

Southern University Board of Supervisors
9:00 A.M.
Friday, November 28, 2008
Salons F-H
3rd Floor, Marriott Hotel
555 Canal Street
New Orleans, LA

MINUTES

The meeting of the Southern University Board of Supervisors was convened by the Chairman, Mr. Myron K. Lawson. The invocation was given by Rev. Jesse B. Bilberry.

PRESENT

Mr. Myron K. Lawson, Chairman
Mrs. Lea P. Montgomery, Vice Chairman
Mr. Johnny G. Anderson
Atty. Dale N. Atkins
Mr. Patrick W. Bell
Rev. Jesse B. Bilberry
Mr. Richard J. Caiton
Atty. Tony M. Clayton
Atty. Warren Forstall
Mr. Walter Guidry
Atty. Patrick O. Jefferson
Atty. Patrick D. Magee
Mr. Louis Miller
Mr. Murphy Nash, Jr.
Mr. Jamal A. Taylor
Mr. Achilles Williams

ABSENT

None

AGENDA ITEM 3: *Adoption of the Agenda*

A motion was offered by Atty. Magee and seconded by Mr. Caiton to place back on the agenda the PAFs reflecting the proposed salary increases and adjustments for SU Chancellors and SU Law Center faculty and staff.

Discussion ensued over the question of whether or not a Board member could return an item to the agenda that has been originally placed there and subsequently deleted by the System President.

An amendment to the original motion was offered by Mr. Taylor to place the items on the agenda for discussion. The motion was seconded by Mrs. Montgomery and adopted unanimously.

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Roll Call Vote: 16 yeas, 0 nays, 0 abstentions.

AGENDA ITEM 4: *Public Comments*

None

AGENDA ITEM 4A: *Special Recognitions*

The Board recognized and extended its commendations to SUNO Alumna Lynn Foy. Ms. Foy, a first grade teacher at the Joseph A. Craig Elementary School in New Orleans, is the recipient of the 2008 Milken National Educator Award in recognition of her teaching excellence.

AGENDA ITEM 5: *Program Highlights (Boeing 727 Presentation, SUSLA)*

Chancellor Ray Belton announced that Southern University at Shreveport received a Boeing 727 Aircraft, donated by the Federal Express Corporation. The aircraft is to be used by SUSLA as a teaching aid in the University's Aerospace Technology Program. A brief videotape was presented showing the arrival of the aircraft in Shreveport.

Messrs. Shannon Brown, Spencer Evans and David Buggs, Federal Express representatives, attended the meeting as the formal announcement was made to the Board and presented the Board Chair Myron Lawson and System President Ralph Slaughter with a model replica of the donated aircraft.

On motion of Mr. Bell, seconded by Mr. Anderson,

Resolved by the Board of Supervisors for the Southern University System that the appreciation of the Board and University shall be formally conveyed to Federal Express Corporation by way of a resolution.

Motion carried unanimously.

AGENDA ITEM 6: *Election of Board Officers for 2009*

A. Board Chair

Board Chair Myron Lawson withdrew his name from consideration in the election of Board Chair for 2009, citing additional duties and responsibilities

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which are family related and others associated with his pending presidency of the Alexandria City Council.

Mr. Lawson tendered his appreciation to Board for the opportunity to serve in the position of Board Chairman for 2008. Mr. Lawson also served as Board Chair in 1999 and 2000.

On motion of Mr. Lawson, seconded by Mr. Caiton, Atty. Tony M. Clayton was nominated for the position of Board Chair.

On motion of Rev. Bilberry, seconded by Atty. Atkins, the nominations were closed.

Motion carried unanimously.

Atty. Clayton was elected by acclamation as Chairman of the Board for 2009. In accepting the office, Atty. Clayton expressed his appreciation to the Board members for their vote of confidence and outlined several issues germane to the growth and viability of the University that he desired to be addressed during his tenure.

B. Board Vice Chair

On motion of Atty. Atkins, Mrs. Lea P. Montgomery was nominated for the position of Vice Chair of the Board. The nomination received a unanimous second.

Mrs. Montgomery was re-elected by acclamation to the position of Board Vice Chair for 2009. In accepting the office, Mrs. Montgomery expressed appreciation to the Board members for their vote of confidence and pledged her continuing active and committed service. In closing, she recognized Mr. Lawson for the services he rendered as Chairman of the Board for 2008.

AGENDA ITEM 7: *Action Items*

- a. Minutes of the October 17, 2008 Board meeting

On motion of Rev. Bilberry, seconded by Mr. Bell,

Resolved by the Board of Supervisors for the Southern University System that the minutes of the October 17, 2008 regular meeting of the Board be and

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they are hereby approved.

