

Southern University Board of Supervisors
10:00 A.M.
Saturday, August 15, 1992
Board Room, J.S. Clark Administration Building
Southern University - Baton Rouge

MINUTES

The meeting of the Southern University Board of Supervisors was convened by the Chairman, Mr. Frank Williams, Jr. The invocation was given by Rev. Joe R. Gant.

PRESENT

Mr. Frank Williams, Jr. - Chairman
Rev. Jesse B. Bilberry, Jr.
Atty. Edselle Cunningham
Mr. Patrick Fontenot
Rev. Joe R. Gant
Mr. Allen J. Hamilton
Mr. Bobby D. Higginbotham

Mrs. Nina H. Marchand
Dr. James Meza, Jr.
Mr. Roscoe J. Moore
Dr. Jenny D. Phillips
Mr. Willie T. Sensley, Sr.
Mr. Kent Smith, Jr.
Dr. Jesse N. Stone, Jr.

ABSENT

Mr. Mack Abraham
Mr. Curley M. Dossman
Mrs. Pearlie H. Elloie

UNIVERSITY PERSONNEL ATTENDING

President Dolores R. Spikes, Secretary to the Board
Vice-President Tolor E. White
Chancellors B.K. Agnihotri, Robert Gex, Robert Smith and Marvin Yates
Vice Chancellors C. Cunningham, M. Bartley, T. Jones and W. Moore
Mrs. G. Thompson, Messrs. T. Butler, C. Lewis and L. McGhee

Attys. W. DeCuir and M. Adams

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 2**

AGENDA ITEM 3: ADOPTION OF THE AGENDA

On motion of Mr. Higginbotham, seconded by Dr. Phillips, the Board voted to suspend its rules to allow Chancellor Yates to submit late personnel action forms directly to the Board.

Motion carried unanimously.

On motion of Dr. Phillips, seconded by Mr. Fontenot, the Board voted to add to the agenda personnel action forms 87 - 91 for SUBR.

Motion carried unanimously.

On motion of Rev. Gant, seconded by Mr. Fontenot, the Board voted to adopt the agenda with the following additions.

Motion carried unanimously.

AMENDMENTS:

- Additions -

- Item 7f. Athletic Committee
- Item 8d. SUBR: Forms 63 - 77; 81 - 82
- Item 9c. SUBR: Forms 78 - 80
- Item 9d. Non-renewal of contracts, SUSBO
- Item 11b. Declaration of emergency: Food Service, SUBR
- Item 13a. Discussion of Aerospace Center, SUSBO
- Item 13b. Discussion of new Extra Compensation Policy as
it relates to research
- Item 13c. Point of personal privilege - Mr. Higginbotham
- Item 13d. Request for approval of sign-off procedures for
submissions to the Board
- Item 13e. Reaffirmation of procedure allowing employment
of faculty prior to submission of PAFs

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 3**

- Deletions -
 - Form 20, SUBR
 - Item 10: Recommendation of Women's Basketball Coach

AGENDA ITEM 4: MINUTES OF THE JULY 18, 1992 BOARD MEETING

On motion of Rev. Gant, seconded by Mr. Sensley, the minutes of the July 18, 1992 Board meeting were approved.

Motion carried unanimously.

AGENDA ITEM 5: CHAIRMAN'S STATEMENT

This item was passed.

AGENDA ITEM 6: REPORT FROM THE PRESIDENT AND CHANCELLORS

Reports from the President and Chancellors were received. A written report is on file for the System, SUBR and SUSBO. Oral reports from the Chancellors included incentives to students who submitted financial aid applications timely at SUNO; problems with the off-campus course offerings and the Aerospace Technology Center at SUSBO.

Board members also viewed T.V. spots featuring Great Moments in Southern University's History, highlighting individuals and their achievements at SUBR.

Emanuating from Chancellor Smith's report on the Aerospace Technology Center for SUSBO was a request from the Board Chairman for consideration and action on this matter by the Liaison Group.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 4**

AGENDA ITEM 7: COMMITTEE REPORTS

Academic and Faculty Affairs/Personnel Policy Committee

The Committee's report was submitted by the Chairman, Dr. Jesse N. Stone, Jr.

