PERSONNEL AFFAIRS COMMITTEE

(Following the Academic Affairs Committee)

Friday, February 7, 2014
3rd Floor, Multi-Media Room
Southern University Metro Center
610 Texas Street
Shreveport, Louisiana

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item:
   A. Request for Leave of Absence, SUNO
6. Other Business
7. Adjournment

Members
Atty. Murphy F. Bell, Jr. – Chair; Mr. Darren G. Mire - Vice Chair;
Mr. Calvin W. Braxton, Sr., Rev. Joe R. Gant, Jr.
Mr. Willie E. Hendricks, Dr. Eamon M. Kelly, Mrs. Ann A. Smith
Atty. Bridget A. Dinvaut - Ex Officio
SOUTHERN UNIVERSITY AT NEW ORLEANS
6400 Press Drive
New Orleans, LA 70126-0002
(504) 286-5325 or 286-5381
Fax (504) 284-5400

Academic Affairs

January 15, 2014

Victor Ukpolo, Ph.D.
Chancellor
SUNO - CAMPUS

Re: Request for ‘Partial Leave of Absence’ by Attorney Harry E. Cantrell, Jr.

Dear Dr. Ukpolo:

Kindly review the attached documents. I concur with the Dean of Arts & Sciences that the request be denied. I also do recommend a Leave of Absence without pay for the requested period instead. I seek your kind approval.

Sincerely,

David S. Adegbeye, Ph.D.
Vice Chancellor for Academic Affairs

Approval: [Signature]
Victor Ukpolo, Ph.D.
Chancellor

“An Equal Educational Opportunity”
January 14, 2014

Dr. David Adegboye
Vice Chancellor for Academic Affairs
SUNO - CAMPUS

Dear Dr. Adegboye,

RE: Partial Leave of Absence Requested by Attorney Harry E. Cantrell, Jr.

I recommend the denial of leave of absence with pay for Attorney Harry E. Cantrell, Jr. due to financial consideration. Instead I do recommend leave of absence without pay for the period he has requested.

Sincerely yours,

Henry Efeso Mokosso, Professor/Dean
College of Arts & Sciences

David Adegboye, Ph.D., Vice Chancellor for Academic Affairs

HEM/bar

“An Equal Educational Opportunity”
**SOUTHERN UNIVERSITY SYSTEM**

**Personnel Action Form**

**Position Number**

**CAMPUS:** SUS  SUBR  SULAC  SUAREC  SUNO  X  SUSLA

**Employment Category:**
- X Academic
- 9-Month
- 12-Month
- OTHER (Specify)

**Previous Employee:** Harry Cantrell

**Date Left:** N/A

**Salary Paid:** $47,513.90

**Profile of Person Recommended**

**Length of Employment:** 08/12/13

**Effective Date:** 01/13/2014

**Name:** Harry Cantrell

**SS#:** xxx-xx-0942

**Sex:** Male

**Department:** Social Sciences

**Position Title:** Assistant Professor

**Check One:**
- X Existing Position

**Visa Type (See Reverse Side):** US

**Expiration Date:**

**Years Experience:** 31

**Degree(s):**
- Type/Discipline (BA-Education):

**Southern University Experience:**
- Institution/Location (SU-Baton Rouge):
  - Southern University School of Law
  - Wayne State University

**Current Employer:** Southern University at New Orleans (SUNO)

**Personnel Action**

**Check One:**
- New Appointment
- Continuation
- Sabbatical
- X Leave of Absence

**Recommended Salary:** $0.00

**Salary Budgeted:** $0.00

**Source of Funds**

**Identify Budget:**

**Form Code:**

**Change of:**

**Position Status:**

**Salary Adjustment:**

**Financial Aid signature (if, applicable):**

**List total funds currently paid this employee by Southern University:**

**Comments: (Use back of form)**

**Supervisor**

**Dean/Unit Head**

**Chancellor**

**Vice President/Finance**

**President**

**Date** 01-30-14

**Date** 01-30-14

**Date** 1-30-14

**Date** 1-30-14

**Date** 1-30-14

**Date** 1-30-14
Dr. John Penny  
Chair Social Sciences Department  
Southern University at New Orleans  
6400 Press Dr.  
New Orleans, LA 70126

RE: Partial Leave of Absence

Dear John,

Per my conversation with you, kindly accept this as your official notice that I will be taking a partial leave of absence from the University for the Spring and Fall 2014 semesters.

During the leave I will not teach my 9:00 a.m. M W F class, nor will I teach my 8:00 a.m. T, Th class. I will however be able to teach my two online courses. During my leave I will maintain my current faculty status and expect to receive one half (1/2) of my current salary.

If you have any questions, please contact me at 504.658.9350.

Sincerely,

Harry E. Cantrell
Thank you for your letter in response to my letter to you about your status in the Department of Social Sciences (Criminal Justice) following your success in election bid as a judge. Please be informed that we are not in any financial position to accept your request. As such your request is denied. I will, therefore, be recommending a leave of absence without pay for the period you have requested.

Thank you.

Henry E. Mokosso
Dean, College of Arts and Sciences

THIS TRANSMISSION IS PRIVILEGED AND CONFIDENTIAL: The material in this email transmission is either private, confidential, privileged or constitutes work product, and is intended only for the use of the individual(s) named above. If you are not the intended recipient, be advised that unauthorized use, disclosure, copying, distribution, or the taking of any action in reliance on this information is strictly prohibited. If you have received this transmission in error, please immediately notify us by telephone 504-286-5237 to arrange for the return of this material to us.
Dear Dean Mokosso:

Attached please find Attorney Harry Cantrell’s letter regarding his Partial Leave of Absence Notice. Please respond accordingly.

John Penny, PhD., TH.D  
Chair, Department of Social Sciences  
Southern University at New Orleans  
6400 Press Drive  
New Orleans, LA. 70126  
p(504) 284-5478  
f(504-284-5419

Hi Dr. Penny,

My name is Lyndsey Beaulieu and I am the Magistrate Secretary for Judge Harry Cantrell. Judge Cantrell asked me to forward you the attached letter regarding his partial leave of absence from SUNO for the Spring and Fall semesters of 2014. Please see attached for his letter. Thank you in advance and please feel free to give us a call if you have any questions.

Best,
Lyndsey Beaulieu  
Magistrate Secretary  
504.658.9350

Lyndsey Beaulieu

THIS TRANSMISSION IS PRIVILEGED AND CONFIDENTIAL: The material in this email transmission is either private, confidential, privileged or constitutes work product, and is intended only for the use of the individual(s) named above. If you are not the intended recipient, be advised that unauthorized use, disclosure, copying, distribution, or the taking of any action in reliance on this information is strictly prohibited. If you have received this transmission in error, please immediately notify us by telephone 504-286-5237 to arrange for the return of this material to us.