

# **SOUTHERN<sup>®</sup> UNIVERSITY SYSTEM**

BATON ROUGE • NEW ORLEANS • SHREVEPORT

## **BOARD OF SUPERVISORS MEETING**

**December 18, 2025**

**SU Board Room**

**2nd Floor, J.S. Clark Administration Building**

**Baton Rouge, Louisiana**

**9:00 a.m.**



**December Board Meeting**  
Southern University System  
J S Clark Administration Building, 2nd Floor  
2025-12-18 09:00 - 11:00 CST

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**d. Curtis "CJ" Johnson (SUBR)**

**e. Todd Lyght (SUBR)**

**f. Angela Bell (SULC)**

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To: Dr. Aubra Gantt, Chancellor

Date: November 25, 2025

From: Jo Ann Brown, Acting Vice Chancellor for  
Academic Affairs and Workforce Development

Re: The 2024-2026 Catalog Changes/Updates

I am pleased to present the comprehensive list of changes in the Southern University at Shreveport 2024-2026 Catalog. These revisions represent a strategic effort to enhance academic clarity, ensure compliance with regulatory standards, and to optimize the student experience. The following document outlines all modifications related to program offerings, updated academic policies, and full-time faculty updates.

The 2024–2026 Catalog contains blank pages (1-3 & 227-228) because it is a digital document, and these pages appeared during the download process.

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### **Academic Calendars**

- Added the 2025–2026 academic calendars. (*pp. 24-46*)

### **Accreditation Information**

- Updated addresses and contact details for various academic program accreditation agencies.
  - Dental Hygiene – (*p. 53*)
  - Respiratory Therapy – (*p. 53*)
  - Surgical Technology- (*p. 53*)

### **Governance Updates**

- Updated Louisiana Board of Regents members. (*p. 55*)
- Updated Southern University System Board members. (*p.55*)

### **Administrative Updates**

- Updated Southern University at Shreveport (SUSLA) Executive Administration Team. (*p. 56*)
- Updated Division of Institutional Advancement staff members. (*p.59*)

- Updated Academic Affairs and Workforce Development (removed YouthBuild program, which is no longer offered. *(p. 60)*)
- Updated Division of Student Affairs and Enrollment Management Team. *(pp. 63-64)*

## Admissions Section

- Updated University Admissions information.
  - Removed the section “Regular Transfer Student” *(p.67)*
  - Change the “Former Transfer Student” heading to “Readmit Student” *(p. 67)*
- Removed the “Special Student” category as it is no longer applicable.
- Under the Transcripts (for GED/HiSet), the address and telephone number for the Louisiana Department of Education were removed and replaced with the Louisiana Department of Education email address *(p. 68)*

## Veterans Affairs Section

- Added: “Veterans, National Guard, and Reserve members must provide the school certifying official with their Joint Services Transcript.” *(p. 95)*
- Removed: “All students are required to submit a degree plan signed by the academic advisor to the Registrar’s Office...”

## Policy and Program Updates

- Updated Credit by Examination section.
  - Deleted the “The College Assessment of Academic Proficiency (CAAP) test” section. This test is no longer required. *(p. 101)*
- Updated Advanced Placement section.
  - Under this section, the **SUSLA Equivalent Course numbers** were updated *(p. 102)*
- Updated Registration Policies section.
  - The “Alternate Pins” policy was removed. This policy is no longer applicable. *(p. 104)*
- Updated Financial Aid section. *(pp 107-109)*
  - Updated the FAFSA date students can begin to process their application (p.
  - Removed this statement: “If male and aged 18 through 23, register with the Selective Service. Students may give Selective Service permission to register them by checking a box on the FAFSA or via the Internet at <http://www.sss.gov>.”
  - Removed this section: “The law suspends aid eligibility for students convicted under federal or state law of sale or possession of drugs. Students who have been convicted of drug possession are ineligible for one year from the date of a first conviction, two (2) years after a second conviction, and indefinitely after a third conviction. Students convicted of selling drugs are ineligible for two (2) years from the date of a first conviction and indefinitely after a second conviction. If eligibility is lost, a student may regain eligibility early by successfully completing an acceptable drug rehabilitation program. For more information, visit the Financial Aid webpage on the university’s website.”

- Updated the Summer Eligibility Section to include that loan options are available for the summer semester based on the remaining ell Grand and Direct Loans program.
- Updated the Federal Pell Grant award range (*p. 108*)
- For the Subsidized and the Unsubsidized Direct Loans sections, the percentage of the fixed interest rate was updated along with the award year. (*p. 108*)
- Under the Private Scholarships section: (*p. 109*)
  - Ida M. Stinson Scholarship in Chemistry and Annie Lowe Stiles Scholarship was deleted.
  - The David Raines Community Health Center and Southern University System Foundation were added
- Updated Clubs and Organizations section. (*p. 117-118*)
- Updated Student Fees and Expenses section through Summer 2026 (*p. 111-112*)

## **Academic Divisions**

- Division of Allied Health Sciences and Nursing: Updated advisor names, accrediting agency details. (*pp. 121-150*)
- Division of Business, Science, Technology, Engineering, and Mathematics: Updated advisor names. (*pp. 151-166*)
- Division of Arts, Humanities, Social Sciences, and Education: Updated advisor names. (*pp. 167-174*)

## **Faculty Listing**

- Updated full-time faculty listing for Southern University at Shreveport. (*pp. 221-225*)



SOUTHERN  
UNIVERSITY  
at Shreveport

# Academic CATALOG

2024 - 2026





## Spring 2024 A & B Term Academic Calendar

January 11, 2024	Thursday	Faculty/Staff Institute
January 12, 2024	Friday	9:00 a.m. – 3:00 PM Testing and Registration for Freshmen and First-Time Transfer Students; REEL (Registered Early Express Line) registration for students who participated in early registration only
January 15, 2024	Monday	Martin Luther King Holiday
January 16, 2024	Tuesday	9:00 a.m. – 6:00 p.m. Registration for Returning Students (Open to all Students)
January 17, 2024	Wednesday	9:00 a.m. – 6:00 p.m. Registration for Returning Students (Open to all Students) <b>Last Day for Deans to Recommend Class Closures / Reassignment Due to Low Enrollment</b>
January 18, 2024	Thursday	Classes Begin; Add/Drop Period Begins; First Purge for ALL Students with Unpaid Fees; Late Registration (apply fee) Begins <b>(Last Day to Apply for Spring 2024 A-term eight-week courses)</b>
January 26, 2024	Friday	<b>Last Day to Add Credit Courses, Drop Courses and Change Class Sections A-term courses</b>
January 30, 2024	Tuesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled. <b>Final Day to Pay Fees (A-term eight-week courses)</b>
February 5, 2024	Monday	<b>Census Date / Final Purge date for A-term eight-week courses</b>
February 12 – February 13, 2024	Monday-Tuesday	Mardi Gras Holiday – University Closed
February 14, 2024	Wednesday	Classes Resume
February 29, 2024	Thursday	Deadline to change Incomplete (“I”) Grade for Fall 2023
March 8, 2024	Friday	<b>Final Exams for A-term eight-week classes</b> <b>Classes end for A term</b>
March 11, 2024	Monday	<b>B-Term Classes Begin</b> <b>Last Day to apply for B-term courses</b>
March 14, 2024	Thursday	<b>Final Grades (for A-term) Due in Registrar’s Office</b>
March 18, 2024	Monday	Last Day to Register for B-Term, Courses (Second 8 Week Courses) <b>MANDATORY Advising Period Begins for Summer and Fall 2024</b>
March 27, 2024	Wednesday	Final Day to Pay Fees; Purge ALL Students with Unpaid Fees-7 <sup>th</sup> Class Day <b>(Census Date for B-Term)</b> Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
March 25 - April 1, 2024	Monday-Monday	SPRING BREAK
March 29, 2024	Friday	Good Friday – University Closed
April 2, 2024	Tuesday	Classes Resume
April 2, 2024	Tuesday	Priority Registration for Veterans and Veterans’ Benefit Recipients (for Summer



		and Fall 2024)
		Priority Registration for Sophomores / Potential Graduates
April 3, 2024	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade (Second 8 Week Courses)
April 4, 2024	Thursday	Honors and Awards Convocation
April 8, 2024	Monday	Deadline for Graduation Application for Fall 2024
April 8, 2024	Monday	Mandatory Registration and Advising Period Begins for Summer and Fall 2024 for All Currently Enrolled Students
April 17, 2024	Wednesday	Deadline to Withdraw from the University
April 27 – May 2, 2024	Saturday-Thursday	Final Examination Period for Graduates (All terms)
May 2, 2024	Thursday	Last Day of Classes
May 4 – May 9, 2024	Saturday-Thursday	Final Examination Period for Non-Graduates (All terms)
May 8, 2024	Wednesday	Final Grades Due for Graduation Candidates by 4:00 p.m. (All terms)
May 10, 2024	Friday	Commencement
May 14, 2024	Tuesday	Final Grades Due in Registrar's Office for Non-Graduates
May 16, 2024	Thursday	Spring Semester Ends



## Spring 2024 Academic Calendar 4-Week Term

January 15, 2024	Monday	Martin Luther King, Jr. Holiday – University closed
January 17, 2024	Wednesday	Last Day for Deans to Recommend Class Closures
January 18, 2024	Thursday	Classes begin First 4-week term; Late Registration (apply fee) begins Last Day to Apply for Spring 2024 – first 4-week term courses
January 23, 2024	Tuesday	Last Day to Add Credit Courses and Change Class Sections for first 4-week term
January 25, 2024	Thursday	Last day to pay fees for first 4- week courses
January 30, 2024	Tuesday	Final Purge/ Census Date for first four (4) week term
January 30, 2024	Tuesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
February 9, 2024	Friday	Last day to drop courses with a “W”
February 16, 2024	Friday	Final Exams for first 4-week term Classes end for first 4-week courses
February 22, 2024	Thursday	Final Grades Due in Registrar’s Office for first 4-week term