On motion of Dr. Stone, seconded by Mr. Higginbotham, the Board accepted the Committee's recommendation and approved the following appointments:

- Dr. James Llorens, Assistant Professor and Chairman, Department of Political Science. The length of appointment is August 13, 1992 to May 13, 1993; the total salary is \$36,000.
- Dr. Clyde McDaniels, Professor and Chairman, Department of Sociology. The length of appointment is August 13, 1992 to May 14, 1993, the total salary is \$48,500.

On motion of Dr. Stone, seconded by Rev. Gant, the Board accepted the Committee's recommendation and approved the systemwide definition of Adjunct and Visiting Professors, as recommended by the Administration.

Motion carried unanimously.

The definitions will apply to all campuses, except the Law Center.

On motion of Dr. Stone, seconded by Rev. Gant, the Board approved the report of the Academic and Faculty Affairs/Personnel Policy Committee.

Motion carried unanimously.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 5**

Facilities, Property and Grounds Committee

The Committee's report was presented by the Chairman, Atty. Edselle Cunningham.

On motion of Atty. Cunningham, seconded by Mr. Higginbotham, the Board accepted the Committee's recommendation and approved the preliminary 1993-94 Capital Outlay Budget Requests for the campuses.

Motion carried unanimously.

On motion of Atty. Cunningham, seconded by Dr. Stone, the Board accepted the Committee's recommendation and approved the preliminary five-year Capital Outlay Plan and the preliminary prioritized list of Capital Outlay Projects for the S.U. System.

Motion carried unanimously.

On motion of Atty. Cunningham, seconded by Mr. Higginbotham, the Board approved the report of the Facilities, Property and Grounds Committee.

Motion carried unanimously.

Finance and Business Affairs Committee

The Committee's report was presented by the Chairman, Dr. Jenny D. Phillips.

On motion of Dr. Phillips, seconded by Dr. Stone, the Board accepted the Committee's recommendation and approved the 1992-93 operating budget for the S.U. entities, except for recommended salary increases for unclassified personnel.

Motion carried unanimously.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 6**

On motion of Dr. Phillips, seconded by Rev. Gant, the Board approved amendments to the Board's Regulations, as recommended by the Administration regarding financial exigency.

Motion carried unanimously.

On motion of Dr. Phillips, seconded by Mr. Higginbotham, the Board accepted the Committee's recommendation and approved personnel action forms 83 - 86 for SUNO.

Motion carried unanimously.

On motion of Dr. Phillips, seconded by Mr. Higginbotham, the Board accepted the Committee's recommendation and approved SUSBO's plan for staffing the Office of Administration and Fiscal Affairs.

Motion carried unanimously.

On motion of Dr. Phillips, seconded by Mr. Hamilton, the Board approved the report of the Finance and Business Affairs Committee.

Motion carried unanimously.

Student Affairs Committee

The Committee's report was presented by the Chairman, Mr. Kent Smith, Jr.

On motion of Mr. Smith, seconded by Dr. Stone, the Board accepted the Committee's recommendation and authorized the University to accept the lowest and most responsible bidder for student insurance, beginning August 1992.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 7**

Motion carried unanimously.

Other items in the report were highlights of presentations regarding the status of financial aid and admissions and recruitment at SUBR.

On motion of Mr. Higginbotham, seconded by Mr. Smith, the Board amended the agenda to add the University's recommendation for student insurance.

Motion carried unanimously.

Mr. Tolor White reported that Life Insurance Company of America (A Cigna Co.) represented by Maksin Management Corp. was the only company that submitted a bid to meet the University's specifications as it relates to coverage for the insurance proposed for S.U. students. He requested Board approval to award the contract for student insurance to this company.

On motion of Dr. Stone, seconded by Mr. Higginbotham, the Board approved the administration's recommendation to award the bid for student accident and health insurance for the 1992-93 school term to Life Insurance Company of America.

Motion carried unanimously.

The contract will be awarded on Monday, August 17, 1992 after confirmation of the company's status with the Louisiana Department of Insurance.

On motion of Mr. Smith, seconded by Mr. Higginbotham, the Board approved the report of the Student Affairs Committee.

Motion carried unanimously.

