Group, Inc. low bidder \$6,287,000
 - Contractor began construction February 11, 2015.
 - Construction is approximately 80% complete June 2016 (pending completion September 15, 2016)
 -
2. **Renovation of Allen Building School of Nursing** - 600 Texas Street, Shreveport, LA (Downtown)
- FP&C Funding of \$3,500,000
 - Architects: KSA Alliance
 - Project bid April 19, 2016
 - ELA Group, Inc. Low bidder \$3,484,500
 - FP&C funding pending approval of House Bill 2

Notes: Funding required for Furnishing and Equipment (F&E)

SU Law Center

1. SULC Reroofing project

- Budget cost \$486,000 AFC (University \$384,000 & Major Repairs \$112,000 funds)
- Asbestos and Moisture testing of existing roof has been completed \$23,000
- Williams and Williams Architecture LLC is preparing final bid construction documents 29April2016 \$59,200
- Sending to the office of purchasing for ad
- FP&C - Architect has reviewed construction documents and completed Code review
- Pre-bid June 7, 2016 (120days to complete project)
- \$112,000 + - was approved 13June2016 by the State (FP&C) to add into the project budget
- Bid opening July 13, 2016
- Pending construction completion date December 2016
-

2. Parking lot resurfacing/renovations

- Construction documents : VALtect (85 parking spaces for law center and 48 for SUBR)
- GC: Honore' Companies LLC and cost (Law \$149,500 + subr \$89,745)
- Completion July 2016

SU Ag Center

1. Horticulture Storage Building

- Funding AFC \$275,000
- Williams and Williams Architecture designer fee \$27,000
- Construction Documents (CD's) completed
- Low bidder: Thornville Services \$263,000 Feb 2016
- Pre-construction meeting is scheduled for 5/5/2016 (*180 days to complete project*)

2. Equipment Storage Building

- Budget amount \$90,000

- Architect – Byron J. Stewart & Associates designer fees \$12,600
- Construction Documents complete
- Bid date is pending in July 2016

3. Pesticide Storage Building

- \$225,000 AFC
- Architect – Williams and Williams Architecture designer fee \$23,000
- Construction bid documents are 90% completed
- August 31, 2016 is pending completion

4. A.O. Williams Hall Renovation

- Budget amount is \$2,764,630
- Project was awarded to Engineer – Quebedeaux Engineers / Architect – Crump Wilson and Associates
- Estimated cost is approximately \$2,300,000.00
- Design phase started 4/27/2016
- Design Development Plan documents in progress

5. Multipurpose Building

- Waiting on FP&C approval to have the building redesigned within the AFC budget of \$1,200,000.

SU System Capital Outlay House Bill 2 for 2016-2017 Fiscal Year

Southern University Board of Supervisors

Major Repairs and Deferred Maintenance of Building Facilities, Planning and Construction

Southern University Baton Rouge

A. W. Mumford Stadium-ADA

F. G. Activity Center-ADA

Repair of Sloughing off of Ravine Planning and Construction

Southern Laboratory School addition and Upgrades Planning and Construction

Fire Detection and Alarm System Upgrades, Planning and Construction

Major Repairs to F. G. Clark Activity Center

T. T. Allain Hall –ADA

Southern University Agricultural Research and Extension Center

A. O. Williams Hall Renovations

Southern University at New Orleans

Replace Chill Water and High Temperature Water Lines

Southern University at Shreveport

Student Outdoor Recreational Facility, Planning and Construction

Renovations of Allen Building, Planning and Construction

Workforce Training and Technology Center, Planning and Construction

New Classroom Buildings, Planning and Construction

Prepared By: Eli G. Guillory III
Interim Director
Southern University System
Office of Facilities Planning
225-771-2786 office 225-573-0811 cell

Henry L. Thurman III	SUBR
Kestee Weir III	SUBR
Shaun Lewis	SUNO
Joseph LaCour Jr.	SUSLA
Angela Gaines	SULC
James L. Mahomes	SUAG
Lynda M. Batiste, VC	SUAG
Terry Hall VC	SULC
Jullin Renthropoe, VC	SUNO
Brandy Jacobsen, VC	SUSLA
Janice Sneed, VC	SUSLA

**Southern University System
Capital Outlay House Bill 2
2016-2017 Fiscal Year**

Campus	Priority 1	Priority 2	Priority 5	Self Generated Revenues	Total
Southern University Board of Supervisors					
Major Repairs and Deferred Maintenance of Building Facilities, Planning and Construction		\$ 3,000,000			\$ 3,000,000
Southern University Baton Rouge					
A. W. Mumford Stadium-ADA	\$ 1,400,000		\$ 6,500,000		\$ 7,900,000
F. G. Activity Center-ADA	3,600,000		3,850,000		7,450,000
Repair of Sloughing off of Ravine Planning and Construction	65,400		1,000,000		1,065,400
Southern Laboratory School addition and Upgrades Planning and Construction	471,400		6,000,000		6,471,400
Fire Detection and Alarm System Upgrades, Planning and Construction	40,300				40,300
Major Repairs to F. G. Clark Activity Center	345,600				345,600
T. T. Allain Hall -ADA	1,010,000				1,010,000
Provide Localized Boilers and Replace Chilled Water Loop	200,000		4,450,000		4,650,000
Total	\$ 7,132,700	\$ -	\$ 21,800,000	\$ -	\$ 28,932,700
Southern University Agricultural Research and Extension Center					
A. O. Williams Hall Renovations	188800				188800
Southern University at New Orleans					
Replace Chill Water and High Temperature Water Lines	150000				150000
Southern University at Shreveport					
Student Outdoor Recreational Facility, Planning and Construction				\$ 100,000	\$ 100,000
Renovations of Allen Building, Planning and Construction	3,785,000	500,000			4,285,000
Workforce Training and Technology Center, Planning and Construction	476,000				476,000
New Classroom Buildings, Planning and Construction	4,358,900				4,358,900
	\$ 8,619,900	\$ 500,000	\$ -	\$ -	\$ 9,119,900
Grand Total	\$ 16,091,400	\$ 3,500,000	\$ 21,800,000	\$ -	\$ 41,391,400

Finance Committee

FINANCE COMMITTEE

(Following the Facilities and Property Committee)

Friday July 29, 2016

Southern University Board of Supervisors Meeting Room

2nd Floor, J.S. Clark Administration Building

Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items
 - A. Request Approval of the University Support Fee (House Bill 152), SULC
 - B. Request Approval of Reorganization & Faculty Retirement Incentive Plan, SULC
 - C. Request Approval of Unclassified Employees Retirement Incentive Plan Proposal, SULC
 - D. Approval of Proposal to Add \$12 Per Semester (\$24 per year) as a Student Fee for the Use of Exam 4, SULC
 - E. Approval of Signature of Authority for Processing the Children's Trust Fund Grant, SUAREC
 - F. Request Approval to Rescind Tuition Increase and Request Approval for University Support Fee, SUNO
 - G. Request Approval of Student Self-Assessed Fees, SUBR
6. Other Business
7. Adjournment

MEMBERS

Mr. Myron K. Lawson, Chair, Mr. Calvin W. Braxton, Sr., Vice Chair,
Atty. Tony Clayton, Dr. Curman L. Gaines, Rev. Donald R. Henry, Mr. Darren Mire
Dr. Leon R. Tarver II – Ex-Officio



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

July 19, 2016

Dr. Ray L. Belton
President-Chancellor
4th Floor J.S. Clark Administration Bldg.
Baton Rouge, LA 70813

RE: University Support Fee

Dear Dr. Belton:

The Southern University Law Center has experienced declines in state funding for almost a decade. Furthermore, there has been a national decline in law school enrollments by almost 50% over the last five years which has affected the ability of the Law Center to offset the decline in state funding with self-generated revenues.

House Bill 152 allows the fee amounts charged to students enrolled at the Law Center to not exceed the tuition and fees charged of national peers selected by the Law Center. The maximum amount of tuition and fees may be adjusted annually based on the most recent tuition and fee amounts. A copy of House Bill 152 is attached and the relevant language applicable to the Law Center is highlighted. A chart showing the total tuition and fees of peer institutions is also attached to this letter.

Based upon my review of the relevant data and the language of House Bill 152, the total tuition and fees charged by the Law Center lags behind the total tuition and fees of its peers. The Law Center therefore requests authorization of the Board of Supervisors to impose a University Support Fee of 5%. The Law Center has never imposed a University Support Fee prior to this request. If approved, this request will increase total fees by approximately \$283.00 per semester for law students. This increase will result in a projected \$300,350 in additional revenues.

The additional fees are needed to ensure that the Law Center remains competitive with its peer institutions. As required by House Bill 152, five percent (5%) of the revenues generated from this fee will be allocated to a need-based financial assistance fund at the Law Center.

Dr. Ray L. Belton
July 6, 2016
Page -2-

I respectfully request your support of this fee increase and that you present such fee increase to the Board of Supervisors for their approval at its July 15, 2016 Board meeting. If you have any questions, please feel free to contact me.

Respectfully submitted,

John K. Pierre

John K. Pierre, Chancellor
Southern University Law Center

Enclosures

APPROVED:



Dr. Ray L. Belton, President/Chancellor



academics

related links

- Academic Bulletin Board
- Clinics & Externships
- Financing Your Legal Education
- International Programs
- Moodle
- Semester Abroad

COST OF ATTENDANCE, TUITION, & FEES FOR CURRENT STUDENTS [2015-2016]

LSU Law has been recognized as offering one of the best value legal educations in the country. The *National Jurist* magazine recently ranked the LSU Law Center as the 8th Best Value Law School in the nation, taking into account tuition levels, average indebtedness upon graduation, cost of living, bar passage rates, and placement success. No other law school in Louisiana was listed in the rankings.

The average yearly cost of attendance at LSU Law for the 2015-2016 school year is as follows:

Average Yearly Cost of Attendance (2015-2016, Fall and Spring)	
Tuition and Fees (Resident)	\$21,947.15
Room and Board	\$16,008.00
Books	\$2,200.00
Personal Expenses	\$2,004.00
Transportation on campus	\$1,916.00
Total	\$44,075.15

Tuition and fees are subject to change without advanced notice. University policies and rules regarding payment of tuition and fees are listed in the LSU Law Catalog.

The following tuition schedules include continued implementation of the tuition plans as provided by the Louisiana Legislature and the LSU Board of Supervisors.

Tuition and Fee Schedules 2015-2016	
2015 Fall Semester	Full-time 12 or more hours
<u>Resident Students:</u>	
Tuition	\$9,875.00
Building Use Fee	\$48.00
Operational Fee	\$219.00
Academic Excellence Fee	\$120.00
Mandatory Fees	\$639.70
Registration Fee	\$10.00
Student Technology Fee	\$60.00
Total Resident Students:	\$10,971.70
<u>Nonresident Students:</u>	
Tuition	\$9,875.00
Building Use Fee	\$48.00
Operational Fee	\$219.00
Academic Excellence Fee	\$120.00
Mandatory Fees	\$639.70
Registration Fee	\$10.00
Nonresident Fee	\$9,675.00
Student Technology Fee	\$60.00
Total Nonresident Students:	\$20,646.70
2016 Spring Semester	

	Full-time 12 or more hours
Resident Students:	
Tuition	\$9,875.00
Building Use Fee	\$48.00
Operational Fee	\$219.00
Academic Excellence Fee	\$120.00
Mandatory Fees	\$643.20
Registration Fee	\$10.00
Student Technology Fee	\$60.00
Student Excellence Fee	\$110.00
Total Resident Students:	\$11,085.20
Nonresident Students:	
Tuition	\$9,875.00
Building Use Fee	\$48.00
Operational Fee	\$219.00
Academic Excellence Fee	\$120.00
Mandatory Fees	\$643.20
Registration Fee	\$10.00
Student Technology Fee	\$60.00
Student Excellence Fee	\$110.00
Nonresident Fee	\$9,675.00
Total Nonresident Students:	\$20,760.20

Law Center Tuition Increase Waivers

Current students with great financial need should apply for tuition increase waiver grants. To apply for such a waiver, please fill out the [Hardship Tuition Waiver](#) form.

Note

- Mandatory fees include all fees restricted for support of student activities, including Student Health Service. As noted on the Mandatory Fee Schedule, most fees are assessed by the hour, proportionately above 12 hours.
- International students will be assessed \$10.00 per semester for support of the International Cultural Center.
- Tuition and fees may be adjusted by the Board of Supervisors, in accordance with Legislative authority, without advance notice.

Downloads

- [2017 Spring Refund Schedule](#)
- [2016 Fall Refund Schedule](#)
- [2016 Summer Term Tuition and Fees](#)
- [2016 Summer Refund Schedule](#)
- [2016 Summer Program in France Tuition and Fees](#)
- [2016 Summer in Lyon Refund Schedule](#)
- [2016 Spring Refund Schedule](#)
- [2015-16 Tuition & Fees](#)
- [2015 Summer Term Tuition and Fees](#)



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

July 18, 2016

Dr. Ray L. Belton
President-Chancellor
Southern University System
J.S. Clark Administration Bldg., 4th Floor
Southern University
Baton Rouge, LA 70813

Re: SULC Unclassified Employees Retirement Incentive Plan Proposal

Dear Dr. Belton:

In order to fend off fiscal challenges that might affect the Law Center in the 2016-2017 fiscal year due to reduced state appropriations, the Law Center would request that Southern University System Board allow it to offer an unclassified retirement incentive plan. The draft of the plans are enclosed for your review.

I respectfully ask that that these proposals be placed before the Board for the July 29, 2016 Board meeting. If you have any questions, please feel free to contact me.

Sincerely,

Terry R. Hall

Associate Vice Chancellor for Financial Affairs
Southern University Law Center

Cc: John J. Pierre
Chancellor-SULC

SOUTHERN UNIVERSITY LAW CENTER
Unclassified Employees
RETIREMENT INCENTIVE PLAN

The Southern University Law Center (SULC) will offer a retirement incentive plan in accordance with the Southern University and A&M System Board of Supervisors' (Board) Policy for Unclassified Employee Regular Retirement Incentive Plan. The eligibility criteria for the retirement incentive plan (Plan) will be based on the Board's policy and the following guidelines specific to SULC. The Plan will be offered from August 1, 2016 through August 12, 2016 with a retirement/resignation date of August 31, 2016

Retirement Incentive Option

1. SULC Unclassified employees who are current and fulltime are eligible to participate in the retirement option.
2. Employees must be eligible for regular retirement under the Louisiana State Employees Retirement System (LASERS), Teachers Retirement System of Louisiana (TRSL), or the Optional Retirement Plan (ORP) and should meet all plan eligibility requirements as of the application date.
3. To participate in the retirement option, a SULC unclassified employee shall not have applied for retirement or received notice of termination prior to application. This exclusion shall not include those who are still working, but are officially retired under the Deferred Retirement Option Plan (DROP).
4. The retirement incentive will be thirty-five (35) percent of the SULC unclassified employee's base salary, for 2015-2016, with a cap not to exceed \$35,000. The incentive is subject to all applicable federal and state taxes and regulations.
5. The position vacated by the SULC unclassified employee who resigns through participation in the retirement option will not be filled prior to the Fall semester of 2017 unless said position is deemed critical to the effective and efficient operation of the unit. This provision will ensure costs savings through the 2016-2017 budget year.
6. This plan cannot be applied to any portion of an unclassified employee's salary that is paid from any grant(s) and/or contract(s).
7. In each department, for every three (3) unclassified employees eligible for retirement, one (1) qualified employee will be allowed to participate in the retirement incentive plan on a first come, first served basis. If all applications are received at the same time, the lottery method will be employed.

8. Applications for the retirement option herein described shall be submitted in writing to the System Vice President of Human Resources, via electronic mail, facsimile, or hand delivery. Applications submitted via U.S. Postal Service will be considered received on the date they are received by Human Resources Department.
9. Upon notification of approval, the SULC unclassified employee must submit a letter of resignation as required in the application.
10. Any unclassified employee who participates in this plan cannot be rehired by SULC for a period of two (2) years.



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

July 1, 2016

Dr. Ray L. Belton
President – Chancellor
Southern University System and Baton Rouge Campus
J.S. Clark Administration Bldg., 4th Floor
Baton Rouge, LA 70813

Re: Proposal to add \$12 per semester (\$24 per year) as a student fee for the use of Exam 4

Dear Dr. Belton:

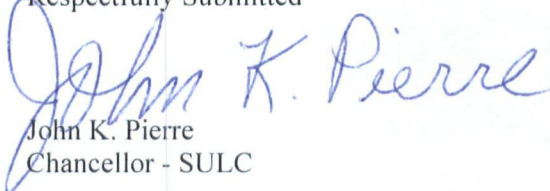
A request has been made to me that I am forwarding to you for a nominal fee assessment of \$12 per academic semester / \$24 per academic year to support the continued use of Exam 4 at the Law Center. In the past, there have been issues related to individual students paying for EXAM 4 directly to EXAM 4.

The fee requested here does not add cost to the students because they have to pay the fee of \$12.00 per semester / \$24 per year to EXAM 4. This request simply makes it easier for the Law Center to administer the EXAM 4 process by ensuring all law students pay the EXAM 4 fee timely. The Law Center would remit to EXAM 4 the yearly cost for the program.

A copy of the request made to me is attached to this letter.

I humbly ask that you forward this request to the Board of Supervisors for their consideration at the July 15, 2016, Board meeting. If you have any questions, please feel free to contact me.

Respectfully Submitted


John K. Pierre
Chancellor - SULC



SOUTHERN UNIVERSITY LAW CENTER

P. O. Box 9294, Baton Rouge, LA 70813-9294

Information Technology and Support Services

Phone: (225) 771-4987

Fax: (225) 771-3123

June 30, 2016

Chancellor John Pierre
Southern University Law Center
Baton Rouge, LA 70813

RE: Proposal to add \$12 **per semester** (\$24 per year) to student fee for the use of Exam4

Dear Chancellor,

The Southern University Law Center requests a nominal student fee assessment of twelve dollars (\$12) per academic semester (twenty-four dollars (\$24) per academic year) to support the continued use of Exam4 by students for high stakes testing conducted by the Law Center and for preparation in taking Louisiana Bar exam upon a student's graduation.

Exam4 has developed into a well-established system within law schools across the nation for conducting written high stakes examinations on laptops. All law schools in Louisiana utilize Exam4. The software, purpose-built for high-stakes essay exams, takes appropriate control of an examinee's computer and creates a secured, offline workspace for the capture of examination answers.

Examinees type and edit the way they prefer using their own laptops. Exam4 blocks disallowed material, protects with frequent auto saves and backups, and streamlines file collection, management, printing and distribution. Exam4 also encrypts files for security.

In addition, the Louisiana Bar and the Bar examiners in many States in the Union utilize Exam4 as their official automated method for prospective attorneys to challenge each State's the multi-day bar examination. Hence, SULC utilizes the product in many of its doctrinal classes so law students may gain extensive familiarity and experience by repeatedly utilizing the product during the term of their Law Center legal education and training.

More than a decade ago SULC adopted the use of Exam4 as the standard automated method for all high stakes testing within the Law Center. Exam4 usage is an honor based system. Under current practice, students download software from the Exam4 service and make payments for the software in separate transactions. Each semester, the Law Center receives notices from the Exam4 concerning lack of payments from some of the students. The Law Center must either track down the student to ensure the student completes the payment transaction, or the school must pay for the copy of the software. The out-flow of funds from the Law Center can total \$4,800/academic year, and the school utilizes approximately 0.15 FTEs per term to resolve payment issues. Assessing a standard fee for the Exam4 software eliminates the above issues and simplifies the experience for the student.

From a student financial impact perspective, the fee will not increase the overall cost of attendance for students as they currently pay the same fee on an individual transaction by transaction basis to utilize the product.

In essence, the Law Center considers Exam4 an essential tool needed for the overall education of its students during their legal training and in preparation for the taking of bar exams in almost every State. Law students use the product every semester. With improved efficiencies accruing to students and Law Center operations in acquisition and distribution of the product, and a net neutral effect on the overall cost of attendance for students, the Law Center respectfully requests that favorable consideration be given to the proposed assessment.

If you have any questions, please contact me at 771-4987.

Sincerely,



Lata Johnson
Director, IT

APPROVED:

Chancellor John Pierre
Southern University Law Center

President/Chancellor Ray Belton
Southern University System



"Linking Citizens of Louisiana with Opportunities for Success"

Office of the Chancellor

Ashford O. Williams Hall
P. O. Box 10010
Baton Rouge, LA 70813
(225) 771-2242
(225) 771-4369 Fax
www.suagcenter.com

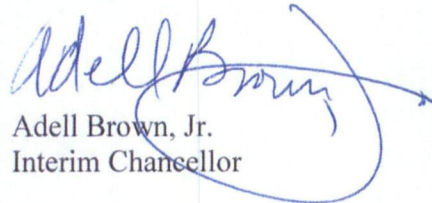
July 1, 2016

Dr. Ray Belton President
Southern University System
4th Floor J. S. Clark Admin Bldg.
Baton Rouge, LA 70813

Dear Dr. Belton,

The attached document designates me as the Signature of Authority for processing the Children's Trust Fund Grant. I am requesting your approval that it be included in the July 15th SUS Board of Supervisors packet for approval

Sincerely,

A handwritten signature in blue ink that reads "Adell Brown, Jr." with a large, stylized flourish that loops around the name and extends to the right.

Adell Brown, Jr.
Interim Chancellor



BOARD RESOLUTION FOR NONPROFIT ORGANIZATION
(The Board Resolution must be current and follow the following format)

STATE OF Louisiana

PARISH OF East Baton Rouge

On the 15 day of May 2015 at a meeting of the Board of Directors of

Southern University System Board of Supervisors a corporation, held in the

City of Baton Rouge Parish of East Baton Rouge

with a quorum of the directors present, the following business was conducted:

It was duly moved and seconded that the following resolution be adopted:

BE IT RESOLVED that the Board of Directors of the above corporation do hereby authorize Adell Brown, Interim Chancellor (name and title) and his/her successors

in office to negotiate on terms and conditions that he/she may deem advisable, a contract or contracts with the Louisiana Department of Children and Family Services, with the effective date of

July 1, 2015 hereby give him/her the power and authority to do all things necessary to implement,

maintain, amend or renew said documents.

The above resolution was passed by a majority of those present and voting in accordance with the by-laws and articles of incorporation.

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Board of Directors of Southern University System

held on the 15 day of May 2015

Signature of the Board President

Adell Brown
Secretary (prints or type name)

February 29, 2016
Date

Note. Whoever is authorized in the resolution, must sign Application Assurance



SOUTHERN UNIVERSITY AT NEW ORLEANS

6400 Press Drive
New Orleans, LA 70126-0002
(504) 286-5311
FAX (504) 284-5500
www. suno.edu

OFFICE OF THE CHANCELLOR

MEMORANDUM

To: Ray Belton, Ph.D.
President Southern University System

From: Lisa-Mims-Devezin, Ph.D. *LMD*
Interim Chancellor

Date: July 20, 2016

Re: July 2016 Meeting of the Board of Supervisors

Southern University at New Orleans is requesting to rescind the previously approved tuition increase at the June 24, 2016, Board of Supervisors meeting. In lieu of the rescension, we are requesting approval to establish the University Support Fee under authorization given by HB 152. The fee will support the general operations of the campus and will generate approximately \$1,638,154 in additional revenue.

As required by the legislation, five percent of the revenues from the University Support Fee will be earmarked for need-based scholarships to students who are PELL eligible.

Your support and approval of this proposed fee, and the subsequent approval for the Southern University Board of Supervisors, would be appreciated.

LMD/mbi


Approval Ray Belton, Ph.D., President



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

July 18, 2016

Dr. Ray L. Belton
President-Chancellor
Southern University System
J.S. Clark Administration Bldg., 4th Floor
Southern University
Baton Rouge, LA 70813

Re: SULC Unclassified Employees Retirement Incentive Plan Proposal

Dear Dr. Belton:

In order to fend off fiscal challenges that might affect the Law Center in the 2016-2017 fiscal year due to reduced state appropriations, the Law Center would request that Southern University System Board allow it to offer an unclassified retirement incentive plan. The draft of the plans are enclosed for your review.

I respectfully ask that that these proposals be placed before the Board for the July 29, 2016 Board meeting. If you have any questions, please feel free to contact me.

Sincerely,

Terry R. Hall

Associate Vice Chancellor for Financial Affairs
Southern University Law Center

Cc: John J. Pierre
Chancellor-SULC

SOUTHERN UNIVERSITY LAW CENTER
Unclassified Employees
RETIREMENT INCENTIVE PLAN

The Southern University Law Center (SULC) will offer a retirement incentive plan in accordance with the Southern University and A&M System Board of Supervisors' (Board) Policy for Unclassified Employee Regular Retirement Incentive Plan. The eligibility criteria for the retirement incentive plan (Plan) will be based on the Board's policy and the following guidelines specific to SULC. The Plan will be offered from August 1, 2016 through August 12, 2016 with a retirement/resignation date of August 31, 2016

Retirement Incentive Option

1. SULC Unclassified employees who are current and fulltime are eligible to participate in the retirement option.
2. Employees must be eligible for regular retirement under the Louisiana State Employees Retirement System (LASERS), Teachers Retirement System of Louisiana (TRSL), or the Optional Retirement Plan (ORP) and should meet all plan eligibility requirements as of the application date.
3. To participate in the retirement option, a SULC unclassified employee shall not have applied for retirement or received notice of termination prior to application. This exclusion shall not include those who are still working, but are officially retired under the Deferred Retirement Option Plan (DROP).
4. The retirement incentive will be thirty-five (35) percent of the SULC unclassified employee's base salary, for 2015-2016, with a cap not to exceed \$35,000. The incentive is subject to all applicable federal and state taxes and regulations.
5. The position vacated by the SULC unclassified employee who resigns through participation in the retirement option will not be filled prior to the Fall semester of 2017 unless said position is deemed critical to the effective and efficient operation of the unit. This provision will ensure costs savings through the 2016-2017 budget year.
6. This plan cannot be applied to any portion of an unclassified employee's salary that is paid from any grant(s) and/or contract(s).
7. In each department, for every three (3) unclassified employees eligible for retirement, one (1) qualified employee will be allowed to participate in the retirement incentive plan on a first come, first served basis. If all applications are received at the same time, the lottery method will be employed.

8. Applications for the retirement option herein described shall be submitted in writing to the System Vice President of Human Resources, via electronic mail, facsimile, or hand delivery. Applications submitted via U.S. Postal Service will be considered received on the date they are received by Human Resources Department.
9. Upon notification of approval, the SULC unclassified employee must submit a letter of resignation as required in the application.
10. Any unclassified employee who participates in this plan cannot be rehired by SULC for a period of two (2) years.



July 9, 2016

Dr. Brandon K. Dumas
Vice Chancellor
Division of Student Affairs
& Enrollment Management

Dear Dr. Dumas,

The Student Government Association request that the following items be submitted for administrative approval and consideration by the Southern University Board of Supervisors at the regularly scheduled meeting. Southern University – Baton Rouge students placed the following referendums on the Spring 2016 General Election Ballot relating to new and revised student fees. They are as follows:


- Do you support a new self-assessed non-refundable fee of three dollars and zero cents (\$3.00) for the Southern University Gospel Choir?
 652 Yes 415 No
- Do you support an increase of the self-assessed non-refundable fee of two dollars and zero cents (\$2.00) to six dollars and zero cents (5.00) for the Southern University Cheerleaders?
 335 Yes 731 No
- Do you support an increase of the self-assessed non-refundable fee of two dollars and zero cents (\$2.00) to four dollars and zero cents (\$4.00) for the Association for Women Students?
 594 Yes 471 No
- Do you support an increase of the self-assessed non-refundable fee of two dollars and zero cents (\$2.00) to four dollars and zero cents (\$4.00) for the Men’s Federation?
 519 Yes 547 No
- 5) For the purpose of assisting to erect a gateway at the entrance of the campus of Southern University and A&M College, do you support the implementation of a Gateway Fee of \$5.00 per semester(\$2.50 in Summer Semesters) to cease when all debts incurred as a result of this project have been satisfied in full.
 366 Yes 699 No

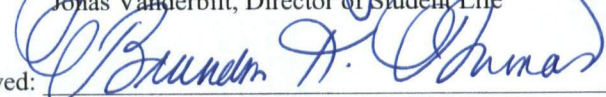
We require action on items one and three. The others are solely for informational purposes. Your consideration is greatly appreciated.

Sincerely,

Zana Harris

Zana Harris
President, SGA 2016-17

Approved: 
Jonas Vanderbilt, Director of Student Life

Approved: 
Brandon K. Dumas, Ph.D.
Vice Chancellor of Student Affairs and Enrollment Management

**Student
Government
Association**

227 Smith-Brown
Memorial Student Union

PO Box 10202
Baton Rouge, LA 70813

Phone: (225) 771-2585
Fax: (225) 771-2202
www.subr.edu/sga

Personnel Affairs
Committee

PERSONNEL AFFAIRS COMMITTEE

(Following the Finance Committee)

Friday, July 29, 2016

Southern University Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Items

A. Approval of Personnel Action on Positions greater than \$60,000

1. Sharon McGee	Interim Assistant Professor, Health Information Management Systems New Appointment, SUNO	\$70,000
2. Laura M. Douresseaux	Assistant Professor, Clinical Coordinator New Appointment, SUNO	\$74,160
3. John Barilleaux	Assistant Professor, Accreditation Coordinator, New Appointment, SUNO	\$72,000
4. Harry Doughty Sr.	Interim Executive Associate to the Chancellor New Appointment, SUNO	\$67,606.11
5. Derrick Warren	Director of Alumni Affairs New Appointment, SUS	\$70,000
6. Francesca Williams	Associate Professor/Tenure Track New Appointment, SUBR	\$73,000
7. Adell Brown	Extension of Interim Chancellor/Dean Continuation, SUAREC	\$169,884
8. Kimberly Williams	Director of K-12 Initiative, Enrollment Management New Appointment, SUBR	\$ 70,000

B. Extension of Employment Contract for Head Coach, Men's Basketball, SUBR

C. Extension of Employment Contract for Head Coach, Women's Basketball, SUBR

D. Extension of Employment Contract for Head Coach, Baseball SUBR

6. Other Business
7. Adjournment

MEMBERS

Atty. Patrick D. Magee, Chair, Mrs. Ann A. Smith, Vice Chair,
Mr. Calvin W. Braxton, Sr., Atty. Tony M. Clayton, Mr. Myron K. Lawson, Rev. Samuel C. Tolbert, Jr.
Dr. Leon R. Tarver II – Ex-Officio

JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER

RECEIVED
JUN 30 REC'D
OFFICE OF THE CHANCELLOR
BY _____

RECEIVED
JUN - 8 2016
SUNO x SUSLA
Academic Affairs

CAMPUS: SUS _____ SUBR _____ SULAC _____ SUAREC _____

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH _____ OTHER _____

Academic Non-Academic
 Temporary Part-Time (_____ % of Full Time)
 Tenured Undergraduate Student
 Tenured Track Graduate Assistant
 Other (Specify) _____ Retiree Return To Work
 Civil Service
 Restricted
 Job Appointment
 Probationary
 Permanent Status

Previous Employee Andrea Mignott Reason Left Resigned
 Date Left 12/31/2015 Salary Paid \$70,000.00

Profile of Person Recommended

Length of Employment 07/01/2016 To 06/30/2017

Effective Date 08/01/2016

Name Sharon McGee SSN xxx-xx-9500 Sex Female Race* Black

Position Title: Interim Assistant Professor Department: Health Information Management System

Check One Existing Position *Visa Type (See Reverse Side): US

New Position Expiration Date: _____
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 35 Southern University Experience 4

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>MS Health Care Management</u>	<u>University of New Orleans</u>	<u>12/2000</u>
	<u>BS Biological, Mathematical & Physical Sciences</u>	<u>University of Southwestern Louisiana</u>	<u>05/1981</u>

Current Employer RHIA Southern University at New Orleans Certification _____

Personnel Action

Check One New Appointment _____ Continuation _____ Sabbatical _____ Leave of Absence _____
 Transfer _____ Replacement _____ Other (Specify) _____

Recommended Salary \$70,000.00 Salary Budgeted \$70,000.00

Source of Funds State

Identify Budget: General Location 411001-42531-61003-4100
 Form Code: BoR Page 6 RR Item # 215 RR

Change of:
 Position _____ From _____ To _____
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side
 Comments: (Use back of form)

Source of Funds	Amount

*See Reverse Side Graduate School signature (if, applicable):

Shurra Robinson 6/7/2016 Date Supervisor
MA Mc 06-08-16 Date Vice Chancellor
Condy Monte 6-9-16 Date Director/Personnel
L-M-R 6/8/16 Date Dean/Unit Head
L-M-R 6/30/16 Date Chancellor
 _____ Date Vice President/Finance Business Affairs/Comptroller
 _____ Date President Chairman/S.U. Board Of Supervisor
 BUDGET OFFICER: _____
 DATE: 6-9-16

SHARON CHATMAN MCGEE, M.S., RHIA

P. O. Box 2064
Gretna, LA 70054-2064
(504) 394-0280 Home
(504) 842-4517 Office

SUMMARY OF QUALIFICATIONS

- Collaborated on implementation of Ochsner Clinic Compliance Program
- Collaborated on development of University of New Orleans Metropolitan College Medical Coding Program curriculum
- Implemented process and developed team to conduct coding and reimbursement audits
- Implemented inpatient charge process, resulted in 19% increase in charges
- Provided instruction in ICD-9-CM, CPT coding, medical office management, reimbursement and third payor regulations
- Twenty seven years management experience in various settings of the Healthcare Profession

CREDENTIALS: Registered Health Information Administrator (RHIA)

EMPLOYMENT HISTORY

9/02 – Present Compliance & Privacy Officer: Ochsner Health System; New Orleans, LA

Duties: Coordinate all compliance activities related to data integrity and revenue integrity, provide guidance on regulatory issues, develop and conduct training, lead audits, investigate and implement corrective action plans for compliance issues. Implement compliance and training program for compliance with Health Insurance Portability & Accountability Act (HIPAA)

12/00 – 9/2002 Compliance Officer: *Ochsner Clinic*; New Orleans, LA

Duties: Coordinate all compliance activities, provide guidance on regulatory issues, investigate and implement corrective action plans for compliance issues. Develop Corporate Compliance Plan, Charters for Compliance Committee and Compliance Office; and implement training program.

2/97 – 12/00 Director of Professional Fee Office and Compliance: *Ochsner Clinic*;

Duties: Manage coding for professional service, charge capture process. Monitor and coordinate all activities regarding compliance, develop and coordinate in-services on ICD-9-CM and CPT coding for medical staff and billing staff, audit medical record documentation for compliance with third party payor regulations, analyze and report to Compliance Officer results of compliance audits, advise physicians and billing staff on coding, reimbursement, and documentation issues.

4/93 - 1/97 Director of Billing Compliance/Compliance Officer:

Louisiana State University Medical Center; New Orleans, LA

Duties: Monitor and coordinate all activities regarding compliance, develop and coordinate in-services on ICD-9-CM and CPT coding for medical staff and billing staff, audit medical record documentation for compliance with third party payor regulations, analyze and report to Dean, Executive Director and Board results of compliance audits, advise physicians and billing staff on coding, reimbursement, and documentation issues.

Director of Medical Records:

Duties: Manage medical records department for multi-specialty clinic, audit appropriateness of medical record documentation, supervise credentialing/ provider enrollment with various third party payers, and provide in-services to medical staff.

1/92-2006 Adjunct Professor: *University of New Orleans, Metropolitan College*; New Orleans, LA

Developed ICD-9-CM coding course for Medical Coding Certificate Program, instructor for ICD-9-CM, Medical Office Management and Medical Records Management courses.