## Spring 2024 Academic Calendar Second 4-Week Term

February 23, 2024	Friday	Last Day for Deans to Recommend Class Closures
February 26, 2024	Monday	Classes begin second 4-week term; Late Registration (apply fee) begins Last Day to Apply for Spring 2024 – second 4-week term courses
February 28, 2024	Wednesday	Last Day to Add Credit Courses and Change Class Sections for second 4-week term
Mach 4, 2024	Monday	Last day to pay fees for second 4-week courses
March 13, 2024	Wednesday	Final Purge/ Census Date for second four (4) week term
March 13, 2024	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
March 18, 2024	Monday	Last day to drop courses with a “W”
March 22, 2024	Friday	Final Exams for second 4-week term Classes end for second 4-week courses
March 25 – April 1, 2024	Monday-Monday	SPRING BREAK
April 2, 2024	Tuesday	Final Grades Due in Registrar’s Office for second 4-week term



## Spring 2024 Academic Calendar Third 4-Week Term

April 5, 2024	Friday	Last Day for Deans to Recommend Class Closures
April 8, 2024	Monday	Classes begin third 4-week term; Late Registration (apply fee) begins Last Day to Apply for Spring 2024 – third 4-week term courses
April 10, 2024	Wednesday	Last Day to Add Credit Courses and Change Class Sections for third 4-week term
April 15, 2024	Monday	Last day to pay fees for third 4-week courses
April 16, 2024	Tuesday	Final Purge/ Census Date for third four (4) week term
April 16, 2024	Tuesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
April 29, 2024	Monday	Last day to drop courses with a “W”
May 2, 2024	Thursday	Final Exams for third 4-week term Classes end for third 4-week courses
May 8, 2024	Wednesday	Final Grades due for graduates
May 8, 2024	Wednesday	Final Grades Due in Registrar’s Office for third 4-week term



## Spring 2024 12-Week Academic Calendar

January 11, 2024	Thursday	Faculty and Staff Institute	
January 12, 2024	Friday	9:00 a.m. – 3:00 p.m.	Testing and Registration for Freshmen and First-Time Transfer Students; Registration Ends; REEL ( <u>R</u> egistered <u>E</u> arly <u>E</u> xpress <u>L</u> ine) Registration for students who participated in early registration
January 16, 2024	Tuesday	9:00 a.m. – 6:00 p.m.	Registration for returning students (Open to all students)
January 17, 2024	Wednesday	9:00 a.m. – 3:00 p.m.	Registration for returning students (Open to all students)
February 9, 2024	Friday	Last Day for Deans to Recommend Class Closures/Reassignment Due to Low Enrollment	
February 12-13, 2024	Monday-Tuesday	Mardi Gras Holiday – University CLOSED	
February 14, 2024	Wednesday	<b>Classes Begin</b> ; Add/Drop Period Begins; First Purge for ALL Students with Unpaid Fees; Late Registration (apply fee) Begins	
February 19, 2024	Monday	Last Day to Add Credit Courses, Drop Courses and Change Class Sections	
February 26, 2024	Monday	Final Purge for ALL Students with Unpaid Fees (Census Date)	
		Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
February 29, 2024	Thursday	Deadline to change Incomplete (“I”) Grade for Spring and Summer 2024 Terms	
March 9-14, 2024	Saturday-Thursday	Mid-Semester Examination Period	
March 19, 2024	Thursday	Mid-Semester grades due in Registrar’s Office	
March 20, 2024	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
March 25 – April 1, 2024	Monday-Monday	SPRING BREAK	
March 29, 2024	Friday	Good Friday - University Closed	
April 2, 2024	Tuesday	Classes Resume	
April 2, 2024	Tuesday	Priority Registration for Veterans and Veterans’ Benefit Recipients (for Summer and Fall 2024) Priority Registration for Sophomores / Potential Graduates	
April 3, 2024	Wednesday	Deadline for Dropping Courses with a Withdrawal (“W”) Grade	
April 4, 2024	Thursday	Honors and Awards Convocation	
April 8, 2024	Monday	Deadline for Graduation Applications for Fall Semester 2024	
April 8, 2024	Monday	Mandatory Registration and Advising Period Begins for Summer and Fall 2024 for All Currently Enrolled Students	



April 17, 2024	Wednesday	Deadline to Withdraw from the University
April 27- May 2, 2024	Saturday-Thursday	<b>Final Examination Period for Graduates</b>
May 2, 2024	Thursday	Last Day of Class
May 4 - May 9, 2024	Saturday-Thursday	<b>Final Examination Period for Non-Graduates</b>
May 8, 2024	Wednesday	Final Grades for Graduation Candidates by 4 PM
May 10, 2024	Friday	Commencement
May 14, 2024	Tuesday	Final Grades in Registrar's Office for Non-Graduates
May 16, 2024	Thursday	Spring Semester Ends



## Spring 2024 16-Week Academic Calendar

January 6, 2024	Saturday	9:00 a.m. – 1:00 p.m.	Registration for Returning Students (Open to all Students)
January 11, 2024	Thursday	Faculty/Staff Institute	
January 12, 2024	Friday	9:00 a.m. – 3:00 PM	Testing and Registration for Freshmen and First-Time Transfer Students; REEL (Registered Early Express Line) registration for students who participated in early registration only
January 13, 2024	Saturday	9:00 a.m. – 1:00 p.m.	Registration for Returning Students (Open to all Students)
January 15, 2024	Monday	Martin Luther King Holiday	
January 16, 2024	Tuesday	9:00 a.m. – 6:00 p.m.	Registration for Returning Students (Open to all Students)
January 17, 2024	Wednesday	9:00 a.m. – 3:00 p.m.	Registration for Returning Students (Open to all Students) Last Day for Deans to Recommend Class Closures / Reassignment Due to Low Enrollment
January 18, 2024	Thursday	Classes Begin; Add/Drop Period Begins; First Purge for ALL Students with Unpaid Fees; Late Registration (apply fee) Begins (Last Day to Apply for Spring 2024 16-week courses)	
January 30, 2024	Tuesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
February 12, 2024	Monday	Last Day to Add Credit Courses, Drop Courses and Change Class Sections Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled. 14 <sup>th</sup> Class Day (Census Date) Spring 2024	
February 12 – February 13, 2024	Monday-Tuesday	Mardi Gras Holiday – University Closed	
February 14, 2024	Wednesday	Classes Resume	
February 19, 2024	Thursday	Final Day to Pay Fees (full 16-week courses)	
February 29, 2024	Thursday	Deadline to change Incomplete ("I") Grade for Fall 2024 Term	
March 9-14, 2024	Saturday-Thursday	Mid-Semester Examination Period Final Exams	
March 19, 2024	Tuesday	Mid-Semester Grades Due in Registrar's Office	
March 20, 2024	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
March 25 – April 1, 2024	Monday-Monday	SPRING BREAK	
March 29, 2024	Friday	Good Friday – University Closed	
April 2, 2024	Tuesday	Classes Resume	
April 2, 2024	Tuesday	Priority Registration for Veterans and Veterans' Benefit Recipients (for Summer and Fall 2024) Priority Registration for Sophomores / Potential Graduates	



April 3, 2024	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade (Full term-16 Week Courses)
April 4, 2024	Thursday	Honors and Awards Convocation
April 8, 2024	Monday	Deadline for Graduation Application for Fall 2024
April 8, 2024	Monday	Mandatory Registration and Advising Period Begins for Summer and Fall 2024 for All Currently Enrolled Students
April 17, 2024	Wednesday	Deadline to Withdraw from the University
April 27- May 2, 2024	Saturday-Thursday	Final Examination Period for Graduates
May 2, 2024	Thursday	Last Day of Classes
May 4 – May 9, 2024	Saturday-Thursday	Final Examination Period for Non-Graduates
May 8, 2024	Wednesday	Final Grades Due for Graduation Candidates by 4:00 p.m.
May 10, 2024	Friday	Commencement
May 14, 2024	Tuesday	Final Grades Due in Registrar's Office for Non-Graduates
May 16, 2024	Thursday	Spring Semester Ends



## SUMMER 2024 ACADEMIC CALENDAR

### Session I - 8-week classes (June 3 – August 2, 2024)

May 29, 2024	Wednesday	Testing and Registration for Freshmen and First-Time Transfer Students; General Registration for all students
May 30, 2024	Thursday	General Registration for ALL Students
May 31, 2024	Friday	Last Day for Deans to Recommend Class Closures Due to Low Enrollment
June 3, 2024	Monday	Classes Begin; Late Registration (apply fee) Begins – Session 1
June 3, 2024	Monday	Last Day to Officially Close Classes Due to Low Enrollment
June 10, 2024	Monday	Last Day for Students to Register or Add Courses for Credit – Session 1
June 12, 2024	Wednesday	Final Day to Pay Fees; Purge ALL unpaid Students -7 <sup>th</sup> Class Day (Session 1)
July 4, 2024	Thursday	Independence Day Holiday – University Closed
July 5, 2024	Wednesday	University Re-opens
July 19, 2024	Friday	Last Day to Drop Courses with a Withdrawal (“W”) Grade – Session 1
August 1, 2024	Thursday	Last Day Classes; Final Examinations – Session 1
August 2, 2024	Friday	Final Grades Due in Registrar’s Office
August 2, 2024	Friday	Session I ends

### Session II - 4-Week Classes (June 3 – June 27, 2024)

May 29, 2024	Wednesday	Testing and Registration for Freshmen and First-Time Transfer Students; General Registration for all students
May 30, 2024	Thursday	General Registration for ALL Students
May 31, 2024	Friday	Last Day for Deans to Recommend Class Closures Due to Low Enrollment
June 3, 2024	Monday	Classes Begin; Late Registration (apply fee) Begins – Session II
June 3, 2024	Monday	Last Day to Officially Close Classes Due to Low Enrollment
June 10, 2024	Monday	Last Day for Students to Register or Add Courses for Credit – Session II
June 12, 2024	Wednesday	Final Day to Pay Fees; Purge ALL Unpaid Students – 7 <sup>th</sup> Class Day – Session II
June 17, 2024	Monday	Last Day to Drop Courses with a Withdrawal (“W”) Grade – Session II
June 20, 2024	Thursday	Last Day to Withdraw from the University
June 27, 2024	Thursday	Last Day of Classes – Session II; Final Examinations – Session II
July 3, 2024	Wednesday	Final Grades Due in Registrar’s office and Session II ends



