

Southern University Board of Supervisors  
9:00 a.m.  
Saturday, March 19, 2005  
Dr. Jesse N. Stone, Jr. Lecture Hall  
Southern University - Shreveport Campus

MINUTES

The meeting of the Southern University Board of Supervisors was convened by the Chairman, Mr. Johnny G. Anderson. The invocation was given by Mr. John W. Joseph.

PRESENT

Mr. Johnny G. Anderson, Chairman  
Mr. Myron K. Lawson, Vice Chairman  
Dr. Angela J. Alexander  
Atty. Dale N. Atkins  
Mr. Richard J. Caiton  
Atty. Tony M. Clayton  
Mr. S. Albert Gilliam  
Mr. Walter Guidry  
Mr. John W. Joseph  
Ms. Anne Z. Kiefer  
Mr. Louis Miller  
Mr. Murphy Nash, Jr.  
Ms. Lea M. Polk  
Mr. Achilles Williams

ABSENT

Mr. Quinten Atkins  
Rev. Jesse B. Bilberry, Jr.

UNIVERSITY PERSONNEL IN ATTENDANCE

President Leon R. Tarver II  
Vice Presidents Ralph Slaughter, Victor Ukpole, and Tolor White  
Chancellors Ray L. Belton, Edward Jackson, Press Robinson, Freddie Pitcher, and  
Leodrey Williams

BOARD COUNSEL

Attys. Winston DeCuir, Sr. and Winston DeCuir, Jr.

**AGENDA ITEM 3: PUBLIC COMMENTS**

None.

**AGENDA ITEM 4: ADOPTION OF THE AGENDA**

On motion of Atty. Clayton, seconded by Dr. Alexander, the agenda was adopted, as amended.

Motion carried unanimously.

**AMENDMENTS:**

Add: Item 7B-8: Presidential Search Committee's Report

Item 7D: 2005 Football Schedule

Item 7E: Update on efforts to acquire land for SU Agricultural Research and Experiment Station

**AGENDA ITEM 5: SPECIAL RECOGNITIONS**

Members of the Board and Administration expressed appreciation verbally and through various mementos to former Board Members Dottie H. Bell and John F.K. Belton for their contributions to the Board and University throughout their tenure. Mrs. and Atty. Belton gave remarks indicative of their gratitude for having had the opportunity to serve as University trustees.

**AGENDA ITEM 6: DENTAL HYGIENE PROGRAMS, SUSLA**

The Dental Hygiene Program at SUSLA was spotlighted during the meeting. The Administration was requested to examine the components that led to the success of this and other programs on the Southern University Campuses and share its findings with other colleges.

**AGENDA ITEM 7A: MINUTES OF THE FEBRUARY 25, 2005 MEETING OF THE  
BOARD OF SUPERVISORS**

On motion of Mr. Lawson, seconded by Ms. Polk,

RESOLVED by the Board of Supervisors for the Southern University System that the minutes of the February 25, 2005 meeting of the Board be and they are hereby approved.

Motion carried unanimously.

**AGENDA ITEM 7B: COMMITTEE REPORTS**

Academic and Student Affairs Committee

On motion of Mr. Joseph, seconded by Mr. Miller, the following resolutions and the Committee's report were approved.

Motion carried unanimously.

RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Academic and Student Affairs Committee, that the Policy on Conferring of Honorary Doctorate Degrees within the Southern University System be and it is hereby approved.

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RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Academic and Student Affairs Committee, that the following promotion with tenure recommendations for Southern University - Shreveport be and they are hereby approved.

Vanessa Leggett	Promotion from Assistant Professor to Associate Professor in the Department of Humanities/Freshman Studies
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Vanessa White	Promotion from Assistant Professor to Associate Professor in the Department of Science and Technology, Math and Computer Science
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Promotion to Associate Professor carries with it automatic tenure.

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RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Academic and Student Affairs Committee, that the Policy for referring students seeking enrollment at an SU Campus to other SU Campuses within the SU System when the student is unable to attend the original University contacted, be and it is hereby approved.

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RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Academic and Student Affairs Committee, that the Faculty Handbook, as prepared for the SU System, be and it is hereby approved.

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RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Academic and Student Affairs Committee, that the Academic Calendar, as revised, for Fall 2005 at Southern University - Baton Rouge be and it is hereby approved.

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The Committee's report also contained a report on the J.D. equivalency to the earned Doctoral Degree, per information published by the American Bar Association.

#### Facilities and Property Committee

On motion of Mr. Gilliam, seconded by Mr. Miller,

RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Facilities and Property Committee, that the Committee's report be and it is hereby received.

Motion carried unanimously.

The report included updates on the Capital Outlay Projects and Major Repairs and Re-roofing Projects, by Campus.

**Finance and Audit Committee**

On motion of Mr. Lawson, seconded by Atty. Clayton, the following resolutions and the Committee's report were approved.