Continued from page 1

9/90- Present Consultant/President: *A & S Enterprises*; Gretna, Louisiana.

Consulting in Healthcare management, health claims submission, ICD-9-CM and CPT-4 coding, reimbursement optimization, practice and office management.

1990-1992 Software-Support (Contractual Basis): *Benchmark Medical Computer Systems*; Metairie, LA.

Duties: Assist in client software support and installations; provide client-training classes on various modules of the medical system, coordination of client educational seminars.

1987 to 1990 Director of Medical Records Department: *Mercy Hospital*; New Orleans, LA

Duties: Manage and supervise functions for department (medico-legal correspondence, analysis transcription, ICD-9-CM & CPT-4 coding, microfilming, and statistics), prepare annual budget, assess vendor products for departmental use, coordinate acquisition and installation of products, installed 3 major computer systems in department, ensure requirements for regulatory agencies are met.

1984 to 1987 Assistant Director of Medical Records Department: *Meadowcrest Hospital*; Gretna, LA.

Duties: Supervision of twenty employees including transcription area, supervision of coding and assignment of DRG's, perform QA activities for the department, supervise financial audits, assisted in acquisition and installation of computer systems, responsible for training of staff and maintenance of four computer systems within department.

1981 to 1984 Coder: *Jo Ellen Smith Memorial Hospital*; New Orleans, LA.

Duties: Code medical diagnoses and procedures, issue new physician numbers, provide data to billing office, and complete record analysis, performed chart review for utilization review department during and interim period.

Other Experience:

Published Articles in Professional Journal (Journal of Health Care Compliance)

Speaker at National and Regional Professional Conferences

EDUCATION

2000 Executive Master of Science Degree in Health Care Management:
University of New Orleans; New Orleans, Louisiana

1981 Bachelor of Science Degree in Medical Record Science:
University of Southwestern Louisiana; Lafayette, Louisiana.
(Successfully completed 9 semester hours in computer programming.)

Directed Practice: Opelousas General Hospital; Opelousas, Louisiana.

Our Lady of Lourdes Hospital; Lafayette, Louisiana.

Affiliation: Baton Rouge General Hospital; Baton Rouge, Louisiana.

WORKSHOPS AND SEMINARS: Attended a host of workshops and seminars on billing compliance, computer operations, office management, financial management, coding, DRG's, employee and customer relations.

PROFESSIONAL ASSOCIATIONS

Advisory Board Member, SUNO Health Information Management Systems Program

American Health Information Managers Association (AHIMA)

Louisiana Health Information Managers Association (LHIMA)

Healthcare Financial Management Association (HFMA)

Louisiana Healthcare Financial Management Association (LAHFMA), Co-chair Compliance Committee




Southern University at New Orleans
6400 PRESS DRIVE, ADMIN. BLDG., 202/204
NEW ORLEANS, LOUISIANA 70126
(504) 286-5381 or 286-5325
FAX (504) 284-5400

ACADEMIC AFFAIRS

MEMORANDUM

TO: Dr. Lisa Mims-Devezin
Interim Chancellor

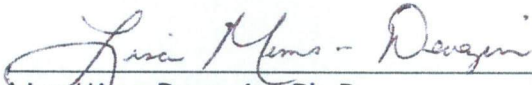
FROM: Dr. David S. Adegboye 
Vice Chancellor for Academic Affairs

DATE: July 06, 2016

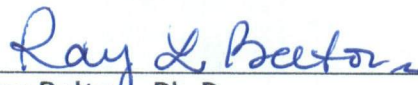
RE: Ms. Laura Douresseaux's PAF - Explanation


Ms. Laura Douresseaux was previously and successfully employed as an Assistant Professor in the Health Information Management Systems program. She resigned her appointment at a salary of \$82,400. The University wishes to re-hire her as she brings superior qualifications and certifications that are critical for continued accreditation of the program. She is urgently needed to assume duty by August 15, 2016.

Please consider approving Ms. Douresseaux's salary at the mandated 90% rate for Temporary positions, or \$74,160.00.

APPROVED: 

Lisa Mims-Devezin, Ph.D.
Interim Chancellor

APPROVED 

Ray Belton, Ph.D. 
President/Chancellor

JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER									
-----------------	--	--	--	--	--	--	--	--	--

CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify)

Academic Non-Academic
 Temporary Part-Time (% of Full Time)
 Tenured Undergraduate Student
 Tenured Track Graduate Assistant
 Other (Specify) Retiree Return To Work

RECEIVED
 Civil Service Restricted
 Job Appointment
 Probationary Status
 JUN 5 2016
 Academic Affairs

Previous Employee Keyonia Hartford Reason Left Contract Ended
 Date Left July 31, 2015 Salary Paid \$70,000

Profile of Person Recommended

Length of Employment July 1, 2016 To June 30, 2017

Effective Date July 1, 2016

Name Laura Marie Douresseaux SS# xxx-xx-1649 Sex Female Race* Black

Position Title: Assistant Professor/Clinical Coord. (Temp) Department: Health Information Management

Check One Existing Position *Visa Type (See Reverse Side): US
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 12 Southern University Experience 3

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>M.S., Health Care Management</u>	<u>University of New Orleans</u>	<u>2004</u>
	<u>B.S., Health Information Management</u>	<u>University of Louisiana at Lafayette</u>	<u>1993</u>
	<u>RHIA, Registered Health Info. Admin.</u>	<u>American Health Information Management</u>	<u>1993</u>

Current Employer West Jefferson Medical Center, Marrero, LA

RECEIVED
 JUL 01 2015
 VICE CHANCELLOR FOR
 ADMINISTRATION & FINANCE

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary ~~\$83,000.00~~ \$74,160.⁰⁰ Salary Budgeted \$74,160.00

Source of Funds State
 Identify Budget: General Location 41101-42531-61003-41000
 Form Code: BoR Page 6 Item # 214

Change of:
 Position From To
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side
 Comments: (Use back of form)

Source of Funds	Amount

*See Reverse Side Graduate School signature (if, applicable):

Sharon Robinson 6/22/16 [Signature] 6/30/16
 Supervisor Date Dean/Unit Head Date
[Signature] 06-30-16 [Signature] 6/30/16
 Vice Chancellor Date Chancellor Date
[Signature] 07-01-2016 [Signature] _____
 Director/Personnel Date Vice President/Finance Date
Ray R. Bector 7-6-2016 _____
 President Date Chairman/S.U. Board Of Supervisor Date

BUDGET OFFICER: [Signature]
 DATE: 7-1-16

LAURA MARIE DOURESSEAU, MSHCM, RHIA, CHPS

2836 Doreen Lane * Marrero, LA 70072 * (504) 289-3492 * dourel@bellsouth.net

SUMMARY PROFILE

Dedicated Health Information Management (HIM) professional with a combined 23 years of experience in health information management (HIM), HIPAA, HIM technology, coding, education and compliance. Proficient in HIM management, HIPPA and compliance.

EDUCATIONAL HISTORY

University of New Orleans, New Orleans, LA
Master of Science Degree, Health Care Management, December 2004

University of Louisiana at Lafayette, Lafayette, LA
Bachelor of Science Degree, Health Information Management, May 1993

PROFESSIONAL EXPERIENCE

WEST JEFFERSON MEDICAL CENTER, Marrero, LA **Dec. 2014 to Present**

Director, Health Information Management

- Plans, directs, organizes and manages the activities of the HIM department according to facility guidelines and Medical Staff Bylaws, Rules and Regulations.
- Ensures the appropriate dissemination and communication of all regulation, policy and guideline changes
- Develops departmental performance improvement plans.
- Directing, designing, and coordinating procedures to ensure employees adhere to organizational policies, state and federal laws, and regulatory requirements when releasing medical information.
- Receives, investigates, and reports compliance violations to the compliance director.
- Directing and assisting with RAC audits to ensure compliance with CMS RAC guidelines
- Monitors and reports key performance indicators
- Serves as a subject matter expert for department managers, staff, physicians and administration for obtaining information or clarification on documentation standards, state and federal law and regulatory requirements relating to HIM.
- Analyzes and develops departmental operating budget, policies, and procedures.
- Manages release of information staff and operations

WEST JEFFERSON MEDICAL CENTER, Marrero, LA **June 2014 to Dec 2014**

Health Information Exchange Manager, HIM Department

- Manage Release of Information and Recovery Audit Contractor Departments
- Directing, designing, and coordinating procedures to ensure employees adhere to organizational policies, state and federal laws, and regulatory requirements when releasing medical information.
- Provide ongoing education to employees on validating requests and laws and regulations governing release of information
- Auditing of record releases for accounting of disclosure and to ensure compliance with HITECH Breach Notification Rule
- Directing and assisting with RAC audits to ensure compliance with CMS RAC guidelines

SOUTHERN UNIVERSITY, New Orleans, LA **September 2014 to Dec 2014**

Adjunct Instructor, Health Information Management System Program

- Instructor, HIMS courses
- Develop and updated course syllabi and assignments, projects, and exams in compliance with accreditation standards

PROFESSIONAL EXPERIENCE, cont.

SOUTHERN UNIVERSITY, New Orleans, LA

August 2010 to August 2014

Clinical Coordinator/Assistant Professor, Health Information Management Systems Program

- Coordinate and manage professional practice experiences (PPE) - student clinical and internship
- Instructor, 100-400 level HIMS courses
- Develop and updated course syllabi and assignments/projects/exams in compliance with accreditation standards
- Coordinate and manage HIMS Advisory Board

LSU HEALTH, New Orleans, LA

July 2001 to July 2010

Manager, Health Information & Student Health Departments; HIPAA Privacy Officer

- Managed Health Information Management & Student Health Departments (supervisory and administrative duties), release of information services, records storage, and physician call service
- Training and management of EHR scanning and indexing and dictation
- EHR trainer - e-prescribing, billing, and physician documentation
- Managed physicians e-documentation audits
- Monitored EHR security reports and managed EHR chart correction
- Development, training, implementation, and ongoing monitoring and compliance with HIPAA Privacy regulations and applicable state laws
- Chairperson, HIM and Quality Improvement Committees

UNIVERSITY HOSPITAL AND CLINICS, Lafayette, LA

Dec. 1996 to June 2001

Health Information Reviewer Specialist – Utilization/Quality Management
December 1996 to June 2001

- Per-certification, admission, continued stay, and discharge reviews on inpatient & outpatient encounters
- Organized and conducted in-services on utilization of hospital resources and compliance with CMS admission guidelines
- Member of multidisciplinary discharge planning and utilization management committees

UNIVERSITY HOSPITAL AND CLINICS, Lafayette, LA

Oct. 1995 to Dec. 1996

Health Information Reviewer Specialist - Cancer Registry

- Collection, management, and analysis of data on cancer cases
- Quality review studies, monitoring, and reporting on cancer cases
- Organized and conducted weekly cancer board and quarterly cancer conference meetings

OUR LADY OF LOURDES REGIONAL MEDICAL CENTER

June 1996 to June 2001

Lafayette, LA

Contract Coder

- Inpatient, outpatient, and ER coding and analyses

OUR LADY OF THE LAKE REGIONAL MEDICAL CENTER

Aug. 1994 to Oct. 1995

Baton Rouge, LA

Coding Specialist I

- Concurrent, inpatient, and outpatient coding and abstracting ; Performed quarterly coding audits

CERTIFICATIONS

Certification in Healthcare Privacy and Security, June 2014

Registered Health Information Administrator, October 1993

PROFESSIONAL ORGANIZATIONS

American Health Information Management Association, Louisiana Health Information Management Association

Health Information and Management Systems Society

Greater New Orleans Health Information Management Association, President 2015-2016

National Association of University Women

JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

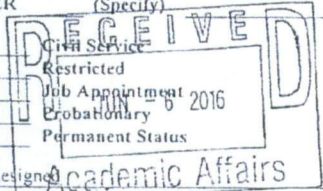
POSITION NUMBER

CAMPUS: SUS _____ SUBR _____ SULAC _____ SUAREC _____ SUNO x SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH X OTHER (Specify) _____

Academic _____ Non-Academic _____
 Temporary _____ Part-Time (% of Full Time) _____
 Tenured _____ Undergraduate Student _____
 Tenured Track _____ Graduate Assistant _____
 Other (Specify) _____ Retiree Return To Work _____

Previous Employee Penny Harris Reason Left Resigned
 Date Left July 29, 2016 Salary Paid \$80,000.00



Profile of Person Recommended

Length of Employment July 1, 2016 To June 30, 2017
 Effective Date August 1, 2016

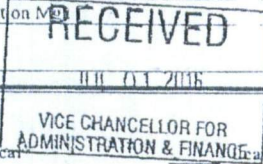
Name John Barri|leaux SS# xxx-xx-9294 Sex Male Race* White
 Position Title: Assistant Professor/Accreditation Coor (Temp) Department: Health Information Management

Check One Existing Position * Visa Type (See Reverse Side): US
 New Position Expiration Date: _____
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 19 Southern University Experience 0

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>Master of Education</u>	<u>University of Southern Mississippi</u>	<u>2000</u>
	<u>B.S. Health Information Mgmt.</u>	<u>University of Toledo, Toledo, Ohio</u>	<u>2012</u>
	<u>RHIA, Registered Health Info. Adm.</u>	<u>American Health Information Mgmt.</u>	<u>2012</u>

Current Employer Inpatient Rehab and Behavioral Health System



Personnel Action

Check One New Appointment _____ Continuation _____ Sabbatical _____
 Transfer _____ Replacement _____ Other (Specify) _____

Recommended Salary \$72,000.00 Salary Budgeted \$72,000.00

Source of Funds State

Identify Budget: General Location 411001-42531-61003-41000
 Form Code: BoR Page _____ Item # _____

Change of: _____
 Position _____ From _____ To _____
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
 *See Reverse Side

Comments: (Use back of form)

Source of Funds	Amount

*See Reverse Side

Graduate School signature (if, applicable):

Roberta Robinson 4/6/2018 [Signature] 6/30/16
 Supervisor Date Dean/Unit Head Date

[Signature] 06-30-16 [Signature] 6/30/16
 Vice Chancellor Date Chancellor Date

[Signature] 1701.2016 [Signature] _____
 Director/Personnel Date Vice President/Finance Date

Ray K. Bantz 7-16-16 _____
 President Date Chairman/S.U. Board Of Supervisor Date

BUDGET OFFICER: [Signature]
 DATE: 7-1-16

JOHN BARRILLEAUX, MME, RHIA

4604 Henican Place 228.363.1844
Metairie, LA 70003 j_barrilleaux@hotmail.com

SUMMARY ACCOMPLISHMENTS

Success-driven individual with fourteen years of leadership, management, education and service support experiences in multiple institutional environments. Effective team leader that has outstanding communications, project management and organizational skills. Understands facility needs and implements techniques used to build a positive working environment.

CERTIFICATION

RHIA – Registered Health Information Administrator

EDUCATION

- 2012 Health Information Management
University of Toledo, Toledo, Ohio
- 2000 Masters of Education
University of Southern Mississippi, Hattiesburg, Mississippi
- 1997 Bachelor of Music Education
Nicholls State University, Thibodaux, Louisiana

COMPETENCIES

Optum CAC and Encoder	Cerner	MediLinks
3M Encoder 3M Doc/CDI	Star/McKesson	MediTech
Microsoft Office Applications	Project Management	OnBase
FormFast	Epic HER	UDS

RELEVANT PROFESSIONAL EXPERIENCE

HIM DIRECTOR

NOVEMBER 2015-PRESENT

MMO – INPATIENT REHABILITATION AND BEHAVIORAL HEALTH SYSTEM

- Management and supervision of HIM department and employees.
- Coding of admission and discharges for the inpatient rehab facility.
- Monitor compliance percentage for the facility
- Coordinate and oversee the completion of the IRF-PAI for the facility on the UDS system..
- Consult with leadership on HIM issues at corporate level with IRF and behavioral health facilities.
- Manage a small group of contract coders.
- Oversee ROI for the organization

TRUSTHCS

DECEMBER 2015-PRESENT

INPATIENT REHAB FACILITY CODING CONSULTANT

- Coding inpatient rehabilitation facility charts for IRF-PAI coding and UB coding.
- Completion of the IRF-PAI monitoring compliance and maximizing CMG.

- Selection of ICD-10-CM diagnosis codes and appropriate ICD-10 PCS.
- Work together with the HIM Director to improve coding process and efficiencies in effort to improve quality and accuracy of coding.
- Complex coding project at a 167 Bed IRF in Michigan.

**WEST JEFFERSON MEDICAL CENTER
HIM PROJECT OFFICER**

JUNE 2013-NOVEMBER 2015

- Management and supervisory experience in this position includes the documentation team of 20 supervisors and employees of Transcription/Data Integrity, Analysis and Imaging/Quality along with the PI project within these HIM areas. This also includes management of the physician liaison and EMPI analyst
- West Jefferson Medical Center is a 450 bed leading medical facility in the New Orleans area.
- I serve this facility as Project Manager for HIM Projects. This includes implementations of Optum CAC, Optum CDI and ICD-10 Project manager.
- CAC system interfaces in this implementation included Cerner, Star/McKesson, 3M and Lynx E/Code. I am the system administrator for this application.
- As the facility ICD-10 Project manager I organize physician training, coding changes in billing systems, training coders for dual coding, training and mapping for physician offices and testing ICD-10 readiness.
- I work with the managers with hiring, training, scheduling of employees and reaching department goals.
- Systems in these areas are Cerner, Kofax, MModal, Optum CAC and encoder, 3M DOC CDI and Plato. I have mapped physician office super bills, code sheets, and Decision Support Star Reports.
- Completed ICD-10 training includes AHIMA ICD-10 Boot Camp, Optum Training modules and ongoing training.
- Serve on the hospital Medical Records Committee.
- Coordinate contract coding services with outside vendors.
- Train coding and CDI staff on coding systems.
- Connect and train remote coders to VMware virtualization system.
- Manage the maintenance of the CAC system with HIM Informatics.
- Wrote procedures for coding inpatient, outpatient and inpatient rehabilitation.
- Increased IRF CMI to its historically highest level through quality training and accurate coding.
- Training of coding staff for IRF-PAI coding including ICD-10 training.
- Audit of Inpatient Rehabilitation claims.
- Liaison between hospital HIM department and IRF administration.

**DISKRITER HIM CONSULTING
Inpatient Rehab Coder-PRN**

OCTOBER 2015-Present

Diskriter is a consulting company for HIM services. This includes documentation management, coding services, and transcription services.

- Assign codes relevant to the inpatient rehabilitation encounter.
- Complete the coding areas of the IRF-PAI
- Use of MediLinks and MediTech applications

**INTERIM LSU HOSPITAL, NEW ORLEANS, LOUISIANA
Outpatient Coder**

JUNE 2012-June 2013

Interim LSU hospital is a mission-driven facility to care for the uninsured and provide training opportunities for future health professionals, as a statewide safety net system.

- Assign codes to outpatient encounter for various clinics throughout the city with Epic application.

- Training and orientation of new outpatient coders
- Served as a resource for testing in coding for implementation of new Epic EHR.
- Serve on an *Inter-Departmental Team* defining and solving issues with the implementation of the new electronic health record.
- Knowledgeable in coding ICD-9-CM and CPT coding.
- Assist the coding supervisor with documentation improvement topics for outpatient clinics.

JEFFERSON PARISH SCHOOLS, HARVEY, LOUISIANA **SEPTEMBER 2011-May 2012**

Teacher - Itinerant band position at five elementary schools on the west bank of Jefferson parish.

- Coordinated schedules and ensured adequate coverage to meet learning objectives.
- Provide communication to parents and administration.
- Plan curriculum for student performance expectations.
- Manage music budget for 5 schools

THE CHURCH ORGAN GROUP, METAIRIE, LOUISIANA **FEBRUARY 2008 – SEPTEMBER 2011**

Regional Sales Manager - A Louisiana-based organ sales and service company, the Church Organ Group has installed, sold and services over eight hundred organs in the south for over 39 years.

- Identified potential new clients and created opportunities to provide new organs at attractive prices.
- Built and maintained effective relationships with customers and organizations.
- Performed sales demonstrations for organ committees throughout Louisiana & Mississippi.
- Worked closely with customers during the installation process.
- Performed instruction sessions with customers following installation.

TRINITY CHURCH, PASS CHRISTIAN, MISSISSIPPI **NOVEMBER 2000 –NOVEMBER 2011**

Music Director - The church was founded in 1849. After being destroyed by Hurricane Katrina, the church has been renovated and restored.

- Coordinate and perform all musical aspects of the liturgy for the church.
- Responsible for the planning, recruiting and directing of the choir and instrumentalists.
- Assisted in the redevelopment of the church and rebirth of the community.
- Worked with the building committee in planning and design of the new facility with respect to music, audio and liturgy.
- Plan concert events for the community with local and national artists.
- Teach music skills to adults in choral groups.
- Manage music budget for music, supplies and guest musicians.

QWIK PACK & SHIP, THIBODAUX, LOUISIANA **NOVEMBER 2005 – AUGUST 2008**

Owner/Operator - A franchise mail and parcel center store.

- Created and built a small business through networking and marketing.
- Managed daily operations, accounting, ordering and stocking supplies.
- Managed, hired, trained, terminated 5 employees.
- Negotiated building lease and build-out.
- Targeted an overlooked, untapped market segment in need of a mail and parcel center.
- Interviewed, hired and trained staff in job skills. Completed annual performance appraisals and proactively addressed performance issues.
- Created sales to over \$300k/year.
- Managed budget for inventory, shipping, payroll and supplies of over \$300k.

SCHOOLS IN LOUISIANA & MISSISSIPPI **SEPTEMBER 1997 –NOVEMBER 2005**

Band Director - Directed high school and middle school band programs.

- Supervised staff of instructors for the program.

- Coordinated schedules and ensured adequate coverage to meet learning objectives.
- Interviewed and developed new staff.
- Member of LMEA, MBA, LPBDA, District VII BDA, MENC.
- Organized music teachers to revitalize LPBDA. As President of LPBDA, planned parish-wide events for band students.
- Worked as adjudicator and instructor in state and regional events.
- Served on site-level school improvement committee.
- Managed budgets in schools for auxiliary instructors, music and supplies.

PROFESSIONAL MEMBERSHIPS

American Health Information Management Association (AHIMA)
Louisiana Health Information Management Association (LAHIMA)
Greater New Orleans Health Information Management (GNOHIMA) – President-Elect 2015/2016

JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

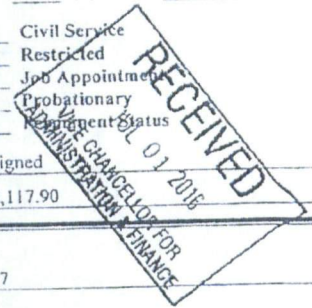
Personnel Action Form POSITION NUMBER

CAMPUS: SUS SUBR SULAC SUAREC SUNO x SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify)

Academic Non-Academic
 Temporary Part-Time (% of Full Time)
 Tenured Undergraduate Student
 Tenured Track Graduate Assistant
 Other (Specify) Retiree Return To Work

Previous Employee Harold Clark, Jr Reason Left Resigned
 Date Left 06/30/2016 Salary Paid \$75,117.90



Profile of Person Recommended

Length of Employment 07/01/2016 To 06/30/2017

Effective Date 08/01/2015

Name Harry Doughty, Sr. SSH# xxx-xx-1573 Sex Male Race* Black

Position Title: Interim Executive Associate to the Chancellor Department: Office of the Chancellor

Check One Existing Position *Visa Type (See Reverse Side): US

New Position
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 41 Southern University Experience 13

Degree(s): Type/Discipline (BA-Education): BSW - Social Work Institution/Location (SU-Baton Rouge): Grambling State University Year: 05/1968
MSW - Social Work Atlanta University 5/1974

Current Employer Southern University at New Orleans/Social Work

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify)

Recommended Salary \$67,606.11 Salary Budgeted \$67,606.11

Source of Funds State
 Identify Budget: General Location 411001-41210-61002-4600
 Form Code: _____ Page _____ Item # _____

Change of: _____ To _____
 Position Assistant Professor From Exec. Assoc. to the Chancellor
 Status Tenure Interim
 Salary Adjustment \$45,597.06 \$67,606.11

Financial Aid signature (if, applicable):

Source of Funds	Amount
411001-42620-61003-41000	\$45,597.06

List total funds currently paid this employee by Southern University:
*See Reverse Side

Comments: (Use back of form)

*See Reverse Side Graduate School signature (if, applicable):

Supervisor _____ Date 7/1/16
 Vice Chancellor _____ Date 7/1/16
 Director/Personnel _____ Date 07 01 2016
 President Dayle P. Patton Date 7-6-16
 Vice President/Finance _____ Date _____
 Business Affairs/Comptroller _____ Date _____
 Chairman/S.U. Board _____ Date _____
 Of Supervisor _____ Date _____
7-1-2016

Curriculum Vitae

Harry J. Doughty, Sr., LMSW
5243 Sandhurst Drive
New Orleans, LA. 70126
(504) 241-3153 (Home) (504) 430-4662 E-Mail: HDoughty@SUNO.Edu
Louisiana State Board of Social Work Examiners # 4682

Education:

Southern University at New Orleans, A. A., Substance Abuse Prevention Program, 1979.

Atlanta University School of Social Work, MSW. 1974, Atlanta, GA.

Grambling State University (nee Grambling College), B. A. Pre-Social Work, 1968, Grambling, LA.

2003 – Present: Assistant Professor (Tenured), Southern University at New Orleans School of Social Work.

Duties and responsibilities include cross curricula teaching at the graduate and undergraduate levels. Primary areas of teaching are in Direct Services, Human Behavior and the Social Environment, Health/Mental Health sequences and Military and VA Social Work competencies. Serve as Chairman of Title IV- E's Fatherhood initiative ad hoc committee; the Annual Bash committee and the Annual Medallion and Hooding Ceremonies committee. Also serve as a member of several School of Social Work committees, student advisor and other duties as assigned. Served as Chairperson, MSW Admissions Committee (2007- 13); the Deanship search committee (2006); and as a volunteered male chaperon for TRIO program. Served as a member of the University's Strategic Planning committee; host committee member for Council on Social Work Education (CSWE) reaccreditation team, 2012 and involved with several other campus wide activities. Areas of professional interest are: African-American veterans combat related stress, other forms of trauma and substance abuse education, prevention and treatment.

November 1979 – September 2001, Team Leader, Veterans Resource Center, Department of Veterans Affairs Medical Center, New Orleans, LA

As one of the founding team leader of 91 Readjustment Counseling Service's (RCS) Vet Centers nation-wide, initial involvement included identification of an inner-city site location. These centers, now numbering over 240, were initially designed to provide readjustment counseling services exclusively for Vietnam era veterans and their significant others. The target population was subsequently broadened to include all pre and post Vietnam combat veterans. Major responsibilities included overall administrative and supervision of staff, volunteers and students interns. Coordinated community outreach efforts with local, state, and federal agencies personnel, supervised intake/assessment procedures, treatment plan development and referrals. Other duties included community linkage through presentations to various community groups and networking with other service providers. Other duties included over-sight clinical responsibilities for centers located in nine southeast region states and coordinated the development of 10 nation-wide pilot vet centers with expanded range of services. Other assigned duties included acting associate national director, RCS national headquarters,

**Curriculum Vitae
Harry J. Doughty, page 2**

Washington, DC for monthly for 18 months. A significant portion of this assignment included answering Congressional inquiries on behalf of their veteran constituents.

Other professional experience includes:

August 1996 – May 2001, Field Instructor, Department of Vocational Rehabilitation, Southern University, Baton Rouge, LA

August 1992 – May 2001 – Field Instructor, School of Social Work, Louisiana State University, Baton Rouge, LA

August 1988 – May 2001, Field Instructor, School of Social Work, Southern University at New Orleans

August 1982 – May 2001, Field Instructor, School of Social Work, Tulane University, New Orleans, LA

September 1980 – May 2001, Field Instructor, Drug Treatment Program, Southern University at New Orleans.

2001 – 2003: Semi-Retired from the Department of Veterans Affairs. During this period, I taught a mini-graduate course, Southern University at New Orleans School of Social Work, fall 2002. I also volunteered to develop a one – year funded (\$250,000.00) Welfare to Work Proposal sponsored by the City of New Orleans for Southern University at New Orleans School of Social Work.

September 2000 – May 2001, Adjunct Field Faculty Member, School of Social Work, Southern University at New Orleans

September 1982 – May 2003, Adjunct Faculty Member, Alcohol and Drug Training Program, Southern University at New Orleans

August 1996 – December 1996, Adjunct Faculty Member, School of Social Work, Southern University at New Orleans

April 1976 – November 1979, Assistant Coordinator/Community Service Specialist, Outpatient Drug Treatment Program, Department of Veterans Affairs Medical Center, New Orleans, LA

Major duties included intake/assessment and treatment planning with veterans on an out patient Methadone Maintenance program. A major portion of this position also included weekly individual and group counseling sessions with both drug free and opiate dependent veterans. This position also required frequent interactions with various community agencies as a part of the overall treatment plans including discharge planning. As assistant coordinator, major responsibilities included supervision of profession and para-professional, social work interns and VA Work Study students. Other responsibilities included ensuring compliance with federal

**Curriculum Vitae
Harry J. Doughty, page 3**

and state dispensing guidelines for Methadone and other medications as well as the Joint Commission on Hospital Accreditation.

January 1975 – April 1976, Assistant Coordinator/Veterans Assistance Counselor, Outpatient Drug Treatment Program, Department of Veterans Affairs, New Orleans, LA

Major duties included intake/assessment and treatment planning with veterans on an out patient Methadone Maintenance program. A major portion of this position also included weekly individual and group counseling sessions with both drug free and opiate dependent veterans. This position also required frequent interactions with the Department of Veterans Affairs Regional Office that determines various benefits for all veterans including but not limited to educational, medical, housing, pension and compensation benefits. As assistant coordinator, major responsibilities included supervision of professional and para-professional, social work interns and VA Work Study students. Other responsibilities included ensuring compliance with federal and state dispensing guidelines for Methadone and other medications as well as the Joint Commission on Hospital Accreditation.

Summers, 1977 – 1980, **Adjunct Faculty Member, Xavier University, New Orleans, LA**

September 1979, **Adjunct Faculty Member, Loyola University Summer Institute, New Orleans, LA**

January 1976 – May 1976, **Adjunct Faculty Member, St. Mary's Dominican College, Evening Division**

September 1974 – January 1975, Clinical Social Worker, Inpatient Drug Treatment Program, Department of Veterans Affairs Medical Center, New Orleans, LA

Major duties included intake/assessment and treatment planning with recently admitted veterans on a 20 bed unit. A major portion of this position also included daily group counseling sessions, weekly individual sessions, discharge planning, community linkage prior to discharge and attendance at weekly clinical and administrative staff meetings.

Master's of Social Work Field Placement:

August 1973 – March 1974 (Second Year Block Placement) Economic Opportunity (EOA) Atlanta, Inc. Atlanta, GA.

This was an Administrative, Planning and Organization (APO) placement that included the development of a youth directory for the City of Atlanta, and the development and implementation of a Vietnam veterans outreach program funded by the National League of City/U. S. Conference of Mayors. The proposal for the veterans outreach program was conceived and developed as a group project in a Social Work Administration class taught by the National Urban League Regional Director and Economic Opportunity Atlanta executive director. This placement also required regular attendance and monitoring of various policies during the state's legislative sessions.

**Curriculum Vitae
Harry J. Doughty, page 4**

January 1973 – March 1973 (First Year Block Placement) VA Medical Center, Atlanta, GA

Awarded a first year student VA inception stipend and served on the admissions unit, a medical/surgical and tuberculosis wards. As an admissions unit intern, was involved with intake/assessment of veterans seeking inpatient and outpatient medical care and made referrals to the appropriate medical units. As an intern on a high turnover medical /surgical Unit, my primary duties included discharge planning, consultations with the medical staff, patients, family members and community resources. This internship also required frequent discharge planning to nursing homes and other facilities. Internship duties on the long term tuberculosis ward, my duties included in depth assessments of patients, many of whom were alcohol dependent. Had an opportunity to develop a daily group that focused on the education of the disease, prevention in spreading the disease and the importance of medical adherence.

July 1974 – September 1974, Food Stamp Quality Assurance Officer, U. S. Department of Agriculture Regional Office, Atlanta, GA

Major duties included weekly visits to selected food stamp recipients in ten southeast states to ensure compliance with national food stamp guidelines. A major portion of this position required visits to various agencies and institutions which food stamps recipients conducted various business transactions.

May 1974 – July 1974, Director, City of Atlanta Summer Food Program, Economic Opportunity Atlanta, Inc., Atlanta, GA

Major duties included overall administrative responsibilities and supervision of personnel at 122 summer food sites throughout Metropolitan Atlanta. A significant portion of this position required weekly meetings with personnel from the sponsoring agency, the U. S. Department of Agriculture.

December 1970 – August 1972, Social Work Associate, Mental Hygiene Clinic, Martin Army Hospital, Ft. Benning, GA

Served as a member of a multidisciplinary team that addressed various psychological and related problems of military personnel in general and returning Vietnam soldiers in particular. Conducted intake/assessment on new referrals to the team experiencing combat and other war zone related trauma and stress, as well as those with marital problems, alcohol and drug other related problems. Referrals were made to the team's psychiatrist and or social worker for a more in depth assessment and treatment plan. Consulted with other mental hygiene personnel, unit commanders and others and conducted assessment for continuous suitability for military duty. Other duties included assignment as a member of the military personnel dependents' unit. A major portion of this assignment included intake/assessment of family members and development of individual treatment plans. Consulted with other unit clinical personnel, attended weekly administrative and clinical staff meetings and served as liaison for enlisted men and the professional staff (officers).

February 1970 – October 1970, Social Work Associate, Mental Hygiene Clinic, United States Army, Republic of South Vietnam

Conducted intake/assessment on all new referrals experiencing combat and other war zone related trauma and stress, as well as those with marital problems, alcohol and drug other related problems. Referrals were made to the staff psychiatrist and or social worker for a more in depth assessment and treatment plan. Consulted with other mental hygiene personnel, unit commanders and others concerning diagnoses, conducted assessment for continuous suitability for duty in a combat zone.

August 1968 – June 1969, Senior Residence Counselor, Office of Economic Opportunity, Job Corps Center, Poland Springs, ME

Major duties included weekly orientation for new arrivals, including psychological and aptitude tests for placement purposes. Conducted weekly individual and group counseling sessions, consulted weekly with other direct service personnel and faculty members. Other duties included coordination of weekly off campus end of orientation activities.

Part Time Paid Experience:

October 1973 – May 1974, Evening Residence Counselor, South-Side Comprehensive Medical Center, Atlanta GA

Duties included evening supervisor of alcohol dependent individuals residing in a Half –Way house. A major portion of the duties included individual and group counseling sessions, supervision in dispensing prescribed medication and mandatory attendance at evening Alcoholic Anonymous meetings.

Military Service:

U. S. Army, June 1969 – August 1972, attained the rank of Specialist E-5. Awards include: the Bronze Star Medal for Meritorious Service, the Army Commendation and the Combat Medic Badge (First Award), Republic of Vietnam, 1969 and 1970, the Vietnam Campaign Medal with 1960 Device, 2 O/S Bars, Vietnam Service Medal with 3 Bronze Stars, Sharpshooter (Rifle M-14) the Good Conduct Medal (First Award), the 101st Airborne Unit Citation, Martin Army Hospital Unit Citation and the National Defense Service Medal.

Professional Development

Coordinated and Presented at the Civilian and Military Sexual Assault: Micro and Macro Responses Seminar (6 hours), Southern University at New Orleans, June 2014.