### Session III - 4-week classes (July 1 – August 2, 2024)

June 27, 2024	Thursday	Testing and Registration for Freshmen and First-Time Transfer Students; General Registration for all students
June 28, 2024	Friday	Last Day for Deans to Recommend Class Closures Due to Low Enrollment
July 1, 2024	Monday	Classes Begin; Late Registration (apply fee) Begins – Session III
July 1, 2024	Monday	Last Day to Officially Close Classes Due to Low Enrollment
July 8, 2024	Monday	Last Day to Register or Add Courses for Credit – Session III
July 10, 2024	Wednesday	Final Day to Pay Fees; Purge ALL Unpaid Students – 7 <sup>th</sup> Class Day – Session III
July 15, 2024	Monday	Last Day to Drop Courses with a Withdrawal (“W”) – Session III
July 22, 2024	Monday	Last Day to Withdraw from the University – Session III
August 1, 2024	Thursday	Last Day of Classes; Final Examinations – Session III
August 2, 2024	Friday	Final Grades Due in Registrar’s Office
August 2, 2024	Friday	Session III ends



## Fall 2024 8-Week A and B Term Academic Calendar

August 13, 2024	Tuesday	Faculty and Staff Institute	
August 14, 2024	Wednesday	9:00 a.m. – 6:00 p.m.	Testing and Registration for Freshmen and First-Time Transfer Students; Registration Ends; REEL ( <u>R</u> egistered <u>E</u> arly <u>E</u> xpress <u>L</u> ine) Registration for students who participated in early registration
August 15, 2024	Thursday	9:00 a.m. – 6:00 p.m.	Registration for returning students (Open to all students)
August 16, 2024	Friday	9:00 a.m. – 3:00 p.m.	Registration for returning students (Open to all students)
August 17, 2024	Saturday	9:00 a.m. – 1:00 p.m.	Registration for returning students (Open to all students) Last Day for Deans to Recommend Class Closures/Reassignment Due to Low Enrollment
August 19, 2024	Monday		Classes begin <b>A-term – eight-week courses</b> ; Add/Drop period begins; Late Registration (apply fee) begins <b>Last Day to Apply for Fall 2024 - A-term eight-week courses</b>
August 23, 2024	Friday		<b>Last Day to Add Credit Courses, Drop Courses and Change Class Sections</b>
August 28, 2024	Wednesday		Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled. <b>Last day to pay fees for A-term eight-week courses</b>
September 2, 2024	Monday		Labor Day Holiday – University Closed
September 3, 2024	Tuesday		Classes Resume <b>Final Purge/ Census Date for eight (8) week A-term</b>
September 30, 2024	Monday		<b>Deadline to drop an A term course with a Withdrawal (“W”) Grade</b>
September 30, 2024	Monday		Deadline to change Incomplete (“I”) Grade for Spring and Summer 2024 Terms
October 11, 2024	Friday		Last day to apply for B-Term (Second 8 Week courses); <b>Last Day for Deans to Recommend Class Closures; Final Exam and A-term eight (8) week courses end</b>
October 14, 2024	Monday		<b>B-Term Class Begin</b>
October 17-18, 2024	Thursday-Saturday		Fall Break
October 21, 2024	Monday		<b>A-term grades</b> Due in Registrar’s Office <b>MANDATORY</b> Advising Period Begins for Spring 2025
October 21, 2024	Monday		Classes Resume
October 21, 2024	Monday		<b>Last Day to Add Credit Courses, Drop Courses and Change Class Sections (B term)</b>



October 24, 2024	Thursday	Final day to pay fees; purge ALL student with Unpaid Fees 7 <sup>th</sup> Class day (Census Date B-Term) Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
October 30, 2024	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade
November 11, 2024	Monday	Deadline to Withdraw from the University
November 15, 2024	Friday	Deadline for Graduation Applications for Spring Semester 2025
November 27-30 2024	Wednesday – Saturday	Thanksgiving Holiday
December 2, 2024	Monday	Classes Resume
December 5, 2024	Thursday	Last Day of Classes
December 7-12, 2024	Saturday – Thursday	Final Examination Period
December 17, 2024	Tuesday	Final Grades Due in Registrar's Office
December 19, 2024	Thursday	Fall Semester Ends



## Fall 2024 Academic Calendar First 4-Week Term

August 17, 2024	Saturday	Last Day for Deans to Recommend Class Closures
August 19, 2024	Monday	Classes begin First 4-week term; Late Registration (apply fee) begins Last Day to Apply for Fall 2024 – first 4-week term courses
August 21, 2024	Wednesday	Last Day to Add Credit Courses and Change Class Sections for first 4-week term
August 26, 2024	Monday	Last day to pay fees for first 4-week courses
August 28, 2024	Wednesday	Final Purge/ Census Date for first four (4) week term
August 28, 2024	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled for first for first 4-week term.
September 2, 2024	Monday	Labor Day Holiday – University Closed
September 6, 2024	Friday	Last day to drop courses with a “W”
September 9, 2024	Monday	Last day to Withdraw from University
September 13, 2024	Friday	Final Exams for first 4-week term Classes end for first 4-week courses
September 19, 2024	Thursday	Final Grades Due in Registrar’s Office for first 4-week term



## Fall 2024 Academic Calendar Second 4-Week Term

September 20, 2024	Friday	Last Day for Deans to Recommend Class Closures
September 23, 2024	Monday	Classes begin second 4-week term; Late Registration (apply fee) begins Last Day to Apply for Fall 2024 – second 4-week term courses
September 25, 2024	Wednesday	Last Day to Add and Drop Credit Courses and Change Class Sections for second 4-week term
September 30, 2024	Monday	Last day to pay fees for second 4-week courses
October 2, 2024	Wednesday	Final Purge/ Census Date for second four (4) week term
October 2, 2024	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled for second 4-week term.
October 11, 2024	Friday	Last day to drop courses with a “W”
October 14, 2024	Monday	Last day to Withdraw from University
October 17-18, 2024	Thursday – Saturday	Fall Break
October 21, 2024	Monday	Final Exams for second 4-week term Classes end for second 4-week courses
October 31, 2024	Thursday	Final Grades Due in Registrar’s Office for second 4-week term



### Fall 2024 Academic Calendar Third 4-Week Term

November 1, 2024	Friday	Last Day for Deans to Recommend Class Closures
November 4, 2024	Monday	Classes begin third 4-week term; Late Registration (apply fee) begins Last Day to Apply for Fall 2024 – third 4-week term courses
November 6, 2024	Wednesday	Last Day to Add and Drop Credit Courses and Change Class Sections for third 4-week term
November 11, 2024	Monday	Last day to pay fees for third 4-week courses
November 13, 2024	Wednesday	Final Purge/ Census Date for third four (4) week term
November 13, 2024	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled for third 4-week term.
November 22, 2024	Friday	Last day to drop courses with a “W”
November 25, 2024	Wednesday	Last day to Withdraw from University
November 27-30, 2024	Wednesday – Saturday	Thanksgiving Holiday - University closed
December 5, 2024	Thursday	Final Exams for third 4-week term Classes end for third 4-week courses
December 17, 2024	Tuesday	Final Grades Due in Registrar’s Office for third 4-week term



## Fall 2024 12-Week Academic Calendar

August 13, 2024	Tuesday	Faculty and Staff Institute	
August 14, 2024	Wednesday	9:00 a.m. – 6:00 p.m.	Testing and Registration for Freshmen and First-Time Transfer Students; Registration Ends; REEL ( <u>R</u> egistered <u>E</u> arly <u>E</u> xpress <u>L</u> ine) Registration for students who participated in early registration
August 15, 2024	Thursday	9:00 a.m. – 6:00 p.m.	Registration for returning students (Open to all students)
August 16, 2024	Friday	9:00 a.m. – 3:00 p.m.	Registration for returning students (Open to all students)
September 16, 2024	Monday	Classes Begin for twelve (12) week term Registration (apply fee) for all students Add/Drop Period Begins Last Day to Apply for twelve (12) week term Last Day for Deans to Recommend Class Closures/Reassignment Due to Low Enrollment	
September 25, 2024	Wednesday	Last Day to Add Credit Courses, Drop Courses and Change Class Sections without a fee	
September 25, 2024	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
September 30, 2024	Monday	Deadline to change Incomplete (“I”) Grade for Spring and Summer 2024 Terms	
October 2, 2024	Wednesday	Last day to pay fees for twelve (12) week term Final Purge/ Census Date for twelve (12) week term  Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
October 12-16, 2024	Saturday-Wednesday	Mid-Semester Examination Period	
October 17-18, 2024	Thursday-Saturday	Fall Break	
October 21, 2024	Monday	Mid-Semester grades Due in Registrar’s Office Classes Resume	
October 21, 2024	Monday	Mandatory Advising Period Begins for Spring 2025	
October 23, 2024	Wednesday	Attendance Reporting Period (NS/SH) 12-week courses Students who do not report to classes during this period will have their financial aid reduced or canceled	
October 28, 2024	Monday	Priority Registration for Veterans and Veterans’ Benefit Recipients (for Spring 2025) Priority Registration for Sophomores / Potential Graduates	
October 30, 2024	Wednesday	Deadline for Dropping Courses with a Withdrawal (“W”) Grade 12-week courses	



