

**Southern University Board of Supervisors**  
**10:00 A.M.**  
**Saturday, April 27, 1996**  
**Board of Supervisors' Meeting Room**  
**J.S. Clark Administration Building**  
**Southern University - Baton Rouge**

**MINUTES**

The meeting of the Southern University Board of Supervisors was convened by the Chairlady, Mrs. Nina H. Marchand. The invocation was given by Rev. Joe R. Gant.

**PRESENT**

Mrs. Nina H. Marchand, Chair  
Mr. Willie T. Sensley, Vice Chair  
Mr. Patrick Bell  
Mr. Warren Chretien  
Atty. Edselle Cunningham  
Mr. Patrick Fontenot

Rev. Joe R. Gant  
Ms. Mamye L. Hall  
Mr. Lawson Harvey  
Mrs. Dorothy C. Scott  
Mr. Carlos White  
Mr. Frank Williams, Jr.

**ABSENT**

Mr. Allen J. Hamilton  
Dr. Andrea G. Jefferson

Mrs. Anne Z.Kiefer  
Dr. Jesse N. Stone, Jr.

**UNIVERSITY ADMINISTRATORS**

President Dolores R. Spikes  
Vice Presidents Tolor White  
Chancellors B.K. Agnihotri, Robert Gex, Jerome Greene, Marvin Yates, and Marion Bonaparte

**AGENDA ITEM 3: ADOPTION OF THE AGENDA**

On motion of Mr. Sensley, seconded by Ms. Hall, the agenda was adopted, as amended.

Motion carried unanimously.

**AMENDMENTS:**

Delete: Item 6B: Athletics Committee's Report

**AGENDA ITEM 4: MINUTES OF THE MARCH 23, 1996 BOARD MEETING**

On motion of Mr. Bell, seconded by Ms. Hall, the Board adopted the following resolution.

Motion carried unanimously.

**RESOLVED** by the Board of Supervisors for Southern University that the minutes of the March 23, 1996 Board meeting be and they are hereby approved.

**AGENDA ITEM 5: REPORT FROM THE PRESIDENT AND CHANCELLORS**

Written reports were received from the campuses. The Board was orally apprised by the President of the status of engineering programs currently being reviewed by the Board of Regents.

Informational pamphlets on Minorities in Public Schools were distributed to Board members by Dr. Robert Johnson.

Dr. Spikes extended special thanks to the Board members, Alumni and others for their assistance with addressing various legislative concerns during the 1996 Special Session.

**AGENDA ITEM 6: COMMITTEE REPORTS**

a. **Academic and Faculty Affairs/Personnel Policy Committee**

The report of the Academic and Faculty Affairs/Personnel Policy Committee was given by the Chairman, Mr. Lawson Harvey.

On motion of Mr. Harvey, seconded by Mr. Sensley, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** by the Board of Supervisors for Southern University that the following recommendations for processing personnel action forms (PAFs) be and they are hereby adopted as a policy requirement of the Board.

1. **Require budget officers to place budget position numbers on all PAFs.**
2. **Develop a checklist that must be completed prior to entering PAFs.**
3. **Place Graduate Assistants through Graduate School and Law Center on Recommendations for Appointment Form.**

- 4. PAFS in the amount totaling \$1500 or less should be acted upon through the level of President only and should not require approval by the Southern University Board of Supervisors.**
- 5. PAFs for continuation grants with no change in salary should be acted upon through the level of the President only and should not required approval by the Southern University Board of Supervisors.**
- \*6. PAFs for adjunct professors should be acted upon through the level of the President only and should not require approval of the Southern University Board of Supervisors.**
- 7. PAFs for released time should be acted upon through the level of the President only and should not require approval by the Southern University Board of Supervisors.**

**\*A listing of PAFs that are approved for adjunct professors is to be submitted to the Board for information.**

**\*\*\*\*\***

On motion of Mr. Harvey, seconded by Atty. Cunningham, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED by the Board of Supervisors for Southern University that personnel recommendations listed below be and they are hereby approved.**

- System: Form 1**
- SUBR: Forms 3 - 11 (Form 11: Salary for Cliff Lewis was changed to \$19,500)**
- SULC: Forms 12 and 13**
- SUNO: Forms 14 - 17**
- SUSBO: Form 18**

**\*\*\*\*\***

On motion of Mr. Harvey, seconded by Ms. Hall, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** by the Board of Supervisors for Southern University that late submitted personnel recommendations listed below be and they are hereby approved.