Internal Audit Compliance and Review Committee

The Committee's reports of August 1 and August 14, 1992 were submitted by the Chairman, Mr. Allen Hamilton.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 8**

The Committee's report of August 1, 1992 contained no recommendations for Board action. Informational items included:

- Audit Plans and Priorities
- Audit Draft and Report Deadlines
- Audit Compliance and Evaluation Strategies
- Hiring of an Assistant (Senior) Internal Auditor

On motion of Mr. Hamilton, seconded by Mr. Smith, the Board approved the report of the August 1, 1992 meeting of the Internal Audit Compliance and Review Committee.

Motion carried unanimously.

On motion of Mr. Hamilton, seconded by Mr. Higginbotham, the Board accepted the Committee's recommendation and approved the appointment of Mrs. Diane Robinson as Senior Internal Auditor at an annual salary of \$32,500, effective September 1, 1992.

Motion carried unanimously.

On motion of Mr. Hamilton, seconded by Dr. Phillips, the Board approved the report of the August 14, 1992 meeting of the Internal Audit Compliance and Review Committee.

Motion carried unanimously.

Athletic Committee

The report of the Athletic Committee was given by the Chairman, Mr. Willie T. Sensley, Sr.

On motion of Mr. Sensley, seconded by Mr. Fontenot, the Board accepted the Committee's recommendation and approved the appointment of Mr. Herman Hartman as head coach for the Women's Basketball Team.

Motion carried.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 9**

Other items included in the report were an updates on the broadcast of 1992 football games and football ticket outlets and sales.

On motion of Mr. Sensley, seconded by Mr. Moore, the Board approved the report of the Athletic Committee.

Motion carried unanimously.

AGENDA ITEM 8 AND 9: PERSONNEL RECOMMENDATIONS

On motion of Rev. Gant, seconded by Mr. Higginbotham, the Board approved the following personnel recommendations.

Motion carried unanimously.

- SUBR: Forms 1 - 19; 21 - 29; 63 - 77; 81, 82, 87 - 91
- SUNO: Forms 30 - 35
- SUSBO: Forms 36 - 41

Late Personnel Action Forms

- SUBR: Forms 42 - 56 and 78 - 80
- SUNO: Forms 57 - 62
- SUSBO: Non-renewal of employment contracts for Messrs. Eugene Moss and James Bryant

**AGENDA ITEM 10: APPOINTMENT OF HEAD COACH WOMEN'S
 BASKETBALL, SUBR**

Action was taken on this item under the Athletic Committee's report.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 10**

**AGENDA ITEM 11A: PROFESSIONAL SERVICE CONTRACT WITH LAW FIRM
OF BRYAN, JUPITER, LEWIS AND BLANSON**

On motion of Dr. Stone, seconded by Rev. Gant, the Board approved the professional service contract with the law firm of Bryan, Jupiter, Lewis, and Blanson.

Motion carried unanimously.

Dr. Spikes stated that the terms of the contract as submitted were correct, but the contract would be redrafted by the law firm to conform to the form specified by the Attorney General.

AGENDA ITEM 11B: FOOD SERVICE CONTRACT, SUBR

On motion of Mr. Moore, seconded by Mr. Fontenot, the Board approved the Chancellor's request for declaration of an emergency for the manual food service program on the SUBR Campus and to allow the current vendor, Creative Food Services, to continue providing food service for the next 30 days or until such time as a recommendation can be made to the Board.

Motion carried unanimously.

AGENDA ITEM 12: RESOLUTIONS

On motion of Mr. Hamilton, seconded by Rev. Gant, the Board approved the resolution of condolences to the family of Mr. Donnie Anderson, Head Resident, Residential Life, SUBR.

Motion carried unanimously.

The Board approved by acclamation, a resolution of commendation to Mr. Kent Smith, Jr., student Board member and SUBR Student Government Association President, 1991-92.

Motion carried unanimously.

Acknowledgements of Mr. Smith's contributions as a member to the Board were made by Dr. Stone.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 11**

Mr. Smith expressed his gratitude for having had the opportunity to serve on the Board of Supervisors.