Motion carried unanimously.

RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Finance and Audit Committee, that the Mandatory Direct Deposit of Employee Payroll Checks Policy, Systemwide, be and it is hereby approved for implementation, effective July 1, 2005.

Consideration will be given to those employees who demonstrate that they have not been able to secure an account with a financial institution.

RESOLVED by the Board of Supervisors for Southern University System, upon the recommendation of the Finance and Audit Committee, that authorization be and it is hereby granted to the Board Attorney to prepare the Cooperative Endeavor Agreement to issue a Request for Proposals for the Systemwide Energy Efficiency Improvement Project to receive quotes and other information; and, to place the monitoring and oversight of this project under the direction of the Finance and Audit Committee.

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RESOLVED by the Board of Supervisors for Southern University College System, upon the recommendation of the Finance and Audit Committee, that the inclusion in the SU Bond Project of a road for the SUNO North Campus and furnishings for the North Endzone Stadium Field House at SUBR be and it is hereby authorized.

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Informational updates included in the Committee's report were:

- Development of the System Policy on the "Fair Share" concept to include Minority, Emerging or other Businesses in Contracting and Purchasing
- Implementation of th SU Employee Bi-Weekly Payroll Project, Systemwide

- Proposal for implementing salary increases for SU Faculty and Unclassified Personnel, effective FY 2005 - 2006, by Campus
- Decentralization of the Checkwriting System for SUSLA
- Financing of the SU Alumni Center

**Governance Committee**

On motion of Mr. Caiton, seconded by Ms. Polk, the following resolution and the Committee's report were approved.

Motion carried unanimously.

RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Governance Committee, that approval be and it is hereby granted to amend the Board's Bylaws, Article III, Section I: Standing Committees to reflect the change in the name of the **Finance Committee** to the **Finance and Audit Committee**; and, to eliminate the provision authorizing all Board members to vote during Committee meetings.

Motion carried unanimously.

**Higher Education Desegregation Committee**

On motion of Mr. Gilliam, seconded by Ms. Kiefer,

RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Higher Education Desegregation Committee, that the Committee's report be and it is hereby approved.

Motion carried unanimously.

The Committee's report reflected an informational update on outstanding desegregation issues affecting the Southern University System.

Legislative Committee

On motion of Ms. Polk, seconded by Mr. Guidry,

RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Legislative Committee, that the Committee's report be and it is hereby approved.

Motion carried unanimously.

The report contained the following informational items:

- SU Board Members and Administrators' scheduled visit to Washington, D.C. to meet with members of the Louisiana Congressional Delegation and others on April 19. The purpose of this initiative is to enhance the University's legislative presence and support in the US Capitol
- Southern University Day at the Legislature which is scheduled to take place on May 17, 2005 on the steps of the State Capitol
- A reception for members of the La. Legislature on May 17, 2005 at University Place
- Plans to host members of the Louisiana Legislative Black Caucus and the Appropriations and Education Committees of both Houses at University Place before the regular session begins

Personnel Affairs and Policy Committee

On motion of Atty. Atkins, seconded by Mr. Gilliam, the following resolutions and the Committee's report were approved.

Motion carried unanimously.

RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Personnel Affairs and Policy Committee, that the following personnel policies for the SU System, be and they are hereby approved.

- Non-disciplinary Removal for Unscheduled Absences for Classified Employees

- Removal for Unscheduled Absences for Unclassified Employees
- Educational Privileges/Employee Fee Waiver for Full-Time Non-Academic and certain Academic Employees
- Tuition Discounts for Employees, Spouses and Children
- Compensatory Leave for Eligible (non-exempt) Unclassified Professional Staff
- Crisis Leave (Conditional approval pending the amending of the Policy to provide for a donor to designate leave to the pool for preferred purpose)
- Shared Leave (Conditional approval pending the amending of the Policy to provide for a donor to designate leave to the pool for preferred purpose)

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RESOLVED by the Board of Supervisors for the Southern University System, upon the recommendation of the Personnel Affairs and Policy Committee, that leaves of absence for SU Personnel listed below be and they are hereby approved.

- Peter Mok, Assistant Professor of the Master of Science in Computer Information System Program (SUNO) Medical Leave with and without pay, effective retroactive to January 10, 2005 to May 17, 2005
- Deborah Smith, Director/Professor in the Master of Arts in Urban Education Program (SUNO) Sick Leave with pay, effective retroactive to August 8, 2004 to January 7, 2005 and January 8, 2005 to May 27, 2005
- Beverly Spann, Assistant Professor of Developmental Math, Junior Division (SUNO) Sick Leave with pay, effective retroactive to January 10, 2005 to May 17, 2005
- Debra Ephrom, ADA Compliance Officer (SUBR), Sick Leave effective retroactive to November 11, 2004 to March 3, 2005



Presidential Search Committee

On motion of Atty. Atkins, seconded by Mr. Gilliam, the following resolution and the Committee's report were approved.