Motion carried unanimously.

AGENDA ITEM 7B: *Certification of Candidates for Degrees, Fall 2008 Commencement Exercises*

On motion of Mr. Anderson, seconded by Mr. Taylor,

Resolved by the Board of Supervisors for the Southern University System that the degrees to be conferred upon the candidates for graduation at the Commencement Exercises at Southern University and A & M College at Baton Rouge, as submitted by the System President, and Campus Chancellors upon the approval and recommendation of the Faculty, Council of Academic Deans, and appropriate Administration, be and they are hereby approved.

Motion carried unanimously.

AGENDA ITEM 7C: *FY 2008-2009 Revised Operating Budget, SULC*

On motion of Mr. Taylor, seconded by Mr. Anderson,

Resolved by the Board of Supervisors for the Southern University System that the FY 2008-2009 Revised Operating Budget for the Southern University Law Center be and it is hereby approved.

Motion carried unanimously.

AGENDA ITEM 7D: *FY 2009-2010 Budget Requests*

On motion of Mr. Anderson, seconded by Atty. Clayton,

Resolved by the Board of Supervisors for the Southern University System that the FY 2009-2010 Budget Requests for the entities listed below be and they are hereby granted, with the caveat that \$1.6 million Land Grant Agreement Settlement appropriation be placed in the budget of the Southern University Agricultural Research and Extension Center.

- 1.) Southern University Board and System Administration
- 2.) Southern University and A & M College

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- 3.) Southern University at New Orleans
- 4.) Southern University at Shreveport
- 5.) Southern University Law Center
- 6.) Southern University Agricultural Research and Extension Center

Motion carried unanimously.

AGENDA ITEM 7E: *FY 2009-2010 Budget Request Addenda*

On motion of Mr. Anderson, seconded by Atty. Clayton,

Resolved by the Board of Supervisors for the Southern University System that the FY 2009-2010 Budget Request Addenda for the entities listed below be and they are hereby approved.

Motion carried unanimously.

- 1.) Southern University and A & M College
 - a. Information Technology Budget Request
 - b. Operational Plan
 - c. Operational and Expanded Need Budget Request
 - d. Sunset Review Budget Request
- 2.) Southern University at New Orleans
 - a. Information Technology Budget Request
 - b. Operational Plan
 - c. Operational and Expanded Need Budget Request
 - d. Workforce Development Budget Request
- 3.) Southern University at Shreveport
 - a. Information Technology Budget Request
 - b. Operational Plan
 - c. Operational and Expanded Need Budget Request
 - d. Sunset Review Budget Request
 - e. Workforce Development Budget Request
- 4.) Southern University Law Center
 - a. Information Technology Budget Request
 - b. Operational Plan
 - c. Operational and Expanded Need Budget Request

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AGENDA ITEM 7F: Authorization to Administration to request the Louisiana Department of Natural Resources, Office of the State Mineral Board to lease certain mineral interest on Board-owned property on the Baker Farm Land in East Baton Rouge Parish and to otherwise provide therefor, SUBR.

On motion of Mr. Guidry, seconded by Mr. Anderson,

Resolved that the Board of Supervisors for Southern University and Agricultural and Mechanical College hereby approve Southern University and Agricultural and Mechanical College's request for authorization to the State Mineral Board to offer for lease two tracts of land in East Baton Rouge Parish totaling 54.00 acres.

Further Resolved that Dr. Kofi Lomotey, Chancellor be and he is hereby authorized to execute a lease on the above said property in East Baton Rouge Parish, on behalf of the Board of Supervisors of Southern University and Agricultural and Mechanical College.

Further Resolved that Southern University and A & M College shall obtain final approvals from the Southern University System staff, legal counsel, and all other appropriate agencies/parties, of processes, documents, and administrative requirements.

Further Resolved that Southern University and A & M College will provide the System Office with copies of all final executed documents for the Board's files.

Motion carried unanimously.

AGENDA ITEM 7G: *Appointment, SUNO*

AGENDA ITEM 7H: *Medical Leave of Absence, SUNO*

On motion of Mr. Anderson, seconded by Atty. Forstall,

Resolved by the Board of Supervisors of the Southern University System that the appointment of Dr. Mary R. Vaughn as Director of General Studies and Assistant Professor in the College of Arts and Sciences at SUNO, effective

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retroactive to November 1, 2008, at an annual salary of \$60,000, be and it is hereby approved.