Participant – DSM 5 Workshop, Southern University at New Orleans, June 2014.

Participant – Data Supported Agency Evaluations: Put Numbers in the Driver's Seat, Southern University at New Orleans, January, 2014.

**Curriculum Vitae
Harry J. Doughty, page 6**

Coordinated and Developed a Biographical and Pictorial Display, Students and Faculty Veterans Display, November, 2013.

Participant- Inaugural Brown Bag Luncheon Series, November 2014

Presenter - National Association of Black Social Workers 26th Regional Conference, Military and VA Social Competencies, New Orleans, November, 2013.

Participant – Ethics and Social Program Evaluation, Southern University at New Orleans, June 2013.

Participant – Providing Mental Health Services to Military and Veterans: An Introduction for Civilian Practitioners in Our Community, New Orleans, LA., September 2012

Participant - Jewish Board of Family and Children's Services Martha K. Selig Educational Institute: Military Cultural Competency, June 4- 5, 2012, Chicago, IL.

Participant - Southern University at New Orleans School of Social Work Child Welfare Training Program – Title IV-E: Violence Affecting Today's Youth as Victims and Perpetrators: Interventions Conference, November 4, 2011, New Orleans, LA.

Co-coordinator and participant - Southern University at New Orleans School of Social Work Armed Forces Seminar, May 2011, New Orleans, LA.

Presenter- Military and Social Work Ethics, Southern University at New Orleans School of Social Work Armed Forces Seminar, May 2011, New Orleans, LA.

Co-developed and presented -Southern University at New Orleans School of Social Work 3 Hour Seminar – "Saving Our Sons Seminar, March 2011, New Orleans, LA.

Evaluation Coordinator - Southern University at New Orleans School of Social Work's Evaluation of Harmony Oaks (nee C. J. Peete HOPE-VI Community Revitalization), 2010 to 2012.

Participant – The Commission on Accreditation of the Council on Social Work Education Southern University at New Orleans School of Social Work's Self-Study, 2010 – 2012.

Participant – "Zero To Three" Military Families, November 2010, Baton Rouge, LA.

Master's of Social Work Fall Orientation, Southern University at New Orleans School of Social Work, New Orleans, August 2009.

Southern University at New Orleans School of Social Work Community Resource Center: Children of Color Left Behind And HIV/AIDS New Orleans, LA., June 2009.

Southern University at New Orleans: Make Assessment for Student Success & SACS Reaffirmation: The Role of Faculty & Staff, New Orleans, LA., April 2009.

**Curriculum Vitae
Harry J. Doughty, page 7**

Southern University at New Orleans School of Social Work Community Resource Center: Social Work Ethics New Orleans, LA., March 2009.

Tulane University's School of Social Work Institute for Psycho-Social Health: Best Practices in Disaster Mental Health, New Orleans, LA., March 2009.

Southern University at New Orleans School of Social Work Community Resource Center: Social Work Ethics, New Orleans, LA., March 2009.

(Co- presenter, MSW Student), African-American Substance Abusers: Victims or Villains? National Association of African-American Studies, Baton Rouge, LA., February 2009.

National Annual University Recruitment, Southern University at New Orleans, February 2009.

Master's of Social Work Spring Orientation, Southern University at New Orleans School of Social Work, New Orleans, January 2009.

Seminar for Majors, Southern University at New Orleans School of Social Work, New Orleans, LA., January 2009.

School of Social Work MSW Admissions Procedures, Southern University at New Orleans School of Graduate Studies 6th Annual Assembly and Orientation Night New Orleans, September 2008.

Master's Social Work Fall Orientation, School of Social Work, New Orleans August 2008.

Participant: LSU Campus-Community Coalition for Change: A two day conference that focused on the prevention of substance abuse on Louisiana's college campuses, Baton Rouge, LA., June 2008.

Co-presenter, Panel Presentation, Forensic Social Work (FSW) Interface between Social Work and the Law, sponsored by Southern University at New Orleans School of Social Work's Community Resource Center, April 2008.

Social Welfare Action Alliance 24th National Conference: Co-presenter, A Day to Remember: Graduate Students' Reaction to Hurricane Katrina, April 2008, Houston, TX.

August 30, 2007 – Family Violence Prevention Services Program Seminar, "Empowering African American Women Impacted By Domestic Violence: From Heartaches to Happiness" sponsored by Southern University at New Orleans School of Social Work in New Orleans.

June 2007 – I attended a three hour seminar on social work ethics sponsored by Southern University at New Orleans School of Social work.

Spring 2007 – Attended the 9th Annual Dr. Lonnie E. Mitchell National HBCU Substance and Mental Health Conference, March 29 – April 1, 2007, Washington, D. C. as a scholarship recipient.

**Curriculum Vitae
Harry J. Doughty, page 8**

Fall 2004 – Attended the Annual Gulf Coast Substance Abuse Seminar (November 3 – 5, 2004), Mobile Alabama.

June 25, 2003, Attended the 10th Annual Southeastern Region Conference on “Co-occurring Mental and Substance Abuse-Related Disorders, “Creative Counseling: Influencing Change with Difficult Cases”, New Orleans, LA.

June 20, 2003 – Attended the State of Louisiana’s Board of Social Work Examiners’ “Ethics Update” Seminar, Kenner, LA

Fall 2003 – Attended an all day domestic violence seminar in Metairie, LA.

February 13 – 14, 2003, Attended the Annual Gulf Coast Social Work Conference, Biloxi, MS

January 31, 2003, Attended the Department of Veterans Affairs Integrated Services Network 16 MIRECC’s Post Traumatic Stress Disorder Summit Meeting, New Orleans, LA

September 5 – 7, 2001, Attended the Seventh Annual Gulf Coast Conference on the Treatment of Addictive Disorders sponsored by the VA Employee Education System, Biloxi, MS.

July 30, 2001, Attended the Department of Veterans Affairs Integrated Service Network (VISN) 16 MIRECC’s Conference, “Sexual Trauma: An Update on Ethical and Treatment Issues, New Orleans, LA

July 31, 2001, Attended the Department of Veterans Affairs Integrated Service Network (VISN) 16 MIRECC’s “Post Traumatic Stress Disorder Summit”, New Orleans, LA

June 25, 2001, Attended the Midwest Association for Professional Education’s Conference, “Understanding and Professional Development, New Orleans, LA

August 14, 2001, Attended a seminar on “Ethics and Diagnosis and Treatment of Mental Disorders (DSM-IV and DSM-IV (Text Revised) and Social Work Ethics, Metairie, LA

Community Activities:

Participant: 2nd Annual HIV/AIDS Prevention in African- American Communities, March, 2012.

Participant: 1st Annual HIV/AIDS Prevention in African- American Communities, March, 2011.

Volunteered, Congressman Cedric Richmond’s Congressional Campaign, 2010.

Volunteered, St. Mary’s Academy Annual Golf Tournament, May 2009, 2008 and 2007.

Presenter: Overview of School of Social Work (Recruitment) to McNair Scholars, one of these students completed a mental health internship with a member of the School of Social Work faculty, Summer 2009. Xavier University of Louisiana, New Orleans, LA, April 2009

**Curriculum Vitae
Harry J. Doughty, page 9**

Participated in a "Yes We Can " All Male Forum on Crime and Murder Prevention, Walter L. Cohen Senior High School, New Orleans, spring 2009.

Attended several meetings of Hope VI- C. J. Peete Housing Redevelopment Committee, 2008 - 2009.

Participated in the Orleans Parish PM High School Career Day Program, April 2008.

Served as an Orleans Parish Civil District Court juror, April 2008.

Volunteer, State Representative Cedric Richmond's 2007 Reelection Campaign.

Participated in the Orleans Parish PM High School Career Day Program, April 2007.

2007 Participant, Tulane University's Partnership for the Transformation of Urban Communities (PTUC) Institute for the Study of Race and Poverty (IRSP) and Problems of Structural Racism—The Impact on Communities, Especially Those Dealing with Disaster, Rebuilding and Restructuring and Solutions to Structural Racism----Projects and Dismantle Practices Fostering Racialized Poverty.

Summer 2005 - 2008t, Chairman of the Board of "Mind, Body and Soul", Inc, a nonprofit community based organization designed to address various social issues including, but not limited to, substance abuse and related problems.

Fall 2004 – Louisiana's Co-chairman, "Veterans for John Kerry's Presidential Campaign". A major portion of this position involved the coordination of veteran campaign activities on behalf of John Kerry. I was also involved in weekly conference calls with 50 states chairpersons for veteran campaign activities.

Volunteer, U. S. Senator Mary Landrieu's Reelection Campaign, 2002.

Volunteered and authored a \$225,000.00 Welfare To Work Proposal Drug Dependent Women funded by the City of New Orleans in collaboration with Southern University at New Orleans School of Social Work, 2001

1991 – Present, Charter Member, Mayor of New Orleans Military Advisory Committee

Member, National Association for the Advancement of Colored People (NAACP).

Member, National Association of Social Workers (NASW)

Member, State of Louisiana Chapter, National Association of Social Workers

Member, New Orleans Chapter, National Association of Black Social Workers (NABSW)

Member, National Democratic Committee

**Curriculum Vitae
Harry J. Doughty, page 10**

Former New Orleans Chapter President (8 years) and former National Vice-President (4 years) and Member, Grambling State University Alumni Association.

Former Chairman, New Orleans VA Medical Center's Trauma committee. This effort resulted in perpetual funding of an inpatient treatment program for military and war related traumas.

Former Charter Member, Board of Directors of Louisiana Vietnam Veterans Leadership Program, 1983 – 1985, New Orleans, LA

Former Coordinator (1985-1991) "Black History Month" activities, Department of Veterans Affairs Medical Center, New Orleans, LA

Former Co-Chair, Readjustment Counseling Service's Working Group for Black Veterans, 1982 – 1989, Washington, D. C

Major authored of Readjustment Counseling Service's National Working Group on Black Vietnam Veterans position paper. This position paper resulted in similar papers from other special population groups such as Asian-Pacific Islanders, Native Americans, Hispanics, women and disabled veterans, 1982.

Former faculty member for Readjustment Counseling Service's Regional and National training conferences and seminars, 1979 – 2001.

Life Member, Veterans of Foreign Wars (VFW) and Charter Member of the New Orleans Vietnam Veterans Chapter, VFW.

Member, American Legion Service Organization.

Member, Disabled Veterans of America (DVA).

Charter Member and Treasurer, Reinstated, Clark-Atlanta University's Alumni Association, New Orleans Chapter.

Phi Beta Sigma Fraternity, Inc.

Achievements and Awards:

Certificate of Appreciation - - National Association of Black Social Workers 26th Regional Conference, Military and VA Social Competencies, New Orleans, November, 2013.

Certificate of Appreciation, Educational Talent Search, Southern University at New Orleans, July 2008

Published Editorial Response, The Times Picayune, New Orleans, LA. June, 2008.

Honorary Member, Phi Alpha Honor Society for Social Work Students, May 2008.

**Curriculum Vitae
Harry J. Doughty, page 12**

Testimony, U. S. House of Representatives Veterans Oversight Committee: Funding of Readjustment Counseling Service, Atlanta, GA, 1981

Grambling State University Distinguished Alumnus Award, 1979

Grambling State University Distinguished Alumnus Award, presented by National Association of Blacks in Higher Education, Washington, D. C., 1979

Atlanta University Scholastic Scholarship, 1973 – 1974

First Year Graduate Student, Veterans Administration Stipend, Atlanta, GA, 1973

Sperry and Hutchinson Scholastic Scholarship, Grambling College, 1968

Phi Beta Sigma, XI Chapter Distinguished Undergraduate Award, 1968

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER									
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CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

<input type="checkbox"/> Academic	<input checked="" type="checkbox"/> Non-Academic	<input type="checkbox"/> Civil Service
<input type="checkbox"/> Temporary	<input type="checkbox"/> Part-time (_____ % of Full Time)	<input type="checkbox"/> Restricted
<input type="checkbox"/> Tenured	<input type="checkbox"/> Undergraduate Student	<input type="checkbox"/> Job Appointment
<input type="checkbox"/> Tenured Track	<input type="checkbox"/> Graduate Assistant	<input type="checkbox"/> Probationary
<input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Retiree Return To Work	<input type="checkbox"/> Permanent Status

Previous Employee Jourden Martin Reason Left Resigned
 Date Left June 30, 2016 Salary Paid \$60,000

Profile of Person Recommended

Length of Employment July 01, 2016 To June 30, 2017
 Effective Date July 01, 2016

Name Derrick V. Warren SS# xxx-xx-_____ Sex M Race* B
 (Last 4 digits only)

Position Title: Director for Alumni Affairs Department: Alumni Affairs

Check One Existing Position *Visa Type (See Reverse Side):

New Position Expiration Date: _____
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 32 Southern University Experience _____
 Degree(s): Type/Discipline(BA-Education): Institution/Location (SU-Baton Rouge): Year:
Georgia State University, Atlanta, GA Executive Doctorate in Business (EDB)-Cohort 2018 Expected Spring 2018
University of south Florida, Tampa, FL Master of Business Administration (MBA)
Southern University and A&M College Bachelor of Science with Honors (Cum Laude)

Current Employer _____

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$70,000 Salary Budgeted \$70,000

Source of Funds 111005-11158-61002-16000

Identify Budget: _____ Location _____
 Form Code: _____ Page _____ Item # _____

Change of: _____ From _____ To _____

Position _____
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side
 Comments: (Use back of form)

Source of Funds	Amount

*See Reverse Side

Graduate School signature (if, applicable):

[Signature] 7-1-2016
 Supervisor Date

[Signature] 7-1-2016
 Dean/Unit Head Date

 Vice Chancellor Date

 Chancellor Date

[Signature] 7-1-2016
 Director/Personnel Date
 President Date

 Vice President for Finance & Business/Comptroller Date

 Chairman/S.U. Board of Supervisors Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

_____ Hispanic or Latino _____ Non-Hispanic or Non-Latino

RACE (Please check all that apply):

_____ White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

_____ Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

_____ Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

_____ American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

EMPLOYEE REGULAR WORK SCHEDULE: 8:00am-5:00pm (AS NEEDED)

EMPLOYEE DIRECT SUPERVISOR: Ms. Robyn Merrick

NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- _____ Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- _____ Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- _____ Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
- _____ Authority to Release (signed by employee) (submitted to Campus Police with Criminal/Background Check form)
- _____ Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- _____ Exemptions Survey Form (signed by employee and budget head)
- _____ Proposed Employee Appointment
- _____ Proposed Employee Clearance
- _____ Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

DERRICK V. WARREN

Atlanta, Georgia

www.linkedin.com/pub/derrick-warren/25/a28/360

1.404.702.8508

dwintlbiz@outlook.com

SENIOR CONSULTING PARTNER & IT SALES, STRATEGY AND ANALYTICS EXECUTIVE

Large, Complex Program Leadership / Delivery | Sales / Technology Transformation | New Revenue Creation

Senior IT Consulting Partner, Account Executive with experience in Africa, America, Asia Pacific and Europe. Skilled in executing creative solutions to make the “complex, simple” across business, technical and cultural dimensions

**Sales & Solution Transformation | Strategy and Financial Planning | Delivery Excellence | Business Optimization
Analytics | Client Satisfaction / Stakeholder Management | Capital Building | Integrated Product Development
| Cloud Solutions | Large Account Leadership | Organizational Change Management | Strategic Governance**

VALUE ADDED ACHIEVEMENTS AND PROFESSIONAL EXPERIENCE 2015 THROUGH PRESENT:

PRESIDENT – Pinnacle Software Solutions – ATLANTA, GEORGIA:

As Pinnacle President, provided leadership direction and clear sense of purpose to Pinnacle Software, existing team, partners and stakeholders while working with the Board on company relevance and future Transformation Programs.

- Worked with Pinnacle Team to position future opportunities and strategies for growth
- Enhanced Pinnacle's culture, vision and key goals through the identification and sharing of Leading Software Firm Practices
- Analyzed the existing client base and current contracts to ensure effective operations, delivery, and positive client satisfaction
- Identified and helped establish alliances and partnerships with other organizations.

IBM VALUE ADDED ACHIEVEMENTS AND PROFESSIONAL EXPERIENCE FROM 1983 THROUGH 2015:

VP and PARTNER - STRATEGY and ANALYTICS, GLOBAL BUSINESS SERVICES (GBS) - SHENZHEN, CHINA:

Strategy and Analytics Engagement Partner providing Integrated Product Development (IPD), Services Transformation, Knowledge Management and Sharing, Program Cost Management, Open Source expertise and leading practices which resulted in bottom line year to year growth and the development of new revenue streams for the client.

- Led team of consultants, subject matter experts and architects in designing and deploying Strategy, Analytics, Services Transformation, Social and Open Source engagements contributing several million dollars in Client and IBM signings, profit and revenue growth
- Taught and Implemented Leading Practices on Integrated Product Development including design, development, deployment, and optimization; Governance, roles and responsibilities for Integrated Product Development Teams (IPMTs) with strengthened accountability systems put in place; Drove service product enablement at the Global, Regional and Country level
- Educated key client Executives and Leaders on Portfolio, Platform, Pipeline and Market Management leading practices which contributed toward the introduction of new offerings and business growth

VP and SENIOR GLOBAL PROGRAM EXECUTIVE, GLOBAL TECHNOLOGY SERVICES (GTS) - NORTH AMERICA/UK/JAPAN and additional worldwide locations:

Led Account Team for Global Industrial Sector client and also, Life Sciences Engagement providing Network, Platform, Field and Project Services, Service Desk, Workstation/Software Packaging, Voice Optimization and Business Continuity and Resiliency Services

- Improved Client Satisfaction year to year and achieved perfect 10 in company survey
- Negotiated and closed five year \$70M Storage Optimization Agreement and first Cloud deal within sector valued at approximately \$2M TCV
- Generated over \$33 Million in base growth revenue
- Helped team secure down select and eventual signing of Global Life Sciences client operating across three geographies
- Delivered / Transformed infrastructure and project services resulting in over 16 Million in YTY savings

VP – GTS STRATEGIC OUTSOURCING (SO) SALES – NORTH AMERICA:

SO Sales and Sales Solution and Value Transformation (SSVT) leader for IBM GTS North America. Part of globally integrated team responsible for revitalizing our client value proposition, facilitating the Integration of SO and ITS Offering Management as well as enabling more efficient/effective client engagements.

- Contributed to IBM's top line business objectives of revenue and profit by enabling 28 key pilot deal teams. These deals were won or down-selected totaling over \$1.5B of TCV.
- Personally led SSVT Training and Offering Education sessions for over 1000 IBM GTS Sales professionals across the US and Canada ensuring methodology adoption and implementation
- Created and Balanced Scorecard and worked with Client Solution Executives (CSEs), Business Development Executives (BDEs), Project/Delivery Executives, Deal Hub and other support personnel to create reusable assets and components in support of business standardization, simplification and value creation

VP and SENIOR GLOBAL PROJECT EXECUTIVE (PE) – JOHANNESBURG, SOUTH AFRICA:

Client relationship and account management leader for IBM Infrastructure and Application Maintenance Services for one of Africa's Largest Mobile Telephone Operators with over 100 Million subscribers across Africa and the Middle East.

- Championed operational excellence, delivery effectiveness/efficiency, strong account health, audit/controls compliance, high client satisfaction across the IBM account relationship.
- Exceeded Account Revenue target by \$15.8M and drove signings up over 300% YTY (highest in SS Africa).
- Implemented a Billing Center of Excellence and Technical Review Board (TRB) improving accuracy

VP – CLIENT SERVICES and PROJECT EXECUTIVE COMPETENCY - ASIA PACIFIC:

Profit & Loss Leader for Asia Pacific (AP) Strategic Outsourcing (SO) Accounts driving double-digit revenue and profit growth across 16 countries including Australia, Brunei, China, Hong Kong, India, Indonesia, Japan, Korea, Malaysia, New Zealand, Philippines, Singapore, Sri Lanka, Taiwan, Thailand and Vietnam

- Drove positive double digit account revenue, profit and signings growth for nine consecutive quarters with marked improvement in Client Satisfaction across geography
- Mitigated millions in base account erosion through innovation and value add program implementation
- Established PE Competency in geography and increased certifications by 4X

EDUCATION

GEORGIA STATE UNIVERSITY, Atlanta, Georgia, Robinson College of Business

Executive Doctorate in Business (EDB) – Cohort 2018 (Degree expected Spring 2018)

UNIVERSITY OF South Florida, Tampa, Florida

Master of Business Administration (MBA) – Business Management

SOUTHERN UNIVERSITY and A & M COLLEGE, BATON ROUGE, LOUISIANA

Bachelor of Science – Computer Science *with Honors (Cum Laude)*

POS CLASS					
EMP CLASS					
HI		RT		LV	

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER	2	F	9	7	1	2
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RECEIVED
JUN 28 2016

Office of the Executive Vice President
for Academic Affairs and Provost

CAMPUS: SUS SUBR SULAC SUAREC SUNO

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

TYPE OF APPOINTMENT:

Academic (Fac) Non-Academic (Uncl) Civil Service
 Temporary Part-time (_____ % of Full Time) Restricted
(must be indicated if less than 100%) Detail #of mos _____
 Tenured Undergraduate Student Job Appointment
 Tenured Track Graduate Assistant Probationary
 Other (Specify) _____ Retiree Return To Work Permanent Status

Previous Employee Dr. Luria Young Reason Left Promotion
Date Left 04/01/2016 Salary Paid \$80,000

Profile of Person Recommended

Length of Employment 08/1/2016 To 05/31/2017 and ongoing thereafter
Effective Date of Employment 08/1/2016

Name Francesca M. Williams SS# S00019991 Sex F Race* B
(Last 4 digits only)

Position Title: Associate Professor/Tenure Track Department: Science/Mathematics Education

Check One Existing Position New Position *Visa Type (See Reverse Side):
Visa Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 11 Southern University Experience 2008
Degree(s): Type/Discipline (BA-Education): BS- Biological Sciences Institution/Location (SU-Baton Rouge): SU Baton Rouge, La Year: 2000
MS-Reproductive Physiology Washington State University-Pullman, WA 2002
PhD-Curriculum & Instruction (Science Education) LSU-Baton Rouge, La 2007

Current Employer Southern University

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Annual Salary \$73,000 Salary Budgeted \$73,000 Hourly Rate, if applicable: _____

Pay Cycle: Biweekly Monthly Faculty

Source of Funds: General Identify Budget: 211001-22488-61003-21000 Location: SUBR

Change of:

From To
Position: Academic Technology Innovative Coord Associate Professor/Tenure Track
Status: Monthly Unclassified FT Faculty
Salary Adjustment: \$64,000 \$73,000

List total funds currently paid this employee by

Southern University:

*See Reverse Side

Comments: (Use back of form)

Financial Aid signature (if, applicable):

Source of Funds (Current)	Amount
211001-22488-61003-21000	\$73,000

*See Reverse Side

Graduate School signature (if, applicable):

Supervisor [Signature] Date 6/16/2016
Vice Chancellor [Signature] Date 6/30/16
Director/Personnel [Signature] Date _____
President Ray R. Beets Date 7-1-2016
Dean/Unit Head [Signature] Date 6/16/2016
Chancellor _____ Date _____
Vice President/Finance Business Affairs/Comptroller _____ Date _____
Chairman/S.U. Board of Supervisors _____ Date _____

SOUTHERN UNIVERSITY
HUMAN RESOURCES
JUN 27 11:25:58

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino

Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

X

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic, a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander, a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native, a person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

Dr. Francesca Williams is being hired as replacement of Dr. Luria Young who accepted position of Assoc. Provost. Dr. Williams will be teaching two graduate courses/semester and developing online courses. Dr. Williams will conduct educational research for publication and direct and serve on doctoral dissertation advisory teams as well as write proposals for funding.

Must be completed by hiring supervisor:

EMPLOYEE REGULAR WORK SCHEDULE:	<u>M-F</u>
EMPLOYEE DIRECT SUPERVISOR:	<u>Dr. Moustapha Diack</u>
SUPERVISOR/DEPARTMENT CONTACT NUMBER	<u>225-771-4784</u>
NUMBER OF EMPLOYEES SUPERVISED, (if any)	<u>0</u>

HR USE ONLY: STATUS (check one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94/I-20. The latter seven (7) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area - For Human Resource Use Only

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below, the forms are located at Downloadable Forms on the HR website at www.subr.edu/humanresources).

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form-Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Reference Check Form (reference check performed by hiring supervisor)
- Authority to Release (signed by employee) (submitted to HR with Verification of Fingerprints form signed by State Police)
- Criminal/Background Check Process (forms completed by employee/ submitted to State Police)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment Form (completed by hiring supervisor)
- Proposed Employee Clearance Form (completed by hiring supervisor)
- Letter of Justification for Restricted/ Job Appointment/Detail/CS Rule 6.5g appointments
- Citizenship/Visa Status Verified, I-20/I-94 provided, if applicable

2016 JUN 27 PM 2:58
CENTRAL UNIVERSITY
HUMAN RESOURCES

Francesca M. Mellieon-Williams, Ph.D.

EDUCATION:

Louisiana State University, Baton Rouge, LA 70806

Doctor of Philosophy- Curriculum and Instruction (Science Education)

August 2007

Dissertation Title: Visualizing the Menstrual Cycle: Effects of a Redesigned Diagram on Community College Biology Students Learning

Washington State University, Pullman, WA 99163

Master of Science-Reproductive Physiology and Endocrinology

August 2002

Thesis Title: Vaccination of mice with LH and LHRH fusion proteins.

Southern University, Baton Rouge, LA 70813

Bachelor of Science- Biological Sciences

July 2000

Honors Thesis Title: Sickle Cell Disease Animal Models and Gene Therapy

ACADEMIC EXPERIENCE:

Southern University and A&M College, Baton Rouge, LA

College of Sciences, Agricultural and Family and Consumer Sciences

Adjunct Instructor-Biology

August 2012-present

Courses Taught:

- General Biology I Laboratory
- General Biology I (104) and II (105) - Online (8 wks & 16 wks)

College of Education, Arts & Humanities

Online Adjunct Instructor-Curriculum & Instruction

July 2013-present

Courses Taught:

- CRIR 499, Capstone/Thesis Seminar (developed for online delivery)
- CRIR, 323, Multicultural Education
- CRIR 324, Secondary School Methods
- Health 310, Intro to Drug Abuse Education

Baton Rouge Community College (BRCC), Baton Rouge, LA

Division of Math, Science and Technology

Adjunct Instructor-Biology Online

January 2009-August 2009

Full-time Instructor- Biology (traditional and online)

Aug 2007-Dec 2008

Adjunct Instructor-Biology

January 2003-July 2007

Teaching:

- General Biology I Lecture (traditional and on-line)
- General Biology I Laboratory(Course Coordinator)

- General Biology II Laboratory (Course Coordinator)
- Biology Laboratory I for Science Majors
- Anatomy and Physiology I Lecture and Laboratory (Course Coordinator)

Administrative:

- Course Coordinator
 - Coordinate semester schedule for all course activities
 - Communicate directly with Lab Supervisor before, during and end of semester (preparation, troubleshooting)
 - Communicate directly with all Instructors
 - Weekly Reminders, upcoming labs
 - Created Hints and Tips for Teaching Course to allow for better flow of activities
 - Setup meetings to troubleshoot course activities
 - Develop course exams (5 plus comprehensive final)
- Field Experience Coordinator for Associate in Science Teaching
 - Coordinate schools for students to participate in student teaching
 - Review assessments and prepare end of semester report on student teaching
- Committees:
 - SACS Accreditation On Site Visit Team
 - 2-Year College Chemistry Consortium, Student Symposium Chair
 - Ms. and Mr. BRCC 2007-2008; 2008-2009
 - National Science Foundation Advanced Technology Education Grant Group
 - Environmental and Engineering Program Group (Board of Regents Enhancement Grant)
 - Science, Technology, Engineering and Math Club Advisor

Center for Energy and Environmental Studies, Southern University, Baton Rouge, LA
Summer Research Instructor, Small Mission to Planet Earth-Summer Institute
June 2008

- Developed and administered research activities for 6th & 7th grade students on the following topics:
 - Water, Wetlands, Watersheds, Hurricane Preparedness
 - MS PowerPoint, MS Excel

River Parish Community College, Sorrento, LA

Adjunct Instructor-Biology

August 2006-December 2006

Course taught:

- Medical Terminology (HESC 1000)

Workforce, Corporate and Continuing Education at BRCC, Baton Rouge, LA

Summer Youth Academy Science Instructor

June 2005-July 2005

Responsibilities included but not limited to:

- Presentation of science concepts to middle school students
- Developed and administered activities to reinforce presented concepts

Department of Animal Science, Washington State University, Pullman, WA

Teaching Assistant

August 2000-May 2002

- AS 101 - Introduction of Animal Science Laboratory
- AS 350/351 – Reproductive Physiology (Lead TA)
- AS 440 – Animal Physiology (Lead TA)

PROFESSIONAL EXPERIENCE:

Academic Technology/Innovation Coordinator March 2015-present

Division of Information Technology (DoIT)

- Coordinates Blackboard to Moodle Transition
 - Organize committee meetings & maintain schedule of deliverables
 - Develop & deliver faculty training
- Coordinates SU Digital Initiative
 - Collaborate with colleges, departments, schools across SUBR to enhance teaching and learning
 - Collaborate with sister institutions and partners –SULC and SU Lab School to enhance and/or develop digital initiatives
 - Deliver Presentations for Student Orientation
 - Jag 365 2015 Summer Orientation sessions-provided students with intro to DoIT and what to expect for upcoming Fall semester
 - Welcome Week 2015-coordinated IT session for incoming freshman class with Academic Tech group and Live Text
 - Manage iPad inventory
- Coordinates Faculty Learning Community Professional Development – Faculty Tech Fridays
 - Sessions offered at least twice a month
 - Research, Evaluate and Recommend Student Engagement Tools and Software
 - Late Nite Labs for Online General Biology Lab Course in Biological Sciences Department-pilot Spring 2015; Adopted Fall 2015
 - Top Hat (student engagement) –pilot 2014-2015; adopted by Chemistry department Fall 2015
 - Tools and Apps: Explain Everything, Doceri, Kahoot, Socrative, Anatomy 4D
 - Design Training Sessions for Large Group

- Apps- discipline specific and student engagement
 - Teaching with Technology
 - Mac User Tips & Tricks
 - iPad 101
 - Pedagogy of Educational Technology
- Develop and Deliver One-on-One Training with Faculty
 - iPad use in Classroom
 - Pedagogy of Educational Technology
- Collaborates with the Center for Teaching and Learning Excellence for Faculty Academy of Master Educators
 - Instructional Technology and Curriculum Summer Institute
 - 6 week training for faculty to redesign courses
 - Midterm evaluation of implementation from summer experience
 - Pilot faculty for iBook development and deployment for Fall 2016 1:1 adoption for undergraduate students
- Assists Southern University Laboratory School with 1:1 iPad Adoption and Implementation
 - Coordinate meetings with Apple Representatives
 - Assist with execution of required paperwork
 - Design professional development for preK-12 teachers and staff
 - Assisted with faculty iPad launch
 - Collaborate with DoIT staff & SU Lab for student iPad Launch
- Collaborated with Southern University System Office and SU Shreveport Staff for 2015 Faculty and Staff Awards Program in Shreveport

Co-Director for Summer Transportation and Energy Institute (2010-current)

College of Engineering, Southern University and A&M College, Baton Rouge, LA

- Designed curriculum aligned with state standards for 4 week High School STEM Institute
- Coordinated relevant field trips aligned with curriculum
- Recruited certified teachers for core courses
- Designed professional development
- Managed budget and reporting to funding agency
- Submitted final reports to funding agencies

Project Director

January 2009-February 2015

**Office of Research and Strategic Initiatives Southern University and A&M College,
Baton Rouge, LA**

- Collaborated with Division of Information Technology, College of Education Arts and Humanities and The Center for Teaching and Learning

- Excellence to develop Tablet PC Initiative Pilot for Faculty
 - Faculty Tech Friday Sessions (once a month)
 - Faculty Learning Community via Blackboard (discussion board)
- Co-Designed 1st Sustainability Week
 - Activities included
 - System-wide undergraduate and graduate research poster competition; students from Southern University Baton Rouge, SU Ag Center and Southern University New Orleans
 - Guest Speakers and Presenters
 - Campus-wide activities and Sustainability Awareness Activities
 - Faculty and Staff Professional Development and Recognition Banquet
 - Collaborated with Southern University System Office to host 2013 Faculty & Staff Awards Program
 - Prepared Budget for entire week (student and Faculty/Staff Activities)
 - 2nd Sustainability Week held April 15-19, 2015
- Collaborated with Southern University System Office and SU New Orleans Staff for 2014 Faculty and Staff Awards Program in New Orleans
- Directed NSF Supplement: Defining International STEM Research Areas in International Research Participation
 - Coordinated consultant activities to investigate barriers and solutions to participation in International experiences
 - Findings: Develop Internationalization Project of entire campus
- Designed and developed activities for On-Line Middle School Energy Curriculum for Oak Ridge National Laboratory and Department of Energy for Students in Japan and Hawaii
 - Teacher Guide including script, benchmarks/outcomes (state/country specific), sample activities
 - Online Discussion Forum on Edmodo.com for students and teachers to communicate across countries
- Designed Summer Research Experience for high school students to visit 3 cities in China
- Directed China-HBCU Engagement Initiative: Recruitment and Program Development
- Interacted with University Representatives at International Institutions on a Weekly Basis
- Coordinated visits with International University Representatives to visit campus and surrounding areas
- Coordinated meetings with faculty, staff and recruiter
- Designed recruitment brochure

- Developed fee structure including student fee distribution to recruiter and university departments
- Prepared Request for Proposal (RFP) to engage international recruiter
Developed policy and procedures for engagement of students in international experiences
- Designed professional development activities for K-12 science and math teachers including curriculum for classroom implementation
- Designed curriculum with activities for students at Spring Robotics Mini-Camp for Middle School Students
- Communicated directly with K-12 teachers and staff
- Grant writing related to science and math education, university research initiatives
- Organized, led and facilitated project-related meetings, including the creation of agendas and preparation of materials
- Communicated directly with university professors on related topics
- Coordinated meetings with university officials, professors and staff
- Coordinated meetings with private and public industry
- Communicated directly with federal funding agencies on topics related to science and math education and university research initiatives
- Developed response packet to ARRA 2009 to assist in seeking grant funds for university researchers
- Monitored project deliverables and timelines and performed corrective actions, as needed
- Documented activities and developed feedback reports to communicate project findings and activities to collaborators and other involved in various projects

Curriculum Writer for Learning Blade

August 2012-July 2013

Thinking Media

- Developed original activities (approximately 3/month)
 - Correlation to Common Core Standards
 - Correlation to Next Generation Science Standards

Research Laboratory Manager

January 2003-July 2003

School of Veterinary Medicine, Louisiana State University, Baton Rouge, LA

Responsibilities included but not limited to:

- Daily maintenance of the laboratory
- Ordered supplies and equipment
- Animal handling
- Data Analysis

PUBLICATIONS AND PRESENTATIONS:

- **Edited Books**

- Ales, J.D., PhD, Elkins, C.A, PhD, Garton, J., Godney, E., PhD, Hackney, M., PhD, Henry, J., Mellieon, F., Shahajan, A.K.A., PhD, Velupillai, K. Younger, L. 2007. *Biology 101 Laboratory Manual*. United States: Thomson.
- Ales, J.D., PhD, Elkins, C.A, PhD, Garton, J., Godney, E., PhD, Hackney, M., PhD, Henry, J., Mellieon, F., Shahajan, A.K.A., PhD, Velupillai, K. Younger, L. 2007. *Biology 102 Laboratory Manual*. United States: Thomson.

