

Southern University Board of Supervisors  
9:00 a.m.  
Saturday, February 28, 1998  
Board of Supervisors' Meeting Room  
2<sup>nd</sup> Floor, J.S. Clark Administration Building  
Southern University - Baton Rouge

**MINUTES**

The meeting of the Southern University Board of Supervisors was convened by the Chairman, Rev. Joe R. Gant, Jr. The invocation was given by Rev. Jesse B. Bilberry, Jr.

**PRESENT**

Rev. Joe R. Gant, Jr. - Chairman  
Mr. Myron Lawson, Vice Chairman  
Mr. Harrison Baptiste  
Mr. David Bell  
Mrs. Dottie H. Bell  
Mr. Patrick Bell  
Rev. Jesse B. Bilberry, Jr.  
Mr. Jason Brown  
Mr. Warren Chretien  
Ms. Mamye L. Hall  
Mr. Lawson Harvey  
Dr. Andrea G. Jefferson  
Mr. Louis Miller  
Mrs. Dorothy C. Scott  
Mr. Willie T. Sensley, Sr.

**ABSENT**

Mrs. Anne Z. Kiefer

**UNIVERSITY PERSONNEL ATTENDING**

President Leon R. Tarver II  
Vice Presidents Lawrence Couvillon and Tolor White  
Chancellors B.K Agnihotri, Jerome Greene, Gerald Peoples, Chancellor Designate Edward Jackson

**AGENDA ITEM 3: ADOPTION OF THE AGENDA**

On motion of Mr. P. Bell, seconded by Mrs. Scott, the agenda was adopted, as amended.

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**AMENDMENT:**

**Agenda Item 5C(1): Authorization to Board Chairman to appoint additional alternates, when necessary, to Board of Regents' Committees**

**AGENDA ITEM 4: SPECIAL RECOGNITION OF MR. FRANK WILLIAMS, JR.**

Mr. Frank Williams, Jr. was recognized by the Board and Administration for his contributions to Southern University during his tenure on the Board from January 1991 to December 1997. Mr. Williams also served as Board Chairman in 1992 and 1993.

Mementos of the Board, System and Campuses were presented to Mr. Williams as well as oral testimonies from his former colleagues on the Board.

Mr. Williams acknowledged his family and several individuals for their assistance to him during his service on the Board and during his years as a student at Southern University.

Mr. Williams and his family made a monetary donation to the Southern University - Shreveport Campus in memory of his grandparents to assist students who are average achievers. He pledged to make a donation to this fund annually as long as he was able to do so.

**AGENDA ITEM 5A: MINUTES OF THE JANUARY 10, 1998 MEETING**

On motion of Mr. Sensley, seconded by Rev. Bilberry,

**RESOLVED** by the Board of Supervisors for Southern University that the minutes of the January 10, 1998 regular meeting of the Board of Supervisors be and they are hereby approved.

Motion carried unanimously.

**AGENDA ITEM 5B: COMMITTEE MINUTES**

**Academic and Faculty Affairs/Personnel Policy Committee**

The Committee's report was presented by the Vice Chairman, Mr. Lawson Harvey.

On motion of Mr. Harvey, seconded by Dr. Jefferson,

**RESOLVED** by the Board of Supervisors for Southern University that the report of the Academic and Faculty Affairs/Personnel Policy Committee, which includes the following recommendations, be and it is hereby approved.

Motion carried unanimously.

**Recommendations**

- Approve personnel recommendations
  - \* SUBR: Forms 1 - 33 and 51 - 54
  - \* SULC: Forms 34 - 36
  - \* SUNO: Forms 37 - 43
  - \* SUSBO: Forms 44 - 48
- Approve the Focused Search Policy for the Southern University System
- Approve the Administration's report and recommendation to address concerns of the faculty in the College of Education on the Southern University - Baton Rouge Campus
- Approve recommendations for eliminating dual reporting positions within the Southern University System
- Approve the reorganization plan for the System's offices, including the redesignation of the titles of two System Vice President positions and the recommended PAFs to fill these positions (Forms 49 and 50)
- Approve the recommendations from SUBR to confer an Honorary Doctor of Humane Letters Degree at the May 1998 Commencement Exercises upon Mr. Eddie Robinson, retired football coach from Grambling State University

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An informational report on the proposed Internet web-based registration system for the Southern University - Baton Rouge Campus was deferred until the March 1998 meeting so that the Director of Information Systems can formally present the information.

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Dr. Jefferson requested the Administration to provide to the Committee at its March 1998 meeting a status report on the development of performance evaluation instruments for personnel at all levels of the University System.

**Athletics Committee**

The Committee's report was presented by the Chairman, Mr. Warren Chretien.

