

Southern University Board of Supervisors
Friday, January 9, 2004
Board of Supervisors' Meeting Room
J.S. Clark Administration Building
Southern University - Baton Rouge

MINUTES

The Southern University Board of Supervisors was convened by the Chairman, Mr. S. Albert Gilliam.

PRESENT

Mr. S. Albert Gilliam, Chairman
Atty. Tony M. Clayton, Vice Chairman
Mr. Johnny G. Anderson
Mrs. Dottie H. Bell
Mr. John F.K. Belton
Rev. Jesse B. Bilberry, Jr.
Mr. Richard J. Caiton
Mr. Bertel Dejoie
Mr. Walter Guidry
Mr. Myron K. Lawson
Mr. Louis Miller
Ms. Lea Polk

ABSENT

Ms. Angela J. Alexander
Mr. John W. Joseph
Ms. Anne Z. Kiefer
Mr. Frank Taylor, Jr.

UNIVERSITY PERSONNEL IN ATTENDANCE

System President Leon R. Tarver
Vice Presidents Ralph Slaughter, Tolor White and Victor Ukpolo
Chancellors Edward Jackson, Press Robinson, Ray Belton, Leodrey Williams, and
Freddie Pitcher, Jr.

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Atty. Winston DeCuir, Sr., Board Counsel

AGENDA ITEM 4: PUBLIC COMMENTS

Dr. S. Trivedi, President of the SUBR Faculty Senate, spoke to the Board regarding the termination of several SUBR Police Officers.

AGENDA ITEM 5: ADOPTION OF THE AGENDA

On motion of Atty. Belton, seconded by Mr. Miller, the agenda was adopted, as amended.

Motion carried unanimously.

AMENDMENT: Item 8A: Emmett S. Bashful Eminent Endowed Chair
Fundraiser, SUNO (Ms. Polk)

AGENDA ITEM 6: ACTION ITEMS

On motion of Atty. Belton, seconded by Mr. Miller, the Board approved the following resolutions.

Motion carried unanimously.

A. MINUTES OF THE NOVEMBER 28, 2003 BOARD MEETING

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, that the minutes of the regular meeting of the Board on November 28, 2003 be and they are hereby approved, as corrected.

B. COMMITTEE REPORTS

(1.) Academic and Student Affairs Committee

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Academic and Student Affairs Committee, that the program name

change from Associate of Applied Science to Associate of Science in Nursing at Southern University - Shreveport be and it is hereby approved.

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Academic and Student Affairs Committee, that the Letter of Intent to implement the Bachelor of Arts Program in Women's Studies at Southern University at Baton Rouge be and it is hereby approved.

The University plans to implement the program in three stages over a three-year period, beginning in the 2004 Fall Semester.

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Academic and Student Affairs Committee, that the proposal for the establishment of a Ph.D. in Urban Forestry at Southern University at Baton Rouge be and it is hereby approved.

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Academic and Student Affairs Committee, that the proposal for the establishment of an African/African-American Studies Research Institute at Southern University at Baton Rouge be and it is hereby approved.

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, that the proposed On-Campus Residency Requirement Policy at Southern University at Baton Rouge, effective Fall Semester 2004, be and it is hereby approved.

The language change in Section 1, page 2 was noted to read as follows:

In any case where it appears that a full-time undergraduate student will otherwise suffer significant hardship because of financial, medical, or other good and sound reason shown.

(2.) Facilities and Property Committee

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, that the Facilities and Property Committee's report be and it is hereby received for informational purposes.

(3.) Finance Committee

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Finance Committee, that the proposed 3% salary increases for unclassified employees at the Southern University Board and System Administration and on the Southern University at New Orleans Campus, effective retroactively to January 1, 2004, be and they are hereby approved.

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Finance Committee, that the increase in allocation of Academic Enhancement Funds budgeted in the Southern University at Shreveport General Fund for fiscal year 2003 from one hundred thousand (\$100,000) to one hundred fifty thousand dollars (\$150,000) be and it is hereby approved.

The funds will be used to purchase two automobiles and nursing equipment.

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Finance Committee, that the new parking fees and policies at

Southern University at New Orleans, effective Spring Semester 2004, be and they are hereby approved.

