



SOUTHERN UNIVERSITY SYSTEM BOARD OF SUPERVISORS

MEETINGS

9 a.m.

Friday, September 30, 2016

2ND FLOOR, J.S. CLARK ADMINISTRATION BUILDING
SOUTHERN UNIVERSITY AND A&M COLLEGE
BATON ROUGE, LOUISIANA 70813

Academic Affairs Committee

ACADEMIC AFFAIRS COMMITTEE

Friday, September 30, 2016

9:00 a.m.

Southern University Board of Supervisors Meeting Room

2nd Floor, J.S. Clark Administration Building

Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Special Presentation: State of Technology, SUS
- 6. Information Items:**
 - A. Updates on Memorandum of Understanding for Connect Programs:
SUSLA/SUBR, SUSLA/SUNO & SUSLA/LSUS
 - B. Update on Academic Stabilization Plan, SUBR
7. Other Business
8. Adjournment

MEMBERS

Mrs. Ann Smith, Chair, Dr. Curman L. Gaines, Vice Chair,
Atty. Tony Clayton, Rev. Joe R. Gant, Mr. Mike A. Small, Dr. Rani Whitfield
Dr. Leon R. Tarver II – Ex-Officio

**CONNECT
SUSLA / SUBR**

Southern University at Shreveport
and
Southern University at Baton Rouge

Reverse Transfer Agreement

Introduction

Southern University at Shreveport, Louisiana (SUSLA) and Southern University at Baton Rouge (SUBR) have developed a collaborative arrangement that promotes the success of SUSLA students as they transition to the University. This Agreement is an extension of that arrangement and seeks to increase the number of certificate, diploma and associate degree completers.

Agreement:

Reverse Transfer is the process by which transfer students enrolled at SUBR transfer credits back to SUSLA for the purpose of attaining a degree, diploma or certificate. SUSLA transfer students indicate their interest to SUBR in applying credits earned at SUBR toward completion of their associate degree, diploma or certificate at SUSLA. By doing so, the student agrees to have his/her SUBR transcript released to SUSLA. SUSLA will then evaluate this coursework to determine if degree, diploma or certificate requirements were met.

The purpose of this agreement is to facilitate the implementation of a new initiative to assist students who have transferred from SUSLA to SUBR in completing a certificate, diploma or associate's degree at SUSLA. This initiative is an extension of the transfer agreement already in place between SUSLA and SUBR and applies to students who have earned 15 - 30 college credit hours at SUSLA prior to transferring to SUBR. The signatories to this agreement commit to work collaboratively to enable qualified students to earn additional credentials.

Each signatory to this agreement commits to the following:

1. Appoint a single point of contact for coordination of the reverse transfer initiative.
2. Share student information and ensure it is done in a manner that is in compliance with FERPA.
3. Develop a method to track the success of the reverse transfer initiative and share the results on an annual basis.
4. Follow parameters of the law and regional accreditation agencies.
5. Develop and document the system, processes, communications and timeline supporting the initiative.

6. Explore opportunities to leverage existing technology in an effort to create an effective, efficient and seamless process.
7. Ensure that reverse transfer initiative is achieved at no cost to the student.
8. Outline student communication, procedures and advisement assistance to complete certificate, diploma and associate degree requirements.

In support of this agreement and the students it enrolls, SUBR shall:

1. Identify students who qualify for the reverse transfer initiative. Qualified students will be any student who transferred in 15 – 30 college-level hours and have a total of 60 earned college-level credit hours at SUBR (including transfer credit) if he/she wishes to earn a diploma or associate degree. Those students qualified to earn a certificate are to have a total of 31 earned college-level credit hours at SUBR (including transfer credit).
2. Release any requested transcripts to SUSLA.
3. Maintain yearly records on the number of students who meet the criteria and communicate this with SUSLA.
4. Maintain yearly records on the number of transcripts released to SUSLA.

In support of this agreement and the students it enrolls, SUSLA shall:

1. Advise students who will be transferring to SUBR of this agreement.
2. Review all transcripts received and identify the students that meet the requirements for a certificate, diploma or associate degree.
3. Notify students of the results of the reverse transfer evaluation.
4. Advise eligible students of the process to attain the certificate, diploma or associate degree.
5. Award the certificate, diploma or associate degree to students who meet the requirements at the end of each semester.
6. Maintain yearly records on the number of students evaluated and the number of students who were awarded a certificate, diploma or associate degree.

It is mutually understood that:

1. This Agreement may be terminated by either party upon written notice of termination providing it is delivered through registered mail and that the students who have already been identified as eligible to receive a reverse transfer certificate, diploma or associate's degree shall be given an opportunity to complete the program.
2. This Agreement shall become effective upon signing by both parties. It shall remain in effect until such time as either party wishes to terminate; notice of termination shall be given in writing one year prior to the identified cancellation date in order to protect all students transferring between SUSLA and SUBR. This Agreement may be modified at any time only by agreement in writing by both parties.
3. Southern University at Shreveport and Southern University at Baton Rouge will communicate regularly to assess the process and its success.

Longevity of the Agreement

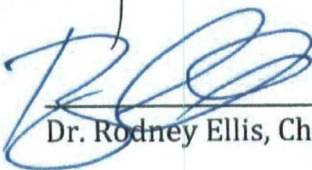
This Agreement is in perpetuity or until it is discontinued by either educational partner by submitting written notification to the other partner one year prior to the identified cancellation date.

Signed and agreed to on this 24 day of August, 2016.

Southern University at Shreveport




Dr. Rosetta Jones
Vice Chancellor for Academic Affairs
and Student Affairs

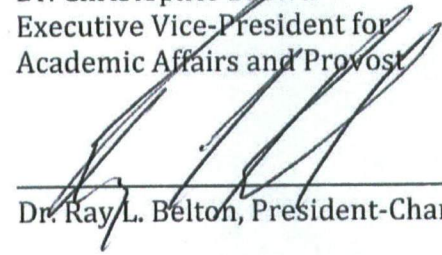


Dr. Rodney Ellis, Chancellor

Southern University at Baton Rouge



Dr. Christopher Brown
Executive Vice-President for
Academic Affairs and Provost



Dr. Ray L. Belton, President-Chancellor

Reverse Transfer Frequently Asked Questions (FAQs)

What is reverse transfer?

It is a partnership developed by SUSLA and SUBR which builds on the existing collaborative arrangement between the institutions that promote the success of SUSLA students as they transition to the University. It is the process by which transfer students enrolled at SUBR transfer credits back to SUSLA for the purpose of attaining a degree, diploma or certification.

How does reverse transfer work?

At the time of application, SUSLA transfer students with 15 - 30 earned credit hours at SUSLA indicate their interest to the University in applying future credits earned at SUBR toward the completion of their associate degree, diploma or certification. By doing so, the student agrees to have his/her university transcript sent back to SUSLA. SUSLA will then evaluate this coursework to determine if degree, diploma or certification requirements are met. SUSLA makes the decision on whether a degree or other credential will be granted. Any credential will be awarded in the semester/year all final requirements are met at the SUSLA.

Will it cost me money to have my transcript sent from the university to SUSLA?

No. SUBR will send the transcript to SUSLA free of charge.

Am I guaranteed a degree from SUSLA?

No. The courses you take at SUBR will be evaluated by SUSLA. You are encouraged to speak with an advisor at SUSLA to ensure university credits that you transfer back will fulfill the necessary requirements for degree, diploma, or certificate completion. The sending of the SUBR transcript to SUSLA does not guarantee the granting of a degree or other credential. This is at the discretion of and subject to the degree and residency requirements of SUSLA, which is the degree granting institution.

How might I benefit from receiving a SUSLA degree or other credential?

Earning an associate degree, a diploma or certification provides you with another credential for your resume. Credentials earned at SUSLA are marketable and can provide better job opportunities while completing your bachelor's degree. The associate degree is the nation's fastest growing work credential; employers recognize its value when recruiting and hiring. Furthermore, students who earn an associate degree are more likely to complete their four- year degree. There is no risk to you - even though you are applying the hours you have earned at SUBR toward a degree, diploma, or certification your hours earned at SUBR will still apply appropriately toward your bachelor's degree.

Can I participate in SUSLA's commencement ceremony after earning my degree?

Yes. Simply contact the SUSLA Registrar's Office for information.

If I graduate with an associate degree, can I return to SUSLA to take a class or pursue an additional degree in the future.

Yes. You are eligible to pursue additional course work or degree in the future. You are encouraged to take advantage of the inter-institutional cooperative agreement which affords full-time students at SUBR to take one course at SUSLA at no cost.

Can I change my mind about participating in the reverse transfer credit agreement?

Yes. Contact the SUBR Registrar if you change your mind.

**Southern University at Shreveport, Louisiana
and
Southern University at Baton Rouge**

**SU College Connect Program
Memorandum of Understanding**

Introduction

This Memorandum of Understanding (MOU) formally recognizes that Southern University at Shreveport, Louisiana, herein referred to as **SUSLA**, and Southern University at Baton Rouge, herein referred to as **SUBR**, enter into a contractual agreement to provide an educational pathway for underprepared students to obtain an associate degree. This joint resolution outlines the agreement between **SUSLA (Home Institution)** and **SUBR (Host Institution)** to offer the Associate of General Studies (A.G.S.) degree on the campus of SUBR. SUSLA will offer a minimum of 25% and a maximum of 49% of the semester credit hours (SCH's) needed to obtain the A.G.S. degree. Students may complete the remaining hours required for attainment of the A.G.S. on the SUSLA main campus, through SUSLA online courses or by transferring credit back to SUSLA as established through a reverse articulation agreement with SUBR. Each institution, furthermore, is dedicated to serving students, regardless of race, ethnicity, religion, sex, disability, color, age, marital status, national origin or other non-merit factors.

Purpose

The SU College Connect Program, herein referred to as Connect or Connect Program, is designed to provide underprepared students the opportunity to earn an A.G.S. degree from SUSLA. The overarching goal is to assist students not meeting SUBR' minimum admission requirements by offering SUSLA's A.G.S. degree program on SUBR' campus—providing students with on-campus experiences and articulation guarantees. The Connect Program enables students to 1) obtain 25-49% of the A.G.S. degree from SUSLA while on the SUBR campus; 2) complete the remainder (51-75%) of the A.G.S. degree from SUSLA or SUBR; and 3) be awarded an A.G.S. degree from SUSLA. Additionally, the Connect Program assists in facilitating the transfer of Connect students who wish to matriculate at SUBR.

SU College Connect Program Objective

To provide a seamless educational pathway for students seeking to earn an Associate of General Studies (A.G.S.) degree and who may be interested in matriculating toward a higher-level degree.

This contractual agreement is guided by the Louisiana Board of Regents (BOR) Academic Affairs policy 2.16 (Statewide General Education Requirements).

SU College Connect Procedures

1. SUBR first-time freshmen and transfer (with 15 or less college-level credits) applicants' ineligible for admission shall be referred to SUSLA to be considered for enrollment in the SU College Connect Program, and if eligible, admitted to pursue the A.G.S. degree.
2. Students admitted to SUSLA's A.G.S. program shall be afforded the academic and student support services at SUBR and SUSLA, including occupancy in residence halls.

3. To earn the A.G.S., students will be advised and registered in prescribed courses in accordance with SUSLA's A.G.S. degree requirements (SACSCOC: Undergraduate Program Requirements (CS 3.5.3)).
4. At the end of each term, a review will be completed to identify students who have successfully completed the requirements to earn an A.G.S. degree from SUSLA.
5. Students will be enrolled in SUSLA classes on the SUBR site for a minimum of 25% and a maximum of 49% of the A.G.S. degree (SACSCOC: Institutional Credits for a Degree (CS 3.5.2)).
6. SUSLA's courses will be instructed by faculty hired by SUSLA. Instructors will use SUSLA's course syllabi, textbooks, etc.
7. The time period allotted for participants to complete the SU College Connect Program shall be no more than eight (8) total regular semesters.

In support of this agreement, SUBR shall:

1. Refer applicants described in the *Procedures* section to SUSLA in a timely manner to provide adequate processing of the applicants for the referral term.
2. Manage the financial aid process in accordance with the institutions' (SUBR) policies and procedures, to include calculating awards, disbursing aid, monitoring student eligibility, etc. when students are enrolled at SUBR.
3. Work with SUSLA to schedule courses and register students in accordance with the A.G.S. degree requirements.
4. Provide classroom space as well as office space for student consultations.
5. Provide SUSLA faculty access to use of instructional support equipment during hours of class instruction.
6. Provide office space for SUSLA Coordinator, Advising Specialist, and Financial Aid Specialist.
7. Provide housing options for Connect students.
8. Provide pertinent data regarding Connect students as requested by SUSLA.
9. Provide student support services to Connect students as offered to students enrolled through regular admissions processes, to include but not be limited to a) library services; b) computer labs; c) health services; and d) student activities.
10. Provide SUSLA with an opportunity to review any materials, publications, or media releases related to the subject of this agreement prior to release of such information.
11. Provide SUSLA with a monthly report identifying SUSLA students having outstanding balances with SUBR.
12. Develop processes that are in the best interest of the student, SUSLA, and SUBR.
13. Admit all Connect Students who elect to pursue the remainder of the A.G.S. degree from SUBR and meet the following criteria:
 - a. earned a minimum of 15 (25%) college-level semester credit hours in accordance with the A.G.S. degree requirements, to include a college-level math and a college-level English course with a grade of "C" or better; and

b. earned a cumulative GPA of not less than 2.00.

14. Adhere to the stipulations outlined in the SUSLA and SUBR Reverse Transfer Agreement.

In support of this agreement, SUSLA shall:

1. Promptly admit students to the SU College Connect Program upon referral by SUBR.
2. Manage the financial aid process in accordance with the institutions' (SUSLA) policies and procedures, to include calculating awards, disbursing aid, monitoring student eligibility, etc. when students are enrolled at SUSLA.
3. Coordinate SUSLA academic offerings as aligned with SUBR' calendar.
4. Provide SUSLA's class schedule to the SUBR Registrar upon publication.
5. Employ and provide qualified faculty members.
6. House the official records for all SU College Connect students.
7. Provide student support services to Connect students as offered to students enrolled through regular admissions processes, to include but not be limited to a) library services; b) computer labs; c) health services; and d) student activities.
8. Assess SUSLA tuition and fees in accordance with published fee schedules.
9. Assess and collect select University fees so that SUBR and SUSLA may provide quality services for students enrolled in the SU College Connect Program. Remit said fees pertinent to SUBR in a timely fashion. A schedule of University service fees shall be developed and reviewed for each semester.
10. Provide pertinent data regarding students enrolled in SU College Connect as requested by SUBR.
11. Provide SUBR with an opportunity to review any materials, publications, or media releases related to the subject of this agreement prior to release of such information.
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13. Adhere to the stipulations outlined in the SUSLA and SUBR Reverse Transfer Agreement.

Joint Obligations

1. SUSLA and SUBR agree to provide direct links between their institutional Web sites, indicating the existence of this Agreement.
2. SUSLA and SUBR agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of this agreement, and promote effective cooperation between the two institutions. The institutions will exchange admissions, grades, and retention data after obtaining appropriate permission from the students involved and in compliance with all federal, state, and local laws.
3. Both institutions will pursue opportunities for collaboration in seeking grants in support of student access and success in higher education.

Course Placement

1. SU College Connect students who score **13 or more on the Math portion of the ACT** (or its SAT equivalent) will be placed in MATH 089/MATH 090 "fast track" courses that are presently offered within the SUSLA Mathematics Department.

2. SU College Connect students who score **09 or more on the English portion of the ACT** (or its SAT equivalent) will be placed in ENGL 089/ENGL 090 "fast track" courses as designed by the SUSLA English Department.
3. SU College Connect students may take the ACCUPLACER exam for advanced placement in English and Math.

Tuition and Fees

1. SU College Connect students shall be charged the tuition ~~and fees~~ of SUSLA. LB
2. SU College Connect students shall be charged the housing, boarding and other designated (i.e., operational, athletic, student activity, technology, university center, utility, building use, student success, and safety/parking) fees of SUBR.
3. **Each course**, offered within the SU College Connect Program, will be charged a fee of \$88.00 for the cost of book rentals through the agreed upon Included Program adopted by SUSLA for ALL participants of the Program.
4. SU College Connect students shall be charged a ~~\$700.00~~ per semester "Connect" fee by SUSLA. \$750.00 LB

Cross Enrollment

SU College Connect students are not eligible for cross-enrollment at SUBR.

Evaluation

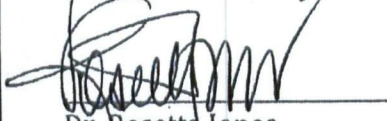
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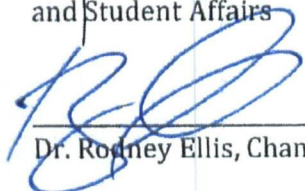
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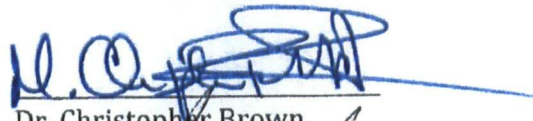
Signed and agreed to on this 24 day of AUGUST, 2016

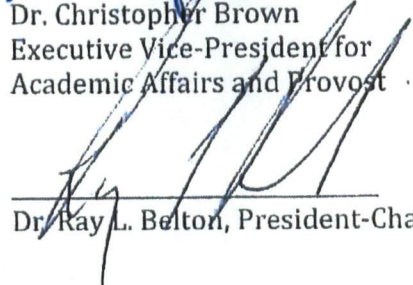
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**CONNECT
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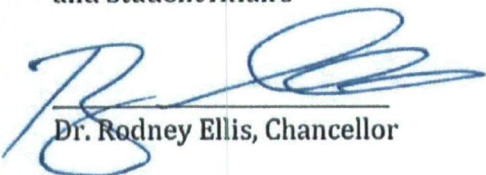


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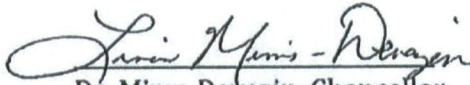
Southern University at New Orleans



Dr. David Adegboye
Vice Chancellor for
Academic Affairs



Dr. Rodney Ellis, Chancellor



Dr. Mims-Devezin, Chancellor

**Southern University at Shreveport
and
Southern University at New Orleans**

Reverse Transfer Agreement

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Each signatory to this agreement commits to the following:

1. Appoint a single point of contact for coordination of the reverse transfer initiative.
2. Share student information and ensure it is done in a manner that is in compliance with FERPA.
3. Develop a method to track the success of the reverse transfer initiative and share the results on an annual basis.
4. Follow parameters of the law and regional accreditation agencies.
5. Develop and document the system, processes, communications and timeline supporting the initiative.

6. Explore opportunities to leverage existing technology in an effort to create an effective, efficient and seamless process.
7. Ensure that reverse transfer initiative is achieved at no cost to the student.
8. Outline student communication, procedures and advisement assistance to complete certificate, diploma and associate degree requirements.

In support of this agreement and the students it enrolls, SUNO shall:

1. Identify students who qualify for the reverse transfer initiative. Qualified students will be any student who transferred in 15 – 30 college-level hours and have a total of 60 earned college-level credit hours at SUNO (including transfer credit) if he/she wishes to earn a diploma or associate degree. Those students qualified to earn a certificate are to have a total of 31 earned college-level credit hours at SUNO (including transfer credit).
2. Release any requested transcripts to SUSLA.
3. Maintain yearly records on the number of students who meet the criteria and communicate this with SUSLA.
4. Maintain yearly records on the number of transcripts released to SUSLA.

In support of this agreement and the students it enrolls, SUSLA shall:

1. Advise students who will be transferring to SUNO of this agreement.
2. Review all transcripts received and identify the students that meet the requirements for a certificate, diploma or associate degree.
3. Notify students of the results of the reverse transfer evaluation.
4. Advise eligible students of the process to attain the certificate, diploma or associate degree.
5. Award the certificate, diploma or associate degree to students who meet the requirements at the end of each semester.
6. Maintain yearly records on the number of students evaluated and the number of students who were awarded a certificate, diploma or associate degree.

It is mutually understood that:

1. This Agreement may be terminated by either party upon written notice of termination providing it is delivered through registered mail and that the students who have already been identified as eligible to receive a reverse transfer certificate, diploma or associate's degree shall be given an opportunity to complete the program.
2. This Agreement shall become effective upon signing by both parties. It shall remain in effect until such time as either party wishes to terminate; notice of termination shall be given in writing one year prior to the identified cancellation date in order to protect all students transferring between SUSLA and SUNO. This Agreement may be modified at any time only by agreement in writing by both parties.
3. Southern University at Shreveport and Southern University at New Orleans will communicate regularly to assess the process and its success.

Reverse Transfer Frequently Asked Questions (FAQs)

What is reverse transfer?

It is a partnership developed by SUSLA and SUNO which builds on the existing collaborative arrangement between the institutions that promote the success of SUSLA students as they transition to the University. It is the process by which transfer students enrolled at SUNO transfer credits back to SUSLA for the purpose of attaining a degree, diploma or certification.

How does reverse transfer work?

At the time of application, SUSLA transfer students with 15 - 30 earned credit hours at SUSLA indicate their interest to the University in applying future credits earned at SUNO toward the completion of their associate degree, diploma or certification. By doing so, the student agrees to have his/her university transcript sent back to SUSLA. SUSLA will then evaluate this coursework to determine if degree, diploma or certification requirements are met. SUSLA makes the decision on whether a degree or other credential will be granted. Any credential will be awarded in the semester/year all final requirements are met at the SUSLA.

Will it cost me money to have my transcript sent from the university to SUSLA?

No. SUNO will send the transcript to SUSLA free of charge.

Am I guaranteed a degree from SUSLA?

No. The courses you take at SUNO will be evaluated by SUSLA. You are encouraged to speak with an advisor at SUSLA to ensure university credits that you transfer back will fulfill the necessary requirements for degree, diploma, or certificate completion. The sending of the SUNO transcript to SUSLA does not guarantee the granting of a degree or other credential. This is at the discretion of and subject to the degree and residency requirements of SUSLA, which is the degree granting institution.

How might I benefit from receiving a SUSLA degree or other credential?

Earning an associate degree, a diploma or certification provides you with another credential for your resume. Credentials earned at SUSLA are marketable and can provide better job opportunities while completing your bachelor's degree. The associate degree is the nation's fastest growing work credential; employers recognize its value when recruiting and hiring. Furthermore, students who earn an associate degree are more likely to complete their four- year degree. There is no risk to you - even though you are applying the hours you have earned at SUNO toward a degree, diploma, or certification your hours earned at SUNO will still apply appropriately toward your bachelor's degree.

Can I participate in SUSLA's commencement ceremony after earning my degree?

Yes. Simply contact the SUSLA Registrar's Office for information.

If I graduate with an associate degree, can I return to SUSLA to take a class or pursue an additional degree in the future.

Yes. You are eligible to pursue additional course work or degree in the future. You are encouraged to take advantage of the inter-institutional cooperative agreement which affords full-time students at SUNO to take one course at SUSLA at no cost.

Can I change my mind about participating in the reverse transfer credit agreement?

Yes. Contact the SUNO Registrar if you change your mind.

2. SU College Connect students who score **09 or more on the English portion of the ACT** (or its SAT equivalent) will be placed in ENGL 089/ENGL 090 "fast track" courses as designed by the SUSLA English Department.
3. SU College Connect students may take the ACCUPLACER exam for advanced placement in English and Math.

Tuition and Fees

1. SU College Connect students shall be charged the tuition and fees of SUSLA.
2. SU College Connect students shall be charged the housing, boarding and other designated (i.e., operational, athletic, student activity, technology, university center, utility, building use, student success, and safety/parking) fees of SUNO.
3. Each course, offered within the SU College Connect Program, will be charged a fee of \$88.00 for the cost of book rentals through the agreed upon Included Program adopted by SUSLA for ALL participants of the Program.
4. SU College Connect students shall be charged a \$600.00 per semester "Connect" fee by SUSLA.

Cross Enrollment

SU College Connect students are not eligible for cross-enrollment at SUNO.

Evaluation

There will be an annual evaluation process of the partnership supported by this MOU. The information obtained from this evaluation will be used to improve the SU College Connect Program for the benefit of the students.

Longevity of the Agreement

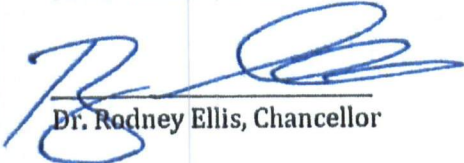
This MOU is in perpetuity or until it is discontinued by either educational partner by submitting written notification to the other partner one year prior to the identified cancellation date in order to protect all students transferring between SUSLA and SUNO.

Signed and agreed to on this 26 day of August, 2016

Southern University at Shreveport

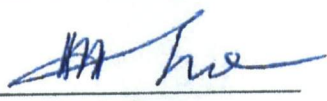


Dr. Rosetta Jones
Vice Chancellor for Academic Affairs
and Student Affairs

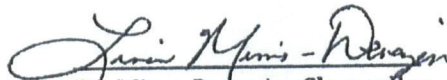


Dr. Rodney Ellis, Chancellor

Southern University at New Orleans



Dr. David Adegboye
Vice Chancellor for
Academic Affairs



Dr. Mims-Devezin, Chancellor

**CONNECT
SUSLA / LSUS**

**Southern University at Shreveport, Louisiana
and
Louisiana State University at Shreveport**

**SU College Connect Program
Memorandum of Understanding**

Introduction

This Memorandum of Understanding (MOU) formally recognizes that Southern University at Shreveport, Louisiana, herein referred to as **SUSLA**, and Louisiana State University Shreveport Campus, herein referred to as **LSUS**, enter into a contractual agreement to provide an educational pathway for underprepared students to obtain an associate degree. This joint resolution outlines the agreement between **SUSLA (Home Institution)** and **LSUS (Host Institution)** to offer the Associate of General Studies (A.G.S.) degree on the campus of LSUS. SUSLA will offer a minimum of 25% and a maximum of 49% of the semester credit hours (SCH's) needed to obtain the A.G.S. degree. Students may complete the remaining hours required for attainment of the A.G.S. on the SUSLA main campus, through SUSLA online courses or by transferring credit back to SUSLA as established through a reverse articulation agreement with LSUS. Each institution, furthermore, is dedicated to serving students, regardless of race, ethnicity, religion, sex, disability, color, age, marital status, national origin or other non-merit factors.

Purpose

The SU College Connect Program, herein referred to as **Connect** or **Connect Program**, is designed to provide underprepared students the opportunity to earn an A.G.S. degree from SUSLA. The overarching goal is to assist students not meeting LSUS' minimum admission requirements by offering SUSLA's A.G.S. degree program on LSUS' campus—providing students with on-campus experiences and articulation guarantees. The Connect Program enables students to 1) obtain 25-49% of the A.G.S. degree from SUSLA while on the LSUS campus; 2) complete the remainder (51-75%) of the A.G.S. degree from SUSLA or LSUS; and 3) be awarded an A.G.S. degree from SUSLA. Additionally, the Connect Program assists in facilitating the transfer of Connect students who wish to matriculate at LSUS.

SU College Connect Program Objective

To provide a seamless educational pathway for students seeking to earn an Associate of General Studies (A.G.S.) degree and who may be interested in matriculating toward a higher-level degree.

This contractual agreement is guided by the Louisiana Board of Regents (BOR) Academic Affairs policy 2.16 (Statewide General Education Requirements).

SU College Connect Procedures

1. LSUS first-time freshmen and transfer (with 15 or less college-level credits) applicants' ineligible for admission shall be referred to SUSLA to be considered for enrollment in the SU College Connect Program, and if eligible, admitted to pursue the A.G.S. degree.
2. Students admitted to SUSLA's A.G.S. program shall be afforded the academic and student support services at LSUS and SUSLA, including occupancy in residence halls.

Initial RE / _____

3. To earn the A.G.S., students will be advised and registered in prescribed courses in accordance with SUSLA's A.G.S. degree requirements (SACSCOC: Undergraduate Program Requirements (CS 3.5.3)).
4. At the end of each term, a review will be completed to identify students who have successfully completed the requirements to earn an A.G.S. degree from SUSLA.
5. Students will be enrolled in SUSLA classes on the LSUS site for a minimum of 25% and a maximum of 49% of the A.G.S. degree (SACSCOC: Institutional Credits for a Degree (CS 3.5.2)).
6. SUSLA's courses will be instructed by faculty hired by SUSLA. Instructors will use SUSLA's course syllabi, textbooks, etc.
7. The time period allotted for participants to complete the SU College Connect Program shall be no more than eight (8) total regular semesters.

In support of this agreement, LSUS shall:

1. Refer applicants described in the *Procedures* section to SUSLA in a timely manner to provide adequate processing of the applicants for the referral term.
2. Manage the financial aid process in accordance with the institutions' (LSUS) policies and procedures, to include calculating awards, disbursing aid, monitoring student eligibility, etc. when students are enrolled at LSUS.
3. Work with SUSLA to schedule courses and register students in accordance with the A.G.S. degree requirements.
4. Provide classroom space as well as office space for student consultations.
5. Provide SUSLA faculty access to use of instructional support equipment during hours of class instruction.
6. Provide office space for SUSLA Coordinator, Advising Specialist, and Financial Aid Specialist.
7. Provide housing options for Connect students.
8. Provide pertinent data regarding Connect students as requested by SUSLA.
9. Provide student support services to Connect students as offered to students enrolled through regular admissions processes, to include but not be limited to a) library services; b) computer labs; c) health services; and d) student activities.
10. Provide SUSLA with an opportunity to review any materials, publications, or media releases related to the subject of this agreement prior to release of such information.
11. Provide SUSLA with a monthly report identifying SUSLA students having outstanding balances with LSUS.
12. Develop processes that are in the best interest of the student, SUSLA, and LSUS.
13. Admit all Connect Students who elect to pursue the remainder of the A.G.S. degree from LSUS and meet the following criteria:
 - a. earned a minimum of 15 (25%) college-level semester credit hours in accordance with the A.G.S. degree requirements, to include a college-level math and a college-level English course with a grade of "C" or better; and

b. earned a cumulative GPA of not less than 2.00.

14. Adhere to the stipulations outlined in the SUSLA and LSUS Reverse Transfer Agreement.

In support of this agreement, SUSLA shall:

1. Promptly admit students to the SU College Connect Program upon referral by LSUS.
2. Manage the financial aid process in accordance with the institutions' (SUSLA) policies and procedures, to include calculating awards, disbursing aid, monitoring student eligibility, etc. when students are enrolled at SUSLA.
3. Coordinate SUSLA academic offerings as aligned with LSUS' calendar.
4. Provide SUSLA's class schedule to the LSUS Registrar upon publication.
5. Employ and provide qualified faculty members.
6. House the official records for all SU College Connect students.
7. Provide student support services to Connect students as offered to students enrolled through regular admissions processes, to include but not be limited to a) library services; b) computer labs; c) health services; and d) student activities.
8. Assess SUSLA tuition and fees in accordance with published fee schedules.
9. Assess and collect select University fees so that LSUS and SUSLA may provide quality services for students enrolled in the SU College Connect Program. Remit said fees pertinent to LSUS in a timely fashion. A schedule of University service fees shall be developed and reviewed for each semester.
10. Provide pertinent data regarding students enrolled in SU College Connect as requested by LSUS.
11. Provide LSUS with an opportunity to review any materials, publications, or media releases related to the subject of this agreement prior to release of such information.
12. Develop processes that are in the best interest of the student, SUSLA, and LSUS.
13. Adhere to the stipulations outlined in the SUSLA and LSUS Reverse Transfer Agreement.

Joint Obligations

1. SUSLA and LSUS agree to provide direct links between their institutional Web sites, indicating the existence of this Agreement.
2. SUSLA and LSUS agree to exchange data and documents as agreed that will contribute to the maintenance and improvement of this agreement, and promote effective cooperation between the two institutions. The institutions will exchange admissions, grades, and retention data after obtaining appropriate permission from the students involved and in compliance with all federal, state, and local laws.
3. Both institutions will pursue opportunities for collaboration in seeking grants in support of student access and success in higher education.

Course Placement

1. SU College Connect students who score **13 or more on the Math portion of the ACT** (or its SAT equivalent) will be placed in MATH 089/MATH 090 "fast track" courses that are presently offered within the SUSLA Mathematics Department.

Initial RE

2. SU College Connect students who score **09 or more on the English portion of the ACT** (or its SAT equivalent) will be placed in ENGL 089/ENGL 090 "fast track" courses as designed by the SUSLA English Department.
3. SU College Connect students may take the ACCUPLACER exam for advanced placement in English and Math.

Tuition and Fees

1. SU College Connect students shall be charged the tuition and fees of SUSLA.
2. SU College Connect students shall be charged the housing, boarding and other designated (i.e., operational, athletic, student activity, technology, university center, utility, building use, student success, and safety/parking) fees of LSUS.
3. **Each course**, offered within the SU College Connect Program, will be charged a fee of \$88.00 for the cost of book rentals through the agreed upon IncludedED Program adopted by SUSLA for ALL participants of the Program.
4. SU College Connect students shall be charged a \$165.00 per semester "Connect" fee by SUSLA.

Cross Enrollment

SU College Connect students are not eligible for cross-enrollment at LSUS.

Evaluation

There will be an annual evaluation process of the partnership supported by this MOU. The information obtained from this evaluation will be used to improve the SU College Connect Program for the benefit of the students.


Longevity of the Agreement

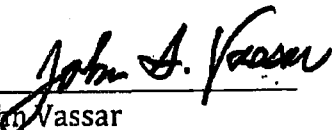
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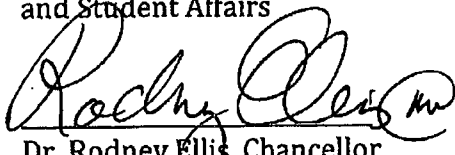
Signed and agreed to on this 29 day of July, 2016


Southern University at Shreveport

Louisiana State University at Shreveport


 Dr. Rosetta Jones
 Vice Chancellor for Academic Affairs
 and Student Affairs


 Dr. John Vassar
 Provost and Vice Chancellor for
 Academic Affairs


 Dr. Rodney Ellis, Chancellor


 Dr. Lawrence Clark, Chancellor

Initial RE

Southern University at Shreveport
and
Louisiana State University at Shreveport

Reverse Transfer Agreement

Introduction

Southern University at Shreveport, Louisiana (SUSLA) and Louisiana State University Shreveport (LSUS) have developed a collaborative arrangement that promotes the success of SUSLA students as they transition to the University. This Agreement is an extension of that arrangement and seeks to increase the number of certificate, diploma and associate degree completers.

Agreement:

Reverse Transfer is the process by which transfer students enrolled at LSUS transfer credits back to SUSLA for the purpose of attaining a degree, diploma or certificate. SUSLA transfer students indicate their interest to LSUS in applying credits earned at LSUS toward completion of their associate degree, diploma or certificate at SUSLA. By doing so, the student agrees to have his/her LSUS transcript released to SUSLA. SUSLA will then evaluate this coursework to determine if degree, diploma or certificate requirements were met.

The purpose of this agreement is to facilitate the implementation of a new initiative to assist students who have transferred from SUSLA to LSUS in completing a certificate, diploma or associate's degree at SUSLA. This initiative is an extension of the transfer agreement already in place between SUSLA and LSUS and applies to students who have earned 15 – 30 college credit hours at SUSLA prior to transferring to LSUS. The signatories to this agreement commit to work collaboratively to enable qualified students to earn additional credentials.

Each signatory to this agreement commits to the following:

1. Appoint a single point of contact for coordination of the reverse transfer initiative.
2. Share student information and ensure it is done in a manner that is in compliance with FERPA.
3. Develop a method to track the success of the reverse transfer initiative and share the results on an annual basis.
4. Follow parameters of the law and regional accreditation agencies.
5. Develop and document the system, processes, communications and timeline supporting the initiative.

6. Explore opportunities to leverage existing technology in an effort to create an effective, efficient and seamless process.
7. Ensure that reverse transfer initiative is achieved at no cost to the student.
8. Outline student communication, procedures and advisement assistance to complete certificate, diploma and associate degree requirements.

In support of this agreement and the students it enrolls, LSUS shall:

1. Identify students who qualify for the reverse transfer initiative. Qualified students will be any student who transferred in 15 - 30 college-level hours and have a total of 60 earned college-level credit hours at LSUS (including transfer credit) if he/she wishes to earn a diploma or associate degree. Those students qualified to earn a certificate are to have a total of 31 earned college-level credit hours at LSUS (including transfer credit).
2. Release any requested transcripts to SUSLA.
3. Maintain yearly records on the number of students who meet the criteria and communicate this with SUSLA.
4. Maintain yearly records on the number of transcripts released to SUSLA.

In support of this agreement and the students it enrolls, SUSLA shall:

1. Advise students who will be transferring to LSUS of this agreement.
2. Review all transcripts received and identify the students that meet the requirements for a certificate, diploma or associate degree.
3. Notify students of the results of the reverse transfer evaluation.
4. Advise eligible students of the process to attain the certificate, diploma or associate degree.
5. Award the certificate, diploma or associate degree to students who meet the requirements at the end of each semester.
6. Maintain yearly records on the number of students evaluated and the number of students who were awarded a certificate, diploma or associate degree.

It is mutually understood that:

1. This Agreement may be terminated by either party upon written notice of termination providing it is delivered through registered mail and that the students who have already been identified as eligible to receive a reverse transfer certificate, diploma or associate's degree shall be given an opportunity to complete the program.
2. This Agreement shall become effective upon signing by both parties. It shall remain in effect until such time as either party wishes to terminate; notice of termination shall be given in writing one year prior to the identified cancellation date in order to protect all students transferring between SUSLA and LSUS. This Agreement may be modified at any time only by agreement in writing by both parties.
3. Southern University at Shreveport and Louisiana State University Shreveport will communicate regularly to assess the process and its success.

2. SU College Connect students who score **09 or more on the English portion of the ACT** (or its SAT equivalent) will be placed in ENGL 089/ENGL 090 "fast track" courses as designed by the SUSLA English Department.
3. SU College Connect students may take the ACCUPLACER exam for advanced placement in English and Math.

Tuition and Fees

1. SU College Connect students shall be charged the tuition and fees of SUSLA.
2. SU College Connect students shall be charged the housing, boarding and other designated (i.e., operational, athletic, student activity, technology, university center, utility, building use, student success, and safety/parking) fees of LSUS.
3. Each course, offered within the SU College Connect Program, will be charged a fee of \$88.00 for the cost of book rentals through the agreed upon Included Program adopted by SUSLA for ALL participants of the Program.
4. SU College Connect students shall be charged a \$165.00 per semester "Connect" fee by SUSLA.

Cross Enrollment

SU College Connect students are not eligible for cross-enrollment at LSUS.

Evaluation

There will be an annual evaluation process of the partnership supported by this MOU. The information obtained from this evaluation will be used to improve the SU College Connect Program for the benefit of the students.


Longevity of the Agreement

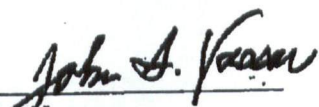
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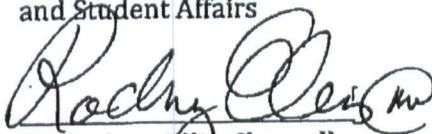
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 Dr. Lawrence Clark, Chancellor

Initials RE

Facilities and Property Committee

FACILITIES AND PROPERTY COMMITTEE

(Following the Academic Affairs Committee)

Friday, September 30, 2016

Southern University Board of Supervisors Meeting Room

2nd Floor, J.S. Clark Administration Building

Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
- 5. Action Items:**
 - A. Request Approval of Capital Outlay 2017-18, SUS
 - B. Request Approval of Five-Year Capital Outlay Plans, SUS
- 6. Informational Item:**
 - A. Priority Projects Update, SUS
7. Other Business
8. Adjournment

MEMBERS

Rev. Donald R. Henry, Chair, Mr. Richard Hilliard, Vice Chair,
Mr. Raymond Fondel, Jr., Ms. Jordan Franklin, Rev. Joe R. Gant, Jr., Mr. Myron Lawson,
Atty. Patrick D. Magee, Mrs. Ann Smith
Dr. Leon R. Tarver II – Ex-Officio

Southern University and A&M College System

FY2017-2018 THRU FY2021-2022

CAPITAL OUTLAY REQUEST

System Priority	Campus Priority	Yr. Originally Requested	Campus	Emergency Project	Actual Previous <i>(approved line of credit)</i>	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	Yrs. 2-5 Remaining Subtotal	Project Total
1	1	2017	SUS	SU System Campuses Deferred Maintenance Projects: Conditions are hazardous to life and property, leaking roofs, plumbing, unsafe, HVAC/Elect. issues \$17,500,000		\$7,500,000	\$5,500,000	\$4,500,000			\$10,000,000	\$17,500,000
2	1	2017	SUBR	New Bridge for vehicle and pedestrian traffic. \$7,000,000		\$1,200,000	\$5,000,000	\$800,000			\$5,800,000	\$7,000,000
3	2	2017	SUBR	Replacement of Various Mechanical and Energy Management Control Systems		\$331,500	\$2,983,500				\$2,983,500	\$3,315,000
4	1	2016	SUNO	University Center Air Handling Units - First Floor		\$87,500	\$787,500				\$787,500	\$875,000
5	1	2016	SUSLA	Install DDC HVAC Energy Management System Campus Wide		\$120,000	\$1,080,000				\$1,080,000	\$1,200,000
6	3		SUBR	Elevators Installation (ADA)		\$350,000	\$800,000				\$800,000	\$1,150,000
7	2	2016	SUNO	ADA Compliance, Restrooms, Ramps, and Parking		\$485,000	\$2,182,500	\$2,182,500			\$4,365,000	\$4,850,000
8	2		SUSLA	Metro Campus Window Replacement \$1,200,000		\$1,200,000					\$0	\$1,200,000
9	4		SUBR	Central Plant Mechanical System Upgrades		\$350,000	\$300,000				\$300,000	\$650,000
10	3	2013	SUSLA	ADA Compliance Projects		\$100,000	\$845,000				\$845,000	\$945,000
11	5	2013	SUBR	Roofing System Repairs		\$350,000	\$579,000	\$559,000	\$359,000	\$535,000	\$2,032,000	\$2,382,000
12	3	2013	SUNO	Cafeteria Roof Replacement		\$100,000	\$400,000				\$400,000	\$500,000
13	4		SUSLA	Install Guardrails in Library Lecture Hall & Science Building		\$330,000					\$0	\$330,000
14	6	2013	SUBR	Repair Sloughing of Ravine and Bluff	\$64,800	\$700,000	\$2,000,000	\$3,000,000			\$5,000,000	\$5,764,800
15	1	2013	SUAG	Road Improvement with Erosion Repair HWY 61 at Experimental Station			\$250,000	\$2,250,000			\$2,500,000	\$2,500,000
16	7	2014	SUBR	Mechanical and Plumbing System Upgrades			\$600,000	\$370,000	\$845,000	\$1,500,000	\$3,315,000	\$3,315,000
16	4	2013	SUNO	Lake Campus Central Plant and Underground Piping		\$400,000	\$3,600,000				\$3,600,000	\$4,000,000
18	8	2012	SUBR	Electrical Power/Lighting System Upgrades			\$292,500	\$2,632,500			\$2,925,000	\$2,925,000
											\$0	\$0
											\$0	\$0
Total Emergency Projects					\$64,800	\$13,604,000	\$27,200,000	\$16,294,000	\$1,204,000	\$2,035,000	\$46,733,000	\$60,401,800

System Priority	Campus Priority	Yr. Originally Requested	Campus	Self-Generated Projects <i>(review Business Plan for each Project)</i>	Actual Previous	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	Yrs. 2-5 Remaining Subtotal	Project Total
1	1	2013	SUSLA	Student Outdoor Recreational Facility	\$1,000,000	\$100,000	\$720,000	\$180,000			\$900,000	\$1,000,000
2	1	2009	SULC	Central Parking Garage	\$13,000,000	\$1,200,000	\$8,000,000	\$3,500,000	\$300,000		\$11,800,000	\$13,000,000
3	1	2009	SUBR	A. W. Mumford Stadium Parking Garage	\$15,000,000			\$1,500,000	\$13,500,000		\$15,000,000	\$15,000,000
4	2	2009	SUSLA	Metro Parking Garage	\$10,000,000				\$1,000,000	\$9,000,000	\$10,000,000	\$10,000,000
5	3	2012	SUSLA	New Student Housing	\$11,800,000			\$1,110,000	\$3,920,139	\$6,769,861	\$11,800,000	\$11,800,000
6	4	2012	SUSLA	Acquisition of Existing Housing	\$18,700,000	\$18,700,000						\$18,700,000
7											\$0	\$0
8											\$0	\$0
Total Self-Generated Projects					\$0	\$20,000,000	\$8,720,000	\$6,290,000	\$18,720,139	\$15,769,861	\$49,500,000	\$69,500,000

System Priority	Campus Priority	Yr. Originally Requested	Campus	Continuing Projects	Actual Previous	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	Yrs. 2-5 Remaining Subtotal	Project Total
1	1	2016	SUBR	T. T. Allain (Consent Decree) (ADA)	\$1,010,000	\$1,010,000					\$0	\$1,010,000
2	2	2016	SUBR	A. W. Mumford (Consent Decree) (ADA)	\$7,900,000	\$1,400,000	\$5,000,000	\$1,500,000			\$1,500,000	\$7,900,000
3	3	2016	SUBR	F. G. Clark Activity Center (Consent Decree) (ADA)	\$7,450,000	\$3,600,000	\$3,850,000				\$0	\$7,450,000
4	4	2013	SUBR	SU Laboratory School Addition and Upgrades	\$6,000,000		\$800,000	\$3,500,000	\$1,700,000		\$5,200,000	\$6,000,000
5	1	2016	SUSLA	Workforce Training Center	\$6,271,000		\$246,000	\$5,549,000	\$476,000		\$6,025,000	\$6,271,000
6	5	2013	SUBR	Sewer and Street Improvements at Jesse Stone and E. C. Harrison			\$420,000	\$350,000			\$350,000	\$770,000
7	6		SUBR	Information Center Building	\$825,000	\$1,175,000					\$0	\$2,000,000
8	1	2014	SUNO	Student Life Center	\$500,000	\$500,000	\$7,500,000				\$7,500,000	\$8,500,000
9	7	2013	SUBR	Replacement of Underground Fuel Tanks and Pumps	\$30,000	\$470,000					\$0	\$500,000
10	2		SUSLA	H & R Building Elevator Addition		\$30,000	\$270,000				\$270,000	\$300,000
11	1		SUAG	A. O. Williams Hall Renovation	\$188,000	\$1,000,000					\$0	\$1,188,000
											\$0	\$0
											\$0	\$0
Total Continuing Projects					\$7,553,000	\$13,491,000	\$18,669,000	\$2,176,000	\$0	\$0	\$20,845,000	\$41,889,000