RESOLVED by the Board of Supervisors, upon the recommendation of the Presidential Search Committee, that the criteria and qualifications for the SU System President be and they are hereby approved.

Motion carried. Atty. Clayton voted nay.

Informational items in the Committee's report included:

- The established position vacancy announcement and advertisement in various media, including but not limited to:
  - The Chronicle of Higher Education - April 1 and 23
  - Black Issues in Higher Education - April 7 and 22
  - The Advocate and other Louisiana Newspapers
  - NAFEO
  - Colleges and Universities
  - SU System Websites
- Established Deadlines
  - April 15 - Nominations and Inquiries
  - April 29 - Application packets

A motion by Atty. Clayton to delete the requirement of "an earned doctorate degree from an accredited institution of higher learning" died for lack of a second.

Chairman Anderson requested Committee Chairman Atkins to develop a reasonable timeline for filling the President's position if it was determined that additional time was needed; and, to make a recommendation to the Board at its next meeting.

**AGENDA ITEM 7C: RESOLUTIONS OF CONDOLENCES**

On motion of Mr. Lawson, seconded, by Atty. Clayton,

RESOLVED by the Board of Supervisors for the Southern University System, that condolences be and they are hereby extended to the families listed below.

Motion carried unanimously.

- The Shirley Jackson Minor Family
- The Norbert Cyril Rayford Family
- The Harold Mouton Family
- The Jackie Neal Family
- The Eloise Dokes Family

**AGENDA ITEM 7D: 2005 FOOTBALL SCHEDULE**

On motion of Mr. Caiton, seconded by Mr. Nash,

RESOLVED by the Board of Supervisors for Southern University that the 2005 Football Schedule for Southern University - Baton Rouge, be and it is hereby approved.

Motion carried. Atty. Clayton voted nay.

**AGENDA ITEM 7E: SU AGRICULTURAL RESEARCH AND EXPERIMENT STATION**

On motion of Mr. Joseph, seconded by Atty. Clayton,

RESOLVED by the Board of Supervisors for Southern University that the SU System President be and he is hereby empowered to initiate steps to secure available funding to acquire land for the SU Agricultural Research and Experiment Station.

Motion carried unanimously.

An update on this matter is to be tendered at every meeting until the matter is satisfactorily resolved.

**AGENDA ITEM 8: SYSTEM AND CAMPUS UPDATES**

The reports are on file as well as on video and audio tapes.

In response to the update provided by the Administration in regard to parking solutions for the Law Center, Chairman Anderson advised the Administration to develop a master plan for campus parking.

The Administration will provide a status report at the April meeting on installation of fences for security enhancement on the SU Baton Rouge Campus.

**AGENDA ITEM 8: OTHER BUSINESS**

The Board members were advised of an invitation from the SUBR Faculty Senate to engage in dialogue on April 28 at a place to be announced.

**AGENDA ITEM 9: ADJOURNMENT**

On motion of Ms. Kiefer, seconded by Mr. Nash, the meeting was adjourned.

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Secretary, SU Board of Supervisors

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Chairman, SU Board of Supervisors

Academic and Student Affairs Committee  
1:00 p.m.  
Friday, March 18, 2005  
Dr. Jesse N. Stone, Jr. Lecture Hall  
Southern University - Shreveport Campus

Minutes

The meeting of the Academic and Student Affairs Committee was convened by the Chairman, Mr. John W. Joseph. The invocation was given by Mr. John W. Joseph.

Committee Members Present

Mr. John W. Joseph, Chairman  
Mr. Quinten Atkins  
Mr. Richard J. Caiton  
Mr. S. Albert Gilliam  
Ms. Lea M. Polk  
Mr. Achilles Williams  
Mr. Johnny G. Anderson, Ex-officio

Committee Member Absent

Rev. Jesse B. Bilberry, Jr. - Vice Chairman  
Dr. Angela J. Alexander

Other Board Members Attending

Atty. Dale N. Atkins  
Atty. Tony M. Clayton  
Mr. Walter Guidry, Jr.  
Ms. Anne Z. Kiefer  
Mr. Myron K. Lawson  
Mr. Louis Miller  
Mr. Murphy Nash, Jr.

University Personnel Attending

System President Leon R. Tarver  
Vice Presidents Tolor White, Victor Ukpolo and Ralph Slaughter  
Chancellors Edward Jackson, Press Robinson, Ray Belton, Leodrey Williams, and  
Freddie Pitcher, Jr.

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Attys. Winston DeCuir, Sr. and Winston DeCuir, Jr. - Board Counsel

**AGENDA ITEM 3: PUBLIC COMMENTS**

None

**AGENDA ITEM 4: ADOPTION OF THE AGENDA**

On motion of Mr. Caiton, seconded by Ms. Kiefer, the agenda was adopted, as amended.

Motion carried unanimously.