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, that the payment of \$1,059,731 plus any accruing interest in response to the U.S. Department of Education's final audit determination of Southern University at New Orleans' liability resulting from a focused review of Title IV Federal Financial Aid for fiscal year 2000-2001, be and they are hereby approved.

FURTHER RESOLVED that the assessment to selected students accounts to obtain the funds necessary to repay this amount be and it is hereby authorized.

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Finance Committee, that BA-7 #6 in the amount of \$61,383.00 which reflects a special allocation of funds from the Board of Regents for the distribution of Community and Technical Colleges and Academic Centers development pool funds for Southern University at Shreveport be and it is hereby approved.

(4.) Governance Committee

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Governance Committee, that the following policy regarding taped proceedings of Board of Supervisors' Meetings be and it is hereby approved.

POLICY

Any and all proceedings of the Southern University Board of Supervisors that are tape recorded for preparation of the minutes of the Board and Committees thereof shall be maintained for one year

following the approval of the written minutes for which the tape is made.

Any existing tapes of previous minutes of the Board and Committee proceedings for which minutes have been approved shall be sent to the University Archives immediately following the effective date of this policy.

This policy shall become effective February 1, 2004.

(5.) Personnel Affairs and Policy Committee

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, upon the recommendation of the Personnel Affairs and Policy Committee, that the following personnel actions be and they are hereby approved.

- Appointment of Ms. Evelyn Harrell as Director and Assistant Professor for Substance Abuse, SUNO, effective as of August 11, 2003 at a nine-month salary of \$41,862.00
- Appointment of Dr. Mary Penny as Associate Professor and Library Director (Tenured) - SUNO, effective as of November 1, 2003, at a twelve-month salary of \$72,348.00.
- Medical leave of absence for Dr. Jacquelin Jacobs, Professor of Education, SUBR, effective August 18, 2003 to October 25, 2003
- Maternity leave of absence for Ms. Christie G. Monroe, Assistant Manager, Livestock Show and Loan Officer, SUAREC, effective October 20, 2003.
- Medical leave for Ms. Valisia Mansfield, Assistant Professor of Mathematics, SUBR, effective August 25, 2003.
- Medical leave for Ms. Norma Lemona, Pre-and Post Award Specialist, SUBR, effective November 10, 2003 to January 6, 2004.

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- Medical leave for Ms. Carmela Bethley-Hawkins, Grants Administrator, SUBR, effective November 3, 2003 to January 5, 2004.
- Appointment of Dr. Johnny E. Tolliver as Vice Chancellor for Academic Affairs and Tenured Professor of English, SUBR, effective February 1, 2004, at a twelve month salary of \$120,000; and, payment of relocation expenses for Dr. Tolliver's move to Baton Rouge, not to exceed \$6,000.
- Appointment of Ms. Linda Catalon as System Director of Internal Auditing, effective retroactively to January 1, 2004 at a twelve-month salary of \$71,040.
- Status change for Ms. Charmaine Williams as Director of Computer Services/Coordinator of Research and Academic Support, SUBR, effective October 1, 2003 at a twelve-month salary of \$42,000.00.
- Maternity leave of absence for Ms. Shawn M. Gulley, Chief Accountant in the SUNO Comptroller's Office, effective January 5, 2004 to February 27, 2004.
- Sick leave for Dr. Patricia Bockmiller, Associate Professor of Curriculum and Instruction, SUBR, effective August 14, 2003 - May 14, 2004.
- Medical leave for Mr. Lonnie Wilkinson, Assistant Professor of Architecture, SUBR, effective October 16, 2003 to May 14, 2004.
- Appointment of Dr. Elton C. Harrison as Interim Vice Chancellor for Academic Affairs, SUNO, effective January 12, 2004 to June 30, 2004 at a twelve-month salary of \$96,000.00.