November 4, 2024	Monday	Mandatory Registration and Advising Period Begins for Spring 2025 for All Currently Enrolled Students
November 11, 2024	Wednesday	Deadline to Withdraw from the University 12-week courses
November 15, 2024	Friday	Deadline for Graduation Applications for Spring Semester 2025
November 27-30, 2024	Wednesday – Saturday	Thanksgiving Holiday
December 2, 2024	Monday	Classes Resume
December 5, 2024	Thursday	Last Day of Classes 12 Week courses
December 7-12, 2024	Saturday – Thursday	Final Examination Period 12-week courses
December 17, 2024	Tuesday	Final Grades Due in Registrar's Office
December 19, 2024	Thursday	Fall Semester Ends



## Fall 2024 16-Week Academic Calendar

August 13, 2024	Tuesday	Faculty and Staff Institute	
August 14, 2024	Wednesday	9:00 a.m. – 6:00 p.m.	Testing and Registration for Freshmen and First-Time Transfer Students; Registration Ends; REEL (Registered Early Express Line) Registration for students who participated in early registration
August 15, 2024	Thursday	9:00 a.m. – 6:00 p.m.	Registration for returning students (Open to all students)
August 16, 2024	Friday	9:00 a.m. – 3:00 p.m.	Registration for returning students (Open to all students)
August 17, 2024	Saturday	9:00 a.m. – 1:00 p.m.	Registration for returning students (Open to all students) Last Day for Deans to Recommend Class Closures/Reassignment Due to Low Enrollment
August 19, 2024	Monday		Classes begin Full 16-week term and A-term; Add/Drop period begins; Late Registration (apply fee) begins Last Day to Apply for Fall 2024
August 28, 2024	Thursday		Attendance Reporting Period (NS/SH) Fall 2024 Students who do not report to classes during this period will have their financial aid reduced or canceled.
September 2, 2024	Monday		Labor Day Holiday – University Closed
September 3, 2024	Tuesday		Classes Resume
September 9, 2024	Monday		Last Day to Add Credit Courses, Drop Courses and Change Class Sections Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
September 11, 2024	Wednesday		14 <sup>th</sup> Class Day (Census Date) Fall 2024 Final day to pay fees for Fall Semester 2024 Purge all students with unpaid fees
September 30, 2024	Monday		Deadline to change Incomplete ("I") Grade for Spring and Summer 2024 Terms
October 12-16, 2024	Saturday-Wednesday		Mid-Semester Examination Period
October 17-18, 2024	Thursday-Saturday		Fall Break
October 21, 2024	Monday		Classes Resume
October 21, 2024	Monday		Mid-Semester grades Due in Registrar's Office
October 21, 2024	Monday		Mandatory Advising Period Begins for Spring 2025 (schedule viewable in Banner only)
October 23, 2024	Wednesday		Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.



October 28, 2024	Monday	Priority Registration for Veterans and Veterans' Benefit Recipients (for Spring 2025)
October 30, 2024	Wednesday	Priority Registration for Sophomores / Potential Graduates
November 4, 2024	Monday	Deadline for Dropping Courses with a Withdrawal ("W") Grade
November 11, 2024	Monday	Mandatory Registration and Advising Period Begins for Spring 2025 for All Currently Enrolled Students
November 15, 2024	Friday	Deadline to Withdraw from the University
November 27-30, 2024	Wednesday – Saturday	Thanksgiving Holiday
December 2, 2024	Monday	Classes Resume
December 5, 2024	Thursday	Last Day of Classes (Full term-16 Week courses)
December 7-12 2024	Saturday – Thursday	Final Examination Period
December 17, 2024	Tuesday	Final Grades Due in Registrar's Office
December 19, 2024	Thursday	Fall Semester Ends



## Spring 2025 A & B Term Academic Calendar

January 7, 2025	Tuesday	Faculty/Staff Institute	
January 8, 2025	Wednesday	9:00 a.m. – 3:00 PM	Testing and Registration for Freshmen and First-Time Transfer Students; REEL (Registered Early Express Line) registration for students who participated in early registration only
January 9, 2025	Thursday	9:00 a.m. – 6:00 p.m.	Registration for Returning Students (Open to all Students)
January 10, 2025	Friday	9:00 a.m. – 3:00 p.m.	Registration for Returning Students (Open to all Students)
January 11, 2025	Saturday	9:00 a.m. – 1:00 p.m.	Registration for Returning Students (Open to all Students) <b>Last Day for Deans to Recommend Class Closures / Reassignment Due to Low Enrollment</b>
January 13, 2025	Monday	Classes Begin; Add/Drop Period Begins; First Purge for ALL Students with Unpaid Fees; Late Registration (apply fee) Begins <b>(Last Day to Apply for Spring 2025 A-term eight-week courses)</b>	
January 17, 2025	Friday	<b>Last Day to Add Credit Courses, Drop Courses and Change Class Sections A-term courses</b>	
January 20, 2025	Monday	Martin Luther King Holiday	
January 22, 2025	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled. <b>Final Day to Pay Fees (A-term eight-week courses)</b>	
January 27, 2025	Monday	<b>Census Date / Final Purge date for A-term eight-week courses</b>	
February 24, 2025	Monday	Deadline to change Incomplete ("I") Grade for Fall 2024	
March 3 – March 4, 2025	Monday-Tuesday	Mardi Gras Holiday – University Closed	
March 5, 2025	Wednesday	Classes Resume	
March 7, 2025	Friday	<b>Final Exams for A-term eight-week classes</b> <b>Classes end for A term</b>	
March 10, 2025	Monday	<b>B-Term Classes Begin</b> <b>Last Day to apply for B-term courses</b>	
March 13, 2025	Thursday	<b>Final Grades (for A-term)</b> Due in Registrar's Office	
March 17, 2025	Monday	Last Day to Register for B-Term, Courses (Second 8 Week Courses) <b>MANDATORY</b> Advising Period Begins for Summer and Fall 2025	
March 19, 2025	Wednesday	Final Day to Pay Fees; Purge ALL Students with Unpaid Fees ( <b>Census Date for B-Term</b> ) Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
March 24 – March 28, 2025	Monday-Friday	SPRING BREAK	
March 31, 2025	Monday	Classes Resume	
April 2, 2025	Tuesday	Priority Registration for Veterans and Veterans' Benefit Recipients (for Summer	



		and Fall 2025)
		Priority Registration for Sophomores / Potential Graduates
April 2, 2025	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade (Second 8 Week Courses)
April 3, 2025	Thursday	Honors and Awards Convocation
April 7, 2025	Monday	Deadline for Graduation Application for Fall 2025
April 7, 2025	Monday	Mandatory Registration and Advising Period Begins for Summer and Fall 2025 for All Currently Enrolled Students
April 16, 2025	Wednesday	Deadline to Withdraw from the University
April 18, 2025	Friday	Good Friday – University Closed
April 26 – May 1, 2025	Saturday-Thursday	Final Examination Period for Graduates (All terms)
May 1, 2025	Thursday	Last Day of Classes
May 3 – May 8, 2025	Saturday-Thursday	Final Examination Period for Non-Graduates (All terms)
May 7, 2025	Wednesday	Final Grades Due for Graduation Candidates by 4:00 p.m. (All terms)
May 13, 2025	Tuesday	Final Grades Due in Registrar's Office for Non-Graduates
May 14, 2025	Wednesday	Commencement
May 15, 2025	Thursday	Spring Semester Ends



## Spring 2025 Academic Calendar 4-Week Term

January 11, 2025	Saturday	Last Day for Deans to Recommend Class Closures
January 13, 2025	Monday	Classes begin First 4-week term; Late Registration (apply fee) begins Last Day to Apply for Spring 2025 – first 4-week term courses
January 15, 2025	Wednesday	Last Day to Add Credit Courses and Change Class Sections for first 4-week term
January 20, 2025	Monday	Martin Luther King Holiday
January 21, 2025	Tuesday	Last day to pay fees for first 4-week courses
January 23, 2025	Thursday	Final Purge/ Census Date for first four (4) week term
January 23, 2025	Thursday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
January 27, 2025	Monday	Last day to drop courses with a "W"
February 3, 2025	Monday	Last Day to Withdraw from the University
February 7, 2025	Friday	Final Exams for first 4-week term Classes end for first 4-week courses
February 13, 2025	Thursday	Final Grades Due in Registrar's Office for first 4-week term



### Spring 2025 Academic Calendar Second 4-Week Term

February 14, 2025	Friday	Last Day for Deans to Recommend Class Closures
February 17, 2025	Monday	Classes begin second 4-week term; Late Registration (apply fee) begins Last Day to Apply for Spring 2025 – second 4-week term courses
February 19, 2025	Wednesday	Last Day to Add Credit Courses and Change Class Sections for second 4-week term
February 24, 2025	Monday	Last day to pay fees for second 4-week courses
February 26, 2025	Wednesday	Final Purge/ Census Date for second four (4) week term
February 26, 2025	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
March 5, 2025	Wednesday	Last day to drop courses with a “W”
March 18, 2025	Tuesday	Final Exams for second 4-week term Classes end for second 4-week courses
March 21, 2025	Friday	Final Grades Due in Registrar’s Office for second 4-week term



### Spring 2025 Academic Calendar Third 4-Week Term

March 28, 2025	Friday	Last Day for Deans to Recommend Class Closures
March 31, 2025	Monday	Classes begin third 4-week term; Late Registration (apply fee) begins Last Day to Apply for Spring 2025 – third 4-week term courses
April 2, 2025	Wednesday	Last Day to Add Credit Courses and Change Class Sections for third 4-week term
April 7, 2025	Monday	Last day to pay fees for third 4-week courses
April 9, 2025	Wednesday	Final Purge/ Census Date for third four (4) week term
April 9, 2025	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
April 18, 2025	Friday	Good Friday – University Closed
April 14, 2025	Monday	Last day to drop courses with a “W”
April 28, 2025	Monday	Final Exams for third 4-week term Classes end for third 4-week courses
May 7, 2025	Wednesday	Final Grades due for graduates
May 13, 2025	Tuesday	Final Grades Due in Registrar’s Office for third 4-week term



