

*Southern University Board of Supervisors  
10:00 A.M.  
Saturday, October 15, 1994  
Board Room, J.S. Clark Administration Building  
Southern University - Baton Rouge*

**MINUTES**

*The Southern University Board of Supervisors was convened by the Chairman, Mr. Patrick Fontenot.*

*The invocation was given by Rev. Jesse B. Bilberry, Jr.*

**PRESENT**

*Mr. Patrick Fontenot, Chairman  
Mrs. Nina H. Marchand, Vice Chairman  
Rev. Jesse B. Bilberry, Jr.  
Mrs. Etta H. Brew  
Mr. Warren Chretien  
Atty. Edselle Cunningham  
Mr. Allen J. Hamilton*

*Mrs. Emma P. Hartley  
Mr. Bobby D. Higginbotham  
Dr. James Meza, Jr.  
Mr. Willie T. Sensley, Sr.  
Dr. Jesse N. Stone, Jr.  
Mr. Frank Williams, Jr.  
Mr. Elvin Sterling, Jr.*

**ABSENT**

*Mrs. Pearl H. Elloie  
Rev. Joe R. Gant*

**UNIVERSITY PERSONNEL ATTENDING**

*President Dolores R. Spikes, Secretary to the Board  
Vice President Tolor White and Robert Johnson  
Chancellors B.K. Agnihotri, Robert Gex, Jerome Greene, and Marvin Yates*

**AGENDA ITEM 3: ADOPTION OF THE AGENDA**

*On motion of Rev. Bilberry, seconded by Mrs. Marchand, the agenda was adopted, as amended.*

*Motion carried unanimously.*

**AMENDMENTS:**

*Delete Item 8. Discussion of personnel matters relative to the System Office and Baton Rouge Campus (Executive session may be required)*

*Add as Item 8. Appointment of an ad hoc committee to review and make recommendations regarding the Southern University System's organizational and administrative structure.*

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*Add Item 11a. Resolution authorizing a cooperative agreement between Southern University and the Delta Economic Energy District*

*11b. Resolution authorizing modification to the Cafeteria Plan*

*11c. Payroll deduction authorization*

**AGENDA ITEM 4: MINUTES OF THE SEPTEMBER 17, 1994 BOARD MEETING**

*On motion of Rev. Bilberry, seconded by Mr. Chretien, the Board approved the minutes of the September 17, 1994 Board meeting.*

*Motion carried unanimously.*

**AGENDA ITEM 5: REPORTS FROM THE CHANCELLORS**

*The Chancellors' reports provided updates on matters at their respective units. Their comments are on tape.*

**AGENDA ITEM 5: ACADEMIC PROGRAM HIGHLIGHTS**

*Highlights of the Clinical Legal Education program at the Southern University Law Center were presented by the Director and Members of the Staff.*

**AGENDA ITEM 7: UPDATE FROM COUNSEL ON LEGAL MATTERS**

*On motion of Atty. Cunningham, seconded by Mrs. Marchand, the Board convened into an executive session to receive an update from counsel on:*

- a. Higher Education Desegregation Case (USA vs. State of Louisiana, Case #80-3300A)*
- b. Southern University vs. Teachers Retirement System of Louisiana*
- c. Southern University vs. Kaiser Aluminum*
- d. James Sellers vs. Southern University at New Orleans*

*Motion carried unanimously. Roll call vote: 12 yeas, 0 nays, 0 abstentions.*



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**- RECONVENTION -**

*On motion of Mr. Chretien, seconded by Atty. Cunningham, the Board reconvened into open session.*

*Motion carried unanimously. Roll call vote: 11 yeas, 0 nays, 0 abstentions.*

*Dr. Meza departed the meeting prior to reconvention.*

*Chairman Fontenot announced that while in executive session the Board received an update on pending litigation relative to the cases cited herein above.*

**AGENDA ITEM 8: AD HOC COMMITTEE ON THE SOUTHERN UNIVERSITY  
SYSTEM'S ADMINISTRATIVE AND ORGANIZATIONAL  
STRUCTURE**

*Chairman Fontenot read the following statement:*

*"The Southern University System, under the supervision of the Board of Supervisors, is by statute composed of several units: Southern University and A&M College at Baton Rouge, Southern University at New Orleans, Southern University - Shreveport-Bossier, and the agricultural extension and research programs, administered by the Board.*