C. RESOLUTIONS

RESOLVED by the Board of Supervisors for Southern University and Agricultural and Mechanical College System, that resolutions listed below be and they are hereby approved.

a. Condolences

- The Hazel J. Singleton Family
- The Lawrence Andrew Gordon Family
- The Milton Womack Family
- The Reginald Brown, Jr. Family

b. Commendations

- LSU-BR, winner of the 2003 National Football Championship
- Mr. Wilbert Ellis, retiring coach at Grambling State University
- Ms. Nikki Bannister, Digest Newspaper Editor

AGENDA ITEM 7: INFORMATIONAL ITEMS

Items listed below were received as informational:

- Monthly reports from the System President and Chancellors
- 2004 Board Committees and Other Appointments
- 2004 Board Meeting and Activities Schedule (February - June)

AGENDA ITEM 8: OTHER BUSINESS

Ms. Lea Polk announced SUNO's plans to raise funds for the Emmett S. Bashful Eminent Endowed Chair. She solicited Board Member's financial support in assisting SUNO in reaching its goal of \$400,00.

Chancellor Jackson announced the "Parade of Champions" scheduled for January 24, 2004 in Baton Rouge. The event is planned to recognize

the Football Teams and Staffs for their efforts which led to the capture of the SWAC and National Black College Football Championship by SUBR and the SEC and National Football Championship by LSU-BR.

Mr. Caiton suggested to the Board that some form of monetary consideration be given to appropriate Athletic Personnel for meritorious achievements.

The Administration was requested to submit the following campus reports at the February Board Meeting.

- Status of accreditable programs
- Accountability in the classroom
- 3 + 3 program between SULC and SUBR

AGENDA ITEM 9: ADJOURNMENT

On motion of Mr. Guidry, seconded by Mr. Miller, the meeting was adjourned.

Secretary, S.U. Board of Supervisors

Chairman, S.U. Board of Supervisors

Academic and Student Affairs Committee

9:00 a.m.

Friday, January 9, 2004

Board of Supervisors' Meeting Room

J.S. Clark Administration Building

Southern University - Baton Rouge

Minutes

The meeting of the Academic and Student Affairs Committee was convened by the Chairman, Mr. John W. Joseph. The invocation was given by Mr. S. Albert Gilliam.

Committee Members Present

Mr. John W. Joseph, Chairman

Mr. Johnny Anderson

Mrs. Dottie Bell

Atty. John F.K. Belton

Mr. Richard J. Caiton

Mr. Louis Miller

Ms. Lea M. Polk

Mr. S. Albert Gilliam, Ex officio

Committee Members Absent

Mr. Myron K. Lawson, Vice Chairman

Ms. Angela J. Alexander

Mrs. Anne Z. Kiefer

Rev. Frank Taylor, Jr.

Other Board Members Attending

Rev. Jesse B. Bilberry, Jr.

Atty. Tony M. Clayton

Mr. Bertel Dejoie

Mr. Walter Guidry

University Personnel in Attendance

System President Leon R. Tarver

Vice Presidents Tolor White and Victor Ukpolo

Chancellors Edward Jackson, Press Robinson, Ray Belton, Leodrey Williams, and
Freddie Pitcher, Jr.

* * *

Atty. Winston DeCuir, Sr. - Board Counsel

SWEARING IN OF BOARD OFFICERS FOR 2004; AND CHIEF OF POLICE AND POLICE OFFICERS AT SUBR

Swearing in of Board Officers for 2004 and the Chief of Police, Dale Flowers, and Officers of the SUBR Police Department.

The oath of office was administered by Atty. Winston DeCuir, Board Counsel, to the 2004 Board Officers: Mr. S. Albert Gilliam - Chairman and Atty. Tony M. Clayton, Vice Chairman, respectively.

The Chief of Police and officers of the SUBR Police Department were administered the oath of office by Willie Broome, Attorney Supervisor for the Louisiana Department of Public Safety.

Chancellor Edward Jackson recognized police officers' family members in attendance. The Board's commendations and well wishes were extended to the officers by Chairman Gilliam.

AGENDA ITEM 3: PUBLIC COMMENTS

None

AGENDA ITEM 4: ADOPTION OF THE AGENDA

On motion of Rev. Bilberry, seconded by Atty. Belton, the agenda was adopted, as amended.

Motion carried unanimously.

AMENDMENT:

ADD: Item 5E: Amended language on Page 2, Item 1

AGENDA ITEM 5: ACTION ITEMS

On motion of Mr. Miller, seconded by Mr. Guidry, the Committee approved, and so recommends to the Board, the following items.

Motion carried unanimously.