**AMENDMENT:**

Add Item 5E: Revised Fall 2005 Academic Calendar, SUBR

Delete from Item 5B the name: "George Lewis III"

**AGENDA ITEMS 5A:        CONFERMENT OF HONORARY DOCTORAL DEGREES  
POLICY, SYSTEMWIDE**

On motion of Mr. Lawson, seconded by Mr. Caiton, the Committee approved, and so recommends to the Board, the Policy on Conferring of Honorary Doctoral Degrees, Systemwide.

Motion carried unanimously.

**AGENDA ITEM 5B:        PROMOTION RECOMMENDATION, SUSLA**

On motion of Mr. Lawson, seconded by Mr. Caiton, the Committee approved, and so recommends to the Board, promotion with tenure recommendations for individuals at SUSLA named below.

Motion carried unanimously.

Vanessa Leggett      Promotion from Assistant Professor to Associate Professor in  
the Department of Humanities/Freshman Studies

Vanessa White      Promotion from Assistant Professor to Associate Professor in  
the Department of Science and Technology, Math and  
Computer Science

Promotion to the rank of Associate Professor automatically grants tenure.

**AGENDA ITEM 5C: STUDENT REFERRAL POLICY, SYSTEMWIDE**

On motion of Mr. Lawson, seconded by Mr. Caiton, the Committee approved, and so recommends to the Board, the Student Referral Policy for the Southern University System.

Motion carried unanimously.

**AGENDA ITEM 5D: FACULTY HANDBOOK, SYSTEMWIDE**

On motion of Mr. Gilliam, seconded by Mr. Caiton, the Committee approved, and so recommends to the Board, the Faculty Handbook for Southern University System entities.

Motion carried unanimously.

**AGENDA ITEM 5E: REVISED ACADEMIC CALENDAR FOR FALL 2005, SUBR**

On motion of Mr. Lawson, seconded by Mr. Gilliam, the Committee approved, and so recommends to the Board, the revised Academic Calendar for Fall 2005 for the Southern University - Baton Rouge Campus.

Motion carried unanimously.

**AGENDA ITEM 6: INFORMATIONAL ITEMS**

None.

**AGENDA ITEM 7: OTHER BUSINESS**

Atty. Dale N. Atkins advised the Committee of an American Bar Association publication that authenticates the equivalency of the Juris Doctorate degree to the earned doctorate degree for educational employment purposes.

**AGENDA ITEM 8: ADJOURNMENT**

On motion of Atty. Clayton, seconded by Ms. Polk, the meeting was adjourned.

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Secretary, S.U. Board of Supervisors

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Chairman, S.U. Board of Supervisors

Facilities and Property Committee  
Friday, March 18, 2005  
Dr. Jesse N. Stone, Jr. Lecture Hall  
Southern University - Shreveport Campus

MINUTES

The meeting of the Facilities and Property Committee was convened by the Chairman, Mr. S. Albert Gilliam.

Committee Members Present

Mr. S. Albert Gilliam, Chairman  
Mr. Louis Miller, Vice Chairman  
Mr. Quinten Atkins  
Mr. Richard Caiton  
Atty. Tony M. Clayton  
Ms. Anne Z. Kiefer  
Mr. Myron K. Lawson  
Ms. Lea M. Polk  
Mr. Johnny G. Anderson, Ex officio

Committee Members Absent

None

Other Board Members Attending

Atty. Dale N. Atkins  
Mr. Walter Guidry, Jr.  
Mr. John W. Joseph  
Mr. Murphy Nash, Jr.  
Mr. Achilles Williams

University Personnel in Attendance

President Leon R. Tarver II  
Vice Presidents Ralph Slaughter, Tolor White and Victor Ukpole  
Chancellors Ray Belton, Edward Jackson, Freddie Pitcher, Press Robinson, and  
Leodrey Williams

Board Counsel

Attys. Winston DeCuir, Sr. and Winston DeCuir, Jr.



**AGENDA ITEM 3: PUBLIC COMMENTS**  
NONE

**AGENDA ITEM 4: ADOPTION OF THE AGENDA**

On motion of Mr. Lawson, seconded Mr. Nash, the agenda was adopted, as printed.

Motion carried unanimously.

**AGENDA ITEM 5: INFORMATIONAL ITEMS**

The Committee received as information status reports on Capital Outlay Projects and Major Repairs and Re-roofing Projects, by campus.

**AGENDA ITEM 6: OTHER BUSINESS**

None.

**AGENDA ITEM 7: ADJOURNMENT**

On motion of Mr. Joseph, seconded by Ms. Polk, the meeting was adjourned.

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Secretary, SU Board of Supervisors

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Chairman, SU Board of Supervisors

Finance and Audit Committee  
Friday, March 18, 2005  
Dr. Jesse N. Stone, Jr. Lecture Hall  
Southern University - Shreveport Campus

MINUTES

The meeting of the Finance and Audit Committee was convened by the Chairman, Mr. Myron K. Lawson.