*Furthermore, Revised Statute 17:3221 designates Southern University and Agricultural and Mechanical College as one of the two land-grant colleges of the state of Louisiana.*

*R.S. 3301 provides that the organization of each university system and of each college and university within the System shall be determined by the System's Board. It further provides that each Board shall appoint such administrative officers and other employees of the Board as it deems necessary and designate their titles.*

*In September 1994, the Board of Supervisors of Southern University approved its Strategic Plan for the next ten years. Obviously, if that plan is to be successfully implemented, governance and administration must be a viable cog in the planning process and in its implementation, providing effective leadership for achievement of the Board and System's vision and goals.*

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*As Southern University moves towards the next century and to higher levels of expectations of itself and of performances of its employees, its students and its supervisors or governance, then leadership throughout governance and administration will necessarily take on new dimensions. It is, therefore, completely consistent that with the Board's new directions towards greater accountability and performance by all segments of the University System, the Board of Supervisors undertakes a thorough review of the organization of the Southern University System, the organization of each university or other entity within the System and the roles and inter-relationships of the various administrative officers of the organizations."*

*Following this statement, the Chairman announced his intent to appoint an ad hoc committee to review the organization and administration of the System and its campuses and other entities. The ad hoc committee will consider, study and recommend to the Board the most cost effective organization and administrative structure to achieve, in the most efficient manner, the mission, goals and objectives of Southern University as set and prioritized by the Board of Supervisors. The ad hoc committee's deliberations shall reflect input from the University community as a whole. The initial report of the ad hoc committee will be presented to the full Board at its February 1995 meeting.*

*The Chairman announced his selection of Mr. Allen Hamilton to chairman of the ad hoc committee. The other Board member named to the Committee will be announced by mail during the next few days. He advised that all Board members were welcome to attend the ad hoc committee meetings.*

**AGENDA ITEM 9: COMMITTEE REPORTS**

*Academic and Faculty Affairs/Personnel Policy Committee*

*The Committee's report was presented by the Vice Chairman, Mrs. Emma P. Hartley.*

*On motion of Mrs. Hartley, seconded by Mr. Chretien, the Board accepted the Committee's recommendation and adopted the following resolution.*

*Motion carried unanimously.*

***RESOLVED by the Board of Supervisors for Southern University that personnel recommendations evidenced by the following forms be and they are hereby approved.***



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S.U. System: Forms 1 - 8  
SUBR: Forms 9 - 69 and 103 - 112  
SULC: Form 70  
SUNO: Forms 71 - 87  
SUSBO: Forms 88 - 102

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*On motion of Mrs. Hartley, seconded by Mr. Chretien, the Board accepted the Committee's recommendation and adopted the following resolution.*

*Motion carried unanimously.*

**RESOLVED by the Board of Supervisors for Southern University that the appointment of Mr. Nathaniel Manning as the Director of Management Information Systems (Computer Center and Information Services) at the Southern University - Shreveport Campus, effective October 1, 1994 at an annual salary of \$40,000.00, be and it is hereby approved.**

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*On motion of Mrs. Hartley, seconded by Mrs. Marchand, the Board accepted the Committee's recommendation and approved the following resolutions.*

*Motion carried unanimously.*

**RESOLVED by the Board of Supervisors of Southern University that the appointment of Dr. Robert Miller as the Chairman of the Department of Chemistry at Southern University - Baton Rouge Campus, effective September 19, 1994 at an annual salary of \$50,000, be and it is hereby approved.**

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**RESOLVED that the Board of Supervisors does hereby approve the corrected annual salary of \$45,000 for Dr. Joyce Meeks-Jones, Professor and Chair, Department of English at Southern University - Baton Rouge, which was effective August 12, 1994.**

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*On motion of Mrs. Hartley, seconded by Mr. Hamilton, the Board accepted the Committee's recommendation and adopted the following resolution.*

*Motion carried unanimously.*

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**RESOLVED** by the Board of Supervisors for Southern University that the recommendation from Southern University - Baton Rouge to award an Honorary Doctor of Science Degree to Senator J. Bennett Johnston at the Fall Commencement on December 16, 1994 be and is hereby approved.