* * *

Resolved by the Board of Supervisors of the Southern University System that the medical leave of absence, with pay, for Dr. Atwood J. Luter, Associate Professor in the School of Social Work at SUNO, effective retroactive to August 18, 2008 and continuing to May 12, 2009 be and it is hereby approved.

Motion carried unanimously.

AGENDA ITEM 7I: *Personnel Action Submission Policy*

On motion of Mrs. Montgomery, seconded by Atty. Clayton,

Resolved by the Board of Supervisors for the Southern University System that the Personnel Action Submission Policy be revised as follows:

Any personnel actions (classified or unclassified), contracts and promotions with salaries of \$50,000 or more shall be submitted to the Board for approval.

Motion carried unanimously.

The Board policy adopted in February 1999 required submission for Board action only personnel actions for Southern University employees at or above the rank of Deans and Directors.

AGENDA ITEM 7J: *Evaluation of Board Staff*

On motion of Mr. Bell, seconded by Atty. Jefferson,

Resolved by the Board of Supervisors for the Southern University System that the Board of Supervisors shall evaluate the performance of its office staff in alternate calendar years, beginning in 2008.

Further Resolved that the instrument submitted to the Board by the Chair of the Personnel Affairs and Policy Committee for staff evaluations be and it is hereby approved.

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Motion carried unanimously.

AGENDA ITEM 7K: *Modification to Chancellor's Employment Letter, SUBR*

In response to an inquiry from Chairman Lawson, Chancellor Kofi Lomotey announced his preference for having the discussion of this item in open session.

A lengthy discussion ensued on the question of whether or not the President was required to modify the Chancellor's employment letter, per Board action at the September 19, 2008 meeting and to subsequently submit the modifications to the Board for ratification. The discussion also involved the length of contract period to be offered to the SUBR Chancellor.

A motion was offered by Atty. Clayton and seconded by Mr. Anderson, that the Board offer the Chancellor a fixed term reflecting a year-to-year employment contract, with a 30-day advance notice of the Board's intent to terminate the contract.

The motion was withdrawn.

A motion was offered by Atty. Clayton and seconded by Mr. Caiton, that the Board offer the SUBR Chancellor an "at-will employment" relationship.

The motion was not carried.

A recess was called by the Board Chair.

[Reconvening]

On motion of Atty. Clayton, seconded by Atty. Jefferson, the Board tabled the item until its December 12, 2008 meeting. Board Counsel is to be consulted on this matter.

Motion carried unanimously.

AGENDA ITEM 7L: *Personnel Matters (Executive Session)*

On motion of Mr. Anderson, seconded by Mrs. Montgomery, the Board convened into an executive session to:

- a. receive an update on the Russell Dawkins Appeal, SUBR; and
- b. discuss SUBR Personnel Actions since July 1, 2008.

Motion carried unanimously. Roll Call Vote: 16 yeas, 0 nays, 0 abstentions

— EXECUTIVE SESSION —

[Reconvening]

On motion of Mr. Caiton, seconded by Mr. Taylor, the Board convened into open session.

Motion carried unanimously. Roll Call Vote: 15 yeas, 0 nays, 0 abstentions, 1 Out: Atty. Forstall.

AGENDA ITEM 7M: *Salary Increases (Chancellors; SULC Faculty and Staff)*

On motion of Mr. Caiton, seconded by Atty. Magee,

Resolved to give the Chancellors the raises that they are justly due and the Salary Schedule recommended for the SU Law Center, be and they are hereby approved, effective December 1, 2008, subject to the availability from existing funds.

Motion carried. Roll Call Vote: 13 yeas: Anderson, Atkins, Bell, Bilberry, Caiton, Clayton, Guidry, Jefferson, Magee, Miller, Nash, Williams, and Montgomery; 2 nays: Lawson and Taylor; 1 out: Forstall.

This action by the Board of Supervisors for the Southern University System grants a ten percent (10%) salary increase and adjustments for the Chancellors; and salary increases for recommended faculty and staff at the SU Law Center as listed below.

		<u>FROM</u>	<u>TO</u>
Chancellor Freddie Pitcher	(SULC)	\$198,440	\$218,284
Chancellor Victor Ukpolo	(SUNO)	\$150,000	\$165,000
Chancellor Ray L. Belton	(SUSLA)	\$129,373	\$142,311
Chancellor Leodrey Williams	(SUAREC) state	\$ 74,250	\$ 81,675

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(SUAREC) federal \$ 90,750 \$ 99,825

Chancellors also receive housing allowances of \$35,000 and vehicle allowances of \$15,000 per year.