- Name change from Associate of Applied Science to Associate of Science in Nursing Program, SUSLA
- Letter of Intent to establish a B.A. Program in Women's Studies, SUBR
- Proposal to establish a Ph.D. Program in Urban Forestry, SUBR
- Proposal to establish an African/African-American Studies Research Institute, SUBR
- On-Campus Residency Requirement Policy, SUBR, as amended (Item 1, Page 2)

AGENDA ITEM 6: INFORMATIONAL ITEMS

a. ACT SCORES

Mr. Joseph and Chancellor Jackson advised the Committee relative to new admissions standards for Louisiana Colleges and Universities, effective Fall 2005. The Committee was also apprised that the Board of Regents has recommended SUBR's exemption from the new admission standards until January 1, 2006, after the current Desegregation Settlement agreements expires.

b. PROPOSED AGREEMENT BETWEEN INTERNATIONAL SCHOOL OF LANGUAGE AND SUNO

Mr. Dejoie informed the Committee that representatives from the International School of Language were proposing an agreement with SUNO to develop a K-12 laboratory school type facility on the campus to offer an early childhood education center and program featuring immersion in French or Spanish. The facility would accommodate approximately 1300 students.

Chancellor Robinson will confer with the Dean of SUNO's College of Education, and the Chairman of the Foreign Languages Department to ascertain their position regarding benefits which would inure to the University via the proposed agreement with ISL. Further, he noted the existence of an agreement between SUNO and the Orleans Parish School Board for a Signature School on the campus. A determination

regarding the University's ability to support two schools would be necessary before entering into an agreement with ISL.

A report will be made to the Committee at its February meeting.

AGENDA ITEM 7: OTHER BUSINESS

Mr. Joseph announced that SUBR Football Quarterback, Quincy Richard, was recognized recently in his hometown of Opelousas for outstanding achievements in Academics and Athletics.

The Committee's commendations were extended to Board Member Johnny G. Anderson on his recent appointment as Deputy Chief of Staff by Gov. Kathleen Blanco.

AGENDA ITEM 8: ADJOURNMENT

On motion of Ms. Polk, seconded by Rev. Bilberry, the meeting was adjourned.

Secretary, S.U. Board of Supervisors

Chairman, S.U. Board of Supervisors

Facilities and Property Committee
Friday, January 9, 2004
Board of Supervisors' Meeting Room
Southern University - Baton Rouge

MINUTES

The Facilities and Property Committee of the Southern University Board of Supervisors was convened by the Chairman, Mr. Walter Guidry.

COMMITTEE MEMBERS PRESENT

Mr. Walter Guidry, Jr., Chairman
Mrs. Dottie H. Bell, Vice Chairman
Mr. Bertel Dejoie
Ms. Lea M. Polk
Mr. S. Albert Gilliam, Ex Officio

COMMITTEE MEMBERS ABSENT

Ms. Angela J. Alexander
Ms. Anne Z. Kiefer

OTHER BOARD MEMBERS ATTENDING

Mr. Johnny G. Anderson
Atty. John F.K. Belton
Rev. Jesse B. Bilberry, Jr.
Mr. Richard J. Caiton
Atty. Tony M. Clayton
Mr. Myron K. Lawson
Mr. Louis Miller

UNIVERSITY PERSONNEL ATTENDING

System President Leon R. Tarver
Vice Presidents Tolor White and Victor Ukpolo
Chancellors Edward Jackson, Press Robinson, Ray Belton, Leodrey Williams, and
Freddie Pitcher, Jr.

Atty. Winston DeCuir, Sr., Board Counsel

AGENDA ITEM 3: PUBLIC COMMENTS

NONE.

AGENDA ITEM 4: ADOPTION OF THE AGENDA

On motion of Mr. Caiton, seconded by Ms. Polk, the agenda was adopted, as printed.

Motion carried unanimously.

AGENDA ITEM 5: UPDATE ON THE S.U. SYSTEM CAMPUS CONSTRUCTION PROJECTS

Chairman Guidry announced that the Ad Hoc Committee on S.U. System Construction Projects will meet again during the week of January 19 to review financial data prepared by the Administration and to finalize its recommendation on the S.U. Bond issue for Board consideration in February 2004. In the interim, proposals are being developed by the Shaw Group and Entergy for providing the additional power and heat to the campus.