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On motion of Mrs. Hartley, seconded by Mr. Hamilton, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** that the Southern University Board of Supervisors hereby commits to facilitating the exemplary implementation of QUE<sup>2</sup>ST (Quality Undergraduate Education in Engineering, Science and Technology), the Model Institution for Excellence Program, on the Southern University at Baton Rouge Campus and throughout the Southern University System.

**FURTHER RESOLVED** that the Board does hereby authorized the Campus and System Administrators to seek and allocate financial, human and related resources to the MIE program to accomplish its objectives that are supportive of the instructional, research, and service mission of Southern University and A & M College as it pertains to science, engineering and mathematics education and research.

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On motion of Mrs. Hartley, seconded by Mr. Chretien, the Board adopted the report of the Academic and Faculty Affairs/Personnel Policy Committee.

Motion carried unanimously.

Finance and Business Affairs Committee

The Committee's report was presented by the Chairman, Dr. Jesse N. Stone, Jr.

On motion of Dr. Stone, seconded by Mrs. Marchand, the Board accepted the Committee's recommendation and adopted the following resolution.



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*Motion carried unanimously.*

***RESOLVED by the Board of Supervisors for Southern University that the 1994 Fall Tuition Discounts for SUNO employees, dependents and/or spouses be and they are hereby approved.***

**\*\*\***

*On motion of Dr. Stone, seconded by Mrs. Marchand, the Board accepted the Committee's recommendation and adopted the following resolution.*

*Motion carried unanimously.*

***RESOLVED by the Board of Supervisors for Southern University that the 1994-95 Financial and Compliance Representation Letters for the Board and System Administration, S.U. at Baton Rouge, S.U. at New Orleans, and S.U. at Shreveport/Bossier be and they are hereby approved.***

**\*\*\***

*On motion of Dr. Stone, seconded by Mr. Sterling, the Board accepted the Committee's recommendation and adopted the following resolution.*

*Motion carried unanimously.*

***RESOLVED by the Board of Supervisors for Southern University that the Cooperative Endeavor Agreement/Interagency Agreement and Board Resolution between Southern University - Baton Rouge and the Office of Urban Affairs and Development for the Reach and Teach Program, for the period July 1, 1994 - June 30, 1995, be and it is hereby approved.***

**\*\*\***

*On motion of Dr. Stone, seconded by Mrs. Marchand, the Board accepted the Committee's recommendation and adopted the following resolution.*

*Motion carried unanimously.*

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***RESOLVED by the Board of Supervisors for Southern University that each institution under its management be and they are hereby authorized to provide tuition waivers, to the extent possible, to participants in the Delta Service Corps program for a total value not to exceed \$2,500 per student.***

***FURTHER RESOLVED that the waivers shall be for tuition and other applicable student fees only, that participants may receive only one tuition waiver and each campus may provide a total of four (4) waivers annually; that students eligible for Delta Service Corps tuition waivers shall be identified by the Office of the Lieutenant Governor and must meet all regular admission requirements; and the total number of tuition waivers granted by a campus over the five-year life of the program shall not exceed twenty (20).***

**\* \* \***

*On motion of Dr. Stone, seconded by Mrs. Marchand, the Board accepted the Committee's recommendation and adopted the following resolution.*

*Motion carried unanimously.*

***RESOLVED that the Board of Supervisors for Southern University does hereby authorize Chancellor Robert H. Gex to negotiate, on terms and conditions that he may deem advisable, a contract with the Louisiana Department of Health and Hospitals, with the effective date of July 1, 1994 to June 30, 1995, to activate the Alcohol Prevention and Abuse Grant for SUNO in the amount of \$30,000 and to execute said documents on behalf of the University; and he is further empowered and authorized to do all things necessary to implement, amend or renew said documents.***

**\* \* \***

*On motion of Dr. Stone, seconded by Mr. Chretien, the Board adopted the report of the Finance and Business Affairs Committee.*

**Facilities, Property and Grounds Committee**

*The Committee's report was presented by the Vice Chairman, Atty. Edselle Cunningham.*