System Priority	Campus Priority	Yr. Originally Requested	Campus	New Projects	Actual Previous	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	Yrs. 2-5 Remaining Subtotal	Project Total
1	1	2013	SUBR	Administration Building Window Replacement			\$445,500	\$400,500			\$846,000	\$846,000
2	1	2013	SUNO	Bashful Administration Building Air Handling Replacement - 2nd & 3rd Floors		\$87,500	\$787,500				\$787,500	\$875,000
3	2	2017	SUBR	Renovation of James Lee Hall / Health Research - Chemistry	\$5,000,000	\$700,000	\$3,000,000	\$1,300,000			\$4,300,000	\$5,000,000
4	1		SUSLA	Renovation of Collier Hall Science Building		\$1,200,000	\$800,000	\$800,000	\$600,000		\$2,200,000	\$3,400,000
5	2		SUSLA	New Orientation and Information Center		\$700,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,000,000	\$4,700,000
6	3	2017	SUBR	Renovation of Fisher Hall - Biology / Ag	\$3,000,000	\$400,000	\$2,000,000	\$600,000			\$2,600,000	\$3,000,000
7	4	2017	SUBR	Renovation of William James Hall-Physics	\$3,000,000	\$400,000	\$2,000,000	\$600,000			\$2,600,000	\$3,000,000
											\$0	\$0
											\$0	\$0
Total New Projects					\$0	\$3,487,500	\$10,033,000	\$4,700,500	\$1,600,000	\$1,000,000	\$17,333,500	\$20,821,000

GRAND TOTAL ALL CATEGORIES **\$7,617,800** **\$50,582,500** **\$64,622,000** **\$29,460,500** **\$21,524,139** **\$18,804,861** **\$134,411,500** **\$192,611,800**

Southern University and A&M College System

PRIORITIZED CAPITAL OUTLAY REQUEST

FY 2017-2018 THRU FY2021-2022

System Priority	Campus	Emergency Projects	Amount
1	SUS	SU System Campuses Deferred Maintenance Projects: Conditions are hazardous to life and property, leaking roofs, plumbing, unsafe, HVAC/Elect. issues	\$ 17,500,000
2	SUBR	New Bridge for vehicle and pedestrian traffic.	\$ 7,000,000
3	SUBR	Replacement of Various Mechanical and Energy Management Control Systems	\$ 3,315,000
4	SUNO	University Center Air Handling Units - First Floor	\$ 875,000
5	SUSLA	Install DDC HVAC Energy Management System Campus Wide	\$ 1,200,000
6	SUBR	Elevators Installation (ADA)	\$ 1,150,000
7	SUNO	ADA Compliance, Restrooms, Ramps, and Parking	\$ 4,850,000
8	SUSLA	Metro Campus Window Replacement	\$ 1,200,000
9	SUBR	Central Plant Mechanical System Upgrades	\$ 650,000
10	SUSLA	ADA Compliance Projects	\$ 945,000
11	SUBR	Roofing System Repairs	\$ 2,382,000
12	SUNO	Cafeteria Roof Replacement	\$ 500,000
13	SUSLA	Install Guardrails in Library Lecture Hall & Science Building	\$ 330,000
14	SUBR	Repair Sloughing of Ravine and Bluff	\$ 5,764,800
15	SUAG	Road Improvement with Erosion Repair HWY 61 at Experimental Station	\$ 2,500,000
16	SUBR	Mechanical and Plumbing System Upgrades	\$ 3,315,000
16	SUNO	Lake Campus Central Plant and Underground Piping	\$ 4,000,000
18	SUBR	Electrical Power/Lighting System Upgrades	\$ 2,925,000

System Priority	Campus	Self-Generated Projects <i>(review Business Plan for each Project)</i>	Amount
1	SUSLA	Student Outdoor Recreational Facility	\$ 1,000,000
2	SULC	Central Parking Garage	\$ 13,000,000
3	SUBR	A. W. Mumford Stadium Parking Garage	\$ 15,000,000
4	SUSLA	Metro Parking Garage	\$ 10,000,000
5	SUSLA	New Student Housing	\$ 11,800,000
6	SUSLA	Acquisition of Existing Housing	\$ 18,700,000

System Priority	Campus	Continuing Projects	Amount
1	SUBR	T. T. Allain (Consent Decree) (ADA)	\$ 1,010,000
2	SUBR	A. W. Mumford (Consent Decree) (ADA)	\$ 7,900,000
3	SUBR	F. G. Clark Activity Center (Consent Decree) (ADA)	\$ 7,450,000
4	SUBR	SU Laboratory School Addition and Upgrades	\$ 6,000,000

5	SUSLA	Workforce Training Center	\$ 6,271,000
6	SUBR	Sewer and Street Improvements at Jesse Stone and E. C. Harrison	\$ 770,000
7	SUBR	Information Center Building	\$ 2,000,000
8	SUNO	Student Life Center	\$ 8,500,000
9	SUBR	Replacement of Underground Fuel Tanks and Pumps	\$ 500,000
10	SUSLA	H & R Building Elevator Addition	\$ 300,000
11	SUAG	A. O. Williams Hall Renovation	\$ 1,188,000

System Priority	Campus	New Projects	Amount
1	SUBR	Administration Building Window Replacement	\$ 846,000
2	SUNO	Bashful Administration Building Air Handling Replacement - 2nd & 3rd Floors	\$ 875,000
3	SUBR	Renovation of James Lee Hall / Health Research - Chemistry	\$ 5,000,000
4	SUSLA	Renovation of Collier Hall Science Building	\$ 3,400,000
5	SUSLA	New Orientation and Information Center	\$ 4,700,000
6	SUBR	Renovation of Fisher Hall - Biology / Ag	\$ 3,000,000
7	SUBR	Renovation of William James Hall-Physics	\$ 3,000,000

5 Year Capital Outlay Plan

Southern University and A&M College System

5 Year Capital Outlay Plan

FY 2017 - 2018 - FY 2021-2022

Campus	Project Title	1st Yr. Requested	Inst. Priority	Funding Source **	Previous Funding	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	5-Year Request	Total Cost <i>(pf. fy17 to 21)</i>
SUS	SU System Campuses Deferred Maintenance Projects: Conditions are hazardous to life and property, leaking roofs, plumbing, unsafe, HVAC/Elect. issues	2017	E-1	G. O.		\$7,500,000	\$5,500,000	\$4,500,000	\$0	\$0	\$17,500,000	\$17,500,000
SUBR	New Bridge for vehicle and pedestrian traffic.	2017	E-2	G. O.		\$1,200,000	\$5,000,000	\$800,000			\$7,000,000	\$7,000,000
SUBR	Replacement of Various Mechanical and Energy Management Control Systems	2017	E-3	G. O.		\$331,500	\$2,983,500				\$3,315,000	\$3,315,000
SUNO	University Center Air Handling Units - First Floor	2016	E-4	G. O.		\$87,500	\$787,500				\$875,000	\$875,000
SUSLA	Install DDC HVAC Energy Management System Campus Wide	2016	E-5	G. O.		\$120,000	\$1,080,000				\$1,200,000	\$1,200,000
SUBR	Elevators Installation (ADA)		E-6	G. O.		\$350,000	\$800,000				\$1,150,000	\$1,150,000
SUNO	ADA Compliance, Restrooms, Ramps, and Parking	2016	E-7	G. O.		\$485,000	\$2,182,500	\$2,182,500			\$4,850,000	\$4,850,000
SUSLA	Metro Campus Window Replacement		E-8	G. O.		\$1,200,000					\$1,200,000	\$1,200,000
SUBR	Central Plant Mechanical System Upgrades		E-9	G. O.		\$350,000	\$300,000				\$650,000	\$650,000
SUSLA	ADA Compliance Projects	2013	E-10	G. O.		\$100,000	\$845,000				\$945,000	\$945,000
SUBR	Roofing System Repairs	2013	E-11	G. O.		\$350,000	\$579,000	\$559,000	\$359,000	\$535,000	\$2,382,000	\$2,382,000
SUNO	Cafeteria Roof Replacement	2013	E-12	G. O.		\$100,000	\$400,000				\$500,000	\$500,000
SUSLA	Install Guardrails in Library Lecture Hall & Science Building		E-13	G. O.		\$330,000					\$330,000	\$330,000
SUBR	Repair Sloughing of Ravine and Bluff	2013	E-14	G. O.	\$64,800	\$700,000	\$2,000,000	\$3,000,000			\$5,700,000	\$5,764,800
SUAG	Road Improvement with Erosion Repair HWY 61 at Experimental Station	2013	E-15	G. O.			\$250,000	\$2,250,000			\$2,500,000	\$2,500,000
SUBR	Mechanical and Plumbing System Upgrades	2014	E-16	G. O.			\$600,000	\$370,000	\$845,000	\$1,500,000	\$3,315,000	\$3,315,000
SUNO	Lake Campus Central Plant and Underground Piping	2013	E-17	G. O.		\$400,000	\$3,600,000				\$4,000,000	\$4,000,000
SUBR	Electrical Power/Lighting System Upgrades	2012	E-18	G. O.			\$292,500	\$2,632,500			\$2,925,000	\$2,925,000
SUSLA	Student Outdoor Recreational Facility	2013	Self-Gen	S G		\$100,000	\$720,000	\$180,000			\$1,000,000	\$1,000,000
SULC	Central Parking Garage	2009	Self-Gen	S G		\$1,200,000	\$8,000,000	\$3,500,000	\$300,000		\$13,000,000	\$13,000,000
SUBR	A. W. Mumford Stadium Parking Garage	2009	Self-Gen	S G				\$1,500,000	\$13,500,000		\$15,000,000	\$15,000,000
SUSLA	Metro Parking Garage	2009	Self-Gen	S G					\$1,000,000	\$9,000,000	\$10,000,000	\$10,000,000
SUSLA	New Student Housing	2012	Self-Gen	S G				\$1,110,000	\$3,920,139	\$6,769,861	\$11,800,000	\$11,800,000
SUSLA	Acquisition of Existing Housing	2012	Self-Gen	S G		\$18,700,000					\$18,700,000	\$18,700,000
SUBR	T. T. Allain (Consent Decree) (ADA)	2016	C-1	G. O.	\$1,010,000						\$0	\$1,010,000
SUBR	A. W. Mumford (Consent Decree) (ADA)	2016	C-2	G. O.	\$1,400,000	\$5,000,000	\$1,500,000				\$6,500,000	\$7,900,000
SUBR	F. G. Clark Activity Center (Consent Decree) (ADA)	2016	C-3	G. O.	\$3,600,000	\$3,850,000					\$3,850,000	\$7,450,000

SUBR	SU Laboratory School Addition and Upgrades		C-4	G. O.		\$800,000	\$3,500,000	\$1,700,000			\$6,000,000	\$6,000,000	
SUSLA	Workforce Training Center		C-5	G. O.		\$246,000	\$5,549,000	\$476,000			\$6,271,000	\$6,271,000	
SUBR	Sewer and Street Improvements at Jesse Stone and E. C. Harrison		C-6	G. O.		\$420,000	\$350,000				\$770,000	\$770,000	
SUBR	Information Center Building		C-7	G. O.	\$825,000	\$1,175,000					\$1,175,000	\$2,000,000	
SUNO	Student Life Center		C-8	G. O.	\$500,000	\$500,000	\$7,500,000				\$8,000,000	\$8,500,000	
SUBR	Replacement of Underground Fuel Tanks and Pumps		C-9	G. O.	\$30,000	\$470,000					\$470,000	\$500,000	
SUSLA	H & R Building Elevator Addition		C-10	G. O.		\$30,000	\$270,000				\$300,000	\$300,000	
SUAG	A. O. Williams Hall Renovation		C-11	G. O.	\$188,000	\$1,000,000					\$1,000,000	\$1,188,000	
SUBR	Administration Building Window Replacement		N-1	G. O.			\$445,500	\$400,500			\$846,000	\$846,000	
SUNO	Bashful Administration Building Air Handling Replacement - 2nd & 3rd Floors		N-2	G. O.		\$87,500	\$787,500				\$875,000	\$875,000	
SUBR	Renovation of James Lee Hall / Health Research - Chemistry \$5,000,000		N-3	G. O.		\$700,000	\$3,000,000	\$1,300,000			\$5,000,000	\$5,000,000	
SUSLA	Renovation of Collier Hall Science Building		N-4	G. O.		\$1,200,000	\$800,000	\$800,000	\$600,000		\$3,400,000	\$3,400,000	
SUSLA	New Orientation and Information Center		N-5	G. O.		\$700,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,700,000	\$4,700,000	
SUBR	Renovation of Fisher Hall - Biology / Ag		N-6	G. O.		\$400,000	\$2,000,000	\$600,000			\$3,000,000	\$3,000,000	
SUBR	Renovation of William James Hall-Physics		N-7	G. O.		\$400,000	\$2,000,000	\$600,000			\$3,000,000	\$3,000,000	
Total						\$7,617,800	\$50,582,500	\$64,622,000	\$29,460,500	\$21,524,139	\$18,804,861	\$184,994,000	\$192,611,800

*Add lines where needed. LEGEND: E (Emergency), C (Continuing), N (New)

G.O. (GO Bonds)

**Change Funding Source Where Necessary

Southern University System

Office of Facilities Planning

September 22, 2016 8:30 am

SYSTEM FACILITIES PROJECT UPDATES

SU Baton Rouge

1. SU Laboratory School new window wall, American Disability Act (ADA) new restrooms and ramp
 - Architect: Domain Design
 - Pre-design meeting: June 26, 2013.
 - Available Funds for Construction (AFC): \$960,000.00.
 - Project involves installation of new window wall system, ADA restrooms, new entry doors and ADA ramps.
 - Bid amount \$741,000.
 - General Contractor (GC) - HVACR Systems LLC
 - Preconstruction meeting - April 9, 2015.
 - [Punch list completion set for October 2016](#)

2. F.G. Clark Activity Center Fire Code Citations Renovations
 - Architect – Domain Design
 - Available Funds for Construction (AFC) \$418,000
 - General Contractor- MBD Maintenance, LLC
 - Bid amount \$301,000
 - Construction started April 2015
 - Project completion set for February, 2016.
 - [Punch list completion set for October 2016](#)

3. Fire Alarm System upgrade for various buildings
 - Pending Budget AFC approval from the State in the amount of \$700,000
 - Designer Mel Engineering \$57,550
 - Construction Documents completed Dec 2015
 - Funding in the amount of \$700,000 is pending State's approval
 - Notes:*
 - *J B Cade Library AFC \$240,000 +/- was approved 13June2016, FP&C will send project out for bids (Mr. K. Clark of FP&C).*
 - [J B Cade Library - Advertisement for bids set for October 2016](#)
 - Completion timeline set for February 2017

4. Hurricane Gustav repairs for various buildings
 - Office of Risk Management (ORM) AFC Budget approved by ORM and FP&C
 - FP&C and SUBR sending projects out for Bid Advertisement – in progress.
 - **Wallace Bradford Hall**, open bids Aug 31, 2016 and [Notice to Proceed September 30, 2016](#) with a 180 Consecutive Calendar Days to complete the project (Oct 2016 to March 2017) – AFC \$216,839.00 – Designer: Jerry Campbell & Associates 225.381.9435
 - [General Contractor- ADMK Construction](#)
 - [Bid amount \\$149,800](#)

- ***Collections & Receivables / Lottie Anthony***, open bids Aug 30, 2016 and [Notice to Proceed September 30, 2016](#) with a 270 Consecutive Calendar Days to complete the project (Oct 2016 to June 2017) – AFC \$121,834.00 (Abatement work is involved in this project) – Designer: Jerry Campbell & Associates 225.381.9435
 - [General Contractor- Honore Companies, LLC](#)
 - [Bid amount \\$126,000](#)
 - ***Remaining projects*** in progress with the State Office of Risk Management and SUBR Physical Plant Department for bid advertisement.
5. Disaster event Dec 8-11, 2015: Mississippi River Flooding / sloughing off of the Ravine and Bluff, various locations
 - Pending assessment review report by GOHSEP, ORM & FEMA to fund the project.
 6. Disaster event March 2015: Severe Weather / sloughing off of the Ravine and Bluff various locations
 - Pending assessment review report by GOHSEP, ORM & FEMA to fund the project
 - [Met with Mr. Chris Herring of Board of Regents and Mr. Honore/Structural Engineer Aug 2016 for a site visit to review site erosion, soil detachment failure to establish budget cost for repairs.](#)
 7. Disaster event August 12, 2016: Severe Weather / Flooding
 - SUBR, SULC & SUAGC assessment report - no major damage was reported
 - Assessment report is pending from SUBR Physical Plant and SUBR ORM of any additional sloughing off / soil detachment that may have cause additional failure to roads, bridge and sidewalks. Inspections of underground and above ground utilities infrastructure in progress.
 - [Mr. Chris Herring of Board of Regents Aug 2016 met w/ Stephen Losavio of FP&C to review budget cost and establish timelines of completion for utilities infrastructure repairs.](#)
 8. Frank Hayden Theater lighting upgrade
 - AFC: Title 3 funding \$220,000
 - Designer: Daniel Calongne Engineers
 - General Contractor: Rex A. Hymel Company
 - Bid amount: \$189,854
 - Pre-construction meeting: May 26, 2016.
 - [Completion date: September 30, 2016](#)

SU New Orleans

1. Natural Science Building

- Architect Selections were made on Wednesday, May 15, 2013.
- FP&C project manager: Mr. David Van Alstine 504 568 2414
- Architects: Sizzler Thompson Brown – Awarded Natural Science Building. Science building will change from 3 to 4 stories to house Science, Sch. of Nursing, Math, Physics, Health Information Management Systems, Biology, Chemistry and Forensic Science. It will consist of a total of 107,435 sq. ft. and will be located on the Park Campus. Construction Document Phase complete. Budget increased to \$27,750,000.

- Bid Advertisement: September 2016
 - [Bid Opening set for October 11, 2016](#)
 - Construction will take 18 months June 2018
- 2. New Education and Human Development Building** (*lake campus*)
- FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Verges Rome Architects – Awarded Education and Human Development Building, This building will be two stories in height and have a total of 49,114 square feet. Project will be located on the Lake Campus. Construction Documents 95% complete. Cost of the project is budgeted at \$11, 608,000.
 - [Bid Advertisement: pending for January 2017](#)
 - Construction will take 18 months
- 3. Arts & Humanities and Social Science Building**
- FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Chasm + Fusion Architects – Awarded Arts & Humanities and Social Science Bldg. Project will be located on the Park Campus. Building will consist of a three story office and lab wing with the auditorium and proscenium tower extending to nearly five stories. The building will have 70,640 square feet. Estimated cost of the project is \$21,200,000.
 - Construction Bid Documents completed: March 2016
 - Bid Advertisement: September 2016
 - [Bid Opening set for October 18, 2016](#)
 - Construction will take 18 months
 -
- 4. School of Social Work**
- FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Architect: Waggoner & Ball Architects
 - AFC budget is \$10, 257,000
 - Pre-bid meeting scheduled for October 15, 2015
 - General Contractor: Lamar Contractors LLC
 - Bid amount: \$9,910,000
 - Construction has started: November 2015
 - May 26, 2016 Great progress with site and foundation work
 - [Completion scheduled for August 2017](#)
- 5. Demolitions**
- **Central Plant Building** – To be demolished in Fall Semester 2016. Resolution complete. FEMA considered building more than 51% damaged by storm and build a new central plant building
 - **Existing “New” Science Building** - To be demolished after construction of the new Natural Science.
 - **Brown Building (“Old” Science Building)** – To be demolished after construction of the new Natural Science Building.
- 6. SUNO New Central Plant Building**
- FP&C project manager: Mr. David Van Alstine 504 568 2414

- Sq. Ft: 8100
 - AFC: \$8,648,799.47
 - Designer: AST Engineers 225-926-5600 Mr. Kirk J. Simoneaux, P.E.
 - Bid date: 04/12/2016
 - Low Bid amount: \$ 6,097,000
 - General Contractor: Gallo Mechanical
 - Executed Contract/Notice to proceed Date: 05/16/2016
 - Duration time to complete the project: 365 days
 - May 26, 0216 progress meeting – need to work out asbestos removal details w/ FP&C, test piles installed, site work in progress.
 - [Construction project completion date: 05/16/2017](#)
7. **SUNO Site Restoration – Temporary FEMA trailers (*Lake Campus*), Phase 1 of 2**
- FP&C project manager: Mr. David Van Alstine 504 568 2414
 - Site work new/repairs parking, utilities upgrades: overhead electrical lines and power poles removal, storm water drainage, sewer lines, water lines.
 - AFC: \$2,154,846
 - Designer: All South Consulting Engineers, LLC of Metairie, LA
 - Advertised for bids: June 29, 2016
 - Bid date: August 4, 2016
 - Bid amount: \$1,320,916.00
 - General Contractor: Durr Heavy Construction, LLC (lic. No. 4674)
 - [Executed Contract/Notice to proceed Date: 08/ 19 /2016](#)
 - Duration time to complete the project: 120 days
 - Construction project completion date: January 18, 2017
8. **SUNO L. Washington Memorial Library HVAC Replacement**
- FP&C project manager: Ms. Jean Kelly 504-568-8547
 - Sq. Ft:
 - AFC: \$419,540
 - Designer: Lucien T. Vivien, Jr. & Associates 504-218-5409
 - Advertisement for Bids: June 9, 2016
 - Pre-Bid Conference: July 12, 2016
 - Bid date: Wednesday, July 20, 2016
 - Bid amount: \$234,600
 - General Contractor: Gallo Mechanical
 - Executed Contract/[Notice to proceed Date: August 29, 2016](#)
 - Duration time to complete the project: 180 days
 - Construction project completion date: Feb 26, 2017

SU Shreveport

1. **SUSLA Science and General / Classroom Building - Main Campus**
 - FP&C project manager: Charles Robinson 318-676-7984 or 318-469-6658 cell
 - FP&C Funding of \$6,300,000 available to begin the New Classroom Building.
 - Architect: KSA Alliance
 - Project bid October 8, 2014,
 - General Contractor: ELA Group, Inc.

- Bid amount: \$6,287,000
- Executed Contract/Notice to proceed Date: February 11, 2015.
- [Construction project completion date: September 2016/Dec 2016](#)

2. **Renovation to Allen Building School of Nursing - 600 Texas Street, Shreveport, LA (Downtown)**

- FP&C project manager: Charles Robinson 318-676-7984 or 318-469-6658 cell
- Project No. : 19-618-07S-01, Part 01 – State ID S28020 – Site Code: 7-09-025
- AFC: \$3,500,000
- Architects: KSA Alliance, Inc.
- Bid date: April 19, 2016
- General Contractor: ELA Group, Inc.
- Bid amount: \$3,350,000 *base bid*
- Executed Contract/[Notice to proceed Date: September 12, 2016](#)
- Duration time to complete the project: 420 days / November 7, 2017
- Construction project completion date set for: November 7, 2017

Notes: Funding required for Furnishing and Equipment (F&E)

3. **SUSLA Learning Center / Daycare - 3050 Martin Luther King Jr. Drive Bldg N**

- Funding source: one time State funding
- Budget amount: \$900,000
- FP&C project manager: None (*Small Capital Project*)
- Designer: Bills & Partners – *fees*
- AFC:
- Bid date: 11/05/2014
- General Contractor: Whitlock & Shelton
- Bid amount: \$801,800
- Executed Contract/Notice to proceed date: 3/24/2015 / 4/01/2015
- Duration time to complete the project: 180 days
- [Construction project completion date: August 28, 2016 – January 2017](#)

SU Law Center

1. **SULC Reroofing project**

- Budget cost \$486,000 AFC (University \$384,000 & Major Repairs \$112,000 funds)
- Asbestos and Moisture testing of existing roof has been completed \$23,000
- Williams and Williams Architecture LLC is preparing final bid construction documents 29April2016 \$59,200
- FP&C - Architect has reviewed construction documents and completed Code review
- Advertised for bids: May 2016
- Pre-bid June 7, 2016 (120 days to complete project)
- \$112,000 + - was approved 13June2016 by the State (FP&C) to add into the project budget
- Bid opening July 2016
- General Contractor: CAMCO, LLC
- Bid amount: \$453,900

- Executed Contract/Notice to proceed date: September 27, 2016
- [Pre-Construction meeting: September 27, 2016](#)
- Duration time to complete the project: 120 days
- Construction completion date: January 2017

SU Ag Center

1. Horticulture Storage Building Renovations – SUAG main campus

- Budget: \$291,046
- Williams and Williams Architecture designer fee \$27,000
- AFC: \$263,400
- Bid amount: \$263,000
- General Contractor: Thornville Services
- Pre-construction meeting is scheduled for 5/5/2016 (*180 days to complete project*)
- [Construction project completion date: November 2016](#)

2. New Equipment Storage Building– SUAG main campus

- Budget: \$90,000
- Architect – Byron J. Stewart & Associates designer fees \$12,600
- AFC: \$77,400
- [Construction Bid Documents: pending completion October 2016](#)
- Bid Advertisement: November 2016
- Duration time to complete the project: 120 days
- Construction completion date: March 2017

3. New Pesticide Storage Building Shed – SUAG Experimental Lab Farm

- Budget: \$242,522
- Architect: Williams and Williams Architecture - designer fees \$25,400
- AFC: \$217,122
- Construction bid documents: 90% completed
 - [Soil Data and Site Survey - pending](#)

4. A.O. Williams Hall Renovation

- FP&C project manager: Tony Palotta 225.342.0827
- Budget amount is \$2,764,630
- Project was awarded to Engineer – Quebedeaux Engineers / Architect – Crump Wilson and Associates
- Estimated cost is approximately \$2,300,000.00
- Design phase started 4/27/2016
- [Construction bid documents: November 2016](#)
- Bid date: January 2017

5. Multipurpose Building, Agriculture Research & Extension Center at the Experimental Lab Farm/North Campus

- FP&C project manager: Stephen Losavio 225-342-0832
- Waiting on FP&C to have the building re-designed within the AFC budget of \$1,300,000 and Fee \$74,018.
- [LA Architectural Selection Board: September 22, 2016](#)
- [Designer selected by the LAAS Board: Domain Architecture](#)
- Planning/Construction Document Phase:

Prepared By: Eli G. Guillory III
Interim Director
Southern University System
Office of Facilities Planning
225-771-2786 office 225-573-0811 cell

Tracie Woods JD, GC	SUS	225-771-2211
Cedric Upshaw JD, ADA	SUS	225-771-5565
Benjamin Pugh, VC	SUBR	225-771-5021
Henry L. Thurman III	SUBR	225-771-2413
Kestee Weir III	SUBR	225-771-6235
Terry Hall, VC	SULC	225-771-2506
Angela Gaines	SULC	225-771-4931
Lynda M. Batiste, VC	SUAG	225-771-5707
James L. Mahomes	SUAG	225-771-2242
Jullin Renthropoe, VC	SUNO	504-286-5117
Shaun Lewis	SUNO	504-286-5295
Brandy Jacobsen, VC	SUSLA	318-670-9371
Joseph LaCour Jr.	SUSLA	318-670-9377
Janice Sneed, VC	SUSLA	318-670-9471

Finance Committee

FINANCE COMMITTEE

(Following Facilities and Property Committee)

Friday, September 30, 2016

Southern University Board of Supervisors Meeting Room

2nd Floor, J.S. Clark Administration Building

Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
- 5. Action Item:**
 - A. Request Approval of Revised Tenured Faculty Retirement Incentive Plan and New Unclassified Employees Retirement Incentive Plan, SULC
 - B. Request Approval of Testing Fee for Aviation Program Students, SUSLA
 - C. BA-7 #2 - Restoration of FY17 GRAD Act Funds
 - D. BA-7 #3 - Allocation of FY17 One-time Funds
- 6. Informational Item:**
 - A. Interim Financial Report as of August, 2016
7. Other Business
8. Adjournment

MEMBERS

Mr. Myron K. Lawson, Chair, Mr. Calvin W. Braxton, Sr., Vice Chair,
Atty. Tony Clayton, Dr. Curman L. Gaines, Rev. Donald R. Henry, Mr. Darren Mire
Dr. Leon R. Tarver II – Ex-Officio



SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

September 14, 2016

Dr. Ray Belton
President-Chancellor
Southern University and A & M College System
J. S. Clark Administration Building
4th Floor
Baton Rouge, Louisiana 70813

Re: Revised Tenured Faculty Retirement Incentive Plan and New Unclassified Employees Retirement Incentive Plan

Dear Dr. Belton:

I write to request the approval of a revised Tenured Faculty Retirement Incentive Plan and new Unclassified Employees Retirement Incentive Plan. At its July 29, 2016, meeting, the Board approved a Tenured Faculty Retirement Incentive Plan. Because of timing issues and the Baton Rouge flood on August 11, 2016, all eligible tenured faculty members were not able to fully consider and/or take advantage of the plan.

The plan was offered from July 18, 2016 through August 15, 2016. The plan complied with the Board of Supervisors policy for Tenured Faculty Retirement Incentive Plans. The plan contained the same language as the Law Center Tenured Faculty Retirement Plan approved by the Board in 2015. The plan was limited to three participants on a first come, first-served basis. The net savings from the plan approved by the Board in 2015 was \$494,856 for the 2015-2016 fiscal year. The 2016-2017 projected net savings from the plan approved in July could be \$258,200, if three tenured faculty members participate in the plan.

Only one faculty member took advantage of the recently approved plan, and the net savings will be \$168,881. Another faculty member has expressed an interest in the revised plan, which would be offered until December 10, 2016, with a retirement/resignation date on or before December 31, 2016. The first year incentive plan payment would be prorated to account for timing difference in the revised plan.


In addition to the above referenced tenured faculty retirement incentive plan, SULC would like to offer an unclassified employees retirement incentive plan that would be offered from August 1, 2016 through December 10, 2016, with a resignation/retirement date on or before December 31, 2016. When the election to retire is made after August 31, 2016, the incentive payment will be prorated based on a 12-month period.

Both plans contain language that has previously been approved by the Board for previous retirement incentive plans for constituent institutions in the Southern University System. Copies of both plans are attached to this letter.

The purpose of offering these plans is to capture cost savings. The savings would offset projected declines in Law Center revenue for the 2016-2017 fiscal year that will be significant. As you are aware, SULC has experienced declines in state funding over the past several years. In addition to state funding reductions, SULC has experienced another year of enrollment declines due to a national decline in enrollment affecting law schools throughout the nation. That enrollment decline was exacerbated by the recent August floods. SULC expected to enroll 590 students for Fall 2016. However, due to the impact of the flood, only 565 students actually enrolled at SULC for Fall 2016. Furthermore, there still may be a mid-year cut to higher education due to state budget instability.

I therefore request your favorable endorsement of the proposed plans and that you forward the proposed plans to the Board of Supervisors for due consideration at its September 30, 2016, meeting. I respectfully request approval by the Board.

Sincerely,


John K. Pierre
Chancellor and Professor of Law
SULC

Approved: _____
Dr. Ray Belton
President
SUS

**SOUTHERN UNIVERSITY LAW CENTER
TENURED FACULTY
RETIREMENT INCENTIVE PLAN**

09/09/2016

The Southern University Law Center (SULC) will offer a retirement incentive plan in accordance with the Southern University and A&M College Board of Supervisors' (Board) Policy for Tenured Faculty Regular Retirement Incentive Plans. The eligibility criteria for the retirement incentive plan (Plan) will be based on the Board's policy and the following guidelines specific to SULC. The Plan will be offered from August 1, 2016 through December 10, 2016 with a retirement/resignation date commensurate with the month the election to retire is made, but not to extend beyond December 31, 2016. When an election to retire is made after August 31, 2016, the incentive payment will be prorated based on a 12 Month period in accordance with criteria indicated in item number 7.

Retirement Incentive Plan

1. SULC Tenured Faculty employees (Faculty Member) who are current and fulltime are eligible to participate in the retirement Plan.
2. Any and all employees with the administrative title of Chancellor, Vice Chancellor or Associate Vice Chancellor shall not be eligible to participate in the plan.
3. If during the period the Plan is offered, an administrative employee becomes eligible to participate in the Plan as a result of a change in title and or position, that employee will be deemed ineligible to participate in the Plan.
4. Faculty Members must be eligible for regular retirement under the Louisiana State Employees Retirement System (LASERS), Teachers Retirement System of Louisiana (TRSL), or the Optional Retirement Plan (ORP) and should meet all plan eligibility requirements as of the application date.
5. To participate in the retirement Plan, a Faculty Member shall not have applied for retirement or received notice of termination prior to application. This exclusion shall not include those who are still working, but are officially retired under the Deferred Retirement Option Plan (DROP).
6. The retirement incentive plan offer is One Hundred percent (100%) of Faculty Member's annual salary for fiscal year 2015-2016. The retirement incentive will be paid over a three (3) year period, in installment payments equal to Thirty Three and One Third percent (33.33%) of the Faculty Member's annual salary, in each year of the three year period. The retirement incentive payments will begin after separation from the Law Center.
7. When an election to retire is made after August 31, 2016, there will be a proration of the first year incentive payment, computed based on a 12 Month period, which coincides with the academic year, beginning July 1, 2016 and ending June 30, 2017.
8. All retirement incentive payments are subject to all applicable federal and state taxes and regulations.

SOUTHERN UNIVERSITY LAW CENTER
TENURED FACULTY
RETIREMENT INCENTIVE PLAN

09/09/2016

9. The position vacated by the Faculty Member who resigns through participation in the retirement Plan will not be filled prior to the Fall Semester of 2019 unless said position is deemed critical to the effective and efficient operation of the unit. This provision will ensure costs savings through the 2018-2019 budget year.
10. This plan cannot be applied to any portion of a Faculty Member's salary that is paid from any grant(s) and/or contract(s).
11. The Plan will be limited to three (3) participants. Participation in the Plan will be on a first come, first served basis. If all applications are received at the same time, the lottery method will be employed.
12. A Faculty member who wishes to participate in the plan must complete a Retirement Incentive Plan Application form along with the regular retirement system documents and submit them to the System Vice President of Human Resources (HR), and simultaneously, a copy of the Retirement Incentive Plan Application form to the Chancellor of the Law Center, no later than the close of business on August 12, 2016.
13. All application documents for the Plan herein described shall be submitted in writing to the System Vice President of Human Resources, and simultaneously, a copy of the application to the Chancellor of the Law Center, via electronic mail, facsimile, or hand delivery. Applications submitted via U.S. Postal Service or an overnight delivery/mail service should be evidenced by a returned receipt signed by an employee in the HR Dept., and will be considered received on the date they are received by the HR Dept. All submissions made by electronic mail etc. must be followed by delivery of the original documents within 48 hours of the electronic submissions. The faculty member must obtain proof of delivery signed by an employee in the HR Dept.
14. Upon notification of approval, the Faculty Member must submit a letter of resignation as required in the application. The Plan is not applicable to resignations not accompanied by retirements.
15. Upon notification of approval of acceptance to participate in the Plan, the Faculty Member will have a Grace Period of seven (7) calendar days to revoke their election to participate in the Plan. A Faculty Member's revocation of election to participate in the Plan must be in writing and must be received by the System Vice President of Human Resources before the expiration of the grace period. Simultaneously, a copy of the Faculty Member's revocation of election to participate in the Plan must be received by the Chancellor of the Law Center. A Faculty Member, who submits the required documents and has been approved to participate in the Plan and then revokes their election to participate in the Plan, may not again elect to participate.
16. Any Faculty Member who participates in this plan cannot be rehired by the University as a full-time employee for a period of two (2) years.

**SOUTHERN UNIVERSITY LAW CENTER
UNCLASSIFIED EMPLOYEES
RETIREMENT INCENTIVE PLAN**

09/09/2016

The Southern University Law Center (SULC) will offer a retirement incentive plan in accordance with the Southern University and A&M System Board of Supervisors' (Board) Policy for Unclassified Employee Regular Retirement Incentive Plan. The eligibility criteria for the retirement incentive plan (Plan) will be based on the Board's policy and the following guidelines specific to SULC. The Plan will be offered from August 1, 2016 through December 10, 2016 with a retirement/resignation date commensurate with the month the election to retire is made, but not to extend beyond December 31, 2016. When an election to retire is made after August 31, 2016, the incentive payment will be prorated based on a 12 Month period, in accordance with criteria indicated in item number 5.

Retirement Incentive Option

1. SULC Unclassified employees who are current and fulltime are eligible to participate in the retirement option.
2. Employees must be eligible for regular retirement under the Louisiana State Employees Retirement System (LASERS), Teachers Retirement System of Louisiana (TRSL), or the Optional Retirement Plan (ORP) and should meet all plan eligibility requirements as of the application date.
3. To participate in the retirement option, a SULC unclassified employee shall not have applied for retirement or received notice of termination prior to application. This exclusion shall not include those who are still working, but are officially retired under the Deferred Retirement Option Plan (DROP).
4. The retirement incentive will be fifty percent (50%) of the SULC unclassified employee's annual salary, for 2015-2016, with a cap not to exceed \$50,000. The incentive is subject to all applicable federal and state taxes and regulations.
5. When an election to retire is made after August 31, 2016, there will be a proration of the incentive payment, computed based on a 12 Month period, which coincides with the academic year, beginning July 1, 2016 and ending June 30, 2017.
6. The position vacated by the SULC unclassified employee who resigns through participation in the retirement option will not be filled prior to the Fall semester of 2017, unless said position is deemed critical to the effective and efficient operation of the unit. This provision will ensure costs savings through the 2016-2017 budget year.
7. This plan cannot be applied to any portion of an unclassified employee's salary that is paid from any grant(s) and/or contract(s).

**SOUTHERN UNIVERSITY LAW CENTER
UNCLASSIFIED EMPLOYEES
RETIREMENT INCENTIVE PLAN**

09/09/2016

8. In each department, for every three (3) unclassified employees eligible for retirement, one (1) qualified employee will be allowed to participate in the retirement incentive plan on a first come, first served basis. If all applications are received at the same time, the lottery method will be employed.
9. Applications for the retirement option herein described shall be submitted in writing to the System Vice President of Human Resources, via electronic mail, facsimile, or hand delivery. Applications submitted via U.S. Postal Service will be considered received on the date they are received by Human Resources Department.
10. Upon notification of approval, the SULC unclassified employee must submit a letter of resignation as required in the application.
11. Any unclassified employee who participates in this plan cannot be rehired by SULC for a period of two (2) years.



RODNEY A. ELLIS, Ed.D.
CHANCELLOR

September 8, 2016

Dr. Ray L. Belton, President-Chancellor
Southern University System
4th Floor, J. S. Clark Administration Building
Baton Rouge, La 70813

REF: Testing Fee for Aviation Program Students

Dear Dr. Belton:

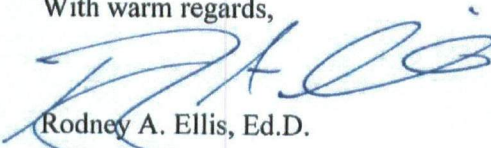
This correspondence comes requesting your support and that of the Southern University Board of Supervisors, therein enabling SUSLA to establish an **Aviation Program Testing Fee**. This fee would advance SUSLA's aim to provide students in paying for the certification exam that is required to become licensed in this field.

Typically, students pay \$1,500 to sit for the exam. Over the years, we have found that the exam cost has been difficult for the students to pay. Therefore, we are proposing that we allocate increments (\$187.50) of the total cost of the exam over the course of the program. In the end, when students are prepared to sit for the exam, the University will then, in turn, pay the cost of the test on behalf of the student.

Accordingly, your kind endorsement is sought and would serve as the authorization to establish these organizations on the Shreveport campus.

Thanks you in advance for your consideration.

With warm regards,


Rodney A. Ellis, Ed.D.
Chancellor

Attachment

SUSLA
SOUTHERN UNIVERSITY SHREVEPORT LOUISIANA
EXCELLENCE · INTEGRITY · ACCOUNTABILITY · SERVICE
OFFICE OF FINANCE & ADMINISTRATION

August 3, 2016

Rodney A. Ellis, Ed.D.
Chancellor
Southern University at Shreveport
3050 Martin Luther King Jr. Dr.
Shreveport, La 71107

Ref: Testing Fee for Aviation Program Students

Dear Dr. Ellis:

Students who complete the Aviation Program are required to take and pass a series of certification exams. These tests are an out of pocket expense which cost an average of \$1,500. The University has explored options to assist students in paying for these exams. We are proposing to allocate the total cost over the course of the program. This equates to an additional fee of \$187.50 for eight (8) semesters. This fee is designed to benefit the student and does not generate any additional revenue for the university.

The benefits to the students are outlined below:

- The students can utilize financial aid to cover the cost of the certification exams
- The total cost is reduced into smaller payments
- The funds are held by the university on behalf of the student and are refundable if the student does not complete the program or does not opt to take the certification exams
- Payments for the exams are processed by the university on behalf of the students to the examination company

Based upon this rationale, we are requesting this fee increase be submitted to the System Office and Board of Supervisors for approval. Implementation of this fee will be for the Spring 2017 semester.

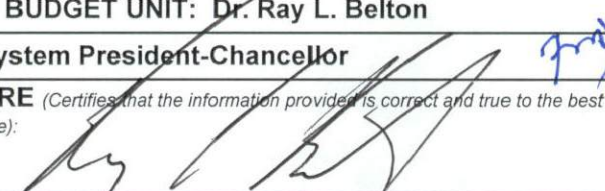
Sincerely,



Mrs. Brandy Jacobsen
Interim Vice Chancellor, Finance and Administration

BJ/lw

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Higher Education	FOR OPB USE ONLY	
AGENCY: Southern University Board of Supervisors	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 19-615		
SUBMISSION DATE: 9/27/2016	Approval and Authority:	
AGENCY BA-7 NUMBER: 2		
HEAD OF BUDGET UNIT: Dr. Ray L. Belton		
TITLE: System President-Chancellor		
SIGNATURE <i>(Certifies that the information provided is correct and true to the best of your knowledge):</i> 		

MEANS OF FINANCING	CURRENT FY 2016-2017	ADJUSTMENT (+) or (-)	REVISED FY 2016-2017
GENERAL FUND BY:			
DIRECT	\$43,695,878	\$0	\$43,695,878
INTERAGENCY TRANSFERS	\$3,375,199	\$0	\$3,375,199
FEES & SELF-GENERATED	\$82,586,835	\$0	\$82,586,835
STATUTORY DEDICATIONS	\$4,965,616	\$0	\$4,965,616
Tobacco Tax Health Care Fund (E32)	\$1,000,000	\$0	\$1,000,000
Pari-mutuel Live Racing Facility Gaming Control Fund (G09)	\$50,000	\$0	\$50,000
Subtotal of Dedications from Page 2	\$3,915,616	\$0	\$3,915,616
INTERIM EMERGENCY BOARD		\$0	\$0
FEDERAL	\$3,654,209	\$0	\$3,654,209
TOTAL	\$138,277,737	\$0	\$138,277,737

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
SU Board of Supervisors	\$6,774,836		(\$4,239,749)	0	\$2,535,087	0
SU Agricultural & Mechanical Coll	\$73,884,338		\$2,814,312	0	\$76,698,650	0
SU Law Center	\$12,701,420		\$584,725	0	\$13,286,145	0
SU New Orleans	\$20,868,150		\$0	0	\$20,868,150	0
SU Shreveport	\$15,073,532		\$840,712	0	\$15,914,244	0
SU - Agri Research/Extension Center	\$8,975,461		\$0	0	\$8,975,461	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$138,277,737	0	\$0	0	\$138,277,737	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Higher Education	FOR OPB USE ONLY	
AGENCY: Southern University Board of Supervisors	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 19-615		
SUBMISSION DATE: 9/27/2016	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 2		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2016-2017	ADJUSTMENT (+) or (-)	REVISED FY 2016-2017
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
Support Education in Louisiana First Fund (G10)	\$2,995,616	\$0	\$2,995,616
Southern University AgCenter Program Fund (G12)	\$920,000	\$0	\$920,000
Tobacco Tax Health Care Fund (E32)		\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$3,915,616	\$0	\$3,915,616



Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable.