COMMITTEE MEMBERS PRESENT

Mr. Myron K. Lawson, Chairman  
Ms. Lea M. Polk, Vice Chairman  
Atty. Dale N. Atkins  
Mr. John W. Joseph  
Ms. Anne Z. Kiefer  
Mr. Achilles Williams  
Mr. Johnny G. Anderson, Ex officio

COMMITTEE MEMBERS ABSENT

Dr. Angela J. Alexander  
Rev. Jesse B. Bilberry, Jr.

OTHER BOARD MEMBERS ATTENDING

Mr. Quinten Atkins  
Mr. Richard J. Caiton  
Atty. Tony M. Clayton  
Mr. S. Albert Gilliam  
Mr. Walter Guidry  
Mr. Louis Miller  
Mr. Murphy Nash, Jr.

UNIVERSITY PERSONNEL IN ATTENDANCE

President Leon R. Tarver II  
Vice Presidents Ralph Slaughter, Tolor White and Victor Ukpolo  
Chancellors Ray Belton, Edward Jackson, Freddie Pitcher, Press Robinson, and  
Leodrey Williams

BOARD COUNSEL

Attys. Winston DeCuir, Sr. and Winston DeCuir, Jr.

### **AGENDA ITEM 3: PUBLIC COMMENTS**

Dr. Eva Baham, President of SUBR Faculty Senate, commented on Items 5A and 6B.

### **AGENDA ITEM 4: ADOPTION OF THE AGENDA**

On motion of Mr. Joseph, seconded by Mr. Atkins, the agenda was adopted, as amended.

Motion carried unanimously.

#### **AMENDMENT:**

Add: Item 5C: Authorization for execution of an RFP for Energy Efficiency Improvement Project, SU System; and, authorization to place the monitoring and oversight of this project under the direction of the Finance and Audit Committee

### **AGENDA ITEM 5A: IMPLEMENTATION OF MANDATORY DIRECT DEPOSIT OF EMPLOYEE PAYROLL CHECKS, SYSTEMWIDE**

On motion of Atty. Clayton, seconded by Ms. Polk, the Committee approved, and so recommends to the Board, implementation of the Mandatory Direct Deposit of Employee Payroll Checks Policy, Systemwide, effective July 1, 2005.

Motion carried unanimously.

In developing this policy, consideration will be given to those employees who demonstrate that they have not been able to secure an account with a financial institution.

**AGENDA ITEM 5B: EXECUTIVE SESSION TO RECEIVE AN UPDATE ON  
INVESTIGATIVE PROCEEDINGS PERTAINING TO MISCONDUCT  
IN THE REGISTRAR'S OFFICE, SUBR**

On motion of Mr. Joseph, seconded by Mr. Caiton, the Committee convened into an executive session to receive an update on the investigative proceedings pertaining to misconduct in the SUBR Registrar's Office.

Motion carried unanimously. Roll call vote: 14 yeas, 0 nays, 0 abstentions.

- EXECUTIVE SESSION -

- OPEN SESSION -

On motion of Mr. Nash, seconded by Mr. Gilliam, the Committee reconvened into open session.

Motion carried unanimously. Roll call vote: 14 yeas, 0 nays, 0 abstentions.

**AGENDA ITEM 5C: ENERGY EFFICIENCY IMPROVEMENT PROJECT, SU SYSTEM**

On motion of Mr. Miller, seconded by Mr. Guidry, the Committee approved, and so recommends to the Board, that authorization be granted to the Board's attorney to prepare the Cooperative Endeavor Agreement to issue a Request for Proposals for the Systemwide Energy Efficiency Improvement Project to receive quotes and other information; and, to place the monitoring and oversight of this project under the direction of the Finance and Audit Committee.

Motion carried unanimously.

**AGENDA ITEM 6: INFORMATIONAL REPORTS**

The following items were received as informational:

- Development of the SU System Policy on the "Fair Share" Concept to include Minority, Emerging or Other Businesses in Contracting and Purchasing
- Bi-Weekly Payroll Project, Systemwide
- Proposal for implementing Salary Increases for SU Faculty and Unclassified Personnel, effective FY 2005 - 2006, by Campus
- Financing of SU Alumni Center

#### **AGENDA ITEM 6F: SU BOND PROJECT**

On motion of Mr. Caiton, seconded by Ms. Polk, the Committee approved, and so recommends to the Board, the resolution authorizing inclusion in the SU Bond Project of a road for the SUNO - North Campus; and, furnishings for the North End Zone Stadium Field House at SUBR.

Motion carried unanimously.

#### **AGENDA ITEM 7: OTHER BUSINESS**

None.

#### **AGENDA ITEM 8: ADJOURNMENT**

On motion of Mr. Caiton, seconded by Mr. Atkins, the meeting was adjourned.

