ACADEMIC AND STUDENT AFFAIRS COMMITTEE
1:00 P.M.
FRIDAY, MAY 23, 2008
BOARD OF SUPERVISORS’ MEETING ROOM
2ND FLOOR, J. S. CLARK ADMINISTRATION BUILDING
BATON ROUGE, LOUISIANA

AGENDA

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Informational Items –
   a. Duplicative Academic Programs, by Campus
6. Other Business
7. Adjournment

Members
Rev. Jesse B. Bilberry, Jr. (Chair); Mr. Johnny G. Anderson (Vice Chair);
Mrs. Mary R. Doucet, Mr. Herman L. Hartman, Sr., Mrs. Lea P. Montgomery, Ms. Afi C. Patterson,
Ms. E. Jean Ware, Mr. Achilles Williams, Mr. Myron K. Lawson (Ex Officio)
May 9, 2008

Dr. Ralph Slaughter
President
Southern University System
Baton Rouge Campus

Dear Dr. Slaughter:

After several discussions with members of your staff seeking clarification regarding information that was requested on duplicative programs, I was told to prepare a report indicating what steps SUBR was taking to address low-completer programs.

We have had extensive discussions with SUBR’s Senior Leadership Group on this subject. The enclosed statement provides information on the status of those discussions and what our next step(s) will be.

Should you have questions or desire additional information, please let me know.

Sincerely,

[Signature]
Margaret S. Ambrose
Interim Chancellor

MSA/pb

ENCLOSURE
LOW-COMPLETER PROGRAMS AT SUBR

The Baton Rouge Campus has had extensive discussions regarding low-completer programs in light of its declining enrollment over the last three or more years. The Chief Academic Officer has been charged with the responsibility of identifying all low-completer programs, especially those that are considered low completers based on the Board of Regents definition.

Some indicators that SUBR will consider per each low-completer program will be the following:

1) Average annual graduation rate over the past five years;
2) Average number of majors by classification over the past five years;
3) Number of FTE faculty currently employed;
4) Number of FTE faculty required for program;
5) Number of Student Credit Hours (SCHs) produced by program;
6) Annual cost of program; and
7) Importance of program to the University’s mission.

The Chief Academic Officer will submit his report to the Interim Chancellor by June 1, 2008.
I. DUPLICATIVE ACADEMIC PROGRAMS

Currently SUNO offers twenty one programs in four undergraduate Colleges and the School of Graduate Studies. Each of these programs has distinct, well-defined goals and objectives. Thus the programs are not duplicative of one another. This might be expected considering that in January 2006, twenty (20) programs were eliminated at the institution by the Louisiana Board of Regents.

Some eliminated programs such as Mathematics, English, History, Chemistry and Physics are critical for the liberal arts curriculum and general education curriculum for higher education. Consequently, SUNO is in dialogue with the Louisiana Board of Regents to have such programs reinstated as soon as possible.

Listed below are programs currently being offered at SUNO. It can be seen that none of the programs is duplicated.

**College of Arts & Sciences**

1. Biology (BS)
2. Psychology (BA)
3. Criminal Justice (BS)
4. Drug and Substance Abuse (AA)
5. Substance Abuse (BA)
6. Sociology (BA)
7. General Studies (BGS)
8. Health Information Management (BS)

**College of Business & Public Administration**

1. Business Entrepreneurship (BS)
2. Management Information Systems (BS)
3. Public Administration (BA)

**College of Education**

1. Early Childhood Education (BS)
2. Elementary Education (BS)
3. Alternative Certification Early Childhood Education
4. Alternative Certification Elementary Education
5. Child Development and Family Studies (BA)
School of Social Work

1. Social Work (BA)

School of Graduate Studies

1. Criminal Justice (MS)
2. Management Information Systems (MS)
3. Museum Studies (MA)
4. Social Work (MSW)
5. (Curriculum and Instruction with concentration in Early Childhood and Elementary Education - M.Ed.)*
   *Awaiting Board of Regents approval.

II. ACCREDITATION

II.1. SACS

The SACS Liaison Officer and the Coordinator of Institutional Effectiveness have received initial training and necessary information to enable them enter data on the Xitracs Electronic System. Both officers plan to demonstrate the capabilities of the software to the SUNO Leadership Team on Monday, May 12, 2008. The Chair of Compliance Certification has also been programmed for data entry. SUNO will, therefore, start formal data entry into the system as early as June 2008.

SUNO Leadership Team met to discuss the report of the second audit team (Dr Leroy Davis presentation to the Board of Supervisors). The four recommendations for SUNO are noted for appropriate action.

II.2. NCATE Preparation

SUNO is currently finalizing job offers to new faculty members being recruited from institutions nationwide. The recruitment effort will enable SUNO to be fully compliant with NCATE Standard V (Faculty) requirements and the Louisiana Standards for Certification of School Personnel guidelines (Bulletin 746). Other reports are as follows:

• The College of Education completed new course proposals and proposed revisions to the existing programs of study for teacher certification programs: Early Childhood Education (Pk-3) and Elementary (1-5). The dean and faculty also met with the University Curriculum Committee regarding the revisions that were made to meet compliance with Bulletin 746. The revisions were approved by the University Curriculum Committee.
Faculty continued to refine the conceptual framework and NCATE Standards 1-6 for the Institutional Report. Emphasis during this period was on the Conceptual Framework and Standard 2 as per the comments from external consultants.

The College of Education Faculty along with three Liaisons from the College of Arts and Sciences attended a workshop on the Conceptual Framework conducted by Dr. Gloria Bonner and Dr. Phillip Waldrop from Middle Tennessee State University, a partnership university to Southern University at New Orleans.

The Department Chair and Interim PK-16 Coordinator began uploading information into Passport for 2006-07 and 2007-08. These data will be compiled and aggregated for the institutional report. The materials had already been collected by faculty, but because the contract with PassPort was recently renewed, the materials are only now being uploaded.

The faculty met with the Vice Chancellors for Academic Affairs and Student Development in an Enrichment Session, in which the vice chancellors asked for input from faculty to identify activities that would serve to make SUNO stronger in terms of meeting the needs of students.

The Chair and Technology Committee continued to work with IT to develop and update information for the College of Education website.

The Faculty finalized revisions to the Assessment Plan based on modifications to the Conceptual Framework and revisions in courses.

Faculty completed Peer Evaluations, and Faculty Evaluations were completed by the Chair.

Faculty participated in a web conference training session held by representatives from the Teacher Certification Division of the State Department of Education.

Thus SUNO is making steady progress towards NCATE visit in October 2008.

II.3. AACSB Initial Accreditation

College of Business and Public Administration has completed a Draft of the Accreditation Plan. Apart from major accomplishments to date by the college, the development of the document will enable the college to make further systematic progress that is timeline-controlled.
May 12, 2008

Dr. Ralph Slaughter, President
Southern University System
4th Floor, J. S. Clark Administration Building
Baton Rouge, LA 70813

RE: SUSLA – COMPLIANCE WITH COURSE OFFERINGS OF ACADEMIC PROGRAMS

Dear Dr. Slaughter:

This communication comes as an official statement on behalf of the Southern University at Shreveport Louisiana (SUSLA) campus. Per the request by the Southern University System’s Office, please be advised that SUSLA is in full compliance with the course offerings of academic programs at this institution. Moreover, there are no duplicate academic programs being offered at SUSLA.

If additional information is required, please express those concerns by calling (318) 674-3312 and ask for Carolyn Webb-Alexander, Administrative Assistant.

With warm regards,

Ray L. Belton, Ph.D.
Chancellor

/cwa