## Spring 2025 12-Week Academic Calendar

January 7, 2025	Tuesday	Faculty and Staff Institute	
January 8, 2025	Wednesday	9:00 a.m. – 3:00 p.m.	Testing and Registration for Freshmen and First-Time Transfer Students; Registration Ends; REEL ( <u>R</u> egistered <u>E</u> arly <u>E</u> xpress <u>L</u> ine) Registration for students who participated in early registration
January 9, 2025	Thursday	9:00 a.m. – 6:00 p.m.	Registration for returning students (Open to all students)
January 10, 2025	Friday	9:00 a.m. – 3:00 p.m.	Registration for returning students (Open to all students)
January 11, 2025	Saturday	Registration for returning students (Open to all students) Last Day for Deans to Recommend Class Closures/Reassignment Due to Low Enrollment	
February 10, 2025	Monday	<b>Classes Begin</b> ; Add/Drop Period Begins; First Purge for ALL Students with Unpaid Fees; Late Registration (apply fee) Begins	
February 19, 2025	Wednesday	Last Day to Add Credit Courses, Drop Courses and Change Class Sections	
February 24, 2025	Thursday	Deadline to change Incomplete ("I") Grade for Spring and Summer 2025 Terms	
February 26, 2025	Wednesday	Final Purge for ALL Students with Unpaid Fees (Census Date)	
		Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
March 3-March 4, 2025	Monday-Tuesday	Mardi Gras Holiday – University CLOSED	
March 5, 2025	Wednesday	Classes Resume	
March 8-13, 2025	Saturday-Thursday	Mid-Semester Examination Period	
March 18, 2025	Tuesday	Mid-Semester grades due in Registrar's Office	
March 19, 2025	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
March 24 – March 28, 2025	Monday-Friday	SPRING BREAK	
March 31, 2025	Monday	Classes Resume	
April 2, 2025	Wednesday	Priority Registration for Veterans and Veterans' Benefit Recipients (for Summer and Fall 2025) Priority Registration for Sophomores / Potential Graduates	
April 2, 2025	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade	
April 3, 2025	Thursday	Honors and Awards Convocation	
April 7, 2025	Monday	Deadline for Graduation Applications for Fall Semester 2025	
April 7, 2025	Monday	Mandatory Registration and Advising Period Begins for Summer and Fall 2025 for All Currently Enrolled Students	



April 16, 2025	Wednesday	Deadline to Withdraw from the University
April 18, 2025	Friday	Good Friday - University Closed
April 26- May 1, 2025	Saturday-Thursday	<b>Final Examination Period for Graduates</b>
May 1, 2025	Thursday	Last Day of Class
May 3 - May 8, 2025	Saturday-Thursday	<b>Final Examination Period for Non-Graduates</b>
May 7, 2025	Wednesday	Final Grades for Graduation Candidates by 4 PM
May 12, 2025	Monday	<b>Commencement</b>
May 13, 2025	Tuesday	Final Grades in Registrar's Office for Non-Graduates
May 15, 2025	Thursday	Spring Semester Ends



## Spring 2025 16-Week Academic Calendar

January 7, 2025	Tuesday	Faculty/Staff Institute	
January 8, 2025	Wednesday	9:00 a.m. – 3:00 PM	Testing and Registration for Freshmen and First-Time Transfer Students; REEL (Registered Early Express Line) registration for students who participated in early registration only
January 9, 2025	Thursday	9:00 a.m. – 6:00 p.m.	Registration for Returning Students (Open to all Students)
January 10, 2025	Friday	9:00 a.m. – 3:00 p.m.	Registration for Returning Students (Open to all Students)
January 11, 2025	Saturday	9:00 a.m. – 1:00 p.m.	Registration for Returning Students (Open to all Students) Last Day for Deans to Recommend Class Closures / Reassignment Due to Low Enrollment
January 13, 2025	Monday	Classes Begin; Add/Drop Period Begins; First Purge for ALL Students with Unpaid Fees; Late Registration (apply fee) Begins (Last Day to Apply for Spring 2025 16-week courses)	
January 20, 2025	Monday	Martin Luther King Holiday	
January 23, 2025	Thursday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
February 3, 2025	Monday	Last Day to Add Credit Courses, Drop Courses and Change Class Sections Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
February 5, 2025	Wednesday	Final Day to Pay Fees (full 16-week courses) 14 <sup>th</sup> Class Day (Census Date) Spring 2025	
February 24, 2025	Monday	Deadline to change Incomplete ("I") Grade for Fall 2024 Term	
March 3 – March 4, 2025	Monday-Tuesday	Mardi Gras Holiday – University Closed	
March 5, 2025	Wednesday	Classes Resume	
March 8-13, 2025	Saturday-Thursday	Mid-Semester Examination Period Final Exams	
March 18, 2025	Tuesday	Mid-Semester Grades Due in Registrar's Office	
March 19, 2025	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
March 24 – March 28, 2025	Monday-Friday	SPRING BREAK	
March 31, 2025	Monday	Classes Resume	
April 2, 2025	Wednesday	Priority Registration for Veterans and Veterans' Benefit Recipients (for Summer and Fall 2025) Priority Registration for Sophomores / Potential Graduates	
April 2, 2025	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade (Full term-16 Week Courses)	
April 3, 2025	Thursday	Honors and Awards Convocation	
April 7, 2025	Monday	Deadline for Graduation Application for Fall 2025	



April 7, 2025	Monday	Mandatory Registration and Advising Period Begins for Summer and Fall 2025 for All Currently Enrolled Students
April 16, 2025	Wednesday	Deadline to Withdraw from the University
April 18, 2025	Friday	Good Friday – University Closed
April 26- May 1, 2025	Saturday-Thursday	Final Examination Period for Graduates
May 1, 2025	Thursday	Last Day of Classes
May 3 – May 8, 2025	Saturday-Thursday	Final Examination Period for Non-Graduates
May 7, 2025	Wednesday	Final Grades Due for Graduation Candidates by 4:00 p.m.
May 12, 2025	Monday	<b>Commencement</b>
May 13, 2025	Tuesday	Final Grades Due in Registrar's Office for Non-Graduates
May 15, 2025	Thursday	Spring Semester Ends



## SUMMER 2025 ACADEMIC CALENDAR

### Session I - 8-week classes (June 2 – August 1, 2025)

May 28, 2025	Wednesday	Testing and Registration for Freshmen and First-Time Transfer Students; General Registration for all students
May 29, 2025	Thursday	General Registration for ALL Students
May 30, 2025	Friday	Last Day for Deans to Recommend Class Closures Due to Low Enrollment
June 2, 2025	Monday	Classes Begin; Late Registration (apply fee) Begins – Session 1
June 2, 2025	Monday	Last Day to Officially Close Classes Due to Low Enrollment
June 9, 2025	Monday	Last Day for Students to Register or Add Courses for Credit – Session 1
June 11, 2025	Wednesday	Final Day to Pay Fees; Purge ALL unpaid Students -7 <sup>th</sup> Class Day (Session 1) LDA Reporting Period – LDAs due
July 4, 2025	Friday	Independence Day Holiday – University Closed
July 7, 2025	Monday	University Re-opens
July 18, 2025	Friday	Last Day to Drop Courses with a Withdrawal (“W”) Grade – Session 1
July 31, 2025	Thursday	Last Day Classes; Final Examinations – Session 1
August 1, 2025	Friday	Final Grades Due in Registrar’s Office
August 1, 2025	Friday	Session I ends

### Session II - 4-Week Classes (June 2 – June 27, 2025)

May 28, 2025	Wednesday	Testing and Registration for Freshmen and First-Time Transfer Students; General Registration for all students
May 29, 2025	Thursday	General Registration for ALL Students
May 30, 2025	Friday	Last Day for Deans to Recommend Class Closures Due to Low Enrollment
June 2, 2025	Monday	Classes Begin; Late Registration (apply fee) Begins – Session II
June 2, 2025	Monday	Last Day to Officially Close Classes Due to Low Enrollment
June 9, 2025	Monday	Last Day for Students to Register or Add Courses for Credit – Session II
June 11, 2025	Wednesday	Final Day to Pay Fees; Purge ALL Unpaid Students – 7 <sup>th</sup> Class Day – Session II LDA Reporting Period – LDAs due
June 16, 2025	Monday	Last Day to Drop Courses with a Withdrawal (“W”) Grade – Session II
June 19, 2025	Thursday	Last Day to Withdraw from the University – Session II
June 26, 2025	Thursday	Last Day of Classes – Session II; Final Examinations – Session II
June 27, 2025	Friday	Final Grades Due in Registrar’s office and Session II ends



### **Session III - 4-Week Classes (July 7 – August 1, 2025)**

June 30, 2025	Monday	Testing and Registration for Freshmen and First-Time Transfer Students; General Registration for all students
July 1, 2025	Tuesday	General Registration for all students
July 2, 2025	Wednesday	Last Day for Deans to Recommend Class Closures Due to Low Enrollment
July 7, 2025	Monday	Classes Begin; Late Registration (apply fee) Begins – Session III
July 7, 2025	Monday	Last Day to Officially Close Classes Due to Low Enrollment
July 14, 2025	Monday	Last Day to Register or Add Courses for Credit – Session III
July 16, 2025	Wednesday	Final Day to Pay Fees; Purge ALL Unpaid Students – 7 <sup>th</sup> Class Day – Session III LDA Reporting Period – LDAs due
July 21, 2025	Monday	Last Day to Drop Courses with a Withdrawal (“W”) – Session III
July 24, 2025	Thursday	Last Day to Withdraw from the University – Session III
July 31, 2025	Thursday	Last Day of Classes; Final Examinations – Session III
August 1, 2025	Friday	Final Grades Due in Registrar’s Office
August 1, 2025	Friday	Session III ends