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Secretary, SU Board of Supervisors

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Chairman, SU Board of Supervisors

Governance Committee  
Friday, March 18, 2005  
Dr. Jesse N. Stone, Jr. Lecture Hall  
Southern University - Shreveport Campus

MINUTES

The meeting of the Governance Committee was convened by the Vice Chairman, Mr. Richard J. Caiton.

Committee Members Present

Mr. Richard J. Caiton, Vice Chairman  
Atty. Dale N. Atkins  
Atty. Tony M. Clayton  
Mr. Myron K. Lawson  
Ms. Lea M. Polk  
Mr. Johnny G. Anderson, Ex officio

Committee Members Absent

Rev. Jesse B. Bilberry, Jr. - Chairman

Other Board Members Attending

Mr. Quinten Atkins  
Mr. S. Albert Gilliam  
Mr. Walter Guidry, Jr.  
Mr. John W. Joseph  
Ms. Anne Z. Kiefer  
Mr. Louis Miller  
Mr. Murphy Nash, Jr.  
Mr. Achilles Williams

University Personnel in Attendance

President Leon R. Tarver II  
Vice Presidents Ralph Slaughter, Tolor White and Victor Ukpolo  
Chancellors Ray Belton, Edward Jackson, Freddie Pitcher, Press Robinson, and  
Leodrey Williams

Board Counsel

Attys. Winston DeCuir, Sr. and Winston DeCuir, Jr.

**AGENDA ITEM 3: PUBLIC COMMENTS**

NONE

**AGENDA ITEM 4: ADOPTION OF THE AGENDA**

On motion of Mr. Williams, seconded by Mr. Gilliam, the agenda was adopted, as printed.

Motion carried unanimously.

**AGENDA ITEM 5: AMENDMENTS TO BYLAWS, ARTICLE III, SECTION I, STANDING COMMITTEES**

On motion of Atty. Clayton, seconded by Mr. Joseph, the Committee approved, and so recommends to the Board, the amendment to the Board's Bylaws, Article III, Section I: Standing Committees to reflect the change in the name of the **Finance Committee** to **Finance and Audit Committee**; and, to eliminate the provision authorizing all Board members to vote during Committee meetings.

Motion carried unanimously.

**AGENDA ITEM 6: OTHER BUSINESS**

None.

**AGENDA ITEM 7: ADJOURNMENT**

On motion of Ms. Polk, seconded by Atty. Clayton, the meeting was adjourned.

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Secretary, SU Board of Supervisors

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Chairman, SU Board of Supervisors



Higher Education Desegregation Committee  
Friday, March 18, 2005  
Dr. Jesse N. Stone, Jr. Lecture Hall  
Southern University - Shreveport Campus

MINUTES

The Higher Education Desegregation Committee was convened by the Chairman, Mr. S. Albert Gilliam.

COMMITTEE MEMBERS PRESENT

Mr. S. Albert Gilliam, Chairman  
Atty. Dale N. Atkins  
Mr. Quinten Atkins  
Mr. Walter Guidry  
Mr. Myron K. Lawson  
Mr. Johnny G. Anderson, Ex officio

COMMITTEE MEMBERS ABSENT

Dr. Angela J. Alexander, Vice Chairman

OTHER BOARD MEMBERS ATTENDING

Mr. Richard J. Caiton  
Atty. Tony M. Clayton  
Mr. John W. Joseph  
Ms. Anne Z. Kiefer  
Mr. Louis Miller  
Mr. Murphy Nash, Jr.  
Ms. Lea M. Polk  
Mr. Achilles Williams

UNIVERSITY PERSONNEL IN ATTENDANCE

President Leon R. Tarver II  
Vice Presidents Ralph Slaughter, Tolor White and Victor Ukpole  
Chancellors Ray Belton, Edward Jackson, Freddie Pitcher, Press Robinson, and  
Leodrey Williams

BOARD COUNSEL

Attys. Winston DeCuir, Sr. and Winston DeCuir, Jr.

**AGENDA ITEM 3: PUBLIC COMMENTS**

NONE

**AGENDA ITEM 4: ADOPTION OF THE AGENDA**

On motion of Mr. Lawson, seconded by Mr. Nash, the agenda was adopted, as printed.

Motion carried unanimously.

**AGENDA ITEM 5: UPDATE ON DESEGREGATION ISSUES**

The Committee received an informational report on the status of outstanding Desegregation Issues affecting the Southern University System.

**AGENDA ITEM 6: OTHER BUSINESS**

None.

**AGENDA ITEM 7: ADJOURNMENT**

On motion of Mr. Lawson, seconded by Ms. Kiefer, the meeting was adjourned.

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Secretary, SU Board of Supervisors

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Chairman, SU Board of Supervisors

Legislative Committee  
Friday, March 18, 2005  
Dr. Jesse N. Stone, Jr. Lecture Hall  
Southern University - Shreveport Campus

MINUTES

The meeting of the Legislative Committee was convened by the Chairman, Ms. Lea M. Polk.