This BA-7 allocates the 15% performance funding back to Baton Rouge, Law Center and Shreveport Campuses as a result of waiver of the GRAD Act Intervention Policy. The funds will be use to support general operations.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
INTERIM EMERGENCY BOARD	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	-	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 will restore funding to the campuses.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2016-2017	ADJUSTMENT (+) OR (-)	REVISED FY 2016-2017

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: SU Board of Supervisors

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$6,774,836	(\$4,239,749)	\$2,535,087	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interim Emergency Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$6,774,836	(\$4,239,749)	\$2,535,087	\$0	\$0	\$0	\$0

EXPENDITURES:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Salaries		\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation		\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits		\$0	\$0	\$0	\$0	\$0	\$0
Travel		\$0	\$0	\$0	\$0	\$0	\$0
Operating Services		\$0	\$0	\$0	\$0	\$0	\$0
Supplies		\$0	\$0	\$0	\$0	\$0	\$0
Professional Services		\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$6,774,836	(\$4,239,749)	\$2,535,087	\$0	\$0	\$0	\$0
Debt Services		\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers			\$0	\$0	\$0	\$0	\$0
Acquisitions		\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs		\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED		\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$6,774,836	(\$4,239,749)	\$2,535,087	\$0	\$0	\$0	\$0

POSITIONS	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Classified	11	0	11	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	12	0	12	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Higher Education Initiatives Fund (E18)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: SU Board of Supervisors

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	(\$4,239,749)	\$0	\$0	\$0	\$0	\$0	(\$4,239,749)
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	(\$4,239,749)	\$0	\$0	\$0	\$0	\$0	(\$4,239,749)
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED		\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	(\$4,239,749)	\$0	\$0	\$0	\$0	\$0	(\$4,239,749)
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funds appropriated to the Board are being allocated to SUBR, SUNO, SULC and SUSLA.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: SU Agricultural & Mechanical College

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$17,947,767	\$2,814,312	\$20,762,079	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,375,199	\$0	\$3,375,199	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$50,599,963	\$0	\$50,599,963	\$0	\$0	\$0	\$0
Statutory Dedications *	\$1,961,409	\$0	\$1,961,409	\$0	\$0	\$0	\$0
Interim Emergency Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$73,884,338	\$2,814,312	\$76,698,650	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries			\$0	\$0	\$0	\$0	\$0
Other Compensation			\$0	\$0	\$0	\$0	\$0
Related Benefits			\$0	\$0	\$0	\$0	\$0
Travel			\$0	\$0	\$0	\$0	\$0
Operating Services			\$0	\$0	\$0	\$0	\$0
Supplies			\$0	\$0	\$0	\$0	\$0
Professional Services			\$0	\$0	\$0	\$0	\$0
Other Charges	\$73,884,338	\$2,814,312	\$76,698,650	\$0	\$0	\$0	\$0
Debt Services			\$0	\$0	\$0	\$0	\$0
Interagency Transfers			\$0	\$0	\$0	\$0	\$0
Acquisitions			\$0	\$0	\$0	\$0	\$0
Major Repairs			\$0	\$0	\$0	\$0	\$0
UNALLOTTED			\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$73,884,338	\$2,814,312	\$76,698,650	\$0	\$0	\$0	\$0

POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:							
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$1,961,409	\$0	\$1,961,409	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: SU Agricultural & Mechanical College

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$2,814,312	\$0	\$0	\$0	\$0	\$0	\$2,814,312
EXPENDITURES:							
Salaries	\$0		\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0		\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0	\$0
Travel	\$0		\$0	\$0	\$0	\$0	\$0
Operating Services	\$0		\$0	\$0	\$0	\$0	\$0
Supplies	\$0		\$0	\$0	\$0	\$0	\$0
Professional Services	\$0		\$0	\$0	\$0	\$0	\$0
Other Charges	\$2,814,312		\$0	\$0	\$0	\$0	\$2,814,312
Debt Services	\$0		\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0		\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0		\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0		\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0		\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,814,312	\$0	\$0	\$0	\$0	\$0	\$2,814,312
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Charges are for scholarships and athletic subsidy.
 Interagency Transfer - Funding for inter-insitutional costs.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: SU Law Center

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$3,413,444	\$584,725	\$3,998,169	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$9,073,847	\$0	\$9,073,847	\$0	\$0	\$0	\$0
Statutory Dedications *	\$214,129	\$0	\$214,129	\$0	\$0	\$0	\$0
Interim Emergency Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$12,701,420	\$584,725	\$13,286,145	\$0	\$0	\$0	\$0

EXPENDITURES:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$12,701,420	\$584,725	\$13,286,145	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$12,701,420	\$584,725	\$13,286,145	\$0	\$0	\$0	\$0

POSITIONS	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$214,129	\$0	\$214,129	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: SU Law Center

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$584,725	\$0	\$0	\$0	\$0	\$0	\$584,725
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$584,725	\$0	\$0	\$0	\$0	\$0	\$584,725
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$584,725	\$0	\$0	\$0	\$0	\$0	\$584,725
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Salaries increased to pay adjunct faculty costs.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: Southern University at New Orleans

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$6,603,318	\$0	\$6,603,318	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$13,654,187	\$0	\$13,654,187	\$0	\$0	\$0	\$0
Statutory Dedications *	\$610,645	\$0	\$610,645	\$0	\$0	\$0	\$0
Interim Emergency Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$20,868,150	\$0	\$20,868,150	\$0	\$0	\$0	\$0

EXPENDITURES:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Salaries	\$10,922,104	\$0	\$10,922,104	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$4,914,366	\$0	\$4,914,366	\$0	\$0	\$0	\$0
Travel	\$151,500	\$0	\$151,500	\$0	\$0	\$0	\$0
Operating Services	\$2,320,694	\$0	\$2,320,694	\$0	\$0	\$0	\$0
Supplies	\$368,500	\$0	\$368,500	\$0	\$0	\$0	\$0
Professional Services	\$152,000	\$0	\$152,000	\$0	\$0	\$0	\$0
Other Charges	\$1,497,552	\$0	\$1,497,552	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$416,434	\$0	\$416,434	\$0	\$0	\$0	\$0
Acquisitions	\$125,000	\$0	\$125,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$20,868,150	\$0	\$20,868,150	\$0	\$0	\$0	\$0

POSITIONS	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Classified	64	0	64	0	0	0	0
Unclassified	166	0	166	0	0	0	0
TOTAL T.O. POSITIONS	230	0	230	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
Pari-mutuel Live Racing Facility Gaming Control Fund (G09)	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$560,645	\$0	\$560,645	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: Southern University at New Orleans

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Operating services are for utilities, operation maintenance and power plant.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Southern University at Shreveport

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$5,614,036	\$840,712	\$6,454,748	\$0	\$0	\$0	\$0
Interagency Transfers		\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$9,258,838	\$0	\$9,258,838	\$0	\$0	\$0	\$0
Statutory Dedications *	\$200,658	\$0	\$200,658	\$0	\$0	\$0	\$0
Interim Emergency Board		\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS		\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$15,073,532	\$840,712	\$15,914,244	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$15,073,532	\$840,712	\$15,914,244	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$15,073,532	\$840,712	\$15,914,244	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
* Statutory Dedications:							
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$200,658	\$0	\$200,658	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Southern University at Shreveport

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$840,712	\$0	\$0	\$0	\$0	\$0	\$840,712
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services		\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$840,712	\$0	\$0	\$0	\$0	\$0	\$840,712
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$840,712	\$0	\$0	\$0	\$0	\$0	\$840,712
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Operating Service are for maintenance supplies and repairs.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 6 NAME: Southern University Agricultural Research/Extension Center

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$3,342,477	\$0	\$3,342,477	\$0	\$0	\$0	\$0
Interagency Transfers		\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated		\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$1,978,775	\$0	\$1,978,775	\$0	\$0	\$0	\$0
Interim Emergency Board		\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$3,654,209	\$0	\$3,654,209	\$0	\$0	\$0	\$0
TOTAL MOF	\$8,975,461	\$0	\$8,975,461	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$8,975,461	\$0	\$8,975,461	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$8,975,461	\$0	\$8,975,461	\$0	\$0	\$0	\$0

POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:							
Tobacco Tax Health Care Fund (E32)	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$0	\$0
Southern University AgCenter Program Fund (G12)	\$920,000	\$0	\$920,000	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$58,775	\$0	\$58,775	\$0	\$0	\$0	\$0
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 6 NAME: Southern University Agricultural Research/Extension Center

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Higher Education	FOR OPB USE ONLY	
AGENCY: Southern University Board of Supervisors	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 19-615		
SUBMISSION DATE: 9/28/2016	Approval and Authority:	
AGENCY BA-7 NUMBER: 3		
HEAD OF BUDGET UNIT: Dr. Ray L. Belton		
TITLE: System President-Chancellor		
SIGNATURE <i>(Certifies that the information provided is correct and true to the best of your knowledge):</i> 		

MEANS OF FINANCING	CURRENT FY 2016-2017	ADJUSTMENT (+) or (-)	REVISED FY 2016-2017
GENERAL FUND BY:			
DIRECT	\$43,695,878	\$0	\$43,695,878
INTERAGENCY TRANSFERS	\$3,375,199	\$0	\$3,375,199
FEES & SELF-GENERATED	\$82,586,835	\$0	\$82,586,835
STATUTORY DEDICATIONS	\$4,965,616	\$0	\$4,965,616
Tobacco Tax Health Care Fund (E32)	\$1,000,000	\$0	\$1,000,000
Pari-mutuel Live Racing Facility Gaming Control Fund (G09)	\$50,000	\$0	\$50,000
Subtotal of Dedications from Page 2	\$3,915,616	\$0	\$3,915,616
INTERIM EMERGENCY BOARD		\$0	\$0
FEDERAL	\$3,654,209	\$0	\$3,654,209
TOTAL	\$138,277,737	\$0	\$138,277,737

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
SU Board of Supervisors	\$2,535,087		\$423,000	0	\$2,958,087	0
SU Agricultural & Mechanical Coll	\$76,698,650		\$217,712	0	\$76,916,362	0
SU Law Center	\$13,286,145		\$0	0	\$13,286,145	0
SU New Orleans	\$20,868,150		\$0	0	\$20,868,150	0
SU Shreveport	\$15,914,244		(\$740,712)	0	\$15,173,532	0
SU - Agri Research/Extension Center	\$8,975,461		\$100,000	0	\$9,075,461	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$138,277,737	0	\$0	0	\$138,277,737	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Higher Education	FOR OPB USE ONLY	
AGENCY: Southern University Board of Supervisors	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 19-615		
SUBMISSION DATE: 9/28/2016	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 3		

**Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.**

MEANS OF FINANCING	CURRENT FY 2016-2017	ADJUSTMENT (+) or (-)	REVISED FY 2016-2017
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
Support Education in Louisiana First Fund (G10)	\$2,995,616	\$0	\$2,995,616
Southern University AgCenter Program Fund (G12)	\$920,000	\$0	\$920,000
Tobacco Tax Health Care Fund (E32)		\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$3,915,616	\$0	\$3,915,616



**Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.**

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable.

This BA-7 allocates funds to the System and Campuses to meet financial needs.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
INTERIM EMERGENCY BOARD	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	-	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 will restore funding to the campuses.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2016-2017	ADJUSTMENT (+) OR (-)	REVISED FY 2016-2017
JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).				

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: SU Board of Supervisors

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$2,535,087	\$423,000	\$2,958,087	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interim Emergency Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$2,535,087	\$423,000	\$2,958,087	\$0	\$0	\$0	\$0

EXPENDITURES:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Salaries		\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation		\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits		\$0	\$0	\$0	\$0	\$0	\$0
Travel		\$0	\$0	\$0	\$0	\$0	\$0
Operating Services		\$0	\$0	\$0	\$0	\$0	\$0
Supplies		\$0	\$0	\$0	\$0	\$0	\$0
Professional Services		\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$2,535,087	\$423,000	\$2,958,087	\$0	\$0	\$0	\$0
Debt Services		\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers		\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions		\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs		\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED		\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,535,087	\$423,000	\$2,958,087	\$0	\$0	\$0	\$0

POSITIONS	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Classified	11	0	11	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	12	0	12	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Higher Education Initiatives Fund (E18)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: SU Board of Supervisors

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$423,000	\$0	\$0	\$0	\$0	\$0	\$423,000
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$423,000	\$0	\$0	\$0	\$0	\$0	\$423,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED		\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$423,000	\$0	\$0	\$0	\$0	\$0	\$423,000
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funds appropriated to the Board are being allocated to SUBR, SUNO, SULC and SUSLA.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: SU Agricultural & Mechanical College

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$20,762,079	\$217,712	\$20,979,791	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,375,199	\$0	\$3,375,199	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$50,599,963	\$0	\$50,599,963	\$0	\$0	\$0	\$0
Statutory Dedications *	\$1,961,409	\$0	\$1,961,409	\$0	\$0	\$0	\$0
Interim Emergency Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$76,698,650	\$217,712	\$76,916,362	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries			\$0	\$0	\$0	\$0	\$0
Other Compensation			\$0	\$0	\$0	\$0	\$0
Related Benefits			\$0	\$0	\$0	\$0	\$0
Travel			\$0	\$0	\$0	\$0	\$0
Operating Services			\$0	\$0	\$0	\$0	\$0
Supplies			\$0	\$0	\$0	\$0	\$0
Professional Services			\$0	\$0	\$0	\$0	\$0
Other Charges	\$76,698,650	\$217,712	\$76,916,362	\$0	\$0	\$0	\$0
Debt Services			\$0	\$0	\$0	\$0	\$0
Interagency Transfers			\$0	\$0	\$0	\$0	\$0
Acquisitions			\$0	\$0	\$0	\$0	\$0
Major Repairs			\$0	\$0	\$0	\$0	\$0
UNALLOTTED			\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$76,698,650	\$217,712	\$76,916,362	\$0	\$0	\$0	\$0

POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:							
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$1,961,409	\$0	\$1,961,409	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: SU Agricultural & Mechanical College

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$217,712	\$0	\$0	\$0	\$0	\$0	\$217,712
EXPENDITURES:							
Salaries	\$0		\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0		\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0	\$0
Travel	\$0		\$0	\$0	\$0	\$0	\$0
Operating Services	\$0		\$0	\$0	\$0	\$0	\$0
Supplies	\$0		\$0	\$0	\$0	\$0	\$0
Professional Services	\$0		\$0	\$0	\$0	\$0	\$0
Other Charges	\$217,712		\$0	\$0	\$0	\$0	\$217,712
Debt Services	\$0		\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0		\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0		\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0		\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0		\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$217,712	\$0	\$0	\$0	\$0	\$0	\$217,712
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Charges are for scholarships and athletic subsidy.
 Interagency Transfer - Funding for inter-insitutional costs.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: SU Law Center

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$3,998,169	\$0	\$3,998,169	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$9,073,847	\$0	\$9,073,847	\$0	\$0	\$0	\$0
Statutory Dedications *	\$214,129	\$0	\$214,129	\$0	\$0	\$0	\$0
Interim Emergency Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$13,286,145	\$0	\$13,286,145	\$0	\$0	\$0	\$0

EXPENDITURES:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$13,286,145	\$0	\$13,286,145	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$13,286,145	\$0	\$13,286,145	\$0	\$0	\$0	\$0

POSITIONS	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$214,129	\$0	\$214,129	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: SU Law Center

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Salaries increased to pay adjunct faculty costs.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: Southern University at New Orleans

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$6,603,318	\$0	\$6,603,318	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$13,654,187	\$0	\$13,654,187	\$0	\$0	\$0	\$0
Statutory Dedications *	\$610,645	\$0	\$610,645	\$0	\$0	\$0	\$0
Interim Emergency Board	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$20,868,150	\$0	\$20,868,150	\$0	\$0	\$0	\$0

EXPENDITURES:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Salaries	\$10,922,104	\$0	\$10,922,104	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$4,914,366	\$0	\$4,914,366	\$0	\$0	\$0	\$0
Travel	\$151,500	\$0	\$151,500	\$0	\$0	\$0	\$0
Operating Services	\$2,320,694	\$0	\$2,320,694	\$0	\$0	\$0	\$0
Supplies	\$368,500	\$0	\$368,500	\$0	\$0	\$0	\$0
Professional Services	\$152,000	\$0	\$152,000	\$0	\$0	\$0	\$0
Other Charges	\$1,497,552	\$0	\$1,497,552	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$416,434	\$0	\$416,434	\$0	\$0	\$0	\$0
Acquisitions	\$125,000	\$0	\$125,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$20,868,150	\$0	\$20,868,150	\$0	\$0	\$0	\$0

POSITIONS	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Classified	64	0	64	0	0	0	0
Unclassified	166	0	166	0	0	0	0
TOTAL T.O. POSITIONS	230	0	230	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
Pari-mutuel Live Racing Facility Gaming Control Fund (G09)	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$560,645	\$0	\$560,645	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: Southern University at New Orleans

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Operating services are for utilities, operation maintenance and power plant.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Southern University at Shreveport

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$6,454,748	(\$740,712)	\$5,714,036	\$0	\$0	\$0	\$0
Interagency Transfers		\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$9,258,838	\$0	\$9,258,838	\$0	\$0	\$0	\$0
Statutory Dedications *	\$200,658	\$0	\$200,658	\$0	\$0	\$0	\$0
Interim Emergency Board		\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS		\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$15,914,244	(\$740,712)	\$15,173,532	\$0	\$0	\$0	\$0

EXPENDITURES:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$15,914,244	(\$740,712)	\$15,173,532	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$15,914,244	(\$740,712)	\$15,173,532	\$0	\$0	\$0	\$0

POSITIONS	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$200,658	\$0	\$200,658	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 5 NAME: Southern University at Shreveport

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	(\$740,712)	\$0	\$0	\$0	\$0	\$0	(\$740,712)
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services		\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	(\$740,712)	\$0	\$0	\$0	\$0	\$0	(\$740,712)
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	(\$740,712)	\$0	\$0	\$0	\$0	\$0	(\$740,712)
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Operating Service are for maintenance supplies and repairs.

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 6 NAME: Southern University Agricultural Research/Extension Center

MEANS OF FINANCING:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
GENERAL FUND BY:							
Direct	\$3,342,477	\$100,000	\$3,442,477	\$0	\$0	\$0	\$0
Interagency Transfers		\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated		\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$1,978,775	\$0	\$1,978,775	\$0	\$0	\$0	\$0
Interim Emergency Board		\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$3,654,209	\$0	\$3,654,209	\$0	\$0	\$0	\$0
TOTAL MOF	\$8,975,461	\$100,000	\$9,075,461	\$0	\$0	\$0	\$0

EXPENDITURES:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$8,975,461	\$100,000	\$9,075,461	\$0	\$0	\$0	\$0
Debt Services		\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers		\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions		\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs		\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED		\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$8,975,461	\$100,000	\$9,075,461	\$0	\$0	\$0	\$0

POSITIONS	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0

* Statutory Dedications:	CURRENT FY 2016-2017	REQUESTED ADJUSTMENT	REVISED FY 2016-2017	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021
Tobacco Tax Health Care Fund (E32)	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$0	\$0
Southern University AgCenter Program Fund (G12)	\$920,000	\$0	\$920,000	\$0	\$0	\$0	\$0
Support Education in Louisiana First Fund (G10)	\$58,775	\$0	\$58,775	\$0	\$0	\$0	\$0
Higher Education Initiatives Fund (E18)		\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 6 NAME: Southern University Agricultural Research/Extension Center

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Interim Emergency Board	Federal Funds	TOTAL
AMOUNT	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Southern University System
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of August 31, 2016

	Actual as of 8/31/2016	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$10,923,969	\$32,771,909	\$43,695,878	\$43,695,878	25.0%	0
Statutory Dedicated	-00	4,965,616	4,965,616	4,965,616	0.0%	0
Funds Due From BOR						
Federal	577,954	3,076,255	3,654,209	3,654,209	15.8%	0
Self Generated						
Tuition - Fall 2016	29,904,762	332,708	30,237,470	31,412,499	95.2%	(1,175,029)
Tuition - Spring 2017	-00	29,284,974	29,284,974	29,494,436	0.0%	(209,462)
Tuition - Summer	616,686	3,182,497	3,799,183	3,527,077	17.5%	272,106
Out-of-State Fees	4,073,478	3,689,232	7,762,710	7,303,013	55.8%	459,697
Other	2,332,665	8,517,362	10,850,027	10,850,027	21.5%	0
InterAgency Transfer	-00	3,375,199	3,375,199	3,375,199	0.0%	0
Total Revenues	\$48,429,514	\$89,195,752	\$137,625,266	\$138,277,954	35.0%	(\$652,688)
Expenditures by Object						
Salaries	\$9,275,930	\$56,761,950	\$66,037,879	\$66,473,566	14.0%	\$(435,687)
Other Compensation	13,917	285,060	298,977	298,977	4.7%	0
Related Benefits	3,297,618	26,075,175	29,372,793	29,520,971	11.2%	(148,178)
Total Personal Services	\$12,587,465	\$83,122,184	\$95,709,649	\$96,293,514	13.1%	\$(583,865)
Travel	\$28,852	\$837,587	\$866,439	\$866,439	3.3%	\$0
Operating Services	1,916,638	12,198,970	14,115,608	14,115,608	13.6%	-00
Supplies	72,104	1,631,661	1,703,765	1,740,213	4.1%	(36,448)
Total Operating Expenses	\$1,988,742	\$13,830,631	\$15,819,373	\$15,855,821	12.5%	\$(36,448)
Professional Services	37,501	1,634,925	1,672,426	1,672,426	2.2%	0
Other Charges	178,610	10,783,381	10,961,991	10,961,991	1.6%	0
Debt Services	0	0	-00	0	0.0%	0
Interagency Transfers	0	5,953,057	5,953,057	5,985,432	0.0%	(32,375)
Total Other Charges	\$216,111	\$18,371,363	\$18,587,474	\$18,619,849	1.2%	\$(32,375)
General Acquisitions	1,911	1,640,259	387,346	387,346	0.5%	0
Library Acquisitions	2,719	596,744	437,649	437,649	0.6%	0
Major Repairs	0	0	0.00	0	0.0%	0
Total Acquist. & Major Repairs	\$4,630	\$2,237,003	\$824,995	\$824,995	0.6%	\$0
Scholarships	\$2,689,295	\$3,127,824	\$5,817,119	\$5,817,119	46.2%	\$0
Total Expenditures	\$17,515,095	\$121,526,592	\$137,625,050	\$138,277,737	12.7%	\$(652,687)

Southern University Board and System Administration
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of August 31, 2016

	Actual as of 8/31/2016	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$1,483,531	\$5,291,305	\$6,774,836	\$6,774,836	21.9%	0
Statutory Dedicated			0	0		
Funds Due To/ From Mgmt						
Federal						
Self Generated						
Tuition - Fall 2016						
Tuition - Spring 2017						
Tuition - Summer						
Out-of-State Fees						
Other						
InterAgency Transfer						
Total Revenues	\$1,483,531	\$5,291,305	\$6,774,836	\$6,774,836	21.9%	\$0
Expenditures by Object						
Salaries	\$160,167	\$987,638	\$1,147,805	\$1,147,805	14.0%	0
Other Compensation	8,667	43,333	52,000	52,000	16.7%	0
Related Benefits	50,305	579,617	629,922	629,922	8.0%	0
Total Personal Services	\$219,139	\$1,610,588	\$1,829,727	\$1,829,727	12.0%	\$0
Travel	\$5,533	\$133,467	\$139,000	\$139,000	4.0%	\$0
Operating Services	6,561	131,102	137,663	137,663	4.8%	0
Supplies	242	73,041	73,283	73,283	0.3%	0
Total Operating Expenses	\$6,803	\$204,143	\$210,946	\$210,946	3.2%	\$0
Professional Services	0	44,500	44,500	44,500	0.0%	0
Other Charges	0	4,501,663	4,501,663	4,501,663	0.0%	0
Debt Services	0	0	-00	0	0.0%	0
Interagency Transfers	0	0	-00	0	0.0%	0
Total Other Charges	\$-00	\$4,546,163	\$4,546,163	\$4,546,163	0.0%	\$0
General Acquisitions	0	49,000	49,000	49,000	0.0%	0
Library Acquisitions	0		-00	0	0.0%	0
Major Repairs	0		-00	0	0.0%	0
Total Acquist. & Major Repairs	0	49,000	49,000	49,000	0.0%	\$0
Scholarships	0	0	-00	0	0.0%	\$0
Total Expenditures	\$231,475	\$6,543,361	\$6,774,836	\$6,774,836	3.4%	\$0

Southern University - Baton Rouge
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of August 31, 2016

	Actual as of 8/31/2016	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$4,736,942	\$13,210,825	\$17,947,767	\$17,947,767	26.4%	0
Statutory Dedicated	0	1,961,409	1,961,409	1,961,409	0.0%	0
Funds Due From Mgmt or BOR						
Federal						
Self Generated						
Tuition - Fall 2016	17,251,075	0	17,251,075	17,850,144	96.6%	\$(599,069)
Tuition - Spring 2017	0	16,652,085	16,652,085	16,652,085	0.0%	0
Tuition - Summer	0	2,257,077	2,257,077	2,257,077	0.0%	0
Out-of-State Fees	2,482,049	2,327,994	4,810,043	4,810,043	51.6%	0
Other	1,972,020	7,058,594	9,030,614	9,030,614	21.8%	0
InterAgency Transfer	0	3,375,199	3,375,199	3,375,199	0.0%	0
Total Revenues	\$26,442,086	\$46,843,183	\$73,285,269	\$73,884,338	35.8%	(\$599,069)
Expenditures by Object						
Salaries	\$4,944,849	\$29,871,868	\$34,816,716	\$35,252,403	14.0%	(435,687)
Other Compensation	0	213,477	213,477	213,477	0.0%	0
Related Benefits	1,765,172	14,309,188	16,074,360	16,237,742	10.9%	(163,382)
Total Personal Services	\$6,710,021	\$44,394,532	\$51,104,553	\$51,703,622	13.0%	(\$599,069)
Travel	\$4,379	\$222,621	\$227,000	\$227,000	1.9%	\$0
Operating Services	1,132,531	6,322,130	7,454,661	7,454,661	15.2%	0
Supplies	50,084	851,477	901,561	901,561	5.6%	0
Total Operating Expenses	\$1,182,615	\$7,173,607	\$8,356,222	\$8,356,222	20.7%	\$0
Professional Services	15,341	792,656	807,997	807,997	1.9%	0
Other Charges	69,080	3,421,091	3,490,171	3,490,171	2.0%	0
Debt Services	0	0			0.0%	
Interagency Transfers	0	3,633,276	3,633,276	3,633,276	0.0%	0
Total Other Charges	\$84,421	\$7,847,023	\$7,931,444	\$7,931,444	1.1%	\$0
General Acquisitions	161	43,371	43,532	43,532	0.4%	0
Library Acquisitions	0	137,649	137,649	137,649	0.0%	0
Major Repairs	0	0	0	0	0.0%	0
Total Acquist. & Major Repairs	\$161	\$181,020	\$181,181	\$181,181	0.1%	\$0
Scholarships	\$2,569,385	\$2,915,484	\$5,484,869	\$5,484,869	46.8%	\$0
Total Expenditures	\$10,550,981	\$62,734,287	\$73,285,269	\$73,884,338	14.3%	(\$599,069)

Southern University Law Center
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of August 31, 2016

	Actual as of 8/31/2016	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$853,361	\$2,560,083	\$3,413,444	\$3,413,444	25.0%	0
Statutory Dedicated		214,129	214,129	214,129	0.0%	0
Funds Due From Mgmt or BOR	0	0	-00	0	0.0%	0
Federal	0	0	-00	0	0.0%	0
Self Generated						
Tuition - Fall 2016	\$3,052,899	332,708	3,385,607	3,385,607	90.2%	0
Tuition - Spring 2017	\$0	3,134,362	3,134,362	3,134,362	0.0%	0
Tuition - Summer	\$249,580	450,420	700,000	700,000	35.7%	0
Out-of-State Fees	\$617,130	664,364	1,281,494	1,281,494	48.2%	0
Other	\$310,800	261,584	572,384	572,384	54.3%	0
InterAgency Transfer	0	0	-00	0	0.0%	0
Total Revenues	\$5,083,770	\$7,617,650	\$12,701,420	\$12,701,420	40.0%	\$0
Expenditures by Object						
Salaries	930,735	5,781,379	6,712,114	6,712,114	13.9%	0
Other Compensation	\$0	0	-00	0	0.0%	
Related Benefits	301,931	2,182,294	2,484,225	2,484,225	12.2%	0
Total Personal Services	\$1,232,666	\$7,963,673	\$9,196,340	\$9,196,339	13.4%	\$0
Travel	\$2,634	\$147,366	\$150,000	\$150,000	1.8%	\$0
Operating Services	54,044	1,553,709	1,607,753	1,607,753	3.4%	0
Supplies		100,000	100,000	100,000	0.0%	0
Total Operating Expenses	\$54,044	\$1,653,709	\$1,707,753	\$1,707,753	3.2%	\$0
Professional Services	0	605,291	605,291	605,291	0.0%	0
Other Charges	0	249,823	249,823	249,823	0.0%	0
Debt Services	0	0	-00	0	0.0%	0
Interagency Transfers	0	262,214	262,214	262,214	0.0%	0
Total Other Charges	\$-00	\$1,117,328	\$1,117,328	\$1,117,328	0.0%	\$0
General Acquisitions	\$-00	\$-00	-00	0	0.0%	0
Library Acquisitions	\$2,719	297,281	300,000	300,000	0.9%	0
Major Repairs	0	0	-00	0	0.0%	0
Total Acquist. & Major Repairs	\$2,719	\$297,281	\$300,000	\$300,000	0.9%	\$0
Scholarships	\$117,660	\$112,340	\$230,000	\$230,000	51.2%	\$0
Total Expenditures	\$1,409,723	\$11,291,697	\$12,701,420	\$12,701,420	11.1%	\$0

Southern University at New Orleans
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of August 31, 2016

	Actual as of 8/31/2016	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$1,611,007	\$4,992,311	\$6,603,318	\$6,603,318	24.4%	0
Statutory Dedicated		610,645	610,645	610,645	0.0%	0
Funds Due From Mgmt or BOR	0	0	0	0		
Federal	0	0	0	0		
Self Generated						
Tuition - Fall 2016	5,881,017	0	\$5,881,017	6,234,870	94.3%	(353,853)
Tuition - Spring 2017	0	5,967,599	5,967,599	5,967,599	0.0%	0
Tuition - Summer		300,000	300,000	300,000	0.0%	0
Out-of-State Fees	368,356	296,973	665,329	311,476	118.3%	353,853
Other	26,070	814,172	840,242	840,242	3.1%	0
InterAgency Transfer	0	0	0	0		
Total Revenues	\$7,886,450	\$12,981,700	\$20,868,150	\$20,868,150	37.8%	-00
Expenditures by Object						
Salaries	\$1,573,629	\$9,348,475	\$10,922,104	\$10,922,104	14.4%	0
Other Compensation						
Related Benefits	524,592	4,389,774	4,914,366	4,914,366	10.7%	0
Total Personal Services	2,098,221	13,738,249	15,836,470	15,836,470	13.2%	\$0
Travel	\$50	\$151,450	151,500	\$151,500	0.0%	\$0
Operating Services	193,815	2,126,879	2,320,694	2,320,694	8.4%	0
Supplies	13,157	355,343	368,500	368,500	3.6%	0
Total Operating Expenses	\$206,972	\$2,482,222	\$2,689,194	\$2,689,194	7.7%	\$0
Professional Services	2,000	150,000	152,000	152,000	1.3%	0
Other Charges	83,206	1,414,346	1,497,552	1,497,552	5.6%	0
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	0	416,434	416,434	416,434	0.0%	0
Total Other Charges	\$85,206	\$1,980,780	\$2,065,986	\$2,065,986	4.1%	\$0
General Acquisitions		125,000	125,000	125,000	0.0%	0
Library Acquisitions			0	0	0.0%	0
Major Repairs			0	0	0.0%	0
Total Acquist. & Major Repairs	\$0	\$0	\$125,000	\$125,000	0.0%	\$0
Scholarships	\$0	\$0	\$0	\$0	0.0%	\$0
Total Expenditures	\$2,390,449	\$18,352,701	\$20,868,150	\$20,868,150	11.5%	\$0

Southern University at Shreveport
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of August 31, 2016

	Actual as of 8/31/2016	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$1,403,509	\$4,210,527	\$5,614,036	\$5,614,036	25.0%	0
Statutory Dedicated		200,658	200,658	200,658	0.0%	0
Funds Due From Mgmt or BOR	0	0				
Federal	0	0				
Self Generated						
Tuition - Fall 2016	3,719,771	0	3,719,771	3,941,878	94.4%	(222,107)
Tuition - Spring 2017	0	3,530,928	3,530,928	3,740,390	0.0%	(209,462)
Tuition - Summer	367,106	175,000	542,106	270,000	136.0%	272,106
Out-of-State Fees	605,943	399,901	1,005,844	900,000	67.3%	105,844
Other	23,775	383,012	406,787	406,787	5.8%	0
InterAgency Transfer	0	0	0	0	0.0%	0
Total Revenues	\$6,120,104	\$8,900,026	\$15,020,130	\$15,073,749	40.6%	\$(53,619)
Expenditures by Object						
Salaries	\$1,035,421	\$7,064,979	8,100,400	\$8,100,400	12.8%	\$0
Other Compensation						
Related Benefits	427,255	2,884,546	3,311,801	3,296,597	13.0%	15,204
Total Personal Services	\$1,462,676	\$9,949,525	\$11,412,201	\$11,396,997	12.8%	\$15,204
Travel	\$-00	\$43,700	\$43,700	\$43,700	0.0%	\$0
Operating Services	299,408	1,502,656	1,802,064	1,802,064	16.6%	0
Supplies	7,966	136,067	144,033	180,481	4.4%	(36,448)
Total Operating Expenses	\$307,374	\$1,638,723	\$1,946,097	\$1,982,545	15.5%	(\$36,448)
Professional Services	18,410	22,590	41,000	41,000	44.9%	0
Other Charges	26,324	701,458	727,782	727,782	3.6%	0
Debt Services	0		0	0	0.0%	0
Interagency Transfers	0	741,133	741,133	773,508	0%	(32,375)
Total Other Charges	\$44,734	\$1,465,181	\$1,509,915	\$1,542,290	2.9%	(\$32,375)
General Acquisitions	0	8,000	8,000	8,000	0.0%	0
Library Acquisitions	0		0	0	0.0%	
Major Repairs	0		0	0	0.0%	
Total Acquist. & Major Repairs	\$-00	\$8,000	\$8,000	\$8,000	0.0%	\$0
Scholarships	\$-00	\$100,000	\$100,000	\$100,000	0.0%	\$0
Total Expenditures	\$1,814,784	\$13,205,129	\$15,019,913	\$15,073,532	12.0%	\$(53,619)

Southern University Agricultural Research and Extension Center
Comparison of Actual Expenditures to Budgeted Amounts
For Fiscal Year Ending June 30, 2017
As of August 31, 2016

	Actual as of 8/31/2016	Projected	Total FY 2016-17	Budget as of 7/1/2016	Actual as % of Budget	Over (Under) Budget
Revenues						
General Fund Direct	\$835,619	\$2,506,858	\$3,342,477	\$3,342,477	25.0%	0
Statutory Dedicated		1,978,775	\$1,978,775	1,978,775	0.0%	0
Funds Due From Mgmt or BOR						0
Federal	577,954	3,076,255	\$3,654,209	3,654,209	15.8%	0
Self Generated						
Tuition - Fall 2016						
Tuition - Spring 2017						
Tuition - Summer						
Out-of-State Fees						
Other						
InterAgency Transfer						
Total Revenues	\$1,413,573	\$7,561,888	\$8,975,461	\$8,975,461	15.7%	\$0
Expenditures by Object						
Salaries	\$631,129	\$3,707,611	\$4,338,740	\$4,338,740	14.5%	0
Other Compensation	5,250	28,250	\$33,500	33,500	15.7%	0
Related Benefits	228,363	1,729,756	\$1,958,119	1,958,119	11.7%	0
Total Personal Services	\$864,742	\$5,465,617	\$6,330,359	6,330,359	13.7%	\$0
Travel	\$16,256	\$138,983	\$155,239	\$155,239	10.5%	0
Operating Services	230,279	562,494	792,773	792,773	29.0%	0
Supplies	655	115,733	116,388	116,388	0.6%	0
Total Operating Expenses	\$230,934	\$678,227	\$909,161	\$909,161	25.4%	\$0
Professional Services	1,750	19,888	\$21,638	21,638	8.1%	0
Other Charges	0	495,000	\$495,000	495,000	0.0%	0
Debt Services	0	0	\$-00	0	0.0%	0
Interagency Transfers	0	900,000	\$900,000	900,000	0.0%	0
Total Other Charges	\$1,750	\$1,414,888	\$1,416,638	\$1,416,638	0.1%	\$0
General Acquisitions	0	161,814	\$161,814	161,814	0.0%	0
Library Acquisitions	0	0	\$-00	0	0.0%	
Major Repairs	0	0	\$-00	0	0.0%	
Total Acquist. & Major Repairs	\$-00	\$161,814	\$161,814	\$161,814	0.0%	\$0
Scholarships	\$2,250	\$-00	\$2,250	\$2,250	100.0%	\$0
Total Expenditures	\$1,115,932	\$7,859,529	\$8,975,461	\$8,975,461	12.4%	\$0

Personnel Affairs Committee

PERSONNEL AFFAIRS COMMITTEE

(Following the Finance Committee)

Friday, September 30, 2016

Southern University Board of Supervisors Meeting Room

2nd Floor, J.S. Clark Administration Building

Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation

2. Roll Call

3. Adoption of the Agenda

4. Public Comments

5. Action Items:

A. Request Approval of Revised Tenured Faculty Retirement Incentive Plan and New Unclassified Employees Retirement Incentive Plan, SULC

B. Personnel Actions greater than \$60,000

Name	Position/Campus	Salary
NEW APPOINTMENTS/REPLACEMENTS		
1. Nadia Washington Seals	Pre K-5 th Grade Assistant Principal, SU Laboratory School New Appointment, SUBR	\$65,000
2. Jalyn Davis Jones	6-12 th Grade Assistant Principal, SU Laboratory School New Appointment, SUBR	\$65,000
3. Anissa Stover	Assistant Professor, School of Nursing New Appointment, SUBR	\$65,000
4. Eli Guillory	Director of Facilities Planning New Appointment/Replacement, SUS	\$80,000
5. Barbara Robertson	Interagency Coordinator and Administrative Accountant New Appointment/Replacement, SUS	\$60,500
SALARY ADJUSTMENT per SUSON Retention Plan		
6. Vinnie Marcell	Associate Professor/School of Nursing Salary Adjustment, SUBR	\$86,667

C. Request Approval of Sabbatical Leave for Guang-Lin Zhao, Spring Semester 2017, SUBR

D. Request Approval of Extended Sick Leave for Etta Dunn, August 10, 2016 to May 10, 2017, (With Pay), SUBR

- E. Request Approval of Medical Leaves of Absence (FMLA)
 - 1. Rosalynn Thyssen, Assistant Professor, School of Nursing, SUBR
(August 15, 2016 – December 16, 2016)
 - 2. Melissa Waters, Professor, College of Business, SUBR
(August 22, 2016 – January 1, 2017)
- F. Request Approval of Employment Contract for Dr. Bobby R. Phills, Chancellor-Dean, SU
Agricultural Research and Extension Center/College of Agriculture
(Executive Session may be required)
- 7. Other Business
- 8. Adjournment

MEMBERS

Atty. Patrick D. Magee, Chair, Mrs. Ann A. Smith, Vice Chair,
Mr. Calvin W. Braxton, Sr., Atty. Tony M. Clayton, Mr. Myron K. Lawson, Rev. Samuel C. Tolbert, Jr.
Dr. Leon R. Tarver II – Ex-Officio



Southern University Laboratory School

Post Office Box 9414
129 Swan Street
Baton Rouge, LA 70813

Averil Sanders, Jr.
Director
(225) 771-3490 Telephone
(225) 771-2782 Fax
Website: sulabschool.org

September 30, 2016

RECEIVED

SEP 13 2016

Office of the Executive Vice President
for Academic Affairs and Provost

Southern University System Board of Supervisors

Southern University System

J.S. Clark Administration Building

Baton Rouge, LA 70813

RE: Addition of Laboratory School Assistant Principals

Dear Members of the Board,

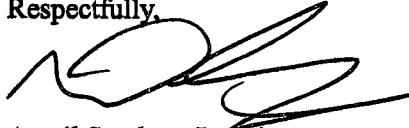
I am submitting this letter to formally request your approval to hire two Assistant Principals as a part of reorganizing the Southern University Laboratory School. The Laboratory School is comprised of a traditional school with a pre-k through 12th grade student enrollment of 371 students and a virtual school with a kindergarten through 12th grade student enrollment of 323 students for a total enrollment of 694 students. In order to best serve both schools, I am proposing reorganizing the school by incorporating two Assistant Principals, eliminating three positions, and assigning additional duties to non-instructional staff. This supports more efficient use of school personnel and resources and allows the administrative team to be more consistent and responsive to the students, teachers, and parents of both schools.

Prior to my arrival, the leadership structure of the school consisted of a School Director, Accountability Director, Virtual School Director, three Discipline Deans and an In-school Suspension Moderator (see exhibit A). The proposed reorganization structure reduces the number of non-instructional positions and employee salaries the school incurs, thus making the addition of the Assistant Principal positions budget neutral (see exhibit B). This results from assigning the ISS Moderator duties to a Discipline Dean; assigning the other two Discipline Deans half-day teaching assignments; and eliminating the Accountability Director, Virtual School Director and Academic Dean positions. The School Director will continue to oversee all aspects of both schools, however, the day to day instructional and procedural operation of both schools would be delegated to the Assistant Principals based on the student grade level. The High School Assistant Principal would focus on grades 6-12 and the Elementary Assistant Principal would focus on grades pre-k-5. Additionally, each Assistant Principal would have one part-time Discipline Dean

and one shared Dean that also functions as the Time Out Room (TOR) Moderator to manage discipline in the traditional school.

This reorganization is critically important to the academic and financial success of Southern University Laboratory School. It supports more efficient use of school personnel and resources and allows the administrative team to be more consistent and responsive to the students, teachers, and parents of both schools. If there are any additional questions regarding this request, please contact me at (225) 771-3490.

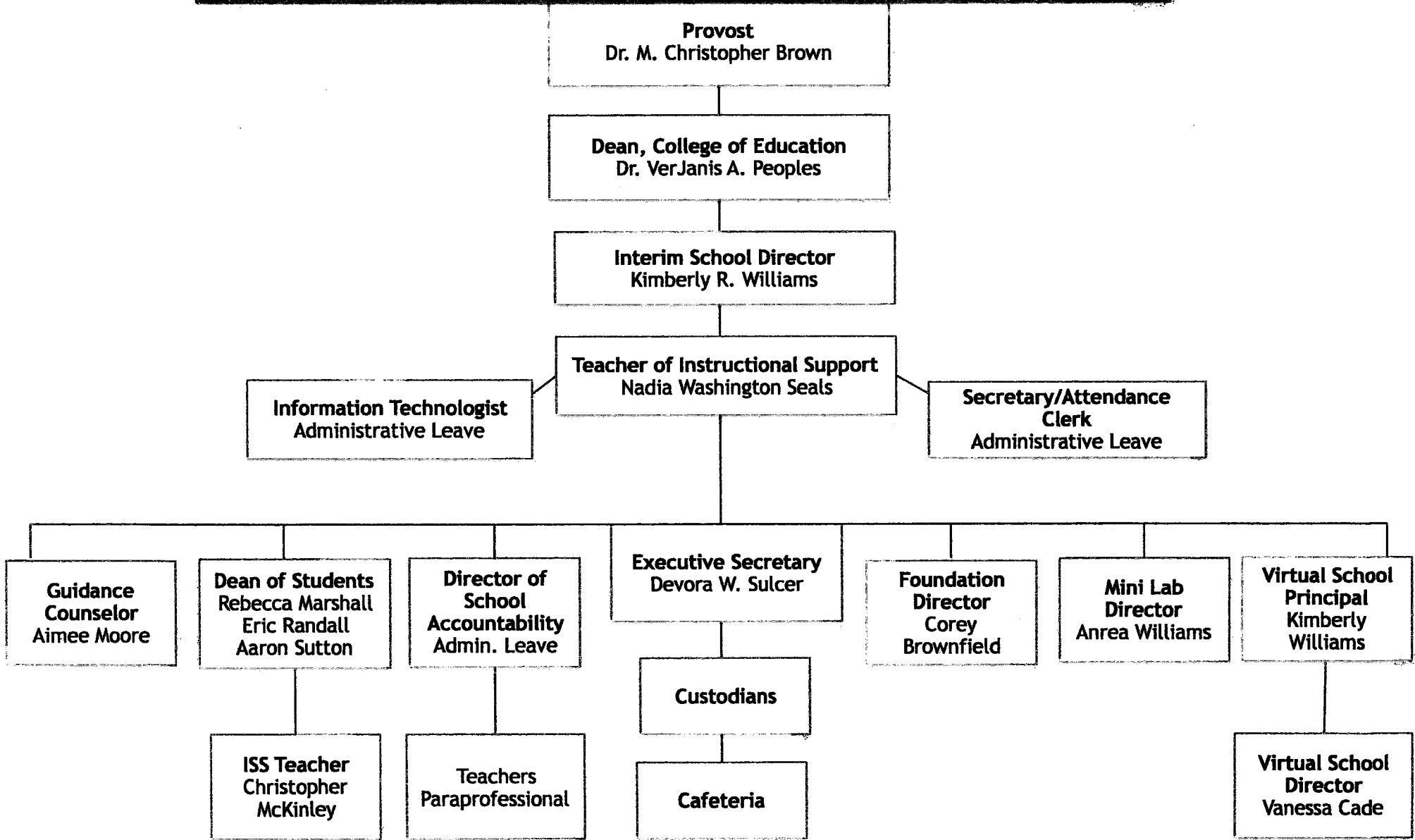
Respectfully,

A handwritten signature in black ink, appearing to read 'Averil Sanders, Jr.', written in a cursive style.

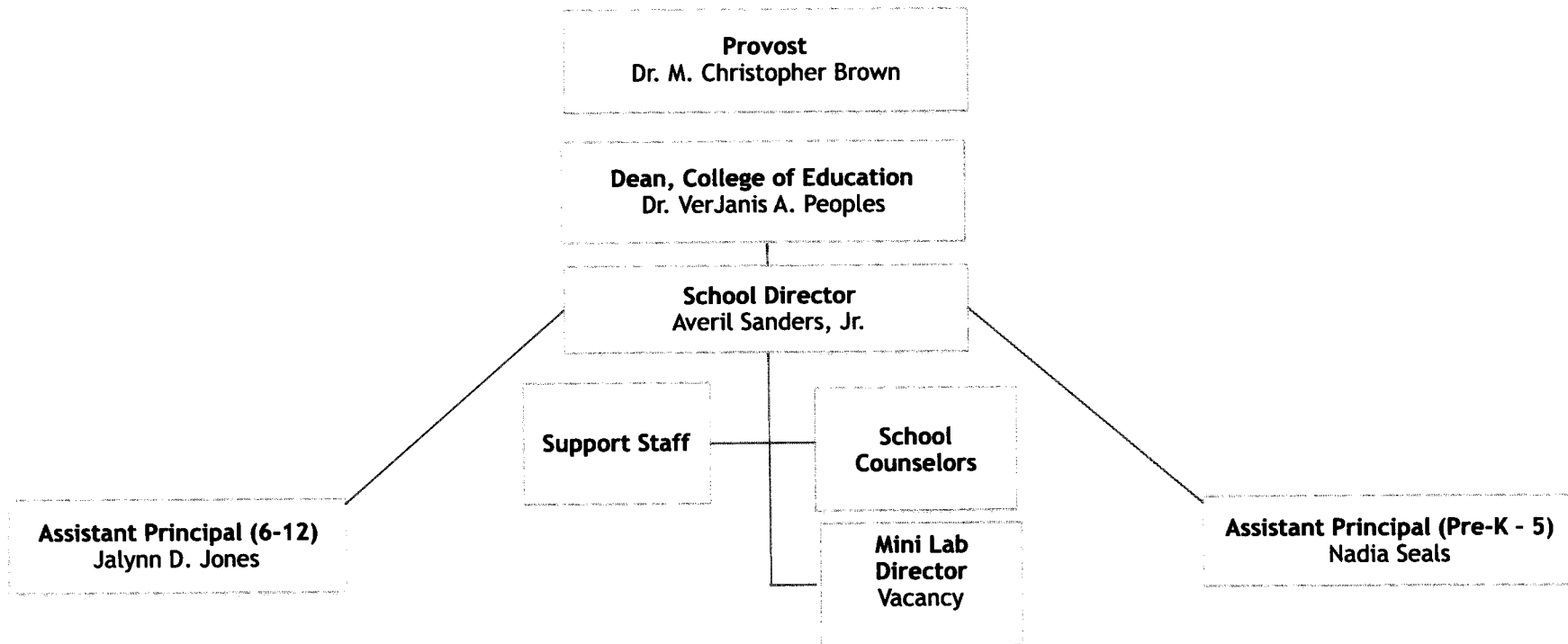
Averil Sanders, Jr., Director

Southern University Laboratory School

SOUTHERN UNIVERSITY LABORATORY SCHOOL



SOUTHERN UNIVERSITY LABORATORY SCHOOL



JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER	2	M	9	8	83
-----------------	---	---	---	---	----

CAMPUS: SUS ___ SUBR X SULAC ___ SUAREC ___ SUNO ___ SUSLA ___

EMPLOYMENT CATEGORY: 9-MONTH ___ 12-MONTH X OTHER ___ (Specify) ___

X Academic ___ Non-Academic ___ Civil Service ___
 ___ Temporary ___ Part-time (___ % of Full Time) ___ Restricted ___
 ___ Tenured ___ Undergraduate Student ___ Job Appointment ___
 ___ Tenured Track ___ Graduate Assistant ___ Probationary ___
 ___ Other (Specify) ___ Retiree Return To Work ___ Permanent Status ___

Previous Employee N/A Reason Left ___
 Date Left ___ Salary Paid ___

Profile of Person Recommended

Length of Employment 07/01/16 To 06/30/2017

Effective Date 08/01/16

Name Nadia D. Washington Seals SS# S00018455 Sex F Race* B
(Last 4 digits only)

Position Title: Elementary Asst. Principal Department: Southern University Laboratory School

Check One X Existing Position *Visa Type (See Reverse Side):
 ___ New Position Expiration Date: ___

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 10 Southern University Experience 10

Degree(s): Type/Discipline (BA-Education): Institution/Location (SU-Baton Rouge): Year:

<u>M.Ed. Educational Leadership</u>	<u>Southern University-Baton Rouge, LA</u>	<u>2012</u>
<u>B.S. Elementary Education</u>	<u>Southern University-Baton Rouge, LA</u>	<u>2006</u>

Current Employer Southern University Baton Rouge

Personnel Action

Check One ___ New Appointment ___ Continuation ___ Sabbatical ___ Leave of Absence
X Transfer ___ Replacement ___ Other (Specify) ___

Recommended Salary 65,000 (12 months) Salary Budgeted 65,000 (12 months)

Source of Funds State

Identify Budget: 211001 22281-24100-61000 Location ___
 Form Code: ___ Page ___ Item # ___

Change of:
 Position Instructor From Elementary Vice Principal
 Status 9 mos To 12 mos
 Salary Adjustment 47,500 To 65,000

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side

Comments: (Use back of form)

Source of Funds	Amount

*See Reverse Side

Graduate School signature (if, applicable):

[Signature] 8-16-18 Dean/Unit Head Date 8/18/16
[Signature] 8/18/16 Vice Chancellor Date 8/23/16
[Signature] 8/23/16 Director/Personnel Date 8/23/16
[Signature] 8/23/16 President Date 8/23/16
[Signature] 8/18/16 Vice President/Finance Date 8/23/16
[Signature] 8/23/16 Business Affairs/Comptroller Date 8/23/16
[Signature] 8/23/16 Chairman/S.U. Board of Supervisors Date 8/23/16

SOUTHERN UNIVERSITY
 HUMAN RESOURCES
 2016 AUG 22 AM 10:01

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Effective 08/01/2016, Nadia D. Washington Seals, will serve as Principal Pre K-8 of Southern University Laboratory School, Southern University Baton Rouge.