- **Journals**

- Li, S., Xia, X., Mellieon, F.M., Liu, J., Steele, S. 2004. Candidate genes associated with tumor regression mediated by intratumoral IL-12 electroporation gene therapy. *Molecular Therapy*, 9, 347-354.

- **Presentations**

- Making Technology Work for You, presented at the National Forum of Black Public Administrators Executive Leadership Institute, Feb 26, 2016
- Personalized Learning at Southern University and A&M College, presented at the Digital Education Leadership Conversation for Higher Education, December 2015
- Teaching with Technology for K-12, Southern University Laboratory School, Fall 2015
- Educational Technology Pedagogy = theory behind teaching with technology, Environmental Toxicology Seminar Series, September 11, 2015
- National Science Foundation, Office of International Science and Engineering Advisory Council Meeting Presentation, October 24, 2012, entitled: STEM International Experiences: Minority Serving Institution Perspective

GRANTS & MAJOR RESEARCH PROJECTS:

- **Principal Investigator, Louisiana Board of Regents, E-Learning Innovation: SUBR Digital: Educating Beyond the Bluff with Digital Textbooks, 2015-2016, \$15,000**
- **Project Director, National Science Foundation, Defining STEM Research in International Research Participation, 2012-2014, \$99,600**

- Principal Investigator, Thurgood Marshall College Fund, STEM Retention and Migration Project, 2011-2013, \$5,000
- Principal Investigator, Dow Promise Grant for Summer Transportation and Energy Institute, Summer 2011, \$10,000
- Principal Investigator, Dow Promise Grant for Summer Transportation and Energy Institute, Summer 2010, \$5,000
- Project Coordinator, National Science Foundation, ITEST: Small Mission to Plant Earth, 2005-2009, \$1,586,796
- Principal Investigator, Math and Science Summer Institute Grant from BP, 2010-2012, \$150,000
- Co-PI Board of Regents Academic Enhancement Grant: Academic Support for BRCC Environmental and Engineering Programs that Address Louisiana Workforce Needs 2008
- Co-PI Baton Rouge Community College Academic Enhancement Grant, 2007-2008
- Co-PI National Science Foundation, Advanced Technology Education Planning Grant

PROFESSIONAL QUALIFICATIONS:

- Research in Progress:
 - Adaptive Learning in Biological Sciences Comparative Study of an Adaptive Learning Platform (Cog Books) vs Traditional Learning Platform (Moodle)
 - Study of Student Engagement in online STEM courses using Learner Analytics
- Graduate Student Mentoring:
 - Ignatius Shu: “A Comparative Study of the Effectiveness of traditional Biology Laboratory (TL-BL; hands-on lab) and non-traditional Biology Laboratory (NT-BL; virtual laboratory) on undergraduate students’ learning outcomes in the General Biology Lab Course”
- Committees
 - NSF Proposal Reviewer
 - Critical Language Scholarship Program Reviewer, Fall 2012
 - Advisory Committee White Castle High School & Southern University Partnership
- Certifications
 - Apple Foundations Trainer, September 2015
 - Apple Ecosystem: iBooks Author (2015); iPad Power User (2015)

- Completed the National Academies Summer Institutes on Undergraduate Education at Louisiana State University, Summer 2014
- Online Teaching Certification-Southern University and A&M College, 2013
- Certified to teach online at Baton Rouge Community College-Summer 2008
- Well versed in curriculum design, development and instruction on all levels and the enhancement of STEM learning, teaching and assessment. Strong knowledge of pedagogy needs assessment and evaluation tools and methods. Research interests are curriculum redesign, teaching and learning in STEM, undergraduate education, and K-12 STEM alignment with state and national standards.
- Software and Technology: Online Teaching Certification, Blackboard, Moodle, BANNER, Vernier, MS Word, MS Works, MS PowerPoint, MS Excel, Minitab and SAS
- Research and Laboratory Techniques (culturing E.coli for Recombinant protein production; blood collection via jugular and coccygeal vessels (bovine), via cardiac puncture and saphenous vein (mouse); serum separation, mixing laboratory reagents i.e. media & buffers; protein purification using metal affinity chromatography; electrophoresis (SDS PAGE); vaccine preparation by oil-water emulsification; mouse ovariectomy
- Laboratory Equipment (pH meter, analytical balance, centrifuge, sonicator, autoclave)

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER	6	M	9	7	9	9
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CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

<input type="checkbox"/> Academic	<input checked="" type="checkbox"/> Non-Academic	<input type="checkbox"/> Civil Service
<input type="checkbox"/> Temporary	<input type="checkbox"/> Part-time (_____ % of Full Time)	<input type="checkbox"/> Restricted
<input type="checkbox"/> Tenured	<input type="checkbox"/> Undergraduate Student	<input type="checkbox"/> Job Appointment
<input type="checkbox"/> Tenured Track	<input type="checkbox"/> Graduate Assistant	<input type="checkbox"/> Probationary
<input type="checkbox"/> Other (Specify) _____	<input type="checkbox"/> Retiree Return To Work	<input type="checkbox"/> Permanent Status

Previous Employee Dr. Adell Brown, Jr. Reason Left Continuation
 Date Left June 30, 2016 Salary Paid \$169,884

Profile of Person Recommended

Length of Employment July 01, 2016 To August 31, 2016
 Effective Date July 01, 2016

Name Dr. Adell Brown, Jr. SS# xxx-xx-6081 Sex M Race* AA
 (Last 4 digits only)

Position Title: Interim Chancellor/Dean Department: SUAREC & College of Agriculture

Check One Existing Position *Visa Type (See Reverse Side): U S

New Position Expiration Date: _____
 (Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 42 years Southern University Experience 39 years
 Degree(s): Type/Discipline (BA-Education): BS-Agricultural Business Institution/Location (SU-Baton Rouge): Northeast Louisiana University, Monroe, LA Year: 1972
MBA-Management/Finance University of Southwest LA, Lafayette, LA 1978
Ph.D.-Agricultural Economics Louisiana State University, Baton Rouge, LA 1984

Current Employer Southern University Agricultural Research & Extension Center

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$ 169,884 Salary Budgeted \$ 169,884

Source of Funds State (60%) and Federal (40%)

Identify Budget: _____ Location _____
 Form Code: _____ Page _____ Item # _____

Change of: _____
 Position Executive V/C & V/C for Research Interim Chancellor/Dean
 Status Full-time Full-Time
 Salary Adjustment \$ 122,032 \$ 169,884

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
 *See Reverse Side

Source of Funds	Amount
611001-61210-61002-66000	\$ 101,930.00
621587-65050-61002-63000	\$ 67,954.00
611001-61210-61060-6600	\$ 31,500.00 (Housing)

Comments: (Use back of form)

*See Reverse Side

Graduate School signature (if, applicable):

Supervisor _____ Date _____	Dean/Unit Head _____ Date <u>7/18/16</u>
Vice Chancellor _____ Date _____	Chancellor _____ Date _____
Director/Personnel _____ Date _____	Vice President/Finance _____ Date _____
President _____ Date <u>7/18/16</u>	Business Affairs/Comptroller _____ Date _____
	Chairman/S.U. Board of Supervisors _____ Date _____

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino _____ X _____ Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Dr. Adell Brown, Jr was appointed to serve as the Interim Chancellor for the Southern University Agriculture Research & Extension Center beginning July 1, 2015. This PAF extends his appointment for an additional two (2) months (July 1, 2016 – August 31, 2016) with the addition of the College of Agriculture with the title of Interim Chancellor/Dean. A search committee has been established to have a permanent hire in place effective September 1, 2016.

EMPLOYEE REGULAR WORK SCHEDULE: Monday – Friday, 8:00 a.m. – 5:00 p.m.
EMPLOYEE DIRECT SUPERVISOR: President Ray Belton
SUPERVISOR/DEPARTMENT CONTACT NUMBER (225) 771-2242
NUMBER OF EMPLOYEES SUPERVISED, (if any) 100 +
HR USE ONLY: STATUS (circle one): EXEMPT _____ NON-EXEMPT _____

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE	CODE	EXPIRES
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

FUNDS AVAILABLE
OFFICE OF THE AGRICULTURAL
RESEARCH AND EXTENSION
SOUTHERN UNIVERSITY SYSTEM
G. Gille
FINANCE & ADMINISTRATION SECTION

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

- PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):**
- _____ Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
 - _____ Position Vacancy Announcement (position advertised before processing PAF, if applicable)
 - _____ Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
 - _____ Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
 - _____ Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
 - _____ Exemptions Survey Form (signed by employee and budget head)
 - _____ Proposed Employee Appointment
 - _____ Proposed Employee Clearance
 - _____ Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (if applicable)

FUNDS AVAILABLE
OFFICE OF THE AGRICULTURAL
RESEARCH AND EXTENSION
SOUTHERN UNIVERSITY SYSTEM
[Signature] 7/18/16
FINANCE & ADMINISTRATION SECTION



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM
Office of the Executive Vice President for Academic Affairs and Provost
J.S. CLARK ADMINISTRATION BUILDING, THIRD FLOOR
BATON ROUGE, LOUISIANA 70813
PHONE: (225) 771-4095

MEMORANDUM

TO: Dr. Ray L. Belton
President-Chancellor

FROM: Dr. M. Christopher Brown II
Executive Vice President for Academic Affairs and Provost

DATE: July 15, 2016

RE: **Request for Waiver on Position Vacancy Announcement-Director of K-12 Initiatives**

I respectfully submit this letter to request authorization to waive the vacancy announcement for the position of Director of K-12 Initiatives. This position is critical to the growth of Southern University and A&M College because it provides a foundation for students enrolled in secondary education to successfully transition into higher education. To lead this important effort, I highly recommend Ms. Kimberly Williams for your consideration.

Ms. Kimberly Williams is well acquainted with the Southern University System. She received her Bachelor of Science degree in Marketing from SUBR and also graduated from the Southern University Law School. Ms. Williams was selected to serve as the Interim Director of the Southern University Laboratory School. In this role, she demonstrated great leadership, professionalism, and genuine care and respect for students, teachers, staff, and parents. I observed her commitment and work ethic and soon realized that Ms. Williams' breadth and depth of knowledge and experience would be better served in a position that truly connected secondary and higher education.

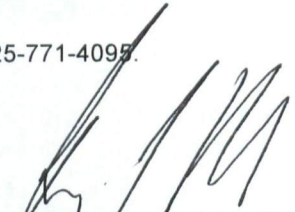
Ms. Williams, however, is not limited to Southern University and brings a wealth of varied experiences. She earned her MBA from Louisiana State University. Ms. Williams previously served as Executive Director of the Friendship Education Foundation where she managed the operating budget, ensured compliance, and developed and implemented education reform policies and procedures for local school districts. She also worked for the Bill and Melinda Gates Foundation, Louisiana Association of Public Charter Schools, and JP Morgan Chase. I have attached her resume for your review.

The Director of K-12 Initiatives will report directly to the Division of Student Affairs and Enrollment Management. The Director will be responsible for the administration, management, and coordination of all services offered at SUBR that provide secondary students reasonable opportunities and mechanisms to benefit from postsecondary education and training. Ms. Williams possesses the necessary skill set, knowledge, experience, and understanding of Southern University that positions her as the ideal candidate for the position of Director of K-12 Initiatives.

If you have any additional questions or concerns, please contact me at 225-771-4095.

Thank you for your consideration.

Approved:



Ray L. Belton, Ph.D.
President-Chancellor



**DIRECTOR OF K-12 INITIATIVES
OFFICE OF ENROLLMENT MANAGEMENT
DIVISION OF STUDENT AFFAIRS & ENROLLMENT MANAGEMENT**

The Director of K-12 Initiatives will be responsible for the administration, management, and coordination of services offered at SUBR that provide secondary students reasonable opportunities and mechanisms to benefit from postsecondary education and training. The Director of K-12 Initiatives reports to the Vice Chancellor of Student Affairs & Enrollment Management.

DUTIES AND RESPONSIBILITIES

- The Director will utilize their administrative experience, effective communication skills, including oral and written, interpersonal, organizational and outreach skills to perform the required duties.
- Manages and enforces all policies and procedures related to Dual Enrollment.
- Develops and maintains university as a Supplemental Course and JumpStart provider with the Louisiana Department of Education and ensures state funding is received accordingly.
- Oversees the development and formation of Memorandum of Understandings between college and high school districts.
- Communicates and coordinates with high schools to determine the high schools' desired Dual Enrollment offerings.
- Works with and follows the college's Academic Deans and Chairs determination if a Dual Enrollment course can be offered at a high school, if college faculty will teach the Dual Enrollment course in a high school setting, or if a high school teacher is credentialed to teach a Dual Enrollment course.
- Works with the college's Academic Chairs to communicate to high schools the process for credentialing high school teachers to teach Dual Enrollment classes and the hiring of adjunct faculty.
- Creates and manages databases of college Dual Enrollment offering and students enrolled in Dual Enrollment courses.
- Processes and files Dual Enrollment Data Form Applications for high school students wishing to take SUBR on-site, on-line, or high school-site courses.
- Confirms high school students meet requirements to take Dual Enrollment courses.
- Coordinates and communicates with college Enrollment Services and Bursars office to ensure high school students are admitted to the college and tuition charges are proper rates.
- Coordinates with high schools and college Department Chairs to create a roster for each Dual Enrollment class taught at high school site.
- Develops operational procedures for Dual Enrollment.
- Develops a budget and manages resources for Dual Enrollment.
- Provides an annual assessment and evaluation of the Dual Enrollment program.
- Communicates with University Professors and high school sites to provide quarterly grade updates/progress on students.
- Coordinates with Enrollment Services and College and Career Coordinators to provide information about student services available for Dual Enrollment students.
- Manages and reviews all Dual Enrollment paperwork and forms.

POSITION QUALIFICATION REQUIREMENTS:

Required: Master's degree from a regionally accredited college or university. Experience working in a college setting with knowledge of mechanisms for secondary students to take collegiate-level courses across multiple settings. Knowledge of academic affairs, secondary, and post-secondary degree requirements. Evidence of strong organizational skills, large project management skills, and data management and usage skills.

- The candidate will possess a record of project and curriculum development, supervision of multidisciplinary personnel, and experience in budget development. The candidate should demonstrate excellent communication, interpersonal, and database management skills. A history of large group presentation and communication skills are also required.
- Oversees the outreach to the parishes served by the college to fully develop and grow Dual Enrollment.
- Directs all functions associated with K-12 initiatives; identifies potential external funding sources to include grants; provides support services for program instructors, students and school districts countywide
- Directs services for students in K-12 initiatives in collaboration with appropriate departments;
- Serves as liaison between the college, academic departments and other post-secondary institutions for programming and articulation; develops articulation agreements between the college and high schools and implementation of those agreements; promotes cooperation in education offerings between the college and local high schools
- Manages course offerings at area high schools meeting the competencies for college courses to provide dual credit; represents the dual enrollment program to high school personnel; maintains records and prepares reports for the dual enrollment program
- Coordinates with college departments to perform outreach to high schools in marketing dual enrollment and concurrent enrollment; recruits students for dual and concurrent enrollment; recruits high school teachers for dual enrollment classes; meets with high school counselors and appropriate staff to enable assessment testing for placement in dual and concurrent enrollment courses
- Maintain current and working knowledge of state and systems policy changes.
- And all other duties as assigned.

JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER

2m 89 17

CAMPUS: SUS SUBR SULAC SUAREC SUNO SUSLA

EMPLOYMENT CATEGORY: 9-MONTH 12-MONTH OTHER (Specify) _____

Academic Non-Academic Civil Service
 Temporary Part-time (_____ % of Full Time) Restricted
 Tenured Undergraduate Student Job Appointment
 Tenured Track Graduate Assistant Probationary
 Other (Specify) _____ Retiree Return To Work Permanent Status

Previous Employee _____ Reason Left _____
Date Left _____ Salary Paid _____

Profile of Person Recommended

Length of Employment August 1, 2016 To June 30, 2017

Effective Date August 1, 2016

Name Kimberly R. Williams SS# S01584381 Sex F Race* B
(Last 4 digits only)

Position Title: Director of K-12 Initiatives Department: Student Affairs & Enrollment Mgt.

Check One Existing Position *Visa Type (See Reverse Side):

New Position Expiration Date: _____
(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 12+ Southern University Experience 1

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
B. S. - Marketing		Southern University and A&M College	2001
MBA		Louisiana State University	2009
Juris Doctorate		Southern University Law Center	2004

Current Employer Southern University and A&M College

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$70,000.00 Salary Budgeted \$70,000.00

Source of Funds General Fund

Identify Budget: _____ Location _____
Form Code: _____ Page _____ Item # _____

Change of: _____ From _____ To _____

Position _____
Status _____
Salary Adjustment _____

Financial Aid signature (if, applicable): _____

List total funds currently paid this employee by Southern University:

*See Reverse Side

Comments: (Use back of form)

Source of Funds	Amount
<u>21001-21601-61002-2000</u>	<u>\$70,000.00</u>

*See Reverse Side

Graduate School signature (if, applicable): _____

Raymond Chase Supervisor Date _____
Bradford J. Jones Vice Chancellor Date 7.25.16
Scott W. Johnson Director/Personnel Date 7/25/16
[Signature] President Date 7/25/16
Raymond Chase Dean/Unit Head Date _____
[Signature] Chancellor Date 7/25/16
 Vice President/Finance Business Affairs/Comptroller Date _____
 Chairman/S.U. Board of Supervisors Date _____

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

EMPLOYEE REGULAR WORK SCHEDULE: M - F / 8:00 a.m. - 5:00 p.m. and as needed
EMPLOYEE DIRECT SUPERVISOR: Raymond Clarke
SUPERVISOR/DEPARTMENT CONTACT NUMBER 225.771.2300
NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE	CODE	EXPIRES
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Handwritten notes: 211001-22601-61002-26000
JUL 25 2016
SOUTHERN UNIVERSITY SYSTEM BUDGET OFFICE
FONDS AVAILABLE

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

Kimberly Williams

15244 Russell Lane Glynn, LA 70736

225-573-3492

knbr.wms@gmail.com

WORK EXPERIENCE

Interim Director, Southern University Laboratory School, Louisiana (January 2016-June 2016)

Consultant, Southern University Baton Rouge (Office of the Executive Vice President and Provost, Louisiana (2015- 2016)

- Coordinated the Southern University System LCA Application
- Served as community liaison between Provost and SU Lab School Parents
- Provided ongoing and continuous reporting to University officials

Executive Director, Friendship Education Foundation (Friendship Public Charter Schools), Louisiana (2013-2015)

- Oversight of School Building leaders to ensure compliance and progress towards goals set (K-12)
- Leading Board of Trustees in all administrative operations of the board office
- Ensuring the fiscal health of the school for effect operation and long-term sustainability, including management of the operational budget and development of adequate revenue sources through diverse funding streams (State, local, stakeholders, parents and philanthropic support)
- Supervising an administrative, educational and support staff to measurable outcomes.
- Assisting the Board of Trustees in long-range planning, efficient and effective policy making, policy research, etc.
- Serving as a liaison between the parent, student, and faculty bodies and the Board of Trustees
- Representing Board of Trustees with governmental agencies, media, community, and general public
- Develop, implement and audit education reform policies and procedures for local school districts.
- Assist communities (including leaders and politicians) in understanding parent choice.
- Assist Education Service Providers in identifying and developing board membership.
- Develop process and procedures for local school boards to effectively implement innovative reform solutions.
- Develop and conduct board trainings based upon the needs identified.
- Work with various agencies (LDOE, non profits, governmental agencies, local school boards etc.) to educate and promote education reform.

Consultant, Bill and Melinda Gates Foundation, Louisiana (2012-2014)

- Stay abreast of, and keep the Team informed about Louisiana legislative/executive developments related to elements of the Foundation's College Readiness strategy, including:
- Stay abreast of, and keep the Teams informed of political and policy developments as well as implementation issues related to Foundation investment in Louisiana schools. Maintain strong contact and relationships with key district leaders and help identify opportunities for linkages and/or conversations with the state Department of Education or other state education leaders.
- During legislative session, hold bi-weekly (or weekly as requested) calls and/or meetings with the Advocacy Team and provide bi-weekly (or weekly as requested) summary emails to the Advocacy Team outlining key legislative highlights and details regarding any meetings scheduled or held between Consultant and key stakeholders (including policymakers, associations and education leaders), such meetings subject to advance written approval by the Senior Program Officer.

- Provide the Teams with monthly advocacy reports covering the topics described in Sections 1(a) and 1(b) above (“Advocacy Reports”), including a summary of Services performed and updates on key issues applicable to each team. Respond to follow up questions as from Education First Consulting as requested.
- Arrange and attend meetings with policymakers and associations, as requested by the Foundation to respond to inquiries, provide messaging and information about the Foundation, and identify opportunities for exchange between Foundation staff and state leadership.
- Help the Advocacy Team identify and coordinate trips to Louisiana, as requested.
- Assist the Advocacy Team with monitoring current Foundation investments and related activities in Louisiana, identifying potential investment and partnership opportunities, and identifying potential new grantees.
- Attend the Foundation coordinated State Advocacy Representative Convenings (“Convening”) twice a year.
- As requested, draft briefing papers and summaries for the Foundation related to any of the topics described above.

Executive Director of Portfolio, Louisiana Recovery School District – Louisiana Department of Education, New Orleans, LA (2011-2012)

- Manage the statewide (non- New Orleans) portfolio of schools entering and exiting the RSD.
- Identify potential charter providers to transition into the RSD.
- Identify potential closures/ transformations of schools with the RSD.
- Lead community engagement during chartering process.
- Manage political relationships within communities/ cities/ statewide.
- Engage philanthropic support for the statewide advancement of charters.

Legal and Policy Director, Louisiana Association of Public Charter Schools, New Orleans, LA (2010-2011)

- Provide legal advice to any member school seeking assistance on questions of compliance or seeking advice on how best to defend against a potential or pending court action.
- Partner with legal organizations to launch impact litigation on behalf of member schools to protect charter autonomy on issues such as (but not limited to) charter school finance, charter school governance, labor and employment law, authorizer overstepping, and civil rights law.
- Analyze new and existing policies that impact charter schools, including conducting literature review of nationally-recognized best practices and data/regression analysis as needed.
- Tracking and analysis of key legislative issues impacting charter schools.
- Testify before various state legislative committees (i.e., House Education Committee, Senate Retirement Committee, etc.) and the State Board of Elementary and Secondary Education (SBESE).
- Meet with state and local policymakers to share findings of policy research, data analysis, and white paper recommendations.
- Collaborate across stakeholder groups to build charter-friendly consensus on all pertinent issues.
- Draft policies and legislation.
- Build relationships with all charter authorizers across the state.
- Watchdog state and local boards of education to assure consistent and fair implementation of policies upon all charter schools.
- Update membership on all changes to federal and state policies impacting charter schools.

Senior Operations and Finance Manager/ Development Director, 4th Sector Solutions, Baton Rouge, LA (2007-2010)

- Work with several charter schools through out the country including Helix Network of Educational Choices, Advance Baton Rouge, Friendship Charter Schools, and Cfbt.
- Assist in research and preparation of charter applications for NACSA/BESE approval.
- Manage day-to-day activities of direct reports for functional areas including human resources, accounting, compliance reporting and operations managers

- Responsible for system wide procurement of supplies, materials, equipment, and inventory management.
- Write and review grants (including budgets) for both state and federal funds.
- Area manager for transportation, foodservices, facilities maintenance, security and other third party service contracts, ensuring ongoing monitoring and implementation of contracts.
- Manage all aspects of free and reduced lunch program/process, including managing the entire application process.
- Coordinate technology implementation (planning, procurement, and training).
- Design and manage enrollment campaign for students (e.g., new students, intent to attend, waiting lists) including engagement in local marketing initiatives, demographic analysis, coordination with local/national media organizations
- Ensure integrity and accuracy of student records, including maintenance and tracking of attendance and retention and reporting to local, state and federal authorities (SIS,SER,PEP,CUR, etc. reporting)
- Respond to and resolve routine internal and external inquiries with parents, employees and school organizations
- Support all operational and logistical projects for start-up operations.
- Develop and manage start-up plan that addresses all key functions (human resources, enrollment, finance, facilities, transportation, etc.)
- Responsible for site level budget monitoring and management, with input into budget development.
- Review monthly financial reports and update monthly financial estimate templates.
- Oversee, in coordination with the controller, year end audits as well as any site audits from state or federal agencies

Legal Business Analyst/ Risk Liaison, JP Morgan Chase, Baton Rouge, LA (2004 - 2007)

- Manage projects and research for JPMorgan Chase – Baton Rouge Location.
- Conduct in-depth legal analysis of various issues and present findings to assist in determination of bank fault.
- Carry out extensive research and analysis of current changes in bank laws and procedures
- Provide guidance to management team on legal issues and areas in which risk can be mitigated.
- Preparation, reconciliation, and analysis of daily/weekly/monthly litigation reports.
- Provide support for Remittance and Reconciliation Groups
- Supervise Staff of 6-8 individuals.
- Design reports and training materials and conduct staff training
- Communicate with staff to address business and system needs as well as provide management with business cases to support findings

Judicial Clerk, Honorable Judge Laura Prosser Davis, Baton Rouge, LA (2003-2004)

- Process motions, judgments, liens, etc.
- Provide necessary research to support judges' opinions.
- Review and analyze summary judgments, judgment pro confesso, rule to show cause, exceptions, etc.

Research Assistant, Commission for Labor Cooperation, Washington, DC (2003)

- Draft Reports and memoranda in preparation for the 3rd Comparative Law Guide published by the Commission
- Conduct legal research in the area of workers compensation in Canada, Mexico and the United States
- Provide guidance on legal and regulatory issues affecting workers compensation across the United States and its impact on the NAALC.

Awards and Honors

- Rotary of Baton Rouge
- Junior League of Baton Rouge
- Baton Rouge Top 40 under 40 - 2011
- Alpha Kappa Alpha Sorority Incorporated
- Louis A Martinet
- Certified Grant Writer - AGWA

EDUCATION

Doctorate of Education Candidate, Grand Canyon University, Phoenix Arizona (2017)
Organizational Leadership and Development

MBA, Louisiana State University, Baton Rouge, LA (2009)

- National Black MBA Association
- National Association of Women MBA

Juris Doctor, Southern University Law School, Baton Rouge, LA (2004)

- Top 25% of Graduating Class
- Moot Court
- Argued before Louisiana Supreme Court on Writ: *State ex rel Truman Claville*

Bachelor of Science – Marketing, Southern University and A&M College, Baton Rouge, LA (2001)

- Top graduate from College of Business

SU

Board of Supervisors

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

(Following the Personnel Committee)

Friday, July 29, 2016

Southern University Board of Supervisors Meeting Room

2nd Floor, J.S. Clark Administration Building

Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item
 - A. Minutes of the June 24, 2016, regular meeting of the Board of Supervisors
 - B. Committee Reports and Recommendations
 - C. Request for Board Resolution Supporting the Opposition to Proposed Changes of the American Bar Association's Law School Standard 316, SULC
 - D. Approval of Memorandum of Understanding Between Southern University and A&M College and the Mentorship Academy, SUS
 - E. Approval of Memorandum of Understanding Between Southern University System and the Louisiana Department of Public Safety and Corrections, SUS
 - F. Resolutions
6. Informational Items
 - A. System President's Report
 - B. Campus Reports
7. Other Business
8. Adjournment

Southern University and A&M College System
BOARD OF SUPERVISORS MEETINGS
2nd Floor; J.S. Clark Administration Building
Baton Rouge, Louisiana
9 a.m.
Friday, June 24, 2016

Minutes

The meeting of the Southern University Board of Supervisors was called to order by Chairman Leon R. Tarver II. The invocation was given by The Reverend Joe R. Gant.

PRESENT

Dr. Leon R. Tarver II, Mr. Calvin W. Braxton, Sr., Atty. Tony Clayton, Mr. Dominique Diamond, Mr. Raymond Fondel, Dr. Curman Gaines, Rev. Joe R. Gant, Rev. Donald R. Henry, Mr. Richard Hilliard, Mr. Myron Lawson, Atty. Patrick Magee, Mr. Darren Mire, Mr. Michael Small, Mrs. Ann Smith and Rev. Samuel Tolbert.

ABSENT

Mr. Richard Hilliard and Dr. Rani Whitfield

UNIVERSITY PERSONNEL ATTENDING

System President Ray Belton, Chief of Staff Robyn Merrick, Executive Vice President of Academic Affairs and Provost (EVPAAP) M. Christopher Brown, Vice President for Finance and Business Affairs Flandus McClinton, Chancellor Victor Ukpolo (SUNO), Interim Chancellor Adell Brown (SUAREC), Chancellor Rodney Ellis (SUSLA), and Chancellor John Pierre, (SULC).

BOARD COUNSEL

Attys. Winston Decuir, Jr. and Tracie Woods

Ms. Jordan Franklin, new student Board member was sworn in by Attorney Tracie Woods assisted by Ms. Andrea Love, Director of Admissions and Recruitment, at the SU Law Center.

Chairman Tarver stated that the Academic Affairs Committee would convene.

ACADEMIC AFFAIRS COMMITTEE

9:00 a.m.

Friday, June 24, 2016

Southern University-Baton Rouge
2nd Floor; J. S. Clark Administration Building
Baton Rouge, Louisiana

Minutes

The Academic Affairs Committee was called to order by Committee Chair Mrs. Ann Smith.

Roll Call

Dr. Curman Gaines, Atty. Tony Clayton, Rev. Joe R. Gant, Mr. Michael Small, and Dr. Leon R. Tarver II

Absent

Dr. Rani Whitfield, Richard Hilliard

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion of Dr. Gaines and seconded by Rev. Gant the agenda was recommended for adoption.

Motion passed unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

Public comments were given as follows:

Nigel Gwee, SUBR Faculty Senate President spoke in support of Academic Affairs agenda items K-N.

Sonya D. Hester, SUSLA Faculty Senate president also spoke in support of Academic Affairs agenda items K-N.

AGENDA ITEM 5: ACTION ITEMS

A. Request Approval of Recommendation for Professor Emeritus, SUBR

President-Chancellor Belton stated that the faculty of the College of Social and Behavioral Sciences overwhelmingly support the honor of granting professor emeritus status to Dr. Alma Thornton who plans to retire after more than 40 years at the University.

Upon a motion by Dr. Tarver and seconded by Mr. Small, that Dr. Alma Thornton be recommended for approval as Professor Emeritus.

Motion passed unanimously.

B. Approval to Assess an Academic Excellence Fee, SULC

Chancellor Pierre summarized the academic excellence fee citing the history of the fee and the fact that the SU Law Center (SULC) was exempted from the fee.

Upon the motion by Mr. Small and seconded by Rev. Gant, the SULC request to assess an academic excellence fee was recommended for approval.

Motion passed unanimously.

C. Request approval to Offer Program in Emergency Medical Care-Paramedic, Emergency Medical Responder and Firefighter Services, SUSLA

Chancellor Ellis stated that programs presented had been designed in collaboration with SUSLA faculty and leadership from the Shreveport Fire Department and would support high demand career pathways in northwest Louisiana. He also stated that the programs would support the local community by providing additional health care emergency workers within the Shreveport area.

Upon the motion by Rev. Gant and seconded by Dr. Gaines the request to offer a program in Emergency Medical Care-Emergency Medical Responder and Firefighter Services at Southern University-Shreveport was approved.

Motion passed unanimously.

D. Request Approval to Offer 14 New Certificates of Technical Study Programs, SUSLA

Chancellor Ellis stated that the programs presented for approval had been developed by SUSLA faculty members and have the support of Dr. Rosetta Jones, Vice Chancellor for Academic and Student Affairs. Dr. Ellis stated that the programs would support high demand career pathways and the labor needs in northwest Louisiana.

Proposed New Certificate Programs			
Southern University-Shreveport			
Program Name	Program Designation	Semester Credit Hours	Division Chair
Payroll Accounting Clerk	CTS	21	Regina Webb
Medical Office Clerk	CTS	18	Regina Webb
Human Resource Specialist	CTS	18	Regina Webb
Police Operations	CTS	12	Rosalyn Holt
Web Page Design	CTS	16	Barry Hester
Graphic Arts	CTS	20	Wanda Waller
Multimedia Production	CTS	20	Wanda Waller
Aviation Service Assistant	CTS	16	Barry Hester
Automotive Technology	CTS	23	Barry Hester
Digital Forensics	CTS	22	Barry Hester
Engineering	CTS	20	Barry Hester
Residential Carpentry	CTS	26	Barry Hester
Aviation Services Assistant	CTS	33	Barry Hester
Welding Technology	CTS	33	Barry Hester
Basic Sterilization Assistant	CTS	19	Lymon Eatmon

Upon the motion by Rev. Gant and seconded by Dr. Gaines the request to offer 14 new certificate of technical study programs at Southern University Shreveport was recommended for approval.

Motion passed unanimously.

E. Request Approval to Increase Fees for International Student Population, SUSLA

Chancellor Ellis in collaboration with the SUSLA Office of Finance and Administration analyzed student data to discover that there has been a 645.5% increase in the international student population. Funds from the proposed fee increase will allow SUSLA to provide the support required to help facilitate the enrollment of these students.

Upon the motion by Rev. Gant and seconded by Dr. Gaines the request to increase fees for international students at SUSLA was recommended for approval.

Motion passed unanimously.

F. Request Approval to Increase Online Fees (\$10.00) per credit hour, SUSLA

Dr. Rosetta Jones and Dr. Veronica McEachin, E-Learning Director performed an assessment of online/hybrid courses and suggested that a \$10.00 fee per credit for each online/hybrid course taken at SUSLA, would offset technology expenses and enhance the student learning experience.

Upon the motion by Rev. Gant and seconded by Dr. Tarver the request to increase fees for online students at SUSLA was recommended for approval.

Motion passed unanimously.

G. Request Approval to Add Aviation Program Fee (\$350.00), SUSLA

Chancellor Ellis stated that program leaders and Vice Chancellor Rosetta Jones recognized the need to assess a program fee in the amount of \$350.00 for students enrolled in the aviation program. The fee would be used to cover the cost of the tools required to matriculate successfully in the program. Students will have the convenience of being provided the tools by the University.

Upon the motion by Rev. Gant and seconded by Dr. Tarver the request to add fees for students in the aviation program at SUSLA was recommended for approval.

Motion passed unanimously.

H. Request Approval to Establish a University Support Fee, SUNO, SUBR

SUNO Interim Chancellor Lisa Mims Devezin requested permission to establish a University Support Fee of \$4 per credit hour not to exceed \$48 per semester for students. As authorized in LA HB 152, the fee will support the general operations of the campus and will generate approximately \$206,772 in revenue. As required by legislation, five percent (5%) of the revenue from the University Support Fee will be earmarked for need-based scholarships to students who are PELL eligible.

Mr. Benjamin Pugh also requested permission to increase University Support fees at SUBR up to 10 percent as authorized by LA HB 15. The support fee would be effective for the 2015-2016 and 2016-2017 academic years only and the fee would be terminated on June 30, 2017.

Atty. Tony Clayton expressed concerns about the University being out of reach financially for students who would like to attend Southern and raised concerns about fees supporting salary increases or potential salary increases. Mrs. Smith asked President Belton to provide information about where SU stands among its peers as it relates to fees. Dr. Belton offered to provide a comprehensive comparison with other schools.

Mr. Small also requested to see the report to compare fees with other universities.

Upon the motion by Rev. Gant and seconded by Dr. Tarver the request to establish a University support fee for students at SUNO and SUBR was recommended for approval.

Roll call vote taken:

Yeas: Dr. Gaines, Rev. Gant, Mrs. Smith, Chairman Tarver

Nays – Atty. Clayton, Mr. Small

I. Request Approval of Promotion Recommendations for Professors Jacqueline Nash Grant and Dorothy Jackson, SULC

Chancellor Pierre stated that the professors presented had been through the appropriate review by peers at the Law Center and are being recommended for promotion.

