

Southern University Board of Supervisors

9:00 A.M.

Friday, November 28, 1997

Burgundy Rooms, 4th level

Hyatt-Regency Hotel

New Orleans, Louisiana

MINUTES

The meeting of the Southern University Board of Supervisors was convened by the Chairman, Rev. Joe R. Gant, Jr. The invocation was given by Rev. Jesse B. Bilberry, Jr.

PRESENT

Rev. Joe R. Gant, Jr. - Chairman

Mr. Willie T. Sensley, Sr. - Vice Chairman

Mr. Harrison Baptiste

Mr. David Bell

Mr. Patrick Bell

Rev. Jesse B. Bilberry, Jr.

Mr. Jason Brown

Mr. Warren Chretien

Ms. Mamye L. Hall

Mr. Lawson Harvey

Dr. Andrea G. Jefferson

Mrs. Anne Z. Kiefer

Mr. Myron Lawson

Mr. Louis Miller

Mrs. Dorothy C. Scott

Mr. Frank Williams, Jr.

ABSENT

NONE

UNIVERSITY PERSONNEL ATTENDING

President Leon R. Tarver II

Vice Presidents Edward Jackson and Tolor White

Chancellors B.K. Agnihotri, Jerome Greene, Gerald Peoples, and Marvin Yates

AGENDA ITEM 3: ADOPTION OF THE AGENDA

On motion of Mr. Patrick Bell, seconded by Mr. Miller, the agenda was adopted, as amended.

Motion carried unanimously.

AMENDMENTS:

Add:

Item 8e. System: Forms 50 and 51

Item 8f. SUBR: Forms 52 - 68

Item 8g. SUNO: Forms 69 - 74

Item 8h. SUSBO: Forms 75 - 77

Item 21a. Request for approval of BA-7 #5, SUBR

Item 21b. Request for approval of policy on Uniform Admission Fee
Structure, Undergraduate, Graduate, and Professional
School Programs, S.U. System

Item 21c. Point of personal privilege - Mr. Frank Williams, Jr.

AGENDA ITEM 4: MINUTES OF THE OCTOBER 25, 1997 BOARD MEETING

On motion of Mr. Harvey, seconded by Ms. Hall, the minutes of the October 25, 1997 Board meeting were approved, with the following changes.

Motion carried unanimously.

Page 5: Reflect that the Board's action on the Graduate School application fee was applicable only on the Baton Rouge Campus; and, that the President was requested to submit a policy on a uniform admission fee for the S.U. System

- Vice Chairman Sensley presiding -

AGENDA ITEM 5: ELECTION OF BOARD OFFICERS FOR 1998

A. Chairman

Rev. Joe R. Gant, Jr. was nominated for the office of Board Chairman by Dr. Jefferson. The nomination was seconded by Rev. Bilberry.

On motion of Mr. Patrick Bell, seconded by Mr. Lawson, the nominations were closed.

Motion carried unanimously. Roll call vote: 16 yeas, 0 nays, 0 abstentions.

Rev. Gant was elected by a unanimous vote as Chairman of the Board for 1998.

- Chairman Gant presiding -

Mr. Myron Lawson was nominated by Mr. David Bell. The nomination was seconded by Dr. Jefferson.

On motion of Rev. Bilberry, seconded by Mr. Baptiste, the nominations were closed.

Motion carried unanimously.

Mr. Myron Lawson was elected by a unanimous vote as Vice Chairman of the Board for 1998.

Rev. Gant and Mr. Lawson offered brief expressions of appreciation to the Board members for their support.

Mr. Sensley was recognized for his service and contributions as a past Chairman and as the Vice Chairman of the Board for the last two years. Mr. Sensley thanked the Board members for their kind remarks and pledged his support and assistance to Rev. Gant and Mr. Lawson in their respective elected offices.

AGENDA ITEM 6: REQUEST FOR A HEARING OF A GRIEVANCE APPEAL BY DR. SAHIB CHEHL, SUBR

On motion of Mr. Patrick Bell, seconded by Mr. Sensley,

RESOLVED by the Board of Supervisors for Southern University that the request by Dr. Sahib Chehl for a hearing of his grievance appeal be and it is hereby denied.