EMPLOYEE REGULAR WORK SCHEDULE: M-F; 7:30-4:30
EMPLOYEE DIRECT SUPERVISOR: Averil Sanders, Jr.
SUPERVISOR/DEPARTMENT CONTACT NUMBER 225 771-3490
NUMBER OF EMPLOYEES SUPERVISED, (if any) 9

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

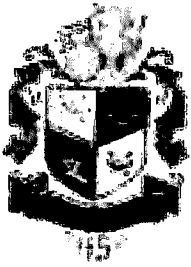
<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified positions applicable)

SOUTHERN UNIVERSITY SYSTEM
BUDGET OFFICE
211001-20281-61002-2400
AUG 23 2016
[Signature]
FUNDS AVAILABLE



Southern University Laboratory School

Post Office Box 9414
129 Swan Street
Baton Rouge, LA 70813

Mr. Averil Sanders, Jr., Director
(225) 771-3490 Telephone
(225) 771-2782 Fax
Website: sulabschool.org

September 30, 2016

Southern University Laboratory School Elementary Assistant Principal

General Functions

The Elementary Assistant Principal is a member of the school's administrative team who reports directly to the Director of the Laboratory School.

The Elementary Assistant Principal is responsible for the effective management of programs, personnel, materials, and facilities in order to develop an optimum learning climate for the unique needs of a particular school site. He/She shall direct the operation of the school in accordance with policies established by the Elementary Board of Education and the State Department of Education. He/She has the primary responsibility to provide the educational program which is responsive to student needs; while at the same time, addresses the goals and objectives of the school. The Principal shall plan, implement, monitor, and evaluate functions of the overall management and leadership of the school.

Specific Job Requirements

- Must be proficient with long and short-term planning.
- Must have a high level of organization, energy, enthusiasm, and creativity.
- Must have strong, persuasive communication skills (oral, written and electronic).
- Must be knowledgeable of managing the day-to-day technical and scientific operations of an informal, clinical environment.

Responsibilities

- Maintains a safe, secure, clean, and aesthetically pleasing physical plant.
- Establishes and/or implements laws, policies, regulations, and procedures that promote effective school operations.
- Maintains a positive school environment where proper student discipline is the norm.
- Manages fiscal resources responsibly by selecting and inducting new personnel appropriately.
- Assigning and evaluating all staff effectively and taking other appropriate steps to build an effective school staff.
- Provides and coordinates appropriate co-curricular and extra-curricular activities.
- Uses shared decision making effectively in the management of the school.
- Manages time and delegates appropriate administrative tasks to maximize attainment of school goals.
- Uses available technology to manage school operations.
- Monitors and evaluates school operations and uses feedback appropriately to enhance effectiveness.

Professional Ethics

- Models ethical behavior at both the school and community levels.
- Communicates to others expectations of ethical behavior.
- Respects the rights and dignity of others
- Provides accurate information without distortion and without violating the rights of others.
- Develops a caring school environment in collaboration with faculty and staff.

Southern University Laboratory School is Accredited by Southern Association of Colleges and Schools.

- Applies laws, policies, regulations, and procedures fairly, consistently, wisely, and compassionately.
- Minimizes bias in self and others and accepts responsibility for his or her own decisions and actions.
- Addresses unethical behavior in self and others.

General Operations

- Supervises personnel assigned to the school.
- Maintains a visible and accessible presence in the school.
- Protects instructional time when scheduling events and communication efforts.
- Ensures that school facilities are conducive to a positive school environment.
- Assumes responsibility for all physical properties assigned to the school.
- Plans, prepares, and distributes student and faculty handbooks.
- Cooperates with community agencies whose purpose relates to the health, safety, and welfare of students.
- Assumes responsibilities for graduation and/or closing of school activities.

Qualifications

- The applicant will meet the legal requirements for principals in Louisiana and possess a Master's and/or Advanced Degree in educational administration or possess the required endorsements of Louisiana Department of Education (LDE) to lead a school.
- The applicant will perform administrative tasks which promotes an exemplary educational program.

NADIA WASHINGTON SEALS

Professional Summary

Reliable Educator with a Master's degree in Educational Leadership and a Bachelor's of Science degree in Elementary Education. A dedicated educator with 9 years of experience in educating students and collaborating with all stakeholders in a school setting.

Experience

Administrative Assistant/Dean of Students, August 2013 to Present

Southern University Laboratory School – Baton Rouge, LA

- Confer with parents and staff to discuss educational activities, policies, and student behavioral or learning problems.
- Enforce discipline and attendance rules.
- Collaborate with teachers to develop and maintain curriculum standards, develop mission statements, and set performance goals and objectives.
- Counsel and provide guidance to students regarding personal, academic, and/or behavioral issues.
- Assist with personnel interviews
- DIBELS Coordinator 2010-2016
 - Input DIBELS data to the University of Oregon site to be uploaded by the State DOE
 - Administered DIBELS to students k-3
- COMPASS Trained Evaluator-August 2013-Present
 - Perform COMPASS evaluations and provide instructional support to teachers as it aligns to COMPASS evaluations.
 - Observe teaching methods and examine learning materials to evaluate and standardize curricula and teaching techniques, and to determine areas where improvement is needed.
 - Performed and assigned Final Evaluations for teachers -May 2016
- Founder's Day Chairperson 2013-2016
 - Coordinate the Southern University Lab School Pilgrimage to the gravesites
 - Develop the program and met with the University Founders Day committee
- Admissions Committee 2013-2016
 - Review Prescreening data and applications for admissions
 - Provide recommendations for admissions
- Probation Committee 2013-2016
 - Review student files for probation recommendation
 - Review student files to remove students from probationary status
 - Sent communications to parents and students notifying them of their probationary status

- Search Committee Member
 - Head Football Coach Search Committee- Jan 2011
 - Head Football Coach Search Committee - Jan 2014
 - Director of Accountability Search Committee- Jan 2015
 - Director of Southern University Lab School Search Committee- Dec 2015

1st Grade Teacher, August 2006 to May 2013

Southern University Laboratory School – Baton Rouge, LA

- Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.
- Establish clear objectives for all lessons, units, and projects and communicate those objectives to students.
- Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible.
- Prepare students for later grades by encouraging them to explore learning opportunities and to persevere with challenging tasks.

Site Coordinator, May 2006 to July 2009

CDF (Children’s Defense Fund) Freedom Schools

Southern University and A&M College - Baton Rouge, LA

- Monitor, Supervise and Assess Servant Leader Interns and Scholars
- Complete and compile attendance data
- Develop Social Action Activities
- Plan Afternoon Activities and Field Trips
- Submit End of Year Report to the National Children’s Defense Fund

Education

Master of Education: Educational Leadership, Dec 2012

Southern University and A&M College - Baton Rouge, LA

Bachelor of Science: Elementary Education, May 2006

Honors College Graduate Distinction

Southern University and A&M College - Baton Rouge, LA

High School Diploma: May 2002

Salutatorian

Southern University Laboratory School - Baton Rouge, LA

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER	2	m	8	9	1	6
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CAMPUS: SUS _____ SUBR SULAC _____ SUAREC _____ SUNO _____ SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH OTHER _____ (Specify) _____

- | | | |
|--|---|------------------------|
| <input checked="" type="checkbox"/> Academic | _____ Non-Academic | _____ Civil Service |
| _____ Temporary | _____ Part-time (_____ % of Full Time) | _____ Restricted |
| _____ Tenured | _____ Undergraduate Student | _____ Job Appointment |
| _____ Tenured Track | _____ Graduate Assistant | _____ Probationary |
| _____ Other (Specify) | _____ Retiree Return To Work | _____ Permanent Status |

Previous Employee N/A Reason Left N/A
 Date Left N/A Salary Paid N/A

Profile of Person Recommended

Length of Employment 07/01/2016 To 06/30/2017
 Effective Date 08/01/16

Name Jalyn Davis Jones SS# S012359583 Sex F Race* B
(Last 4 digits only)

Position Title: High School Asst. Principal Department: SU Laboratory School

Check One _____ Existing Position *Visa Type (See Reverse Side):

New Position Expiration Date: _____
(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 12 Southern University Experience 0

Degree(s):	Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):	Year:
	<u>MED - Elem. Curriculum & Inst</u>	<u>Southern University - Baton Rouge, LA</u>	<u>2008</u>
	<u>BS-Speech Path & Audiology</u>	<u>Southern University - Baton Rouge, LA</u>	<u>2004</u>

Current Employer UNO New Beginnings Charter School Organization - New Orleans, LA

Personnel Action

Check One New Appointment _____ Continuation _____ Sabbatical _____ Leave of Absence _____
 _____ Transfer _____ Replacement _____ Other (Specify) _____

Recommended Salary \$65,000.00 Salary Budgeted \$65,000.00

Source of Funds General

Identify Budget: 211001-22281-24100 Location _____
 Form Code: _____ Page _____ Item # _____

Change of: _____ From _____ To _____

Position _____
 Status _____
 Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

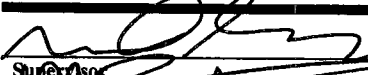
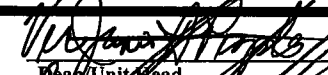

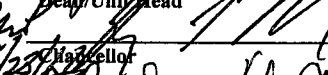
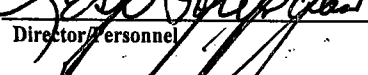
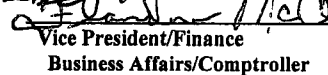
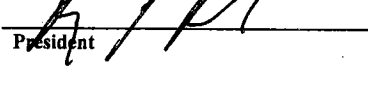
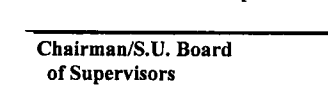
*See Reverse Side

Comments: (Use back of form)

Source of Funds	Amount

*See Reverse Side

Graduate School signature (if, applicable):

	8-18-16	Date		8/18/16	Date
	8/18/16	Date		8/23/16	Date
	8/23/16	Date		8/23/16	Date
	8/23/16	Date			Date

SOUTHERN UNIVERSITY
 HUMAN RESOURCES
 AUG 22 AM 10:12

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

Effective 08/01/2016, Jalyn Davis Jones has been appointed Principal of Grades 9-12 at the SU Laboratory School.

EMPLOYEE REGULAR WORK SCHEDULE: M-F 7:30 a.m. – 4:30 p.m.
EMPLOYEE DIRECT SUPERVISOR: Averil Sanders, Jr.
SUPERVISOR/DEPARTMENT CONTACT NUMBER 225.771.3490
NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

TYPE	CODE	EXPIRES
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions (Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

SOUTHERN UNIVERSITY SYSTEM
BUDGET OFFICE
211001-22281-61002-24100
AUG 23 2016
[Signature]
FUNDS AVAILABLE



Southern University Laboratory School

Post Office Box 9414
129 Swan Street
Baton Rouge, LA 70813

Mr. Averil Sanders, Jr., Director
(225) 771-3490 Telephone
(225) 771-2782 Fax
Website: sulabschool.org

September 30, 2016

Southern University Laboratory School High School Assistant Principal

General Functions

The High School Assistant Principal is a member of the school's administrative team who reports directly to the Director of the Laboratory School.

The High School Assistant Principal is responsible for the effective management of programs, personnel, materials, and facilities in order to develop an optimum learning climate for the unique needs of a particular school site. He/She shall direct the operation of the school in accordance with policies established by the Elementary Board of Education and the State Department of Education. He/She has the primary responsibility to provide the educational program which is responsive to student needs; while at the same time, addresses the goals and objectives of the school. The Principal shall plan, implement, monitor, and evaluate functions of the overall management and leadership of the school.

Specific Job Requirements

- Must be proficient with long and short-term planning.
- Must have a high level of organization, energy, enthusiasm, and creativity.
- Must have strong, persuasive communication skills (oral, written and electronic).
- Must be knowledgeable of managing the day-to-day technical and scientific operations of an informal, clinical environment.

Responsibilities

- Maintains a safe, secure, clean, and aesthetically pleasing physical plant.
- Establishes and/or implements laws, policies, regulations, and procedures that promote effective school operations.
- Maintains a positive school environment where proper student discipline is the norm.
- Manages fiscal resources responsibly by selecting and inducting new personnel appropriately.
- Assigning and evaluating all staff effectively and taking other appropriate steps to build an effective school staff.
- Provides and coordinates appropriate co-curricular and extra-curricular activities.
- Uses shared decision making effectively in the management of the school.
- Manages time and delegates appropriate administrative tasks to maximize attainment of school goals.
- Uses available technology to manage school operations.
- Monitors and evaluates school operations and uses feedback appropriately to enhance effectiveness.

Professional Ethics

- Models ethical behavior at both the school and community levels.
- Communicates to others expectations of ethical behavior.
- Respects the rights and dignity of others
- Provides accurate information without distortion and without violating the rights of others.
- Develops a caring school environment in collaboration with faculty and staff.

Southern University Laboratory School is Accredited by Southern Association of Colleges and Schools.

- Applies laws, policies, regulations, and procedures fairly, consistently, wisely, and compassionately.
- Minimizes bias in self and others and accepts responsibility for his or her own decisions and actions.
- Addresses unethical behavior in self and others.

General Operations

- Supervises personnel assigned to the school.
- Maintains a visible and accessible presence in the school.
- Protects instructional time when scheduling events and communication efforts.
- Ensures that school facilities are conducive to a positive school environment.
- Assumes responsibility for all physical properties assigned to the school.
- Plans, prepares, and distributes student and faculty handbooks.
- Cooperates with community agencies whose purpose relates to the health, safety, and welfare of students.
- Assumes responsibilities for graduation and/or closing of school activities.

Qualifications

- The applicant will meet the legal requirements for principals in Louisiana and possess a Master's and/or Advanced Degree in educational administration or possess the required endorsements of Louisiana Department of Education (LDE) to lead a school.
- The applicant will perform administrative tasks which promotes an exemplary educational program.

"Teaching is leaving a vestige of one self in the development of another. And surely the student is a bank where you can deposit your most precious treasures."

- Eugene P. Bertin

"Imagination is more important than knowledge. Knowledge is limited. Imagination encircles the world."

- Albert Einstein

"Tell me and I'll forget; show me and I may remember; involve me and I'll understand."

- Chinese Proverb

"The greatest sign of success for a teacher is to be able to say, 'The children are now working as if I did not exist.'"

- Maria Montessori

Jalynn Davis-Jones

1835 N. Vega Drive • Baton Rouge, La. 70815 • 225-328-7703 •
jdavis@ebrschools.org

Project Director Striving Reader's Comprehensive Literacy Grant (Pre-K – 12)

Dedicated educator with a passion for teaching and learning; committed to facilitating instructional best practices to optimize student achievement.

Core Competencies

- Data Management
- Accountability
- Assessment
- Grant Management
- Professional Development
- Classroom Management
- Creative Lesson Planning
- Curriculum Implementation
- Problem Based/Project Based Instruction
- Instructional Best-Practices
- Learner Assessment
- Experiential Learning
- Instructional Coaching
- Program Monitoring
- Budgeting
- Data Teams (DMR Process)

Experience

New Beginnings Schools Foundation

Baton Rouge, La.

Director of Data, Accountability and Assessment, 09/15 – Present

Hired in September of 2015 to develop, implement and analyze assessments; disaggregate data and create reports; provide evaluative findings; develop and provide staff development for all state holders regarding state assessment and accountability; served as lead liaison with Louisiana Department of Education assessment and accountability staff; manage all state reporting systems; manage 504 accommodations, testing procedures and security; manage student information systems and school based data managers; compiles and disseminates reports on student achievement; review of curriculum and instruction program effectiveness.

East Baton Rouge Parish School System

Baton Rouge, La.

Project Director (Striving Reader's Comprehensive Literacy Grant), 06/13 -

Present Instructional Specialist (English Language Arts, Pre-K -8),

08/12-06/13 Elementary Teacher (PreK-3), 08/06 to 08/12

Parent Liaison, 08/05 to 05/06

Elementary Teacher (PreK-3), 10/04 to 05/05

Hired as a full-time teacher after receiving a Bachelor of Science in Speech Pathology and Audiology; instructing all academic subject areas to classrooms of up to 20 pre-kindergarten students. Left the classroom for one school year to pursue certification in Early Childhood Education as well as a master's degree in Curriculum and Instruction; served as Parent Liaison while doing so. Promoted to an English Language Arts Instructional Specialist serving grades Pre-K -8. Currently employed with the East Baton Rouge Parish School System, Department of Secondary Curriculum and Instruction as a Project Director managing the Striving Reader's Comprehensive Literacy Grant Program (SRCL).

Key Contributions:

- Direct and administer implementation of the overall grant program design
 - Plan and coordinate grant activities promised in the application
- Continuously monitor work plans and performance to ensure that all activities are in compliance with the programmatic requirements of the grant
- Coordinate and monitor performance for optimum efficiency for each phase of the grant project
- Review reports and records of activities and monitor day to day performance to ensure progress is being accomplished towards specified goals and objectives

Develop yearly budget, requisition and ,monitor expenditures to ensure compliance with budget allocations

- *Develop and maintain accurate records of grant activity as required by federal, state and local policies and regulations
 - *Develop and report all required information in the appropriate format and within the designated time frame to LADOE
 - *Organize and facilitate in-service training and activities of the grant staff and other related staff
 - *Works with the principal and teachers at the assigned schools in developing instructional plans that are consistent with the School Improvement Plan.
 - *Demonstrates instructional strategies that promote cognitive and affective growth for all students stressing the balanced literacy approach and problem solving activities.
 - *Assists teachers in selecting and using effective teaching strategies to achieve the goals standards and benchmarks.
- Assists in the selection, production and use of instructional materials; including appropriate technologies that support the goals of the accountability plan.
 - Designs, plans and conducts appropriate in-service programs at the assigned school(s).
 - Assists in monitoring, analyzing and utilizing student data.
 - Informs teachers of current learning techniques in implementing scientifically based research strategies.
 - Provides small group instruction to accommodate individual student needs.
 - Institutes school-wide programs that encourage family involvement that promote student achievement.
 - Training instructional staff and monitoring READ 180 reading intervention.
 - Served in the following capacities: Editor and publisher of the school newsletter; PBIS Team Leader (2009-2010); PBIS Team Member (2010-2011); Grade Level Chairperson (2007-2008)
 - Worked with community agencies and programs to provide information to parents pertinent to the academic, social, mental and physical health and well-being of students

Education & Credentials

Level 3 Certificate 513340

(Educational Leadership Certification available upon employing agency's request)

Southern University and A & M College — Baton Rouge, Louisiana

Master of Elementary Education, (concentration in Curriculum and Instruction) 2008

Louisiana Teacher Certification (Grades Pre K-3), 2008

BS in Speech Pathology and Audiology, 2004

References

Dr. Susan Moore
Curriculum & Instruction, Executive Director
East Baton Rouge Parish Schools
(225) 892-1095
smoore7@ebrschools.org

Adam Smith
Executive Director
East Baton Rouge Parish Schools
(225) 252-7128
Asmith22@ebrschools.org

Sabrina Marsh
Executive Director
Einstein Charter Schools
(504)270-6069
sabrinadmarsh@gmail.com

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER					
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RECEIVED

CAMPUS: SUS _____ SUBR SULAC _____ SUAREC _____ SUNO AUG 31 2016

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH _____ OTHER _____

Office of the Executive Vice President
for Academic Affairs and Provost
(Specify)

- | | | |
|---|--|---|
| <input type="checkbox"/> Academic | <input type="checkbox"/> Non-Academic | <input type="checkbox"/> Civil Service |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Part-time (_____ % of Full Time) | <input type="checkbox"/> Restricted |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Undergraduate Student | <input type="checkbox"/> Job Appointment |
| <input checked="" type="checkbox"/> Tenured Track | <input type="checkbox"/> Graduate Assistant | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> Other (Specify) | <input type="checkbox"/> Retiree Return To Work | <input type="checkbox"/> Permanent Status |

Previous Employee N/A Reason Left N/A
Date Left N/A Salary Paid N/A

Profile of Person Recommended

Length of Employment 08/15/2016 To 05/16/2017
Effective Date 08/15/16

Name Anissa Stover SS# xxx-xx-9549 Sex F Race* B
(Last 4 digits only)

Position Title: Assistant Professor Department: School of Nursing

Check One Existing Position *Visa Type (See Reverse Side):
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience _____	Southern University Experience _____
Degree(s): Type/Discipline (BA-Education):	Institution/Location (SU-Baton Rouge):
<u>BSN (Nursing)</u>	<u>Our Lady of the Lake College</u>
<u>MSN/Post Master's Certificate</u>	<u>Southern University and A&M College</u>
<u>DNP</u>	<u>Walden University</u>
	Year: <u>2005</u>
	<u>2008/2009(PMC)</u>
	<u>2016</u>

Current Employer Baton Rouge General Hospital Medical Group

Personnel Action

Check One New Appointment _____ Continuation _____ Sabbatical _____ Leave of Absence _____
 Transfer _____ Replacement _____ Other (Specify) _____

Recommended Salary \$65,000 Salary Budgeted \$65,000

Source of Funds General Funds

Identify Budget: 211001-22406-61000 Location _____
Form Code: _____ Page _____ Item # _____

Change of: From _____ To _____

Position _____
Status _____
Salary Adjustment _____

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side
Comments: (Use back of form)

Source of Funds	Amount
N/A	

*See Reverse Side Graduate School signature (if, applicable):

Supervisor [Signature] Date 8/30/2016
Vice Chancellor [Signature] Date 8/30/16
Dean/Unit Head [Signature] Date _____
Chancellor Ray L. Belton Date _____
Director/Personnel _____ Date _____
Vice President/Finance _____ Date _____
Business Affairs/Comptroller _____
President Ray L. Belton Date 9-20-16
Chairman/S.U. Board of Supervisors _____ Date _____

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

_____ Hispanic or Latino X Non-Hispanic or Non-Latino

RACE (Please check all that apply):

_____ White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

 X Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

_____ Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

_____ Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

_____ American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

Dr. Stover will teach NURS 653 NP Practicum I which has 38 students. Dr. Stover will also conduct Clinical Site visits for 18 students and precept 10 students.

EMPLOYEE REGULAR WORK SCHEDULE: 8:00 am – 5:00pm

EMPLOYEE DIRECT SUPERVISOR: Dr. Cheryl Taylor

SUPERVISOR/DEPARTMENT CONTACT NUMBER (225) 771-3266

NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

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CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- _____ Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- _____ Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- _____ Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
- _____ Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- _____ Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- _____ Exemptions Survey Form (signed by employee and budget head)
- _____ Proposed Employee Appointment
- _____ Proposed Employee Clearance
- _____ Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

1877 Heck Young Rd.
Baker, Louisiana. 70714
Home: (225)654-6115
Cell: (225) 341-0478
Email: aylstover@gmail.com

Annisa Leachman Stover

Summary of Qualifications

Advanced practice RN with an unencumbered nursing license to practice in the state of Louisiana; with a total of 20 years of nursing experience on different educational levels and clinical areas of nursing. Last eleven years of clinical experience in acute (hospital based) and long term care settings. Team player with excellent communication skills. Current BLS and ACLS certifications. Graduate of a Family Nurse Practitioner program with clinical rotations in a rural family practice clinic, private ob/gyn, acute care (hospital based), urgent care, and collegiate student health center. Previously worked as a hospitalist nurse practitioner with the largest hospital medicine group in my region; holding this position for 5+ years. Currently independent owner/ CEO and primary healthcare provider of a nurse practitioner based clinic. Adjunct clinical faculty for a local university. Current DEA with full prescriptive authority. Strong computer and leadership skills. Proficient in Blackboard, Moodle and Canvas programs for online nursing course instruction. Proficient in MS Word, Excel and Powerpoint applications. Experience as a mentor to my colleagues and preceptor to nursing students enrolled in the Nurse Practitioner program.

Education

1984-1988 Baker High School- Baker, La.- general studies (graduated).
1988-1992 Southern University- Baton Rouge, La. (major: Nursing)
1994-1996 Louisiana Technical College Westside Campus; major: LPN (graduated).
2001-2004 Our Lady of the Lake College- Baton Rouge, La.; major: LPN-RN (ASN) (graduated).
2004-2005 Our Lady of the Lake College- Baton Rouge, La.; major: RN-BSN (graduated).
2006-2008 Southern University- Baton Rouge, La.; major: Nursing, Degree: MSN, Master of Science in Family Health Nursing; Education Focus (graduated).
2008-2009 Southern University-Baton Rouge, La; Post -Masters Certificate, Family Nurse Practitioner (awarded May 2009).
2011- 2016 Walden University- Minneapolis, MN: Doctorate in Nursing Practice-Degree Conferral August 14, 2016.

Professional Experience

9/2014- present: Unique Healthcare Options, LLC.- CEO/President/ FNP-Healthcare Provider. Small urban primary healthcare clinic. Offering chronic disease management, treatment of minor acute illnesses. Responsible for patient assessment, diagnosis, and plan of care. Ordering of appropriate labs, medications, and therapeutic services. Independently responsible for full financial and clinical operations of the clinic. (225) 774-1077. website: uniquehco.com

8/2011- 12/2015: Southern University School of Nursing, adjunct faculty for Nurse Practitioner program, conducting clinical site evaluations and contributing reviewer for final comprehensive examinations. Clinical site with some online instruction. (225) 771-2663

5/2009- 12/2014: Hospital Medicine Group/ General Health Systems. Family Nurse Practitioner, acute care, inpatient setting. Responsible for patient assessment, diagnosis, and plan, admission of ER patients to inpatient services. Ordering of appropriate labs, medications, and therapeutic services. I also provided primary care services to residents in long term care settings. (225) 387-7070

8/2008-8/2009: Our Lady of the Lake College, Adjunct faculty, MSN clinical instructor for RN program. Duties include supervising and coordinating clinical experiences for LPN-RN nursing students on a medical-surgical unit. Clinical site with some online instruction. (225) 768-1734 Dr. Jennifer Beck, college dean.

2/2006- 5/2009: Promise Hospital of Baton Rouge, Staff, and charge RN, acute care hospital specializing in medically complexed and critically-ill patients requiring long-term mechanical ventilation, IV therapy, telemetry monitoring, or extensive wound care. (225) 387-7770 Faye James, unit manager (Hospital is located inside of Baton Rouge General mid-city).

11/2005- 11/2006: Our Lady of the Lake Regional Medical Center, Staff RN, CSU/ICU patients post cardiac surgery, trauma overflow. Critically ill cardiac patients requiring mechanical ventilation, CRRT, and continuous hemodynamic monitoring. (225) 765-6565 Michael McLemore, unit manager.

6/2004-10/2006: Select Specialty Hospital of Baton Rouge, Staff, and charge RN, acute care hospital specializing in medically complexed and critically-ill patients requiring long-term mechanical ventilation, IV therapy, telemetry monitoring, or extensive wound care. (225) 765-5822 Teresa Harris unit manager. (hospital was located inside of Our Lady of the Lake, closed 2006).

2003-2004: Lane Regional Hospital, Staff LPN, Rehab hospital. Inpatient rehab unit responsible for total patient care. Patient acuity ranging from severe spinal cord injuries to total knee and hip replacements. (225) 654-4000 Charlotte Landrineau, unit manager.

2002-2003: Sage Rehabilitation Hospital, Staff LPN, free-standing rehab hospital. Inpatient rehab hospital responsible for total patient care. Patient acuity ranging from severe spinal cord injuries to total knee and hip replacements (225) 819- 0703 Pat Franklin, unit manager.

2001-2002: Our Lady of the Lake Regional Medical Center, Staff LPN, medical surgical unit. Responsible for total patient care of post surgical patients. (225)765-6565 Nursing services, hospital float.

Professional Memberships/Certifications

ANCC National Nurse Practitioner Certification
Louisiana Association of Nurse Practitioners (LANP)
Louisiana State Nurses Association- Baton Rouge District Nurses Association
American Nurses Association
Sigma Theta Tau National Honor Society of Nursing -Tau Pi Chapter,
Chi Eta Phi Sorority Inc.-(Psi Phi Chapter)

Languages

English

Extracurricular Activities

Reading and vacationing with my husband and children. Volunteer for NYSP (summer program for underprivileged children), performing free sports physicals; Mary B. Perkins cancer foundation, performing free breast screenings and exams. Active community involvement offering free blood pressure screenings to the Baker, La. Community. Participant in many local health and wellness fairs. Volunteer for LA Mission of Mercy (dental care outreach). Active member of the Baker Chamber of Commerce. Multiple community services projects through Chi Eta Phi Sorority Inc.

Research Interest

1. Managing care of the patient with HIV/AIDS and other infectious diseases.

2. Innovative technology for advancing clinical nursing practice.

Clinical research project for Master's program:

An Integrative Review of the Literature; The Use of Simulated Mannequins and their Success in Clinical Nursing Education.

3. Improving medication safety in long term care residents.

Capstone project for DNP program:

Patient Safety: Improving Medication Reconciliation Accuracy for Long Term Care Residents.

4. Stress Management and its role in decreasing systolic blood pressure readings.

Awards Received/Accomplishments

Who's Who Among American College Students- Our Lady of the Lake College 2006 edition.

Bachelors in Science Nursing Degree from Our Lady of the Lake College- GPA 3.82

Masters in Science Nursing Degree from Southern University Baton Rouge- GPA 4.00

Post-Masters Family Nurse Practitioner Degree from Southern University Baton Rouge- GPA 3.50

Doctorate in Nursing Practice Degree from Walden University- GPA 3.76
Member of Sigma Theta Tau Honor Society of Nursing, Inducted -2007

References

Available upon request

Certification of Credentials and Qualifications for Faculty Appointment

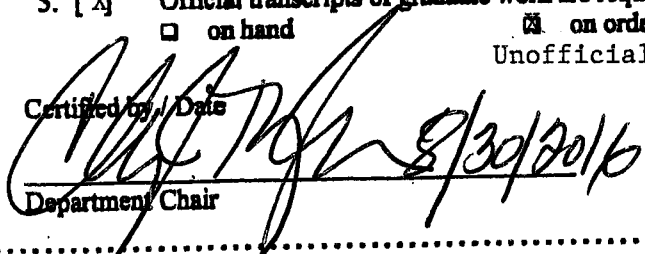
Department: Graduate Nursing Programs College: Nursing and Allied Health
 Name of Appointee: Anissa Stover University ID _____
 Highest Degree and Field of Study: DNP Teaching Field: Nursing
 Academic Department (if other than appointing department): _____

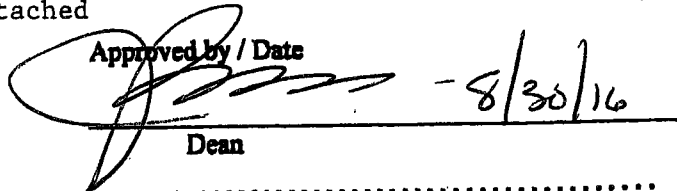
The Southern Association of Colleges and Schools - Commission of Colleges (SACS-COC) has established minimum qualifications for faculty. This form documents that faculty being appointed to Southern University meet these standards. "When determining acceptable qualifications of its faculty, an institution gives primary consideration to the highest earned degree in the discipline in accordance with the guidelines. The institution also considers competence, effectiveness, and capacity, including, as appropriate, undergraduates and graduate degrees, related work experiences in the field, professional licensure and certifications, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes. For all cases, the institution is responsible for justifying and documenting the qualifications of its faculty." (*Resource Manual for the Principles of Accreditation: Foundations for Quality Enhancement, page 54*).

I. Before an offer letter is sent to the Vice Chancellor for approval, items 1 to 5 must be completed by the Department Chair (or other administrator initiating the offer), and approved by the Dean. The candidate's vita and this form must be forwarded to the Vice Chancellor with the offer letter.

1. The highest earned degree is from an institution accredited by a regional accrediting agency (each geographic region of the US has an accrediting agency equivalent to SACS).
 The highest earned degree is from a foreign institution (or a non-accredited US Institution). An explanation or justification must be attached, and approved by the Dean.
2. The highest earned degree possessed (or to be awarded by 08/2016 (mo/yr) is considered to be the terminal degree in this field.
 The terminal degree is not possessed (and is not expected in near future).
 The instructor will not teach graduate courses (including 500 level courses).
 Alternative qualifications justify the instructor teaching at the graduate level. A statement of justification must be attached and approved by the Dean.
3. The candidate holds at least a master's degree, and the candidate's transcript shows at least 18 graduate semester credits in the teaching field.
 If either of the above requirements is not met, a statement of alternative qualifications must be attached and approved by the Dean.
4. English is the native language of the faculty member, or if not, competency in spoken English has been demonstrated to the satisfaction of the Department Chair (or other administrator initiating the offer).
5. Official transcripts of graduate work are required for all members of the faculty. For the appointee, these are
 on hand on order neither - explanation attached

Unofficial Attached

Certified by / Date

 Department Chair

Approved by / Date

 Dean

II. To initiate a faculty appointment after an offer has been accepted, complete items 1-5 above, and then forward this form to the Vice Chancellor along with:

- Signed position authorization form
- Letter of offer
- Statement of justification (as needed)
- Vita of appointee

Upon approval by the Vice Chancellor, this form becomes part of the official personnel file.

Reviewed by / Date _____ Credentials Data Recorded / Date _____

Vice Chancellor for Academic Affairs _____ Office of Planning, Assessment and Institutional Research _____



SCHOOL OF NURSING
GRADUATE NURSING PROGRAMS
P.O. Box 11794
Baton Rouge, LA 70813-0400
(225) 771-2663
FAX (225) 771-3547

RECEIVED

JAN 14 2015

MEMORANDUM

TO: Lester Pourciau
Vice President for Human Resources

FROM: Cheryl Taylor, PhD, RN, FAAN
Chair, Graduate Nursing Programs

VICE CHANCELLOR FOR
FINANCE AND ADMINISTRATION


DATE: Decembber 7, 2015

I am requesting permission to fill three Graduate Nursing Faculty positions in the School of Nursing Graduate Nursing Programs. Dr. Mari Wirfs resigned in January 2015 and the other two, which will allow us to meet CCNE Accreditation compliance based on the number of students we have enrolled in the Graduate Nursing Programs. Also we are asking permission to waive the advertisement and fill with individuals listed on the attached PAFs.

Your favorable approval of this request and continued cooperation and support is appreciated. Should you need any additional information, please let me know.

CT:pdw

Approved: _____


Janet S. Rami, PhD, RN
Dean

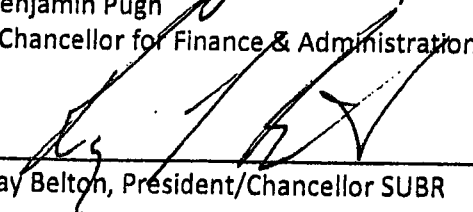
Approved: _____


Dr. M. Christopher Brown II

Approved: _____


Dr. Benjamin Pugh
Vice Chancellor for Finance & Administration

Approved: _____


Dr. Ray Belton, President/Chancellor SUBR

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER							
-----------------	--	--	--	--	--	--	--

CAMPUS: SUS SUBR _____ SULAC _____ SUAREC _____ SUNO _____ SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH OTHER _____ (Specify) _____

- | | | |
|--|--|---|
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Non-Academic | <input type="checkbox"/> Civil Service |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Part-time (_____ % of Full Time) | <input type="checkbox"/> Restricted |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Undergraduate Student | <input type="checkbox"/> Job Appointment |
| <input type="checkbox"/> Tenured Track | <input type="checkbox"/> Graduate Assistant | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> Other (Specify) _____ | <input type="checkbox"/> Retiree Return To Work | <input type="checkbox"/> Permanent Status |

Previous Employee Endas Vincent Reason Left Retirement
 Date Left March 4, 2016 Salary Paid \$79,133.00

Profile of Person Recommended

Length of Employment July 1, 2016 To June 30, 2017
 Effective Date October 1, 2016

Name Eli Guillory SS# 00019461 Sex M Race* B
 (Last 4 digits only)

Position Title: Director of Facilities Planning Department: Facilities Planning

Check One Existing Position *Visa Type (See Reverse Side):
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 33 Southern University Experience 21

Degrees(s): Type/Discipline (BA-Education): Bachelor of Architecture Institution/Location: Southern University and A&M College Year: 1982

Current Employer Southern University Baton Rouge - Physical Plant

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$79,133.00 Salary Budgeted \$80,000.00

Source of Funds State Budget

Identify Budget: 111005-11303 Location _____
 Form Code: _____ Page _____ Item # _____

Change of: From Executive Director of Facilities Services To Director of Facilities Planning
 Position Status _____ Salary Adjustment \$68,450.00 \$80,000.00

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
 *See Reverse Side

Comments: (Use back of form)

Source of Funds	Amount
111005-11303	\$80,000.00

*See Reverse Side

Graduate School signature (if, applicable):

[Signature] Supervisor Date _____
[Signature] Director/Personnel Date 9/14/16
[Signature] President Date 9-20-16

[Signature] Dean/Unit Head Date _____
[Signature] Chancellor Date _____
[Signature] Vice President/Finance Date _____
 Business Affairs/Comptroller
 Chairman/S.U. Board of Supervisors Date _____

2016 SEP 3 PM 1:09
 SOUTHERN UNIVERSITY
 HUMAN RESOURCES

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

EMPLOYEE REGULAR WORK SCHEDULE: 8:00 AM -5:00 PM

EMPLOYEE DIRECT SUPERVISOR: Flandus McClinton

SUPERVISOR/DEPARTMENT CONTACT NUMBER 225-771-5550

NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

FUNDS AVAILABLE
OFFICE OF THE VICE PRESIDENT
FOR FINANCE & BUSINESS AFFAIRS
SOUTHERN UNIVERSITY SYSTEM

SIGNED: [Signature] DATE: 9/16/16

111005-11303-61002-16000
Rev. 07/24/2007

Position Description

SYSTEM DIRECTOR OF FACILITIES PLANNING

Southern University System

Specific duties and responsibilities of the Director of Facilities Planning are to:

- Coordinates the preparation of capital outlay budget for the campuses in the System and prepare the system's prioritized capital outlay requests and five-year plan.
- Coordinates and review architectural/engineering programs for new construction, alterations, additions and major repairs for facilities of the system; make recommendations to the Vice President for Finance and Business Affairs for review and considerations.
- Schedules meetings with architects, engineers, system officials, state officials, and other agency officers.
- Consults with Vice Chancellors and Facility Directors on physical security planning initiatives for the (five campuses) Southern University System, involving disaster planning and physical security.
- Reviews preparation, updating and maintenance of facilities inventory and space utilization data for the system.
- Formulates recommendations to the Vice President for Finance and Business Affairs for purchases, sale or lease of property, right-of-way considerations, and changes in the structures and use of buildings utilities and grounds.
- Reviews ADA and life safety compliant buildings and infrastructure throughout the system.
- Meets with various state agencies and boards and commissions on facility/site planning, architectural and engineering considerations and capital outlay budget requests.
- Reviews and make recommendations on TITLE III planning/construction budgets for the system.
- Reviews projects that are energy efficient and retrofit existing buildings to be more energy efficient to help reduce energy cost.
- Prepares status reports on all capital outlay projects for the University System which are presented to the President on a quarterly basis or as requested.
- Reviews architect and engineering proposals from professionals for project design awards and make recommendations to the Architect or Engineering Selection Boards.
- Reviews Act 971 and major repairs and reroofing budget for the system.
- Supervise the System Facilities Planning Office staff.
- Submits timely facilities planning status reports to the Vice President for Finance and Business Affairs and advises him on all phases of the Master Plan Studies, Master Plan Reviews, Architecture and Engineering projects.
- Reviews architectural plans and specifications for all construction projects.
- Makes recommendations to the Vice President for Finance and Business Affairs regarding expediting the following duties related to the construction review process:
 - Recommends professional fees for architects and/or engineers engaged by the Southern University System.
 - Consults and advises the Vice President for Finance and Business Affairs on all Southern University System campuses planning and construction projects, pre-bid construction,

pre-construction conferences, monthly job inspection and project acceptance in consultation with Facility Planning and Control.

- Maintains records and reports on change orders.
- Performing other related tasks as directed by the Vice President for Finance and Business Affairs.
- Assists and consults with the Chancellors, Vice Chancellors and Facility Directors on facility matters to:
 - Compile data for construction programs
 - Facilitate inventories and space utilization;
 - Discuss short and long-range planning and management of campus facilities.
- The System Director of Facilities Planning will work closely with and serve as the system liaison between state officials and Vice President for Finance and Business Affairs' office.
- Conducts monthly meetings with Vice Chancellors and Facility Directors to review the Master Plan and planning and construction progress.

Eli Gerard Guillory III

SU System Interim Director

Southern University and A & M College

Office of Facilities Planning

Post Office Box 9897

Baton Rouge, Louisiana 70813

225-771-2786 office

225-573-0811 cell

eli_guillory@subr.edu office email

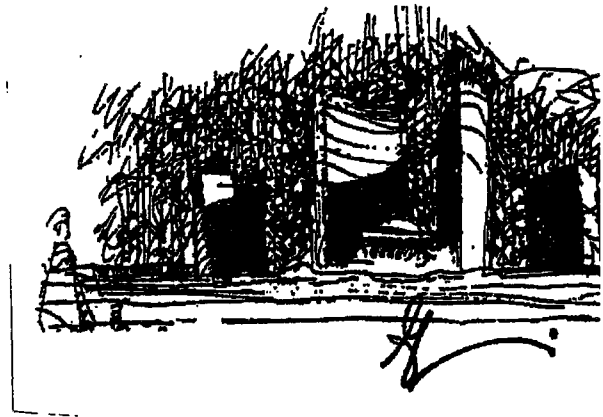
Home Address:

5923 Tarrytown Ave.

Baton Rouge, LA 70808

225-925-2988 home

elig@cox.net home email



OBJECTIVE

Promote a quality linkage for Architectural Planning, Construction and Facility Maintenance with other professionals in a comprehensive effort that will enable an outstanding development for the university in meeting goals for the students as required by the State of Louisiana Board of Regents and University.

EDUCATION

National Council of Architectural Registration Board

IDP-Architectural Development Program

May 21, 1982 - June 4, 1985

Southern University and Agricultural & Mechanical College

Professional degree, Bachelor of Architecture/Engineering

Accredited five-year program

Baton Rouge, Louisiana

May 21, 1982

PROFESSIONAL EXPERIENCES

Public Sector:

Southern University and Agricultural & Mechanical College Systems

Office of Facility Services October 1, 2001 to Present, Executive Director

Office of Facilities Planning October 1, 1994 to November 30, 2001, Facilities Planner

Private Architectural / Engineering Practice Sector:

Bodman, Webb, Noland and Guidroz, Architects March 1988 to September 1994

John Desmond and Associates, Architects / planners May 1982 to February 1988

Southern University Cooperative Education Program

- H. L. Thurman and Associates, Architects January 1982 to May 1982
- Barbay and Associates, Architects-Engineers December 1979 to Dec. 1981
- Franklin L. Lassiter and Associates, Architects June 1979 to November 1979

PROFESSIONAL EXPERIENCES

Public Sector:

Southern University and Agricultural & Mechanical College System

Office of Facility Services/Physical Plant

Oct. 1, 2001 to July 2016

Post Office Box 11815 BR, LA 70813 225-771-4740

Responsibilities:

Directing five departments; Physical Plant, Custodial, Landscaping, Fire & Life Safety, Risk Management and Insurance that provides Architectural Planning, Construction, Engineering Planning, Safety, Operation and Maintenance Services to the University's physical site and facilities Architectural.

- Direct recruiting, training, supervision, developmental and coaching responsibilities for the "in-house" facilities Directors, Maintenance Staff, Construction Manager and Accreditation team.
- Develop and maintain ongoing performance evaluations, progress tracking, and adherence to both college and industry standards
- Leading by example, setting both the direction and tone of the team.
- Respond to needs and address concerns of internal departments and staff to ensure their goals and objectives are being met.
- Optimize team productivity through effective maintenance and PM work-order management and ongoing process reevaluation.
- Actively involved and partnered with other Operations Departments regarding project management, event coordination, process and capital improvement, ADA, safety and security, administrative services, and human resources, etc.
- Flexibility as required to work nights, weekends, with 24-hour emergency response availability.
- Develop and implement procedures and policies and work practices.
- Execute capital and expense plans for college owned and leased facilities, procurement and supply inventory.
- Assist the Board of Supervisors, President, Vice President, Chancellors and Vice Chancellors in the preparation of Capital Outlay, Major Repairs and Act 971 expense budget plans, long-range planning, lease negotiations, process evaluation, reporting, etc.
- Supervise and direct maintenance and physical plant support and external contractor personnel if required with food services.