Upon the motion by Rev. Gant and seconded by Mr. Lawson the request for approval of promotion recommendations for Professors Jacqueline Nash Grant and Dorothy Jackson was recommended for approval.

Motion passed unanimously.

J. Request Approval of Contract Renewal Recommendations for Clinical Professors Marcia Burden, Christian Fasullo, and Alvin Washington, SULC

Chancellor Pierre stated that the ABA has created an experiential or experience based learning requirement of 6 hours for all students so the positions are imperative to provide the avenue for students to earn the required hours. The clinical professors also receive a 6% increase upon renewal of the contract based on the years of service and productivity.

Upon the motion by Rev. Gant and seconded by Mr. Myron Lawson the request to approve the contract renewal of clinical professors Marcia Burden, Christian Fasullo, and Alvin Washington was recommended for approval.

Motion passed unanimously.

K. Approval of Recommendations for Faculty Tenure and/or Promotion, SUBR

Faculty	Department	Action
1. Allison Anadi	Criminal Justice	Promotion to Full Professor
2. Peter Breaux	History	Promotion to Associate Professor w/tenure
3. Alo Dutta	Psychology	Promotion to Full Professor
4. Nigel Gwee	Computer Science	Promotion to Full Professor
5. Anthony Igiede	Sociology	Promotion to Full Professor
6. Cheria Lane-Mackey	Family & Consumer Science	Promotion to Associate Professor w/tenure
7. Caroline Telles	Biology	Promotion to Associate Professor w/tenure

L. Approval of Promotion and Tenure reassessed, SUSLA

Faculty Member	Current Rank	Recommended Rank
1. Kenechukwu Anyanechi	Assistant Professor	Associate Professor
2. Jennifer Green	Assistant Professor	Associate Professor
3. Aylwin Holmon	Assistant Professor	Associate Professor
4. Breunka Moon	Instructor	Assistant Professor
5. Joslin Pickens	Assistant Professor	Associate Professor
6. Shelia Swift	Assistant Professor	Associate Professor
7. Daphne Thibeaux	Assistant Professor	Associate Professor
8. Harolyn Wilson	Instructor	Assistant Professor
9. Olden Wright	Instructor	Assistant Professor

M. Approval of Recommendations for Faculty Tenure, SUNO

Faculty Member	Department	Rank
1. Robert Azzarello	Arts and Humanities	Assistant Professor
2. Bashir Atteia	Natural Sciences	Assistant Professor
3. Rachid Belmasrour	Natural Sciences	Assistant Professor
4. Mr. Travis Johnson	Social Sciences	Assistant Professor
5. Muhammed Miah	Computer Information Systems	Assistant Professor
6. Claude Montegut	Social Work	Assistant Professor
7. Jill Murray	Social Work	Assistant Professor
8. Rebecca Chaisson	Social Work	Associate Professor

N. Approval of Recommendations for Faculty Promotions, SUNO

Faculty Member	Current Rank	Recommended Rank
1. Robert Azzarello	Assistant Professor	Associate Professor
2. Bashir Atteia	Assistant Professor	Associate Professor
3. Rachid Belmasrour	Assistant Professor	Associate Professor
4. Muhammed Miah	Assistant Professor	Associate Professor
5. Jill Murray	Assistant Professor	Associate Professor
6. Joseph Coleman	Assistant Professor	Associate Professor
7. Christopher Linn	Assistant Professor	Associate Professor
8. Adrine Harrell-Carter	Assistant Professor	Associate Professor
9. Sherry Bachus	Assistant Professor	Associate Professor
10. Tchavdar Marinov	Associate Professor	Full Professor
11. Cynthia Singleton	Associate Professor	Full Professor
12. Illya Tietzel	Associate Professor	Full Professor
13. Evelyn Harrell	Associate Professor	Full Professor

There was discussion about salary adjustments that accompany promotions from Atty. Clayton, Mr. Small and Mrs. Smith. Dr. M. Christopher Brown stated that the information presented to the Board are the faculty assessments of professional merit and their individual performance related to rank. No salary considerations were submitted. In summary, the documents outline whether or not the faculty member has performed their

duties and are worthy to earn continuous employment, i.e. tenure and for promotions in rank. Also included in the documents presented are the tenure considerations from the Shreveport campus brought to the Board during the October, 2015 meeting. He stated that tenure and promotion compensation is an issue as well as administrative salaries. Dr. Brown also stated that unlike the SULC that has a fixed 6%, the SUBR campus does not have a fixed financial stipulation attached to the tenure and promotion process. He stated that he would be working along with President Belton and Vice President McClinton to devise a solution to correct the process and to develop a certain percentage.

Rev. Gant supports the salary adjustments for promotion stating that to do so shows teamwork with faculty and administration. Atty. Clayton stated that he would vote for the item with the provision that there is no retroactivity to the date of the action. President Belton stated over the next 30-45 days, a strategy would be in place as it relates to financing the process.

Upon the motion of Rev. Gant and seconded by Dr. Tarver **action items K, L, M, and N** were **recommended for approval**.

Motion passed unanimously.

AGENDA ITEM 6: OTHER BUSINESS

None.

AGENDA ITEM 7: ADJOURNMENT

Upon the motion by Rev. Gant and seconded by Dr. Gaines the Academic Affairs Committee adjourned.

FACILITIES AND PROPERTY COMMITTEE

Following the Academic Affairs Committee
Friday, June 24, 2016

Southern University-Baton Rouge
2nd Floor; J. S. Clark Administration Building
Baton Rouge, Louisiana

Minutes

The Facilities and Property Committee was called to order by Committee Chair Rev. Donald R. Henry.

Roll Call: Rev. Donald R. Henry, Mr. Raymond Fondel, Rev. Joe R. Gant, Mr. Myron K. Lawson, Atty. Patrick Magee and Dr. Leon R. Tarver II

Absent: Mr. Richard Hilliard

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion of Atty. Patrick Magee and seconded by Rev. Gant the agenda was recommended for adoption.

Motion passed unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

Dr. Chester Mills of SUNO, spoke to Board members to express his opposition to the proposed parking fee at SUNO. He stated that the proposed fee had not included input from students, faculty, and others and that the percentage of the proposed increase was cause for concern.

AGENDA ITEM 5:

A. Request Approval Parking Permit Fee Increase, SUNO

Dr. Lisa Mims-Devezin asked Mr. Jullin Renthrope to address the reason for the increase in the parking fees. Mr. Renthrope stated that the fees would be used to cover the deficit in the budget. Parking is an area that had a deficit balance because SUNO currently does not collect any fees for parking. The fees would also be used to provide appropriate infrastructure for parking in terms of lighting, etc. He explained that faculty, staff, and students would pay to park. Mr. Lawson stated that the University should look at other ways of generating revenue rather than placing the burden on students.

Upon a motion by Atty. Magee and seconded by Mr. Lawson the parking permit fee increase was recommended for approval.

Motion passed unanimously.

AGENDA ITEM 6: INFORMATIONAL ITEMS

A. Priority Projects Update, SUS

Mr. Eli Guillory submitted a written report to the Board and gave an update on the priority projects throughout the System. Atty. Clayton expressed concerned about tracking devices on equipment and recommended a company that provides the service. Rev. Gant stated that he was concerned about broken lights on the ground at The Wade House. He also expressed concern about projects at the Shreveport campus.

B. Update on Turf Field, A.W. Mumford Stadium, SUBR

Foundation Board President Atty. Domoine Rutlege provided an update on behalf of the SU Foundation. Photographs of the field were displayed on the multimedia screen. He stated that the project is no cost to the University and 100% at the expense of the Foundation.

Mrs. Smith thanked the Foundation for all of its assistance. Atty. Rutledge mentioned that the Foundation funded several grants to the amount of \$150,000. Also talked about plans to establish an account for President Belton to offer full scholarships to students. He stated that the only purpose of the Foundation is to serve the University.

AGENDA ITEM 7: OTHER BUSINESS

None.

AGENDA ITEM 8: ADJOURNMENT

Upon the motion by Rev. Gant and seconded by Mr. Lawson the Facilities and Property Committee adjourned.

FINANCE COMMITTEE

Following the Facilities and Property Committee
Friday, June 24, 2016
Southern University-Baton Rouge
2nd Floor; J. S. Clark Administration Building
Baton Rouge, Louisiana
Minutes

The Finance Committee was called to order by Committee Chair Myron K. Lawson.

Roll Call:

Mr. Myron K. Lawson, Mr. Calvin Braxton, Sr., Atty. Tony Clayton, Dr. Curman Gaines, Rev. Donald R. Henry and Dr. Leon R. Tarver II

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion of Mr. Braxton and seconded by Rev. Henry the agenda was recommended for adoption.

Motion passed unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: ACTION ITEMS

- A. Approval to Assess an Academic Excellence Fee, SULC**
- B. Request Approval to Increase Fees for International Student Population Fee, SUSLA**
- C. Request Approval to Increase Online Fees (\$10.00) per credit hour, SUSLA**
- D. Request Approval to Add Aviation Program Fee (\$350.00), SUSLA**
- E. Request Approval to Establish a University Support Fee, SUNO, SUBR**
- F. Request Approval of Parking Permit Fee Increase, SUNO**

Upon the motion by Mr. Braxton and seconded by Rev. Henry **Finance Committee action items A through F were recommended for approval.**

Motion passed unanimously.

G. Request Approval for Tuition Discount Policy for Employees & Dependents, SUS

Vice President Flandus McClinton presented information to the Board regarding modifications to the existing tuition discount policies at the University. He explained that in meeting with President Belton and reviewing benefits available to employees President Belton wanted to make the University competitive with its peers in the state. The current tuition discount policy for permanent employees did not include faculty members and now will include faculty. Also the grade point average was increased. Graduate students must maintain a 3.0 and undergraduates a 2.5.

The policy for employees, spouses and dependent children in the past allowed a 10% discount. The newly revised policy will allow dependent children and spouses a 100% tuition discount, but dependents and spouses will be required to pay all fees associated with the cost to attend the University.

Upon the motion by Dr. Tarver and seconded by Dr. Gaines that the revised policy for tuition discount for employees and dependents be recommended for approval.

Motion passed unanimously.

H. Request Approval of BA-7 # 10, to Transfer Budget Spending Authority in the amount of \$679,547 from SUBR to SUNO, \$174,198 and SUSLA, \$505,349

Vice President McClinton explained that BA-7 #10 is being presented because the System has the authority within the System to move funds and excess authority is being transferred to SUNO and SUSLA.

Upon the motion by Mr. Braxton and seconded by Dr. Tarver the BA-7 #10 was recommended for approval

Motion passed unanimously.

I. Approval of System-wide Copier Services Contract

Committee Chair Lawson stated that the contract has been thoroughly explained and opened the floor for discussion or questions. There were no questions.

Upon the motion by Mr. Braxton and seconded by Dr. Gaines the Ricoh Copier Service Contract was recommended for approval.

Motion passed unanimously.

AGENDA ITEM 6: INFORMATIONAL ITEMS

A. Interim Financial Report as of May 2016, SUS

The interim report was included in the meeting packet for review.

B. Employee Tuition Discount/Fee Waivers for Spring 2016 Semester

A report that lists all employees that received fee waivers for the Spring 2016 semester was included for review in the meeting packet.

AGENDA ITEM 7: ADJOURNMENT

Upon the motion by Atty. Clayton and seconded by Mr. Braxton the Finance Committee adjourned.

PERSONNEL AFFAIRS COMMITTEE

Following the Finance Committee
Friday, June 24, 2016
Southern University-Baton Rouge
2nd Floor; J. S. Clark Administration Building
Baton Rouge, Louisiana
Minutes

The Personnel Affairs Committee was called to order by Committee Chair, Atty. Patrick Magee.

Roll Call

Atty. Patrick Magee, Mrs. Ann Smith, Mr. Calvin Braxton, Sr., Mr. Myron K. Lawson, Rev. Samuel Tolbert and Dr. Leon R. Tarver II

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion of Mr. Braxton and seconded by Mr. Lawson the agenda was recommended for adoption.

Motion passed unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: ACTION ITEMS

A. Request Approval of Personnel Action on Positions greater than \$60,000

Upon a motion by Mr. Braxton and seconded by Mr. Lawson **personnel action items 5 A 1, 2, and 3 were recommended for approval in globo.**

Motion passed unanimously.

- B.** Approval of Medical Leave of Absence for Professor Maurice Franks during the 2016-2017 academic year, SULC
- C.** Approval of Unpaid Sabbatical Leave for Professor Nadia Nedzel for Fall 2016 Semester, SULC
- D.** Approval of Medical Leave of Absence for Alice Douzier (May-August, 2016), SUBR
- E.** Approval of Medical Leave of Absence for Yvonne Roberson (May-August, 2016), SUBR
- F.** Approval of Medical Leave of Absence for Kathlyn Bowersox (June-November, 2016), SUBR

Upon a motion by Mr. Calvin Braxton and seconded by Mr. Myron Lawson **personnel action items 5 B, C, D, E, and F were recommended for approval in globo.**

Motion passed unanimously.

AGENDA ITEM 6: OTHER BUSINESS

NONE

AGENDA ITEM 7: ADJOURNMENT

Upon the motion by Atty. Clayton and seconded by Mr. Lawson the Personnel Affairs Committee adjourned.

RECRUITMENT AND ADMISSIONS COMMITTEE

Following the Personnel Affairs Committee
Friday, June 24, 2016

Southern University-Baton Rouge
2nd Floor; J. S. Clark Administration Building
Baton Rouge, Louisiana

Minutes

The Recruitment and Admissions Committee was called to order by Committee Chair, Dr. Curman Gaines.

Roll Call

Dr. Curman L. Gaines, Mrs. Ann A. Smith, Mr. Calvin W. Braxton, Sr., Mr. Raymond Fondel, Jr., Mr. Myron K. Lawson, Rev. Samuel C. Tolbert, Jr., and Dr. Leon R. Tarver II

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion of Mr. Braxton and seconded by Mrs. Smith the agenda was recommended for adoption.

Motion passed unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: INFORMATIONAL ITEMS

A. REPORT ON RETENTION AND ENROLLMENT, ALL CAMPUSES

In the absence of Vice Chancellor Brandon Dumas who submitted a written report on enrollment, Dr. M. Christopher discussed enrollment and planned retention efforts at SUBR. The written report outlines new initiatives to bolster retention and provided statistical data on enrollment figures. Mr. Fondel and Dr. Tarver expressed concerns about retention. Issues with housing and with the SUSLA Connect programs were discussed.

B. OUT-OF-STATE TUITION REDUCTION, SUBR

Vice President McClinton stated that after analyzing the data, it was discovered that out-of-state students are unable to return and pay the fees to attend the University and that we are not competitive with our peers like Jackson State, Alcorn and Mississippi Valley which have eliminated out-of-state fees. Beginning with the Fall 2016 semester the proposal is to eliminate out-of-state-fees with the intention of increasing enrollment and increasing retention. Vice Chancellor of Finance Ben Pugh, Executive Vice President and Provost M. Christopher Brown, Vice Chancellor Dumas collaborated on the proposal.

AGENDA ITEM 6: OTHER BUSINESS

NONE

AGENDA ITEM 7: ADJOURNMENT

Upon the motion of Mr. Fondel and seconded by Mr. Lawson the Admissions and Recruiting Committee adjourned.

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

(Following the Recruitment and Admissions Committee)

Friday, June 24, 2016

Southern University Board of Supervisors Meeting Room
2nd Floor, J.S. Clark Administration Building
Baton Rouge, Louisiana 70813

MINUTES

The Board of Supervisors meeting was called to order by Board Chair, Dr. Leon R. Tarver II.

AGENDA ITEM 2: ROLL CALL

PRESENT

Dr. Leon R. Tarver II, Mr. Calvin W. Braxton, Sr., Atty. Tony Clayton, Mr. Raymond Fondel, Jordan Franklin, Dr. Curman Gaines, Rev. Joe R. Gant, Rev. Donald R. Henry, Mr. Richard Hilliard, Mr. Myron Lawson, Atty. Patrick Magee, Mr. Darren Mire, Mr. Michael Small, Mrs. Ann Smith, and Rev. Samuel Tolbert.

ABSENT

Mr. Richard Hilliard, Dr. Rani Whitfield

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion of Mr. Braxton and seconded by Atty. Magee the agenda was recommended for adoption.

Motion carried unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: ACTION ITEMS

A. Minutes of the May 13, 2016, regular meeting of the Southern University Board of Supervisors

On the motion of Rev. Gant and seconded by Mr. Myon Lawson the minutes of the May 13, 2016, meeting were presented for approval.

Motion carried unanimously.

RESOLVED by the Board of Supervisors for Southern University, that the minutes of the May 13, 2016, regular meeting of the Board of Supervisors, be and it is hereby approved.

B. Approval of Committee Reports and Recommendations

C. Approval of Intent to Pursue License Regarding Medical Marijuana, SUAREC

Upon the motion of Mr. Lawson and seconded by Dr. Gaines **agenda action items B and C were recommended for approval.**

Motion carried unanimously.

Committee Reports and Recommendations

1. ACADEMIC AFFAIRS COMMITTEE

a. Approval of Recommendation for Professor Emeritus, SUBR

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to grant Professor Emeritus status to Dr. Alma Thornton be and it hereby is approved.

b. Approval to Assess an Academic Excellence Fee, SULC

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to assess an Academic Excellence Fee be and it hereby is approved.

c. Request Approval to Offer Programs in Emergency Medical Care-Paramedic, Emergency Medical Responder and Firefighter Services, SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to offer programs in Emergency Medical Care-Paramedic, Emergency Medical Responder and Firefighter Services at Southern University-Shreveport be and it hereby is approved.

d. Request Approval to Offer 14 New Certificate of Technical Study Programs, SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to offer 14 new Certificate of Technical Study Programs at Southern University-Shreveport be and it hereby is approved.

e. Request Approval to Increase Fees for International Student Population, SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to increase fees for international students at Southern University-Shreveport be and it hereby is approved.

f. Request Approval to Increase Online Fees (\$10.00) per credit hour, SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to increase fees (\$10.00) per credit hour for online students at Southern University-Shreveport be and it hereby is approved.

g. Request Approval to Add Aviation Program Fee (\$350.00), SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to add a program fee (\$350.00) for students in the Aviation program at Southern University-Shreveport be and it hereby is approved.

h. Request Approval to Establish a University Support Fee, SUNO

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to add a University Support Fee at Southern University-New Orleans be and it hereby is approved.

i. Request Approval of Promotion Recommendations for Professors Jacqueline Nash Grant and Dorothy Jackson, SULC

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to promote Professors Jacqueline Nash Grant and Dorothy Jackson of the SU Law Center be and it hereby is approved.

j. Request Approval of Contract Renewal Recommendations for Clinical Professors Marcia Burden, Christian Fasullo, and Alvin Washington, SULC

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to renew contracts for SU Law Center Clinical Professors Marcia Burden, Christian Fasullo, and Alvin Washington be and it hereby is approved.

2. FACILITIES AND PROPERTY COMMITTEE

a. Request Approval Parking Permit Fee Increase, SUNO

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to increase the parking permit fee at SUNO be and it hereby is approved.

3. FINANCE COMMITTEE

a. Approval to Assess an Academic Excellence Fee, SULC

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to assess an Academic Excellence Fee be and it hereby is approved.

b. Request Approval to Increase Fees for International Student Population Fee, SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to increase fees for international students at Southern University-Shreveport be and it hereby is approved.

c. Request Approval to Increase Online Fees (\$10.00) per credit hour, SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to increase fees (\$10.00) for online students at Southern University-Shreveport be and it hereby is approved.

d. Request Approval to Add Aviation Program Fee (\$350.00), SUSLA

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to add a program fee (\$350.00) for students in the Aviation program at Southern University-Shreveport be and it hereby is approved.

e. Request Approval to Establish a University Support Fee, SUNO, SUBR

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to add a University Support fee for students at Southern University-New Orleans and at Southern University-Baton Rouge be and it hereby is approved.

f. Request Approval of Parking Permit Fee Increase, SUNO

RESOLVED by the Board of Supervisors for Southern University, that the recommendation to increase parking permit fees at Southern University-New Orleans be and it hereby is approved.

g. Request Approval for Tuition Discount Policy for Employees & Dependents, SUS

RESOLVED by the Board of Supervisors for Southern University, that the tuition discount policies for Southern University System be and it hereby is approved.

h. Request Approval of BA-7 # I O, to Transfer Budget Spending Authority in the amount of \$679,547 from SUBR to SUNO, \$174,198 and SUSLA, \$505,349

RESOLVED by the Board of Supervisors for Southern University, that the request to transfer budget spending authority in the amount of \$679,547 from SUBR to SUNO \$174,198 and to SUSLA \$505,349 be and it hereby is approved.

4. PERSONNEL AFFAIRS COMMITTEE

a. Request Approval of Personnel Action on Positions greater than \$60,000

RESOLVED by the Board of Supervisors for Southern University, upon the recommendation of the Personnel Affairs Committee, that the Administration's recommendation for approval of positions with salaries greater than \$60,000 be and they are hereby approved.

1. Dr. Evelyn B. Harrell	Interim Dean/Director ABCP Program New Appointment, SUNO	\$88,620
2. Dr. Russell Jones	Faculty (Professor) Returning, SULC	\$120,000
3. Mrs. Linda Antoine	Director of Purchasing New Appointment, SUBR	\$62,500

b. Approval of Medical Leave of Absence for Professor Maurice Franks during the 2016-2017 academic year, SULC

RESOLVED by the Board of Supervisors for Southern University, that the medical leave of absence for Professor Maurice Franks, SULC be and it hereby is approved.

c. Approval of Unpaid Sabbatical Leave for Professor Nadia Nedzel for Fall 2016 Semester, SULC

RESOLVED by the Board of Supervisors for Southern University, that the unpaid sabbatical leave for Nadia Nedzel, SULC for Fall 2016 be and it hereby is approved.

d. Approval of Medical Leave of Absence for Alice Douzier (May-August, 2016), SUBR

RESOLVED by the Board of Supervisors for Southern University, that the medical leave of absence for Alice Douzier (May-August, 2016), SUBR be and it hereby is approved.

e. Approval of Medical Leave of Absence for Yvonne Roberson (May-August, 2016), SUBR

RESOLVED by the Board of Supervisors for Southern University, that the medical leave of absence for Yvonne Roberson (May-August, 2016), SUBR be and it hereby is approved.

f. Approval of Medical Leave of Absence for Kathlyn Bowersox (June-November, 2016), SUBR

RESOLVED by the Board of Supervisors for Southern University, that the medical leave of absence for Kathlyn Bowersox (June-November, 2016), SUBR be and it hereby is approved.

D. Resolutions

The Bertha Huckaby Shiloh Family. Mrs. Shiloh, SUNO Chancellor Emmett W. Bashful's first Administrative Assistant and a native of Shreveport, passed away May 19, 2016 in New Orleans.

The Reverend E. Edward Jones Family. Reverend Jones, pastor of the Galilee Baptist Church of Shreveport and one of the leaders of the civil rights movement in Shreveport, passed away June 9.

The Jane Ethel "Tee" Thomas Smith Family. Mrs. Smith, a Southern University graduate and mother of Pamela Smith, Associate Director of Athletics, SUBR, passed away on June 11.

The Ivory T. Brown Family. Mr. Brown, an employee of the Facilities Services Department at Southern University-Baton Rouge passed away on June 13, 2016.

The Warren Decuir, Jr. Family. Attorney Decuir, a 2009 graduate of the Southern University Law Center, passed away on June 16 in Illinois.

The Elliott LaMotte, Sr. Family. Mr. LaMotte, a graduate of the College of Engineering at Southern University-Baton Rouge, passed away on June 17.

The Warren "Jug" Braden Family. Mr. Braden, a 1998 Louisiana Sports Hall of Fame inductee who quarterbacked the Southern University Football Team Black College National Championships in 1948 and 1949, passed away on June 19. He was a relative of Calvin Braxton, Board of Supervisors Vice Chair, Tracey Braden, Project Manager, Facilities Department, SUNO and Terrye Braden, Collections Manager, Comptroller's Department, SUBR.

The Alma Lee Woods Whitley Family. Mrs. Whitley, a graduate of Southern University and A&M College and great aunt of Dr. Brandon Dumas, SUBR Vice Chancellor for Student Affairs and Enrollment Management, passed away on June 19.

The Josephine Comeaux Belisle Family. Mrs. Belisle, a retiree of SUNO, passed away on June 19.

The Victor Pea Family. Mr. Pea, an alumnus of Southern University and A&M College and godson of Dr. Curman Gaines, passed away on June 16.

Commendations were extended to:

Ms. Sharon Harrell, Interagency Coordinator and Administrative Accountant, Office of the Vice President for Finance and Business Affairs on the occasion of her retirement from Southern University after 31 years of service.

Board Member Samuel Tolbert for being elected President of the National Baptist Convention of America International, Inc.

Upon the motion of Mr. Myron Lawson and seconded by Mrs. Ann Smith the resolutions were recommended for approval.

Motion passed unanimously.

RESOLVED by the Board of Supervisors for Southern University, that the resolutions be and they are hereby approved.

6. Informational Items

A. Legislative Update

Chairman Tarver stated that the legislative session ended last evening. Rodney Braxton and Kevin Cunningham with Southern Strategy. outlined the results of the second special session as well as the regular session. TOPS funding has been capped at the current level. So if tuition increases, TOPS will not automatically increase. Funds have been made available in the amount of \$3 million dollars for capital outlay projects at the University and additional money may be available to the University for deferred maintenance projects. There is a constitutional amendment regarding tuition autonomy that will give management boards the opportunity to set tuitions. There was also a resolution by Dr. Joe Bouie, chairman of the Louisiana Legislative Black Caucus, wanting the Board of Regents to look at returning to open admissions by allowing management boards to set admissions criteria. . Chairman Tarver expressed appreciation to the governor and his staff as well as the president and his staff for the work done during the sessions.

B. System President's Report

Dr. Belton provided updates to the Board regarding the search at the Agricultural Research and Extension Center and also talked about student retention and stated that his administration would be focused on students persisting at the University. He also spoke about retaining employees and to mitigate the inequities with salaries at the University.

C. Campus Reports

The campus chancellors for provided updates to their written reports that were included in the Board packet. Chancellor Pierre stated that the SULC admissions period has been extended to June 30.

Dr. Brown highlighted the fact that SU System received nine nominations at the 2016 HBCU Digest awards.

8. Other Business

Atty. Preston Castille announced that Southern University has partnered with the Mentorship Academy to provide classes from the building downtown. He also announced information about the upcoming alumni conference. Atty. Clayton will undertake a project to raise funds to complete renovations from Bradford Hall to the SU Law Center

9. Adjournment

Upon a motion by Mr. Braxton and seconded by Mr. Lawson the meeting was adjourned.



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

July 1, 2016

Dr. Ray L. Belton – President/Chancellor
Southern University System and Southern
University and A&M College
4th Floor, J.S. Clark Administration Building
Baton Rouge, Louisiana 70813

RE: Request for Board Resolution supporting the Opposition to Proposed
Changes to the American Bar Association's Law School Standard 316

Dear Dr. Belton:

On June 29, 2016, I along with the five other deans of law schools associated with Historically Black Colleges and Universities (HBCU's) joined forces to pen a letter to the American Bar Association through Mr. Barry Currier, the managing director of the Section on Legal Education and Admission to the Bar. A copy of the June 29, 2016 letter is attached for your review.

The June 29, 2016 letter expresses the concerns of myself and the other five deans of ABA accredited law schools associated with HBCU institutions. The Southern University Law Center has been accredited by the ABA since 1953. We wrote to express our concerns regarding the ABA Council on Legal Education Standards Review Committee Proposed Standard 316. Proposed Standard 316 is similar to a proposal made in 2013 which was opposed by HBCU Law School deans in 2013.

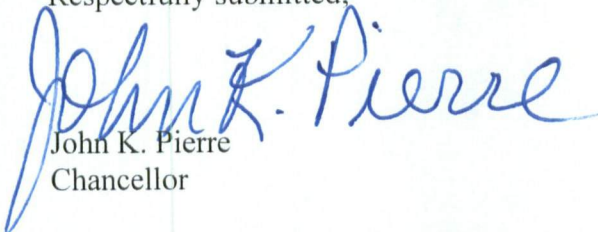
Proposed Standard 316 will be detrimental to law schools associated with HBCU institutions and all other law schools that are schools of "access and opportunity." The proposal could have a detrimental affect upon the mission of HBCU law schools and on the Southern University Law Center. HBCU law schools, and particularly Southern University Law Center offer an opportunity to a diverse group of students, who might not ordinarily have an opportunity to attend law school. Proposed Standard 316 could have an adverse impact on HBCU law schools that have had a significant impact on diversifying the legal profession.

Dr. Ray L. Belton
July 1, 2016
Page -2-

Many national organizations such as the National Bar Association (NBA), the Thurgood Marshall College Fund (TMCf), the Mexican American Legal Defense and Education Fund (MALDEF), the NAACP Legal Defense Fund (LDF), and the Society of American Law Teachers (SALT), to name a few, have been asked to either write letters or adopt resolutions opposing Proposed Standard 316.

I request that the Southern University Board of Supervisors adopt a resolution opposing Proposed Standard 316 at the Board's July 15, 2016 meeting. A proposed draft resolution is attached. If you have any questions regarding this request, please feel free to contact me.

Respectfully submitted,



John K. Pierre
Chancellor

June 29, 2016

Mr. Barry Currier
Managing Director
Section of Legal Education and Admissions to the Bar
VIA EMAIL

Mr. Currier:

We write to you in our role as Deans of law schools associated with Historically Black Universities. We write to express our concern regarding the ABA Council of Legal Education Standards Review Committee's ("Council" and "Committee") Proposed Standard 316. The proposed standard would have the unintended consequence of undermining current efforts to increase access to the legal profession for students of color. We write out of concern and alarm that the proposed standard, if adopted, will be detrimental to meaningful access to justice for both potential lawyers of color and the communities greatly in need of their advocacy. A similar proposal was made in 2013. We opposed that proposal on many of the same grounds. Our letter from 2013 is enclosed.

The proposed standard will be detrimental for law schools associated with the Historically Black Colleges and Universities (HBCUs). The proposal requires that a law school show that it has achieved a 75% bar passage rate for graduates within two years of their graduation. The ABA has offered no studies that support the two-year window. The Council and Committee state that the two-year time frame "provides a period during which almost all of a school's bar outcomes for a graduating class will be determined." The Council and Committee have offered no data to support this conclusion, and the two-year time frame places immense pressure on law schools to encourage their graduates to take consecutive administrations of the bar exam. Sitting for consecutive administrations of the bar exam is a significant financial strain for many recent law school graduates, especially those who have few financial resources, like many HBCU law graduates.

The proposed standard also eliminates the current "gap standard" that exists under Law School Standard 316(b) that allows for law schools to demonstrate that their bar passage rate is no more than 15 points below the average first-time bar passage rate for a jurisdiction. The elimination of the "gap standard" is deeply concerning considering that this standard allows for a comparative measure of a law school's bar passage rate. A comparative measure is increasingly important considering that bar passage rates have been declining in jurisdictions in recent years. For example, the first-time bar passage rate for New York in July 2012 was 83%, and the same rate was 79% in July 2015. In Texas, July 2102 first-time bar passage was 83.8% and in July 2015 it was 76.6%. With these declining first-time bar passage rates overall, the comparative standard allows for bar passage rates to be viewed in the overall context of each administration of the bar exam.

As demonstrated above, the proposed standard seeks to change the bar passage standard at a time of significant challenge for many law schools. Bar passage rates, as well as law school applications across the country, are at historic lows. Since 2013, national and individual jurisdictions' bar passage rates have plummeted. Reviewing jurisdiction by jurisdiction the 2015 bar pass rates, suggest that it is very likely that a significant number of law schools accredited for decades by the ABA could be automatically deemed to be out of compliance and at risk of losing their accreditation. The very nature of this process and the inherent uncertainty of the outcome would prove devastating for attracting and retaining students, faculty, and staff, as well as potentially eroding alumni and donor support. In sum, minimal fairness demands that the ABA request every accredited law school provide an assessment of the likely impact of adoption of this proposal.

The entire profession should be deeply concerned at the potential adverse impact this standard change would have on law schools associated with HBCUs. The statistical data is very clear that law schools associated with the Historically Black Colleges and Universities (HBCUs) are responsible for an increasingly significant and disproportionate percent of the African American and other new lawyers of color added to the profession annually. Even more significantly in those jurisdictions where an ABA approved HBCU law school is present, that HBCU law school produces more African American graduates who successfully are admitted to the bar, than any other law school in that jurisdiction. In several instances the HBCU law school produces more new lawyers of color than all the other law schools in the jurisdiction combined.

Any proposal that might have an adverse impact on the mission of HBCU law schools in continuing their leadership role in diversifying the profession, should first conduct a detailed analysis of how such a new proposal will impact such institutions. There has been no study conducted by the ABA to assess how the proposed standard will impact law schools with large percentages of minority law school. No new standard should be considered without making this assessment.

The HBCU law schools offer opportunity to many, particularly students of color, who would not ordinarily have an opportunity to attend law school. National data suggests that there often is a scoring gap between Law Students of Color and White law graduates regarding bar examination passage. This gap exists for graduates of predominately White law schools and graduates of HBCUs. Without resolving why this gap occurs it is nonetheless true for those law schools with a high concentration of students of color, such as HBCU law schools, that the impact on bar passage rate will often be disproportionately felt. Yet a focus on that disparity, intensified by proposals such as the one under consideration, ignores the significant impact of the many new lawyers of color who would not be practicing today but for the opportunity given them by HBCU law schools.

The undersigned requests that the Council forego adoption or implementation of the proposed standard pending a more inclusive dialogue on diversity impact and a more comprehensive study regarding the consequences of adoption.

Sincerely,

Shelley Broderick

University of District Columbia

Phylliss Craig-Taylor

North Carolina Central University

Felecia Epps

Florida A&M University

Dannye Holley

Thurgood Marshall School of Law

Danielle Holley-Walker

Howard University School of Law

John Pierre

Southern University Law Center

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SOUTHERN UNIVERSITY SYSTEM AND
MENTORSHIP ACADEMY**

This Memorandum of Understanding (this “Agreement”) is entered into effective the 1st of January, 2016 through the 31st of December, 2019 by and between Southern University System and Helix Network of Educational Choices d/b/a Mentorship Academy of the Digital Arts a/k/a Mentorship STEAM Academy (collectively, “Mentorship Academy”) (Southern University System and Mentorship Academy as hereinafter sometimes referred collectively to as the “parties”) for the purpose of granting space to the Southern University System to teach courses offered by the Southern University Law Center (“SULC”) and Southern University and A & M College located in Baton Rouge, Louisiana (“SUBR”), in the evening and at other mutually-convenient times in the Mentorship Academy building located at 339 Florida Street, Baton Rouge, Louisiana 70801 (the “Mentorship Academy Building”).