The Law Center Faculty and Staff Salary and Adjustments are attached as Exhibit 1, reflecting generally a 5% across-the-board raise and equity adjustments for designated employees.

AGENDA ITEM 8: *Informational Updates*

Student Leaders from the SUBR Campus tendered their concerns relating to the issues indicated below-

- the mandatory meal plan for students living in campus apartments
- Housing of students according to disciplines
- Safety of students; dormitory security
- Campus Parking
- the need for change in Police Department leadership
- lack of a uniform matriculation document for students
- the need for college counselors, specialized by academic majors
- the need for a procedure clarifying student transfers from the University College to their respective majors
- untimely receipt of financial aid checks

The Student Leaders from SUNO were unable to attend the meeting and will be given an opportunity at the December 12, 2008 meeting to relay their concerns.

* * * *

Other informational reports submitted to the Board orally or in writing -

- ✓ Southwest Center, SUAREC
- ✓ Implementation of Selective Admissions, SUNO
- ✓ North Campus Facility Renovations, SUNO
- ✓ New Food Service Contract, SUBR
- ✓ System-wide Policy Development Project
- ✓ Status Report on Pending Lawsuits

The Selective Admissions report from SUNO will be tendered to the Board at its meeting on December 12.

Land-Grant Appropriations Allocations were approved by the Board under Item 7D.

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The issue of a meal plan for SUBR students residing in campus apartments will be studied and a recommendation offered for Board approval at its December 12 meeting.

AGENDA ITEM 9: *Resolutions*

A. Commendations

On motion of Mr. Bell, and unanimously seconded, the resolution of commendation to Mr. Calvin Mills, SU Alum whose business, EDUTECH, was named 2008 SBDC Client Company of the Year was approved.

The Board requested that a resolution be sent to President-elect Barack Obama inviting him to visit one or more of the Southern University campuses; and to Rev. Jesse B. Bilberry in recognition of the large number of Bilberry Family members who are graduates of Southern University.

B. Condolences

On motion of Mr. Caiton, and seconded unanimously,

Resolved by the Board of Supervisors for the Southern University System, the condolences be extended to the families listed below:

- ▶ The Hannah Adams Family
- ▶ Dr. Angela J. Alexander, on the passing of her mother.
- ▶ The Lawrence Armour Family
- ▶ The Robert Thomas Family

AGENDA ITEM 10: *System and Campus Monthly Reports*

Report on file in the Board's Office.

AGENDA ITEM 10A: *Other Business*

None

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AGENDA ITEM 11: *Adjournment*

On motion of Mr. Miller, seconded by Mr. Nash, the meeting was adjourned.

Secretary, SU Board of Supervisors

Chairman, SU Board of Supervisors

Southern University Law Center
 Schedule of Proposed Salary Adjustments
 For Fiscal Year 2008 to 2009
 November 6, 2008

Name	Position Title	Current Salary	Recommended Increase	Recommended 2008 to 2009	Per Cent Inc.
Russell Jones	Vice Chancellor for Academic Affairs & Professor of Law	\$133,000	\$7,000	\$140,000	5.25%
John Pierre	Accountability and Evening Division Vice Chancellor for Institutional	\$126,741	\$10,259	\$140,000	7.91%
Arthur Stallworth	Professor of Law	\$131,932	\$6,697	\$138,629	5.00%
Cynthia Picou	Professor of Law	\$176,789	\$5,839	\$182,628	5.00%
Stanley Halpin	Professor of Law	\$115,233	\$5,762	\$120,995	5.00%
Ernest Easterly	Professor of Law	\$108,702	\$5,435	\$114,137	5.00%
Winston Riddick	Professor of Law	\$109,264	\$5,483	\$114,727	5.00%
Evelyn Wilson	Professor of Law	\$111,653	\$5,583	\$117,236	5.00%
Alfreda Diamond	Professor of Law	\$111,285	\$5,554	\$116,849	5.00%
Wainance Franks	Professor of Law	\$119,554	\$5,978	\$125,532	5.00%
Michelle Ghetti	Professor of Law	\$104,286	\$5,214	\$109,500	5.00%
Thomas Richards	Professor of Law	\$100,578	\$7,529	\$108,105	7.49%
Okachukwu Oka	Professor of Law	\$115,774	\$5,789	\$121,563	5.00%
Fredrick White	Professor of Law	\$110,017	\$5,501	\$115,512	5.00%
Olivett Member	Professor of Law	\$100,741	\$5,037	\$105,778	5.00%
Luath Perryay	Professor of Law	\$100,741	\$5,037	\$105,778	5.00%
Donald North	Professor of Law & Director of Clinical Education	\$108,218	\$5,411	\$113,629	5.00%
Cleveland Coon	Associate Professor of Law	\$87,561	\$4,378	\$91,939	5.00%
Steve Barbre	Associate Professor of Law	\$102,593	\$5,150	\$107,723	5.00%
Ruth Hill	Associate Professor of Law & Director of Library Services	\$103,980	\$5,199	\$109,179	5.00%
Gail Stephenson	Assistant Professor & Director of Legal Writing	\$82,524	\$10,476	\$93,000	12.69%
Ruby Andrew	Assistant Professor of Law	\$76,749	\$3,837	\$80,586	5.00%
Nadia Medzel	Assistant Professor of Law	\$81,474	\$4,074	\$85,548	5.00%
Shereque Grey	Assistant Professor of Law	\$71,647	\$5,582	\$77,229	7.79%
Paul Race	Assistant Professor of Law	\$76,997	\$3,945	\$80,942	5.00%
Shawn Vance	Assistant Professor of Law & Coordinator of Bar Preparation	\$85,000	\$4,250	\$89,250	5.00%
Preritice Whiteal	Assistant Professor of Law	\$80,000	\$4,000	\$84,000	5.00%
Regina James	Assistant Professor of Legal Writing & Analysis	\$70,118	\$3,505	\$73,624	5.00%
Linda Fowler	Assistant Professor of Legal Writing & Analysis	\$65,000	\$8,624	\$73,624	13.27%
Total Instruction		\$2,871,043	\$65,898	\$2,936,941	