## Fall 2025 8-Week A & B Term Academic Calendar

August 12, 2025	Tuesday	Faculty and Staff Institute	
August 13, 2025	Wednesday	9:00 a.m. – 6:00 p.m.	Testing and Registration for Freshmen and First-Time Transfer Students; Registration Ends; REEL (Registered Early Express Line) Registration for students who participated in early registration
August 14, 2025	Thursday	9:00 a.m. – 6:00 p.m.	Registration for returning students (Open to all students)
August 15, 2025	Friday	9:00 a.m. – 3:00 p.m.	Registration for returning students (Open to all students)
August 16, 2025	Saturday	9:00 a.m. – 1:00 p.m.	Registration for returning students (Open to all students) Last Day for Deans to Recommend Class Closures/Reassignment Due to Low Enrollment
August 18, 2025	Monday	Classes begin <b>A-term – eight-week courses</b> ; Add/Drop period begins; Late Registration (apply fee) begins <b>Last Day to Apply for Fall 2025 - A-term eight-week courses</b>	
August 22, 2025	Friday	<b>Last Day to Add Credit Courses, Drop Courses and Change Class Sections</b>	
August 26, 2025	Tuesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled. <b>Last day to pay fees for A-term eight-week courses</b>	
September 1, 2025	Monday	Labor Day Holiday – University Closed	
September 2, 2025	Tuesday	Classes Resume <b>Final Purge/ Census Date for eight (8) week A-term</b>	
September 29, 2025	Monday	<b>Deadline to drop an A term course with a Withdrawal (“W”) Grade</b>	
September 29, 2025	Monday	Deadline to change Incomplete (“I”) Grade for Spring and Summer 2025 Terms	
October 10, 2025	Friday	Last day to apply for B-Term (Second 8 Week courses); <b>Last Day for Deans to Recommend Class Closures; Final Exam and A-term eight (8) week courses end</b>	
October 13, 2025	Monday	<b>B-Term Class Begin</b>	
October 16-18, 2025	Thursday-Saturday	Fall Break	
October 20, 2025	Monday	<b>A-term grades</b> Due in Registrar’s Office <b>MANDATORY</b> Advising Period Begins for Spring 2026	
October 20, 2025	Monday	Classes Resume	
October 20, 2025	Monday	<b>Last Day to Add Credit Courses, Drop Courses and Change Class</b>	

**Sections (B term)**

October 23, 2025	Thursday	Final day to pay fees; purge ALL student with Unpaid Fees 7 <sup>th</sup> Class day (Census Date B-Term) Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
October 29, 2025	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade
November 14, 2025	Friday	Deadline for Graduation Applications for Spring 2026 Semester
November 24, 2025	Monday	Deadline to Withdraw from the University
November 26-29 2025	Wednesday – Saturday	Thanksgiving Holiday
December 1, 2025	Monday	Classes Resume
December 4, 2025	Thursday	Last Day of Classes
December 6-11, 2025	Saturday – Thursday	Final Examination Period
December 16, 2025	Tuesday	Final Grades Due in Registrar's Office
December 18, 2025	Thursday	Fall Semester Ends



## Fall 2025 16-Week Academic Calendar

August 12, 2025	Tuesday	Faculty and Staff Institute
August 13, 2025	Wednesday	9:00 a.m. – 6:00 p.m. Testing and Registration for Freshmen and First-Time Transfer Students; Registration Ends; REEL (Registered Early Express Line) Registration for students who participated in early registration
August 14, 2025	Thursday	9:00 a.m. – 6:00 p.m. Registration for returning students (Open to all students)
August 15, 2025	Friday	9:00 a.m. – 3:00 p.m. Registration for returning students (Open to all students)
August 16, 2025	Saturday	9:00 a.m. – 1:00 p.m. Registration for returning students (Open to all students) Last Day for Deans to Recommend Class Closures/Reassignment Due to Low Enrollment
August 18, 2025	Monday	Classes begin Full 16-week term and A-term; Add/Drop period begins; Late Registration (apply fee) begins Last Day to Apply for Fall 2025
August 26, 2025	Tuesday	Attendance Reporting Period (NS/SH) Fall 2025 Students who do not report to classes during this period will have their financial aid reduced or canceled.
September 1, 2025	Monday	Labor Day Holiday – University Closed
September 2, 2025	Tuesday	Classes Resume
September 5, 2025	Friday	14 <sup>th</sup> Class Day (Census Date) Fall 2025 Final day to pay fees for Fall 2025 Semester Purge all students with unpaid fees
September 8, 2025	Monday	Last Day to Add Credit Courses, Drop Courses and Change Class Sections Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
September 29, 2025	Monday	Deadline to change Incomplete (“I”) Grade for Spring and Summer 2025 Terms
October 11-15, 2025	Saturday-Wednesday	Mid-Semester Examination Period
October 16-18, 2025	Thursday-Saturday	Fall Break
October 20, 2025	Monday	Classes Resume
October 20, 2025	Monday	Mid-Semester grades Due in Registrar’s Office
October 20, 2025	Monday	Mandatory Advising Period Begins for Spring 2026 (schedule viewable in Banner only)
October 22, 2025	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.



October 23, 2025	Thursday	Final day to pay fees; purge ALL students with Unpaid Fees 7 <sup>th</sup> Class Day (Census Date B-Term)
October 27, 2025	Monday	Priority Registration for Veterans and Veterans' Benefit Recipients (for Spring 2026)
		Priority Registration for Sophomores / Potential Graduates
October 29, 2025	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade
November 3, 2025	Monday	Mandatory Registration and Advising Period Begins for Spring 2026 for All Currently Enrolled Students
November 10, 2025	Monday	Deadline to Withdraw from the University
November 14, 2025	Friday	Deadline for Graduation Applications for Spring 2026 Semester
November 26-29, 2025	Wednesday – Saturday	Thanksgiving Holiday
December 1, 2025	Monday	Classes Resume
December 4, 2025	Thursday	Last Day of Classes (Full term-16 Week courses)
December 6-11 2025	Saturday – Thursday	Final Examination Period
December 16, 2025	Tuesday	Final Grades Due in Registrar's Office
December 18, 2025	Thursday	Fall Semester Ends



## Fall 2025 12-Week Academic Calendar

August 12, 2025	Tuesday	Faculty and Staff Institute	
August 13, 2025	Wednesday	9:00 a.m. – 6:00 p.m.	Testing and Registration for Freshmen and First-Time Transfer Students; Registration Ends; REEL (Registered Early Express Line) Registration for students who participated in early registration
August 14, 2025	Thursday	9:00 a.m. – 6:00 p.m.	Registration for returning students (Open to all students)
August 15, 2025	Friday	9:00 a.m. – 3:00 p.m.	Registration for returning students (Open to all students)
August 16, 2025	Saturday	9:00 a.m. – 1:00 p.m.	
September 15, 2025	Monday	Classes Begin for twelve (12) week term Late Registration (apply fee) for all students Add/Drop Period Begins Last Day to Apply for twelve (12) week term Last Day for Deans to Recommend Class Closures/Reassignment Due to Low Enrollment	
September 24, 2025	Wednesday	Last Day to Add Credit Courses, Drop Courses and Change Class Sections without a fee	
September 24, 2025	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
September 29, 2025	Monday	Deadline to change Incomplete ("I") Grade for Spring and Summer 2025 Terms	
October 1, 2025	Wednesday	Last day to pay fees for twelve (12) week term Final Purge/ Census Date for twelve (12) week term Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
October 11-15, 2025	Saturday-Thursday	Mid-Semester Examination Period	
October 16-18, 2025	Thursday-Saturday	Fall Break	
October 20, 2025	Monday	Classes Resume	
October 20, 2025	Monday	Mid-Semester grades Due in Registrar's Office	
October 20, 2025	Monday	Mandatory Advising Period Begins For Spring 2026 (schedule viewable in Banner Only)	
October 22, 2025	Wednesday	Attendance Reporting Period (NS/SH) 12-week courses Students who do not report to classes during this period will have their financial aid reduced or canceled	
October 27, 2025	Monday	Priority Registration for Veterans and Veterans' Benefit Recipients (For	



		Spring 2026)
		Priority Registration for Sophomores/Potential Graduates
October 29, 2025	Wednesday	Deadline for Dropping Courses with a Withdrawal ("W") Grade 12-week courses
November 3, 2025	Monday	Mandatory Registration and Advising Period Begins for Spring 2026 for All Currently Enrolled Students
November 10, 2025	Monday	Deadline to Withdraw from the University 12-week courses
November 14, 2025	Friday	Deadline for Graduation Applications for Spring Semester 2026
November 26-29, 2025	Wednesday-Saturday	Thanksgiving Holiday
December 1, 2025	Monday	Classes Resume
December 4, 2025	Thursday	Last Day of Classes 12-week courses
December 6-11, 2025	Saturday-Thursday	Final Examination Period 12-week courses
December 16, 2025	Tuesday	Final Grades Due in Registrar's Office
December 18, 2025	Thursday	Fall Semester Ends



## Spring 2026 A & B Term Academic Calendar

January 6, 2026	Tuesday	Faculty/Staff Institute	
January 7, 2026	Wednesday	9:00 a.m. – 5:00 PM	Testing and Registration for Freshmen and First-Time Transfer Students; REEL (Registered Early Express Line) registration for students who participated in early registration only
January 8, 2026 – January 9, 2025	Thursday-Friday	9:00 a.m. – 5:00 p.m.	Registration for Returning Students (Open to all Students)
January 10, 2026	Saturday	9:00 a.m. – 1:00 p.m.	Registration for Returning Students (Open to all Students)
January 12, 2026	Monday	Classes Begin; Add/Drop Period Begins; First Purge for ALL Students with Unpaid Fees; Late Registration (apply fee) Begins <b>(Last Day to Apply for Spring 2026 A-term eight-week courses)</b>	
January 17, 2026	Friday	<b>Last Day to Add Credit Courses, Drop Courses and Change Class Sections A-term courses</b>	
January 19, 2026	Monday	Martin Luther King Holiday	
January 21, 2026	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
		<b>Deadline to change Incomplete (“I”) Grade for Fall 2025 Term</b>	
January 30, 2026	Friday	<b>Final Day to Pay Fees (A-term eight-week courses)</b>	
February 16 – February 17, 2026	Monday-Tuesday	Mardi Gras Holiday – University Closed	
February 18, 2026	Wednesday	Classes Resume	
March 6, 2026	Friday	<b>Final Exams for A-term eight-week classes Classes end for A term</b>	
March 9, 2026	Monday	<b>B-Term Classes Begin Last Day to apply for B-term courses</b>	
March 12, 2026	Thursday	<b>Final Grades (for A-term)</b> Due in Registrar’s Office	
March 16, 2026	Monday	Last Day to Register for B-Term, Courses (Second 8 Week Courses)	
March 17, 2026	Tuesday	Final Day to Pay Fees; Purge ALL Students with Unpaid Fees ( <b>Census Date for B-Term</b> ) Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
March 30 – April 3, 2026	Monday-Friday	SPRING BREAK	
April 3, 2026	Friday	Good Friday – University Closed	
April 6, 2026	Monday	Classes Resume	
April 7, 2026	Tuesday	Priority Registration for Veterans and Veterans’ Benefit Recipients (for Summer and Fall 2026) Deadline for Dropping Courses with a Withdrawal (“W”) Grade (Full term-16 Week Courses)	