WHEREAS, the Southern University System has a diverse enrollment and is a leader in graduate and under graduate level education through quality four-year, graduate, professional and research programs among its five Louisiana campuses, including a law school and agricultural and extension center;

WHEREAS, the Southern University and A&M College Campus and the Southern University Law Center are located on Scott’s Bluff in North Baton Rouge and endeavor to expand their presence to the downtown Baton Rouge area;

WHEREAS, Southern University is among the top producers of African-American graduates and combines disciplines of science, technology, engineering, arts, and mathematics (“STEAM”) as well as other areas such as business, nursing, education, and computer science;

WHEREAS, the Southern University System is a multi-campus, State of Louisiana University System continually building upon a legacy of providing opportunity to students from all walks of life;

WHEREAS, the Southern University System’s mission is to further develop and fortify its land grant purpose with emphasis on appropriate access and delivery of quality instruction, problem-solving, high-impact research, extension, and service;

WHEREAS, the Southern University System values excellence in teaching, research, and public service;

WHEREAS, the Southern University System is committed to providing a safe environment conducive to learning and operating in accordance with the highest standards of management and efficiency;

WHEREAS, in addition to having served as a law school providing legal education to students on a full-time basis since 1947, the Southern University Law Center also has a part-time

and evening program that allows working professionals to attend law school and obtain a law degree over a more convenient and extended period of time;

WHEREAS, in addition to having one of the State's top business schools, the College of Business also offers a Master's Degree in Business Administration (MBA);

WHEREAS, the College of Education is one of the leading colleges educating teachers and training educational leaders throughout the State of Louisiana;

WHEREAS, the Mentorship Academy is a charter school located in downtown Baton Rouge serving students from across the City of Baton Rouge;

WHEREAS, the mission of the Mentorship Academy is to ensure that high school students are prepared for college, career and citizenship;

WHEREAS, the Mentorship Academy's mission is accomplished through mentoring relationships with industry professionals, personalized learning, project-based learning, cross-curricular teaching, and technology integration;

NOW, THEREFORE, the parties agree to the following Memorandum of Understanding:

1. The Southern University System will offer courses to its students enrolled at the Southern University Law Center and Southern University and A & M College at the Mentorship Academy's downtown Baton Rouge building in the evenings and at other mutually-convenient times.

2. The Mentorship Academy shall provide to the Southern University System adequate space in its downtown building for classes to be taught from 5:00 p.m. through 10:00 p.m., Monday through Friday and other times that the parties may find mutually convenient, to teach Southern University students.

3. The Southern University and A&M College and Mentorship Academy will work to increase dual-enrollment opportunities for Mentorship Academy students. The Mentorship Academy will make a good faith effort to have its students qualify to receive Louisiana Office of Financial Student Assistance ("LOFSA") funding to pay their tuition to attend classes at Southern University. The parties acknowledge that funding is awarded on a first-come, first-serve basis and that the Mentorship Academy will diligently pursue this funding on behalf of its students who participate in the dual enrollment program. In the event the Mentorship Academy students do not qualify for funding after an application has been made, Southern University will waive the tuition of students who qualify for and choose to participate in the dual enrollment program. It is understood by the parties that the expected tuition per student is \$300 per three hour course. Should tuition or the level of funding by LOFSA change, the parties reserve their right to renegotiate in good faith the terms of this provision.

4. The Southern University System and the Mentorship Academy will create a mentorship program for Mentorship Academy students to increase their awareness and interest in attending college and pursuing careers in business and the STEAM areas.

5. In further consideration for the use of space by the Southern University System in the Mentorship Academy Building, the Southern University System and the Mentorship Academy will work together to find space and opportunities for the Mentorship Academy teachers to teach classes to its senior students on the Baton Rouge campus for two or three weeks during each academic year at the university to introduce them to the university and the university environment. Any such classes will be taught by Mentorship Academy teachers and travel will be paid for and managed by the Mentorship Academy. The Southern University System and the Mentorship Academy will work together to develop additional academic programs for Mentorship Academy students in furtherance of its new relationship.

6. The Mentorship Academy will not charge the Southern University System for the use of this space beyond terms previously indicated herein. The Southern University System may be permitted to place a mutually acceptable “Southern University” sign on the building during the term of this agreement.

7. Alterations or Improvements.

- i. No alterations or improvements shall be made to the Mentorship Academy Building by the Southern University System without the prior written consent of Mentorship Academy.
- ii. All approved alterations and improvements to the Mentorship Academy Building made by Southern University System will become the property of Mentorship Academy upon the termination of this Agreement.
- iii. Mentorship shall not be responsible for any property or equipment placed in the Mentorship Academy Building by Southern University System and/or its representatives.

8. Insurance and Indemnification.

- i. Throughout the Term of this Agreement, Southern University System shall maintain insurance for bodily injury, death, or property damage occasioned by the reason of Southern University System’s use of the Mentorship Academy Building and access to the Mentorship Academy Building for the activity which it is sponsoring with minimum limits of liability in the amount of \$1,000,000 per occurrence. Mentorship Academy shall be an additional insured on this policy. A certificate evidencing such insurance shall be furnished to Mentorship upon request.
- ii. Southern University System and/or its authorized representatives shall hold harmless, defend and indemnify Mentorship Academy, its agents, officers, employees, and board members from and against all liability for injuries to or death

of persons or damage to property arising from Southern University System's use of the Mentorship Academy Building.

9. This Agreement is cancellable at either party's sole discretion, for any reason, or for no reason, by giving _____ (___) days written notice.
10. Any notices relative to this Agreement shall be sent to the following:

Southern University System
c/o Dr. Ray Belton, President-Chancellor
J.S. Clark Administration Bldg.-4th Floor
Baton Rouge, LA 70813

Mentorship Academy
c/o Dr. Graysen Walles
339 Florida Street
Baton Rouge, LA 70801

11. The term of this Agreement shall be from January 1, 2016 through December 31, 2019 (the "Term").
12. The parties voluntarily agree to the terms herein for the benefit of the Southern University System, the Mentorship Academy and their students.
13. The parties further agree to the following miscellaneous provisions:
 - i. Governing Law: This Agreement shall be governed by Louisiana law and is fully performable in the Parish of East Baton Rouge, Louisiana.
 - ii. Entire Agreement: This Agreement is the entire agreement between the parties and, except as expressly provided herein, cannot be changed, altered, or amended except by written amendment signed by both parties. The parties acknowledge and warrant that: (1) there are no other agreements, whether oral or written, express or implied, relating to the subject matter of this Agreement; and (2) neither party is entering into this Agreement in reliance on any promises or representations that are not expressly stated in this Agreement.
 - iii. Amendments: Amendments to this Agreement may from time to time be agreed to, executed, and made a part of this Agreement. No amendment to this Agreement will be binding or enforceable unless it is in writing and is signed by both of the parties hereto.
 - iv. Waiver: The waiver by either party of a breach or violation of any provision(s) of this Agreement will not operate as or be construed to be a waiver of any other or subsequent breach or violation.
 - v. Counterparts: This Agreement may be signed and delivered in two (2) or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.
 - vi. Savings Clause: The invalidity or unenforceability of any provision in this Agreement shall in no way affect the validity or enforceability of any other

provision. This Agreement shall be construed as if the invalid or unenforceable provision were never included in the Agreement.

(Signatures on following page.)

AGREED:

SOUTHERN UNIVERSITY SYSTEM

By: _____
Dr. Leon Tarver, Chairman
Southern University Board of Supervisors

Date

By: _____
Dr. Ray Belton, President-Chancellor

Date

**HELIX NETWORK OF EDUCATIONAL CHOICES
d/b/a MENTORSHIP ACADEMY OF THE
DIGITAL ARTS a/k/a MENTORSHIP STEAM
ACADEMY**

By: _____
Dr. Graysen Walles, CEO

Date

DRAFT

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

Resolution Supporting the Opposition to Proposed Changes to
The American Bar Association's Law School Standard 316

***WHEREAS** the SOUTHERN UNIVERSITY BOARD OF SUPERVISORS is the management Board for the Southern University Law Center, a Historically Black College & University Law School;*

WHEREAS the American Bar Association ("ABA") is responsible for accrediting law schools. Since 1952, the Council of the Section of Legal Education and Admissions to the Bar ("the Council") of the ABA has been approved by the United States Department of Education to accredit all schools that offer a J.D. degree;

WHEREAS the Council has a set of standards for law schools to achieve and maintain accreditation. Law School Standard 316 is the accreditation standard that all accredited law schools must meet related to bar passage rates;

WHEREAS the ABA Council of Legal Education Standards Review Committee's Proposed Standard 316 seeks to change the bar passage standard. The proposed standard requires that every law school achieve a 75% bar passage rate within two calendar years of the student's date of graduation. Currently, Law School Standard 316 allows 5 years for law schools to meet the 75% standard. The proposed standard also seeks to eliminate the "gap standard" (Standard 316(b)) that allows for law schools to demonstrate that their bar passage rate is no more than 15 points below the average first-time bar passage rate for a jurisdiction;

WHEREAS the Southern University Board of Supervisors believes that the proposed changes to Law School Standard 316 will place an undue burden on law schools associated with Historically Black Colleges and Universities (HBCU's), and other law schools who have made a commitment to admitting a significant number of students of color.

WHEREAS, the Southern University Law Center was established in 1947 as the Southern University Law School to provide access to legal education to students of color in Louisiana who were denied access to legal education in Louisiana law schools because of their color. The Southern University Board of Supervisors believes that if the proposed changes to Law School Standard 316 are adopted, they will discourage law schools from recruiting students of color, thus having the unintended consequence of undermining efforts to increase racial diversity in the legal profession.

WHEREAS the Southern University Board of Supervisors recognizes that the HBCU law schools offer opportunity to many, particularly students of color, who would not ordinarily have an opportunity to attend law school. The statistical data is still very clear that law schools associated with HBCUs are responsible for an increasingly significant and disproportionate percent of the African American and other new lawyers of color added to the profession annually. Even more significantly, in those jurisdictions where an ABA approved

HBCU law school is present, that HBCU law school produces more African American graduates who successfully are admitted to the bar, than any other law school in that jurisdiction. In several instances, the HBCU law school produces more new lawyers of color than all the other law schools in the jurisdiction combined;

WHEREAS the Southern University Board of Supervisors notes that national data suggests that there often is a scoring gap between law graduates of color and white law graduates regarding bar examination passage. This gap exists for graduates of predominately white law schools and graduates of HBCUs. Without resolving why this gap occurs, it is nonetheless true for those law schools with a high concentration of students of color, such as HBCU law schools, that the impact on bar passage rates will often be disproportionately felt.

WHEREAS the Southern University Board of Supervisors concludes that adoption of a "two-year window" for 75% bar passage as non-compliance per se without regard to the diversity mission of HBCU law schools, and without complete analysis of the impact of the proposed standard on HBCUS, is arbitrary and concerning. The proposed standard also reflects a disregard for the implications of timing. Bar passage rates as well as law school applications across the country are at historic lows. Since 2013 national and jurisdictions' bar passage rates have plummeted. It is very likely that if this new standard is put into place a significant number of law schools accredited for decades by the ABA could be compelled to continuously supply justification to retain their accreditation.

NOW THEREFORE BE IT RESOLVED that the Southern University Board of Supervisors opposes the proposed changes to ABA Law School Standard 316;

BE IT FURTHER RESOLVED that the Southern University Board of Supervisors encourages the ABA to reject proposed Law School Standard 316, and to consider no changes to the standard until a complete analysis is done regarding the impact the rule would have on HBCU law schools and other law schools that have shown a significant commitment to diversity;

BE IT FINALLY RESOLVED that the Southern University Board of Supervisors supports the HBCU law schools and other law schools that oppose this standard change.

Done this _____ day of _____

In the year _____ in the city of Baton Rouge, Louisiana.

By: _____

Attested and subscribed to

Memorandum of Understanding

THIS MEMORANDUM OF UNDERSTANDING hereinafter referred to as (“Memorandum”) is made and entered into as of the date executed below by and between Louisiana State Department of Public Safety and Corrections (hereinafter referred to as “LSDPSC”) with principal address at: 504 Mayflower Street, Baton Rouge, LA 70802 and Southern University & AM College – Baton Rouge, a Louisiana institution of higher learning (hereinafter referred to as (“SUBR”) with principal address at Southern University and A & M College , J.S Clark Administration Building, 4th Floor, Baton Rouge, LA 70813 and whereas LSDPSC and SUBR shall hereafter be known as “the Parties” for the purposes of this Memorandum.

WHEREAS the Parties are desirous to enter into this Memorandum of Understanding between them, in order to expand SUBR’s academic presence with LSDPSC institutions for the purpose of providing access to higher education to the LSDPSC community and assisting LSDPSC in capacity building for employees as part of criminal justice reform.

WHEREAS, the MOU sets forth the specific offerings by SUBR to LSDPSC and the protocols by which those offerings shall be developed and implemented by the Parties, including but not limited to online degree programs at SUBR which shall be accessible to LSDPSC employees and spouses, and dependents, (hereinafter referred to as candidates under the terms of this Memorandum.

WHEREAS, the Parties understand and agree that the issues set forth and contained within this Memorandum and set forth hereunder must be addressed forthwith and with all due attention in order to attain the objectives herein set forth.

NOW, THEREFORE, in consideration of the mutual promises herein contained, it is agreed and understood by the Parties as follows:

1. Purpose and Responsibilities of each Party:

The purpose of this Memorandum is to provide the framework whereby business shall be conducted by the Parties as follows:

2. Responsibilities of SUBR:

I. Online Degree Programs. SUBR shall offer the following online degree programs to the LSDPSC under the terms of this Memorandum commencing with the following degree offerings:

- a. Accelerated Bachelor’s of Science in Criminal Justice (2.5 yrs.)
- b. Bachelor of Science in Criminal Justice (4 yrs.)
- c. Executive Master’s of Science Criminal Justice (1 yr.)
- d. Executive Masters in Public Administration (1 yr.)

II. Partnership for Criminal Justice Reform Initiatives

III. Providing Certificate Programs

IV. Collaborative Research

V. Joint Sponsorship of Conferences and Seminars

VI. Joint Marketing and Recruitment

VII. Provide Public Policy Review, Evaluation and Development

VIII. Other as Identified/Agreed by both parties (i.e., news conferences and media coverage)

IX. SUBR Online Degree Program Support: The following departments of SUBR, and their respective staff and administration shall support the objectives and goals of this Memorandum:

- a. Financial Aid
- b. Admissions
- c. Finance
- d. Bursar
- e. Executive Administration
- f. Online Services

3. Responsibilities of LSDPSC:

I. Partnership for Criminal Justice Reform Initiatives

II. Assisting with Identifying Areas for Certificate Programs

III. Collaborative Research

IV. Joint Sponsorship of Conferences and Seminars

V. Joint Marketing and Recruitment

VII. Identify Areas of Need for Public Policy Review, Evaluation and Development

VIII. Provide Opportunities for Internships

IX. Other as Identified/Agreed by both parties (i.e., news conferences and media coverage)

4. Term

The arrangements made by the Parties by this Memorandum shall remain in place from its date of execution and for a period of (5) five years thereafter. The Memorandum shall renew automatically upon its anniversary unless either party provides written notice of termination, (60) sixty days in advance of anniversary date.

5. Notice

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing prior to the giving of notice.

Both parties are required to provide a key contact person for the purpose of ensuring effective and efficient delivery of all responsibilities on both sides.

6. Governing Law

This Memorandum shall be construed in accordance with the laws of the State of Louisiana and venue for any dispute shall be the Courts of East Baton Rouge Parish - Louisiana.

7. Confidential Information: In performing the Services under this Memorandum, the Parties may be provided or may otherwise come into the possession of proprietary information, customer information, product and service information, and other confidential information (the “Confidential Information”) regarding the business and services of each Party, all of which are valuable to each individual Party. The Parties agree to receive, hold and treat all Confidential Information received from each Party as confidential and secret, and agree to use best efforts to protect the confidentiality and secrecy of such Confidential Information, Further, the Parties agree to disclose such Confidential Information only to employees who are required to have such knowledge in connection with the performance of their obligations under this Memorandum. Further, the Parties will not disclose, directly or indirectly, any Confidential Information for their own benefit or the benefit of any third party. Confidential Information does not include information which (i) was or becomes generally available to the public, (ii) was or becomes available on a non-confidential basis, provided that the source of such information was not bound by a confidentiality agreement in respect thereof, (iii) the information is a duplication of materials that the Parties already possess.

8. Assignment

Neither party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

9. Amendment

This Memorandum may be amended or supplemented solely in writing, and signature execution of all Parties shall be required for such modification.

10. Severability

If any provision of this Memorandum is found to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Memorandum is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and delivered as of the date below written.

Mr. James LeBlanc, Secretary
Louisiana State Department of Public Safety and Corrections

Date

Dr. Ray Belton, President/Chancellor
Southern University & AM College – Baton Rouge

Date



SUBR Chancellor's Report to the Southern University Board of Supervisors

Significant Achievements / Accomplishments

Dr. Stephen McGuire, SUBR Physics Professor, Honored for his Achievements



On December 26, 2015, scientists observed gravitational waves-ripples in the fabric of spacetime-for the second time. The gravitational waves were detected by both of the twin Laser Interferometer Gravitational-Wave Observatory (LIGO) detectors, located in Livingston, Louisiana, and Hanford, Washington.

Dr. Stephen C. McGuire, the James and Ruth Smith Endowed Professor of Physics in the College of Sciences and Agriculture, and principal investigator - LIGO Scientific Collaboration (LSC), Southern University and A&M College, is a co-author on the publication, "GW151226: Observation of Gravitational Waves from a 22 Solar-mass Binary Black Hole Coalescence," which was published in *Physical Review Letters*, (PRL) during the week of June 17, 2016. According to the American Physical Society (APS) website, *Physical Review Letters* is the world's premier physics letter journal.

"The Southern University LSC Group is very proud to be a part of LIGO especially during this monumental period in the evolution of gravitational-wave astronomy. The impact of LIGO on our faculty and students in the areas of optical materials research and science education outreach has been nothing short of extraordinary. Local, national and international collaborations continue to be stimulated and reinforced as a result our participation in this forefront physics experiment," said Dr. McGuire. Southern University has been an active member in LIGO in the area of optical materials research since 1999.

The LIGO Observatories are funded by the National Science Foundation (NSF), and were conceived, built, and are operated by Caltech and MIT. The discovery was made by the LIGO Scientific Collaboration (which includes the GEO Collaboration and the Australian Consortium for Interferometric Gravitational Astronomy) and the Virgo Collaboration using data from the two LIGO detectors.

An official announcement of the second detection was made during a press conference held at the 228th meeting of the American Astronomical Society, June 15, 2016, in San Diego, California.

Gravitational waves carry information about their origins and about the nature of gravity that cannot otherwise be obtained, and physicists have concluded that these gravitational waves were produced during the final moments of the merger of two black holes-14 and 8 times the mass of the sun-to produce a single, more massive spinning black hole that is 21 times the mass of the sun. The first gravitational waves were detected on September 14, 2015 and announced during a February 11, 2016, National Science Foundation press conference at the National Press Club in Washington, DC, to provide update on the search for Gravitational Waves. At the helm in the control room at the LIGO Livingston Observatory during the first detection was Southern University alumnus William Parker.

Dr. McGuire also was a co-author on the publication reporting the first direct detection of gravitational waves. The article, entitled "Observation of Gravitational Waves from a Binary Black Hole Merger," was published in *PRL the week of February 12, 2016*. Both discoveries were made possible by the enhanced capabilities of Advanced LIGO, a major upgrade that increases the sensitivity of the instruments compared to the first generation LIGO detectors, enabling a large increase in the volume of the universe probed.

"With the advent of Advanced LIGO, we anticipated researchers would eventually succeed at detecting unexpected phenomena, but these two detections thus far have surpassed our expectations," says NSF Director France A. Córdova. "NSF's 40-year investment in this foundational research is already yielding new information about the nature of the dark universe."

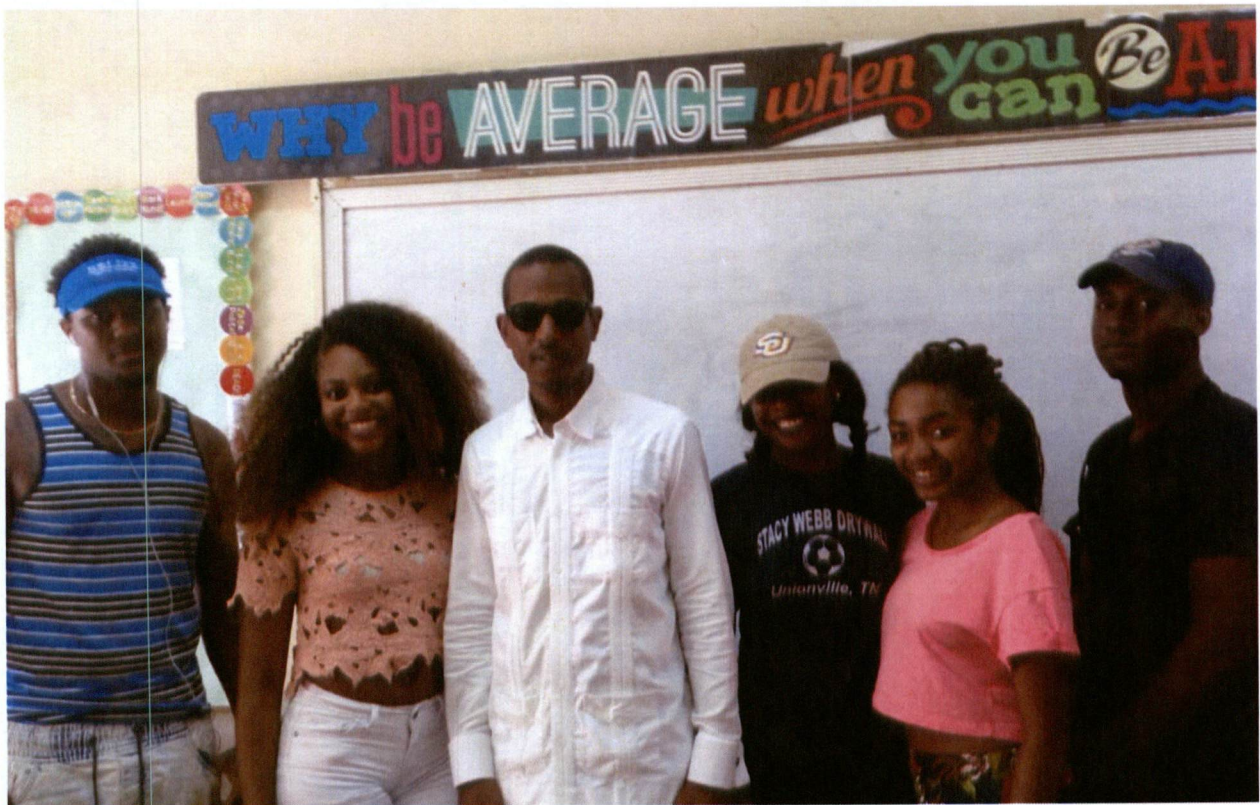
In May, Dr. McGuire was nominated for Male Faculty Member of the Year and for his leadership in the Best Research Center, the Southern University - Laser Interferometer Gravitational-Wave Observatory (LIGO) Center by *HBCU Digest*. The winners will be announced during the annual HBCU Awards Ceremony, July 15, 2016, at the University of the District of Columbia.

Most recently, on June 4, 2016, Dr. McGuire was honored by the Southern University Chapter of Phi Delta Kappa with its "Outstanding Scientist in Education Award" at its annual awards

banquet. Specifically, he was recognized by the distinguished group of education specialists for excellence in the integration of forefront physics research with the development of effective teaching methods in STEM disciplines impacting the local community.

"I accept these recognitions on behalf of the many faculty, students, administrators and staff at Southern University and LIGO who, over the past 18 years, have made various contributions toward the success of our partnership with LIGO and our local community," Dr. McGuire said.

Southern University Students Study Abroad in Belize



Several Southern University students had the opportunity to participate in the 2016 Belize Study Abroad program with Wesley Junior College in Belize, Central America. The program began on May 15th and concluded on June 5, 2016. Dr. Barbara Carpenter, dean of continuing education and international education and state representative, along with her assistant Ms. Kristan Gordon, coordinated this study abroad opportunity through the SU Center for International Affairs and University Outreach.

The Southern University delegation included Alana Stevenson, sophomore, nursing, Monroe; Raven Buntyn, sophomore, chemistry, Jackson, Tennessee; Jeremiah West, freshman, mechanical engineering, Lake Charles; Ja'Nae McGee, sophomore, mechanical engineering, Missouri City, Texas; and Zachary Williams, sophomore, mass communications, Plantation, Florida. These students are members of the Dolores Margaret Richard Spikes (D.M.R.S.) Honors College, headed by Diola Bagayoko, dean and Southern University Distinguished Professor of Physics. Eric Pugh, Honors College program associate, accompanied them.

During their stay in Belize, students were afforded the opportunity to take a Spanish class at Wesley Junior College. The students engaged in community service at a YWCA and also gave much of their time and talent to the Stella Maris School Belize Academy for the Deaf. "The students did exceptionally well in their Spanish class and in community service, at their service learning sites. Wesley Junior College administration, along with the service learning site's administration, spoke very highly of our students. In the future, they are asking that we bring more high quality, competitive students like this year's participants," Mr. Pugh stated.

Dr. Bagayoko said, "We would like to encourage more students on campus to participate in studying abroad. This opportunity allows students to see the world, to sharpen their language skills, to know their own culture through a comparison with a different one, to make lifelong friends in other countries, and to grow personally and professionally."

While the students were able to experience the richness of the culture of being abroad, they were also able to earn three credit hours of foreign language and three credit hours of service learning.

The study abroad program was very successful and the students enjoyed their learning experience. Several members of the Southern University family sponsored this program including the Center for International Affairs and University Outreach, the Louis Stokes Louisiana Alliance for Minority Participation (LS-LAMP), the Office of Student Organizations and Campus Involvement, the Office of Career Services, and the D.M.R.S. Honors College.

SUBR Senior Selected to Attend the National Association of Black Journalists Convention



Daris Schneider-Bray, Southern University Baton Rouge senior, will attend the National Association of Black Journalists (NABJ) Convention. This wonderful opportunity will be made possible thanks to a scholarship award from the Baton Rouge Area Association of Black Journalists (BRAABJ).

BRAABJ is an affiliate of the NABJ. The association generously awarded four scholarships to area college students to travel to Washington, DC to attend the national convention and career fair. The convention will be held August 3-7, 2016. The recipients, mass communications students at local universities, include Ward Colin and Paige Vaughn, LSU, Schneider-Bray, and Danita Winfrey, Southeastern Louisiana University. The scholarships will cover the convention registration, airfare and hotel, a total of more than \$5,000.

"We are so excited to once again give aspiring student-journalists an opportunity to attend the NABJ convention and meet journalists from across the country who can help guide them

in their careers," said BRAABJ founder and president Michelle McCalope, who is also a Southern University alumna. "The experience is life changing."

As part of the convention, students will have an opportunity to meet thousands of journalists and potential employers from across the country and attend numerous professional workshops. NABJ will host the convention along with the National Association of Hispanic Journalists.

The scholarships are funded by money raised at the BRAABJ Fourth Annual Scholarship Luncheon that was held in April. BRAABJ has awarded thousands of dollars in scholarships and sent seven students and two media professionals to the NABJ convention between 2014 and 2015. This will be the third consecutive year that BRAABJ has sponsored students.

The Human Jukebox Prepares to Take Over the Queen City Battle of the Bands



The Human Jukebox is by far the best band in the land! The band will travel to Charlotte, North Carolina to prove this fact. One week before the 2016-2017 season-opening performance, fans attending the McDonald's Queen City Battle of the Bands in Charlotte,

North Carolina, will get a sneak preview of the SU Marching Band's unique style and latest talent.

The often imitated, but never duplicated marching band from the Jaguar Nation will showcase its famous showmanship in the annual Queen City Battle of the Bands on Saturday, August 27, 2016, 7 p.m. to 9 p.m., in Charlotte's Memorial Stadium.

"Be expected to see another performance that will set the SU Band apart, for it's the 'S' on our chest that makes us better than the rest," SU director of bands Nathan Haymer proudly stated.



Webber Marketing and Consulting, LLC serves as the sponsor of this event. At Webber Marketing we are committed to enhancing the exposure of Historically Black Colleges and Universities. The McDonald's Queen City Battle of the Bands event highlights the community's exclusive interest in HBCU marching bands and the roles that they play in educating aspiring musicians and developing our future leaders," said the event's creator

Derek Webber, president/CEO Webber Marketing and Consulting, LLC.

In addition to travel and lodging expenses, the Southern University Marching Band will receive a \$10,000 scholarship donation for performing in the popular battle of the bands.

"The SU Band has performed in more Super Bowls than any other band in the country. We've performed on many national and international stages, but now is the time to bring the talents and passion of our band to the Queen City. We are looking forward to it," exclaimed Mr. Haymer. For the next few weeks, the SU Baton Rouge campus will host and support efforts to help the band prepare for the exciting opportunity to showcase the exceptional flair and talent of its student musicians and band staff.

"Southern University is excited to support our world-renowned band for an inaugural presentation at the McDonald's Queen City Battle of the Bands. The growing excitement of

the Human Jukebox 2016-2017 season is extremely high. The SU Band's Bayou Classic performance of 'Hello' by Adele, that went viral, has pushed the Human Jukebox to the forefront as the undisputed best HBCU band. The best is yet to come," said M. Christopher Brown II, executive vice president and provost, SU System.

According to Mr. Haymer, more than 200 prospects auditioned to join the 2016-2017 SU Marching Band. Approximately 100 freshmen have been added to the band's roster and are eager to become a part of the Human Jukebox.

Queen City Battle of the Bands fans will experience first-hand the Human Jukebox's fame that is preeminent. The band ranked among the NCAA's Top College Marching Band's Halftime Shows of 2015. *USA Today*, *Sports Illustrated*, *Sports View* magazine, and *Street and Smith's* sports magazine, all have at times ranked the Human Jukebox the world's number one marching band.

The SU Marching Band will officially kick off the new season for Jaguar fans Saturday, September 3, at the first SU football game versus the University of Louisiana-Monroe in Malone Stadium in Monroe.



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Southern University Law Center
Board of Supervisors Report



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Association of American Law Schools

SULC has been confirmed for continued membership in the Association of American Law Schools (AALS), as notified recently by Judith Arenen, AALS executive director.

In a May 25 letter to President-Chancellor Ray L. Belton and Chancellor John K. Pierre, Arenen wrote:

“On behalf of the Executive Committee of the Association of American Law Schools, I extend our thanks to Southern University Law School for participating in the Association’s periodic membership review. We recognize that the review process takes a significant amount of time, energy, and analysis, and want you to know that we very much appreciate your efforts.”

“The Executive Committee congratulates you, your faculty, staff, and students on your achievements since the last evaluation of the school, and is pleased to confirm your continued membership in the Association. We look forward to the contributions your law school will make to legal education and to society in the years to come.”

Chancellor Pierre expressed his appreciation to everyone at SULC for the efforts that made “this great accomplishment” possible.

“I thank all of you for your professionalism and hard work,” Pierre said.

FACULTY NEWS



Prof. Nadia Nedzel gave a presentation to a group of legal scholars and economists at the Austrian Economics Center in Vienna, Austria, on June 6, 2016.

Her presentation, *Hayek, the Rule of Law, and Spontaneous Order*, focused on exploring how the rule of law and the concept of Rechtsstaat (the legal state) are not the same.

Prof. Nedzel has been a visiting research scholar at the Lauterpacht Centre for International Law at Cambridge University and a Fulbright Senior Specialist teaching Comparative Contract Law and Legal Drafting in Santiago, Chile.



Prof. Chris Odinet was recently invited to join the board of the Louisiana Budget Project (LBP). The organization is a member of the State Priorities Partnership, a network of state-level policy organizations coordinated by the Center on Budget and Policy Priorities.

LBP monitors and reports on public policy and how it affects Louisiana's low- to moderate-income families. Formed in 2006 as an initiative of the Louisiana Association of Non-profit Organizations, it became a stand-alone organization in 2013.

"I'm very much looking forward to serving on the Budget Project's board," said Odinet. "I've followed LBP's work for years and believe deeply in its mission of advocating for low- to middle-income persons from a fiscal policy standpoint."

SULC RANKED #4 IN HIGHEST STUDENT ENROLLMENT YIELD



When prospective students are offered a seat in the incoming class at Southern University Law Center, they mostly like will accept, according to a May 31, 2016, report by *U.S. News & World Report*.

The U.S. News stated that SULC has a 51.5 percent yield rate—meaning the percentage of accepted students who enroll—placing it at #4. This ranking was also recently published in the *ABA Journal's* article, "Applicants at these law schools were most likely to accept admission offer."

"This news is attributable to the great effort each one of you makes every day at SULC," Chancellor John K. Pierre said to the Law Center's more than 80 administrative staff and faculty.

This ranking puts SULC behind only Yale University, Brigham Young University, and Harvard University. The Law Center is one of only two historically black colleges and universities (HBCUs) that made it into the top 10, the other weighed in at #10.

U.S. News reported that among all 195 ranked schools that submitted these data, the average yield was about 24.3 percent. "In comparison, the average yield was much higher for the 10 schools on the list: 52.4 percent," the report stated.

SULC ranked fourth in 2013, the first time *U.S. News and World Report* issued this ranking.



Participants at 2016 Pre-Law Day, an annual event hosted by SULC to provide prospective students information on legal studies.

ADMITTED STUDENTS DAY



Vice Chancellor Roederick White and current student Derek Bisig were on hand to welcome the admitted students.

Southern University Law Center faculty, staff, students, and alumni welcomed 36 students who have been admitted to attend SULC in the fall during its second “2016 Admitted Students Day,” held Saturday, June 18.

The admitted students who participated in the special informational event hailed from hometowns within the state and from as far away as Arkansas, Alabama, Arizona, Maryland, New York, South Carolina, and Texas. SULC expects at least 150 students in its entering class this fall.

“Despite the inclement weather, there was a great turnout of admitted students who expressed how excited they were and ‘fired up’ about starting law school this coming fall,” said Andrea Love, director of admission and recruitment.

“At the Admitted Students Day, we show our appreciation to those who are committed to seriousness of purpose, which is the SULC law school experience,” Chancellor John K. Pierre said. “We are happy to let them know that they are welcome and they can expect excellent training to become lawyer-leaders of the future,” Pierre said.



Interim Director Tavares Walker discussed the programs and resources that Career Services offers students and alumni.

ALUMNI NEWS

Averil Sanders Jr., '16, has been named permanent director of the Southern University Laboratory School, effective July 1, 2016.

The New Orleans native earned a Bachelor of Science Degree in English Education from Grambling State University, and a Master of Education Degree in Educational Administration from the University of New Orleans, Louisiana. He is an affiliate of the School Leadership Center of Greater New Orleans Fellow.

"I chose to go to law school because having a legal education refined my leadership skills, which allowed me to be a better educational advocate. K-12 education needs people to not only educate, but also to fight for the education profession," Sanders said.

"The legal training I received at SULC has increased my leadership capacity because it has expanded my knowledge and understanding of the direct and indirect impact the law has on education, thus allowing me to make more informed decisions for any educational organization I serve," he said.



Yodit Tewolde, '09, of the Law Office of Yodit Tewolde, PLLC, in Dallas, Texas, will be among the recipients of the 2016 National Bar Association (NBA) "40 Under 40 Nation's Best Advocates" awards, the NBA announced recently.

The recipients will be honored during the 91st Annual NBA Convention and Exhibits in St. Louis, Missouri, at a black-tie gala on Monday, July 18. This year, the NBA has also planned a special reunion weekend for all previous recipients of the 40 Under 40 awards.

The awards recognize the nation's top lawyers under the age 40 who exemplify a broad range of high achievement in the legal field, including advocacy, innovation, vision, leadership, and overall legal and community involvement.

Eight SULC alumni were recently recognized by the Louisiana State Bar Association (LSBA) at its 2016 Annual Meeting in Destin, Florida.

Installed as members of the 2016-17 LSBA Board of Governors are **John Lee Hoffoss Jr., '04**; **C. Kevin Hayes, '91**; and **Prof. Donald W. North, '83**.