FURTHER RESOLVED that the Administration's action regarding Dr. Chehl's grievance be and it is hereby upheld.

FURTHER RESOLVED that the Board of Supervisors' policy be amended to include specific language to reflect that documents submitted to the Board in support of grievance appeals in the future will be limited to only those documents which have been reviewed at the levels below the Board.

Motion carried. Mr. Lawson abstained from voting.

AGENDA ITEM 7: APPOINTMENT OF DEAN OF THE COLLEGE OF EDUCATION, SUBR

On motion of Mr. Chretien, seconded by Mr. Harvey,

RESOLVED by the Board of Supervisors for Southern University that the appointment of Dr. Karen Schuster Webb to the position of Dean of the College of Education and as a tenured professor in the Department of Curriculum and Instruction at Southern University and A & M College be and it is hereby approved;

FURTHER RESOLVED that this twelve-month appointment of the Dean shall carry a salary of \$80,000, for her services as Dean and tenured professor, effective January 1, 1998.

FURTHER RESOLVED that Dr. Webb's appointment as tenured professor in the Department of Curriculum and Instruction [shall be] a nine-month appointment if she no longer serves as the Dean.

Motion carried unanimously. Roll call vote: 16 yeas, 0 nays, 0 abstentions.

During the discussion regarding the appointment, President Tarver acknowledged receipt of concerns which were brought to his attention regarding the use of a focused search for the Dean of the College of Education. After reviewing the Faculty Handbook and other University search policies and procedures, the President discovered that there were no policies and procedures governing focused searches in place at the University. A focused search policy will be developed and submitted to the Board at its February 1998 meeting.

At the President's request, Dr. Yates described the procedures used in conducting the focused search for the Dean's position.

Dr. Diola Bagayoko, President of the Faculty Senate, spoke in opposition to the use of the focused search in the Dean's selection. He urged the Board to defer action on the recommendation.

In response to Dr. Bagayoko's statement, President Tarver advised the Board that the focused search policy that will be presented in February 1998 will include meaningful faculty and student input in the selection process. He recommended Board approval of the recommendation, as submitted by the Administration.

It was noted that the Administration's request to conduct the focused search had been authorized and approved by the Board in a previous meeting.

A motion by Mr. Chretien, seconded by Ms. Hall, to end the discussion was approved.

Motion carried unanimously.

AGENDA ITEM 8: PERSONNEL ACTION FORMS

On motion of Mr. Lawson, seconded by Mr. Chretien,

RESOLVED by the Board of Supervisors for Southern University that the personnel action forms listed below be and they are hereby approved:

- SUBR: Forms 1 - 32 and 52 - 68
- SULC: Forms 33 and 34
- SUNO: Forms 35 - 41 and 69 - 74
- SUSBO: Forms 42 - 49 and 75 - 77
- System: Forms 50 and 51

AGENDA ITEM 9: RECOMMENDATIONS FOR CHANGES IN THE PERSONNEL ACTION FORMS PROCESS (PAF)

Dr. Edward Jackson presented the report and recommendations from the Task Force which was appointed by the President to review the PAF process.

On motion of Mr. Sensley, seconded by Mr. Patrick Bell,

RESOLVED by the Board of Supervisors for Southern University that the following personnel action form process proposed by the Administration be and it is hereby approved:

- All personnel action forms for continuation with no change in salary should be acted upon through the level of the President only and should not require approval of the Southern University Board of Supervisors. This will reduce the number of PAFs submitted to the Southern University Board of Supervisors.
- PAFs authorizing teaching overloads should be acted upon through the level of the President only and should not require approval by the Southern University Board of Supervisors.

FURTHER RESOLVED that a resolution be fashioned by the staff, with the assistance of the Board's attorney, to officially delegate to the System President the powers of the Board of Supervisors in the PAF approval

process which he requires to implement this policy, as approved by the Board.

Motion carried unanimously.

The document also detailed additional actions which have been initiated by the System President relative to the PAF approval process which did not require Board action.

A monthly listing of PAFS approved at the System level will be disseminated to the Board members for their information.