A motion was offered by Mr. Chretien and seconded by Mr. Baptiste, for the Board to approve the report of the Athletics Committee which contained the following recommendations:

- To vote on the recommended addendum to the employment contract for Mr. Pete Richardson, Head Football Coach at Southern University - Baton Rouge at the Board meeting today.
- To defer action on the Chancellor's recommendation regarding the employment contract of Mr. Marino Casem as Director of Athletics for 30 days to allow for appropriate discussion among the Chancellor, President, Board Chairman and Athletics Committee.
- To rechannel efforts to reschedule a football game in Shreveport from 1998 to 1999; and, to authorize the Administration to finalize the 1998 football schedule.

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- Vice Chairman Lawson presiding -

On a substitute motion by Mr. P. Bell, seconded by Mr. Brown, the Board approved the report of the Athletics Committee, with the following recommendations:

Motion carried. 11 yeas: Lawson, David Bell, P. Bell, Bilberry, Brown, Chretien, Hall, Harvey, Jefferson, Miller, Sensley

3 nays: Gant, Baptiste, Dottie Bell

1 abstention: Scott

Recommendations

- Approve the recommended addendum to the employment contract for Mr. Pete Richardson. The contract covers the period of January 1, 1998 through December 31, 2001, with a fifth year option, if desired by both parties. The contract provides for a base annual salary of \$103,000; and, a housing allowance of \$12,000, at a rate of \$1,000 per month. Details of the contract provisions are delineated fully in the document.
- Extend the present employment contract of Mr. Mario Casem as Director of Athletics for one year (through June 30, 1999) and request the Chancellor to establish a formal evaluation plan and conduct an evaluation of Athletics Director Casem prior to the end of the one-year extension of his present contract.
- Rechannel efforts to schedule a football game in Shreveport from 1998 to 1999; and, authorize the Administration to finalize the 1998 football schedule.

Several Board Members, including the Board Chairman, voiced their opinions regarding the change in the Committee's recommendation regarding the employment contract of Mr. Marino Casem.

A substitute motion by Mr. David Bell was ruled void because of an error in the vote count to end discussion on Mr. Patrick Bell's motion.

The Athletics Committee's report also included the following informational items:

- 1997 contract for the radio broadcast of football games
- Plan for improving parking on home football games
- Game-by-game report on parking and concessions activities
- Independent groups and contractors which assist with concessions operations
- Emergency exit plan for vehicles leaving the campus, before, during and after home football games

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- Status of the 1997-98 athletics budgets for the Baton Rouge, New Orleans and Shreveport Campuses. SUSBO provided a breakdown of its 1997-98 athletics expenditures, as requested by the Committee.
- Status report on future football games between Southern University and Nicholls State University

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No action was taken on the recommendation from the Athletics Director for improving game day parking.

- Vice Chairman Lawson presiding -

**Executive Committee**

The Committee's report was tendered by the Chairman, Rev. Joe R. Gant, Jr.

On motion of Rev. Gant, seconded by Ms. Hall,

**RESOLVED** by the Board of Supervisors for Southern University that the report of the Executive Committee, which includes the following recommendation, be and it is hereby approved.

Motion carried unanimously.

**Recommendation**

- Uphold the action of the Administration and deny the request by Dr. Bryan Lewis (SUBR) for a hearing of his grievance appeal.
- Chairman Gant presiding -

**Facilities, Property and Grounds Committee**

The Committee's report was presented by the Chairman, Rev. Jesse B. Bilberry, Jr.

On motion of Rev. Bilberry, seconded by Mr. Miller,

**RESOLVED** by the Board of Supervisors for Southern University that the report of the Committee, which includes the following recommendation, be and it is hereby approved.

Motion carried unanimously.

**Recommendations**

- Approve the amended FY 1998-99 Capital Outlay Request for SUBR to fund improvements to Harding Boulevard
- Authorize SUBR and SUNO to proceed with the development of a third-party financed housing project through a non-profit corporation

The Committee's report also contained the following informational items:

- Major repairs and re-roofing projects, by campus
- Capital outlay projects, by campus
- Physical Plant Master Plan Study for the Southern University - New Orleans Campus. This item will be presented at the March meeting by the Architects, Burk-Kleinpeter/Billes Manning.
- Update on football stadium renovation project

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On March 26, 1998 at 8:00 a.m., the Committee will hold an orientation session on capital outlay for Board members, followed by a tour of the Baton Rouge Campus. Other campuses will be toured when the Board meets on those campuses.

**Finance and Business Affairs Committee**

The Committee's report was presented by the Chairman, Ms. Mamye L. Hall.

On motion of Ms. Hall, seconded by Mr. Brown,

**RESOLVED** by the Board of Supervisors for Southern University that the report of the Finance and Business Affairs Committee, which includes the following recommendations, be and it is hereby approved.