AGENDA ITEM 6: OTHER BUSINESS

Harding Boulevard Expansion

President Tarver announced the completion of the Harding Boulevard expansion project (SUBR) and acknowledged the assistance of Boh Brothers Construction Company in bringing the project to fruition. Atty. Clayton recognized the efforts of State Senator Cleo Fields in expediting the project completion following the termination of the original contractor.

University Chapel

Following Rev. Bilberry's inquiry concerning plans of the SUBR Administration to erect a Campus Chapel, Chairman Guidry suggested a review of the University's Master Plan to determine a feasible site. Mr. Anderson suggested that in the interim there should be an area designated on campus where students can seek spiritual solace. Chancellor Jackson advised the Committee that the Baptist, Methodist and Catholic Centers, located on Harding Boulevard adjacent to the campus, have been revitalized and are available to the students.

University Colors

The Administration was asked to ensure use the University's official colors of Gold and Columbia Blue on facilities, publications, etc.

AGENDA ITEM 7: ADJOURNMENT

On motion of Mr. Caiton, seconded by Ms. Polk, the meeting was adjourned.

Secretary, S.U. Board of Supervisors

Chairman, S.U. Board of Supervisors

Finance Committee
Friday, January 9, 2004
Board Room, J.S. Clark Administration Building
Southern University - Baton Rouge

MINUTES

The meeting of the Finance Committee was convened by the Chairman, Rev. Jesse B. Bilberry, Jr.

Committee Members Present

Rev. Jesse B. Bilberry, Chairman
Mr. Louis Miller, Vice Chairman
Mr. Johnny G. Anderson
Mr. Richard J. Caiton
Atty. Tony M. Clayton
Mr. Bertel C. Dejoie
Mr. Myron K. Lawson
Ms. Lea M. Polk
Mr. S. Albert Gilliam, Ex officio

Committee Member Absent

Ms. Angela J. Alexander
Rev. Frank Taylor, Jr.

Other Board Members Attending

Mrs. Dottie H. Bell
Atty. John F.K. Belton
Mr. Walter Guidry

University Personnel in Attendance

System President Leon R. Tarver
Vice Presidents Ralph Slaughter, Tolor White and Victor Ukpolo
Chancellors Edward Jackson, Press Robinson, Ray Belton,
Leodrey Williams, and Freddie Pitcher, Jr.

Atty. Winston DeCuir, Sr., Board Counsel

AGENDA ITEM 3: PUBLIC COMMENTS

None

AGENDA ITEM 4: ADOPTION OF THE AGENDA

On motion of Ms. Polk , seconded, by Mr. Caiton, the agenda was adopted as amended.

Motion carried unanimously.

Amendments

Add: Item 5E - BA - 7# 6, SUSLA

6A: Food Service Contract, SUBR

AGENDA ITEM 5: ACTION ITEM

On motion of Mr. Caiton, seconded by Mr. Miller, the Committee approved, and so recommends to the Board, the following items.

Motion carried unanimously.

- 3% Salary Increase for unclassified employees at SUNO and S.U. Board and System, effective retroactively to January 1, 2004.
- Increase in allocation of Academic Enhancement funds budgeted in the General Fund for fiscal year 2003-2004 from one hundred thousand (\$100,000) to one hundred fifty thousand dollars (\$150,000). The funds will be used by SUSLA to purchase two automobiles and nursing equipment.
- New Parking Fees and Policies at SUNO, effective Spring 2004
- Payment of \$1,059,731 plus any accruing interest to satisfy the U.S. Department of Education's final audit determination of Southern University at New Orleans' liability resulting from a focused review of Title IV Federal Financial Aid for fiscal year 2000-2001. Selected Student Fee Accounts will be assessed to obtain the necessary funds to repay this amount.

Several members of the Committee registered their concern about the recurrence of this audit determination. Inquiries were made regarding the administration's efforts to avoid future findings of this nature and to retrieve the funds which were erroneously awarded to the students.

Chancellor Robinson assured the Committee that efforts have been instituted by SUNO to address these concerns.

- BA-7#6 in the amount of \$61,383.00 which reflects special allocation of funds from the Board of Regents for the distribution of Community and Technical Colleges and Academic Centers development pool funds for SU at Shreveport.

AGENDA ITEM 6: OTHER BUSINESS

A. FOOD SERVICE CONTRACT, SUBR

The Administration was requested to submit a Request for Proposals (RFPs) for a new food service contract on the SUBR Campus, effective fiscal year 2004-2005.