- SUBR: Forms 19 - 20 (Form 19: Salary for Carliss Washington was changed to \$30,000)
- SUNO: Forms 21 - 23
- SUSBO: Forms 24 - 27
  
- System: Form 2

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On motion of Mr. Harvey, seconded by Mrs. Scott, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** by the Board of Supervisors for Southern University that the promotion/tenure recommendations for the following faculty members be and they are hereby approved.

a. **SOUTHERN UNIVERSITY - SHREVEPORT/BOSSIER**

**Promotion to Assistant Professor**

Ray Belton	-	Mental Health/Mental Retardation
Jimmy Daniel	-	Computer Science
Vanessa Lyons	-	Developmental Education
Dorothy Moore	-	Developmental Education

**Promotion Denials**

Rosalyn Holt	-	Political Science
Claude Moore	-	Accounting
Dianne Steward	-	Business Management

b. **SOUTHERN UNIVERSITY - BATON ROUGE**

**Promotion to Full Professor**

Mulanesh Azene	-	Civil Engineering
Charles Burris	-	Mechanical Engineering
Jacquelin S. Jacobs	-	Behavioral Studies
Patricia Meyinsse	-	Agricultural Economics

**Audrey B. Sistler - Social Work**

**Promotion to Associate Professor**

**Janice Oliver - English  
E.H. Shaban - Electrical Engineering  
Herbert Vessel - Accounting**

**Tenure**

**Joyce Williams O'Rourke - Visual and Performing Arts  
E.H. Shaban - Electrical Engineering  
Herbert Vessel - Accounting  
Ali R. Fazely - Physics  
Ahmad A. Suleiman - Chemistry**

**Tenure and Promotion Denials**

Denials were submitted for information only at this time in order to give affected faculty members an opportunity to appeal.

**c. SOUTHERN UNIVERSITY LAW CENTER**

**PROMOTION**

**Associate Professor to Professor**

**Russell Jones  
Stanley Halpin**

**PROMOTION AND TENURE**

**Assistant Professor to Associate Professor**

**Maurice Franks**

**d. SOUTHERN UNIVERSITY - NEW ORLEANS**

No submittals. SUNO was granted an extension to present promotions and tenure recommendations at the May 1996 meeting.

- \* Non-traditional Students - on advisement and with proper approvals, non-traditional students will have options in the number of hours that they are permitted to take. Non-traditional students are typically those students who are older, may have families and have full-time employment. Publications of the respective campuses should clearly state the extent to which the timely matriculation needs of non-traditional students are programmatically addressed.**

**\*\*\*\*\***

On motion of Mr. Harvey, seconded by Mr. Chretien, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED by the Board of Supervisors for Southern University that the Administration's request to establish the Office of Research and Strategic Initiatives at Southern University - Baton Rouge be and it is hereby approved.**

**FURTHER RESOLVED by the Board of Supervisors for Southern University that the position of Vice Chancellor for Research and Strategic Initiatives at Southern University - Baton Rouge be and it is hereby authorized.**

**\*\*\*\*\***

On motion of Mr. Harvey, seconded by Mr. Bell, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED by the Board of Supervisors for Southern University that the change in date of the 1996 Spring Commencement at SUSBO from May 7 to May 6 be and it is hereby approved.**

**\*\*\*\*\***

On motion of Mr. Harvey, seconded by Mr. Williams, the Board adopted the report of the Academic and Faculty Affairs/Personnel Policy Committee.

Motion carried unanimously.

**S.U. BOARD OF SUPERVISORS  
MINUTES, APRIL 27, 1996  
PAGE 6**

On motion of Mr. Harvey, seconded by Mr. Chretien, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** by the Board of Supervisors of Southern University that the degrees to be conferred upon the candidates for graduation at the 1996 Spring Commencement Exercises at Southern University and Agricultural and Mechanical College at Baton Rouge, Southern University Law Center, Southern University at New Orleans, and Southern University at Shreveport-Bossier, which have been submitted by System President Dolores Spikes, upon the approval and recommendation of the Faculty, Council of Academic Deans and appropriate administrators, be and they are hereby approved.

**FURTHER RESOLVED** that the list of graduates may be supplemented or modified as is necessary to carry out the intent of this resolution.

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On motion of Mr. Harvey, seconded by Ms. Hall, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** by the Board of Supervisors of Southern University that the following policy regarding normal course loads for undergraduate and graduate students at the Southern University-Baton Rouge and Southern University- Shreveport/Bossier be and it is hereby approved, effective Spring 1997.