- Coordinate all business-critical equipment shutdowns, maintenance, service and repairs
- Cultivate long-term relationships with vendors and service representatives.
- Work closely with Divisional Senior Leadership to develop and proactively ensure facility and general operational service needs are meeting the campus and functional objectives.
- Directs the development and implementation of preventive maintenance schedules and upgrades.
- Makes recommendations on ADA and other compliance issues
- Over sees all energy and utility-related operations, including audits, and negotiations with commodities providers.
- Support campus space planning, while directing both mid-range and small scale campus/facilities renovation and preservation.
- Work closely with SUS Foundation and Office of Facilities Planning in the planning, reviewing and inspection of major construction projects.

Mediate and listen to both sides of employees and supervisors conflicts that may arise between employees. Keeping their concerns private and respect their dignity, thoughts and ideas by showing sincere interest in addressing the problems which you value them with great appreciation for a resolution. Understand behaviors that may cause any complaints in order to optimize individual performance.

Southern University and Agricultural & Mechanical College System

Office of Facilities Planning Oct.1, 1994 to Nov. 1, 2000
P.O. Box 9887, Baton Rouge, LA 70813 225-771-3670

Responsibilities:

The responsibility involves direction of all campus building expansion/renovation planning and construction management for SU Baton Rouge, SU New Orleans and SU Shreveport-Bossier campuses. This includes helping with supervising long-range master plan development and feasibility studies for budget, preparation of annual capital outlay budget request for acquiring lands, buildings and equipment. Also direct the preparation of architectural and engineering preliminary programs for all major alterations to existing facilities and new construction. Review available funds for construction and collaborate with State Legislative, Board of Regents, Facility Planning & Control, Umbrella Agency, User Agency and Designers.

Establish Architectural building program, review site and environmental climatic analysis factors for energy conservation. Coordinate Civil, Structural, Mechanical, Plumbing and Electrical documents and specifications with consulting engineers. Review construction cost; research all building codes that translate into design development. Organize and coordinate bid reviews, construction administration and inspection observation.

SU Baton Rouge

Founded – April 10, 1880
Student Enrollment – 8,957 + Faculty and Staff – 1,477
Campus area-512 acres + Experimental Farm 372 acres
Buildings – 121 + Buildings consist of 3.1 million S.F.
Total Revenue, FY 00 \$100,533,129,
Value of Physical Plant - \$222,389,287

SU Law Center

Founded – September, 1947
Student Enrollment – 387 + Faculty and Staff – 87

SU New Orleans Founded – September 4, 1956
Student Enrollment – 4,340 + Faculty and Staff – 415
Campus area - 60 Buildings – 13
Total Revenue, FY 00 \$33,834,737
Value of Physical Plant - \$55,747,620

SU Shreveport/Bossier Founded – May 11, 1964
Student Enrollment – 1,210 + Faculty and Staff – 143
Campus area – 103 acres
Buildings –11
Total Revenue, FY 00 \$11,137,250
Value of Physical Plant - \$17,614,989

ARCHITECTURAL PROJECTS

Public Sector:

Southern University and Agricultural & Mechanical College System

- **SU-Baton Rouge**
- **SU-New Orleans**
- **SU-Shreveport**
- **SU-Law Center**
- **SU-Cooperative Extension**

New Cooperative Extension & Center for Small Farms Research Facility \$6,000,000

New Cooperative Extension Facility Arena Complex - \$2,509,000 – 70,000 sf

New USDA National Plant Data Center \$200,000

New Greenhouse \$400,000

New Civil/Mechanical/Engineering & Electronics Technology \$11,000,000 - 116,000 sf

New Honors College \$900,000 - 7,500 sf

New Dormitories Phase 1, 2, 3 & 4 \$55,000,000

New Student Health Center \$350,000

New Student Pavilion \$200,000

New A. W. Mumford Stadium Addition & Renovation \$26,000,000

New SUSB Health Physical Education Complex \$5,735,000

T. H. Harris Hall Complex Renovation - \$2,800,000

Archives House, **Historic Preservation** Renovation - \$250,000

Clifford T. Seymour Physical Education Building Renovation \$3,050,000

Home Economics Building Renovation \$2,000,000

Smith-Brown Memorial Union Renovation \$5,848,000

Southern Laboratory School Renovation

F. G. Clark Activity Center Renovation \$4,940,000 - planning & construction stage

Army ROTC, **Historic Preservation** Renovation - \$1,276,000 - planning stage

Navy ROTC, **Historic Preservation** Renovation - \$630,000 - planning stage

Intramural Sports Recreation Facility – planning stage \$8,500,000

Lee Hines Baseball Stadium – planning & construction stage \$800,000

Married / Graduate Students Apartments – planning stage

New SUNO Science and Education Building – planning stage \$2,000,000

New SUNO College of Business & School of Social Work – planning stage \$3,500,000

Dormitories Phase 4 planning & construction stage \$25,000,000

- 4 buildings 50 units per building at 59,780 each
- Bluff soil condition & erosion – planning & construction \$800,000
 Dormitories Phases 1, 2 & 3 planning & construction stage \$35,000,000

Telecommunications Fiber-Optic Network Infrastructure
 Electronic Distance Learning / Video-conferencing units
 Security and Monitoring System
 Asbestos Abatement
 Master Planning of Road Improvements
 Master Planning of Parking Lot Improvements
 Americans with Disabilities Act-Improvements
 Re-roofing of campus buildings

PROFESSIONAL EXPERIENCES

Private Architectural & Engineering Practice Sector:

Bodman, Webb, Noland and Guidroz, Architects

8316 Kelwood Avenue, Baton Rouge, Louisiana 70806
 225.216-3770 - March 21, 1988 to September 30, 1994
 Mr. Sit Wong

John Desmond and Associates, Architects / planners

703 Laurel Street, Baton Rouge, Louisiana 70802
 May 21, 1982 to February 1, 1988

H. L. Thurman and Associates, Architects

2845 79th Avenue, Baton Rouge, LA 70807
 225-235-4969 *SU Cooperative Education Program* January 1982 to May 1982

Barbay and Associates, Architects-Engineers

P. O. Box 66424, Baton Rouge, Louisiana 70896
SU Cooperative Education Program December 1979 to Dec. 1981

Franklin L. Lassiter and Associates, Architects / planners

2563 Monte Sano Ave. Baton Rouge, LA 70807
 225.356.2161 *SU Cooperative Education Program* June 1979 to November 1979

Responsibilities in the above private sectors:

Establishing Architectural building programs, Schematic Design and Construction Documents. Site and environmental climatic analysis factors for energy conservation and physical planning. Coordinate Construction Documents for Civil, Structural, Mechanical, Plumbing and Electrical with consulting engineers. Project Job Captain, research building construction estimating cost analysis for project budget, building codes, site zoning & ADA Code research. Translate design development documents into construction document drawings, materials & specification research, construction bid review, organize and coordinate construction administration & inspection observation. Gain the knowledge and experience to work with clients, architects, engineers, developers, attorneys, building officials and contractors.

ARCHITECTURAL PROJECTS in the Private Practice Sector:
Bodman, Webb, Noland & Guidroz, Architects

Corps of Engineers

L.C. Saurage US Army Reserve Center, Baton Rouge, LA

This \$3,250,000 project involved the complete demolition of an existing Army Reserve Center and its replacement with a new building and supporting facilities which includes in the design of Administrative Offices, Library and Classrooms, Armory unit storage, and Training areas.

New Kindergarten Building for
Episcopal High School, Baton Rouge, LA

Old Hammond Highway & North Flannery Road
Fire Station No. 17 & 18, Baton Rouge, LA

St. Luke's Episcopal Church
New Education Building, Baton Rouge, LA, 9000 S.F., Cost \$ 580,000

St. Luke's Episcopal Renovations
Bishop Pope Hall & Classrooms, Baton Rouge, LA

Gillis Long Hansen's Disease Center Renovations / ***Historic Preservation***, Carville, LA

Major Building Expansions, Lighting Arrester System, Underground Fuel Storage Tanks & Roof Replacements for ***BellSouth Telecommunications***.

Buildings Located in Louisiana:

Abbeville, Alexandria, Avondale, Baker, Bastrop, Bayou Vista, Broussard, Bougalusa, Bunkie, Crowley, Crowville, Columbia, Covington, Deridder, Denham Springs, Donaldsonville, Dulac, Erath, Eunice, Ferriday, Franklin, Franklinton, Fort Necessity, Harrisonburg, Hessmer, Houma, Independence, Iowa, Jeanerette, Jennings, Jonesville, Kentwood, Krutz Springs, Lacombe, Lafayette, Lafayette Pont Des Mounon Rd., Lake Charles, Lake Providence, Lawtel, Leesville, Loreauville, Lutcher, Burr Ferry, Mer Rouge, Melville, Merryville, Montegut, Monroe, Mount Hermon, Natchitoches, Newellton, New Iberia, Hornbeck, Oakdale, Oak Hills, Opelousas, Pearl River Pine, Port Barre, Raceland, Rayville, Ruston, Sicily Island, Springfield, St. Francisville, St. Gabriel, St. Joseph, St. Martinville, Thibodaux, Tioga, Vidalia, Waterproof, Washington, Weeks Island, Youngsville & Zachary.

MAJOR RE-ROOFING / REPAIRS

- Rubicon Chemical Plant - Geismer, LA
- PPG Industries, Lake Charles, LA, \$2,500,000
- Washington Correctional Institute, Angie, LA, 1725 Squares
- LSU Geology Building Annex, Cost \$233,600
- SU F.G. Clark Activity Center, 67,200 S.F., Cost \$440,000
- Louisiana School For The Deaf, 160,000 S.F.
- Southern University Jones Hall Dormitory
- Southern University Health Research & Lee Hall

ARCHITECTURAL PROJECTS in the Private Practice Sector:
John Desmond and Associates

Lindy Claiborne Boggs Center For Energy And
Biotechnology Tulane University, New Orleans, Louisiana

- This \$12,000,000 six-story 90,000 square feet energy efficient building includes laboratories, classrooms and offices in addition to state of the art instrumentation. (Biomedical, Chemical, Petroleum Engineering)

Florida Boulevard Baptist Church, Baton Rouge, LA, Cost \$1,800,000

Schwegmann Lake Oaks Plaza
Shopping Center, New Orleans, LA

Renovation And Expansion To L.S.U. Union
Louisiana State University, Baton Rouge, LA, Cost \$3,000,000

Louisiana State Archives Building, Baton Rouge, LA

- This \$10,000,000 project includes a four-story building with granite and pre-cast concrete exterior facing separated by a courtyard from a one-story records management building.

St. Paul Lutheran Church Addition And
Multi-Purpose Building, Baton Rouge, LA, Cost \$450,000

Dr. & Mrs. Donald J. Lemieux Residence, Toledo Bend Lake, LA

Mental Health / Mental Rehabilitation Facilities
Canton, Texas

- Mental Health & Workshop Facility 14,000 SQ. FT.
Tyler, Texas
- Day Training Center & Children's Residential Facility, 8,800 SQ. FT.
Athens, Texas
- Outpatient Office Building with Industrial Workshop, 24,000 SQ. FT.

Pennington Biomedical Research Center, Baton Rouge, Louisiana

- This \$30,000,000 "nutritional" project consists of five concrete frame buildings totaling 224,000 SQ. FT. The buildings are clad in architectural pre-cast concrete panels and tinted glazing. Project Includes the Administration, Laboratory, Animal Care, Out- Patient, and Central Stores / Utility Buildings.

Louisiana Naval War Memorial And Nautical Historic Center, Baton Rouge, LA

- This \$2,660,000 project consists of 23,000 sq. ft. steel frame building clad in aluminum and mirror glass with an outside exhibition garden and a concrete and steel observation tower, It also contains a memorial court.

ARCHITECTURAL PROJECTS in the Private Practice Sector:
John Desmond and Associates

First Christian Church, Baton Rouge, LA

Deselle Funeral Home, Baton Rouge, LA

Louisiana Department of Public Safety
Administration Building, Baton Rouge, LA

- This 240,000 square feet building will accommodate 900 people.

Louisiana Department of Public Safety
Data Processing Center, Baton Rouge, LA, Cost \$2,500,000

United States Housing Embassy, Monrovia, Liberia - West Africa

Residence for Mr. & Mrs. John F. Schwegmann, New Orleans, LA

Our Lady of Mercy Catholic Church Renovations and Addition, Baton Rouge, LA

H. L. Thurman and Associates

Greater Bethlehem Temple Apostolic Faith Church, Jackson, Mississippi

Barbay and Associates, Architects-Engineers

Ryan Airport Additions And Renovations, Baton Rouge, LA, Cost \$6,177,000

Cajun Electric Headquarters, Baton Rouge, LA, Cost \$2,523,000

St. Patrick Catholic Church & Parish Hall Multi-Purpose Building
Baton Rouge, LA, Cost \$649,655

Louisiana State University Agronomy Research Laboratory
Baton Rouge, LA, Cost \$8,000,000

Franklin L. Lassiter and Associates

Shopping Center Planning & Renovation, Baton Rouge, LA

ORGANIZATION AFFILIATIONS

- Southern University Alumni EBRP Chapter
- Stratford Place Homeowner's Association-President 1996 -1998
- Capitol City Golf Association
- Southern University Alumni Federation
- Southern University Alumni SUBR Home Chapter - President 1995-1997
- Southern Building Code Congress International
- IFMA Baton Rouge Chapter 1996-2010
- American Institute Of Architects 1982-1995
- Louisiana Architects Association 1982-1995
- Baton Rouge Chapter Of The American Institute Of Architects 1982-1995
- National Council of Architectural Registration Board - IDP
 - Knights of St. Peter Claver

CIVIC & PROFESSIONAL AFFILIATIONS

- Maintenance and Repairs cost
- (Styrene Butadiene Styene) Polymer blend with Asphalt, reinforced with fiberglass mat as a Modified Bitumen membrane.
- Sprinklers, Fire Suppression, Fire and Smoke Alarm System.
- Bob Brooks School of Real Estate and Insurance, Inc.
- Abatement of Asbestos containing materials.
- AutoCAD Training – LSU Department of Engineering.

INDEPENDENT RESEARCH

Extensive on site observation of architectural design planning for urban land development, inner city revitalization & historic preservation, university campus planning and documentation of building construction. *This is one way to keep abreast of the changes in architecture planning and design.*

- Montgomery AL, Atlanta GA, Charlotte NC, Richmond VA - 2001
- New Orleans Louisiana - 2000 & 2002
- Phoenix, Arizona & San Antonio Texas - 1999
- Minneapolis & Saint Paul, Minnesota - 1998
- Baltimore MD, Philadelphia PA, Manhattan New York - 1994 & 2001
- Los Angeles, California, - 1991, 1993 & 2005
- Las Vegas, Nevada - 1991, 1993 & 1999
- Nassau Bahamas - 1990
- Houston, Texas – 1989, 2000, 2002 - 2010
- North Coast of Jamaica -1987
- Ancient Mayan Architecture, North Yucatan Peninsula - 1985
- Washington D.C., Boston MA, Manhattan New York - 1985
- San Francisco, California - 1984
- Chicago ILL & St. Louis MO - 1977 & 1978

REFERENCES:

Southern University

Mr. Walter Guidry Jr., former SU Board of Supervisors	337.515.2071
Mr. John Belton, former SU Board of Supervisors	318.680.6904
Chancellor Freddie Pitcher, SULC (retired)	225.603.4313
Chancellor Leodrey Williams, SUAG (retired)	225.337.4377
Mr. Louis Hightower, Director, Physical Education	225.771.2954
Dr. Donald R. Andrews, Dean, College of Business	225.771.5640

Private Sector

Mr. Michael Wilson, Architect	225-387-2307
Mr. Iveson "Butch" Noland, Architect	225-333-1793
Clarence Thornton, Attorney at Law	225.343.8282

Guest Lecturer, Speaker & Visiting Thesis Critic:

- McKinley Senior High
- Glasgow Middle School, Career Awareness Program
- Brownfields Elementary Magnet, Career Awareness Program
- I CARE, Scotlandville Middle School
- Southeast Middle School, Career Awareness Programs
- Southern University and A&M College System, College of Architecture
- United States House of Representatives Congressional Career Day

Publications: American Institute of Architects Baton Rouge Chapter-News Letter
Intern Architect Development Program, IDP News Letter

Participant: State of Louisiana Historic Preservation-Committee 2003-06
YMCA Youth Sports Baseball & Basketball – Coach 1997 to 2001
Golf Clinic, Hook-A-Kid on Golf - Coach
St. Aloysius Boy Scouting Pack 7, Parent Assistant 2000
St. Aloysius Cub Scout Pack 7 Den 7, Parent Assistant
BREC Youth Recreational Basketball – Coach 1996
City Parish Government, Inner City Community Planning & Charrette
1996 Olympic Torch Relay Celebration Committee
AIA Regional/Urban Design Assistance Team, City Planning
American Institute of Architects, National
Convention/Conferences

Collegiate Honors and Activities:

- Youth Inner City Outreach in Architecture and Mathematics (1977-1982)
- Southern University National Academic Dean's List (1977 to 1982)
- Honorable mention, National Architectural Student Design Contest (1978)
- American Institute of Architectural Students SU Chapter (1977 to 1982)
- Southern University Most Outstanding Architectural Student (1979 & 1980)

Professional & Technical Continuing Education Seminars

- Louisiana Association of Higher Education Facility Officers
- CSI Construction Specifications Institute & IFMA
- LA Department of Economic Development: LA Contractors Accreditation Institute
- Louisiana Department of Natural resources: Energy Management Systems to reduce energy cost & study energy conservation, November 9, 1998.
- LA State Facility, Planning & Control: Certificate of Completion, Conflict Resolution, Change Orders and Time Extensions.
- LA Architects Association, Advance Building Principles and Code Applications.
- LA State Office of Risk Management, National Safety Council.
- FP&C Major Repairs & Re-Roofing Application by email.
- Americans with Disabilities Act Accessibility & Life Safety Code
- Staff development and maintaining written implementation records
- Legal Concepts in Architectural
- SBCCI Advance Building Principles and Code Applications.
- Mechanical & Electrical systems for campus planning.
- AISI Standing Seam Metal Roof System

JOB CLASS				
JOB CODE				
CAL ID				

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

SOUTHERN UNIVERSITY
HUMAN RESOURCES

POSITION NUMBER: _____

2016 SEP 13 PM 1:09

CAMPUS: SUS X SUBR _____ SULAC _____ SUAREC _____ SUNO _____ SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH _____ X OTHER _____ (Specify) _____

- | | | |
|--|--|---|
| <input type="checkbox"/> Academic | <input checked="" type="checkbox"/> Non-Academic | <input type="checkbox"/> Civil Service |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Part-time (_____ % of Full Time) | <input type="checkbox"/> Restricted |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Undergraduate Student | <input type="checkbox"/> Job Appointment |
| <input type="checkbox"/> Tenured Track | <input type="checkbox"/> Graduate Assistant | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> Other (Specify) _____ | <input type="checkbox"/> Retiree Return To Work | <input type="checkbox"/> Permanent Status |

Previous Employee Sharon Harrell Reason Left Retirement
 Date Left June 30, 2016 Salary Paid \$60,500.00

Profile of Person Recommended

Length of Employment July 1, 2016 To June 30, 2017
 Effective Date October 1, 2016

Name Barbara Robertson SS# 1269 Sex F Race* B
(Last 4 digits only)

Position Title: Inter-Agency Coordinator & Admin. Accountant Department: VP for Finance and Business Affairs

Check One Existing Position *Visa Type (See Reverse Side):
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience 34 Southern University Experience 29

Degree(s): Type/Discipline (BA-Education): Bachelor of Accounting Institution/Location: University of Phoenix Year: 2006

Current Employer Southern University Baton Rouge - Office of the Comptroller

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) _____

Recommended Salary \$60,500.00 Salary Budgeted \$60,500.00

Source of Funds State Budget

Identify Budget: 111005-11091-61002-16000 Location _____
 Form Code: _____ Page _____ Item # _____

Change of:

Position	<u>Accountant Supervisor II</u>	From	<u>Inter-Agency Coordinator & Admin Accountant</u>	To
Status				
Salary Adjustment	<u>\$54,724.80</u>		<u>\$60,500.00</u>	

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:
 *See Reverse Side

Source of Funds	Amount
211001-26102-61001-26000	\$54,724.80

Comments: (Use back of form)

*See Reverse Side Graduate School signature (if, applicable):

<u>Alexa Matthews</u> Supervisor	<u>9/13/16</u> Date	<u>Brandon McCarty</u> Dean/Unit Head	<u>9/13/16</u> Date
<u>[Signature]</u> Director/Personnel	<u>9/14/16</u> Date	<u>Brandon McCarty</u> Vice President/Finance Business Affairs/Comptroller	<u>9/13/16</u> Date
<u>Ray D. Bector</u> President	<u>9-20-16</u> Date	<u> </u> Chairman/S.U. Board of Supervisors	<u> </u> Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

Hispanic or Latino Non-Hispanic or Non-Latino

RACE (Please check all that apply):

White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS:

EMPLOYEE REGULAR WORK SCHEDULE: 8:00 AM -5:00 PM
EMPLOYEE DIRECT SUPERVISOR: Gloria Matthews
SUPERVISOR/DEPARTMENT CONTACT NUMBER 225-771-5550
NUMBER OF EMPLOYEES SUPERVISED, (if any) _____
HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
- Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- Exemptions Survey Form (signed by employee and budget head)
- Proposed Employee Appointment
- Proposed Employee Clearance
- Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified staff applicable)

FUNDS AVAILABLE

OFFICE OF THE VICE PRESIDENT
SOUTHERN UNIVERSITY SYSTEM

[Signature] 9/16/16
SIGNED DATE
Rev. 07/24/2007
11005 - 11091 - 61002 - 16000

Position Description

OFFICE OF THE SYSTEM VICE PRESIDENT FOR FINANCE AND BUSINESS AFFAIRS

INTER-AGENCY COORDINATOR AND ADMINISTRATIVE ACCOUNTANT

This position is responsible to the Special Assistant to the Vice President for Finance and Business Affairs /CFO. This position involves administrative and professional budgeting and accounting work performed for the Southern University System which includes Board and System Administration, the Baton Rouge Campus, Law Center, New Orleans Campus, Shreveport Campus, and the Agricultural Research and Extension Center. The responsibilities include the development of the budget for the Board and System Administration and all related data and the coordination and analyzation of budget data for the remaining campuses of the Southern University System. Other duties include assisting, coordinating and advising supervisors on other areas of concern to enhance the effective operation of the financial system for the Southern University System.

Specifically, this position is responsible for the following:

- Preparation of the Annual Operating Budgets for Board and System Administration:
 - General Fund Operating Budget
 - Inter-Institutional Cost Transfers Budget
 - Inter-Institutional Direct Charges Budget
 - Special Meals and Miscellaneous Travel Budget
 - Land Grant Current and Prior Year Budgets
- Preparation of Budget Request Document for Board and System Administration.
- Preparation of Carry Forward Budgets – President’s Special Awards and other System Accounts.
- Evaluation of spending on a routine basis, and confers with program managers for the Board and System Administration regarding spending and financial needs.
- Assists Departments with issues related to funds availability, fund transfers and budget compliance.
- Comparison of actual to budgeted results at the end of each reporting period, and reporting on significant variances.
- Loading of budgets and budget modifications in Banner System.

- Reviews disbursement documents/forms for completeness, accuracy and availability of funds.
- Maintains documents and prepares journals vouchers to properly allocate System cost to campuses.
- Assists in the review and transmission of Operating Budgets and related data for the Baton Rouge, New Orleans, Shreveport campuses, the Law Center, and the Agricultural Research and Extension Center, for adherence to internal and external guidelines, accuracy, deadlines, and institute corrective action if necessary.
- Preparation of BA-7's for the Southern University System.
- Preparing special reports in response to requests from the Division of Administration, Office of Planning and Budget and Legislature, etc, for information of both a programmatic and budgetary nature.
- Prepares historical and other statistical analyses, narratives, tables and charts to plot trends and projects future status of budgetary and financial information for the System.
- Assist with the development, implementation and monitoring of budget standards, policies and guidelines.
- Processes all Personnel Action Forms (PAFs) received from Board and System Offices:
 - Reviews PAFs for accuracy and completeness and proper approvals;
 - Determines the availability of funds;
 - Assigns position numbers
 - Ensures each PAFs has been accurately loaded to the Banner System and are modified when necessary
 - Maintains physical file/electronic log of all PAFs processed for future reference; and
 - Responds to all telephone/in person inquires relative to status of PAFs processed.
- Prepares all salary schedules for Board and System Administration.
- Prepares Annual Reports:
 - IPEDS – Integrated Postsecondary Education Data System
 - Louisiana Legislative Auditor Annual Report – Board of Supervisors
 - Data Collection
 - Taxable and Nontaxable Compensation – Board and System

- Prepares Annual Surveys:
 - CUPA – HR Administrative Compensation Salary Survey
 - CUPA – HR Mid-Level Administrative and Professional Salary Survey
- Serves on committees when requested.
- Assists with reviewing and responding to e-mail.
- Performs other duties as assigned.

Barbara B. Robertson

6605 Garland Street, Baker, Louisiana 70714

(225) 954-3062

robertsonb@cox.net

Qualifications:

Technical

- Trained in Banner System
- Proficient in Microsoft Word, Microsoft Excel, Power Point
- Completed the Performance Planning Review (PPR) for Supervisors' Training Class

Management

- Over 25 years of experience in Accounting
- Excellent skills in communication, writing, and firm commitment to excellence in customer service.
- Experienced in maintaining and implementation of budget.
- Strong planning and organizational skills with the ability to multi-task, and
- Highly focused and result-oriented in supporting complex, deadline-driven operations and capable of identifying priorities, and determination to resolve issues in its initial stages.

Education

Southern University A&M College

Baton Rouge, Louisiana

Accounting 1977-1980

University of Phoenix

Baton Rouge, Louisiana

BA – Accounting (2006)

Employment

January 2008 – Present

Southern University and A&M College

Office of Comptroller-Accounts Payable Supervisor

Monitor daily task assignment for Accounting Specialists.

Review and approve all AP invoices entered on a daily basis.

Run check cycle and upload check file to JPMorgan Chase.

Initiate wire payments on JPMorgan Chase.

Reconcile voucher payable account to pending disbursements.

Run and reconcile all reports related to voucher payable.

Take corrective action for all checks returned because of incorrect or insufficient information.

Submit a listing of unresolved problems to Chief Disbursement Officer.

Run reports to balance and validate that the 1099 reporting requirements are in compliance with Internal Revenue Service.

Process 1099s hard copy and tape.

Reconcile students refund file received from Bursar's office and generate checks.

Assist Internal, External, Federal and State Auditors.

June 2003-January 2008

Southern University and A & M College

Office of Comptroller-Operational Auditing

Daily monitor bank balances.

Processed reports relative to bank balances, taking immediate corrective action if required.

Informed middle management in writing of any deficiencies.

Monitored investment portfolio, submit request to invest funds to the System Vice President for Finance and Business Affairs and Comptroller for approval.

March 2002-June 2003

Southern University and A & M College

Office of Comptroller-Accounts Payable Supervisor

Supervised five accounting specialists.

Reviewed and loaded all documents for final approval for check processing.

Worked closely with the Comptroller on Accounts Payable related problems.

Assisted with vendor calls and concerns.

Prepared and assisted in preparation of fiscal reports.

January 1998-March 2002

Southern University and A & M College

Office of Comptroller-Accounting Tech

Received, reviewed and assigned position control number to personnel actions forms for campus-wide employees.

Prepared financial reports and schedules relative to budgets, posting and journalizing ledger for grants and general funds accounts.

Provided training to university employees on Financial Accounting System (FRS).

March 1995-January 1998

Southern University and A & M College

Office of Comptroller-Accounting Specialist II

Coordinated the financial activities applicable to the reimbursement of insurance payments for losses at the university.

Maintained fiscal records including general ledgers, subsidiary ledgers, journal vouchers and other fiscal records.

Prepared reports for minority and women vendors.

Performed data entry function of journal vouchers.

July 1987-March 1995

Southern University and A & M College

Office of Comptroller-Accounting Clerk

Received purchase orders, checked purchase orders for encumbrance, verified vendor and vendor information, and accounts number.

Paid vendor invoices in a timely manner.

Researched information required to pay vendors and prepared checks and voucher for payment.

References

Upon request

JOB CLASS			
JOB CODE			
CAL ID			

SOUTHERN UNIVERSITY SYSTEM

Personnel Action Form

POSITION NUMBER

RECEIVED
SEP 12 2016

CAMPUS: SUS _____ SUBR X SULAC _____ SUAREC _____ SUNO _____ SUSLA _____

EMPLOYMENT CATEGORY: 9-MONTH _____ 12-MONTH _____ X OTHER _____ (Specify) _____

- | | | |
|---|--|---|
| <input type="checkbox"/> Academic | <input type="checkbox"/> Non-Academic | <input type="checkbox"/> Civil Service |
| <input type="checkbox"/> Temporary | <input type="checkbox"/> Part-time (_____ % of Full Time) | <input type="checkbox"/> Restricted |
| <input type="checkbox"/> Tenured | <input type="checkbox"/> Undergraduate Student | <input type="checkbox"/> Job Appointment |
| <input checked="" type="checkbox"/> Tenured Track | <input type="checkbox"/> Graduate Assistant | <input type="checkbox"/> Probationary |
| <input type="checkbox"/> Other (Specify) _____ | <input type="checkbox"/> Retiree Return To Work | <input type="checkbox"/> Permanent Status |

Previous Employee Vinnie Marcell Reason Left N/A
 Date Left N/A Salary Paid \$72,210

Profile of Person Recommended

Length of Employment _____ To 06/30/2017
 Effective Date 07/01/16

Name Vinnie Marcell SS# xxx-xx- Sex F Race* B
 (Last 4 digits only)

Position Title: Assistant Professor Department: School of Nursing

Check One Existing Position *Visa Type (See Reverse Side):
 New Position Expiration Date: _____

(Position vacancy authorization form must be processed and approved to fill existing and new positions. Position must be advertised before processing PAF, if applicable.)

Years Experience _____ Southern University Experience _____
 Degree(s): Type/Discipline (BA-Education): BSN (Nursing) Institution/Location (SU-Baton Rouge): Southern University and A&M College Year: 12/2001
MSN Southern University and A&M College 05/2005

Current Employer School of Nursing

Personnel Action

Check One New Appointment Continuation Sabbatical Leave of Absence
 Transfer Replacement Other (Specify) Salary Adjustment

Recommended Salary \$86,667 Salary Budgeted \$86,667

Source of Funds General Funds

Identify Budget: 211001-22403-61000 Location _____
 Form Code: _____ Page _____ Item # _____

Change of: _____

Position From _____ To _____
 Status _____
 Salary Adjustment \$72,210 86,667

Financial Aid signature (if, applicable):

List total funds currently paid this employee by Southern University:

*See Reverse Side

Comments: (Use back of form)

Source of Funds	Amount
211001-22403	72,210

Graduate School signature (if, applicable):

*See Reverse Side

Supervisor [Signature] 9/12/16 Date
 Vice Chancellor [Signature] 9/12/16 Date

Dean/Unit Head [Signature] 9/12/16 Date
 Chancellor Ray L. Belmont 9-20-16 Date

Director/Personnel _____ Date
 Vice President/Finance _____ Date
 Business Affairs/Comptroller _____ Date

President Ray L. Belmont 9-20-16 Date
 Chairman/S.U. Board of Supervisors _____ Date

This information is requested solely for the purpose of determining compliance with Federal Civil Rights Laws and does not affect employment consideration.

ETHNIC ORIGIN (Please check one):

_____ Hispanic or Latino X Non-Hispanic or Non-Latino

RACE (Please check all that apply):

_____ White, not of Hispanic origin. A person having origins in any of the original people of Europe, North Africa, or the Middle East.

 X Black, not of Hispanic Origin. A person having origins in any of the Black racial groups of Africa.

_____ Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origins, regardless of race.

_____ Asian or Pacific Islander. A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

_____ American Indian or Alaskan Native. A person having origins in any of the original peoples of North American, and who maintains cultural identification through tribal affiliation or community recognition.

COMMENTS: Retention of Nurses. Ms. Marcell is a 12 month employee. With the retention initiative, her base salary should have increased from \$54,162 to \$65,000. The additional 3 months she works was not factored in her total salary for a 12 month period. Her new PAF should reflect a salary of (\$65,000/9-#7,222 x 3 - 21,667 + 65,000 is 86,667).

EMPLOYEE REGULAR WORK SCHEDULE: 8:00 am - 5:00pm

EMPLOYEE DIRECT SUPERVISOR: Dr. Jacqueline Hill

SUPERVISOR/DEPARTMENT CONTACT NUMBER (225) 771-3266

NUMBER OF EMPLOYEES SUPERVISED, (if any) _____

HR USE ONLY: STATUS (circle one): EXEMPT NON-EXEMPT

GUIDELINES: All employees, students, graduate assistants being employed through the use of this form are to report to and be cleared by the Human Resources before any employment is offered and before starting to work. All students are to bring with them clearance from the Financial Aid office, Statement of Account (fee receipt), and a class schedule. All prospective employees/students must bring a pictured ID, social security card, birth certificate, certificate of naturalization, resident alien card, H1-B and J-1 visas, passport, and F-1/I-94. The latter six (6) documents do not apply to U.S. Citizens.

Documentation must be provided for review and approval by Human Resources before employment is offered.

CLASS OF EMPLOYMENT (VISA STATUS):

<u>TYPE</u>	<u>CODE</u>	<u>EXPIRES</u>
United States Citizen/Certificate of Naturalization	US	
Resident Alien	RA	
H-1 Visa (Distinguished Merit & Ability)	H1	
J-1 Visa (Exchange Visitor Program)	J1	
F-1 Visa (Student Emp. FT Student at S.U.)	F1	
OPT (F-1 Visa-INS Prior Approval-"Practical Work Experience")	F0	

Do Not Write Below This Area
For Human Resource and Budgetary Control Use Only!

PAF APPROVAL PROCESS CHECKLIST (Must have the information outlined below):

- _____ Approved Position Vacancy Authorization Form (applicable for new and replacement positions)
- _____ Position Vacancy Announcement (position advertised before processing PAF, if applicable)
- _____ Application for Employment Form Admin/Fac/Uncl Positions(Civil Service Application for classified employees)
- _____ Authority to Release (signed by employee) (submitted to Human Resources with Criminal/Background Check form)
- _____ Supervisory Criminal/Background Check Form (completed by employee/ verified and signed by supervisor)
- _____ Exemptions Survey Form (signed by employee and budget head)
- _____ Proposed Employee Appointment
- _____ Proposed Employee Clearance
- _____ Restricted/ Job Appointment/CS Rule 6.5g Letter of Justification (for classified, if applicable)

SOUTHERN UNIVERSITY
HUMAN RESOURCES
2016 SEP -6 PM 3:40

RECEIVED
SEP 01 2016
Office of the Executive Vice President
for Academic Affairs and Provost

SCHOOL OF NURSING
DEAN'S OFFICE
P.O. Box 11794
(225) 771-3266
FAX (225) 771-2641

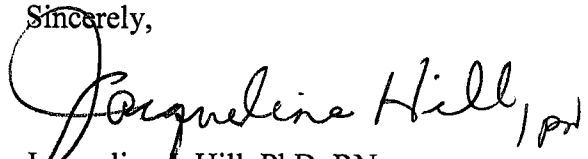
August 31, 2016

Dr. M. Christopher Brown
Executive Vice President & Provost
Office of Academic Affairs
J.S. Clark Administration Bldg.
CAMPUS

Dear Dr. Brown,

Please change Vinnie Marcell's PAF to reflect her 12 month appointment. In addition to being an assistant professor, she also has duties in the Nurse Managed Clinic which extends through the summer months. To that end, her initial based salary was 54,162 for a 9-month appointment. Once she was moved to the Student Health Coordinator position, she was given an additional 18,054 ($54,162/9=6,018 \times 3=18,054$) for the 3 summer months. Her salary for the 12 months is currently 72,216. With the retention initiative, her based salary should have increased from 54,162 to 65,000. The additional 3 months she works was not factored in her total salary for a 12-month period. Her new PAF should reflect a salary of 86,000 ($65,000/9=7,222 \times 3 = 21,667 + 65,000 = 86,667$).

Sincerely,



Jacqueline J. Hill, PhD, RN
Associate Professor & Chair, Undergraduate Program
School of Nursing
Southern University & A & M College
Baton Rouge, LA 70813
(225) 771-2653

cc: Janet S. Rami, PhD, RN
Dean





SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

Office of the Executive Vice President for Academic Affairs and Provost
J. S. Clark Administration Building, Third Floor
Baton Rouge, LA 70813
Phone: (225) 771-4095

September 7, 2016

Ray L. Belton, Ph.D.
President - Chancellor
Southern University System
4th Floor, J. S. Clark Administration Bldg.
Baton Rouge, Louisiana 70813

Re: Request for Sabbatical Leave, Dr. Guang-Lin Zhao, Spring 2017

Dear Dr. Belton:

The Office of the Executive Vice President for Academic Affairs and Provost recommends Dr. Guang-Lin Zhao, Southern University and A&M College Professor of Physics, for sabbatical leave during Spring 2017. Dr. Zhao has been invited to participate in a research opportunity at Argonne National Laboratory, a premier governmental research laboratory. The goal of this research opportunity is to enhance the research, scholarship and learning on nanomaterials. Please note that Dr. Zhao's initial request was submitted in October 2015; however, it was delayed due to personal reasons.

Dr. Zhao is an integral part of our Physics Department. He is a very experienced researcher and scholar in the area of nanomaterials and computational physics as evidenced by his recent refereed publications and professional presentations. Southern University and A&M College will benefit from Dr. Zhao's research experience with Argonne National Laboratory. Collaborations between SUBR and national laboratories will be increased, instruction for SUBR students will be enhanced and SUBR students will have a better chance of pursuing research opportunities with federal, national laboratories.

Having reviewed Dr. Zhao's accompanying application for sabbatical leave and favorable recommendations from Dr. Zhao's college and department, I am in agreement that Dr. Zhao's participation in this research opportunity will strengthen the capacity of SUBR. I request favorable consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Christopher Brown II".

M. Christopher Brown II, Ph.D.
Executive Vice President and Provost

**APPLICATION FOR SABBATICAL LEAVE
SOUTHERN UNIVERSITY AND A&M COLLEGE
BATON ROUGE, LOUISIANA 70813**

RECEIVED
JUN 09 2015
Office of the Executive Vice President
for Academic Affairs and Provost

PROJECT TITLE

**Enhancement of Research, Scholarship, and Learning
on Nanomaterials Frontier**

PERIOD OF REQUESTED LEAVE

Spring Semester of 2017

NAME OF APPLICANT

Guang-Lin Zhao, Ph.D.

RANK OF APPLICANT

Professor of Physics (Tenured)

SIGNATURE OF APPLICANT



Guang-Lin Zhao, Ph.D.

OFFICE OF
HUMAN RESOURCES
OCT 27 2015


SUBMISSION DATE:

October 2, 2015

ADMINISTRATIVE REVIEW


Approved

Disapproved


**Dr. Terrence L. Reese, Acting Chairman
Department of Mathematics,
Physics and Math/Science Education**

Approved

Disapproved


**Dr. Laurence L. Henry, Interim Dean
College of Sciences and Agriculture**

-- Continue of Cover Page

Approved

Disapproved

Rao Uppu
Sabbatical Leave Committee

Approved

Disapproved

Deborah People
Vice Chancellor for Academic Affairs

Approved

Disapproved

M. Robert 9/2/16
Chancellor

Approved

Disapproved

Ray L. Bator
President

DEPARTMENT OF MP-SMED

Southern University and A&M College

Baton Rouge, Louisiana 70813

(225) 771-2730 (Voice)

(225) 771-4341 (Fax)



MEMORANDUM

TO: Dr. Verjanis Peoples
Vice-Chancellor for Academic Affairs
Southern University and A&M College

FROM: Terrence Reese, PhD
Chairman of the Department of Mathematics, Physics,
and Science and Mathematics Education (MP-SMED)

DATE: October 15, 2015

SUBJECT: Sabbatical Leave Request for Dr. Zhao.

Dr. Guang-Lin Zhao, a full professor in the physics department, is requesting a sabbatical leave for the spring semester of 2017. I support his request because the successful completion of this project will improve the body of knowledge in his field and improve his ability to carry out research and education at Southern University. This project will improve his ability to obtain grant money for both graduate and undergraduate research projects and thus enhance the experience of the students in the department.

Sincerely,

A handwritten signature in black ink, appearing to read 'Terrence Reese'.

Terrence Reese

Southern University and A&M College
College of Sciences and Agriculture
Baton Rouge, Louisiana 70813
(225) 771-5170 (Voice)
(225) 771-2013 (Fax)



October 15, 2015

Dr. Verjanis A. Peoples
Vice-Chancellor of Academic Affairs
3rd Floor, J. S. Clark Administration Building
Southern University and A&M College
Baton Rouge, LA 70813

Dear Dr. Peoples:

Re: Sabbatical leave request for Dr. Guang-Lin Zhao, PhD, Professor of Physics, in Spring Semester, 2017

Dr. Guang-Lin Zhao, Professor of Physics, is requesting a sabbatical leave in the spring semester, 2017. He is a very experienced researcher and scholar in the area of nanomaterials and computational physics, with many scientific refereed publications and presentations to his credit. His intended research focus has two components:

- (1) Conducting scientific research work that has been ongoing, such as investigation on nitrogen functionalized carbon nanostructures and their electrolytic properties.
- (2) Development of proposals and writing research articles for scholarly publications.

His work will be a collaborative effort with scientists at Argonne National Laboratory, which is one of the premier governmentally operated research laboratories in the USA.

The effects of Dr. Zhao's research will not only impact the body of scientific knowledge, but it will also positively impact Southern University by the exposure that will be effected at the dissemination of the results to the national and international scientific community. Each resulting publication or presentation that results from the research will bear the name of Southern University and A&M College, attesting to the scientific and academic excellence of the institution. The activities will also enhance Dr. Zhao's research and teaching program upon his return to SUBR, with the potential of excellent research and academic opportunities for SUBR students. Clearly, the university, SUBR, stands to gain many benefits from his sabbatical experience.

In light of the above, I fully support that Dr. Zhao's request for sabbatical leave be favorably considered and hope that it is approved.

Sincerely,

Laurence L. Henry, PhD
Professor of Physics
Interim Dean, College of Sciences and Agriculture

ABSTRACT

The objective of this project is the enhancement of research, scholarship, and learning on nanomaterials research frontier for the applicant as well as for his research group members and students at Southern University and A & M College. This sabbatical leave project is to be implemented in the Spring semester 2017.

In light of its objective, key activities of this project are in two categories of research/learning activities and exploration. Key activities of the project include conducting research, developments of research proposals, writing research articles for publications, and scholarly documents. The exploration activities of the work will capitalize on the sustained efforts of the last nine years of the applicant in research and mentoring in materials science research. The requested sabbatical leave will immediately give the applicant the opportunity to perform the rigorous research activities, productions of research articles, and developments of research proposals to attract more state and federal funding to Southern University and A&M College. The achievements of the research project will substantially enhance the efforts of the applicant and his research group in materials science research on nano materials research and applications at Southern University and A & M College. The proposed project of the requested sabbatical leave will substantially increase the involvement of the applicant in the mainstream of research that will be comparable to the national level. This will substantially improve the research environment at Southern University and A & M College.

The exploratory category of the project will entail extensive consultations, meetings, literature reviews, and project/proposal planning germane to the development of collaborative research projects with Dr. Di-Jia Liu and his group at Argonne National Laboratory, focused on nano-material science research. The attached résumé indicates not only the likelihood of the success of this component of the project but also its potential benefits to Southern University and A & M College.

Enhancement of Research, Scholarship, and Learning on Nanomaterials Frontier

I. Objectives

The objectives of this project are to enhance the research effort and achievements in nanomaterials science research at Southern University and A & M College, to achieve an enhanced level of scholarship for the applicant with a aim to compete for research grants at the national and state level, and to learn new nanomaterials research frontier directions through the requested time and effort of the sabbatical leave.

This enhancement of the project of the sabbatical leave has two major components. One of them is a concentrated effort on the research activities and on the production of research articles that will substantially enhance the research credentials and the scholarship of the applicant and his research group members and students at Southern University and A & M College. The second components of the project is to explore, identify, and learn new research frontier directions and topics that will lead to the creation of new research projects at the campus of Southern University and A & M College.

II. Detailed Statements of Activities

This sabbatical leave request is for one semester, which is the Spring semester of 2017. In light of the objectives spelled out above, the key activities can be grouped in two categories: research/learning activities and exploration.

The key research/learning activities of this project include conducting research, writing research articles for publications and scholarly documents, and developing new research proposals for the enhancement of the research capability of our research group in materials science research at Southern University and A&M College. This component of the work will capitalize on the sustained efforts of the last nine years of the applicant in research, teaching, and mentoring of graduate and undergraduate students, in the area of materials science research. These include the research grant awards to the applicant (Guang-Lin Zhao) at Southern University and A&M College from the following federal funding agencies: (1) Department of Defense Army Research Office Award # W911NF-15-1-0483 entitled "Research Innovation on Nitrogen Functionalized Carbon Nanostructures and Their Electrocatalytic Properties", an award amount of \$536,700.00, for the period of 9/1/2015 - 8/31/2018, *Guang-Lin Zhao (PI/PD)*; (2) Air Force Office of Scientific Research NE project (Award # FA9550-09-1-0367) entitled "Study of Electromagnetic Wave Absorption Properties of Carbon Nanotubes-Based Composites", an award amount of \$750,000.00, for the period of 6/1/2009 - 10/31/2014, *Guang-Lin Zhao (PI/PD)*; (3) National Science Foundation (NSF) award # CBET-0754821 entitled "New High Efficiency Thermoelectric Materials for Thermal Energy Harvesting", award amount of \$299,400.00, for the period of 8/1/2008-7/31/2013, *Guang-Lin Zhao (PI/PD)*, *Jinke Tang (Co-PI)*, *Shengmin Guo (Co-PI)*; (4) National Science Foundation award # 0959105 entitled "MRI-R2: Acquisition of a Transmission Electron Microscope (TEM) for Research, Research Training, and Education at Southern University a Research Undergraduate Institution (RUI)", an award amount of \$1.0 million, for the period of 03/01/2010 - 02/28/2013, Edwin Walker

(PI/PD), Guang-Lin Zhao (Co-PI); and (5) A Department of Defense DURIP grant award # FA9550-11-1-0330 entitled "(DURIP 11): Equipment Enhancement for the Studies of Broadband Electromagnetic Wave Absorption Properties of Carbon Nanotube-Polymer Composites", for an award amount of \$217,900.00, for the period of September 30, 2011—September 29, 2013, PI: Guang-Lin Zhao.

The attached résumé, as required by the guidelines, provides details on these efforts and their positive outcomes. Key outcomes of the activities are publications of research articles, and grant submissions to the federal and state funding agencies.

