

***These minutes have been corrected in accordance with action by the Board of Supervisors at its meeting on September 16, 1996.**

**Ad Hoc Committee on the Southern University
System Administrative Structure**

11:00 a.m.

Friday, August 16, 1996

Science Lecture Hall

Southern University - Shreveport/Bossier

MINUTES

COMMITTEE MEMBERS PRESENT

**Mr. Allen J. Hamilton, Chair
Mr. Willie T. Sensley, Vice Chair
Mr. Patrick Fontenot
Mr. Lawson Harvey
Mrs. Nina H. Marchand, Ex officio**

COMMITTEE MEMBERS ABSENT

**Ms. Mamye L. Hall
Mrs. Anne Z. Kiefer**

OTHER BOARD MEMBERS ATTENDING

**Mr. Patrick Bell
Mr. Warren Chretien
Atty. Edselle Cunningham
Rev. Joe R. Gant
Dr. Andrea G. Jefferson
Dr. Jesse N. Stone, Jr.
Mr. Carlos White
Mr. Frank Williams, Jr.**

ADMINISTRATIVE PERSONNEL ATTENDING

**President Dolores R. Spikes
Vice Presidents Tolor White and Robert Johnson
Chancellors B.K. Agnihotri, Robert Gex and Jerome Greene**

ADOPTION OF THE AGENDA

On motion of Mrs. Marchand, seconded by Dr. Jefferson, the agenda was adopted.

Motion carried unanimously.

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OPENING STATEMENT BY CHAIRMAN

After reviewing the Committee's charge as issued in January 1995, Mr. Hamilton explained the guidelines for discussion by the members on issues for determination which follow. He indicated that the goal of the Committee was to reach a consensus on these items prior to the next president taking office.

ISSUES FOR DETERMINATION BY THE COMMITTEE

Mr. Hamilton provided the following issues for determination by the Committee. In each instance, he reported the action of the past Committee.

(1) Personnel

- Periodic assignment of SUBR personnel to oversee other campuses

The past Committee did not offer a recommendation on this item because it recognized that this situation was due to limited funding and better allowed for utilization of resources.

The current Committee did not recommend a change at this time.

- Dual role of personnel with System and SUBR

The past Committee did not recommend a change in this matter.

The current Committee's discussion included various comments, namely,

- this situation should continue for the present time due to financial restrictions at the University
- dual authority should be exercised cooperatively between the two levels
- SUBR has indicated a need for a chief finance officer; however, this additional position is contingent upon the University's ability to fund the position as soon as the budget allows
- SUBR has in place a Vice Chancellor for Administration, as do the other campuses; however, this position is the recognized financial officer on the other

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campuses. This Vice Chancellor's responsibilities could include service as the SUBR's chief financial officer.

- any changes affecting dual positions should be made prior to the new president taking office

The Committee's consensus was to leave the current dual positions unchanged.

- Adherence to searches

There was no clear consensus among the members of the past Committee about changing the search policy for filling positions.

Comments from the current Committee on the issue of searches indicated that a change in the policy should be made to require that in-house personnel be looked at prior to instituting a search outside of the University.

Counsel was requested to determine what effect, if any, a change in the University's search policy would have on compliance with the terms of the Higher Education Desegregation Settlement Agreement and EEOC provisions.

There was no consensus on this issue by the Committee. The issue was left unchanged.

(2) Finance

- Pooled Costs

The consensus of the past Committee and current Committee was to leave pooled costs unchanged.

(3) Jurisdiction

The Chair indicated his belief that the administrative lines of authority within the University System should conform to Act 313 and should indicate that Chancellors should serve at the pleasure of the Board, with a salary fixed by the Board, rather than at the pleasure of the President, as the current Bylaws state.

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Mr. Hamilton noted the organizational chart in the Board package and indicated that he did not believe that it provided clear lines of authority in that all of the system's administrative employees reported directly to President. He passed out and discussed three (3) other organizational charts, one of which he recommended for adoption, that detailed a reporting format for the System's administrative staff currently under the President's direct supervision.

Comments from Committee members indicated that the President should determine how persons at the System level should report and that the CEO should determine how the lines of authority should be drawn.

- Clearly defined lines of authority

On motion of Mr. Bell, seconded by Rev. Gant, the Committee recommends to the Board adoption of the administrative structure noted in the diagram in the Board packet (copy attached).

Motion carried unanimously.

- Act 313

Following the discussion on changing the Bylaws to reflect the language of Act 313 relative to the service and salary of the Chancellor, the following action was taken by the Committee:

On motion of Mr. Sensley, seconded by Mr. Cunningham, the Committee recommends to the Board the following change in the Bylaws:

RESOLVED by the Board of Supervisors for Southern University that the Bylaws of the Board of Supervisors, Article VII, Section 6A: Chancellors, shall read:

There shall be a Chancellor of each campus who shall be appointed by the Board, taking into consideration the recommendations of the President of the System and the expression of opinion of the faculty concerned. The Chancellor shall serve at the pleasure of the President Board, at salary fixed by the President Board and approved by the Board, upon the recommendation of the President. The Chancellor shall exercise complete executive authority over the campus he administers, subject to the direction of the President where required by the law or University Board Policy, and the approval of the Board.