April 8, 2026	Wednesday	Honors and Awards Convocation
April 13, 2026	Monday	Deadline for Graduation Application for Fall 2026 Deadline to Withdraw from the University
April 14, 2026	Tuesday	Mandatory Registration and Advising Period Begins for Summer and Fall 2026 for All Currently Enrolled Students
April 25- April 30, 2026	Saturday-Thursdays	Final Examination Period for Graduates
May 1, 2026	Friday	Last Day of Classes
May 2 – May 7, 2026	Saturday-Thursdays	Final Examination Period for Non-Graduates
May 6, 2026	Wednesday	Final Grades Due for Graduation Candidates by 4:00 p.m.
May 12, 2026	Tuesday	<b>Commencement</b>
May 13, 2026	Wednesday	Final Grades Due in Registrar's Office for Non-Graduates
May 15, 2026	Friday	Spring Semester Ends



## Spring 2026 12-Week Calendar

January 6, 2026	Tuesday	Faculty/Staff Institute	
January 7, 2026	Wednesday	9:00 a.m. – 5:00 PM	Testing and Registration for Freshmen and First-Time Transfer Students; REEL (Registered Early Express Line) registration for students who participated in early registration only
January 8, 2026 – January 9, 2026	Thursday-Friday	9:00 a.m. – 5:00 p.m.	Registration for Returning Students (Open to all Students)
January 10, 2026	Saturday	9:00 a.m. – 1:00 p.m.	Registration for Returning Students (Open to all Students)
February 9, 2026	Monday	<b>Classes Begin;</b> Add/Drop Period Begins; First Purge for All Students with unpaid fees; Late Registration (apply fee) Begins	
February 16 – February 17, 2026	Monday-Tuesday	Mardi Gras Holiday – University Closed	
February 18, 2026	Wednesday	Classes Resume	
February 20, 2026	Wednesday	Last Day to Add Credit Courses, Drop Courses and Change Class Sections	
February 24, 2026	Tuesday	Final Purge for ALL Students with Unpaid Fees (Census Date)	
		Attendance Reporting Period (NS/SH) Students who do not report to class during this period will have their financial aid reduced or canceled.	
March 7 – March 12, 2026	Saturday-Thursday	Mid-Semester Examination Period	
March 17, 2026	Tuesday	Mid-Semester Grades Due in Registrar's Office	
March 18, 2026	Wednesday	Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.	
March 30 – April 3, 2026	Monday-Friday	SPRING BREAK	
April 3, 2026	Friday	Good Friday – University Closed	
April 6, 2026	Monday	Classes Resume	
April 7, 2026	Tuesday	Priority Registration for Veterans and Veterans' Benefit Recipients (for Summer and Fall 2026) Deadline for Dropping Courses with a Withdrawal ("W") Grade (Full term-16 Week Courses)	
April 8, 2026	Wednesday	Honors and Awards Convocation	
April 13, 2026	Monday	Deadline for Graduation Application for Fall 2026 Deadline to Withdraw from the University	
April 14, 2026	Tuesday	Mandatory Registration and Advising Period Begins for Summer and Fall 2026 for All Currently Enrolled Students	
April 25- April 30, 2026	Saturday-Thursday	Final Examination Period for Graduates	
May 1, 2026	Friday	Last Day of Classes	
May 2 – May 7, 2026	Saturday-Thursday	Final Examination Period for Non-Graduates	
May 6, 2026	Wednesday	Final Grades Due for Graduation Candidates by 4:00 p.m.	
May 12, 2026	Tuesday	<b>Commencement</b>	



May 13, 2026  
May 15, 2026

Wednesday  
Friday

Final Grades Due in Registrar's Office for Non-Graduates  
Spring Semester Ends



## Spring 2026 16-Week Academic Calendar

January 6, 2026	Tuesday	Faculty/Staff Institute	
January 7, 2026	Wednesday	9:00 a.m. – 5:00 PM	Testing and Registration for Freshmen and First-Time Transfer Students; REEL (Registered Early Express Line) registration for students who participated in early registration only
January 8, 2026 – January 9, 2026	Thursday-Friday	9:00 a.m. – 5:00 p.m.	Registration for Returning Students (Open to all Students)
January 10, 2026	Saturday	9:00 a.m. – 1:00 p.m.	Registration for Returning Students (Open to all Students)
January 12, 2026	Monday		Classes Begin; Add/Drop Period Begins; First Purge for ALL Students with Unpaid Fees; Late Registration (apply fee) Begins (Last Day to Apply for Spring 2026 16-week courses)
January 19, 2026	Monday		Martin Luther King Holiday
January 21, 2026	Wednesday		Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
			Deadline to change Incomplete ("I") Grade for Fall 2025 Term
January 28, 2025	Wednesday		Last Day to Add Credit Courses, Drop Courses and Change Class Sections Attendance Reporting Period (NS/SH) Students who do not report classes During this period will have their financial aid reduced or canceled.
January 30, 2026	Monday		<b>Final Day to Pay Fees (full 16-week courses)</b> <b>14<sup>th</sup> Class Day (Census Date) Spring 2026</b>
February 6, 2026	Friday		Late Spring 2026 Graduation Applications Due
February 16 – February 17, 2026	Monday-Tuesday		Mardi Gras Holiday – University Closed
February 18, 2026	Wednesday		Classes Resume
February 24,	Tuesday		Deadline to change incomplete ("I") Grade for Fall 2025
March 7 – March 12, 2026	Saturday-Thursday		Mid-Semester Examination Period
March 17, 2026	Tuesday		Mid-Semester Grades Due in Registrar's Office
March 18, 2026	Wednesday		Attendance Reporting Period (NS/SH) Students who do not report to classes during this period will have their financial aid reduced or canceled.
March 30 – April 3, 2026/87777777	Monday-Friday		SPRING BREAK
April 3, 2026	Friday		Good Friday – University Closed
April 6, 2026	Monday		Classes Resume
April 7, 2026	Tuesday		Priority Registration for Veterans and Veterans' Benefit Recipients (for Summer and Fall 2026) Deadline for Dropping Courses with a Withdrawal ("W") Grade (Full term-16 Week Courses)
April 8, 2026	Wednesday		Honors and Awards Convocation
April 13, 2026	Monday		Deadline for Graduation Application for Fall 2026 Deadline to Withdraw from the University



April 14, 2026	Tuesday	Mandatory Registration and Advising Period Begins for Summer and Fall 2026 for All Currently Enrolled Students
April 25- April 30, 2026	Saturday-Thursday	Final Examination Period for Graduates
May 1, 2026	Friday	Last Day of Classes
May 2 – May 7, 2026	Saturday-Thursday	Final Examination Period for Non-Graduates
May 6, 2026	Wednesday	Final Grades Due for Graduation Candidates by 4:00 p.m.
May 12, 2026	Tuesday	<b>Commencement</b>
May 13, 2026	Wednesday	Final Grades Due in Registrar's Office for Non-Graduates
May 15, 2026	Friday	Spring Semester Ends

# A Message from the Chancellor

Please allow me this opportunity to welcome you to Southern University at Shreveport Louisiana (SUSLA). As you will soon become keenly aware, the College takes great pride in shaping its environment to support your educational aspirations through multiple facets, including the availability of quality programs and activities designed purposely to enrich your stay at the institution. Readily seen are our stellar academic programs that afford you opportunities to, not only engage in the global marketplace, but to sustain your employability despite fluctuations in the economy. Hence, in no small way, we remain excited about the ongoing evolution of this great institution and continue to trust in our longstanding tradition of providing exceptional experiences for our students. This year, that tradition continues with a dedicated and caring faculty and staff who, is guided by the goal of embracing academic excellence.



I feel compelled to commend you for making the decision to continue your pursuit of attaining your educational goals. Therein, this catalog is presented to you with the aim of directing you to the many programs of study offered by the college and to introduce you to a wide array of courses that would support your matriculation to four-year senior institutions. Moreover, these credit and non-credit courses promise to advance your skills in the latest trends in business and industry and prepare you to achieve your dreams in career pathways that maintain national prominence. The catalog will also share with you information regarding administrative regulations, admissions standards, and an overview of support services intended exclusively to ensure your success as a member of the university family. Should you find that this catalog does not answer a particular question, you are encouraged to contact the Office of the Registrar, who is always ready to assist you.

Again, it is with great pleasure that I welcome you to an institution that brings a focused commitment to academic excellence. It is my wish that you find the year a rewarding and productive experience, as we too will continue to elevate the distinction of this institution as one that is supportive given any endeavor.

With warm regards,

A handwritten signature in black ink that reads "Aubra J. Gantt". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Aubra J. Gantt, Ed.D.  
Chancellor



## University History

Southern University at Shreveport Louisiana was established by Act 42 in 1964 by the Louisiana Legislature to serve the Shreveport-Bossier City area. Its basic emphasis was to provide the first two years of typical college and university coursework. Then Governor John H. McKeithen signed the Act on June 27, 1964, and the institution officially opened its doors for instruction on September 19, 1967.