Southern University and A & M College at Baton Rouge (SUBR), Louisiana, is a public, land grant institution of higher education whose mission comprises quality instruction, research, and service. Southern University and A & M College is undergoing a transition from a predominantly undergraduate institution to a research and undergraduate and graduate institution. In order to achieve the research mission of Southern University and A & M College, a substantial effort in research enhancement has to be achieved.

The Physics Department at Southern University and A & M College initialized a M. S. graduate program in applied physics and materials science in 1996. This has been a new strength for our research. However, the extent of the M. S. research is quite different from and much shorter than that of the Ph. D. research. In particular, the M. S. students and the undergraduate seniors, who are the ones participating in our research project, leave in about one year after our training him/her in the sophisticated research. They do not even stay long enough to help in the training of other students. Consequently, the applicant's time is heavily taken by the training of the undergraduate and M. S. graduate students, who demonstrated a valuable capability for our research, even though the students leave soon afterwards. Dr. Zhao has supervised the research projects and the MS theses of sixteen graduate students since 1998. These include Troy Williams, Lakindra Francis, Yixin Luo, Lashonda Torrence, Tommy Dodson, Branton Moncriste, Cari Bershell, Lei Zhao, Zhaodong Li, Chinedu Ekuma, Aravind Vemishetti, Chen Guo, *Anthony Stewart*, Ifeanyi Nwigboji, John Idoko Ejembi, and Kuo Li. Among these graduate students, ten of them are minority students. Dr. Zhao has also supervised the research training of fourteen undergraduate students since 1998. These included Troy Williams, Branton Moncriste, Anthony Pullen, Divine Kumah, Charles Holmes, Cacey Stevens, Yalin Liu, Zephra Bell, Desmond Fernandez, and Robert Florida for their undergraduate studies in physics, and Bridgette Summerfield and Brandie Johnson in Computer Science at SU. Our research lab has also offered the research training and research experience for minority undergraduate student Juan Arredondo of Coe College in Iowa from June 1 to July 31, 2012; undergraduate student Lauren Norris (female student) of Gordon College in Wenham, *Massachusetts*, from June 1 to July 31, 2013; and undergraduate student and US army veteran *Johnny Om* of Louisiana Delta Community College, Louisiana, from June 1 to July 31, 2014, under the supervising of Dr. Guang-Lin Zhao. One of the undergraduates, Anthony Pullen, completed two research articles under the supervising of Dr. Zhao. The first one was published in *International Journal of Modern Physics B* [please see: G. L. Zhao, A. Pullen, and D. Bagayoko, "The Metallic Nature of Boron Layers in Magnesium Diboride", *International Journal of Modern Physics B*, vol. 17, 5905 (2003)]. The second research article entitled *Structural, Elastic, and Electronic Properties of Deformed Carbon Nanotubes under Uniaxial Strain*, by A. Pullen, G. L. Zhao, D. Bagayoko, and L. Yang, has been published in *Physical Review B*. Mr. Anthony Pullen was honored as a chief student marshal during the Spring commencement at Southern University and A & M

College. After his graduation from SUBR, Anthony Pullen completed a Ph. D. graduate program and obtained a Ph. D. degree at the California Institute of Technology.

The applicant (Dr. Guang-Lin Zhao) has a relatively heavy teaching load, compared to the faculty members who are at more research-oriented universities. The current teaching load for the applicant, in addition to his responsibilities to supervise undergraduates and M. S. graduate students, has limited the time for his research. The applicant has a limited amount of time for extensive research and for following the growing literature and research frontiers on nanomaterials and applications.

The requested sabbatical leave will immediately give the applicant the opportunity to perform the key component of the project that includes rigorous research activities, a production of research articles, and the developments of new research proposals. The achievements of the research project will substantially enhance the effort of the research group in materials science and research at Southern University and A & M College. The proposed project of the requested sabbatical leave will increase the involvement of the applicant in the mainstream of research that will be comparable to the national level. This will substantially improve the research environment at Southern University and A & M College.

The feasibility of the key component of the proposed project is partly apparent through the extensive discussion above. In particular, the key component of the project is intended to have adequate time so that the applicant can focus on and perform the direly needed research activities and produce the research articles noted above. Further, these research articles play a critical role in the continued replication of a strong research effort in materials science research at Southern University and A & M College.

The exploration component of the proposed project will consist of identifying new research frontier directions and topics, and developing research plans and related documents, in collaboration with the research scientists at Argonne National Laboratory, Argonne, Illinois. In the last three years, the applicant has been directed a research project on nitrogen functionalized carbon nanostructures as new non-precious-metal electrocatalysts for energy and related technologies in collaboration with Dr. Di-Jia Liu at Argonne National Laboratory in the Chemical Sciences & Engineering Division. A research proposal for this research project will be submitted to National Science Foundation for funding application (at amount of \$300,000.00). The research proposal will focus on "First Principles Guided Research on Nitrogen Functionalized Carbon Nanostructures as New Non-precious-metal Electrocatalysts for Energy and Related Technologies".

Precious metal platinum (Pt) catalyst is a key ingredient in many technology applications. For example, platinum is used as a catalyst in fuel cells, which are attractive new energy technologies for mobile and stationary applications. They are environmentally friendly, showing either no or low emission, exhibiting good energy conversion efficiency and high power density. Platinum is also used in catalytic converters in the exhaust systems of most cars. Catalytic converters combine carbon monoxide (CO) and unburned fuel from a car's exhaust with oxygen from the air, forming carbon dioxide (CO₂) and water vapor (H₂O). However, platinum is rare and expensive. Recent research efforts in reducing or replacing Pt-based catalysts for fuel cells have led to the development of new oxygen reduction reaction (ORR) electrocatalysts, including nitrogen functionalized carbon nanotubes (N-CNTs) and other carbon nano-structures.

Under the guidance of the first-principles computations for an understanding of the general principle and catalysis mechanism of ORR on N-CNTs and N-fullerene, our research group further develop a new, low cost, and highly energy efficient method for large scale synthesis of N-CNTs/N-CNPs catalyst powders, with an aim to achieve their electrocatalytic performance comparable to precious metal platinum catalysts for ORR and other applications. The advancement of sustainability in this project reflects in the following aspects: (i) our research group is using sustainable, earth-abundant, and inexpensive materials such as raw carbon materials, nitrogen and iron to create new electrocatalysts for replacing platinum catalyst. The production cost of the N-CNTs/N-CNPs catalyst powders is much cheaper than that of platinum; (ii) the new N-CNTs/N-CNPs synthesis method is highly energy efficient and has a very low production cost and high production rate; and (iii) the identification of the new N-CNTs/N-CNPs synthesis method was achieved under the guidance of the first-principles computations, which may take much shorter time and less research expenses in the development process than otherwise.

The aim of the exploration component of the project during the sabbatical leave is to collaborate with the scientists at Argonne National Laboratory on new research frontier and directions that will lead to identification of new research project(s) on the campus of Southern University and A & M College. Throughout the project, we will also develop new research plan and research proposals that aim to attract the research funding from federal funding agencies to Southern University and A&M College.

The feasibility of the exploration and development component also rests in part on the past experiences of the applicant. Meetings with collaborators at the Argonne National Laboratory, literature searches, reading and understanding the new research frontier topics that are part of the research mission are basic approaches for the development of the new research directions and new research projects. Literature and web searches, meetings, and related activities, as done by the applicant in the past, will be the method for (a) determining major trends in the selected areas of research; (b) identifying the priorities of major sources, including federal and state funding agencies, and (c) planning for the development of responsive and competitive proposals.

III. Evaluation and Measures of Attainment of Objectives

The measures of success for this project are straightforwardly derived from the above statements of the objectives. Indeed, these statements identified outcome-products, which, more than any subjective assertion, will attest to the attainment of the objectives noted above. Hence, the number, scope, depth, quality, and usefulness of the research papers and manuscripts will serve as basic criteria for the attainments of the objective and the project activities. The development of new research initiatives and new research projects, along with the identification of applicable funding sources and research proposals to federal and state funding agencies will be key criteria for the attainment of the objectives of the exploration and development component.

IV. Significance and Value to SUBR

The significance and value of this project for SUBR will simply be immense and long term. A few of the many expected benefits are:

- A greatly enhanced faculty member, due to the expansion and synthesis of extensive research, mentoring and learning experiences, and the reflective value-added that stems from such activities.
- Immensely valuable publications and manuscripts that carry the name of SUBR throughout the world. Over the centuries, Historically Black Colleges and Universities like SUBR have done many great things, in teaching, mentoring, and learning, that their faculty did not commit to the planetary literature (through research journals, manuscripts, etc.) and intensive research. Consequently, the credits for these feats often went to the individuals who wrote about them! This project is partly an effort to reverse this situation in a measurable fashion.
- New research initiatives and projects that engage faculty members at SUBR, along with the collaborators at Argonne National Laboratory, adding to the research strength in nano-materials research at SUBR.
- Great funding potential from federal and state funding agencies and attracting funding sources to SUBR.

BIOGRAPHICAL SKETCH

Guang-Lin Zhao, Ph. D., Professor
Physics Department and Nano Catalysts Laboratory
Southern University and A & M College, Baton Rouge, Louisiana 70813
(Phone) 225-771-4491; (Email) Guang-Lin_Zhao@subr.edu

(A). Education

- 1992, Ph. D., majoring in condensed matter physics with a minor in computer science, Iowa State University, Ames, Iowa.
- 1983-1988, graduate student and candidate for Doctor of Science, solid state physics, Institute of Physics, Chinese Academy of Sciences, Beijing, China.
- 1983, M. S. in experimental low temperature physics, Institute of Physics, Chinese Academy of Sciences, Beijing, China.
- 1977, B. S. in experimental low temperature physics, University of Science and Technology of China, Hefei, China.

(B). Professional Experience

- **1997- present.** Assistant to Associate to full Professor, Southern University and A & M College. Graduate/undergraduate teaching. Experimental and computational research on the synthesis and physical properties of carbon nanotubes (CNTs) and polymer composites, nitrogen functionalized carbon nanostructures as new electrocatalysts, thermoelectric materials, wide band-gap semiconductors, and high T_C superconductors.
- **Fall 2005 - Spring 2006.** Visiting Fellow, Visiting Associate Professor, Mechanical and Aerospace Engineering, Princeton University. Research in developing of a new method for ab-initio molecular dynamics simulations for materials research. Teaching of Engineering Mathematics.
- **1994 - 1995.** Postdoctoral Research Fellow, GM R & D Center, and Department of Materials and Engineering, University of Michigan. Large scale computations for the electronic and structural properties of α - Al_2O_3 and Al_2O_3 (0001)/Cu (111) interface.
- **1992-1994/1995 - 1996.** Postdoctoral Research Associate, Department of Physics and Astronomy, Louisiana State University. Ab-initio computations of the electronic structure, electron-phonon interaction, and superconducting properties of $YBa_2Cu_3O_7$ and other materials including α - and β - Si_3N_4 and Si/ Si_3N_4 interface. Successfully solved the anisotropic Eliashberg gap equations in the first time using an accurate electronic structure and phonons for the studies of high T_C superconductors.

OTHER PROFESSIONAL SERVICE:

- 2011 - present, member of the Editorial Board, ISRN Condensed Matter Physics, Hindawi Publishing Corporation.
- *1998-present*, served as a manuscript referee for professional research journals, including (1) International Journal of Modern Physics; (2) Physica C; (3) Journal of Materials Science; (4) Solid State Communications; (5) European Physical Journal B; (6) Acta Physica Sinica; (7) Composites Science and Technology; (8)

Journal of Vacuum Science and Technology B; (9) *J. Superconductivity and Novel Magnetism*; (10) *Journal of Electromagnetic Waves and Applications*; (11) *Progress in Electromagnetic Research*; (12) *Journal of Molecular Structure: THEOCHEM*; (13) *Colloids and Surfaces A*; (14) *Nanoscale*; (15) *Materials Science in Semiconductor Processing*; (16) *Catalysis Communications*; (17) *Macromolecular Research*; (19) *Chemical Communications*; (20) *Physical Chemistry Chemical Physics*; (21) *Applied Physics Letters*; (22) *Science of Advanced Materials*; (23) *Journal of Physical Chemistry Letters*; (23) *ACS Catalysis*.

- 2004-present, served as a proposal reviewer for National Science Foundation, U.S. Civilian Research and Development Foundation, Korea Research Foundation, and Austrian Science Fund.

Honors:

- 2013 Research Millionaire Club Inductee, Southern University and A & M College, Baton Rouge, Louisiana.
- Faculty Researcher/Scholar of the Year in Natural Science for FY 2007-2008, Southern University and A & M College, Baton Rouge, Louisiana.
- Visiting Fellow, Princeton University, Princeton, New Jersey, 2005-2006.
- Chancellor's Visiting Scholar, University of Missouri, Kansas City, Missouri, 1986-1988.

(C): Patent: US Patent Application #62164507 "Synthesis of Carbon Nanotubes and Nanoparticles from Carbon Containing Fibers", 2015, Inventor: Guang-Lin Zhao, Co-Inventors: Feng Gao and Zhou Wang, Southern University and A & M College.

(D). Synergistic Activities

- Research on the synthesis of carbon nanotubes and nanoparticles, nitrogen functionalized carbon nanostructures as new electrocatalysts for oxygen reduction reaction and others;
- Studies of multifunctional carbon nanotubes-polymer composites;
- Research on the first-principles calculations of the electronic and related properties of high T_C superconductors;
- Teach graduate and undergraduate physics courses.

(E). Persons, other than those cited in the publication list, who have collaborations with the PIs within the last 48 months. Professor Jinke Tang, University of Wyoming; Professor Shengmin Guo and Professor James Spivey, Louisiana State University; Dr. Di-Jia Liu at Argonne National Laboratory in Chemical Sciences & Engineering Division; Professor Gueorgui Guerguiev at Linköping University in Sweden.

(F). PhD Advisor: Bruce Harmon, Distinguished Professor, Ames Laboratory-DOE and Iowa State University, Ames, IA 50011.

(G). Graduate students supervised. Troy Williams, Lakindra Francis, Yixin Luo, Lashonda Torrence, Tommy Dodson, Branton Moncriffe, Cari Bershell, Lei Zhao, Zhaodong Li, Chinedu Ekuma, Aravind Vemishetti, Chen Guo, *Anthony Stewart*, Ifeanyi Nwigoji, Kuo Li, and John Idoko Ejembi. Ten of them are minority students.

Publication LIST (from 2005 to present)

- [1]. Ifeanyi H. Nwigboji, John I. Ejembi, ZhouWang, Diola Bagayoko, Guang-Lin Zhao, "Microwave absorption properties of multi-walled carbon nanotube (outer diameter 20–30 nm)–epoxy composites from 1 to 26.5 GHz", *Diamond & Related Materials* 52 (2015) 66–71.
- [2]. Feng Gao, Guang-Lin Zhao, ZhouWang, Diola Bagayoko, Di-Jia Liu, "Catalytic reaction on FeN₄/C site of nitrogen functionalized carbon nanotubes as cathode catalyst for hydrogen fuel cells", *Catalysis Communications* 62 (2015) 79–82
- [3]. J. I. Ejembi, I. H. Nwigboji, L. Franklin, Y. Malozovsky, G. L. Zhao, D. Bagayoko, "Ab-initio calculations of electronic, transport, and structural properties of boron phosphide", *Journal of Applied Physics* 09/2014; 116(10):103711. DOI: 10.1063/1.4894692.
- [4]. Wang, Y., He, Q., Qu, H., Zhang, X., Guo, J., Zhu, J., Zhao, G., Colorado, H.A., Yu, J., Sun, L., Bhana, S., Khan, M.A., Huang, X., Young, D.P., Wang, H., Wang, X., Wei, S., Guo, Z., "Magnetic graphene oxide nanocomposites: Nanoparticles growth mechanism and property analysis", *Journal of Materials Chemistry C*, volume 2, issue 44, year 2014, pp. 9478 - 9488
- [5]. Zhou Wang and Guang-Lin Zhao, "Electromagnetic wave absorption of multi-walled carbon nanotubes (outer diameter 8–15 nm)–epoxy composites in R band", *J. Mater. Chem. C*, 2, 9406 (2014).
- [6]. Zhanhu Guo, Honglin Qu, Yiran Wang, Qingliang He, Xi Zhang, Guang-Lin Zhao, Henry A Colorado, Jingfang Yu, Luyi Sun, Saheel Bhana, Xiaohua Huang, David P. Young, Huanwen Wang, Xuefeng Wang, Jiang Guo, Mojammel Alam Khan, Suying Wei, Jiahua Zhu, "Magnetic Graphene Oxide Nanocomposites: Nanoparticles Growth Mechanism and Property Analysis", *J. Mater. Chem. C* 09/2014; DOI: 10.1039/C4TC01351D.
- [7]. Guang-Lin Zhao, "Sharp electronic structure and anomalous isotope effect in Zr, Nb₃Sn, and YBa₂Cu₃O₇", *Phys. Status Solidi B* 251, No. 8, 1531–1538 (2014)/DOI 10.1002/pssb.201451112.
- [8]. Feng Gao, Guang-Lin Zhao, and Shizhong Yang, "Catalytic Reactions on the Open-Edge Sites of Nitrogen-Doped Carbon Nanotubes as Cathode Catalyst for Hydrogen Fuel Cells", *ACS Catal.* 2014, 4, 1267–1273.
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Executive Summary
for
Dr. Bobby R. Phills
Chancellor-Dean
Southern University Agricultural Research and Extension Center

TERM: 3 years 3 months – Tenure as Full Professor at SUBR School of Agriculture

COMPENSATION: \$215,000.00 Base Salary
35,000.00 Housing Allowance
15,000.00 Car Allowance

BENCHMARKS:

1. Increase undergraduate and graduate student enrollment.
2. Establish collaborative partnerships with USDA and other federal and state agencies, private industries, and foundations for the purpose of providing hands-on experiential learning opportunities for undergraduate and graduate students; as well as faculty and staff development across all programs areas (teaching, research, and extension) in the Land-grant campus.
3. Provide positive evidence of post-graduate student placement and gainful employment in agricultural and food science industries.
4. Develop effective funding-raising strategies, (i.e. corporate and foundation donations, federal and state grants and contracts) leading to the enhancement of the Land-grant campus physical plant and the procurement of essential resources for the training and enhancement of faculty and staff professional development.
5. Re-establish and upgrade multiple phases of the BAYOU youth development programs leading to significant recruitment and training of K-20 students within the Land-grant campus and throughout the University system.
6. Improve seamless operations between SUAREC and the College of Agriculture as demonstrated by stabilization of faculty/staff composition and morale-promoting activities.

TERMINATION

Termination Without Cause:

Elects to be full-time Professor, Chancellor/Dean will receive eighty percent (80%) of his salary for the term of the agreement.

- After expiration of agreement, Chancellor-Dean can
 - A.) Remain at SUBR as a full-time Professor at a salary of the average of three highest paid professors; or
 - B.) Elect to leave SUBR.

Resignation:

- Ninety-day (90) notice to the President; and
- Can assume tenured Professor position with the approval of President

Termination With Cause:

For cause may be but not limited to:

- Conviction of a crime of moral turpitude;
- A finding of academic dishonesty and that term is defined in the Faculty Handbook;
- Felony indictment for a crime of moral turpitude or other crime which would bring SUAREC and SUBR's and Southern University System's reputation in disrepute;
- Neglect of duty;
- Disability (defined as an inability to fulfill the duties of Chancellor-Dean, with the provision of reasonable accommodations, for a period of a least ninety (90) consecutive days.);

Chancellor-Dean will be terminated from all positions at SUAREC and SUBR immediately. The reason for termination shall be provided in writing to the Chancellor-Dean. The Chancellor-Dean will be afforded an opportunity to respond within ten (10) days of the notice, and have a hearing before a designated Board Committee or the full Board.

**Revised
Executive Summary
For
Dr. Bobby R. Phills
Chancellor-Dean
Southern University Agricultural Research and Extension Center**

REVISED BENCHMARKS:

1. Improve the overall graduation rate at SUBR College of Agriculture from the base year of 2016-2017.
2. Increase the enrollment and retention rate for the SUBR College of Agriculture from the base year of 2016-2017.
3. Demonstrate significant evidence of the establishment and advancement of the Medicinal Plant Research and Development with special emphasis on the development of the marijuana program from “seed to sell” in accordance with the Louisiana Legislation, state and federal guidelines.
4. Develop effective funding-raising strategies, (i.e. corporate and foundation donations, federal and state grants and contracts) leading to the enhancement of the Land-grant campus physical plant and the procurement of essential resources for the training and enhancement of faculty and staff professional development.
5. Re-establish and upgrade multiple phases of the BAYOU youth development programs leading to significant recruitment and training of K-20 students within the Land-grant campus and throughout the University system.
6. Improve seamless operations between SUAREC and the College of Agriculture as demonstrated by stabilization of faculty/staff composition and morale-promoting activities.

All other terms remain the same.

EMPLOYMENT AGREEMENT

The Board of Supervisors of Southern University and Agricultural and Mechanical College (Board) hereby extends as Chancellor-Dean of Southern University Agricultural Research and Extension Center (SUAREC) and Dean of the College of Agriculture at Southern University Baton Rouge (SUBR), Bobby R. Phills, and (Chancellor-Dean) who hereby accepts the following terms of employment.

TERM OF EMPLOYMENT

The employment established in this Agreement is for an initial term of three (3) years and three (3) months, commencing on September 1, 2016 and ending on December 31, 2019.

The Board affirms the Chancellor-Dean 's initial appointment as a full professor with tenure at the SUBR School of Agriculture. The Chancellor-Dean will be tenured in the department that meets SAACS credentialing requirements.

DUTIES AND CONDITIONS OF EMPLOYMENT

The Chancellor-Dean shall report and be responsible to the Board through the System President as required in the Board's by-laws.

The Chancellor-Dean 's employment shall be subject to all other rules, orders and regulations established and adopted by the Board, as amended from time to time except as such rules, orders and regulations conflict with the express terms of this Agreement.

The Chancellor-Dean shall comply with all other laws and regulations applicable to his specific office and public officials.

The Chancellor-Dean will be subject to an annual review by the System President to be conducted in a manner and by a procedure determined by the System President. The President along with the Chancellor-Dean will establish performance goals. The goals and objectives will be the basis for his performance review for the three (3) years of the Agreement and any extensions thereof.

COMPENSATION

The Chancellor-Dean shall be paid an annual salary of two hundred and fifteen thousand dollars (\$215,000.00) for the term of this Agreement as compensation for his services while serving as Chancellor-Dean. This annual salary will be paid in the form of equal monthly installments no later than the last calendar day of each month in accordance with SUS's payroll procedures.

The Chancellor-Dean shall receive a housing allowance of thirty-five thousand dollars (\$35,000.00) annually and an automobile allowance of fifteen thousand dollars (\$15,000.00) annually, which shall be paid in the form of equal monthly installments no later than the last calendar day of each month in accordance with SUS's payroll procedures.

The Chancellor-Dean will be eligible to participate in the benefits plans for health, insurance, retirement and any other benefits that are available for full time administrative employees.

The Chancellor-Dean will be required to meet the following benchmarks annually. The President through the Board has the discretion and the decision to provide incentive compensation to the Chancellor-Dean based on the following benchmarks. The benchmarks are as follows:

1. Improve the overall graduation rate at SUBR College of Agriculture from the base year of 2016-2017.
2. Increase the enrollment and retention rate for the SUBR College of Agriculture from the base year of 2016-2017.
3. Demonstrate significant evidence of the establishment and advancement of the Medicinal Plant Research and Development with special emphasis on the development of the marijuana program from "seed to sell" in accordance with the Louisiana Legislation, state and federal guidelines.
4. Develop effective funding-raising strategies, (i.e. corporate and foundation donations, federal and state grants and contracts) leading to the enhancement of the Land-grant campus physical plant and the procurement of essential resources for the training and enhancement of faculty and staff professional development.
5. Re-establish and upgrade multiple phases of the BAYOU youth development programs leading to significant recruitment and training of K-20 students within the Land-grant campus and throughout the University system.
6. Improve seamless operations between SUAREC and the College of Agriculture as demonstrated by stabilization of faculty/staff composition and morale-promoting activities.

TERMINATION

Termination Without Cause

The Chancellor-Dean may be terminated without cause at the recommendation of the System President with approval of the Board. If the Chancellor-Dean is terminated without cause, he shall have the right to select an option as stated herein. If the Chancellor-Dean is terminated without cause and elects to become a full-time professor, he shall be entitled to eighty percent (80%) of his salary that he would have received as Chancellor-Dean for the balance of the initial term of this Agreement.

The Chancellor-Dean, upon termination as Chancellor-Dean without cause, shall have the right to: (a) remain at SUBR and assume the position of full professor with tenure at SUBR or such other campus as may be mutually agreed upon by the parties or (b) he may elect to leave SUBR. For purposes of this paragraph, the Chancellor-Dean shall receive eighty percent (80%) of his salary for the balance of the term of this agreement and upon the end of the term of this agreement, the Chancellor-Dean's faculty compensation shall be calculated as the average of the three highest paid faculty salaries in the department where the Chancellor-Dean is tenured.

If the Chancellor-Dean elects to leave SUBR following a termination without cause then he will not be entitled to any further compensation beyond amounts earned as of his last day of employment. Any amounts owed Chancellor-Dean under this section shall be paid in the form of a lump sum no later than fifteen (15) days after Chancellor-Dean's last day of employment.

The parties agree that the above payments represent liquidated damages and are all that is due should the Agreement be terminated without cause, except ordinary claims for benefits accrued and vested as of Chancellor-Dean's termination under any pension or welfare benefit plan sponsored and/or maintained by SUS for the benefit of full-time administrative employees.

Resignation

The Chancellor-Dean shall provide the System President with notice of resignation of at least ninety (90) days unless such notice is waived by the System President or occasioned by illness or disability. If the Chancellor-Dean voluntarily elects to leave his position as Chancellor-Dean during the term of employment herein he shall be entitled to assume his appointment as a full professor with tenure within the Southern University System upon the approval of the President. He shall be compensated at the average of the three highest paid faculty in the department he is tenured. The Chancellor-Dean is not entitled to summer faculty pay unless agreed by the President. His faculty position will begin at the start of the fall or spring semester immediately following the expiration of the ninety (90) day notice period or following the effective date of his resignation should it be sooner.

Expiration

After the end of the term of employment specified herein, the Chancellor-Dean shall revert to his position as an at-will Chancellor-Dean without any action required on the part of the President or

Board. The Chancellor-Dean shall continue as Chancellor-Dean on an at-will basis upon expiration of this agreement subject to the same terms and conditions as other unclassified administrative staff. In the event the Chancellor-Dean is terminated or resigns after the expiration of this agreement, he shall be entitled to assume his appointment to the faculty at the same compensation as if he has resigned during the term of this agreement.

Termination For Cause

If the Chancellor-Dean is terminated for cause, he shall be terminated from all positions with SUAREC immediately, including his position as a tenured faculty member at SUBR. If terminated for cause, with the exception of amounts earned prior to the Chancellor-Dean's termination date and ordinary claims for benefits accrued and vested as of Chancellor-Dean's termination under any pension or welfare benefit plan sponsored and/or maintained by SUS for the benefit of full-time administrative employees, the Chancellor-Dean shall be entitled to no further payments whatsoever after his termination date. The reasons for termination shall be provided to the Chancellor-Dean in writing and he shall be afforded an opportunity of not less than ten (10) days to respond to such notice and a due process hearing before the Board or a designated Board Committee.

The Board may terminate the Chancellor-Dean for cause for the following reasons but not limited to:

Conviction of a crime of moral turpitude;

A finding of academic dishonesty as that term is defined in the Faculty Handbook;

Felony indictment for a crime of moral turpitude or other crime which would bring SUAREC and SUBR's and Southern University System's reputation in disrepute;

Neglect of duty; and

Disability (defined as an inability to fulfill the duties of Chancellor-Dean, with the provision of reasonable accommodations, for a period of at least ninety (90) consecutive days.).

SERVICE ON CORPORATE BOARDS

The Chancellor-Dean may serve as a member of the Board of Directors of other public or private corporations so long as such service is not a violation of any law and will not interfere with or detract from the performance of his duties and responsibilities as Chancellor-Dean or create any conflict of interest involving or affecting the SUBR. The Chancellor-Dean shall obtain approval from the System President prior to accepting an appointment to, or agreeing to continued service on, any such Board. The System President shall not unreasonably withhold its approval.

EDUCATIONAL BENEFITS

The Chancellor-Dean and the members of his immediate family shall be entitled to any privileges or benefits of attendance at SUBR or such other campus within the Southern University System as afforded other full-time employees of the SUBR or other campuses within the Southern University System.

NOTICES

Any notice required or desired to be given under this Agreement shall be deemed given if given in writing, sent by postage prepaid certified mail, or hand delivery to:

Chancellor-Dean Bobby R. Phills, and/or delivered to him at his office at SUAREC.

President, Dr. Ray L. Belton, Southern University System, 4th Floor, J.S. Clark Administration Building, Baton Rouge, La. 70813

With copies to the General Counsel, Tracie Woods, Southern University System, 4th Floor, J.S. Clark Administration Building, Baton Rouge, La. 70813

ENTIRE CONTRACT

This Agreement constitutes the entire understanding and agreement between the Board and the Chancellor-Dean with regard to all matters related to his employment. There are no other agreements, conditions or representations, oral written, express or implied, with regard thereto. This Agreement may be amended only in writing and signed by both parties thereto.

IN WITNESS WHEREOF, this Agreement is executed by Dr. Bobby R. Phills, Chancellor-Dean, Southern University Agricultural Research and Extension Center and Dean of the College of Agriculture; Dr. Ray L. Belton, President, Southern University System; Dr. Leon R. Tarver II, Chairman, Board of Supervisors of Southern University and Agricultural and Mechanical College, as of the _____ day of _____, 2016.

CHANCELLOR-DEAN, SOUTHERN UNIVERSITY
AGRICULTURAL RESEARCH AND EXTENSION
CENTER AND DEAN OF THE COLLEGE OF
AGRICULTURE

DR. BOBBY R. PHILLS

PRESIDENT, SOUTHERN UNIVERSITY
SYSTEM

DR. RAY L. BELTON

CHAIRMAN, BOARD OF SUPERVISORS
OF SOUTHERN UNIVERSITY AND
AGRICULTURAL AND MECHANICAL
COLLEGE

DR. LEON R. TARVER II

Recruiting and Admissions Committee

RECRUITMENT AND ADMISSIONS COMMITTEE

(Following the Personnel Affairs Committee)

Friday, September 30, 2016

Southern University Board of Supervisors Meeting Room

2nd Floor, J.S. Clark Administration Building

Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
- 5. Informational Item:**
 - A. Fall 2016 Enrollment Updates, by campuses
6. Other Business
7. Adjournment

MEMBERS

Dr. Curman Gaines, Chair, Mrs. Ann A. Smith, Vice Chair,

Mr. Calvin W. Braxton, Sr., Mr. Raymond Fondel, Jr., Mr. Myron K. Lawson, Rev. Samuel C. Tolbert, Jr.

Dr. Leon R. Tarver II – Ex-Officio

Southern University Board of Supervisors

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

(Following the Recruitment & Admissions Committee)

Friday, September 30, 2016

Southern University Board of Supervisors Meeting Room

2nd Floor, J.S. Clark Administration Building

Baton Rouge, Louisiana 70813

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. **Action Items:**
 - A. Minutes of August 26, 2016 regular meeting of the Board of Supervisors
 - B. Committee Reports and Recommendations
 - C. Request Approval of Restructured Organizational Framework, SUSLA
 - D. Resolution Authorizing the President to Negotiate Contracts and Sign Documents as Necessary to Effect the Sale of Beer on a Trial Basis
6. **Informational Items:**
 - A. System President's Report
 - B. Campus Reports
7. Other Business
8. Adjournment

**Southern University and A&M College System
BOARD OF SUPERVISORS MEETING**

MINUTES

Jesse N. Stone Lecture Hall 3050
Martin Luther King Jr. Drive
Shreveport, Louisiana

9 a.m.

Friday, August 26, 2016

Minutes

The meeting of the Southern University Board of Supervisors was called to order by Chairman Leon R. Tarver II. The invocation was given by the Rev. Joe R. Gant.

PRESENT

Dr. Leon R. Tarver II, Mr. Calvin Braxton, Sr., Atty. Tony Clayton, Ms. Jordan Franklin, Rev. Joe R. Gant, Mr. Raymond Fondel, Dr. Curman Gaines, Rev. Donald R. Henry, Mr. Richard Hilliard, Mr. Myron Lawson, Atty. Patrick Magee, Mr. Darren Mire, Mrs. Ann Smith, Rev. Samuel Tolbert

ABSENT

Mr. Michael Small and Dr. Rani Whitfield

UNIVERSITY PERSONNEL ATTENDING

System President Ray Belton, Chief of Staff Robyn Merrick, Executive Vice President and Provost M. Christopher Brown, Vice President for Finance and Business Affairs Flandus McClinton, Interim Chancellor Lisa Mims Devezin (SUNO), Director of Finance Linda Batiste (SUAREC), Chancellor Rodney Ellis (SUSLA), and Chancellor John Pierre, (SULC).

BOARD COUNSEL

Attys. Winston DeCuir, Sr., and Tracie Woods

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion by Rev. Joe R. Gant and seconded by Mr. Myron K. Lawson the agenda was recommended for adoption.

Motion passed unanimously.

AGENDA ITEM 4: PUBLIC COMMENTS

Dr. Nigel Gwee, Faculty Senate President at SUBR spoke in support of the Tenure and Promotion recommendations for faculty. Atty. Francis Ball wife of Dr. Gwee also addressed Board members in support of faculty. Dr. Sonya Hester, Faculty Senate President, SUSLA also spoke in support of the tenure and promotion recommendations for faculty. Dr. Chanika Jones addressed Board members in support of the appointment of Dr. Damien Ejigiri and stated that the leadership Dr. Ejigiri has provided to the Criminal Justice Department and the School of Public Policy has been invaluable.

AGENDA ITEM 5: SPECIAL PRESENTATION

Dr. M. Christopher Brown spoke about the implications of *Elevate Louisiana*, an initiative of the Louisiana Board of Regents, and provided Board members with a system-wide update on the status of accreditation by the Southern Association of Colleges and Schools-Commission on Colleges (SACS)

AGENDA ITEM 6: ACTION ITEMS

A. Minutes of the July 29, 2016, regular meeting of the Board of Supervisors

Upon the motion by Mrs. Smith and seconded by Rev. Gant the minutes were recommended for approval. Motion passed unanimously.

RESOLVED by the Board of Supervisors for the Southern University System, that the minutes of the July 29, 2016, regular meeting of the Board of Supervisors, be and it is hereby approved.

B. Academic Affairs (Honorable Ann Smith)

**1. Adoption of the Nursing Program Retention Initiative: Salary Considerations, SUBR
(Executive Session may be required)**

Mrs. Smith asked President Belton to provide an overview of the salary considerations being made for School of Nursing faculty. The faculty retention initiative is being proposed to allow faculty members in the School of Nursing to earn a salary that is somewhat competitive with local hospitals and health care agencies.

Upon the motion by Mrs. Smith and seconded by Dr. Gaines the nursing faculty retention initiative was recommended for approval.

Motion passed.

Employee	Position	Proposed Salary
1. Allen-Garner, Juanita A.	Assistant Professor	\$65,000
2. Coulter, Sharon V.	Assistant Professor	\$65,000
3. Livous, Gwendolyn	Assistant Professor	\$65,000
4. Marcell, Vinne N.	Assistant Professor	\$65,000
5. Martin, Tonda	Assistant Professor	\$65,000
6. Matthews, Diane P.	Assistant Professor	\$65,000
7. Natal, Gordon	Assistant Professor	\$65,000
8. Thyssen, Rosalynn	Assistant Professor	\$65,000
9. Upshaw, Antionella	Assistant Professor	\$65,000
10. Williams, Trudy	Assistant Professor	\$65,000
11. Hull, Edna	Associate Professor	\$74,000
12. Brown, Sandra	Professor	\$90,000
13. Spurlock, Wanda	Professor	\$90,000
14. Jacqueline Hill	Professor	\$97,000
15. Leah Cullens		\$65,000

RESOLVED by the Board of Supervisors for Southern University, that the School of Nursing faculty retention initiative be and it is hereby approved.

2. Request Approval of Strategic Plan-A Way Forward (2016-2021), SUSLA

Upon the motion by Atty. Clayton and seconded by Mr. Fondel the strategic plan for Southern University, Shreveport 2016-2021 was recommended for approval.

Motion passed unanimously.

RESOLVED by the Board of Supervisors for Southern University, that the strategic plan-A *Way Forward* for Southern University, Shreveport 2016-2021 be and it is hereby approved.

C. Athletics (Honorable Tony Clayton)

1. Extension of Employment Contract for Head Coach Men's Basketball, SUBR
2. Extension of Employment Contract for Head Coach Women's Basketball, SUBR
3. Operating Budget FY 2016-2017 Athletic Budget, SUNO
4. Operating Budget FY 2016-2017 Athletic Budget, SUBR
5. Operating Budget FY 2016-2017 Athletic Budget, SUSLA

Upon the motion by Atty. Clayton and seconded by Mr. Raymond Fondel, items **6 C 1, 2, 3, 4 and 5** were recommended for approval in-globo.

Motion passed unanimously.

RESOLVED by the Board of Supervisors for Southern University, that the Employment Contract Extension for Head Coach Men's Basketball, SUBR be and it is hereby approved.

RESOLVED by the Board of Supervisors for Southern University, that the Employment Contract Extension for Head Coach Women's Basketball, SUBR be and it is hereby approved.

RESOLVED by the Board of Supervisors for Southern University, that the FY 2016-2017 Operating Budget for Athletics at Southern University at New Orleans be and it is hereby approved.

RESOLVED by the Board of Supervisors for Southern University, that the FY 2016-2017 Operating Budget for Athletics at Southern University-Baton Rouge be and it is hereby approved.

RESOLVED by the Board of Supervisors for Southern University, that the FY 2016-2017 Operating Budget for Athletics at Southern University-Shreveport be and it is hereby approved.

D. Facilities and Property (Honorable Donald Ray Henry)

1. Priority Projects Update, SUS (Informational)
President Belton asked Vice President McClinton to review priority projects. A list of the priority projects was included in the meeting packet. Vice President McClinton highlighted several items from the list. In response to a question from Board Member Jordan Franklin about the childcare facility on campus, VP McClinton stated that the facility was not ADA compliant and according to State of Louisiana guidelines could not be occupied. The report will be placed into the Board office records.

E. Finance (Honorable Myron Lawson)

1. **Request for Approval of Operating Budgets, System-Wide**
VP McClinton gave a summary of the budget and distributed a printed copy of the summary along with budgets for all campuses. Self-generated revenue represents 60% of the operating budget while state funds are 32%. Students are providing a greater portion of the cost of higher education with the decline of state support.

Upon the motion by Mr. Lawson and seconded by Atty. Clayton the operating budgets for SU System campuses was recommended for approval

Motion passed unanimously.

RESOLVED by the Board of Supervisors for Southern University, that the FY 2016-2017 Operating Budgets for Board and System Administration, Southern University and A&M College Baton Rouge, Southern University Law Center, Southern University-New Orleans, Southern University-Shreveport and the Southern University Law Center be and they are hereby approved.

2. Request for Approval of BA-7 No.1, SUS, SUBR, SULC, SUNO and SUSLA

Upon the motion by Mr. Lawson and seconded by Atty. Clayton the BA-7 No. 1, for SUS, SUBR, SULC, SUNO and SUSLA were recommended for approval

Motion passed unanimously.

RESOLVED by the Board of Supervisors for Southern University, that the BA-7 No. 1, for SUS, SUBR, SULC, SUNO and SUSLA be and they are hereby approved.

F. Personnel Affairs (Honorable Patrick Magee)

1. Faculty Promotions, All campuses

Personnel Committee Chair Atty. Magee deferred to President Belton who explained that the faculty members listed were approved for promotions in rank without the commensurate salary.

Upon the motion by Mr. Lawson and seconded by Mr. Fondel the faculty promotions for SUBR, SUNO, and SUSLA were recommended for approval.

Roll call vote:

Yeas: Tarver, Braxton, Clayton, Fondel, Franklin, Gaines, Gant, Henry, Hilliard, Lawson, Magee, Mire, Smith, Tolbert

Nays – None

Motion passed unanimously.

SUSLA	Faculty Rank	Recommended Salary
1. Kenechuku Anyanечи	Associate Professor	\$42,335
2. Jennifer Green	Associate Professor	\$41,450
3. Aylwin Holmon	Associate Professor	\$41,540
4. Breunka Moon	Associate Professor	\$40,080
5. Joslin Pickens	Associate Professor	\$41,451
6. Shelia Swift	Associate Professor	\$59,199
7. Daphne Thibeaux	Associate Professor	\$50,656
8. Harolyn Wilson	Assistant Professor	\$40,790
9. Olden Wright	Assistant Professor	\$40,023
SUNO	Faculty Rank	Recommended Salary
1. Ilya Tietzel	Professor	\$47,659
2. Cynthia Singleton	Professor	\$47,659
3. Tchadar Marinov	Professor	\$47,659
4. Evelyn Harrell	Professor	\$50,608
5. Joseph Coleman	Associate Professor	\$45,090
6. Christopher Linn	Associate Professor	\$44,660
7. Muhammed Miah	Associate Professor	\$72,200
8. Adrine Harrell-Carter	Associate Professor	\$67,100
9. Robert Azzarello	Associate Professor	\$47,150
10. Bashir Atteia	Associate Professor	\$46,635
11. Rachid Belmasrou	Associate Professor	\$46,635
12. Jill Murray	Associate Professor	\$48,180
13. Sherry Bachus	Associate Professor	\$53,840

SUBR	Faculty Rank	Recommended Salary
1. Peter Breaux	Associate Professor	\$53,459
2. Cheria Lane-Mackey	Associate Professor	\$55,659
3. Caroline Telles	Associate Professor	\$53,853
4. Allison Anadi	Professor	\$74,148
5. Alo Dutta	Professor	\$72,382
6. Nigel Gwee	Professor	\$77,855
7. Anthony Igiede	Professor	\$68,683

RESOLVED by the Board of Supervisors for Southern University, that the promotions for faculty members at SUSLA, SUNO, and SUBR be and they are hereby approved.

2. Approval of Personnel Action on Positions greater than \$60,000

Upon the motion by Atty. Magee and seconded by Mrs. Ann Smith to approve action **Item 6 F 2** in globo for the purpose of discussion.

Motion passed.

Name	Position/Campus	Salary
CONTINUATIONS		
1. Donald Andrews	Dean, College of Business Continuation, SUBR	\$130,000
2. Janet Rami	Dean, College of Nursing and Allied Health Continuation, SUBR	\$127,000
NEW APPOINTMENTS/REPLACEMENTS		
3. Ada Kwanbunbumpen	Director of Institutional Research, Effectiveness and Strategic Planning New Appointment/Replacement, SUNO	\$70,000
4. Willie Jones	Interim Dean, College of Education New Appointment/Replacement, SUNO	\$80,000
5. Shelia Duplechain-DeRouen	Director of System-wide Assessment and Self-Study and Director for Title III New Appointment/Replacement, SUS	\$98,500
6. Francesca Williams	Associate Professor/Tenure Track New Appointment/Replacement, SUBR	\$73,000
7. Mwalima Shujaa	Professor, School of Education New Appointment/Replacement, SUBR	\$67,825
8. Thomas Miller	Dean, College of Humanities & Interdisciplinary Studies New Appointment/Replacement, SUBR	\$113,000
9. Habib Mohamadian	Dean, College of Sciences and Engineering New Appointment/Replacement, SUBR	\$132,500
10. Damien Ejigiri	Dean, Nelson Mandela College of Government & Social Policy and Director of Graduate Studies New Appointment/Replacement, SUBR	\$132,500
11. Albert Samuels	Professor and Director, Jewel Prestage Social Research Ctr. New Appointment/Replacement, SUBR	\$95,000
12. Terrilyn Jenkins Gillis	Full-time Tenure Track Assistant Professor Speech-Language Pathology & Audiology New Appointment/Replacement, SUBR	\$62,000
13. Jalynn Jones	Principal 7-12, SU Laboratory School New Appointment/Replacement, SUBR	\$65,000
14. Nadia Seals	Principal Pre-K-6, SU Laboratory School New Appointment/Replacement, SUBR	\$65,000

Name	Position/Campus	Salary
15. Kimberly Clark	Assistant Professor, School of Nursing New Appointment/Replacement, SUBR	\$60,000
16. Johnette Kay	Assistant Professor, School of Nursing New Appointment/Replacement, SUBR	\$60,000
17. Shena Williams	Assistant Professor, School of Nursing New Appointment/Replacement, SUBR	\$60,000
18. Michelle Jackson	Executive Assistant, Office of the Chancellor New Appointment/Replacement, SULC	\$84,000
19. Tavares A. Walker	Director, Office of Career Services New Appointment/Replacement, SULC	\$75,000
20. Michelle Hill	Assistant Vice President for Online Enrollment Services New Appointment, SUS	\$105,000
21. Verjanis Peoples	Director, School of Education New Appointment, SUBR	\$120,000

Chairman Tarver asked President Belton to give an overview of the personnel actions. Dr. Belton stated that there were several personnel actions that should be removed from consideration. He recommended removal of all appointments associated with the academic stabilization plan to allow faculty members to have additional input and engagement in the plan. He stated that he would defer action on these items until the October Board meeting. **Personnel Items 1, 2, 8, 9, 10, 11, 21** were removed from consideration.

Upon the motion by Atty. Magee and seconded by Atty. Clayton that all personnel actions be approved **except items 1, 2, 8, 9, 10, 11, 21.**

Mrs. Ann Smith questioned the proposed appointments at the Laboratory School. Discussion ensued.

Atty. Clayton stated that with 400 students, employing three principals makes the organization “top heavy.” SU Lab School Director Averil Sanders stated that the proposed appointments are an effort to make the organization more efficient and the school model that he is using was previously used at the School a few years ago. He explained that the high school attendance and reporting structure is different than the attendance and reporting structure at the elementary level. Mr. Lawson stated that maybe a title change should be considered for the proposed appointments. Chairman Tarver stated that the director should offer a more thorough explanation to members of the Board at the next board meeting.

Atty. Clayton offered a substitute motion seconded by Rev. Donald Henry to **remove personnel items 1, 2, 8, 9, 10, 11, 13, 14, and 21.**

Motion passed unanimously.

RESOLVED by the Board of Supervisors for Southern University, that the Administration’s recommendation for approval of positions with salaries greater than \$60,000 (**excluding items 1, 2, 8, 9, 10, 11, 13, 14, and 21**) be and they are hereby approved.

3. Approval of Medical Leave of Absence with Pay (3) months or longer,

- a.) Shirley McLendon, starting August, 01 2016 to November 10, 2016, SUS
- b.) Joseph H. Stewart, Jr., starting July 01, 2016 to January 1, 2017, SUBR
- c.) Michelle Ghetti, starting August 15, 2016 to May 31, 2017, SULC

Upon the motion by Atty. Magee and seconded by Mr. Lawson that the medical leave of absence with pay for Shirley McLendon, Joseph H. Stewart, Jr. and Michelle Ghetti be approved in globo.