AGENDA ITEM 13: OTHER BUSINESS

a. Aerospace Technology Program, SUSBO

This item was addressed in the Chancellor's report.

b. Extra Compensation Policy

Mr. Hamilton noted that at its July meeting, the Board may have adopted this policy without possibly investigating thoroughly the effects of the policy on research. He noted that the policy could be detrimental to research at the University, especially in the College of Engineering. He asked for an explanation of how the policy works in terms of research.

In response, Dr. Spikes indicated that the members of the Executive Cabinet had worked on a Grants Manual and Extra Compensation Policy for over one year and that input was obtained from the various University campuses on both documents. She referred to communication and Executive Council minutes dating for a period of over one year relative to the policy to substantiate her remarks.

Dr. Spikes further indicated that the problems with the current Extra Compensation Practice, as it applies to research, is that it does not conform with federal requirements, according to the University's finance officers. She indicated a need to bring to the Board by the September meeting an incentive plan to encourage and reward those who undertake research within the legal framework. This plan will be reflective of input from academic personnel and it will require some responsibilities on the part of the persons conducting research, in terms of what they are giving back to the University via publication, scholarship, application through teaching, and personal development.

Mr. Hamilton reiterated his concern that the development of a policy to get the University within the guidelines of the law and not consider the funding available through research is an improper move.

S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 12

Mr. White read the relevant federal law regarding extra compensation to be paid in connection with research. Mr. White further indicated that in the past, the University had deviated from the University's policy and federal law.

Dr. Spikes also indicated the need to have the Extra Compensation Policy as well as the incentive plan, in place before the beginning of the new federal fiscal year.

Mr. Hamilton asked the Administration to re-examine the policy to ascertain if anything can be done to relax, it while remaining in conformity with the law, and allowing the University access to research dollars.

c. Points of Personal Privilege

In response to Mr. Higginbotham's question, Atty. DeCuir announced that a hearing with Judge Doherty is scheduled for Friday, August 21 regarding the lawsuit filed by Scott Dyer, reporter with The Advocate newspaper in regards to documents pertaining to the Law Center's reaccreditation.

Mr. Higginbotham further requested the Administration to submit documents to the Board prior to the day of the meeting.

Dr. Spikes indicated that the Chancellors were attempting to bring all late personnel action forms to the Board by the September meeting.

Dr. Stone noted the difficulty in getting all information to the Board before the meetings. He asked the Board to allow the Administration to continue to bring forth necessary items as needed on the day of meeting.

d. Sign-Off Procedures

In response to the Board's concern for proper input from the various levels on documents submitted for Board action, sign-off procedures for future submissions were offered for Board approval.

**S.U. BOARD OF SUPERVISORS
MINUTES, AUGUST 15, 1992
PAGE 13**

It was the consensus of the Board members that this form was unnecessary and that the signatures of the Chancellors and the President would be sufficient on future documents submitted for Board action.

e. Reaffirmation of Procedure Regarding Employment of Faculty

On motion of Mr. Moore, seconded by Mr. Fontenot, the Board reaffirmed its practice of allowing the Administration to employ faculty prior to the submission of personnel action forms.

Motion carried unanimously.

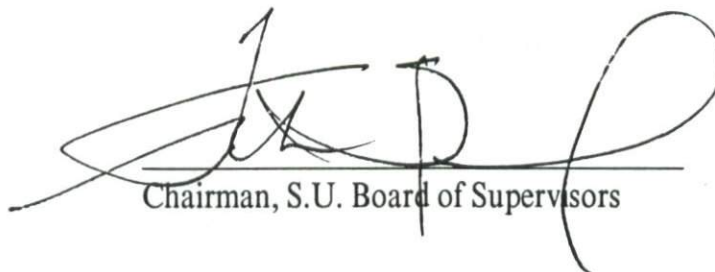
Dr. Phillips acknowledged receipt of the report on the SUBR - Harvard University Collaboration and thanked Dr. Huey Perry and Mr. Leon Tarver for their prompt response to her request.

AGENDA ITEM 14: ADJOURNMENT

On motion of Mr. Smith, seconded by Mr. Sensley, the meeting was adjourned.



Secretary, S.U. Board of Supervisors



Chairman, S.U. Board of Supervisors