**AGENDA ITEM 10: CANDIDATES FOR DEGREES, 1997 FALL
COMMENCEMENT, SUBR**

On motion of Rev. Bilberry, seconded by Mrs. Scott,

RESOLVED by the Board of Supervisors for Southern University that candidates for degrees at the 1997 Fall Commencement Exercises on the Southern University and A & M College Campus in Baton Rouge be and they are hereby approved.

Motion carried unanimously.

AGENDA ITEM 11: Ph.D. PROGRAM IN NURSING, SUBR

On motion of Mr. Patrick Bell, seconded by Mrs. Scott,

RESOLVED by the Board of Supervisors for Southern University that the strategic plan and the proposal for the Ph.D. Program in Nursing at Southern University and A & M College in Baton Rouge be and it is hereby approved.

Motion carried unanimously.

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Mr. Myron Lawson introduced Mrs. Irma Muse Dixon, Louisiana Public Service Commissioner to the Board.

Mrs. Dixon presented a check in the amount of \$5,000.00 from Entergy Corporation to support resource development initiatives of the Board of Supervisors.

The Chairman expressed the Board's appreciation to Commissioner Dixon for her assistance in this effort; and, recognized Mr. Myron Lawson for his exemplary performance in helping the Board's fundraising efforts.

On motion of Mr. Patrick Bell, seconded by Rev. Bilberry, the Board meeting was recessed until 9 A.M. on Saturday, November 29, 1997 to allow Board members and Administrators an opportunity to attend and participate in the Bayou Classic events in their official capacity. The events were scheduled to begin at 11:00 A.M.

- RECESS -

- RECONVENTION -

9:00 A.M.
Saturday, November 29, 1997
Burgundy Rooms, 4th level
Hyatt-Regency Hotel
New Orleans, Louisiana

MINUTES

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Mr. Willie T. Sensley, Sr. - Vice Chairman
Mr. Harrison Baptiste

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Mr. David Bell
Mr. Patrick Bell
Rev. Jesse B. Bilberry, Jr.
Mr. Jason Brown
Mr. Warren Chretien
Ms. Mamye L. Hall
Mr. Lawson Harvey
Dr. Andrea G. Jefferson
Mrs. Anne Z. Kiefer
Mr. Myron Lawson
Mr. Louis Miller
Mrs. Dorothy C. Scott
Mr. Frank Williams, Jr.

ABSENT
NONE

UNIVERSITY PERSONNEL ATTENDING

President Leon R. Tarver II
Vice Presidents Edward Jackson and Tolor White
Chancellors B.K. Agnihotri, Jerome Greene, Gerald Peoples, and Marvin Yates

AGENDA ITEM 13: SPECIAL RECOGNITIONS

U.S. Ambassador to South Africa James Joseph and his wife, Mary, were introduced and presented to the Board by President Tarver. Dr. Joseph was commended for his performance as Ambassador and for the distinction he has brought to Southern University as one of its outstanding alumni.

Dr. Joseph recognized the contributions of Southern University to South Africans in their quest to improve their quality of life under a new form of government.

Dr. Joseph and his wife were presented mementos of Southern University by President Tarver.

Mrs. Nina Hebert-Marchand was recognized for her service as a member of the Board of Supervisors from 1991-1997. During that time, Mrs. Marchand served as the Board's Vice Chair in 1994 and 1995 and Chairman of the Board in 1996.

Members of the Board and Administration honored Mrs. Marchand with gifts and testimonials of appreciation for her service to the Board and the University System.

Mrs. Marchand expressed her appreciation for the opportunity given to her to serve on the Board, recognized various individuals for their assistance during her tenure on the Board, and pledged her continuing support to the University.

AGENDA ITEM 14: RESOLUTIONS

On motion of Mr. Sensley, seconded by Dr. Jefferson,

**RESOLVED by the Board of Supervisors for Southern University
that resolutions of condolence be sent to the families of the
following:**

**Mr. Sims E. James, Jr.
Mrs. Cora LeGras Macdonald
Mr. Charles Robinson
Mr. Rodney Milburn
Mr. Walter J. Mines**

* * *

The presence of Mr. Curley M. Dossman, former member of the Board of Supervisors, was recognized by the Chairman.