AGENDA ITEM 7: ADJOURNMENT

On motion of Mr. Anderson, seconded by Mr. Miller, the meeting was adjourned.

Secretary, S.U. Board of Supervisors

Chairman, S.U. Board of Supervisors

Governance Committee
Friday, January 9, 2004
Board of Supervisors' Meeting Room
Southern University - Baton Rouge

MINUTES

The Governance Committee of the Southern University Board of Supervisors was convened by Ms. Lea M. Polk.

COMMITTEE MEMBERS PRESENT

Ms. Lea M. Polk
Atty. John F.K. Belton
Atty. Tony M. Clayton
Mr. Louis Miller
Mr. S. Albert Gilliam, Ex Officio

COMMITTEE MEMBERS ABSENT

Ms. Angela Alexander, Chairman
Ms. Anne Z. Kiefer, Vice Chairman
Rev. Frank Taylor, Jr.

OTHER BOARD MEMBERS ATTENDING

Mr. Johnny G. Anderson
Mrs. Dottie Bell
Rev. Jesse B.l Bilberry, Jr.
Nmr. Richard J. Caiton
Mr. Bertel Dejoie
Mr. Walter Guidry, Jr.
Mr. John W. Joseph
Mr. Myron K. Lawson

UNIVERSITY PERSONNEL ATTENDING

System President Leon R. Tarver
Vice Presidents Tolor White and Victor Ukpolo
Chancellors Edward Jackson, Press Robinson, Ray Belton, Leodrey Williams, and
Freddie Pitcher, Jr.

Atty. Winston DeCuir, Sr., Board Counsel

AGENDA ITEM 3: PUBLIC COMMENTS

NONE.

AGENDA ITEM 4: ADOPTION OF THE AGENDA

On motion of Ms. Polk, seconded by Mr. Anderson, the agenda was adopted, as printed.

Motion carried unanimously.

AGENDA ITEM 5A: POLICY REGARDING TAPED PROCEEDINGS OF BOARD OF
SUPERVISORS' MEETINGS

On motion of Mr. Anderson, seconded by Ms. Polk, the Committee approved, and so recommends to the Board, the following policy.

Motion carried unanimously.

Any and all proceedings of the Southern University Board of Supervisors that are taped recorded for preparation of the minutes of the Board and Committees thereof shall be maintained for one year following the approval of the written minutes for which the tape is made.

Any existing tapes of previous minutes of the Board and Committee proceedings for which minutes have been approved shall be sent to the University archives immediately after the effective date of this policy.

This policy shall become effective *February 1, 2004*.

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AGENDA ITEM 6: OTHER BUSINESS

NONE.

AGENDA ITEM 7: ADJOURNMENT

On motion of Mrs. Bell, seconded by Mr. Guidry, the meeting was adjourned.

Secretary, S.U. Board of Supervisors

Chairman, S.U. Board of Supervisors

Personnel Affairs and Policy Committee

Friday, January 9, 2004

Board Room, 2nd Floor

J.S. Clark Administration Building

Southern University - Baton Rouge

MINUTES

The meeting of the Personnel Affairs and Policy Committee was convened by the Chairman, Mrs. Dottie H. Bell.

COMMITTEE MEMBERS PRESENT

Mrs. Dottie H. Bell, Chairman

Ms. Lea M. Polk, Vice Chairman

Mr. Johnny G. Anderson

Atty. John F.K. Belton

Mr. Richard J. Caiton

Mr. Walter Guidry

Mr. Louis Miller

Mr. S. Albert Gilliam, Ex officio

COMMITTEE MEMBERS ABSENT

None

OTHER BOARD MEMBERS ATTENDING

Rev. Jesse B. Bilberry

Atty. Tony M. Clayton

Mr. Bertel C. Dejoie

Mr. Myron K. Lawson

UNIVERSITY PERSONNEL ATTENDING

System President Leon R. Tarver

Vice Presidents Tolor White and Victor Ukpolo

Chancellors Edward Jackson, Press Robinson, Ray Belton, Leodrey Williams, and Freddie Pitcher, Jr.