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*On motion of Atty. Cunningham, seconded by Mr. Chretien, the Board accepted the Committee's recommendation and adopted the following resolution.*

*Motion carried unanimously.*

***RESOLVED by the Board of Supervisors for Southern University that the Shreveport campus and the System Administration be and they are hereby authorized to look into the feasibility of purchasing a building to house the current and projected Metro Center activities as a cost saving measure in lieu of continuing to lease the Metro Center.***

*The Committee's report reflected information on the status of current facilities projects and planning for future facilities projects, by campus.*

*On motion of Atty. Cunningham, seconded by Mr. Sensley, the Board adopted the report of the Facilities, Property and Grounds Committee.*

*Motion carried unanimously.*

*Dormitories Committee*

*The Committee's report was presented by the Chairman, Mrs. Etta Brew.*

*The report reflected information on the status of dormitory facilities, number of students housed, housing problems, security measures and dormitory needs at SUBR.*

*Mrs. Brew announced that the Committee toured the dormitories and noted that improvements have been instituted. Commendations were offered to Chancellor Yates and Vice Chancellor Peoples.*

*On motion of Mrs. Marchand, seconded by Mr. Chretien, the Board adopted the report of the Dormitories Committee.*

*Motion carried unanimously.*

*Bylaws and Regulations Committee*

*The Committee's report was presented by Mr. Willie T. Sensley, Sr., member of the Committee.*

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*The report reflected the Committee's receipt of changes in the Bylaws and Regulations as proposed by the Tenure and Promotion Task Force. The Chairman of the Committee will be asked to convene that body for the purpose of reviewing and making recommendations to the Board regarding the proposed changes.*

*On motion of Mr. Sensley, seconded by Mr. Chretien, the Board adopted the report of the Bylaws and Regulations Committee.*

*Motion carried unanimously.*

**AGENDA ITEM 10: RESOLUTIONS**

*On motion of Mrs. Brew, seconded by Mr. Williams, the Board adopted the following resolutions.*

*Motion carried unanimously.*

***RESOLVED by the Board of Supervisors for Southern University that the Board's commendations be and they are hereby extended to Mr. Melvin Turner, Director of Federal Programs, upon his retirement from Southern University at Shreveport on September 30, 1994.***

***FURTHER RESOLVED that a formal resolution be prepared and forward to Mr. Turner and a copy be made a part of the records of the Southern University Board of Supervisors.***

***\* \* \****

***RESOLVED by the Board of Supervisors for Southern University that the Board's condolences be and they are hereby extended to the families of persons named below:***

- Mrs. Earline Brown***
- Mr. Olander Smith, Sr.***
- Mrs. Hilda Yancy***
- Mrs. Myrtle Mills***
- Mrs. Elnora Burrell***
- Mrs. Johnetta Johns***
- Dr. Charles Frye***



*FURTHER RESOLVED that a formal resolution be prepared and forwarded to the affected families and a copy be made a part of the records of the Board of Supervisors.*

**AGENDA ITEM 11: OTHER BUSINESS**

- a. *Resolution authorizing Cooperative Agreement with the Delta Economic Energy District (DEED), Inc.*

*On motion of Mr. Williams, seconded by Atty. Cunningham, the Board adopted the following resolution.*

*Motion carried unanimously.*

*RESOLVED by the Southern University Board of Supervisors that the Southern University System President, with the advice of the Board's legal counsel and approval of the Chairman of the Board of Supervisors, is hereby authorized to perform all acts necessary to perfect, execute, maintain, implement, amend or renew the Cooperative Endeavors Agreement on behalf of the Board for a joint cooperative endeavor between the Southern University Board of Supervisors through its Agricultural Extension and Research entity, under the direct supervision of the System President and Southern University and Agricultural and Mechanical College at Baton Rouge, under the direct supervision of the Campus Chancellor, and the Delta Economic Energy District (DEED), Inc. ( a non-profit corporation) to provide information, coordination, mobilization and outreach services to citizens of the Mississippi Delta Region; and*