Southern University Law Center
 Schedule of Proposed Salary Adjustments
 For Fiscal Year 2008 to 2009
 November 6, 2008

Name	Position Title	Current Salary	Recommended Increase	Recommended Salary 2008 to 2009	Per Cent. Inc.
Professional Employees					
Cynthia Reed	Director of Continuing Legal Education	\$70,118	\$3,506	\$73,624	5.00%
Beryl Thompson	Associate Vice Chancellor of Academic Assistance	\$90,750	\$4,538	\$95,288	5.00%
Harold Isadore	Associate Law Librarian	\$69,820	\$3,481	\$73,301	5.00%
Angela Gaines	Library Assistant - Technology Support Services	\$40,399	\$5,020	\$45,419	12.43%
Dorothy Allen	Acquisitions Librarian	\$53,208	\$2,690	\$55,898	5.00%
Marie Louis	Chief Cataloger	\$52,401	\$2,620	\$55,021	5.00%
Adrienne M. Shields	Reference Librarian	\$46,772	\$2,339	\$49,111	5.00%
Elaine Simmons	Associate Vice Chancellor for Records & Enrollment	\$80,000	\$9,000	\$89,000	11.25%
Ray Jones	Coordinator of Records	\$33,000	\$1,650	\$34,650	5.00%
Velma Wilkerson	Coordinator of Admissions	\$46,000	\$2,300	\$48,300	5.00%
Andrea Love	Director of Recruitment	\$61,500	\$6,575	\$68,075	10.85%
Jerome Harris	Coordinator of Financial Aid	\$69,233	\$6,439	\$75,672	9.33%
Queen Burris	Coordinator of Operations	\$41,783	\$2,089	\$43,872	5.00%
Michelle Jackson	Director of Career Services	\$62,000	\$3,100	\$65,100	5.00%
Bertell Dixon	Associate Vice Chancellor for Financial Affairs	\$87,164	\$8,716	\$95,880	10.00%
Ervene Crumpton	Budget Officer	\$57,643	\$7,357	\$65,000	12.76%
Leta Johnson	Director of Information Technology & Support Services	\$80,000	\$9,000	\$89,000	11.25%
Faical Emanuel	Director of Publications & Electronic Media	\$75,000	\$7,500	\$82,500	10.00%
Ruth Bailey Westley	Executive Assistant to the Chancellor	\$67,500	\$5,000	\$72,500	7.41%
Leona Burrell	Coordinator of Undergraduate Programs	\$31,500	\$1,575	\$33,075	5.00%
Felton DeRouen	Facilities Scheduling Coordinator	\$38,869	\$1,943	\$40,812	5.00%
Kimble Pooler	Stack maintenance Coordinator	\$22,185	\$1,109	\$23,294	5.00%
Cynthia Buggage	Director of Development	\$61,500	\$3,075	\$64,575	5.00%
Total Professional Employees		\$1,328,345	\$102,622	\$1,430,967	
Grand Total Instructional & Professional Employees		\$4,235,388	\$268,520	\$4,503,908	