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Motion carried unanimously.

(4) Land Grant

By law, 1890 land grant designations from the State of Louisiana applies to the Southern University and A & M College System.

It was determined that the land grant designation was applicable to the System.

(5) Location

• House

Following a general discussion on the disposition of the house on the SUBR campus, several positions were stated:

- since the house is on the Baton Rouge Campus, the Chancellor should be allowed to live in it, if he so chooses.
- the house currently serves a better function as it is currently being utilized and it should remain as is.

In response to an inquiry as to whether the Chancellor would live in house if it were offered, Mr. Hamilton indicated that he had been advised by Chancellor Yates that he would move into the house if it were made available for him to do so and he would forego receipt of the monthly housing allowance.

There was motion by Rev. Gant, seconded by Dr. Jefferson, to maintain the house as it is currently being used.

A substitute motion was offered by Mr. Sensley, seconded by Dr. Stone, to table the motion until tomorrow to obtain a report on housing for Chancellors at other Universities within the State.

The substitute motion failed. Roll call vote: 6 yeas, 5 nays, 2 abstentions.

The main motion was also defeated by the roll call vote: 6 yeas, 6 nays, 1 abstention.

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There was no recommendation on the issue regarding the house by the Committee.

Rev. Gant expressed concerns that the Chair did not move to try and get the issue resolved.

• President/System Offices

On motion of Mr. Sensley, seconded by Mr. Bell, that the President/System Offices shall remain where they are currently located.

Motion carried unanimously.

(6) Program Designations

The Chair asked the committee to reach a consensus on whether the indicated programs should be under the System or a particular campus.

• Bayou Classic

Various positions were expressed about the Bayou Classic, including:

- it is just another football game and it should be a SUBR campus function
- The Board now has an opportunity to correct what started when Dr. Stone was President and place the Bayou Classic under SUBR campus
- it should be treated more as a game. Because it's not clear how revenues are apportioned, SUBR should get all revenues because the revenues come in through SUBR's football team and band.

Dr. Spikes stated that there are scholarship funds that are realized by the Alumni Federation because of the Corporate Reception and Bayou Classic Pageant; other campuses' Chancellors supply input and are afforded some amenities just as SUBR campus Chancellor receives; and SUNO has worked to insure that there is an annual sell-out of the Dome by its efforts to sell the Terrace seats among other activities surrounding the football game and battle of bands.

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Dr. Stone recommended that the President and Chancellors should meet and determine who is responsible for what in future Bayou Classics.

A motion was offered by Mr. Sensley, and seconded by Mr. Hamilton, that the Bayou Classic should become a part of SUBR's operations and a procedure developed to account for Bayou Classic activities and revenues, with the procedures to be worked out between the new President and SUBR Chancellor.

(Mr. Sensley withdrew his motion after the following substitute motion was made).

A substitute motion was offered by Mr. Fontenot, seconded by Mr. Bell, that the sitting President and Chancellors would meet and develop a proposal as to how the Bayou Classic operations should be structured in future years, including the reporting structure to be used and the proposal presented to the Board.

Motion carried unanimously.

Dr. Jefferson indicated that it should be clear that any changes recommended should be for future years.

Dr. Gex stated that SUNO believes that the campuses can take greater advantage of fundraising opportunities throughout Bayou Classic week by including other activities, such as a Bayou Classic parade, golf and tennis tournaments, etc.

(This suggestion was incorporated into the motion that was passed.)

- Alumni Office
- University Relations

These items were addressed by the Committee under the Jurisdiction category.

- International Programs

With the exception of one grant, the International Programs function has been placed under the Baton Rouge Campus' jurisdiction.

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Mr. Williams suggested that the President and SUBR Chancellor submit to the Board at the September meeting their recommendation regarding where the authority for the Office of International Programs would lie.

- Grant for Minority Center for Excellence in Science, Engineering and Technology

This grant was awarded to the System and falls under the jurisdiction of that component.

- Governmental Relations Liaison

On motion by Mr. Williams, seconded by Mr. Harvey, the President and Chancellors shall submit to the Board at the September meeting their recommendations regarding the establishment of a Governmental Relations Liaison position at the campus or system level.

Motion carried unanimously.

ADJOURNMENT

On motion of Atty. Cunningham, seconded by Mr. Sensley, the meeting was adjourned.


Secretary, S.U. Board of Supervisors


Chair, S.U. Board of Supervisors