Committee Members Present

Ms. Lea M. Polk, Chairman  
Atty. Tony M. Clayton, Vice Chairman  
Mr. Walter Guidry, Jr.  
Ms. Anne Z. Kiefer  
Mr. John W. Joseph  
Mr. Murphy Nash, Jr.  
Ms. Achilles Williams  
Mr. Johnny G. Anderson, Ex officio

Committee Members Absent

None

Other Board Members Attending

Atty. Dale N. Atkins  
Mr. Richard J. Caiton  
Mr. S. Albert Gilliam  
Ms. Anne Z. Kiefer  
Mr. Myron K. Lawson  
Mr. Louis Miller

University Personnel in Attendance

President Leon R. Tarver II  
Vice Presidents Ralph Slaughter, Tolor White and Victor Ukpolo  
Chancellors Ray Belton, Edward Jackson, Freddie Pitcher, Press Robinson, and  
Leodrey Williams

Board Counsel

Attys. Winston DeCuir, Sr. and Winston DeCuir, Jr.

**AGENDA ITEM 3: PUBLIC COMMENTS**

NONE

**AGENDA ITEM 4: ADOPTION OF THE AGENDA**

On motion of Mr. Joseph, seconded by Mr. Miller, the agenda was adopted, as printed.

Motion carried unanimously.

**AGENDA ITEM 5: INFORMATIONAL ITEMS**

The Committee was advised of the following schedule of legislative activities to promote the Southern University System:

April 19	Meeting of SU Board Members and Administration and the Members of the Congressional Delegation in Washington, D.C.
May 17	SU Day at the Louisiana Legislature - State Capitol  Reception with Louisiana Legislators University Place

**AGENDA ITEM 6: OTHER BUSINESS**

None.

**AGENDA ITEM 7: ADJOURNMENT**

On motion of Mr. Guidry, seconded by Mr. Miller, the meeting was adjourned.

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Secretary, SU Board of Supervisors

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Chairman, SU Board of Supervisors

Personnel Affairs and Policy Committee  
Friday, March 18, 2005  
Dr. Jesse N. Stone, Jr. Lecture Hall  
Southern University - Shreveport Campus

Minutes

The meeting of the Personnel Affairs and Policy Committee was convened by the Chairman, Atty. Dale N. Atkins:

Committee Members Present

Atty. Dale N. Atkins, Chair  
Mr. John W. Joseph, Vice Chairman  
Mr. Richard J. Caiton  
Atty. Tony Clayton  
Ms. Anne Z. Kiefer  
Mr. Myron K. Lawson  
Mr. Murphy Nash, Jr.  
Mr. Johnny G. Anderson, Ex officio

Committee Member Absent

NONE

Other Board Members Attending

Mr. Quinten Atkins  
Mr. S. Albert Gilliam  
Mr. Walter Guidry  
Mr. Louis Miller  
Ms. Lea Polk  
Mr. Achilles Williams

University Personnel Attending

System President Leon R. Tarver II  
Vice Presidents Tolor White, Victor Ukpolo and Ralph Slaughter  
Chancellors Edward Jackson, Press Robinson, Ray Belton, Leodrey Williams, and Freddie Pitcher, Jr.

\* \* \*

Attys. Winston DeCuir, Sr. and Winston DeCuir, Jr. - Board Counsel

### **AGENDA ITEM 3: PUBLIC COMMENTS**

SUBR Faculty Senate President Eva Baham presented a copy of that body's response to the SU System President's employment separation package.

### **AGENDA ITEM 4: ADOPTION OF THE AGENDA**

On motion of Mr. Joseph, seconded by Mr. Caiton, the agenda was adopted, as amended.

Motion carried unanimously.

Amendment:

Add - Item 5B-2d: Leave of Absence for Debra Ephrom, SUBR

Delete - Item 6B-1a: Appointment of Director of Athletics, SUSLA

### **AGENDA ITEM 5A: PROPOSED PERSONNEL POLICIES, SYSTEM**

On motion of Mr. Joseph, seconded by Ms. Polk, the Committee approved, and so recommends to the Board, the following personnel policies for the SU System, effective July 1, 2005:

Motion carried unanimously.

- Non-disciplinary Removal for Unscheduled Absences for Classified Employees
- Removal for Unscheduled Absences for Unclassified Employees
- Educational Privileges/Employee Fee Waiver for Full-Time Non-Academic and certain Academic Employees

- Tuition Discounts for Employees' and/or their Spouses and Children
- Compensatory Leave for Eligible (non-exempt) Unclassified Professional Staff
- Crisis Leave (Conditional approval pending the amending of the Policy to provide for a donor to designate leave to the pool for preferred purpose)
- Shared Leave (Conditional approval pending the amending of the Policy to provide for a donor to designate leave to the pool for preferred purpose)

**AGENDA ITEM 5B(2): PERSONNEL RECOMMENDATIONS**

On motion of Mr. Gilliam, seconded by Atty. Clayton, the Committee approved, and so recommends to the Board, the following leaves of absence.