*FURTHER RESOLVED that the Southern University System institutions, under the direct supervision of the System President and Campus Chancellors, with the approval of the System President and Vice President for Finance and Business Affairs, are hereby authorized to enter into and engage in other cooperative endeavors for a public purpose with each other; or with agencies of the United States Government and the State of Louisiana; or with public and private associations, corporations or individuals, in compliance with state law as authorized in Article VII: Revenue and Finance, Section 14C of the Constitution of the State of Louisiana.*

*FURTHER RESOLVED that this resolution shall be passed by the affirmative vote of a majority of the members of the Board of Supervisors present and voting in accordance with the Board's Bylaws at its regular meeting on Saturday, the 15th day of October, 1994.*

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b. Resolution of authorization to modify Cafeteria Plan

On motion of Mr. Williams, seconded by Mr. Chretien, the Board adopted the following resolution.

Motion carried unanimously.

**RESOLVED by the Southern University Board of Supervisors that it is approved and the Southern University Administrators are authorized to amend and/or modify provisions of the Southern University System Cafeteria Plan to include the following:**

**Item 2.1 V. Plan Year: shall be changed to include or read:**

**The first Plan Year shall be the period commencing October 1, 1994 and ending December 31, 1994; and**

**The first full Plan Year shall be January 1, 1995 through December 31, 1995.**

**Item 3.2 Enrollment: shall be changed to include or to read:**

**Each eligible employee who is actively employed and who has not previously enrolled as of October 15, 1994, shall have an Enrollment Period which shall end on December 31, 1994 for the Plan Year, January 1 through December 31, 1995.**

**FURTHER RESOLVED that all other adjustments to the Southern University System Cafeteria Plan which are necessary and/or required for the plan to conform to the Regulations of the Internal Revenue Code be and are hereby authorized and approved.**

c. Payroll Deduction Authorization

On motion of Mr. Williams, seconded by Atty. Cunningham, the Board authorized the following resolution.

**RESOLVED by the Board of Supervisors for Southern University that American Public Life Insurance Company, represented by Don Craven's Insurance Agency, 200 West Pine Street, Lafayette, La 70501, be and it is hereby given retroactive approval to offer its products which are listed below:**



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b. Resolution of authorization to modify Cafeteria Plan

On motion of Mr. Williams, seconded by Mr. Chretien, the Board adopted the following resolution.

Motion carried unanimously.

**RESOLVED by the Southern University Board of Supervisors that it is approved and the Southern University Administrators are authorized to amend and/or modify provisions of the Southern University System Cafeteria Plan to include the following:**

**Item 2.1 V. Plan Year: shall be changed to include or read:**

**The first Plan Year shall be the period commencing October 1, 1994 and ending December 31, 1994; and**

**The first full Plan Year shall be January 1, 1995 through December 31, 1995.**

**Item 3.2 Enrollment: shall be changed to include or to read:**

**Each eligible employee who is actively employed and who has not previously enrolled as of October 15, 1994, shall have an Enrollment Period which shall end on December 31, 1994 for the Plan Year, January 1 through December 31, 1995.**

**FURTHER RESOLVED that all other adjustments to the Southern University System Cafeteria Plan which are necessary and/or required for the plan to conform to the Regulations of the Internal Revenue Code be and are hereby authorized and approved.**

c. Payroll Deduction Authorization

On motion of Mr. Williams, seconded by Atty. Cunningham, the Board authorized the following resolution.

**RESOLVED by the Board of Supervisors for Southern University that American Public Life Insurance Company, represented by Don Craven's Insurance Agency, 200 West Pine Street, Lafayette, La 70501, be and it is hereby given retroactive approval to offer its products which are listed below:**

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- Cancer
- Accident
- Denta-Care I
- Denta-Care II
- Intensive Care
- Term Life

***FURTHER RESOLVED that the Southern University System Vice President for Finance and Business Affairs and Comptroller be and he is hereby authorized to execute the Group Insurance Policy Application, which was submitted by the company for completion on October 13, 1994. Said action is necessary to complete the processing of employee applications which have been submitted.***

**AGENDA ITEM 12: ADJOURNMENT**

*On motion of Mr. Sensley, seconded by Mr. Chretien, the meeting was adjourned.*

  
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Secretary, S.U. Board of Supervisors

  
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Chairman, S.U. Board of Supervisors