- \* Minimum undergraduate course load shall be 15 hours**
- \* Minimum graduate course load shall be 12 hours for students who do not have graduate assistantships; 9 hours for those graduate students who have assistantships**
- \* Exceptions are applicable in cases of graduating seniors or advanced degree students in their last semester, who have less than the minimum required number of hours to complete their degree studies. Other extenuating circumstances may be considered on a case-by-case basis for granting exceptions.**

**b. Facilities, Property and Grounds Committee**

The report of the Facilities, Property and Grounds Committee was given by the Chairman, Atty. Edselle Cunningham.

On motion of Atty. Cunningham, seconded by Mr. Chretien, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** by the Board of Supervisors for Southern University that the 1996-97 Capital Outlay Budget Request in the amount of \$7,579,201.00 for the Baton Rouge Community College be and it is hereby approved.

Also contained in the Committee's report was information pertaining to the System's utility infrastructures and the Baton Rouge Community College.

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On motion of Atty. Cunningham, seconded by Ms. Hall, the Board adopted the report of the Facilities, Property and Grounds Committee.

Motion carried unanimously.

**c. Finance and Business Affairs Committee**

The Committee's report was presented by the Chairman, Mr. Patrick Fontenot.

On motion of Mr. Fontenot, seconded by Atty. Cunningham, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** by the Board of Supervisors for Southern University that the 1996-97 budget request in the amount of \$2,099,955.00 for the Baton Rouge Community College be and it is hereby approved.

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**RESOLVED** by the Board of Supervisors that the request for an extension of the current food service contract, effective May 11, 1996 - July 26, 1996 be and it is hereby granted.

**FURTHER RESOLVED** that an extension beyond July 26, 1996, if necessary, is hereby granted with the stipulation that the current contract will not be continued into the 1996 Fall semester.

**\*\*\*\*\***

On motion of Mr. Fontenot, seconded by Mrs. Scott, the Board accepted the Committee's recommendation and adopted the following resolution.

Motion carried unanimously.

**RESOLVED** that the Board of Supervisors for Southern University do hereby approve the engagement letters for Bruno and Tervalon to provide the following services:

- (1) perform certain agreed upon procedures and accounting records of the Athletics Department at Southern University in Baton Rouge for the year ended June 30, 1996**
- (2) audit the financial statements and records relating to all NDSL, CWS, Pell, SEOG, GSL programs and federally-funded grants and contracts at the University for the period July 1, 1995 to June 30, 1996.**

The Committee's report also contained an informational analysis relating to operating budgets and an update on the 1996-97 Executive Budget.

**\*\*\*\*\***

On motion of Mr. Fontenot, seconded by Mr. Chretien, the Board adopted the report of the Finance and Business Affairs Committee.

Motion carried unanimously.

#### **AGENDA ITEM 7: RESOLUTIONS**

On motion of Mr. Fontenot, seconded by Mr. Sensley, the Board approved resolution to the following.

**S.U. BOARD OF SUPERVISORS  
MINUTES, APRIL 27, 1996  
PAGE 10**

Motion carried unanimously.

**Commendations**

- Individuals who assisted in the effort to defeat the Single Board legislation during the 1996 Special Session.
- Commander Robert Lee Ford, United States Navy, who will assume command of the U.S.S. Ogden on May 17, 1996 in San Diego, California.
- Mr. A. Edward Pierce, newly elected Mayor of Monroe, S.U. graduate and first African American to be elected to that position.
- Laboratory School's Girls Track Team, winner of numerous Track and Field Championships, and honors including 1st place in the Pelican Relays, in their class.

**Condolences**

- The Orlando Rayson, III Family
- The Oscar Spikes Family
- The Albert Richard Family
- The Chester James White Family

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On motion of Mr. Sensley, seconded by Ms. Hall, the Board approved a resolution supporting the Administration's efforts to acquire the 1771 Lobdell Avenue site for the Baton Rouge Community College and to forward the same to the Board of Regents.

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Dr. Leodrey Williams was presented a memento of his selection and recognition as an African American Achiever in Agriculture by the Association of Research Directors, 1890 Land Grant Institutions.

**AGENDA ITEM 8: OTHER BUSINESS**

The Board listened to concerns registered by a SUNO student regarding the computation of grades for students qualifying to hold office. The student was advised to meet with the Chancellor to attempt to reach an amicable solution to his concern. The President and Chancellors will revisit the Board's policy on student participation in extra curricula activities to ensure that all campuses are consistently applying the rules and regulations.

**S.U. BOARD OF SUPERVISORS  
MINUTES, APRIL 27, 1996  
PAGE 11**

**AGENDA ITEM 9: ADJOURNMENT**

On motion of Mr. Sensley, seconded by Mr. Fontenot, the meeting was adjourned.



Secretary, S.U. Board of Supervisors



Chair, S.U. Board of Supervisors