Motion carried unanimously.

- Peter Mok, Assistant Professor of the Master of Science in Computer Information System Program (SUNO) Medical Leave with and without pay, effective retroactive to January 10, 2005 to May 17, 2005
- Deborah Smith, Director/Professor in the Master of Arts in Urban Education Program (SUNO) Sick Leave with pay, effective retroactive to August 8, 2004 to January 7, 2005 and January 8, 2005 to May 27, 2005
- Beverly Spann, Assistant Professor of Developmental Math, Junior Division (SUNO) Sick Leave with pay, effective retroactive to January 10, 2005 to May 17, 2005
- Debra Ephrom, ADA Compliance Officer (SUBR), Sick Leave, effective retroactive to November 11, 2004 to March 3, 2005

**AGENDA ITEM 6: OTHER BUSINESS**

None



**AGENDA ITEM 7: ADJOURNMENT**

On motion of Mr. Joseph, seconded by Mr. Gilliam, the meeting was adjourned.

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Secretary, S.U. Board of Supervisors

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Chairman, S.U. Board of Supervisors

Presidential Search Committee  
9:30 a.m.  
Wednesday, March 30, 2005  
Board of Supervisors' Meeting Room  
2<sup>nd</sup> Floor, J.S. Clark Administration Building  
Southern University - Baton Rouge

MINUTES

Committee Members Present

Atty. Dale N. Atkins, Chairman  
Mr. John W. Joseph, Vice Chairman  
Dr. Gina Eubanks  
Dr. E.C. Harrison  
Miss Sherika King  
Mr. Myron K. Lawson  
Dr. Raymond Lockett  
Miss Katherine Morris  
Mrs. Gloria Moultrie  
Dr. Huey Perry  
Atty. John Pierre  
Ms. Lea M. Polk  
Ms. Charlotte Placide  
Dr. Dorothy Thompson  
Mr. Donald C. Wade  
Dr. Gayle Wykle  
Mr. Johnny G. Anderson, Ex officio

COMMITTEE MEMBERS ABSENT

Mr. Willie Burton  
Mr. S. Albert Gilliam  
Ms. Sibal Holt  
Dr. John Montgomery  
Mr. Gary Sligar

BOARD COUNSEL

Atty. Winston DeCuir, Sr.

### AGENDA ITEM 3: PUBLIC COMMENTS

NONE.

### AGENDA ITEM 4: A SYSTEM PRESIDENT'S PERSPECTIVE

At the Committee's invitation, Dr. Leon R. Tarver, outgoing System President, advised the body of the matters that should be shared with finalist candidates for the President's position:

- Fundraising Structure
- Endowments
- Board Policies
- Involvement of the President on the System's Campuses
- Evaluations
- Employment Terms, i.e. Contract vs. Non-Contract

### AGENDA ITEM 5: CONSIDERATION OF SCREENING INSTRUMENTS

The Committee considered and made changes to draft instruments for use in the initial and second screening of applicants for the President's position as well as a checklist to be completed by the Staff upon receipt of applications.

On motion of Dr. Lockett, seconded by Dr. Eubanks, the required minimum score on the initial screening document was set at 63 in order for applicants to advance to the next level of consideration.

Motion carried unanimously. The final documents are attached.

AGENDA ITEM 6: OTHER BUSINESS

On motion of Dr. Harrison, seconded by Dr. Perry, the deadline dates for receipt of applications and for filling the position were changed.

Motion carried unanimously.

Old Language:

Application packets must be received by the Search Committee by April 29, 2005. Inquiries and nominations will be accepted until April 15, 2005.

The Board of Supervisors expects to fill the position by July 1, 2005. Salary is negotiable.

New Language:

All application packets will be received until the position is filled. To ensure consideration, application packets should be received by April 29, 2005. Salary is negotiable.

Where possible, the job vacancy announcement reflecting the revised language will replace the old language in publications approved by the Committee for advertisements.

In the selected national publication, the job vacancy announcement has already been scheduled for initial publishing.

Committee members are permitted to encourage qualified individuals to apply for the position.

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At the suggestion of Ms. Polk, Meet the Candidates Tours will be held on each SU Campus to introduce the finalists to the University and local Community.

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The next meeting of the Search Committee was scheduled for 9:30 a.m., Thursday, April 28, 2005 in the Board of Supervisors' Meeting Room on the Southern University - Baton Rouge campus.

**AGENDA ITEM 7: ADJOURNMENT**

ON motion of Ms. Polk, seconded by Dr. Lockett, the meeting was adjourned.

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Secretary, SU Board of Supervisors

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Chairman, SU Board of Supervisors