Motion passed.

RESOLVED by the Board of Supervisors for Southern University, that the medical leave of absence with pay for **Shirley McClendon** (August 1, 2016- November 10, 2016), SUS be and it hereby is approved.

RESOLVED by the Board of Supervisors for Southern University, that the medical leave of absence with pay for **Joseph H. Stewart, Jr.** (July 1, 2016 – January 1, 2017), SUBR be and it hereby is approved.

RESOLVED by the Board of Supervisors for Southern University, that the medical leave of absence with pay for **Michelle Ghetti.** (August 15, 2016 – May 31, 2017), SULC be and it hereby is approved.

4. Approval of Leave of Absence with Pay (3) months or longer,

- a.) Russell Jones, starting August 15, 2016 to January 1, 2017, SULC

Upon the motion by Atty. Magee and seconded by Mr. Fondel that the leave of absence with pay for Russell Jones be approved.

Atty. Clayton questioned whether a precedent was being set with faculty and administrators taking leaves of absence with pay. Vice President for Human Resources Lester Pourciau was asked to clarify the leave of absence. Mr. Pourciau stated that since the historic flood event, leaves of absence have been extended to employees that were affected. Atty. Woods stated that an executive order from the Office of the Governor was sent to state agencies that encourages leniency during this period.

Rev. Tolbert called for the question.

Motion passed. Atty. Clayton opposed approval of this item.

RESOLVED by the Board of Supervisors for Southern University, that the leave of absence with pay for Russell Jones (August 15, 2016- January 1, 2017), SULC be and it hereby is approved.

G. Recruitment and Admissions (Honorable Curman Gaines)

1. Update on Enrollment for Fall, 2016, all campuses (Informational)

Each campus provided enrollment figures for the Fall 2016 semester as follows:

Interim Chancellor Lisa Mims-Devezin stated that current enrollment at SUNO is 2,473 compared to 2,700 students at this time last Fall.

Chancellor Ellis stated that SUSLA enrollment is 2,671 compared to 3,174 last fall.

Chancellor Pierre stated that SULC enrollment is down with 590 students that have schedules-(i.e. the students have registered for classes) and 526 that have completed registration (i.e. paid tuition and any fees). He stated that additional students would be paying throughout the weekend. At this time last fall, SULC had 612 students with schedules at this time. Like the national trend in law schools the 1st year class is down.

SUBR Vice Chancellor Brandon Dumas distributed a written report of the enrollment statistics for SUBR and stated that the first day of class ran concurrently with the first day of registration. There are 319 fewer students enrolled at the University compared to the 2015 Fall semester. Dr. Dumas thanked Dr. Fagbeyiro and the technology team that assisted with set up of the Jag Q initiative so students don't have to wait in line to complete the registration process. Students receive a message 15 minutes prior to their appointment time notifying them to return to the arena to see financial aid counselors.

Mr. Fondel stated that students will be dealing with challenges and asked the administration to be sensitive to returning students who may have been affected by the flood.

H. Memorandum of Understanding Between Southern University and A&M College and Thurgood Marshall College Fund

Upon the motion by Atty. Clayton and seconded by Dr. Gaines that the Memorandum of Understanding between Southern University and A&M College and the Thurgood Marshall College Fund be approved.

Motion passed unanimously.

RESOLVED by the Board of Supervisors for Southern University, that the Memorandum of Understanding between Southern University and the Thurgood Marshall College Fund be and it is hereby approved.

I. Resolutions (Agenda item was moved so that it would occur before the finalists interviews)

President Belton announced resolutions as follows:

Mrs. Naomi Thelma Harrison Loeb Family. Mrs. Loeb is a native of Eunice, LA and mother of Mrs. Cynthia Loeb Tarver, former Director of Financial Aid at SUBR and mother-in-law of SU Board Chairman Leon R. Tarver II. She passed away August 6.

Dr. Mervell Winzer Bracewell Family. Dr. Bracewell, mother of Dr. Cheryl Taylor, Director of the Graduate Nursing Program passed away on August 21.

Upon the motion of Mr. Darren Mire and seconded by Mr. Fondel the resolutions were recommended for approval.

Motion passed.

RESOLVED by the Board of Supervisors for Southern University that the resolutions be and they are hereby approved.

J. Finalists Interviews for Chancellor of SUAREC & Dean of College of Agriculture

Dr. Adell Brown was the first finalist interviewed by members of the Board in the public session.

Upon the motion by Atty. Magee and seconded by Mr. Fondel the Board convened in executive session with Dr. Brown.

RECONVENTION

Upon the motion by Atty. Magee and seconded by Mr. Braxton the Board reconvened.

Chairman Tarver thanked Dr. Brown for serving in the interim position and the interview ended.

Dr. Lionel Lyles was interviewed publicly by members of the Board. Upon completion of the interview with Dr. Lyles. Dr. Bobby Phills was interviewed by members of the Board publicly.

Upon the motion by Mr. Lawson and seconded by Dr. Gaines the Board convened in executive session for both Dr. Lionel Lyles and Dr. Bobby Phills.

RECONVENTION

Upon the motion by Atty. Magee and seconded by Mr. Fondel the Board reconvened.

From the candidates interviewed, President Belton offered for consideration Dr. Lionel Lyles as Chancellor of the SU Agricultural Research and Extension Center (SUAREC) and Dean of the College of Agriculture.

Upon the motion by Atty. Clayton and seconded by Mr. Hilliard to accept the recommendation to appoint Dr. Lionel Lyles to the position of Chancellor/Dean.

Roll call vote:

Yeas: Tarver, Braxton, Clayton, Gaines, Hilliard, Lawson, Mire, Smith

Nays: Fondel, Gant, Henry, Magee, Tolbert

Abstentions: Franklin

Motion failed.

Upon the motion by Rev. Samuel Tolbert and seconded by Rev. Donald Henry, Dr. Bobby Phills was recommended for the position of Chancellor of the SU Agricultural Research and Extension Center (SUAREC) and Dean of the College of Agriculture.

Roll call vote:

Yeas: Fondel, Gant, Henry, Hilliard, Lawson, Magee, Mire, Smith, Tolbert

Nays: Tarver, Braxton, Clayton, Gaines,

Abstentions: Franklin

Motion passed.

Dr. Phills was congratulated as the new leader of the College of Agriculture and Chancellor of the SU Agricultural Research and Extension Center. He thanked Board members for their support and Chairman Tarver invited him to the table with the other Chancellors and senior leadership staff. Mr. Fondel presented a Bible to Dr. Phills on behalf of the Board.

K. Informational Items

1. System President's Report

President Belton expressed appreciation to SUBR staff for assisting persons who were housed in the F.G. Clark Activity Center shelter and thanked Shreveport campus employees and others who provided support. He also thanked Shreveport campus administration and staff for hosting the Board meeting.

2. Campus Reports

All campus reports were included in the meeting packet.

7. Other Business

NONE

8. Adjournment

Upon the motion by Atty. Clayton and seconded by Mr. Fondel the meeting adjourned.



RODNEY A. ELLIS, ED.D.
CHANCELLOR



September 14, 2016

Dr. Ray L. Belton, President-Chancellor
Southern University and A & M College System
4th Floor, J.S. Clark Administration Building
Baton Rouge, LA 70813

RE: SUSLA Revised Organizational Structure

Dear Dr. Belton:

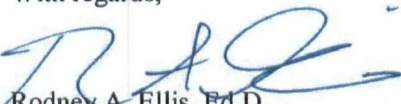
After careful review of the Southern University at Shreveport campus for the past 6 (six) months with detailed analysis of the human capital inclusive of reporting authority, job duties, programmatic functions and services offered to students, please find attached a copy of a revised organizational structure. Accordingly, please accept this submittal for your review and approval, and, for board consideration.

This revised organizational chart was developed in part to support our newly created strategic plan, *A Way Forward*, which was developed by the SUSLA campus community, approved by you and further, was approved by the Southern University Board of Supervisors at the August meeting. Within the strategic plan you will see where we identified 7 (seven) goals that include, cultivating a culture of academic excellence, strengthening the academic and co-curricular experience, providing an outstanding campus climate, improving resources and ensuring short and long-term financial sustainability. With that in mind, I feel confident that this new organizational structure will be the framework that will help us to reach our goals with an overall effort to strengthen SUSLA.

Not only does this structure align with our strategic plan, but it also identifies some cost savings. It streamlines positions to respond to the needs of students and strengthens the academy. I trust you will find this proposed structure to be complimentary to the vision and mission of the Institution as it takes into account the work of the strategic planning committee coupled with my detailed institutional review.

Thank you in advance for the kind support and please do not hesitate to contact me if additional information is desired.

With regards,


Rodney A. Ellis, Ed.D.
Chancellor

3050 MARTIN LUTHER KING, JR. DRIVE • SHREVEPORT, LOUISIANA 71107
PHONE: (318) 670-9312 • FAX (318) 670-6374
WWW.SUSLA.EDU

SALARY COMPARISONS FOR CURRENT AND NEW SUSLA POSITIONS

Current Position(s)	New Position(s)	Current Salary(ies)	Max Proposed Salary(ies)	Salary Difference
Vice Chancellor of Finance and Administration	Chief Financial Officer	\$88,065	\$85,000	(\$3,065)
Executive Associate to the Chancellor	Chief Administrative and Operations Officer	\$82,400	\$82,400	\$0
<i>No Current Position</i>	Chief Advancement and Marketing Officer	\$0	\$65,000	\$65,000*
Executive Director of the Foundation	Executive Director of the Foundation	\$55,000	\$62,500	\$7,500*
<i>NOTE: This row is not included in calculations as it includes an external funding source that equalizes salary adjustments.</i>				<i>* Funding provided by a portion of the annual \$200K increase in SUSLA's Title III Federal Grant. Excluded from TOTAL.</i>
Vice Chancellor of Academic and Student Affairs	Vice Chancellor of Academic Affairs	\$116,390	\$101,500	(\$14,890)
~Assistant Vice Chancellor of Enrollment Management	Vice Chancellor of Student Affairs and Enrollment Management	\$74,160	\$90,000	\$15,840
~Assistant Vice Chancellor of Student Affairs	~Assistant Vice Chancellor of College Access	\$70,040	\$72,155	\$2,115
Vice Chancellor of Workforce Development	Vice Chancellor of Workforce Development	\$84,460	\$84,460	\$0
Vice Chancellor of Research Sponsored Programs and Institutional Effectiveness	Vice Chancellor of Research Sponsored Programs and Institutional Effectiveness	\$90,000	\$90,000	\$0
TOTALS		\$605,515	\$605,515	\$0

~ Positions report to the Vice Chancellor

NEW POSITION DESCRIPTIONS

Chief Financial Officer: Responsible for providing leadership and administrative oversight to all aspects of the fiscal affairs of Southern University at Shreveport (SUSLA) to ensure success of the educational mission. Leads, plans, manages, organizes, and evaluates business operations, systems, and processes, including budget development and administration, short-term and long-term strategic financial planning, fiscal and accounting services, banking and payroll, purchasing, and other related operational functions.

Chief Administrative and Operations Officer: Responsible for providing leadership and administrative oversight to all aspects of information technology, facilities management, and the university polices of Southern University at Shreveport (SUSLA). Handles a wide range of matters of institutional importance; but, will be chiefly responsible for developing and implementing key college initiatives and working with leadership and various teams to execute the plans.

Chief Advancement and Marketing Officer: Responsible for providing leadership and administrative oversight to all aspects of the advancement and marketing operations of Southern University at Shreveport (SUSLA). Leads the planning, management and evaluation of public relations, communications, marketing, fundraising and resource development for the college.

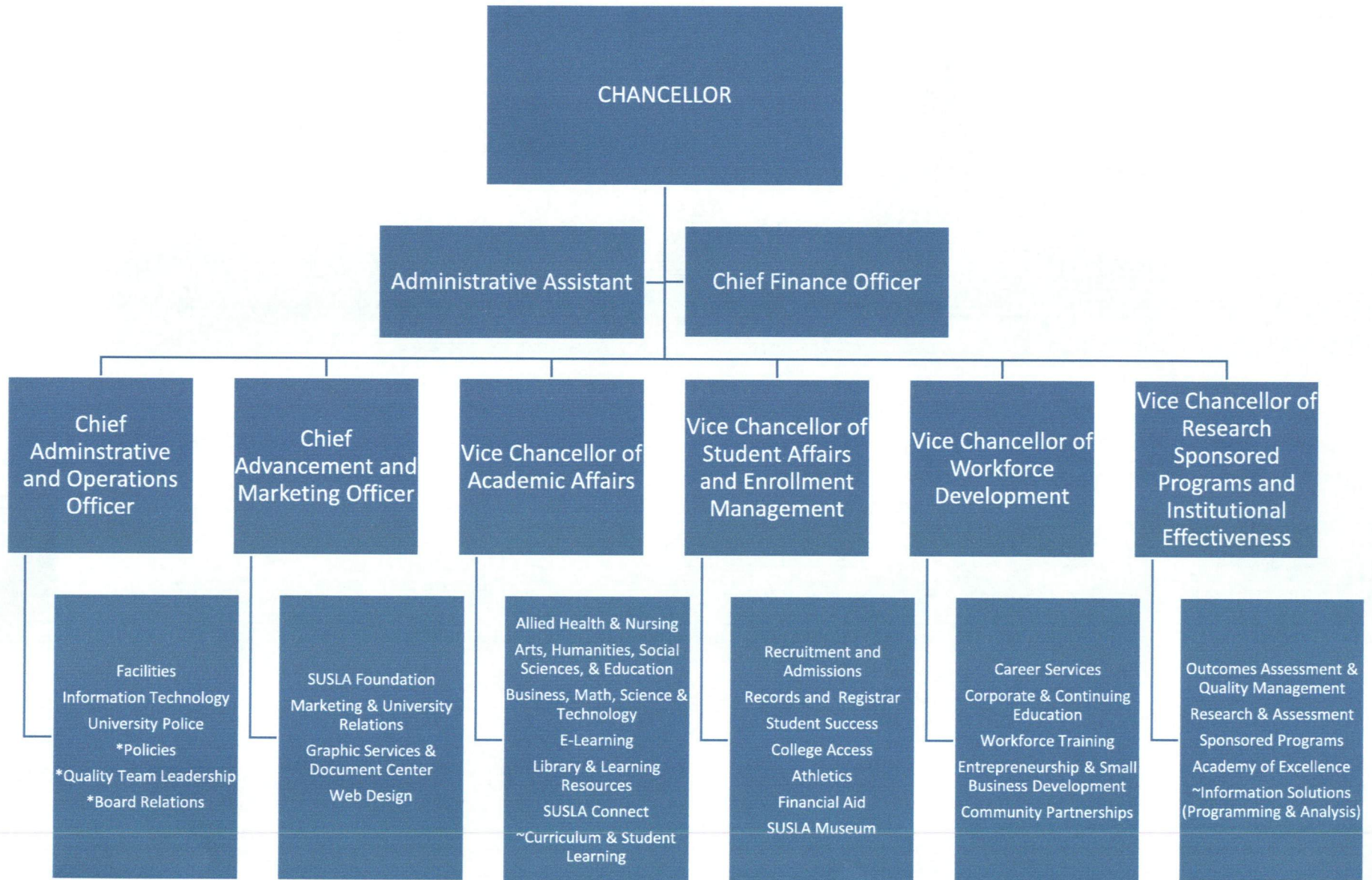
Vice Chancellor of Academic Affairs: Responsible for providing leadership and administrative oversight to all aspects of academic affairs for Southern University at Shreveport (SUSLA) to ensure success of the educational mission. Provides executive oversight and strategic guidance in the planning, development, implementation, assessment, and evaluation of all aspects of academic programming for all academic divisions (including SUSLA Connect) as well as instructional support services (i.e., library services and online/distance education).

Vice Chancellor of Student Affairs and Enrollment Management: Responsible for providing leadership and administrative oversight to all aspects of the student affairs and enrollment management for Southern University at Shreveport (SUSLA) to ensure success of the educational mission. Provides oversight of Admissions, Recruitment, Advising & Retention, Financial Aid, Registrar/Records, Athletics, Student Activities, and College Access Programs.

Vice Chancellor of Workforce Development: Responsible for providing leadership and administrative oversight to all aspects of workforce and community development for Southern University at Shreveport (SUSLA). Provides leadership to Corporate and Continuing Education, Non-Credit and Contracted Workforce Training, Career Technical Education, Small Business Development and Community Services.

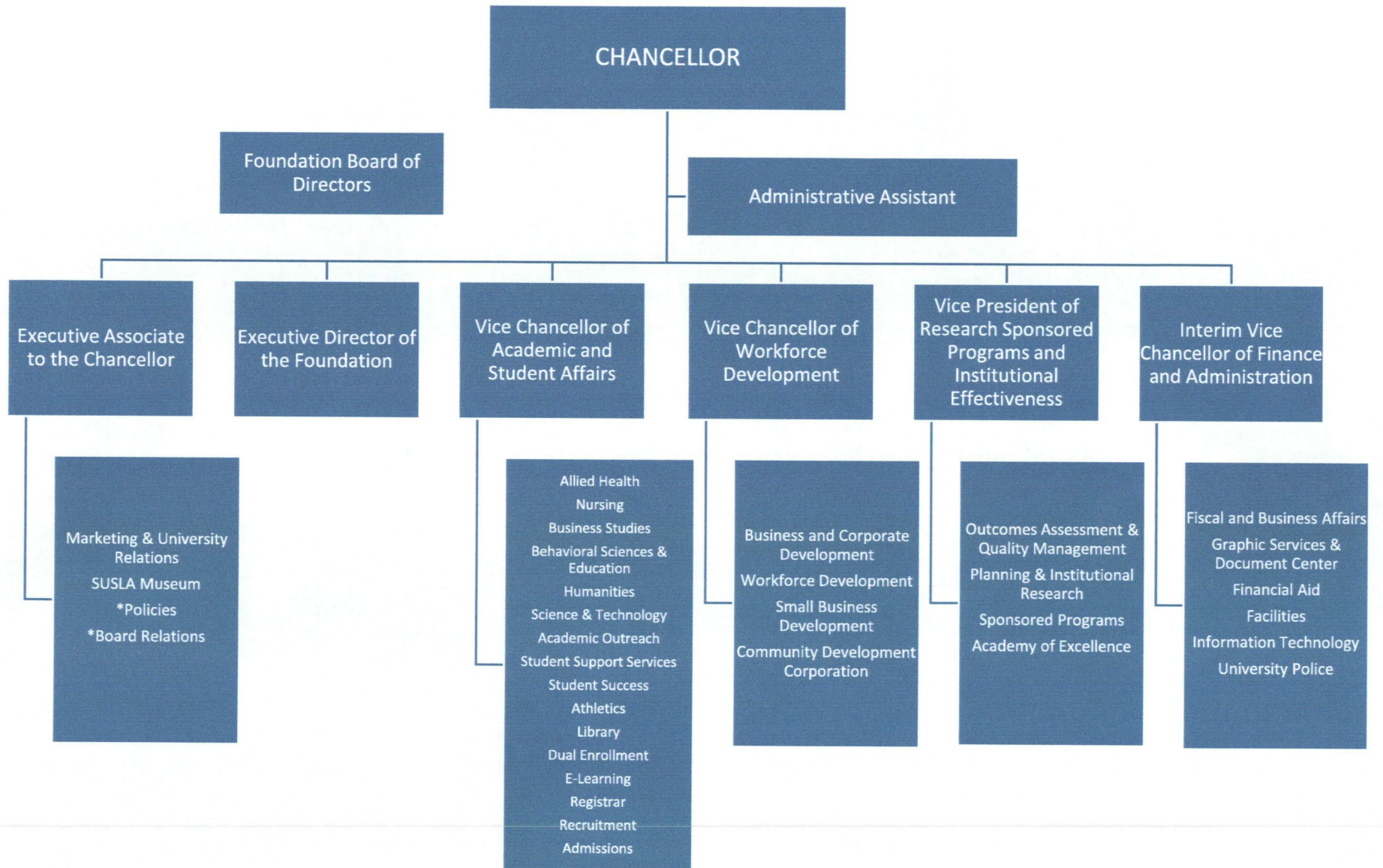
Vice Chancellor of Research, Sponsored Programs and Institutional Effectiveness: Responsible for providing leadership and administrative oversight to all aspects of institutional research, institutional effectiveness and sponsored programs for Southern University at Shreveport (SUSLA) to ensure success of the educational mission. Provides strategic planning and direction for assessment and accreditation processes, including a comprehensive institutional research program that supports the decision-making, mission, and strategic goals of the University.

CHANCELLOR
Organizational Chart



* Functions
~Individuals

CHANCELLOR (current)
Organizational Chart



* Functions



SUBR Chancellor's Report to the Southern University Board of Supervisors

Significant Achievements / Accomplishments

Monsanto Company Grants Scholarship to Kamrie Dillard



In 2015 Southern University received a grant from Monsanto Company that provided 10 Southern students pursuing a bachelors degree in STEM or agriculture discipline, the opportunity to apply for the 1890s student scholarship. Ms. Kamrie Dillard was selected by Monsanto to receive the \$10,000 scholarship, representing Southern University.

Ms. Dillard stated, "I am honored to be an example of how corporations like Monsanto invest in diverse students, ensuring that we have access to the resources required to receive a valuable education, and to develop as professionals and leaders along the way. I have learned a lot

from Monsanto and their continuous advancements in diversity and inclusion, and as a company recognized for their technological innovations I can only hope to pay it forward as I grow in my career."

Ms. Dillard also noted the important role that Southern University played in helping her to secure the scholarship. She said that Southern prepared her for her accomplishment, "by connecting me with unique opportunities and preparing me for those through programs like Career Services, national conferences, and internships. The supportive atmosphere and willingness of faculty and staff to help out has tremendously shaped my academic experiences and accomplishments."

SUBR Police Chief and Student Engages in National Discussion on Public Safety



Southern University's Interim Chief of Police, Ms. Joycelyn Johnson recently participated in a focus group discussion entitled "A National Conversation on Police and Community Interactions on HBCU campuses" hosted by the National Center for Public Safety. The event was held on the campus of Howard University in Washington, D.C. on August 31, 2016.

Ms. Johnson represented Southern University by being one of 15 chiefs selected to engage in the discussion with student leaders from other historically black colleges and universities (HBCUs) around the country. Chief Johnson said, "I am honored and excited to be amongst the chiefs that were selected to attend this round table discussion and I'm excited to have our student leader join in on this discussion." Ms. Raven Gooden, SUBR senior business major, also attended the event as Southern's student leader. Ms. Gooden, who is also a jag ambassador, developed a relationship with the Southern University Police Department (SUPD) during the SUPD Active Shooting trainings during the 2016 spring semester.

During the 2016 HBCU-Law Enforcement and Executive and Administrators (LEEA) Conference FBI Director James Comey spoke to the group of campus police chiefs and directors about continuing "to engage our community partners in dialogue to effectively find

solutions to today's divide between law enforcement and specifically, the African-American Community," according to HBCU-LEEA. In order to follow through on Mr. Comey's suggestion, HBCU-LEEA partnered with the National Center for Campus Public Safety to form the focus group discussion.

According to Chief Johnson, the discussion is important because, "it gives us an opportunity to hear what the students have to say about community relations on the campus. Hearing the different response and feedback can help us shape the campus to be an even more student-orientated community and working towards building more partnership with the students and having more transparency."

The Southern University System Gains Access to Free Digital Textbooks and Open Education Resource

The Southern University System announced the recent launch of the Southern University Open Online Library for Education (SUOL) <http://www.suol4ed.org/>, the first of several diverse components of the Southern University's Affordable Learning Solutions (AL\$) initiative, created in partnership with California State University (CSU) and the Multimedia Education Resources for Learning and Online Teaching (MERLOT).



The SUOL eLearning portal represents the SU System's commitment to promoting student success by providing affordable educational alternatives to traditional textbooks and quality digital learning materials for learning and online teaching. SUOL provides a wealth of open educational resources (OER) for students, faculty, and staff in one convenient location.

The SU System signed a partnership Memorandum of Understanding with CSU and the MERLOT organization, for the design and deployment of Southern University's Affordable Learning Solutions Initiative, and to create the Southern University Open Online Library for Education. The partnership enables SUS faculty to conveniently and successfully choose high quality no-cost and low-cost course materials for designing and delivering online courses and online programs. SU students are able to easily and equitably have access to the high quality no-cost and low-cost course materials for their courses. Another benefit is that SU administrators can easily and accurately measure the savings for students being produced

by the SU AL\$ program over time, and measure the benefits for students' learning by having immediate and reliable access to high quality no-cost and low-cost course materials for their courses.

"From the onset, we knew this incredible opportunity to work with a proven and dedicated team of professionals would lend itself to establishing viable and advanced learning and teaching assets for our faculty and students. The SU Online Library for Education opens a pathway to a virtual universe of resources at a critical time in light of our budget challenges," said SU System President-Chancellor Ray L. Belton.

SUOL will enable SUBR faculty to develop online courses and programs using free and quality Open Education Resources, but also to develop educational multimedia resources and open textbooks to contribute back to the OER and Open Access (OA) global movements. "I worked tirelessly this summer with Dr. Gerry Hanley and his development team at California State University (CSU) System to complete a first version of the Southern University Online Library for Education (SUOL4ed). I am very satisfied with what we have accomplished and envision this project to be very significant to building 21st century eLearning infrastructure for the Southern University System of Louisiana," said professor Moustapha Diack, lead of SUS AL\$ project and chair of the SUBR Doctoral Program in Science/Mathematics Education (SMED), and director, MERLOT Africa Network (MAN).

A key goal of SUOL is inviting and supporting faculty to adopt free and open etextbooks and create ePortfolios for capturing and sharing their adoption process, supporting a staff development program for IT staff and librarians so they are knowledgeable and skilled at supporting faculty and students adopting and using no-cost and low-cost course materials, developing ePortfolio templates that will be customized and branded for HBCUs using MERLOT's Content Builder, and supporting the adoption/adaption of the CSU's quality assurance of instruction program for HBCUs that includes the inclusivity of content and pedagogy.

Faculty feedback on the new SUOL innovative resource is encouraging.

"I'm beyond thrilled. I've spent time selecting materials to be included in my courses this semester. I've even had the opportunity to view a criminal justice course and get some new ideas on aesthetic value. This is going to be huge for our faculty and students, alike," said Dr. Chanika Jones, associate professor of criminal justice.

Dr. Diack expects that as more faculty are introduced to the portal, the opportunity for the SU System to create a virtual infrastructure that will enable us to provide documented college affordability to our student population, with free textbooks and educational resources, will be greatly enhanced. Professional development and faculty training will be scheduled throughout the fall semester with contribution from CSU.

The University's John B. Cade Library dean and staff, who play a key role in the integration of a virtual infrastructure for the University, is supporting the SUOL initiative by offering four small stipends to faculty who are willing to replace their traditional textbook with an OER/ebook. "The goal is to reduce student expenses for books required in the classroom and replace with quality Open Educational Resources. The library is excited and ready to support faculty and students in this important elearning initiative," said Emma Perry, Dean of Libraries.

Students Participate in Study Abroad Program in Brazil



Seven Southern University Baton Rouge students from the College of Business (COB) had the opportunity to study abroad in Sao Paulo, Brazil at the Universidade Paulista during the summer break.

Participating students included MBA graduate students Brian McCain, Abner Patin, Chiquita Spears, and LaToya Middleton; as well as undergraduate students Emmanuel Baker, senior accounting with a minor in business management; Erica Hampton- senior marketing major; and Gabrielle Holden, senior accounting and finance major. Students were engaged in a

three-week certificate program entitled, "Strategy & Marketing for Emerging Countries," organized by the host institution-the International Business School Americas to attend lectures, examine case studies, and visit companies to learn how Brazilian firms practice global business.

Classes for the students were held Monday through Thursday from 9 a.m.- noon where they had a first-hand look at what it was like to start a business in Brazil with the current bureaucracy. Looking at other countries and their practices was also part of the teaching curriculum for the program. Brian McCain, a SU graduate student, says the students also explored BRICS. BRICS (Brazil, Russia, India, China, and South Africa) represents the initials of counties that are projected to emerge and one day soon become a power country said Mr. McCain.

Mr. McCain, a Chicago native, said they learned about social business, non-profits, and sustainability companies. "One vital information was no matter where you are in the world or part of the globe you are from we all face the same thing. Country to county from global warming to water crisis and government restraints, we are all fighting the same battle." Students came away with the knowledge to work within these countries and their constraints and to come out successful. Mr. McCain also explained that a big part of what they learned was the ability to communicate professionally with business professionals from other countries.

In the program there were 19-25 year-old students that represented 12 countries including the United Kingdom, Turkey, Panamá, Vietnam, Spain, and Columbia. Students had to apply and attend four protégées classes that were held on the weekends at Southern. Donald Andrews, COB dean, and Asharge Yigletu, COB associate dean and MBA director, held a course one Saturday reviewing the country's economics in order to prepare the students on the culture and how to handle themselves professionally.



FALL 2016 BEGINS WITH HISTORIC FLOOD



In the aftermath of the historic flooding in Baton Rouge, Southern University Law Center operations resumed on Thursday, August 18, 2016, with classes; information on disaster assistance; updates on faculty, staff, and retirees adversely affected by the flooding; and a hot breakfast.

“Many of you are in a state of distress because of significant property losses due to the flood and the Thursday start date was chosen to give you as much time as practicable to sort things out,” Chancellor John Pierre stated.

“Some of you may have suffered losses that are so significant that returning to work on Thursday just might not be possible,” Chancellor Pierre said. “Please let me know if that is the case, so that we can plan what steps we need to take,” he said.

Disaster resources and recovery information is posted on the SULC website: <http://www.sulc.edu>. The website is continuously updated as information is made available.

“We will all face significant challenges this fall semester, and I want you to know that as a SULC family, we can overcome those challenges,” the Chancellor said.

“God bless and be safe.”

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SPECIAL POINTS OF INTEREST

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- Staff News

FACULTY NEWS



Prof. Gail S. Stephenson and Wendy Shea presented “Programs Under Pressure: Weathering the Storm” at the 17th Biennial Conference of the Legal Writing Institute (LWI) in Portland, Oregon, July 10-13, 2016. The LWI Conference is one of the largest conferences of law professors in the world, second only to the American Association of Law Schools (AALS) annual meeting, and presentation slots are highly competitive.

STAFF NEWS



Carla Ball, Administrative Assistant, and **Rachel L. Emanuel, Director of Communications and Development Support,** attended the 2016 HBCU Executive Media Training Institute, July 14-16, in Washington, D.C. The focus was on social media, crisis management, and branding campaign, and short-term communication plan development.



Tavares Walker, Director of Career Services, has been appointed to a second term on the LSBA Bar Governance Committee.



The Southern University Law Center launched its **Disaster Recovery Law Clinic** on Monday, August 29, 2016.

Under the supervision of the SULC clinical education faculty, along with volunteer attorneys and members of organizations, law students working with the Disaster Recovery Law Clinic will provide legal help to those individuals suffering in the aftermath of the 2016 flooding in Southeast Louisiana. The clinic’s assistance is being offered to low-income persons or those financially impacted by the flood.



Virginia Listach, Director of Clinical Education, speaks with a reporter from WAFB about the new clinic.

SULC Student Volunteers Assist Flood Victims - “How are things going here in Louisiana,” you ask? “Well, no one knows for sure. What we do know, however, is that there are miles and miles of family living piled at the curb, which is a new measure of progress for us, actually,” according to Sister Judith Brun, executive director of the Community Initiatives Foundation (CIF). “Perhaps, a more salient inquiry would be one concerning the overall composure—mental, emotional, and spiritual—of flooded families as they fight to overcome an obstacle as trying as this one.”

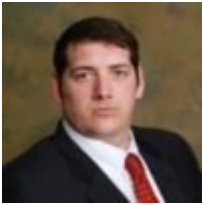


Rudisill and Gardner

SULC students Lamar Gardner and Regina Rudisill are just two of the volunteers lending a much-needed helping hand to flood victims throughout the Baton Rouge area.

ALUMNI NEWS

The movie, "The Stairs," by **Mort Laitner, '75**, is the winner of the Near Nazareth Film Festival, Israel and Top Indie Film Awards—Best Documentary Short, Canada; and is reported to being doing well on the film festival circuit.



William J. Wilson, '15, is one of three newest members to the 2016-17 Board of Directors of Council on Licensure, Enforcement & Regulation (CLEAR). Wilson is a compliance investigator with the Louisiana State Board of Nursing. Since 2007, he has served in various departments with the Louisiana State Board of Nursing, including Investigations, Monitoring/Recovering Nurse Program, and Hearings.

Terry Landry Jr., '07, has been hired as the director of Medicaid Program Integrity for the Louisiana Department of Health (DH). Landry's major responsibility as a manager of the state's Medicaid Program is developing and implementing current and long-range plans, policies, procedures, and regulations as they relate to program fraud and abuse.



Vanessa Griddine, '14, is director of programs for the U.S. Congressional Black Caucus Institute in Washington, D.C. The Congressional Black Caucus Institute, incorporated in 2000, is a non-profit, non-partisan, social purpose organization and counts among its distinguished board of directors, U.S. Congressman Bennie Thompson of Mississippi's 2nd District, U.S. Congressman Jim Clyburn of South Carolina's 6th District, U.S. Congressman Cedric Richmond of Louisiana's 2nd District, and newly elected member former Congressman Cleo Fields.

Robin Raasch, '12, has taken a job in the corporate group at the Houston office of Akin Gump LLC. Raasch is specifically assigned to the Global Energy Transaction group, working on energy mergers and acquisitions.



Cleo Fields, '87, was recently elected to the Board of Directors of the Congressional Black Caucus Institute (CBCI), during the Institute's premier policy conference held August 11-13, 2016, in Tunica, Mississippi. The CBCI serves in training the next generation of political leaders and providing voters with relevant information regarding issues in their communities.

STUDENT NEWS



Snapshots from the *Student Organization Fair* held on August 31, 2016



First-year evening division student **Paul P. Brown** recently joined the Southern University Career Services Center as a career counselor. Before enrolling in law studies and joining Southern University, Brown was employed with the Department of Employment Services and the District of Columbia Public Schools in Washington, D.C. He earned a bachelor's degree from Winthrop University, Rock Hill, SC; and an MPA from Savannah State University, Chatham County, Georgia.

This past summer **2L Leila Arefi-Pour** worked as a law clerk with the Animal Welfare Institute, based in Washington D.C. Arefi-Pour was assigned to the institute's Shark Fin Campaign. The Animal Welfare Institute, founded in 1951, aims to alleviate animal suffering caused by humans. Its work was initially focused on the needs of animals used for experimental purposes, but has since broadened its efforts to all forms of animal suffering. The Shark Fin Campaign focuses on increasing the enforcement of existing legal bans on the use and importation of shark fins.



Southern University
Agricultural Research and Extension Center
Chancellor's report

Bobby R. Phills

Presented to:

BOARD OF SUPERVISORS
Southern University and A&M System



Linking Citizens of Louisiana with Opportunities for Success

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Chancellor

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Southern University Agricultural Research and Extension Center, an entity of the Southern University System, Bobby R. Phills., Chancellor; Ray Belton, System President; Leon R. Tarver II, Chairman, Board of Supervisors. It is issued in furtherance of the Cooperative Extension Work Act of December 1971, and the Agricultural Research Program, in cooperation with the U.S. Department of Agriculture. All educational programs conducted by the Southern University Agricultural Research and Extension Center are provided to all persons regardless of race, national origin, or disability.

© 2008 SU Ag Center.

Bobby Phills named Chancellor of the SU Ag Center/ Dean of the College of Ag

The Southern University Agricultural Research and Extension Center has a new leader for the second time since it was established in 2001. The Southern University Board of Supervisors' on August 26, 2016 named Bobby R. Phills as Chancellor/Dean of the SU Ag Center/College of Agriculture effective September 1.

Phills was one of three finalists selected by a search committee chaired by Kirkland Mellad, Vice Chancellor Emeritus, SU Ag Center, and former dean for the College of Agricultural, Family and Consumer Sciences, SU Baton Rouge campus, to replace Leodrey Williams, who retired June, 2015 after more than 40 years of service, and as chancellor since the SU Ag Center campus was established. The committee was co-chaired by Gina Eubanks, Vice Chancellor for Extension, SU Ag Center.

"I asked stakeholders across the state and those in the Ag Center and College of Agriculture to engage in a process to seek three candidates for consideration. These were three very qualified candidates, who have each enjoyed tremendous careers in agriculture and I believe that each would do an outstanding job in this role," said SU System President-Chancellor Ray L. Belton.

Phills' s position will be historic as well. The Southern University Board of Supervisors voted in April to combine the Southern University College of Agriculture with the SU Ag Center. The move aligns the academic unit located on the SU Baton Rouge campus with the Ag Center, allowing the operating functions of the three land-grant units (teaching, research, and cooperative extension) to be managed by the Chancellor/Dean.

SU Board of Supervisors Chairman Leon R. Tarver II offered congratulations as well to the new Chancellor-Dean who will lead the SU Ag Center and College of Agriculture.



Phills is a graduate of Southern University in horticultural sciences. He also received his MS and Ph.D. degrees from Louisiana State University in horticulture with emphasis in plant breeding, and a post doctorate from Cornell University in plant breeding and genetics.

Phills recently retired from Florida A&M University where he served for six years as Dean and Director of Land-Grant Programs with administrative responsibilities for teaching, research, extension and international programs from 1997 to 2003. Prior to his Florida A&M University post, he was Dean and Research Director of the SU College of Agricultural, Family and Consumer Sciences from 1985-1997. Phills also served as Director of the Small Fruit Research program in the Center for Viticulture and Small Fruit Research for 11 years. During his professional career, he has served in numerous capacities including: Scientist, Mentor, Program Leader, Faculty, Project Director, Principal Investigator, Research Director, Director, etc. He once served as George W. Carver Experiment Station, and Associate Director at the Carver Research Foundation (Tuskegee University), as well as Dean and Director of land-grant programs (Florida A&M University).

While his overall achievements have been and continue to be significant, he cites the impact that he has had on student recruitment, graduation, and professional development as his greatest pride and joy. Phills says that more than 200 students that graduated under his watch have gone on to become great leaders in their chosen professions which include agricultural and family and consumer scientists, biological engineers, food scientists, plant breeders, and educators, just to name a few. He boasts that more than 50 of his students have worked or are working for USDA agencies, many of which are in senior level administrative positions.

The Chancellor-Dean's new vision for the Land-Grant Campus going forward includes: Integrated programs across the campus; Linkage with

agricultural industry, other land-grant institutions and the federal government; Two-way integration of land-grant programs; Fund raising; Scholarship and endowment; paradigm shift in the way that land-grant serves its clientele especially outreach by seeking out clientele needs and providing assistance in addressing these needs; Significant increase in grants and contracts within all USDA agencies.

Strengthening of faculty numbers and capacity to look at emerging issues across the nation in terms of human capital development; Critical expertise vis-a-vis recruitment; Terminal degrees; Faculty and staff development to include short-term study leave; and Faculty two-way integration among the land-grant components of research, teaching and extension.

[President Belton formally introduces new SU Ag Center Chancellor-COA Dean](#)

Southern University System President Ray Belton officially introduced the newly appointed Ag Center Chancellor/College of Agriculture Dean Dr. Bobby R. Phills on September 6, 2016. Dr. Phills, who commenced duty on September 1, was presented to the faculty, staff and students of the SU Agricultural Research and Extension Center and College of Agriculture.



L-r: Hon. Smith, President-Chancellor Belton, Chancellor-Dean Phills

Also in attendance to welcome Dr. Phills and address the audience was SU Board member and Chair of the Academic Committee Hon. Ann A. Smith. The extension field staff in more than 33 Louisiana parishes attended the event via remote access. Earlier in the day, Dr. Phills toured the facilities for the SU Agricultural Research and Extension Center and College of Agriculture and met with faculty, staff and students. During his speech, Dr. Phills emphasized the importance of team work. “I need your help, you need my help, and we need to work as a team if we must succeed,” said Dr. Phills.

Administrators and staff participate in Local Food Stakeholder Roundtable Meeting

Southern University Ag Center Interim Chancellor Dr. Adell Brown, Jr., Vice Chancellor for Extension Dr. Gina E. Eubanks, Agricultural Specialist Dr. Dawn Mellion-Patin and Senior Research Associate Mila Berhane were among the participants of a statewide Louisiana Local Food Stakeholder Roundtable.

The meeting, which was held at the LSU AgCenter Botanic Gardens, Ione E. Burden Visitor and Conference Center in Baton Rouge, on August 5, 2016, brought small farmers, Ag businesses, Ag universities and community groups together with United States Department of Agriculture (USDA) agencies to discuss the challenges facing Louisiana's local farmers.

“A lot of consumers are asking to buy local and we see that as a huge opportunity for farmers and for businesses, but it's not always easy to connect the dots and have that supply meet that demand,” said Elanor Starmer, USDA's Agricultural Marketing Service Administrator.



L-r: Gina E. Eubanks, Dawn Milloen-Patin, Craig McCain, Elanor Starmer, Arthur Neal and Lee Jones at the Louisiana Local Food Stakeholder Roundtable meeting

During the discussion, some pointed out a lack of infrastructure/technology, labor, cooperation among farmers, assistance to young farmers, and needed reforms to the Farm Bill as some of the challenges faced by the state's local producers.

Dr. Mellion-Patin voiced her concern of a lack of consistency among some small farmers.

“The trend is changing, we're (the SU Ag Center) getting a lot of new and beginning farmers, but one of the challenges is that their acreage is so small and many of them grow a lot of

different produce, so it's not enough to provide to a consistent market where they would need to have a sustained level of volume,” explained Patin.

Dr. Eubanks addressed the issue of a declining number of young people pursuing careers in the field of agriculture by sharing information on the SU Ag Center's Jags-In-Ag and Beginning Agricultural Youth Opportunities Unlimited (B.A.Y.O.U.) Programs. Both programs are geared towards exposing college and high school students, respectively, to the career opportunities available in agriculture.

Read more at <http://bit.ly/2bzCF1W>

Urban Forestry student shines amid 2016 HBCU All-Stars

Kalaia Tripeaux, a Southern University Agricultural and Mechanical College junior, is one of 73 students from across 63 HBCUs who have been named the 2016 [White House Initiative on Historically Black](#)

[Colleges and Universities HBCU All-Stars](#).

The All-Stars, comprised of undergraduate, graduate, and professional students, are being recognized for their accomplishments in academics, leadership, and civic engagement.

“During the course of one academic school year, the 73 All-Stars will distinguish themselves as exemplars of the talent that HBCUs cultivate and as noble ambassadors of their respective institutions,” said U.S. Secretary of Education John B. King, Jr. “The Initiative is looking forward to working with this third class of All-Stars and is confident this opportunity will allow the Initiative to meaningfully connect with HBCU students and advance academic excellence at their schools.”

Twenty-year old Tripeaux is a Baton Rouge native and a 2014 graduate of Baton Rouge Magnet High School. Kalaia admits she had her eyes set on attending Southern University but was unsure of a major. However, through conversations with Southern University Ag Center’s Renita Marshall, DVM, who doubles as a student recruiter, the field of agriculture began to really become intriguing to Tripeaux. She consequently participated in the Summer 2014 “Beginning Agricultural Youth Opportunities Unlimited (BAYOU) Program,” and acquired a wealth of knowledge about majors offered in the agricultural and family & consumer sciences areas.

“I decided that my interests aligned with urban forestry. I could see where my love for science and the outdoors, interaction with people, problem-solving, writing, and researching could be used in this field.”



Kalaia Tripeaux poses between her mentor Dr. Marshall and President Belton

Now an Urban Forestry major, Tripeaux was awarded scholarships by the SU Agriculture Department, Taylor Opportunity Program (TOPS), Mu Zeta Chapter of Zeta Phi Beta Sorority, Incorporated, and the USDA’s 1890 Scholar Program to attend Southern University in Baton Rouge.

In the spring of 2016, Tripeaux was one of 11 SU Baton Rouge urban forestry students selected to receive a Global Scholar Award through the Global Research Experience for Students Program launched by the Urban Forestry and Natural Resources Program.

When the White House Initiative on Historically Black Colleges and Universities HBCU All-Stars opportunity was announced, Tripeaux states that many of her agriculture professors said that she would be a good candidate and was encouraged to apply.

“So, in other words, I was encouraged by the faculty and staff of the Agriculture Department to apply for this honor,” she said.

Tripeaux was selected from a national pool of 300 candidates. Read the full article at <http://bit.ly/2bjZVEi>

The Southwest Center for Rural Initiatives provides free services to flood victims in Opelousas

The Southwest Center for Rural Initiatives has partnered with Atty. John M. Allen, III to provide free notary services to recent flood victims in the Opelousas area.

Atty. Allen, who is a DWI and personal injury attorney, is assisting community members with affidavits and other documents that need notarizing in regards to the recent disaster; including necessary documents for FEMA processing.



Attorney John M. Allen

The program began on Monday, August 29 at the Southwest Center, 1209 Diesi St., Opelousas, LA 70570. Atty. Allen's services are available by appointment, and open to the public.

To schedule an appointment, call 337-943-2410 or email, Krystle.Washington@suagcenter.com.

Visit our blog for more at <http://bit.ly/2bQ4CVK>

The Southwest Center for Rural Initiatives is a satellite campus of the Southern University Agricultural Research and Extension Center.

SU Ag Center Partners with Red Cross Relief Center in St. Helena Parish for Temp After-School Program

Approximately two days into the start of a new school year, classes were abruptly canceled from what many south Louisiana natives are calling, "One of the worst natural disasters in Louisiana's history." As the Great Flood of 2016 vastly inundated many homes throughout St. Helena Parish, some residents are faced with a new reality of temporarily living in a shelter. A local Red Cross representative stated that there are no immediate plans to move flood victims from the Multi-purpose Center that sits right on the Tangipahoa Parish line, but is in St. Helena Parish's Fifth District. The representative also stated that they have explored the option of hotel vouchers, but did not want to create other obstacles for those who do not have access to transportation to get to work and school.

The shelters population consist of youth who will undoubtedly begin to have homework, and could potentially have other stressors due to their lack of

resources or homelessness. Through the use of the Southern University Ag Center's Youth Educational Support Program (Y.E.S.), displaced families can be assured that the SU Ag Center has Youth Development Agents to meet their educational needs.



"I've actually been in talks with Police Jurors and School Board Officials prior to the natural disaster about starting an after-school program at the Multi-

purpose Center... Under these extenuating circumstances the YES Program can definitely address some of the immediate needs, like assisting with homework and providing ancillary activities to keep their minds off their temporary living arrangement," said SU Ag Center Assistant Area Agent, Nicolette Gordon.

Gordon will conduct a needs assessment, and will begin building a team of volunteers who will help throughout the duration of the temporary after-school program.