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Motion carried unanimously.

**Recommendations**

- Approve the SUSBO Administration's request to use Academic Enhancement Funds in the amount of \$12,000.00 to finance adjustments to space designated for the Physical Therapy Assistant Program at the Metro Center.
- Approve the budgeting process that is to be used by the Administration and the Board of Supervisors
- Approve BA-7 #4 which reflects fees and self-generated revenues derived from an increase in Summer School enrollment at SUSBO and the use of Academic Enhancement Funds to finance a portion of the computer mainframe acquisition costs in FY 1997 - 98 at SUSBO
- Approve 1998 Spring tuition discounts for SUBR and SUNO employees, their spouses, and/or dependents
- Approve the request from the Baton Rouge Campus to use Auxiliary Enterprise Funds in the amount of \$1,044,187.00 for the purchase of dormitory furniture and to install fire alarms to meet the required fire codes for Jones and Boley dormitories.

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The Committee's report also contained the following informational updates.

- Year 2000 Compliance Status Report
- Interim report on SUNO's payroll system

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Campus Budget updates will be presented during the Chancellors' Reports.

**Governance Committee**

The Committee's report was presented by the Chairman, Mrs. Dorothy C. Scott.

On motion of Mrs. Scott, seconded by Mr. P. Bell,



**RESOLVED** by the Board of Supervisors for Southern University that the Board's new Grievance Policy and Procedures be and they are hereby approved for implementation, effective March 2, 1998. All grievances which are currently being reviewed under the old procedure will continue under that procedure.

Motion carried unanimously.

The campuses have 30 days to submit to the President the procedure for handling grievances under the new policy.

**Audit Compliance and Review Committee**

The Committee's report was presented by the Chairman, Mr. Patrick Bell.

On motion of Mr. Patrick Bell, seconded by Mr. Sensley,

**RESOLVED** by the Board of Supervisors for Southern University that the report of the Audit Compliance and Review Committee which includes the following recommendations, be and it is hereby approved.

Motion carried unanimously.

**Recommendations**

- Approve the request of the Administration to issue the letters of engagement between the CPA firm of Bruno and Tervalon and the S.U. System to audit:
  - (1) the University's federal awards, state, local and private funded grants and contract and student financial aid programs for the period of July 1, 1997 to June 30, 1998
  - (2) the Intercollegiate Athletics Program for the period July 1, 1997 to June 30, 1998
- Approve the creation of an Internal Auditor's position which will report directly to the Board of Supervisors and the employment by the Board of a qualified person to fill the position.

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Informational reports presented to the Committee were:

- The Legislative Auditor's report for the period of July 1, 1996 - June 30, 1997
- A report on Bruno and Tervalon's audit of the Intercollegiate Athletics Program at Southern University - Baton Rouge for the year ended June 30, 1997
- Update on corrective actions that respond to previous audit findings

#### **AGENDA ITEM 5C: RESOLUTIONS**

##### **Board of Regents' Committee Delegates**

On motion of Mr. Harvey, seconded by Mr. P. Bell,

**RESOLVED** by the Board of Supervisors for Southern University that the Chairman of the Board be and he is hereby authorized to appoint additional Board members, as needed, to serve as alternates on designated Committees of the Board of Regents.

##### **Condolences**

On motion of Mr. Harvey, seconded by Mr. Miller,

**RESOLVED** by the Board of Supervisors for Southern University that resolutions of condolences to the following families be and they are hereby approved.

- Mr. Dale Taylor
- Mr. Simuel Webb Austin
- Mr. Armas "Amos" Cravins
- Mrs. Byrdie Parks
- Mr. Ellery M. Smith
- Mr. Herman Smith
- Mrs. Linda Doomes Tate
- Mr. Raymond Washington
- Rev. Henry Brinkley
- Mrs. Wilda Jean Lewis Castille

Motion carried unanimously.

**AGENDA ITEMS 6A AND 6B: REPORTS FROM THE SYSTEM PRESIDENT AND  
CHANCELLORS**

The Board received written reports on activities and events in the Southern University System. Oral reports presented at the meeting appear below.

**System**

The President announced that NBC has agreed to televise the 1998 Bayou Classic. Details will be presented at a later meeting.

**SUBR Campus**

Dr. Jackson directed the Board's attention to several problem areas identified in his written report and the efforts that are underway to address them. He also recognized his staff for their efforts in (1) relocating personnel who were housed in facilities scheduled for renovation; and (2) identifying funds to purchase dormitory furniture.