Scotty E. Chabert Jr., '06, was installed as 2016-17 chair of the LSBA Young Lawyers Division (YLD). **Adam P. Johnson, '09**, was installed as a member of the 2016-17 YLD Council.

Deidre Deculus Robert, '00, was elected to serve on the Louisiana Bar Foundation's board of directors.

Alumni were also among the 15 award recipients honored for their services to the association. **District Attorney Hillar C. Moore, '89**, was presented a 2016 LSBA President's Award for the advancement of the relationship between the LSBA and the Louisiana District Attorneys Association. **Dwazendra J. Smith, '09**, received the 2016 LSBA Young Lawyers Division Pro Bono Award.



Hayes



Hoffoss



North



Chabert



Johnson



Robert



Moore



Smith

STUDENT NEWS



Jordan B. Franklin, the 2016-17 SULC Student Bar Association (SBA) president, was installed as a student member of the Southern University Board of Supervisors on Friday, June 24. Jordan joins fellow board members pictured from right: the Rev. Joe R. Gant Jr. of Shreveport, Louisiana, and Dr. Curman L. Gaines of Alexandria, Louisiana.

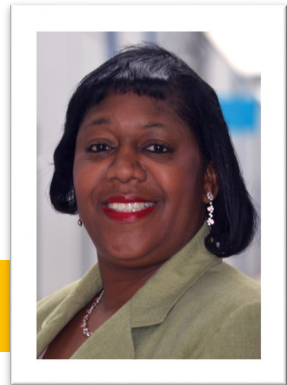
Louisiana Senator Troy Carter Sr. of New Orleans (left), welcomed third-year law student **Robert McKnight** as his legislative aide for the 2016 Legislative Session.



Pictured from left: 2016-17 Southern University Law Review editorial board members **Shanado Lamar Gardner**, editor-in-chief; **Elizabeth Bloch**, executive editor; **Candace Ford**, articles editor; and **Carla Haney**, managing editor; and 2015-16 editorial board members **Lillian Williams**, managing editor; **Lauren Noel**, articles editor, **Rachel Dunaway**, editor-in-chief; and **Raymond Hicks**, executive editor.



June/July 2016

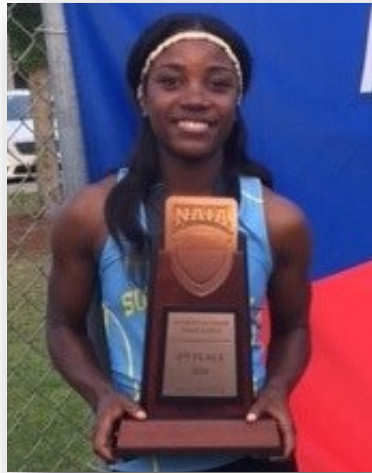


A Message from the Chancellor

SUNO Passes La. GRAD Act

Southern University at New Orleans has scored 100 percent in all four performance standards of the La. Granting Resources and Autonomy for Resources for Diplomas (GRAD) Act for Year 6. With these final Year 6 results, SUNO has met and/or surpassed the targeted measures for each year of the six-year performance objectives of the Act.

The GRAD Act became law in 2010. It gives higher education institutions increased autonomy and tuition flexibility in exchange for their commitment to statewide performance goals. The four standards are student success, articulation and transfer, workforce and economic development, and institutional efficiency and accountability.



Orenthia Bennett (above) won the 400 meter crown, and was a member of the national champion 4x400 meter relay team.

Lady Knights Earn 2 National Track Championships

SUNO had its most successful trip to the NAIA Outdoor Track & Field Championships in more than two decades, finishing fourth overall and producing two national champions.

Orenthia Bennett, who captured the women's 400 meter crown, led the Lady

Knights. Bennett also was a member of the national champion 4x400 meter relay team, along with freshman Shantae Green, sophomore Shadae Hylton, and senior Leonie Robinson.

The Lady Knights compiled six top-five finishes overall, with Ms. Hylton taking third place in the 400 meters, sophomore Oshin Brooks-Gillings finishing fourth in the 100 meters, Ms. Green running fifth in the 400 meter hurdles, and the team of sophomore Chantal Pennie, Hylton, Brooks-Gillings and Robinson finishing second in the 4x100 meter relay.

The men's team produced three All-Americans. Freshman Danielle Richards came in fifth in the 400 meters and senior Chad Thomas finished sixth in the 400 meter hurdles. Alex Saunders was the team's top performer, earning a third place finish in the men's 800 meter run.

SU System Announces Search Committee for SUNO Chancellor

A search committee comprised of a diverse group of administrators, faculty, staff, students, alumni, and stakeholders will screen and recommend final candidates for the position of chancellor for Southern University at New Orleans (SUNO).

The SUNO Search Committee will assist the Southern University (SU) System with selecting a replacement for Victor Ukpolo who steps down June 30, 2016. Lisa Mims-Devezin, Dean of the SUNO College of Arts and Sciences, will serve as interim chancellor.

The 17-member search team will be co-chaired by Charles Rice, CEO of Entergy New Orleans, and Gloria B. Moultrie, Vice Chancellor for Community Outreach and University Advancement.

The Southern University at New Orleans Chancellor Search Committee includes, from SUNO: Louis Blackmon, President, Student Government Association; Suzette Ermler, graduate student in Social Work; Beverly Favre, former Dean (retired), School of Social Work; Donna Grant, Vice Chancellor for Student Affairs; Leatrice Latimore, Assistant Vice Chancellor for Enrollment Management; Pamela Marshall, chair, Department of Forensic Science; Frank Martin, chair, Department of Business Administration; Chester Mills, professor, Department of English and Faculty Senate President; Hazel Pitts, Assistant to the Vice Chancellor for Administration and Finance; and Igwe Udeh, Dean, College of Business and Public Administration.

Other members of the SUNO Chancellor Search team include SUNO alumni: Bessie Vaughn, president, SUNO Alumni Association; and Frank Williams, SUNO Foundation. Business and community representatives are: Gretchen Bradford, president, Pontchartrain Park Neighborhood Association; Ben Johnson, President and CEO, New Orleans Chamber.

SU System President-Chancellor Ray L. Belton will serve ex-officio.

“Each member of the committee brings a wealth of expertise that will aid the committee in its recruitment and evaluation of candidates towards the aim of filling this very important position,” Belton said.

La. Supreme Court Justice Commends Honoré Men

The Honoré Men who have served as student workers in the Louisiana Supreme Court have been extraordinary, according to Chief Justice Bernette Johnson.

“Louis Blackmon, Kerry McKinney, Dominique Carter, Jarred Jupiter and other Honoré Men have made a special contribution,” Chief Justice Johnson said in a letter to Interim Chancellor Lisa Mims-Devezin. “Multiple court staff have been impressed with their presentation, manners and work ethics, and have said that these young men are ‘gentlemanly’ and ‘kind’ and ‘headed for great things.’”

Because of their work to create computerized files and input data, the court is “several steps closer to having a paperless, electronically driven database of our legal cases going back as far as 1938,” the Chief Justice added.

College of Arts & Sciences

Dr. Evelyn Harrell, Interim Dean

The faculty, staff and students of the College of Arts and Sciences would like to congratulate Dr. Lisa Mims-Devezin on her new role as Interim Chancellor, and applaud Dr. Evelyn Harrell on being appointed as Interim Dean of the College.

NATURAL SCIENCES

The Department of Natural Sciences' faculty and students had a very productive June. Several faculty members in the areas of biology, physics, mathematics, chemistry and forensic science are supported through the external enrichment and research grants. The faculty has actively and enthusiastically involved and made excellent progress in all planned activities as summarized below.

► Dr. Pamela Marshall

Dr. Marshall participated in numerous campus summer camps: E³MaS - Visiting Scientist and Chaperone on Field Trip to LI-GO Science Center (June 13-14); ROSES - Visiting Scientist (June 15) and participated in opening and closing ceremonies on June 6 and 17; SPAWAR (Space and



Naval Warfare Systems Center Atlantic) - Gave a presentation on Cyber Forensics (June 22); Healthy Minds, Healthy Bodies - Forensic Week (June 20-24) - Prepared activities for students for one week. Activities included crime scene sketches, questioned documents, fingerprints, strawberry DNA extraction, and a tour of SUNO's new forensic laboratory.

Additionally, Dr. Marshall attended the inaugural HBCU Initiative Empower Conference on "Preparing a Competitive HBCU Applicant Pool for Health Science Careers" in Nashville, TN June 27-28. She also mentored student Ruth Hoth in research this summer as part of Southern University at New Orleans CAM (Consortium for Advanced Manufacturing) Summer CAMP. One of her mentees, Forensic Science major Benjamin Siele, authored an article for HBSciU about SUNO's forensic science laboratory (<https://hbsci.com/2016/07/05/call-it-csi-suno/>).

Dr. Marshall has been invited to serve on the SUNO Chancellor Search Committee; invited to serve on the Board for K-12 Statewide Standards for Biology; and to serve as a guest speaker for the General Studies Seminar for Majors Course.

► Dr. Christian Clement

Dr. Clement and his team (Drs. Illya Tietzel, Rachid Belmasrou, Pamela Marshall, Heon Kim and Yi Zhen) have been working diligently on preparing a proposal to secure "The Competitive Faculty Grants Thurgood Marshall College fund/Apple" to work on "Clean Surfaces (Sanitary Surface 3-D Imprints) as Antimicrobial Strategy for Common-Use Surfaces Exposed to Human Contact and Microbial Transfer" to support undergraduate research beyond summer 2016.

Arts & Sciences Continued

Currently, this team is mentoring five Biology, Forensic Science and Mathematics majors: Paula Datri, Naija Thomas, Jeniece Alberts, Ruth Hoth and Sherron Bates in research on sanitary surfaces using 3-D printing and nano-particles technology.

Dr. Clement currently is working as a visiting Professor at Louisiana State University Health Sciences Center (LSUHSC) under funding from The Louisiana Biomedical Research Network (LBRN) Faculty Summer Grant 2016. His research project is on “ICP4 and ICP0 HSV-1 Viruses, Virus-Induced Inflammation and DNA in the Brain” using computational biology, bioinformatics and molecular/cell biology tools in Dr. Walter Lukiw’s Neurological Disease Research Group Lab at Neuroscience Center of Excellence. He also has been invited to attend the LBRN annual meeting in Monroe. A team of SUNO faculty – Drs. Illya Tietzel, Rachid Belmasrou, Pamela Marshall, Joseph Olubadewo, Penney Heath, and Nebiat Sisay – under the leadership of Dr. Clement have been accepted to participate in the Gulf Coast summer Institute 2016 on Undergraduate STEM Education slated for July 18-22 in Baton Rouge.

► Dr. Mostafa Elaasar



Through a grant, “Research on the Science and Engineering of Signatures” (ROSES), Dr. Elaasar hosted two Mathematics and Science Camps (ROSES CAMP) for students completing 2nd, 3rd, 4th, 5th, and 6th grades by June 6, 2016. The two-week camps are intended to increase the interest of K-12 students in math and science.



The grant is funded by U. S. Department of Energy, National Nuclear Security Administration (NNSA), and the Minority Serving Institution Partnership Program (MSIPP) Grant Number DE-NA0002683. The camps consisted of one week of Lego Robotics and one week with different demonstrations in Biology, Forensic Science, Mathematics and Physics. Drs. Bashir Atteia, Rachid Belmasrou, Christian Clement, Ibrahim Ekaidi, Pamela Marshall, Illya Tietzel and Yi Zhen volunteered during the camps and taught different topics in Mathematics, Biology, Forensic Science and Physics.

Arts & Sciences Continued

Dr. Lisa Mims-Devezin, Interim Chancellor of Southern University at New Orleans; Ms. Gloria Moultrie, Vice Chancellor for Community Outreach/University Advancement; Dr. Evelyn Harrell, Interim Dean, College of Arts and Sciences; and Dr. Murty Kambhampati, Chair of Natural Sciences Department, attended the camps' closing ceremonies. They encouraged the students to continue to work hard and they thanked the parents for their interest in their children's education.

Mr. Tariq Aldahir, Ms. Charisse Becnel, Mrs. Roshawn Mitchell-Cleveland, Ms. Leilani Perriatt and Ms. Victoria Warner were the camps' summer interns. In addition, Ms. Jeniece Alberts, Ms. Sherron Bates, Ms. Paula Datri, Ms. Ruth Hoth and Ms. Naija Thomas, CAM scholars, helped during the camp. Approximately 35 children attended the camp.

Dr. Elaasar and Space and Naval Warfare Systems Command (SPAWAR) co-sponsored the Cyber Security Summer Camp, June 20-23 in New Orleans at the UNO Research and Technology Park Complex. Dr. Elaasar, Dr. Marshall, Ms. Ruth Hoth and Ms. Victoria Warner volunteered on June 22 to help with the 2016 Space and Naval Warfare Systems Command (SPAWAR) Cyber Security Summer Camp in New Orleans. Dr. Elaasar and Ms. Warner gave a demonstration about optics. Dr. Marshall and Ms. Ruth Hoth presented a talk about internet security.

Dr. Elaasar, through his grant "Research on the Science and Engineering of Signatures" (ROSES), hosted a one-week Electronics Summer Camp for High School Students. The Camp is intended to increase the interest of K-12 students in math and science. The grant is funded by U. S. Department of Energy, National Nuclear Security Administration (NNSA), and the Minority Serving Institution Partnership Program (MSIPP) Grant Number DE-NA0002683. The camp consisted introduction to electronics and hands-on exercises.

►Dr. Illya Tietzel

On May 12 and 13, Dr. Tietzel and three students traveled to Louisiana Tech University to receive training from Dr. Niel Crews, the Director of Institute of Micromanufacturing of Louisiana Tech University, about microfluidics.

From May 18-20, Dr. Tietzel traveled to a workshop of the Louisiana Discovery, Integration and Application (LaDIA) as a fellow to learn about coastal research and the stake holders of Louisiana's coastal communities, such as fishermen, shrimpers, owners of alligator farms, Gulf Menhaden fish processing factories, shrimp processing factories, alligator farmers, natural gas exploration companies, and a mayor of a city.

Dr. Tietzel volunteered some hours as a visiting scientist for the ROSES summer camp of Dr. Mostafa Elaasar, which educate elementary school students about Science, Technology, Engineering and Math. Dr. Tietzel introduced the concept of the pH, allowing the participants to learn to test the pH of baking soda, soft drinks, vinegar and soil samples.

Four SUNO undergraduates, Ms. Altoneisha Rose, Ms. April Harding, Ms. Diamanika Moss and Ms. Akira Lumpkin, and one Langston Hughes Middle School student, Mr. Coven-Li Santa Cruz, started their summer research under Dr. Tietzel. They are conducting research about microfluidics, nanoparti-

Arts & Sciences Continued

cles and the nematode worm *C. elegans*. The research is funded by three grants of Dr. Tietzel (NASA/LaSPACE MRS, LaSPACE SAR, and LaTech). The students presented the progress of their research during departmental meetings in June.

Dr. Joe Omojola and Ms. Phyllis Okwan have organized an annual NSF funded E³MaS - Summer Enrichment Program (SEP). Approximately 25 high school students from various high schools have participated in the program. Dr. Murty S. Kambhampati has participated in the program by assisting students in biology mini-research projects.

Health Information Management Systems

► Mrs. Penny Harris

Mrs. Harris completed the ICD-10-CM Diagnosis Coding Workshop sponsored by the Florida Health Information Management Association June 30. The workshop included realistic coding cases that provided abstracting and coding practice, including step-by-step directions to determining the correct code, how many codes, and proper sequencing.

► Ms. Keri Burns

Ms. Burns, a student, was awarded the Alpha Kappa Alpha Sorority Inc., Rho Pi Omega Chapter "Celebrating Excellence in Education" Scholarship Saturday, June 25 during the Annual Scholarship brunch. The sorority has deemed 2016 as a time to prioritize support for Historically Black Colleges and Universities (HBCU), which has launched a national campaign. Through education, engagement and advocacy, HBCUs will be showcased as a critical venue for moving students to and through college.

General Studies Program

► Dr. Deneen Lewis

Dr. Lewis attended the System Data Governance, Enrollment Management, and Retention Outcomes Conference Monday, June 27 at the Hilton St. Charles in New Orleans.

Department of Social Sciences

► Dr. George Amedee

Dr. Amedee appeared as guest commentator on "Dr. Clark's Living Classroom: Politics 101" with Dr. Gary Clark and Dr. Willie Kirkland of Dillard University June 1 on Radio Station WBOK 1230 AM.

Dr. Amedee participated in the Moodle Training Tuesday, June 14; Wednesday, June 15; and Thursday, June 16, hosted by E-Learning.

As part of Dr. Amedee's research as Emmett W. Bashful Endowed Chair in Leadership and Public Policy, he met with the KOINDU-African American Jazz Festival Coalition Wednesday June 15 to discuss issues related to leadership and community accountability/economic benefits derived from African American cultural productions locally.

Social Sciences Continued

He served as guest lecturer June 28, 29 and 30 at the SUNO Summer Camp. The focus was on interacting with groups of teens on Monday from 1:20-2:15 p.m. The range of topics included Careers in Political Science, Definitions of Government/Politics, Functions of Government, Constitutional Foundations – Impeaching the President, Civil Liberties – Gun Control and Second Amendment, and the Judiciary.

Dr. Amedee submitted the final report to the Board of Regents for the funded project entitled the **Enhancement of Instruction and Research Methods in the Social Sciences At SUNO Through Implementation Of State-of-the-Art Technology in Geographical Information Systems Applications.**

Dr. Amedee co-authored a paper with Lisa Eargle and Asharf Esmail entitled “Hate Crime or Terrorism? The 2015 Mass Shooting of the Emanuel AME Nine in Charleston, SC, Situated within the Historical Context of Race Relations in the U.S. “ They received an acknowledgement of acceptance for presentation at the Southern Criminal Justice Association’s Annual Conference September 7-10.

Addictive Behaviors Counseling and Prevention Program

► Dr. Evelyn B. Harrell

Dr. Harrell was promoted to Full professor; attended the SUS Data Conference on June 27; and completed the Summer Moodle Training.

► Mr. Travis Johnson

Mr. Johnson received tenure and completed the Summer Moodle Training.

College of Business & Public Administration

Dr. Igwe Udeh, Dean

► Academic Excellence Initiatives

Dr. Igwe E. Udeh, Dean & Alvin James Lawson Professor of Business, attended the 2016 National HBCU Business Deans Roundtable Summit in St. Louis, MO, June 2-4. The theme of the 2016 Summit was "A Dean’s Guide to Success." The summit approached this theme through the perspective of Business deans and chairs as agents of change on their campuses.

Various corporate sponsors and public officials made presentations and/or demonstrated how their products and/or services could support the quest for balance between quality education and the cost of delivery of such services. Topics discussed included: *“The Seven Pillars of Entrepreneurship”*; *“Internationalizing Your Program; Entrepreneurship Education – an Entrepreneurial Perspective”*; *What We Can Learn from Testing Service Data”*; *Preparing Your Student: It’s not only academics”*; *“What It Takes to Be Accredited: The Real Story”*; and *“Business-Education Partnerships.”*

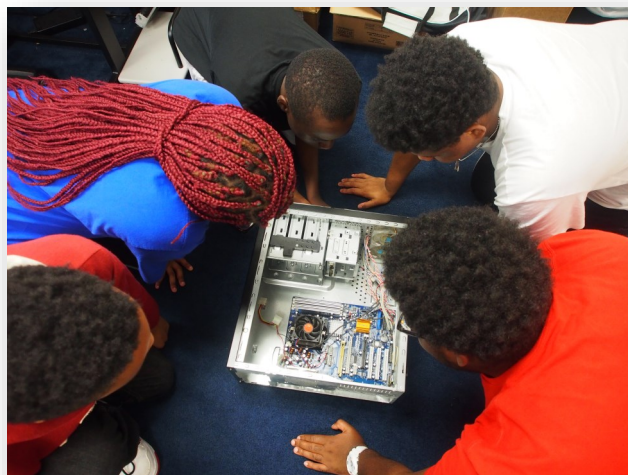
Several vendors and public and private institutions, including the FDIC, KPMG Foundation, TEKsystems; GMAC; ETS; AACSB; ACBSP; SFE&PD; the Allen Institute; Global Automotive Alliance; National Black MBA Association; National Sales Network; George Washington University Center for

Business Continued

International Business Education and Research (GW-CIBER); and Georgia Tech Center for International Business Education and Research were on hand to offer insights on how they can assist the members in ensuring a future of affordable and quality college education for underrepresented groups, especially African Americans. During the summit, Dean Udeh was elected to a three-year term on the Board of Directors of the National HBCU Business Deans Roundtable.

Dr. Udeh successfully submitted an annual progress report for the \$116,158 Louisiana Board of Regents grant on June 21. The goal of the project is to provide the College of Business & Public Administration (CBA) and the College of Education and Human Development (CEHD) faculty and students with best practices in enrollment management training and development in an effort to increase enrollment, retention, and graduation. The project seeks to use, and then institutionalize, four curricula, faculty and student enhancement best-practices for student success, retention and graduation models to enhance enrollment through (1) exposure to the CISCO or Microsoft Certification Train-the-Trainer program (CISCO or Microsoft Boot Camp), (2) Noel Levitz faculty and staff training and development, (3) the U.S. Department of Education TRIO student training and development and (4) Edmentum/Plato software test prep tutorials for raising student's PRAXIS pass rates. The project has been successful in meeting and/or exceeding each benchmark established by the Board of Board of Regents.

The 2016 Summer Microsoft-CompTIA Boot Camp, funded through a Louisiana Board of Regents Grant, started June 14 and will end July 15. Fifty high school students are registered for the Boot Camp, which exposes students to information technology concepts and procedures as well as hands-on practices on computer hardware. The Boot Camp is facilitated by Mr. Randy Wild, a certified instructor and is hosted in partnership between the SUNO Upward Bound Program and the College of Business & Public Administration. Dr. Udeh is the Principal Investigator of the grant.



► SBDMI Workshops/Seminars/Trainings/Meetings for May

- NxLevel Entrepreneurial Training Class in Conjunction with Franklin Avenue Baptist Church Business Ministry; Class of 12; May 3, 5, 10, 12, 17, 19; 12 Participants; Classes held at CBA Building; Instructors Ms. Angele VanDerPool, Angela Fassitt and Stephanie Chambliss.
- LED Peer-to-Peer Roundtable; May 18 & 31; Held at Campus Small Business Incubator; 18 Participants; Monthly roundtables to facilitate small business owners moving their business to the next level as well as doing business with City of New Orleans and each other; Ms. Irma Dixon, Facilitator.
- Graduation for LED Peer-to-Peer; May 31; 17 Participants Attended; John Matthews, Director of LED; Councilman James Gray, District E; Ms. Irma Muse-Dixon, Facilitator; Dr. Igwe Udeh, Dean; Dr. Frank Martin, Ms. Cynthia Beaulieu and Ms. Diana Thomas.

Business Continued

- Louisiana Notary Test Preparation Class; May 3, 7, 12, 14, 17, 21, 28, & 31; CBA Executive Conference Room; 12 Participants; Ms. Suzan Jackson, Esq., Ms. Cynthia Beaulieu & Ms. Diana Thomas.
- LED Quarterly Meeting; May 4; Baton Rouge State Library; Meeting of all LED Intermediaries State Wide; Discuss Best Practices for the LED-SEBD Program; Ms. Cynthia Beaulieu and Ms. Diana Thomas.



- Louisiana 2016 Small Business Awards; May 4; Baton Rouge, Governor's Mansion; LED and SBA recognizing the outstanding contributions small business have made to the state; Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- Met with LED Peer-to-Peer Facilitator, Discuss upcoming Roundtable seminar sessions; May 11; Ms. Irma Dixon, Ms. Cynthia Beaulieu, Ms. Diana Thomas.
- Met to discuss Insurance Continuing Education Training; May 9; Mr. Sherman Pittman and Ms. Cynthia Beaulieu.
- Completed SBDMI Annual Report for Dr. Udeh, Dean; May 12; Ms. Cynthia Beaulieu.

- Conference Call Independent Development Account (IDA); Capital One Bank Executive; Possible Collaboration on IDA Project; Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- DBE Certification Class; May 7 & 14; 20 participants; Held in CBA room 100; each participant was instructed on the importance of DBE Certification for their business and was then shown how to complete the application; At end of 2nd session each participant had a completed application; Mr. Norman Roussell Instructor.
- QuickBooks Classes; May 14, 21 & 28; This QuickBooks Training class stresses the importance of knowing and understanding the financial picture of a business, utilizing automated accounting software to process sales, inventory, invoices, enter & pay bills, receive & record payments. Emphasis is placed on procedures to enter data in QuickBooks; 14 participants; Angela Fassitt, Instructor, Ms. Diana Thomas.
- Louisiana 2016 Small Business Awards; May 4; Baton Rouge, Governor's Mansion; LED and SBA recognizing the outstanding contributions small business have made to the state; Ms. Cynthia Beaulieu and Ms. Diana Thomas.



- SBDMI Outreach at Arthur Ashe Elementary School, New Orleans; April 16; Invited by AKA's to present information on SBDMI; Ms. Diana Thomas and Ms. Cynthia Beaulieu.
- Met to discuss Hospitality Training; May 23; Campus Housing; Finalized how to proceed under new Housing Management;
- Met with Contractors Group; April 25; Facilitated group to plan for the LED sponsored Peer to Peer Contractors group that will commenced in July; Small

Business Continued

business Incubator; 3 Contractors present ; Present City of New Orleans DBE Representative, Ms. Cynthia Beaulieu and Diana Thomas.

- Broadcasted the WBOK Radio program; May 5, 12, 19 & 26; "SUNO Small Business Institute Network," sponsored by SUNO Small Business Incubator. The show offers valuable tools and information designed to help New Orleans' small business owners take their business to the next level as well as assisting those individuals wishing to start a business. The show provides resources and information essential to small businesses. The show broadcasts every Thursday 2:30-3 p.m. on WBOK 1230 AM Radio. Ms. Cynthia Beaulieu, Director of SBDMI is the host, Co-host is Ms. Terrie Guerin.
- Meeting to Develop SBDMI/Incubator Upcoming schedule of Seminars/Workshops; Ongoing; Ms. Diana Thomas & Ms. Cynthia Beaulieu.
- Small and Emerging Business Development (SEBD); (Ongoing); 6 Assessments; Ms. Cynthia Beaulieu.
- SEBD One-on One; (7); Call-in Clients; Ms. Cynthia Beaulieu & Ms. Diana Thomas.
- Counseled; Incubator Clients; Ms. Cynthia Beaulieu, Ms. Diana Thomas

► SBDMI Workshops/Seminars/Trainings/Meetings for June

- Met with LED Peer-to-Peer Facilitator; discussed upcoming Roundtable seminar sessions; June 2; Ms. Irma Dixon, Ms. Cynthia Beaulieu, Ms. Diana Thomas.
- Community Outreach: Orleans Parish Prison Sheriff Office Employees Health Fair (OPSO); June 2; 2800 Perdido Street; 3-7 p.m.; Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- Completed Board of Regents Final Report for Dr. Adrine Harrell-Carter; June 16; Ms. Cynthia Beaulieu.
- Conference Call Independent Development Account (IDA); Whitney Bank Executive; Possible Collaboration on IDA Project; Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- Met with Irma Muse-Dixon and Michael Bejarano, City of New Orleans, Build NOLA; June 13; Small Business Incubator Conference Room; Met to discuss upcoming Contractors Roundtable; Ms. Cynthia Beaulieu.



- Met with WDSU Account Executive; June 13; Met to discuss possible advertising on computer App; Mr. Joe Logon, Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- Graduation for LED Peer-to-Peer; June 14; 17 Participants; John Matthews, director of LED, Councilman James Gray, District E; Ms. Irma Muse-Dixon, facilitator; Dr. Igwe Udeh, Dean; Dr. Frank Martin, Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- Second meeting with Whitney Bank Executives; June 14; discuss collaboration for IDA Project; Ms. Cynthia Beaulieu and Ms. Diana Thomas. Timothy J. Moody, Branch Manager.
- Attended Southern in Baton Rouge Col-

Business Continued

lege of Business Economic Development Summit; June 17; Ms. Cynthia Beaulieu, Dr. Udeh and Dr. Martin.

- Build NOLA Boot Camp; June 18; Met with Peer-to Peer participants to teach construction estimating; CBA Room 100; Mr. Michael Bejarano and Irma -Muse -Dixon.
- Nxlevel Orientation; CBA Room 100; June 20; recruited participants to start class on writing their Business Plan; Ms. Angel VonDerPool, Angela Fassitt, Ms. Diana Thomas and Summer Intern Ms. Pam Carrie-Bates.
- Build NOLA Boot Camp; June 25; Met with Peer-to Peer participants to teach construction estimating; CBA Room 100; Mr. Michael Bejarano and Irma -Muse -Dixon.
- Live Broad Cast of WBOK Radio program; June 2, 9, 16, 23 & 30; "SUNO Small Business Institute Network," sponsored by SUNO Small Business Incubator. The show offers valuable tools and information designed to help New Orleans' small business owners take their business to the next level as well as assisting those individuals wishing to start a business. The show provides resources and information essential to small businesses. The show broadcasts every Thursday 2:30-3 p.m. on WBOK 1230 AM Radio. Ms. Cynthia Beaulieu, director of SBDMI is the host, co-host is Ms. Terrie Guerin.
- Meeting to Develop SBDMI/Incubator Upcoming schedule of Seminars/Workshops; Ongoing; Ms. Diana Thomas & Ms. Cynthia Beaulieu.
- Small and Emerging Business Development (SEBD); (Ongoing); 3 Assessments; Ms. Cynthia Beaulieu.
- SEBD One-on One; (4); Call-in Clients; Ms. Cynthia Beaulieu; & Ms. Diana Thomas.
- Counseled; Incubator Clients; Ms. Cynthia Beaulieu, Ms. Diana Thomas.

► Office of Student Services (OSS) June 2016 Report

- Continuously tracked the progress of remaining active cohorts 2011 - 2015. 80 percent of 2011, 88 percent of 2012, 72 percent of 2013 cohort are registered for Fall 2016.
- Emailed and called CBA students who have not yet registered for Fall 2016 to offer assistance.



- Reviewed and edited the Academics section of the Student Handbook as part of the committee to update the handbook.
- Reviewed and provided input to the CBA section of the University Catalog, which will be updated this year.
- Currently reviewing the records of CBA students who are candidates for 2016-2017 graduation.
- Contacted CBA students on probation/suspension to advise them regarding recovery plan.
- Attended the SUS System-wide workshop on Strategies for Effective and Efficient Enrollment Management.

College of Education & Human Development

Dr. Willie Jones, Interim Dean

►Dr. Louise Kaltenbaugh

- Attended a State Department of Education Certification CLASS training June 7-9.
- Attended a Student Handbook Committee meeting June 28.
- Submitted four Certification-Only and one undergraduate Teacher Certification-Only applications to the State Department of Education.
- Interviewed 17 prospective Certification-Only candidates or Post Baccalaureate students for the College of Education and Human Development.
- Conducted two Principles of Learning and Teaching workshops June 18 & 23.
- Conducted three 80-hour workshops June 11, 18 and 25.
- Collaborating with Carol Lewis, editor of *Parent Magazine*, and Dr. Willie Jones, Interim Dean, on hosting a statewide/national conference on Oct. 8, 2016.
- Attended a College of Education & Human Development meeting to discuss College reports and grants.
- Assisted in a one-week Saving Kids, Unlimited focused camp.
- Provided classroom management and lesson design consultation to three Certification-Only candidates who will assume teaching positions in the fall.

►Dr. Willies Jones

Dr. Jones received a research grant initiative, entitled "Faculty Community of Teaching Scholars (FaCTS)," sponsored by the Center for the Advancement of Teaching and Faculty Development and funded through the Andrew W. Mellon Foundation for \$9,000. The grant began July 1, 2016 and will end May 31, 2017.

As Interim Dean, Dr. Jones is continuing his efforts to develop new undergraduate programs for the College of Education & Human Development. The Bachelor of Science in Birth-K and Bachelor of Science degree in Educational Studies are the two programs that are being developed.

Dr. Jones began looking at redesigning the Elementary Education program to increase enrollment and graduation rates; and to create new courses within the competency-based model as recommended by the Board of Regents.

►Dr. Diane Bordenave

Dr. Bordenave continues her preparations to implement the Tulane/SUNO three-year grant from the Institute for Mental Hygiene to prepare Child Development and Family Studies students to act as "parent whisperers" in the *Talk, Touch and Listen While Combing Hair* 8-week parent groups.

Dr. Diane Bordenave peer-reviewed two articles to be published in the *American Research Journal*.

School of Graduate Studies

Admission Status Report for Fall 2016

Prepared by Deidrea Hazure

June 1, 2016

Program	Total Applications	New Admits	Re-Admits							Under Review	Not Accepted	Incomplete Files
Social Work	207	86	2							74	20	25
Criminal Justice	24	23	0							0	0	1
Computer Information Systems	22	17	1							1	2	1
Museum Studies	9	6	1							2	0	0

Total Applications: 262

Total New Admits & Re-admits Enrolled: 136

Total Incomplete: 27

Total Under review: 77 Total Not-Accepted: 22

School of Social Work

Dr. Ronald Mancoske, Interim Dean

► Bonnie Alston

Ms. Alston attended two workshops: “Understanding Difficult and Aggressive Behaviors” and “Forensic Social Work: From a Pathology and Medical Perspective.”

She presented a workshop to potential IBH (Integrative Behavioral Health) MSW students from a Field Education Perspective and presented with a Panel of Social Work Faculty at the National Organization of Forensic Social Workers, entitled “A Field Education Perspective of Skills/Knowledge/ and Placement Sites” for BSW and MSW Interns.

► Dr. Torin T. Sanders

On June 23 and 24, Dr. Sanders lectured at the Advanced Mediation Workshop, sponsored by the Mediation Training Company.

► Dr. Gail Wise

Dr. Wise developed a PowerPoint presentation for the Forensic Social Work Conference June 17-19.

Social Work Continued

She also attended the Title IVE Conference for Child Welfare in Salt Lake City, Utah, June 1-3.

► **Gladys B. Merrick**

Ms. Merrick wishes to announce that the Baccalaureate Program for Directors (BPD) of BSW Programs will convene its annual conference in New Orleans March 1-5, 2017 at the Sheraton Hotel. The BPD National Planning Committee met at The Sheraton Hotel June 23-25 with Ms. Merrick as the local planning liaison.

Ms. Merrick attended the Title IVE annual Child Welfare Conference in Salt Lake City, Utah, along with Dr. Ron Mancoske, Dr. Patricia Guillory, Dr. Gail Wise, and the program director, Ms. Susan Edgerson, June 1-3.

Ms. Merrick attended the Domestic Violence/Assault Committee meeting June 15. She worked with the committee on developing objectives for the City's Community Health Improvement Plan to broaden outreach to victims of domestic violence through the framework of the Duluth model of coordinated community response.

A Social Work Seminar for Majors was held and facilitated by Ms. Merrick this summer with 18 BSW students in attendance.

Southern University
Agricultural Research and Extension Center
Chancellor's report

Adell Brown, Jr.

Adell Brown, Jr.
Interim Chancellor

Gina E. Eubanks
Vice Chancellor for Extension

Linda Batiste
Director of Finance

Christopher Rogers
Director of Technology Services

Editors

Bridget Udoh
Donna C. Badon
LaKeeshia Giddens Lusk

A. O. Williams Hall
P.O. Box 10010
Baton Rouge, LA 70813
Tel: (225) 771 2242
Fax: (225) 771 2861

Website: www.suagcenter.com

Southern University
Agricultural Research and
Extension Center, an entity of
the Southern University
System, Adell Brown, Jr.,
Interim Chancellor; Ray
Belton, System President;
Leon R. Tarver II, Chairman,
Board of Supervisors. It is
issued in furtherance of the
Cooperative Extension Work
Act of December 1971, and the
Agricultural Research
Program, in cooperation with
the U.S. Department of
Agriculture. All educational
programs conducted by the
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Extension Center are
provided to all persons
regardless of race, national
origin, or disability.