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Atty. Winston DeCuir, Sr., Board Counsel

AGENDA ITEM 3: PUBLIC COMMENTS

AGENDA ITEM 4: ADOPTION OF THE AGENDA

On motion of Mr. Miller, seconded by Mr. Dejoie, the agenda was adopted, as amended.

Motion carried unanimously.

AMENDMENT:

Add

ITEM 5H: Appointment of and Relocation Expenses for Vice Chancellor for Academic Affairs and Tenured Professor of English, SUBR (Corrected Copy)

ITEM 5I: Appointment of and amended salary for Director of Internal Auditing; and, request to conduct a search for a Staff Internal Auditor, S.U. System

ITEM 5J: Status Change for Director of Computer Services/Coordinator of Research and Academic Support, SUBR

ITEM 5K: Chief Accountant, Comptroller's Officer, SUNO (Maternity Leave)

ITEM 5L: Associate Professor of Curriculum and Instruction, SUBR (Maternity Leave)

ITEM 5M: Assistant Professor of Architecture, SUBR (Medical Leave)

AGENDA ITEM 5: Action Items

On motion of Atty. Belton, seconded by Mr. Guidry, the Committee approved and recommends to the Board the following personnel actions.

Motion carried unanimously.

- A. Appointment of Ms. Evelyn Harrell as Director and Assistant Professor for Substance Abuse, SUNO, effective as of August 11, 2003 at a nine-month salary of \$41,862.00

- B. Appointment of Dr. Mary Penny as Associate Professor and Library Director (Tenured) - SUNO, effective as of November 1, 2003, at a twelve-month salary of \$72,348.00.
- C. Medical leave of absence for Dr. Jacquilin Jacobs, Professor of Education, SUBR, effective August 18, 2003 to October 25, 2003
- D. Maternity leave of absence for Ms. Christie G. Monroe, Assistant Manager, Livestock Show and Loan Officer, SUAREC, effective October 20, 2003.
- E. Medical leave for Ms. Valisia Mansfield, Assistant Professor of Mathematics, SUBR, effective August 25, 2003.
- F. Medical leave for Ms. Norma Lemona, Pre-and Post Award Specialist, SUBR, effective November 10, 2003 to January 6, 2004
- G. Medical leave for Ms. Carmela Bethley-Hawkins, Grants Administrator, SUBR, effective November 3, 2003 to January 5, 2004
- H. Appointment of Dr. Johnny E. Tolliver as Vice Chancellor for Academic Affairs and Tenured Professor of English, SUBR, effective February 1, 2004, at a twelve-month salary of \$120,000; and, payment of relocation expenses for Dr. Tolliver's move to Baton Rouge, not to exceed \$6,000.
- I. Appointment of Ms. Linda Catalon as System Director of Internal Auditing, effective January 1, 2004, at a twelve-month salary of \$71,040.
- A. Status Change of Ms. Charmaine Williams as Director of Computer Services/Coordinator of Research and Academic Support, SUBR, effective October 1, 2003 at a twelve-month salary of \$42,000.00.
- K. Maternity leave of absence for Ms. Shawn M. Gulley, Chief Accountant in the SUNO Comptroller's Office, effective January 5, 2004 to February 27, 2004.
- L. Sick leave for Dr. Patricia Bockmiller, Associate Professor of Curriculum and Instruction, SUBR, effective August 14, 2003 - May 14, 2004.
- M. Medical leave for Mr. Lonnie Wilkinson, Assistant Professor of Architecture, SUBR, effective October 16, 2003 to May 14, 2004.
- N. Appointment of Dr. Elton C. Harrison as Interim Vice Chancellor for Academic Affairs, SUNO, effective January 12, 2004 to June 30, 2004 at a twelve-month salary of \$96,000.00.

AGENDA ITEM 6: OTHER BUSINESS

The Committee recognized the attendance of new appointees, Dr. Michael Ralph, Assistant System Vice President for Institutional Planning and Research; and Dr. Johnny Tolliver, Vice Chancellor for Academic Affairs at SUBR. Both gentlemen tendered remarks of appreciation to the Board for appointing them to their respective positions.

AGENDA ITEM 7: ADJOURNMENT

On motion of Atty. Belton, seconded by Mr. Guidry, the meeting was adjourned.

Secretary, S.U. Board of Supervisors

Chairman, S.U. Board of Supervisors