The Board's attention was also directed to the decline in student enrollment currently affecting the Baton Rouge Campus. It was projected that the problem will be exacerbated by the opening of the Baton Rouge Community College in Fall 1998, an expected decline in the pool of Louisiana students (who are 18 - 24 year old), increased out-of-state fees; and recent action by the Legislature which requires an ACT score of 17 for out-of-state students required by the Legislature.

Dr. Jackson announced several initiatives of his office to address the problem.

**Budget Status**

Dr. Jackson reported that preliminary budget calculations reveal that an adjustment of \$719,009.00 is needed in order to balance SUBR's current budget by the end of the fiscal year. The document distributed by the Chancellor reflected a statement of the problem and recommendations for required budget adjustments.

On motion of Ms. Hall, seconded by Mr. Sensley,

**RESOLVED** by the Board of Supervisors for Southern University that the recommendations for the required adjustments to the 1997-98 operating budget of the Southern University - Baton Rouge campus be and they are hereby approved.

Motion carried unanimously.

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**SUNO Campus**

Dr. Peoples reported on several meetings which had taken place relative to the University's media relations efforts, Orleans Parish School Board issues, and initiatives within the New Orleans Business Community to assist the New Orleans Campus.

**Budget Status**

Chancellor Peoples advised that as a result of a decrease in student enrollment in the 1997 Fall and 1998 Spring semesters, and a shortfall in anticipated self-generated revenues, the University would be placed in a \$969,742 deficit position if corrective action and adjustments were not made. Adjustments to address the problem and to realize a balance of \$197,629.00 were recommended.

On motion of Mr. Harvey, seconded by Mr. Sensley,

**RESOLVED** by the Board of Supervisors for Southern University that the recommended adjustments to the 1997-98 operating budget for Southern University at New Orleans be and are hereby approved.

Motion carried unanimously.

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**SULC**

Chancellor Agnihotri announced that a fundraising drive will be held throughout the State to generate money to establish academic chairs at the Law Center.

**Budget Status**

The current budget for the Law Center is expected to have a surplus balance at the end of the current fiscal year.

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**SUSBO Campus**

Chancellor Greene and Mrs. Dottie Bell announced that the next Alumni Radiothon for SUSBO will be held on Saturday, March 21, 1998 in Shreveport.

**Budget Status**

The current budget for the Shreveport Campus is expected to have a surplus balance at the end of the current fiscal year.

**AGENDA ITEM 7: COMMITTEE APPOINTMENTS**

Board Chairman Gant announced the appointment of the following Committees:

**Presidential Evaluation Committee**

Mr. Myron Lawson, Chairman  
Ms. Mamye L. Hall, Vice Chairman  
Mr. Harrison Baptiste  
Mr. Patrick Bell  
Mr. Jason Brown  
Mr. Lawson Harvey  
Mrs. Dorothy C. Scott  
Mr. Willie T. Sensley, Sr.  
Rev. Joe R. Gant, Jr. - Ex officio

**Retreat Planning Committee**

Dr. Andrea G. Jefferson, Chairman  
Mr. David Bell, Vice Chairman  
Mrs. Dottie Bell  
Rev. Jesse B. Bilberry, Jr.  
Mr. Warren Chretien  
Mrs. Anne Z. Kiefer  
Mr. Louis Miller  
Rev. Joe R. Gant, Jr. - Ex officio

**AGENDA ITEM 8: OTHER BUSINESS**

a. **Point of personal privilege - Mr. Patrick Bell**

Mr. Bell requested the Administration to submit, in the future, written documentation in a timely manner to support significant items that require Board action.

AGENDA ITEM 9: ADJOURNMENT

On motion of Mr. P. Bell, seconded by Mr. Harvey, the meeting was adjourned.

  
Secretary, S.U. Board of Supervisors

  
Chairman, S.U. Board of Supervisors

**RESOLVED** by the Board of Supervisors for Southern University that the Board's new Grievance Policy and Procedures be and they are hereby approved for implementation, effective March 2, 1998. All grievances which are currently being reviewed under the old procedure will continue under that procedure.

Motion carried unanimously.

The campuses have 30 days to submit to the President the procedure for handling grievances under the new policy.

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The Committee's report was presented by the Chairman, Mr. Patrick Bell.

On motion of Mr. Patrick Bell, seconded by Mr. Sensley,

**RESOLVED** by the Board of Supervisors for Southern University that the report of the Audit Compliance and Review Committee which includes the following recommendations, be and it is hereby approved.

Motion carried unanimously.

**Recommendations**

- Approve the request of the Administration to issue the letters of engagement between the CPA firm of Bruno and Tervalon and the S.U. System to audit:
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**AGENDA ITEM 9: ADJOURNMENT**

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Secretary, S.U. Board of Supervisors

  
Chairman, S.U. Board of Supervisors