AGENDA ITEM 15: REPORT FROM THE SYSTEM PRESIDENT

In addition to the submission of a written report on System Activities, President Tarver reported on the new Academic Scholarship Educational Assistance Policy recently developed by the System Office in response to the findings in the Legislative Auditor's Statewide Financial Assistance Audit.

The University was the recipient of a donation from the General Motors Corporation in the amount of \$40,000.00 which represented the second installment of a \$100,000 grant. Representatives on the GM-SU Relations Team who assisted in the presentation were Messrs. Milton Fletcher, Burt Hampton, James Prestage, and B.J. Rogers.

AGENDA ITEM 16: REPORT FROM THE CHANCELLORS

SUNO

Chancellor Peoples presented a report containing an assessment of the dormitory construction for the north campus at SUNO, and an update on the computer center. Details are in a written report provided by the Chancellor.

Dr. Jefferson commended Dr. Peoples and his staff for their efforts towards enhancing SUNO's Community/Student relations.

SUBR

Chancellor Yates reported on the S.U. Laboratory School's winning of the State quarter finals football game on the previous evening. A touchdown was scored by Nicholas Peoples, son of Chancellor Gerald Peoples. The team is scheduled to play in the semi-finals during the next week.

Southern University has received notice of the reaffirmation of national accreditation for the School of Architecture and recommendation for accreditation or reaffirmation of accreditation for the following academic units:

College of Business (Accreditation)
College of Engineering (Reaffirmation)
Department of Computer Science (Reaffirmation)

The Chancellor also advised that 89% of accreditable programs on the Baton Rouge Campus are accredited.

* * *

Mr. David Bell commended Chancellor Peoples for the manner in which he is discharging his duties as Chancellor of the New Orleans Campus.

Mr. Bell registered concerns regarding SUNO's late receipt of payroll checks in October and November and SUNO's inability to write checks in-house. He asked that a timeframe be submitted prior to the next Board meeting on the anticipated date for implementing a systematic transfer of funds for SUNO to have check writing capability.

In response to Mr. Bell's inquiry, Mr. Tolor White explained the method used by the Comptroller's Office in delivering payroll checks to SUNO as well as the in-house direct deposit payroll system.

Dr. Jefferson suggested that President Tarver and Chancellor Peoples develop, purchase and install a system that would give SUNO the ability to write checks for payroll, financial aid and travel.

Mr. White advised that SUNO has a system in place for writing checks for financial aid and travel.

Chairman Gant requested Ms. Mamye L. Hall, Chair of the Finance Committee, to meet with President Tarver, Vice President White, Chancellor Peoples and other staff members, as necessary, to develop and submit a preliminary report to the Board at its January 1998 meeting pertaining to the implementation of a check writing system at Southern University at New Orleans.

Mr. Harvey requested the Administration to provide monthly progress reports on construction projects on the Southern University at New Orleans Campus.

SUSBO

Chancellor Greene reported that the self study for the Hygiene Program has been accepted; and, on December 2, 1997, the final approval of the Aerospace Technology Program will receive public recognition.

AGENDA ITEM 17: QUARTERLY STATUS REPORTS

On motion of Mr. Williams, seconded by Mr. Sensley,

RESOLVED by the Board of Supervisors for Southern University that the following quarterly status reports be and they are hereby received.

- Major repairs and re-roofing projects
- Capital outlay projects
- Desegregation quarterly status report

Motion carried unanimously.

AGENDA ITEM 18: MONTHLY STATUS REPORT ON CORRECTED AUDIT DEFICIENCIES

On motion of Mr. Williams, seconded by Mr. Lawson,

RESOLVED by the Board of Supervisors of Southern University that the monthly status report on corrected audit deficiencies pertaining to the campuses and the Law Center be and it is hereby approved.

Motion carried unanimously.

President Tarver announced that the Administration was scheduled to appear before the Joint Legislative Committee on Education on December 1 - 2, 1997 regarding the Board of Regents' report and recommendation pertaining to the implementation of a Community College System in Louisiana; and, the Legislative Auditors' findings with respect to scholarship awards at Southern University for 1995 - 96.