For more information on volunteer opportunities, please contact Nicolette Gordon in the St. Helena

Parish Extension office on Tuesday & Thursday at 225.222.4136 or via email at

nicolette_gordon@suagcenter.com.

Southwest Center for Rural Initiatives Hosts Successful 4-H Youth Ambassador Training

The Southwest Center for Rural Initiatives hosted a ‘Student Ambassadors for Healthy Living Training Workshop’ on Thursday, July 28th and Friday, July 29th. During the workshops, students were exposed to the following areas:

- Introduction and Program Overview- enlightened the youth that healthy living encompasses a holistic approach (healthy eating habits, physical fitness, emotional intelligence, and positive social interactions)
- Teens as Teachers: 4-H Youth Advocates for Health – youth were introduced to the year-long ambassador activities they would be responsible for facilitating to encourage their peers to make holistic and positive health-related changes.
- Keeping the Garden Growing and Harvesting the Garden- youth learned how to plan, plant, maintain and cultivate gardens with a hands-on workshop in the Southwest Center’s hoop house.
- What are the Chemicals in My Food? – Youth conducted an experiment on the macromolecules in food.
- Healthy, Fitness, and Mindfulness - youth participated in a 4-H Yoga for Kids Warm up and Full-Workout, learned how to utilize and track their fitness through the use of Polar Activity Watches, and Relaxation/ Meditation techniques.



- Healthy Snacks- youth explored the importance of nutrition as it relates to the quality of life, and how to choose healthy food options

Following Thursday’s training; the 4-H Youth Ambassadors, as well as workshop facilitators; community volunteers; and parent volunteers, traveled to Mansura, La. to visit the 40H Museum and the Desfossé House, which is the oldest home in Avoyelles Parish.

You can learn more about the [Desfossé House](#) by clicking [here](#):

Pictures from the Training and Trip are available at <http://bit.ly/2by5AJV>

For questions or additional information on the 4-H Youth Ambassadors or other Southwest Center youth programs, please contact the Southwest Center for Rural Initiatives at 337-943-2410.

SU Ag Center provides teachers with insight into teaching children of incarcerated parents

SU Ag Center Project Coordinator for Prison-Based Programs Dr. Tiffany Wilkerson-Franklin, and Dr. Leslie T. Grover, Assistant Professor of Public Administration and Public Policy, made a presentation during an Urban Education Mini Conference held on the Southern University Baton Rouge campus on Saturday, July 16, 2016.

The duo responded to the invitation of Southern University's College of Education Professor, Dr. Lisa Delpit to address a group of Master of Arts in Teaching (MAT) students on the topic of "Understanding the Intricate Matters of Children of Incarcerated Parents: Through Another Set of Eyes."



The objectives of the presentation were:

To share information with teachers who work with children who may be at risk; To create a dialogue among professionals with varying levels of expertise; and To brainstorm on ways to deal with youth from varying backgrounds.

MAT is a 15-month Master's Degree and certification program designed to assist individuals who are interested in teaching grades 1 - 5 in an urban setting.

To obtain more information on the MAT program, contact Dr. Diana Kelly at 225-771-3640 or 225-771-3961.

For additional information on the presentation, contact Dr. Tiffany Wilkerson-Franklin at 225-771-2242 or via e-mail at: tiffany_franklin@suagcenter.com.

Focus Group on economic revival held in Waterproof, Tensas Parish

On September 1, some Research and Extension professionals from the Southern University Agricultural Research and Extension Center hosted a focus group with the concerned citizens of Waterproof, La. Among the 10 participants were Chief of Police Valerie Clark; Mayor Caldwell Flood; Alderwoman Veronica Stacker and retired educator Mary Frances Earl. Although Waterproof has its unique qualities, the town has a dire need for additional resources to revive the housing, education, employment, and community engagement. SU Ag Center staff who attended the meeting included: Dr. Ben Lukongo, Project Director, assisted by Co-Project Directors Dr. Kenyetta Nelson-Smith and Dr. Tiffany Franklin, a native of Waterproof. Mr. Eual Hall, Business Development Specialist at the Center for Rural and Small Business Development, provided handouts to attendees that will assist them with small business development.

The Ag Center's team working on the Evans Allen funded project entitled "Integrating Methods of Economic Development Analyses for Economically Distressed Communities in Louisiana," is gathering a range of ideas, insights and solutions to support economic development of communities throughout the state of Louisiana. It is a new University-Community Engagement project to improve the quality of life of residents.



Dr. Franklin, right, hands out questionnaire to participants

"Our team is excited to obtain ideas from you, listen to your stories and experiences, take into consideration your input, discuss and co-create the future vision of your community; collaborate to improve your community; identify issues that need more research and actions, and discuss alternative solutions, realistic plans, resources, and assets needed to better your community," said Dr. Lukongo.

The participants were eager to share their personal experiences about living in Waterproof and how they can make improvements that will put their community in the limelight and attract tourists. However, this will require assistance from outside entities such as local, state, and federal agencies, said Alderwoman Stacker. As an incentive for attending, eligible participants will receive a \$25 gift card. Dr. Lukongo will review the focus group responses and provide a detailed report of the findings.

Waterproof, La. is located in Tensas Parish, along the Mississippi River. Tensas Parish is home to some historic sites, which include Winter Quarters in Newellton, and Lake Bruin State Park in St. Joseph.

This project provides an excellent opportunity for citizens in rural areas across the state to share their vision to restore their small communities to where they used to thrive with larger populations and businesses. For more information on how to get your community involved with this study, contact: Dr. Ben Lukongo at 225-771-5385; Dr. Kenyetta Nelson-Smith at 225-771-5598; or Dr. Tiffany Wilkerson-Franklin at 225-771-2775.

Researchers Study Specialty Mushrooms as a niche crop for small farmers

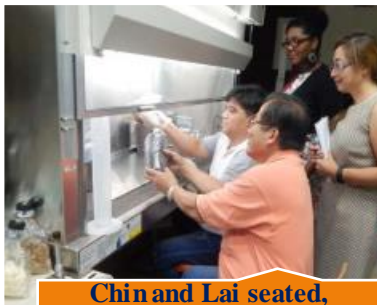
Researchers at the Southern University Ag Center are studying the use of specialty mushrooms such as shiitake, oyster and rice-straw mushrooms as potential niche market crops for small family farms in Louisiana.

These mushrooms are an excellent choice for small farmers because of their nutritional value and medicinal properties. The mushrooms will not only utilize agricultural wastes (such as wheat straws, sawdust and wood chips of oak species, hay or lawn clippings) and fetch a good price in the market, but they have a very short growing cycle of 1-3 months. All these characteristics make these mushrooms conducive to be developed as a small grower enterprise to enhance farm income.

Dr. Kit L. Chin, Professor of Horticulture, is spearheading this specialty mushroom research to develop feasible and sustainable cultivation methods through a USDA-NIFA funded project entitled, "Specialty Mushroom as a Niche Marker Crop for Limited Resource Small Family Farms."

The research seeks to develop appropriate low-cost production systems to produce both nutritive and

antioxidant mushrooms. The production of these mushrooms will also assist in the reduction of costs associated with agrowaste disposal, provide a cleaner and healthy environment, and aid in economic development for Louisiana.



Chin and Lai seated, demonstrate mushroom cultivation to Qi and Snowden

To speed-up the program's development, the project has established research collaboration with Paul Lai of CePaul Mushroom Nursery in Malaysia. Lai has more than 30 years of mushroom production experience and has been

providing training and consulting services throughout Southeast Asia.

On Sept. 2, Lai held a seminar on specialty mushrooms at the Southern University Ag Center, which provided information on best practices for cultivating specialty mushrooms.

For additional information on the Southern University Ag Center's Specialty Mushroom as a Niche Marker Crop for Limited Resource Small Family Farms Project, contact Dr. Kit L. Chin at 225-771-2242.

Historic Flood in Louisiana Attests to the Importance of Flood Research in Sustaining Urban Forests

Louisiana's recent historic flood has attested to the importance of SU Ag Center's flood research in sustaining urban forests and mitigating damage. Understanding the responses of urban tree species subjected to flooding is crucial for the management of natural resources in general and urban forests in particular. The 2016 flood in Louisiana has demonstrated the need for research addressing urban flooding and how urban trees respond to the stress. The research project at the Urban Forestry and Natural Resources Department addresses such a need. A funded project by the USDA/NIFA Capacity Building Grant Program, has been investigating the response of urban tree species to flooding and elevated CO₂. These stressful conditions may influence the full range of ecological processes that operate in urban forest systems, including tree sapling survival. Dr. Zhu H. Ning, Project Director and Urban Forestry Professor, has been leading a group of students to research on the impact of these stress factors on select tree species.

The greenhouse research experiments subjected tree saplings of nine commonly planted tree species to periodic flooding using flood simulation tanks. The research team has been collecting data on tree photosynthesis, stomatal conductance, and transpiration under a range of elevated CO₂ settings from 400 ppm to 800 ppm. The uniqueness of the research project is that it tests the combined effects of two stressors, flooding and elevated CO₂, which was not done before by others.

The project has yielded valuable results on tree species selection for flood tolerance and urban forest management in a changing climate.

Ning and her student team have disseminated their research results in sixteen publications and eight presentations at the national and international levels. Among them, seven publications are produced by students as lead authors; one doctoral dissertation; two M.S. theses; and six with students as co-authors. The project has provided \$172,800 in graduate assistantships and undergraduate student research stipends. The project has also obtained a supplemental funding of \$25,000 from US Geological Survey Climate and Land-use Change Program to support an additional 10 undergraduate students.



L-r: Brittany Benjamin, M.S. degree student, Wilbert Thomas, doctoral student, and Dr. Zhu H. Ning, Project Director and faculty advisor

The value of this study can best be described by some of the students who are participating in the research project. For example, Brittany Benjamin, a Master's degree student, stated that from the data she collected, she concludes that Crabapple trees do not perform well during flood, therefore, it should not be planted in flood prone areas. Wilbert Thomas, a Doctoral candidate found that Japanese Magnolia could recover well from flood impact. Chris Smith, an M.S. degree student described that after the recent flood in Baton Rouge and surrounding areas, especially losing his own home to flood water, this project and the importance of the flood -based research has been put into perspective. He indicated that it is important to plant flood tolerate trees to mitigate surface runoff and to reduce the amount of water flowing into properties during natural disasters. And that the research data he collected provide first-hand information and contribute to the regional urban forest recovery.

FACULTY & STAFF ACCOMPLISHMENTS & ACTIVITIES

Publications:

Fatemah Malekian, Ph.D., nutrition professor, **Sebhatu Gebrelul**, Ph.D., animal science professor, **James F. Henson**, Ph.D., statistician, **Kasundra D. Cyrus**, Ed.D., professor of family and consumer sciences, **De'Shoim Y. Friendship**, extension specialist, and **Mfamara Goita**, research associate, co-authored an article with Dr. Betty M. Kennedy, Pennington Biomedical Research Center. The research article entitled "[the effects of whey protein, resistant starch and nutrition education on body weight](#)" was published in a recent issue of

Dr. Yadong Qi, Urban Forestry Professor, and **Dr. Kit L. Chin**, Horticulturist, co-authored a review research article with **Dr. Xiaobin Liu**, former SU Ag Center researcher. The article entitled "Growth and Development Responses to UVB Exclusion in Crops," is published in the current issue of *International Journal of Plant Production*.

In the news:

The *Chronicle of Higher Education* magazine listed **Dr. Bobby Phillips** in its 'Top Chief Executives and Appointments,' section of the publication. The information can be viewed by clicking the following link:
http://www.chronicle.com/article/Appointments-Resignations/237669?cid=rc_right.

Associate Professor/DVM, Renita Wood-Marshall, along with SU Alum and Director of the Hammond Animal Hospital and Pet Lodge/DVM, Tyra Davis Brown, appeared on NBC 33's morning show on Sept. 5th to promote the Center's upcoming "Disaster Relief Wellness Clinic for Dogs and Cats."

Functional Foods in Health and Disease Journal (FFHD); Vol 6, No 7 (2016): July 2016. The article is available in the FFHD online version at <http://ffhdj.com/index.php/ffhd/issue/view/73>

The *Functional Foods in Health and Disease* journal is a peer-reviewed open access journal, which discusses various aspects of functional foods, bioactive compounds, and chronic diseases.

The paper can be accessed at http://ijpp.gau.ac.ir/article_3048_145bc812df0f4a7d9fcf29676c17f798.pdf. The complete citation is: X.B. Liu, Y. Qi, and K.L. Chin. 2016. Growth and Development Responses to UVB Exclusion in Crops, *International Journal of Plant Production*, 10(4): 543-550.

The interview can be viewed by clicking the following link:
<http://www.brproud.com/news/local-news/southern-ag-center-to-host-pet-wellness-clinic>.

An article on the Southern University Board of Supervisors naming **Dr. Bobby Phillips** as Chancellor of the SU Ag Center and Dean of the College of Agriculture appeared in *The Advocate Newspaper* on Sept. 7 and in *The Journal of Blacks in Higher Education* on Sept. 12. The articles can be viewed on the [Advocate website](#) and at [The Journal of Blacks in Higher Education](#).

UPCOMING EVENTS:

October 5: National Youth Science Day. Youth from 4-H clubs, groups, and school programs across the country will participate in Drone Discovery, the 4-H NYSD 2016 Engineering Design Challenge. At Southern University, the event will take place from 9:30 a.m. – 12 p.m. in the Smith-Brown Student Union. Contact Dr. Tiffany Franklin for full detail by calling 225-771-2242.

Oct 20: 2016 High Tunnel Pest Management workshop. The “High Tunnel Pest Exclusion System and Proper Use of Alternative Insecticides Workshop” will be held in Alexandria starting at 9 30 am. Contact Mila Berhane at 225-771-2242 for further detail. The workshop is sponsored by Southern SARE, SU and LSU Ag Centers.

Oct. 19: 2016 High Tunnel Pest Management workshop. The “High Tunnel Pest Exclusion System and Proper Use of Alternative Insecticides Workshop” will be held at the LSU Ag Center Burden Center, Baton Rouge. Contact Mila Berhane at 225-771-2242 for further detail. The workshop is sponsored by Southern SARE, SU and LSU Ag Centers.

###

<

PREVIOUS

Man ticketed in Sorrento train crash

>

Photos: Pet Clinic

SEP 13, 2016 - 2:30 PM

Southern University holds a free pet clinic for flood victims. (Advocate staff photos by PATRICK DENNIS)



Advocate Staff Photo by PATRICK DENNIS

A young Catahoula hound waits in line for health care treatment at Southern University's Pet Clinic. More than 200 animals were treated during the four-hour period. Two vets and more volunteers administered vaccinations and ID chips along with medications for heartworms to pets and displaced animals for people affected by the flooding.



ADVOCATE STAFF PHOTOS BY PATRICK DENNIS

People wait in line with their pets for treatment at Southern University's Pet Clinic on Monday.

Healthy, happy pets

More than 200 animals were treated Monday as two veterinarians, along with many volunteers, administered vaccinations, inserted ID chips and provided heartworm medication to pets and displaced animals affected by the flooding at Southern University's Pet Clinic.



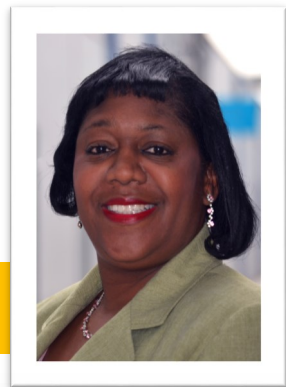
ABOVE: Asia Rice, a Southern University sophomore, draws a vaccine for a pet.

RIGHT: Veterinarian Renita Marshall, center, gives a vaccination to Max, a 3-year-old husky, owned by Savannah Johnson, as Malik Allen, right, assists.





September 2016



Interim Chancellor's Report



Civil Rights Attorney Thomas N. Todd (left photo) was the guest speaker at the Fall University Conference Monday, Aug. 15 in the Conference Center. In right photo, Dr. Lisa Mims-Devezin presides over her first University Conference as Interim Chancellor.

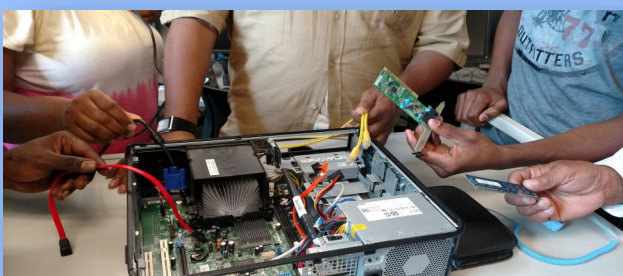
Mims-Devezin Presides Over 1st University Conference

The faculty and staff at Southern University at New Orleans gathered in the SUNO Conference Center on Monday, Aug. 15 for the annual Fall University Conference. This year's conference marked Dr. Lisa Mims-Devezin's first as Interim Chancellor.

During the State of University Address, Dr. Mims-Devezin, and other SUNO administrators, gave updates

on facilities, accreditation initiatives, Title IX requirements, Active Shooter Training, AACSB International Re-affirmation, finances and the 60th Anniversary.

A highlight of the conference was a motivational speech by Thomas N. Todd, a civil rights attorney from Chicago, IL. He encouraged attendees to focus on teaching and serving students, instead of state budget cuts, etc.



Microsoft/CompTIA A+ Boot Camp Begins

Twenty-three SUNO students, faculty and staff began a new eight-week intensive training in preparation for the Microsoft/CompTIA A+ certification Boot Camp Friday, Sept. 9 in the College of Business Building. This fifth Microsoft/CompTIA Boot Camp is facilitated by Mr. Randy Wild, who holds several certifica-

See MICROSOFT, Page 2

Microsoft continued

tions, including Microsoft Certified System Administration; A+; CompTIA Network; and Microsoft Desktop Support Technician, to name a few.

This training is the first step towards getting these students and faculty prepared to participate in the Basic MICROSOFT (MTA-MCSA) Boot Camp.

Meanwhile, the sixth Basic CISCO Networking Boot Camp started Saturday, Sept. 10, 2016 with 20 SUNO students and faculty. It will end in November. The CISCO Boot Camp is facilitated by Mr. Charles Andrews, a highly credentialed CISCO network professional.

The two Boot Camps were made possible through a 2014 Louisiana Board of Regents grant, and are aimed at increasing the enrollment, retention, graduation and job placement rates for information technology, education, and business majors. Dr. Igwe Udeh is the Principal Investigator of this grant.

College of Education & Human Development

Dr. Willie Jones, Interim Dean

► Highlights

Interim Dean Willie Jones is continuing his efforts to develop two new undergraduate programs for the College of Education & Human Development: the Bachelor of Science in Birth-K and Bachelor of Science degree in Educational Studies.

Drs. Jones and Jenita Hegwood are working on redesigning the Elementary Education curriculum and field experience by using curriculum mapping.

► Research

Dr. Diane Bordenave continues her preparations to implement the Tulane/SUNO three-year grant from the Institute for Mental Hygiene to prepare Child Development and Family Studies students to act as "parent whisperers" in the *Talk, Touch and Listen While Combing Hair* 8-week parent groups.

► Grantsmanship

Drs. Bordenave, Hegwood, Jones and Sherry Bachus are developing a proposal to the Board of Regents, entitled *Birth – Kindergarten (Birth-K) Program Enhancement Through Partnerships, Professional Development, and New Student Learning Technologies*. The goal of this project is to enhance the College of Education and Human Development's Birth-K program through K-12 schools partnerships, faculty pedagogical development, new curricula tools, and student learning experiences.

► Other News

Dr. Bordenave peer-reviewed two articles to be published in the American Research Journal.

Dr. Jones served on CAEP Assessment Review Team to evaluate assessment submitted to CAEP for approval.

College of Business & Public Administration

Dr. Igwe Udeh, Dean

► Dr. Frank Martin

Dr. Martin attended a University and Industry Innovators' Roundtable of the New Orleans Regional Innovation Alliance (NORIA) Friday, Sept. 9 at the office of GNO, Inc. located in the New Orleans Entergy Center. The subject of the Roundtable was "Leveraging Intellectual Assets to Grow Business, Talent, and Brand."

NORIA is a consortium of universities, community colleges and economic development organizations funded by the Economic Development Administration (EDA). SUNO is a member of the consortium.

Before the roundtable discussion breakout, a panel discussed Corporate/University Partnerships in the Region. The three panel members were Alex Reed (President and CEO, APMT, Inc.), Russell Wilson (President and CSO, Autoimmune Technologies), and Bobbie Savoie (President and CEO, Geocent). The breakouts brainstormed three issues:

- What is one action that universities can take to meet the needs of business for R&D and university talent?
- What is one action that businesses can take to increase business-university R&D partnerships (new start-up, services and processes)?
- What is one action that the New Orleans Regional Innovation Alliance can take to strengthen and expand R&D university-corporate partnerships in the region?

Several actions items came out of the brainstorming. The results will be disseminated to the NORIA and Roundtable participants.

► Journal Publication

Adnan Omar, Muhammed Miah: *Quality Computer Labs Promote Student Success*, **World Journal of Engineering Research and Technology**, 2016, Vol 2, issue 5, 18-28.

► Conference Paper Submission & Acceptance

Obyung Kwun, *Help Seeking and Interaction between Student and Instructor* (accepted, co-authored by Dr. David Alijani), **International Academy of Business & Public Administration Disciplines (IABPAD)** Conference in New Orleans October 19-22.

► SBDMI Workshops/Seminars/Trainings/Meetings

- Met to discuss Collaboration between New Orleans Media Arts Institute (NOMI), WoodForest National Bank and SBDMI; August 2, 2016; SBDMI Conference Room; Mr. Kemic Smothers, Ms. Lavon Burbank and Ms. Cynthia Beaulieu.
- Build NOLA Boot Camp; August 13 & 20, 2016; Met with participants of the City of New Orleans Build NOLA Program to teach construction estimating; CBA Room 100; Mr. Michael Bejarano and Ms. Pam Carrie.
- Final NxLevel Start-up Entrepreneurial Class; August 15, 2016; SBDMI Conference Room; 7 Participants; Ms. Angel VanDerPool & Ms. Diana Thomas.
- Contractors Diversity Conference on Upcoming Diversity Study; August 15, 2016; University Conference Center; Sponsored by City of New Orleans, The Legislative Black Caucus and the SBDMI; Approximate 50 individuals in attendance; Ms. Cynthia Beaulieu, Ms. Diana Thomas, Dr. Igwe Udeh and Ms. Erma Dixon.
- Met with City of New Orleans Build NOLA to discuss upcoming Build NOLA session in collaboration with the SBDMI; August 17, 2016; Mr. Michael Bejarano, Ms. Erma Dixon, Ms. Cynthia Beaulieu, Ms. Corine Herman and Ms. Diana Thomas.
- LED Peer-to-Peer Orientation; August 17 & 18, 2016; 17 participants in attendance; CBA Room 100;

Business Continued

- Ms. Erma Dixon, Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- Notary Prep Class; 1st Class; August 20 & 27; 12 participants; classes meet every Saturday 9 a.m. to 2 p.m.; Ms. Suzan Jackson and Ms. Cynthia Beaulieu.
- District “A” Small Business Fair, sponsored by Councilmember Susan Guidry; August 30, 2016; Audubon Tea Room; 5:30 to 7:30 p.m.; Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- LED Peer-to-Peer Meeting; August 31, 2016; 1st Meeting of group; 16 participants; CBA Room 100; Ms. Erma Dixon, Ms. Cynthia Beaulieu and Ms. Diana Thomas.
- Conference Call Independent Development Account (IDA); Woodforest National Bank; Bank Executive; Possible Collaboration on IDA Project; Ms. Cynthia Beaulieu and Ms. Diana Thomas.

► Office of Student Services

- Reached out and registered students registered for Spring 2016, but who did not register for Fall 2016
- Conducted suspension workshop for students suspended for Fall 2016
- Conducted suspension appeal hearings for suspended CBA students
- Communicated action taken by CBA Academic Action Committee to affected students
- Wrote letters of recommendation for a student seeking graduate school

Student Affairs

► Royal Court

The following students will serve as members of the 2016-2017 Royal Court:

- Miss SUNO – Germika Stewart
- Miss Senior – Lillie Johnson
- Miss Junior – Erinique Little
- Miss Sophomore – Nykia McCray
- Miss Freshman – Kamaryn Hunt

► Student Government Association

The following students will serve as 2016-2017 officers of the Student Government Association:

- President – Louis Blackman
- Vice President – Dominique Carter
- Senior Class President – Jarred Jupiter
- Junior Class President – Erica Jefferson
- Sophomore Class President – Vacant
- Freshman Class President – Jariel Charlot
- Senior Class Senator – Adrianna Titonea
- Junior Class Senator – Vacant
- Sophomore Class Senator – Jacy Haynes
- Freshman Class Senator – Arthur Jackson

College of Arts & Sciences

Dr. Evelyn Harrell, Interim Dean

► Natural Sciences

Dr. Alvin Bopp became Chair of the Department of Natural Sciences at the beginning of the Fall 2016 semester.

► Dr. Illya Tietzel

During August, Dr. Wei Xu from the LSU Agricultural Center in Baton Rouge and Dr. Tietzel collaborated on research on metabolic activities of microbes from different aquatic sources. Dr. Tietzel provided the BIOLOG reader and BIOLOG Eco plates at SUNO that allow metabolic fingerprinting of microbes and microbial communities.

Dr. Tietzel, with the support of Dr. Pamela Marshall, the Director of the Forensic Science program, used the Scanning Electron Microscope of the Forensic Science Program to study nanoparticles and microbes for his microfluidic research.

On August 12 & 13, Dr. Tietzel and SUNO student Altoneisha Rose visited Dr. Niel Crews, Director Institute of Micromanufacturing at Louisiana Tech University, and his group at Louisiana Tech University. The SUNO team brought their microfluidic designs manufactured during the summer for testing at LaTech. During the visit, PDMS ports were attached. Also, the mixing behavior of the microfluidic devices was empirically tested by pumping differently colored fluids through the channel systems and video recording the flow and mixing.



Flow tests during visit of PI and SUNO team visiting Dr. Niel Crews in August. The left photo shows the biosafety cabinet with the video camera and microscope system used to document the flow behavior of colored nanoparticles or fluids. The syringe pumps are below the microscope. Pictured from left are Dr. Niel Crews, Dr. Tietzel, Dr. Gergana Nestorova, a post-doctoral fellow, and graduate student Varun Kopparchy. In the right photo, SUNO student Altoneisha Rose connects tubing to the syringe and a microfluidic device. Varun Kopparchy advises her.

On August 3, Dr. Niel Crews trained Dr. Tietzel and his four undergraduate mentees (Altoneisha Rose, April Harding, Diamanika Moss, and Akira Lumpkin) in microfluidics and nanoport assembly.

► Addictive Behaviors Counseling and Prevention Program

Several members of the ABCP Program faculty and students attended the state conference for addiction counselors in Baton Rouge. "Charting the Course: Prevention, Treatment, and Recovery" was the theme for the 40th Annual Conference of the Louisiana Association of Substance Abuse Counselors and Trainers (LASACT) July 31 – Aug. 3.

Addictive Behaviors Continued



Pictured from left: Yvette Thierry (2016 graduate), Dr. Evelyn Harrell (Chair), Samuel Johnson (2016 graduate) and Sabrina Alexander (2015 graduate).

Those in attendance included Dr. Evelyn B. Harrell and professors Travis Johnson, Anthony Lowery and Bernadine Williams. More than 20 graduates/current students of the ABCP Program also attended. Participants were able to earn 24.5 Continuing Education Units (CEUs), which are required to maintain certification and licensure credentials for addiction counselors.

► Health Information Management Systems

Ms. Pharissa Robinson, Director of the Health Information Management Systems program would like to extend a warm welcome to Mr. John Barrilleaux, Accreditation Coordinator/ Assistant Professor; Ms. Laura Douresseaux, Clinical Coordinator/ Assistant Professor; and Mrs. Sharon McGee. All faculty are Registered Health Information Administrators and hold other HIMS-related credentials.

The Greater New Orleans Health Information Management Association had an Instillation of Officers' Dinner Aug. 10. Congratulations to Mr. John Barrilleaux, president; Mrs. Sharon McGee, president-elect; and Ms. Laura Douresseaux, district representative.

Congratulations goes out to HIMS students Ms. CaJuana Bass and Ms Keri Burns. They were awarded the SUNO Chancellor's Scholarship. Ms. Burns also received the Alpha Kapa Alpha Educational Advancement Foundation, Inc., and CBC Spouses Education scholarships.

► Museum Studies

The M.A. Museum Studies Faculty welcome a new adjunct professor, Dr. Ronni Armstead.

On Aug. 19, Dr. Haitham Eid attended the phone conference for the MCN 2016 organizing committee.

Dr. Haitham Eid served as a judge for the annual art contest, "What a Wonderful World," organized by New Orleans Jazz Celebration. The contest took place at the New Orleans Jazz and Heritage Gallery Aug. 12.

► General Studies

Dr. Deneen Lewis and Ms. Karen Washington attended the EPAF Training –The Hiring Process using Self-Service Banner on Aug. 12.

Chancellor's Report

VOLUME 1 • NUMBER 6

SEPTEMBER 2016

From the Desk of the Chancellor ...



The 2016 fall Faculty/Staff Institute was held Monday and Tuesday, August 8-9, 2016 in the Jesse N. Stone Lecture Hall. The format for this year's institute was a conference style approach to allow faculty and staff an opportunity to choose presentation topics/sessions of interest. Select campus personnel presented session topics such as, *Grant writing 101, Increasing Employee Morale, Customer Service, Campus Safety, Identifying Students at Risk, Emerging & Innovative Technology in the Classroom and Ensuring Student Success T*

hrough Structured Advisement. The theme for this year's institute aligned with the Summer Olympics, "*Jaguars Going for the Gold!*"

One of the highlights of the Faculty/Staff Institute was notable guest speaker, Mr. Johnny C. Taylor, Jr., President and C.E.O. of the Thurgood Marshall College Fund (TMCf) who has been named one of the "*Power 100*" by Ebony Magazine in its list of the 100 most influential African Americans. Mr. Taylor gave an inspiring speech about the importance of HBCUs and institutions such as SUSLA and ways that Universities can be effective in a new millennium. Mr. Taylor has been at the forefront of advocating education and training as a means for students to improve their standard of living and the lives of their families.



Johnny C. Taylor, Jr., President / C.E.O. Thurgood Marshall College Fund (TMCf)

During the State of the University address presented by Chancellor Ellis, he shared the video "*Who Moved My Cheese*" which is an extended allegory based on the experiences of four mice who live in a maze that had cheese located at a particular location. The simple story of "*Who Moved My Cheese?*" written and narrated by Spencer Johnson, reveals profound truths about change that give people and organizations a quick and easy way to succeed in changing times. "*Cheese*" is a metaphor for what people want to have in life - whether it is a good job, a loving relationship, money, a possession, health, or spiritual peace of mind. "*The Maze*" is where people look for what they want - the organization they work for, or the family or community they live in. In the story, the characters are faced with unexpected change. Eventually, one of them deals with change successfully, and writes what he has learned from his experience on the maze walls. Then one day, the cheese is moved to a new location.

Dr. Ellis continued his presentation with campus wide discussion on how SUSLA can react to inevitable changes in our surrounding world.

EXECUTIVE TEAM MEMBERS

- Wayne Bryant
- Brandy Jacobsen
- Dr. Rosetta Jones
- Dr. Regina Robinson
- Janice Sneed
- Frank Williams, Jr.
- Dr. Melva K. Williams

CHANCELLOR'S CABINET MEMBERS

- Cleopatra Allen
- Sandra Bigham
- Major Brock
- JoAnn Warren-Brown
- Darrin Dixon
- Fatima Elliott
- Stephanie Graham
- Dr. Barry Hester
- Sonya Hester
- Rosalyn Holt
- Joseph LaCour Jr.
- Dr. Veronica McEachin
- Carolyn Miller
- LaDarius Morgan (SCB)
- Marshall Nelson
- Jermey Smothers (SGA)
- Bill Strother
- Tiffany Varner
- Dr. Terence Vinson
- Dr. Wanda Waller
- Dr. Regina Webb
- Frank Williams, Jr.
- Linzola Winzer, Recording Secretary

INSIDE THIS EDITION...

- Faculty and Staff Senate Inauguration
- SGA Inauguration
- A Pathway to SUccess
- "Jag of the Month"
- National Night Out
- Key Events for September

INAUGURAL CEREMONY FOR SENATES

On August 26, 2016, the SUSLA Faculty Senate and SUSLA Staff Senate were inaugurated into office during a joint swearing-in ceremony.

The Forward 2016 ticket was reelected unanimously for service with the Faculty Senate, and the Staff Senate celebrated its inaugural moment with the Honorable Shonda Stone, 2nd Circuit Court of Appeals Judge presiding over the auspicious occasion.

The Faculty Senate executive officers sworn-in were Sonya D. Hester, president; Joslin Pickens, vice-president; Harolyn Wilson, recording secretary; Claudine Matthews, corresponding secretary; Marci Collins, treasurer; and Dr. Lonnie McCray, parliamentarian.

The Staff Senate executive officers sworn-in were Sandra Bigham, president; Tilisha Bryant, vice-president; Marlo Miller, treasurer; and Marquis Hall, parliamentarian. Senators representing all divisions and departments of the university were also inaugurated into office.



SOUTHERN UNIVERSITY AT SHREVEPORT FACULTY and STAFF SENATE



We are better together! Congratulations on your appointments!



2016 STUDENT GOVERNMENT ASSOCIATION (SGA) INAUGURATION

As we begin a new school year, the University would like to congratulate all newly appointed student leaders for 2016-2017. The Student Government Association (SGA) President is Jermey Smothers and the Student Center Board (SCB) President is LaDarius Morgan. Other student leaders include, SGA Vice President, Marsha Smith, Freshman President, Johnathan White. The Southern University at Shreveport royal court is led by Miss SUSLA, Amari Shanks, Miss Sophomore, Danisha Rivera, and Miss Freshman, Zakiya Chambers.

The SGA inauguration will be held on September 8, 2016 with a swearing in ceremony administered by Judge John Mosely, Jr. of the First Judicial District in Caddo Parish.

Other SGA cabinet members include:

Chief of Staff: Joshua Watson

Secretary: Arlisha Stephens

Parliamentarian: Tamisha Kelly

Public Announcer: Alexis Jackson

Freshman Vice President: Kennedy Herndon





(pictured) Dr. R. Timothy Jones, Pastor Peaceful Rest; Nikkie Crawford; William Jones, Instructor

A Pathway to Success

Adult Education Program

Student Highlight

Nikkie Crawford, a native of Shreveport, LA, was recently enrolled in Southern University at Shreveport and Peaceful Rest Baptist Church, A Pathway to Success, Adult Education program. Crawford was very dedicated and had outstanding class participation. Even through many unforeseen obstacles, she excelled in the program. She plans to continue her education by enrolling at Southern University at Shreveport this fall and pursuing a career in healthcare.

Appreciation is extended to Dr. R. Timothy Jones, Pastor of the Peaceful Rest Baptist Church and other church affiliates for their commitment to education and understanding the importance of serving the underserved.

If you know anyone seeking to enhance their quality of life by obtaining a high school equivalency diploma, references should be submitted to the Peaceful Rest Baptist Church and Southern University at Shreveport, Pathway to Success program. For more information and to register, please contact the SUSLA Intake Center at 318-670-9696.

Noteworthy!! SOUTHERN UNIVERSITY AT SHREVEPORT HOSTED PINNING CEREMONY FOR SEVENTEEN SUCCESSFUL GRADUATES

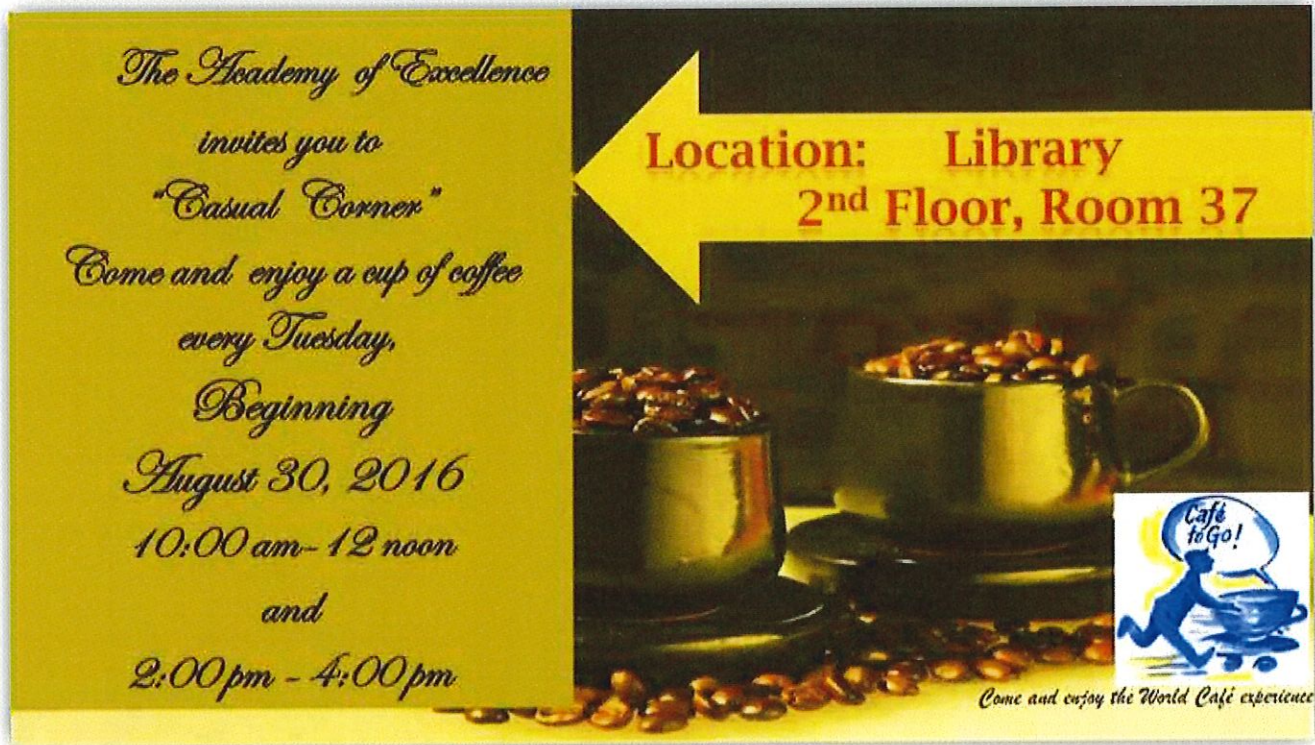


CLASS OF
2016

*Southern University at Shreveport
Radiologic Technology
Cordially Invites you to it's
Pinning Ceremony
August 9th at 6:00 pm.
Riverview Hall
600 Clyde Fant*

An Invitation to the Casual Corner


The Casual Corner, located in the office of the Academy of Excellence in the SUSLA Library, has been designed with the intention of providing a space that will allow faculty and staff to collaboratively create a living network of dialogue while enjoying a cup of coffee. The Casual Corner is poised to continually seek input from the campus community regarding training needs, practices to cultivate excellence and effectiveness, and to support the mission of Southern University at Shreveport. This relaxed atmosphere will provide opportunities to meet while building and promoting healthy relationships.



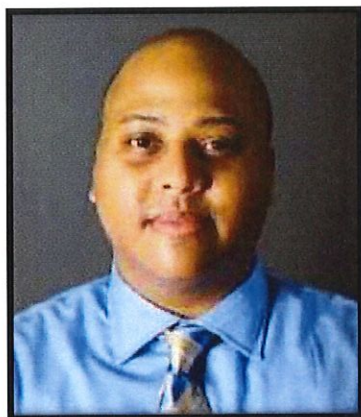
The Academy of Excellence
invites you to
"Casual Corner"
Come and enjoy a cup of coffee
every Tuesday,
Beginning
August 30, 2016
10:00 am - 12 noon
and
2:00 pm - 4:00 pm

Location: Library
2nd Floor, Room 37

Come and enjoy the World Café experience



Chancellor Ellis is pleased to announce



Dr. Lonnie McCray
September 2016
"Jaguar of the Month"

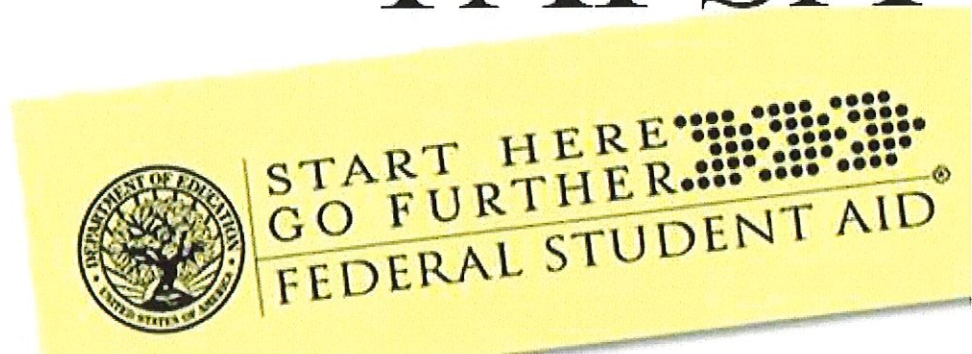


JAGUAR
OF THE MONTH

The "Jaguar of the Month" award goes to SUSLA Team Member, Dr. Lonnie McCray. He was noted by SUSLA students as being very professional and caring. Furthermore, he has continued to go above and beyond to assist others on campus with special projects and activities. The Chancellor is pleased to congratulate Dr. McCray on his performance and is honored that he is serving as the September Jaguar of the Month.

Congratulations Dr. McCray!

IT ALL STARTS WITH... FAFSA



What's New in Financial Aid at SUSLA?

Thank you team members and Director of Financial Aid, Katraya Williams; here are a few items to share with new and incoming students:

- MAXIMUM PELL GRANT 2016-17

- The 2016-2017 maximum Pell Grant award amount is \$5,815. This is an increase of \$40 from the \$5,775 maximum Pell Grant award for the 2015-2016 Award Year.
- The 2016-2017 TOPS award amounts for SUSLA is \$2618 (\$1309.00 for the fall and spring semesters). Students who are eligible to receive the TOPS award must be enrolled full-time in an eligible program.
- All students and parents must present a valid photo ID prior to receiving award information from the Financial Aid Office staff.

Students who are SUSLA employees are asked to identify themselves on the 2016-2017 Institutional Data Form. Spouses, dependents and relatives of SUSLA employees are asked to list the name of the SUSLA employee(s) on the 2016-2017 Institutional Data Form.

**At the June meeting of the Southern University Board of Supervisors, the Board approved a policy that will take effect fall 2016 for a tuition waiver for full-time employees, spouses and dependents of full-time employees of the Southern University System and System Campuses*

-2017-2018 FINANCIAL AID PROCESSING ANNOUNCEMENTS

- Students may complete their 2017-2018 FAFSA beginning **October 1, 2016** instead of January 1, 2017.
- 2017-2018 FAFSA filing will begin **October 1, 2016** to allow more time to review, submit & update FAFSA data
- 2017-2018 FAFSA will collect tax year 2015 income information

SUSLA
SOUTHERN UNIVERSITY AT SHREVEPORT

Excellence • Integrity • Accountability • Service

SOUTHERN UNIVERSITY AT SHREVEPORT PRESENTS

BACK IN STRIDE

Fall Fest



TK SOUL

URBAN MYSTIC

LUSTER
"MR. JUICY"
BAKER

MAZE

FEATURING *Frankie Beverly*

SAT. SEPT. 10TH

CENTURYLINK CENTER 7:30 PM

TICKET AVAILABLE @ LIL J S. MUSIC, VERNONS BARBER, PHAZES BEAUTY. HOUSE OF RED BOUTIQUE LAKESHORE MUSIC. CENTURY LINK BOX OFFICE ALL TICKETMASTER LOCATIONS



**FREE
EVENT!**

Participate
in **Your**
National Night Out
Celebration



National Night Out

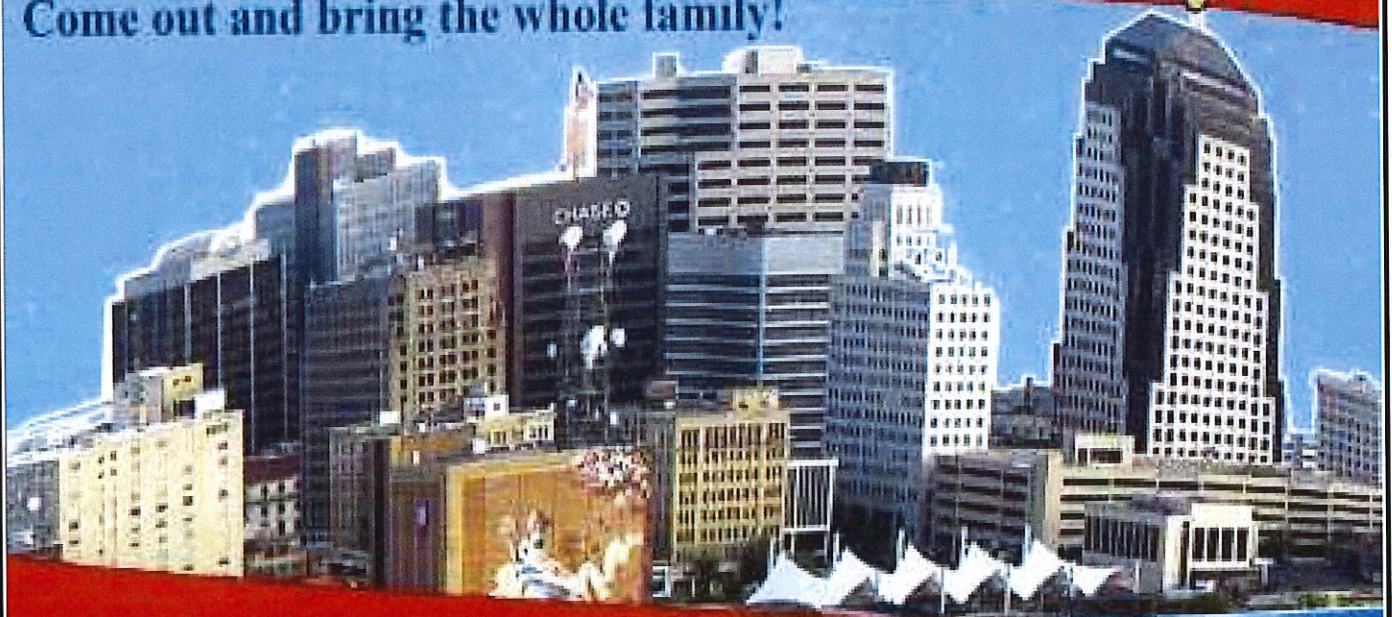
THEME: "Bridging the Gap With You In Mind"

Food • Fun • Games • Music



October 4th • 6pm • 9pm
SUSLA Campus Grounds

Come out and bring the whole family!



Hosted by: University Police Department - Southern University at Shreveport



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