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BOARD OF SUPERVISORS
Southern University and A&M System



Linking Citizens of Louisiana with Opportunities for Success

Dr. Truth Encourages Youth to Seek Knowledge at Annual Expo

“There’s nothing wrong with doing the right thing,” said Dana Andrus during his keynote address to 300 youth in the Cotillion Ballroom of the Southern University Smith-Brown Memorial Union.

Andrus, who is known as ‘Dr. Truth,’ was one of several presenters that addressed the youth during the Southern University Ag Center’s annual Family and Youth Expo on June 17.



Dana "Dr. Truth" Andrus addressing the youth

Dr. Truth went on to encourage the girls in the audience to grow up to be intelligent, respectfully young ladies. “There’s nothing wrong with keeping your virginity,” encouraged Truth.

He also encouraged the boys to grow up to be men who protect and provide for their families.

Truth is a licensed Marriage and Family Therapist, a member of the National Speakers Association and the International Speaker’s Network.

He served in the United States Marine Corps, Army and Air Force. He earned an Associate, Bachelor’s and Master’s Degrees in Education with a concentration in Marriage and Family Therapy and a Doctor of Divinity.

Other workshop and seminar topics included: Teens, Sex and the Law, presented by Stacie LaBlanc with the New Orleans Children’s Advocacy Center; Body Bag of Illnesses presented by the SU Ag Center’s Communities of Color Network;

Young Lives Matter presented by James Jefferson III with the National Organization of Black Law Enforcement Executives and How I Started My Own Business presented by Hayley Thompson, the teenage baker and business owner from Ascension Parish.

The two-day educational event themed, “Encouraging Youth to Always Seek Knowledge,” concluded on June 18 with a quiz bowl and awards program. Read more [here](#).

Dr. Wanda Burke serves as Youth Development Specialist and Expo event chair.

SU Ag Center interim Chancellor speaks out on the subject of medical marijuana



SU Ag Center interim Chancellor Dr. Adell Brown, Jr. was quoted in an updated July 1 Shreveport Times Newspaper article on medical marijuana.

"This will help with our enrollment, our finances and will allow us to provide a public service to the citizens of Louisiana," said Brown. “We’re excited for this opportunity.”

The full article is available online at: <http://www.shreveporttimes.com/story/money/busin/2016/06/30/road-medical-marijuana/85994696/>.

Urban Forestry Professor Chairs International Symposium, gives Keynote Address

Dr. Zhu H. Ning, Urban Forestry Professor and Research Scientist at Southern University served as symposium chair and keynote speaker during the Urban Forest Sustainability International Symposium themed, “Sustaining Urban Forests in a Changing Climate.” The event took place in Shenyang, China from May 29 - June 4, 2016.

Dr. Ning’s presentation not only targeted international research advances, but also showcased the findings of her U.S. Department of Agriculture/National Institute of Food and Agriculture (USDA/NIFA) funded projects at the Southern University Ag Center. The findings included projects such as, the effects of elevated carbon dioxide and flooding on urban trees, an assessment of the urban forest in Baton Rouge, Louisiana’s Scotlandville Community and ecosystem service valuation.

Dr. Kamran Abdollahi, SU Urban Forestry and Natural Resources Program Leader and Graduate Director, was also one of the symposium’s five key speakers. He provided valuable information on biochar application as urban forest soil amendment,

which is also a Southern University Ag Center project. Biochar is a charcoal produced from plant matter and stored in soil as a way of removing carbon dioxide from the atmosphere.



Dr. Ning gives keynote address

The symposium attracted over 120 scientists, practitioners, and students, who represented more than 40 universities, research centers, and research institutes from the United States, China, Australia, New Zealand, and the Czech Republic. Feedback from the participants indicated that the symposium surpassed their expectations; with excellent research paper presentations. The

participants expressed that the symposium provided a platform for research result dissemination, promoted scientific exchange, strengthened professional networks, and enhanced international collaborations.

The event was jointly hosted by the International Society of Arboriculture, Southern University Urban Forestry and Natural Resources Program, the Chinese Academy of Sciences, and Chinese Academy of Forestry.

Record Breaking Numbers Travel to Baton Rouge for Family & Youth Expo

On June 16, thirty students from Tangipahoa and St. Helena Parishes traveled to the Southern University Ag Center to participate in the 2016 Family & Youth Exposition. This three-day educational, but fun filled experience brought hundreds of youth from around the state of Louisiana.



All Lives Matter Workshop presented by Louisiana State Trooper James Jefferson

This year's Expo was themed, "Always Seeking Knowledge (A.S.K.)."

On June 17, many youth participants were engaged in a 50 minute workshop conducted by Louisiana State Trooper, James Jefferson. Students were presented with scenarios and discussed the proper ways to deescalate a hostile environment during routine traffic stops. Jefferson also provided youth with the proper chain of command when filing complaints for unlawful treatment.

The evening concluded with a talent show, featuring over ten acts. For the very first time Tangipahoa Parish's, Jomarion Tate of Kentwood, La. wowed

the crowd as he performed a liturgical dance to Jessica Reedy's gospel hit single, "Better."



Youth Expo 2016 Talent Show participant Jomarion Tate.

"I'm very thankful for community leaders stepping in to make the Family & Youth Expo possible. Former Mayor and NFL player Michael Jackson of Tangipahoa Parish; the Town of Kentwood's Mayor Irma Gordon along with the

town's council members Paul Stewart, Evelyn Williams, Gary Callihan and Terrell Hookfin; and Sheriff Nathaniel Williams of St. Helena Parish, were very instrumental in making sure that our children could get such a great experience," said Nicolette Gordon, SU Ag Center Assistant Area Agent.

Students from both St. Helena and Tangipahoa are already making plans to attend next year's Family & Youth Expo that is tentatively scheduled for June 15 -17, 2017.

For more information on youth programs in St. Helena and Tangipahoa Parishes, contact SU Ag Center Assistant Area Agent, Nicolette Gordon at 225.222.4136 or 985.748.9381.

First Louisiana Minority & Agricultural meeting held in Breaux Bridge

On June 3, at the Breaux Bridge Library, SU Ag Center Assistant County Agent DeLane Ross, held the state's first Louisiana Minority and Agricultural Meeting, designed to address specific concerns and opportunities for minority farmers and youth as it relates to agriculture. Among those who presented were Dexter Sapp & Darren Boudreaux of the Natural Resources Conservation Service (NRCS), Galton Hulin of Farm Service Agency (FSA), and the Strike force coordinator of Louisiana, Ervin Norwood. Each representative provided information that reassured minority producers of the commitment of the USDA to serve the historically underserved community with programmatic funding and cost share initiatives. In addition to the USDA, two of LSU's Youth & Agriculture program leaders presented on the accomplishments the university has made and its desire to attract minority youth to agriculture.



Standing, right, Ervin Norwood, Louisiana's USDA Strike Force Coordinator

The youth participants were actively engaged and eager to learn more about programs related to agriculture that will train them to accept their future responsibilities in agriculture. Furthermore, Ross presented on the Power of Land Ownership in America. His presentation explained the relationship between ownership of land and its ability to affect the desired change among minority groups in the United States. Mr. Ross stated, "Although as a minority group we now own only 1% of the total amount of agricultural land, collectively; we have the ability to utilize the value of our combined resources in order

to change the trend of Land ownership in America." According to Mr. Ross, the Louisiana Minority and Agricultural Meeting was only the beginning of what will become a state, and possibly a national conference & convention in future years.

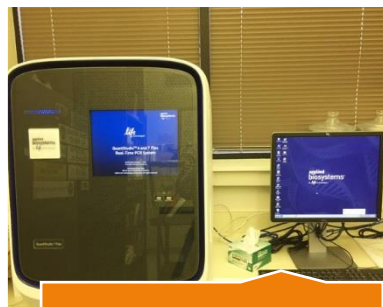
For any questions related to future Southern University activities in the Acadiana region, please contact DeLane Ross at 337-332-2181.

SU Ag Center Acquires new PCR Facility

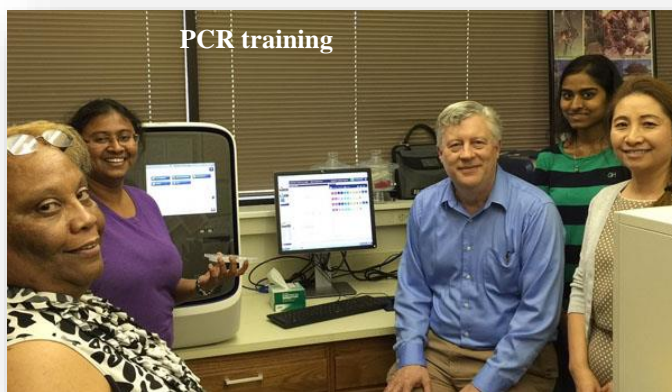
The SU Ag Center has recently obtained a new Polymerase Chain Reaction (PCR) facility

- Applied Biosystems QuantStudio 7 Flex @Real-Time PCR System. This is the first PCR system acquired by the Center through a USDA-NIFA grant. This PCR system will enable the researchers to amplify and simultaneously detect and quantify a targeted DNA based on a real-time polymerase chain reaction.

The equipment will be used for key applications including (1) gene expression, e.g., gene expression of UV related DNA damage based on CPD-photolyse and UV-DNA-Polymerase, a USDA funded on-going research project at the Center; (2) miRNA profiling, e.g., screening targeted genes, such as UV-tolerance gene, UVR2 and UVR8; (3) measurement of genetic variations of single



PCR System



nucleotide polymorphisms (SNPs) between members of a species, e.g., identifying the genetic differences among Hibiscus varieties for selection of suitable traits, another USDA funded research project at the Center; and (4) a variety of applications for pathogen detection in foods, plants and animal research. In addition to the PCR system, the Center has acquired state-of-the-art instruments through a USDA-

NIFA grant including an automatic DNA/RNA extraction system and a sample TissueLyser from Qiagen Company. As such, these Real-Time PCR and associated facility will significantly enhance the research capacity at the SU Ag Center.

For more information please contact Dr. Yadong

Qi, Professor in Urban Forestry and Natural Resources at yadong_qi@suagcenter.com

The Southwest Center for Rural Initiatives Holds Summer Youth Program

Students enrolled in the Southwest Center for Rural Initiatives' Summer Youth Program learned while having fun. During the week of June 6-10, the students learned from guest speakers, participated in the camp's workshops, gardened, and exercised. Highlights of the program's activities can be viewed by click [the following link](http://bit.ly/29uQUpt) at <http://bit.ly/29uQUpt>

The Southwest Center for Rural Initiatives is a satellite arm of the Southern University Ag Center, located in Opelousas to serve a ten-parish region of Southwest Louisiana.

For additional information about the Southwest Center for Rural Initiatives or its Summer Youth Program, contact Krystle Washington at 337.943.2410.

SU Ag Center Partners with Mayor Holden's Summer Youth Employment Program

Many teens are spending the official second day of summer, June 22, sleeping late or enjoying a family vacation, but a group of teens from East Baton Rouge Parish spent their morning shoveling soil to make a flower bed at the Southern University Ag Center.

The teens are participating in the Office of Mayor-President Kip Holden's, 'Love Our Community Summer Youth Employment Program,' which employs some 500 youth aged 14 -17 from throughout the parish.

Southern University Ag Center Extension Associate Stephanie Elwood and Senior Research Associate Mila Berhane have partnered with the 4-week program to provide technical assistance for the group's activities.

On this day, the group planted flowers in the side panels of the Southern University Ag Center's fountain.

The youth employment program provides youth with an opportunity to gain environmental and

neighborhood revitalization work experience by painting murals and creating community gardens throughout the city to fight blight. The teens also participate in various environmental stewardship projects.

To qualify for the program, teens must commit to working no more than 20 hours per week in an outdoor environment; be a team player and work collaboratively in a group to plan and execute a community service project

that impacts their community; and be enrolled in a school and live in East Baton Rouge Parish.

For information about the Love Our Community Summer Youth Employment Program, contact Kia Bickham at 225-389-3100 or via e-mail at Kbickham@brgov.com.

For information about the Southern University Ag Center's horticultural programs and events, contact the Ag Center at 225-771-2242 or visit our website at www.suagcenter.com.



Teens transfer soil from a pile to the side panels of the Southern University Ag Center's fountain

BAYOU Program introduces students to Agriculture

Students participating in the Beginning Agricultural Youth Opportunities Unlimited (B.A.Y.O.U.) Program learned about the career opportunities available in the field of agriculture during the program's Ag Science Day.

The event, which was facilitated by Dr. C. Reuben Walker, Department Chair of Ag Sciences and Urban Forestry at Southern University, was held on Friday, June 10 in the Southern University Agricultural Center.

Agricultural Sciences faculty members introduced themselves to the program's 29 students and discussed their area of expertise.

The students also participated in a video conference with SU Ag Sciences alumni from around the world and toured the Ag Center's swine and poultry farms, meat processing laboratory, experiment station and greenhouses.

The day ended with a cook-out for the students.

The BAYOU program provides an opportunity for high school seniors and incoming college freshman to gain first-hand knowledge about career opportunities in Agriculture, Family and Consumer Sciences, Business or the natural sciences.

To qualify, students must have a minimum grade point average of 2.5 and have completed 11th grade. The students' live in the dormitories on the Southern University Baton Rouge campus and are permitted to go home on the weekends.

The program, sponsored by the University's Agricultural Family and Consumer Sciences Programs in the College of Sciences and Agriculture, began on June 5-June 24.



Dr. Harold Mellieon, Livestock Show director, addresses BAYOU students



SU Agricultural Sciences alumni video chat with BAYOU participants

The full article is available at <http://suagcenter.blogspot.com/2016/06/the-bayou-program-introduces-students.html>

FF-News provides nutrition education to youth in Summer Business Institute

The SU Ag Center's Families First Nutrition Education and Wellness System (FF-NEWS) continues to partner with local summer enrichment programs for children and youth across the state of Louisiana.

The East Baton Rouge Parish Nutrition Educators Marquetta L. Anderson and Kiyana E. Kelly presented to 4th – 12th graders at the Garrett A. Morgan Summer Business Institute, June 29 – 30, 2016. The Institute offers core academic courses and guides children and youth through the process of starting businesses with hands-on, real world startup activities.

Anderson and Kelly covered nutrition topics such as: Incorporating the MyPlate Healthy Eating Style, Healthy Summer Snacking, Whole Grains vs. Refined Grains, and Careers in Nutrition.

Students also participated in a hands-on food demonstration following the lecture.

They were able to identify whole grains versus refined grains based on the food label and product packaging. The students then prepared whole grain quesadillas. Several students expressed it was their first time willing trying whole grain products. When asked what they learned from the nutrition presentation, the answers varied. Bryce Brown, an 8th grader, responded, "I learned that each food group provides different nutrients that our bodies need to function properly." His classmates applauded.

For more information about the SU Ag Center's nutrition program, call 225-771-2242; ellen_mcknight@suagcenter.com.

Visit our Facebook for more at

<https://www.facebook.com/suagcenter/>



Kiyana Kelly, far right, teaches students how to prepare healthy quesadillas



Nutrition Educator Marquetta Anderson teaches Healthy Eating Style to Institute participants

St. Helena Parish Holds Agriculture Day and Sustainable Farm Tour

‘The Next Generation of Farmers’ was the theme of the St. Helena Parish Agriculture Day and Sustainable Farm Tour on June 13.

SU Ag Center agent Ahmad Robertson said the event gives area farmers an opportunity to showcase agriculture and help young people understand where their food comes from.

“AgDay also allows these growers to share the true success that we see as we look out across rural America today,” he said.



Robertson explains how crops are grown to participants

Over 120 agriculture enthusiasts, about half of which were children, attended the tour, traveling from as far away as New Orleans and Lafayette.

For more information, contact the St. Helena or Tangipahoa Extension Service, 305 E Oak St., Amite, call (985) 748-5462, (225) 222-4136; ahmad_robertson@suagcenter.com

Click [here](#) to read the full article.

Kentwood Summer Enrichment Program is off to a Great Start

Southern University Ag Center has partnered with community leaders in Kentwood to provide summer enrichment for youth ages 6-18. Nicolette Gordon, assistant area agent in Tangipahoa Parish worked with 40 campers from grades 1 through 12

participating – many in multiple courses or programs over the four-week program June 1-30. Visit our [blog](#) for more detail.

Lafayette Extension Office hosts CHEF Camp

Angell Jordan, Assistant Area Agent, held a “Creating Healthy Enjoyable Foods” (C. H. E. F.) Camp on June 20-24 at the Lafayette Extension Office with 15 campers. The campers prepared recipes and guests had an opportunity at the concluding ceremony to sample what their little campers prepared. The youth enjoyed a week-long of learning basic kitchen techniques, food safety and reading, measuring and preparing healthy recipes.



Campers pose with their certificates of completion

A second camp was held with 12 campers on June 27-30. All the campers had a wonderful learning experience in the kitchen and stated they would prepare the recipes at home for their families and friends.

The C.H.E.F. cooking camp is designed to teach youth basic cooking principles and nutrition education based on the USDA’s, “MyPlate” food guidance system

and Dietary Guidelines.

Southern University Ag Center Scientist hailed as mentor

Dr. Janana Snowden, research scientist, was featured in an article that appeared in the June 8 issue of the *Advocate’s* Zachary Newspaper.

In an article that appeared in the fall 2015 edition of EGO Magazine — Southern University and A&M College’s official student magazine — recent graduate Mar’Lesha Hollins, of Jackson, was asked which professor or



Recent SU graduate, Mar’Lesha Hollins, seated, with her mentor Dr. Snowden

administrator was the greatest mentor to her or extremely helpful during her time at SU. The graduate student acknowledged SU Agricultural Center research scientist Janana Snowden, a Zachary native.

Click the following link to view the article at <http://goo.gl/Fod5vY>

Faculty Professional Service:



Dr. Yadong Qi, Professor, Urban Forestry & Natural Resources, was recently invited and served on a peer review panel for USDA grants program. She also serves as a manuscript peer reviewer for *British Journal of Pharmaceutical*

Research. Additionally, Dr. Qi has been serving as an Associate Editor for two Springer's international journals namely, *Forest Ecosystems* and *Frontiers of Earth Science*. She also serves as a member of the Editorial Board for *Journal of Chinese Urban Forestry*.



Fatemeh Malekian, Ph.D., Professor of Food Science, a Lifetime Member of Phi Tau Sigma, the Honor Society of Food Science and Technology, was named among the new Institute of Food Technologists (IFT) Fellows.

This is a unique professional distinction given to individuals with outstanding and extraordinary qualifications and experience for their contributions to the food science and technology field. The 2016 Class of Fellows will be recognized at the IFT16 Fellows Recognition Forum on July. Full details including other honorees are available at <http://www.ift.org/community/fellows/2016-ift-fellows.aspx>

SU Ag Center recognizes Dr. Franklin for earning a doctoral degree

The Southern University Ag Center congratulates Dr. Tiffany Rochelle Wilkerson-Franklin, Extension Specialist, who received her Ph.D. from the Nelson Mandela School of Public Policy and Urban Affairs.



Her Dissertation was on “Female-Specific Programming For Incarcerated Females and A Case For Reform: An Examination of Louisiana’s Prison System and Its Implications For Public Policy.”

UPCOMING EVENTS:

July 18-21: East Baton Rouge Parish C.H.E.F. cooking camp for youth ages 12-15 in Pinkie E. Thrift Hall, SUBR. Contact Kiyana Kelly or Marquetta Anderson-Reynolds @ 225-389-3055 for further detail.

July 25 and 26: Good Agricultural Practices (GAP) training in New Orleans. Contact Dr. Fatemeh Malekian at 225-771-0251 for further detail.

July 25-29: Avoyelles parish cooking camp at Bunkie City Hall - “Little C.H.E.F.'s Moving Forward...Gearing Up For a Better You” for youth ages 5-12. Contact Shannon @ 318-359-0576 for further detail.

July 27 – 28: Food Safety training at LSU Baton Rouge. Contact Dr. Fatemeh Malekian at 225-771-0251 for further detail.

SUSLA

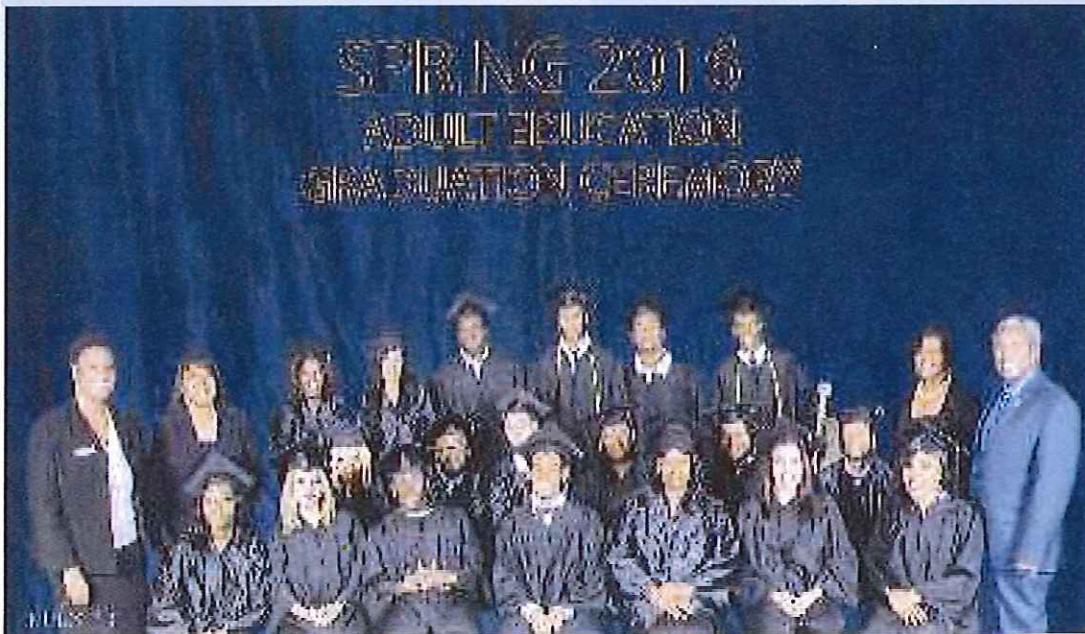
SOUTHERN UNIVERSITY SHREVEPORT, LOUISIANA

Chancellor's Report

JULY 2016

VOLUME 1 • NUMBER 4

SPRING 2016
ADULT EDUCATION
GRADUATION CEREMONY



TEAM CWD

Kudos on a job well done once again! The graduation on last evening was a wonderful depiction of what we do collectively to affect positive change in the lives of our students. Beverly, thanks once more for chairing the Graduation Committee. Everything went very well and your choice of speaker was certainly on point. Commissioner Epperson did a superb job! TRIO, as always, you are appreciated for all you do to support the Adult Education students. Ms. Gilliam, we certainly appreciate the way the SGA continues to welcome the students into the Jaguar family. Dr. Vinson thanks as well for your continued recruitment efforts! Ms. Winzer, you continue to encourage our students each semester with your lovely voice and encouraging lyrics! Yes, it takes a village!

Again, whatever role you played, please know that you are greatly appreciated. Thanks again for all you do for SU!

COME BE
Southern!

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Brandy Jacobsen

Dr. Rosetta Jones

Janice Sneed

Dr. Melva K. Williams

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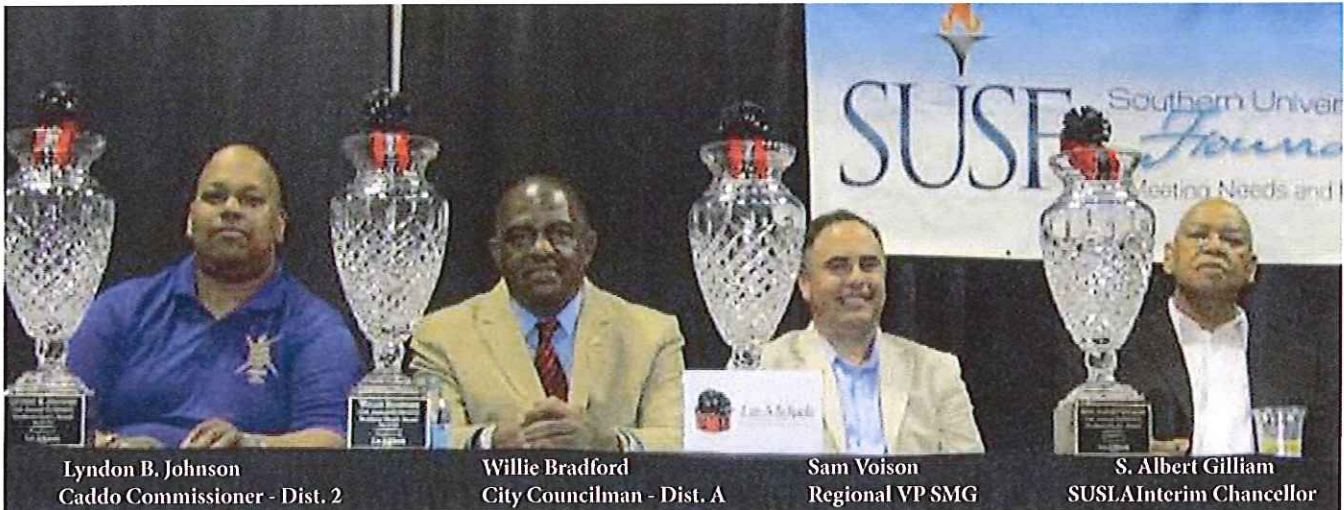


*Greetings from Frank Williams
Executive Director
Southern University Shreveport Foundation*



On June 18th, 2016 the Foundation conducted one of Annual Gentlemen's Cooking Classic. Historically what started out seventeen years ago, as a small gathering of men serving as chefs in Southern University at Shreveport gym has become a major philanthropic annual event that consists of approximately one-hundred chefs, preparing their favorite culinary dish.

This year the classic attracted in excess of thirteen hundred individuals and the classic continues to enjoy the prestige and ranking, as one of a kind social and civic food events. The classic displays the richness of local community diversity, fun and entertainment while at the same time serving the finest culinary array of exquisite food dishes in Northwest Louisiana. One of the unique components of the event is that, it affords the opportunity for men, women and children to depart from their normal daily routines, join collective forces with their fellow chefs for the sole purpose of unselfishly sharing their culinary skill to cook, for the benefit of raising monies to assist the students of Southern University at Shreveport.



Lyndon B. Johnson
Caddo Commissioner - Dist. 2

Willie Bradford
City Councilman - Dist. A

Sam Voisin
Regional VP SMG

S. Albert Gilliam
SUSLA Interim Chancellor

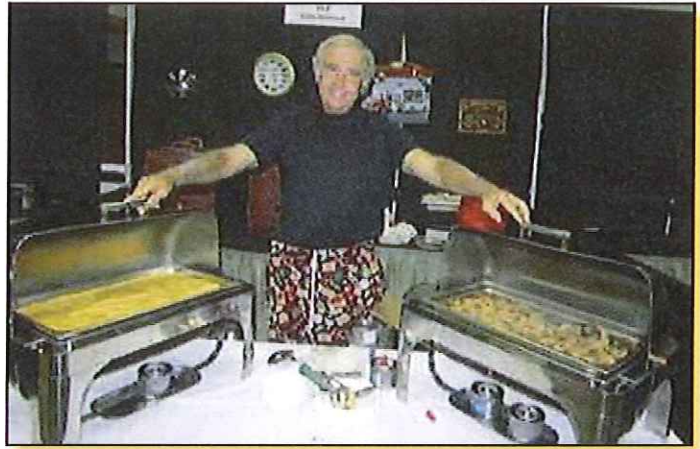
This year we were once again honored and excited to have Mr. John Hubbard of SWEPCO, Manager of External Affairs/ NWLA, to serve as Chairman; and Mrs. Helen Godfrey-Smith, President/CEO of the Shreveport Federal Credit Union, to serve as Co-Chair. The Honorary Southern Gentlemen for 2016 were, Mr. Willie Bradford, City Councilman District A; Mr. Sam Albert Gilliam, former Interim Chancellor at Southern University at Shreveport; Mr. Lyndon B. Johnson, Caddo Parrish Commissioner/District 2; and Mr. Sam Voisin, SMG Regional Vice President of the Shreveport Convention Center. As the culminating highlight of the afternoon, the awarding of the Foundation's 2016 Education Humanitarian Award, presented to Mr. George A. Khoury, a retired petroleum Engineer who is known for his philanthropic financial gifts to education.



(L to R): Mayor Ollie Tyler, Dr. Larry Clark, Chancellor LSU, Dr. Rodney Ellis, SUSLA Chancellor, George Khoury, 2016 Humanitarian Award Recipient, Frank Williams, Jr. - SUSF Executive Director and Wendell Piper - SUSF President



Chancellor Ellis with Helen Godfrey-Smith, 2016 GCC Co-Chair



John Hubbard 2016 GCC Chair, displaying his Rabbit Stew with Polenta

In closing on behalf of the Southern University Shreveport Foundation Board of Directors, and staff I would like to take this opportunity to express heartfelt appreciation to the sponsors, volunteers, donors, supporters and all of the chefs for their support of this wonderful event and we look forward to see you in 2017.

2016 GCC WINNERS

ENTREE

Mariah Hicks (Market 104-Hilton)	1st Place	Shrimp & Grit Burger
Dennis Holmes (D's Texas Style Barbeque)	2nd Place	Bulgogi & Rice (Korean Beef)
Chief Scott Wolverton (Shreveport Fire Department)	3rd Place	Fish/Fries/Hushpuppies

APPETIZERS

Randall Andrew	1st Place	Shrimp & Grits
Mac Barrow & Tony Casson	2nd Place	Chili with Beef & Sausage
Robert Hutson "Rib Tip Express"	3rd Place	Smoked Boston Butt & Brisket

SIDE DISH

Anitra Furlow	1st Place	Spanish Rice with a Twist
Bradley Ford	2nd Place	Ponderosa Riders

DESSERT

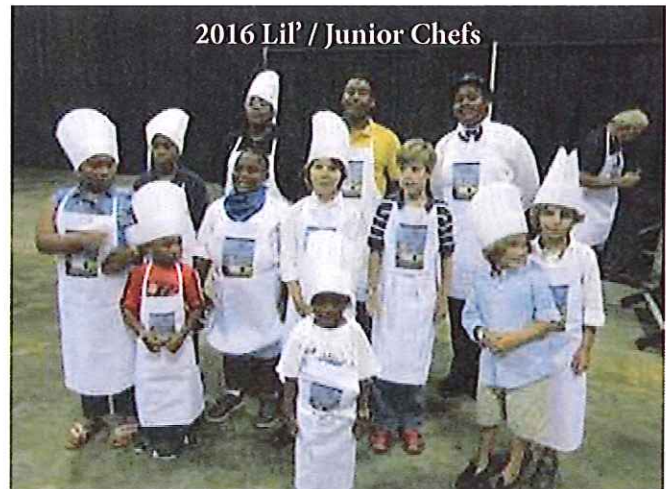
Mayor Ollie Tyler	1st Place	Bread Pudding
Chancellor Rodney Ellis - SUSLA	2nd Place	Bread Pudding in Rum Sauce
Susan L. Flowers	3rd Place	Pralines

LITTLE CHEFS

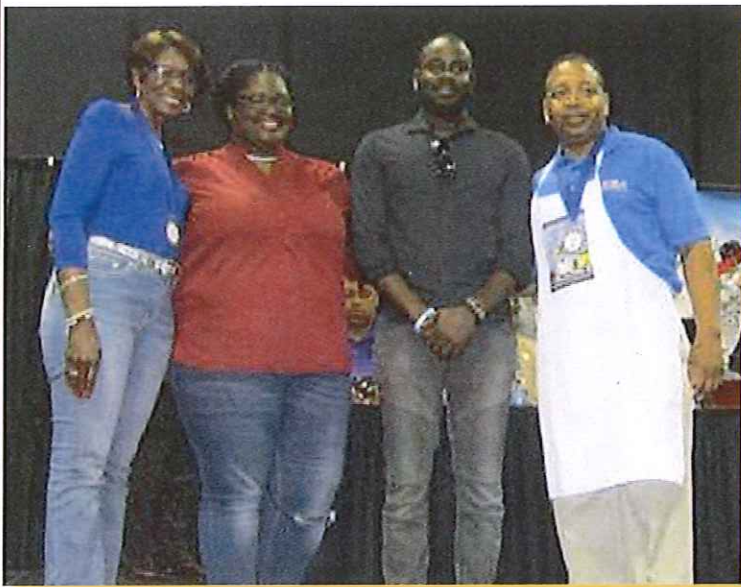
Tylinn Cawthorne, 1st Place- Hot Wings/Teriankyi Wings & Pasta Salad
 Julian, Will, Christian Vinet, 2nd Place - Salza & Chips
 Trent/Titus Tisdom, 3rd Place - Grill Fajitas with Jalapenos



Mariah Hicks (Market 104-Hilton)
1st Place Shrimp & Grit Burger



2016 Lil' / Junior Chefs



**RECOGNITION OF 2016 SCHOLARSHIP
RECIPIENTS**

Shaniqua Bell

DeMarlo Bradford

Silas Maru

Olyka Ndidiamaka J.

J'Artemissia Griffin (SUSF/SUS Alumni Scholarship)

Chudi Nnadi (SUS Alumni Scholarship)

Congratulations!

2016 Scholarship Recipients



Helen Godfrey-Smith (l) presented a check in the amount of \$5,000 to the SUSF Foundation.



The Southern University at Shreveport Foundation is a 501(C) (3) Non-profit Corporation of which was founded in 1999, with the sole mission of raising monies to support the Southern University at Shreveport Campus, through the hosting of fundraisers to provide scholarships for those students of who may not be able to provide the funds required to pay tuition and purchase books.

Community Service

PORT CITY JAGS

In the News



The SUSLA Jags participated in a fundraising event for children to help raise money for school supplies for children in Bossier City. The SUSLA Jags teamed up with the Brotherhood Foundation For Unity in a basketball game to help raise money and donated school supplies. The game was located at Bossier High School. Alumni athletes from SUSLA and new SUSLA players help to aid the cause.



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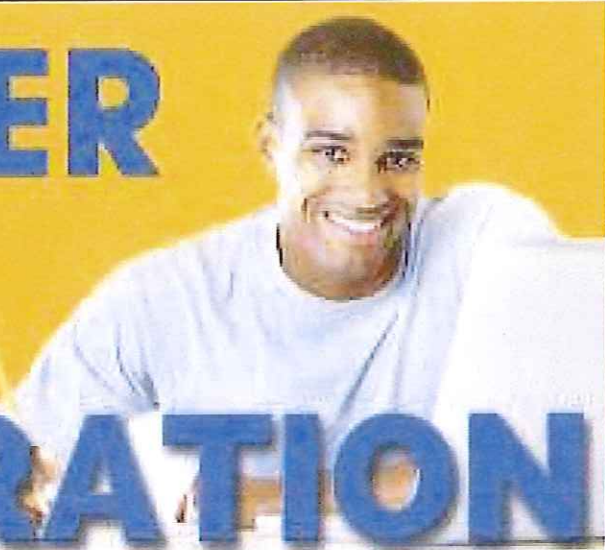
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A unit of the Office of Finance & Administration, Brandy Jacobsen, Interim Vice Chancellor

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