AGENDA ITEM 19: 1998 BOARD MEETING SCHEDULE (TENTATIVE)

On motion of Mr. Williams, seconded by Mr. Lawson,

RESOLVED by the Board of Supervisors for Southern University that the tentative 1998 Board meeting schedule be and it is hereby approved.

**AGENDA ITEM 20: S.U. BOARD OF SUPERVISORS' REPRESENTATION ON
BOARD OF REGENTS COMMITTEES**

Board members whose names appear below will serve as members or alternates on Committees of the Board of Regents, effective January 1, 1998:

Academic Affairs Committee

Dr. Andrea G. Jefferson
Mr. David L. Bell - alternate

Facilities Committee

Rev. Jesse B. Bilberry, Jr.
Mr. Patrick Bell - alternate

Finance Committee

Ms. Mamye L. Hall
Mr. Willie T. Sensley, Sr. - alternate

Legislation Committee

Mr. Harrison Baptiste
Mr. Warren Chretien - alternate

The Chairman announced the upcoming Higher Education Summit on December 10 - 11 and the Joint SU-LSU Board Meeting on December 12 at the Pennington Biomedical Research Center in Baton Rouge.

AGENDA ITEM 21: OTHER BUSINESS

21a: Request for approval of BA-7, #5 (SUBR)

On motion of Mr. Sensley, seconded by Ms. Hall,

RESOLVED by the Board of Supervisors for Southern University that BA-7, #5 to authorize an interagency transfer of \$1,523,710 into the budget of the Laboratory School for enhancing instruction and to provide technological improvements.

Motion carried unanimously.

Mr. White advised that the final dollar amount that will be allocated to the Laboratory School will be determined by the Legislative Committee on the Budget.

21b: Policy on Uniform Admission Fee Structure for Undergraduate, Graduate, and Professional Programs in the Southern University System

On motion of Ms. Hall, seconded by Mr. Lawson,

RESOLVED by the Board of Supervisors for Southern University that the policy on the Uniform Admission Fee Structure for Undergraduate, Graduate, and Professional Programs in the Southern University System be and it is hereby deferred until the January 1998 Board meeting.

Motion carried unanimously.

The Administration should determine the feasibility of incorporating the payment and amount of late fees into the proposed policy. The sufficiency of the amount of the fees proposed should also be considered.

Mr. David Bell reported that the University's proposal for third party financing of dormitory construction on the Baton Rouge Campus had been rejected by the Louisiana Bond Commission. He inquired about the University's next step following this decision and the name of the financial advisor on the project.

President Tarver and Mr. Larry McGhee advised that the Bond Commission registered certain concerns regarding whether or not the proposal circumvented the public bid law. Subsequently, the University agreed to publicly bid the project and to re-submit the proposal to the Bond Commission in December.

21c: Point of Personal Privilege - Mr. Frank Williams

At Mr. Williams' request, Mr. Sensley expressed concerns regarding access to parking at home football games. At the last two home football games, entrance from Harding Boulevard to the parking area was closed to VIP/special pass holders at 5:00 P.M. by the City Police. This action caused the VIP/special pass holders and others to be late getting into the game because they were required to drive around the campus and enter the parking area from Swan Avenue.

Mr. Sensley suggested that a procedure be developed to provide an express lane for use by VIP/special pass holders on game days.

On a motion by Mr. Williams, seconded by Mr. Lawson,

RESOLVED by the Board of Supervisors for Southern University that the System President be and he is hereby directed to submit the following information to the Board at its January 1998 meeting:

- **Report and recommendation for improving game day parking, including the issue raised by Mr. Sensley relative to parking lot access;**
- **Report on concessions and parking proceeds**
 - a. Method of collections**
 - b. Where the money goes**
 - c. Current status**
 - d. Policies and procedures**

AGENDA ITEM 22: ADJOURNMENT

On motion of Mr. Bell, seconded by Mr. Harvey, the meeting was adjourned.


Secretary, Board of Supervisors


Chairman, Board of Supervisors