On October 28, 1974, the Louisiana Coordinating Council for Higher Education, currently the Board of Regents, granted to the institution approval to offer six associate degree programs: Business, Office Administration, Natural Sciences, Medical Office Assistant, Social Sciences, and Humanities. Southern University at Shreveport is a comprehensive community college within the Southern University System.

In 1977, the Board of Regents' Master Plan for Higher Education in Louisiana cited, "Southern University should begin immediately to plan programs and services of the type appropriate to a comprehensive community college in order to contribute to the future economic development of the greater Shreveport area." Therein, the institution was charged to expand its one and two-year offerings in keeping with the manpower needs of the Shreveport area and to cooperate with nearby vocational-technical schools where possible. The Master Plan defined research activities as "appropriate to further the role of the institution as a comprehensive community college, with lower level undergraduate instruction and public service receiving top priority."

In 1981, the Federal Justice Department mandated that the Southern University System enter into a Consent Decree that led to several major changes for the institution.

The Consent Decree, in part, involved the acquisition of a satellite campus site, "preferably in an area of the city that was amenable and accessible to the diverse multi-cultures served by the institution." A downtown location was deemed best, primarily because of the large number of business sites and office workers employed in that area. After conducting assessments of the kinds of educational training needs projected by the downtown employee population, the institution chose to bid on portions of 610 Texas Street in 1987. The Southern University Board of Supervisors, the State Board of Regents, and the Division of Administration approved the bid October 1987. Southern University at Shreveport held its first classes at the downtown site, the Metro Center, in spring of 1988.

Throughout the years, outstanding leadership has guided Southern University at Shreveport. Dr. Walter Austin served as the institution's first chief executive officer, followed by Dr. Leonard C. Barnes. Upon the recommendation of President G. Leon Netterville to the State Board of Education, Dr. Barnes was appointed to serve as Vice President of the Shreveport Campus in July 1971. The Board of Supervisors for the Southern University System changed the title of Vice President to Chancellor in March 1977. Dr. Barnes continued to serve the University as Chancellor until July of 1987. Dr. Robert H. Smith served as the University's third executive officer. Under Dr. Smith's leadership, more than 1,000 students were enrolled during the 1988 spring semester; the largest enrollment in the history of the institution at that time. Dr. Mary L. Wilson was appointed as the Interim Chancellor in June 1993. She was the first woman chief executive of the university. Dr. Jerome G. Greene, Jr. assumed duties as Chancellor in November 1993. Under his tenure, a General Studies degree program was developed, and a groundbreaking ceremony for a new gymnasium and physical education building was held. Mr. S. Albert Gilliam was appointed Interim Chancellor August of 1998. Dr. James C. Brown assumed the role of Chancellor in May 1999, and in October 2000, Dr. Press L. Robinson was appointed Interim Chancellor. In November of 2000, the Southern University Board of Supervisors' named Dr. Ray L. Belton as Chancellor, effective December of 2000. Upon Dr. Ray L. Belton being named President-Chancellor of the Southern University System/Southern University Baton Rouge, Dr. Rodney A. Ellis was named Chancellor, effective April 2016. Dr. Aubra J. Gantt was named Chancellor effective June 1, 2023.

### Location of University

The campus of Southern University at Shreveport is located at 3050 Martin Luther King, Jr. Drive in Caddo Parish in the city of Shreveport, Louisiana. The 103-acre campus intersects Martin Luther King Drive and Hilary Huckaby Drive.

## Facilities

**AEROSPACE TECHNOLOGY CENTER** is a 18,890 square-foot training facility located at the Shreveport Downtown Airport and occupies two aircraft hangars with classroom space in the main terminal building. The hanger was constructed in 1941 and the terminal was constructed in 1971. The center houses the offices and training areas for the Aerospace Technology program.

The Downtown Airport was Shreveport's first commercial airport. Delta Airlines flew its initial routes from Dallas, Texas to the airport in 1929. The airport was officially inaugurated on July 14, 1931. After Shreveport Regional Airport opened in the early 1950s, the Downtown Airport became a general aviation airport serving private pilots, companies and schools based at the airport. The Aerospace Technology Center is housed in the first hangar built at the airport.

**ALLEN BUILDING** is a three-story building that was originally erected in 1919 and completely renovated by SUSLA in 2018. This state-of-the-art facility houses the School of Nursing (LPN, RN, and CNA), complete with a Radiology Technology Suite. This 20,244 square-foot building provides a real-world replicated Healthcare Simulation Lab, two fuse didactic and clinical knowledge Skills Labs, a large interactive, multi-media Lecture Hall, Computer Lab, Student Lounge and Classrooms.

**ALPHONSE JACKSON JR. BUILDING** This 36,364 square-foot building is named in honor of the late State Senator Alphonse Jackson Jr., a longtime legislator, community organizer, and Southern University advocate who steadfastly believed that education is the gateway to possibility. It is a state-of-the-art two-story building that was erected in 2017 and houses Science, Technology, Engineering and Math (S.T.E.M.) classrooms and labs. The building contains a stadium seating, lecture hall with a seating capacity of 150, meeting and conference room space, offices, and a fully functional SMART classroom.

**CENTER FOR BUSINESS AND COMMUNITY DEVELOPMENT** is a state-of-the-art business incubator. With the assistance of State Senator Lydia Jackson- the incubator is the result of a funding partnership with the U.S. Department of Housing and Urban Development's Office of University Partnerships, the State of Louisiana, the City of Shreveport, and the Southern University System. This building is a one-story structure, erected in 2007 which encompasses 14,510 square-feet. It houses the SUSLA campus Capital One Bank, business conference rooms, student/business incubator offices.

**DENTAL HYGIENE CLINIC** is a one story 3,000 square feet building located on the campus on Martin Luther King, Jr. Drive in Shreveport, La. The building was erected in 2017. It accommodates state of the art dental equipment that provides a modern learning environment for dental students.

**FINE ARTS BUILDING** is a one-story structure built in 1967 which encompasses 12, 645 square feet. This building houses Student Academic Advising Center, Testing Center, faculty and staff offices.

**JESSE N. STONE LECTURE HALL** is a one-story structure that was built in 1967 and encompasses 9,568 square-feet. This building houses the University Auditorium, the Music Department, the J. Bennett Johnston, Jr. Video Conference Classroom, and faculty and staff offices. It also serves as one of the campus assembly halls.

The Jesse N. Stone Lecture Hall is named after the fourth President of the Southern University System. He served as Dean of the Southern University Law Center from 1971-1972. Dr. Stone began a four-year tenure on the Southern University Board of Supervisors and served as system president from 1974-1985. He returned to the Law Center as a professor until his retirement in 1986. In 1991, The Jessie N. Stone endowed professorship was established in 1998.

**JOHNNY L. VANCE STUDENT CENTER BUILDING** is a two-story building that was erected in 1970 and houses the Student Bookstore, Student Support Offices and a student multipurpose room. This 7,728 square-foot building is named in memory of Johnny L. Vance; an educator and community leader who began his academic career at Southern University at Shreveport. He later served the University as Counselor, Recruiter, Financial Aid Director, Dean of Students, Student Support Services Director and Vice Chancellor Student Affairs. The Johnny L. Vance Center was the first building to be named after an individual who contributed to the evolution of the Shreveport campus.

**JAGUAR COURTYARD** provides residential housing for SUSLA students. Opened in the fall of 2008 the courtyard includes 240 fully furnished 2- and 4-bedroom units with all-inclusive utilities, high speed internet and basic cable, and all the amenities and security of a gated-community. Located in the center of the campus adjacent to the Library and classrooms, the Jaguar Courtyard offers students an optimal living and learning environment.

**LEONARD C. BARNES ADMINISTRATION BUILDING** is a 47,232 square-foot two story structure that houses the Chancellor's Office, the Offices of Academic Affairs, Student Affairs/Enrollment Management, Fiscal Affairs, Financial Aid, the Office of the Registrar, Cashier, and Information Technology Center.

The Leonard C. Barnes Administration Building is named in honor of the longest serving Chancellor of Southern University at Shreveport (1970-1987)-Dr. Leonard C. Barnes. Dr. Barnes was the second chief executive officer of the campus as Vice President and subsequently as Chancellor.

**LOUIS COLLIER HALL** is a two-story structure that was built in 1973 for the sciences. Formally the Natural Sciences Building, the 32,208 square-foot structure was renamed after Louis M. Collier, Chairman of the Physics Department. The building houses laboratories, lecture classroom and faculty offices.

**MS KICK (Milam Street Kitchen Incubator and Community Kitchen)** 1210 Milam Street. Shreveport, LA 71101. The facility includes a commercial-grade kitchen for developing food-related products and preparing ready-made foods for startup businesses. Culinary entrepreneurs may access kitchen stations, freezers, coolers, and dry storage. Micro-enterprises and small businesses will be able to utilize desks or office space, access wireless services, mailing services, and phone/fax, and use the building as their official "place of business." The tenants will have 24/7 access, and utilities are included in the rental costs.

**NEW CLASSROOM BUILDING (NCR)** is a two-story structure built in 1972 which encompasses 30,988 square-feet. It houses general classrooms, student computer labs and faculty offices.

**SHIPPING AND RECEIVING WAREHOUSE** is a one-story structure built in 1995 which encompasses 5,000 square-feet. It consists of an open floor plan constructed warehouse with cage-controlled areas. The building is equipped with a loading dock and an external storage area.

**STUDENT ACTIVITIES BUILDING**, combined with the Student Union Building, encompasses the Student Activities Center. The Student Activities Building is an 8,469 square-feet, one story structure erected in 2008. It houses the Student Lounge, Student Dining Facility, Student Kitchen, activity areas and Student Support Offices.

**SOUTHERN UNIVERSITY MUSEUM OF ART AT SHREVEPORT (SUMAS)** is the only museum in North Louisiana dedicated to educating people about the Art and Culture of the African and African American Diaspora. Located in the Metro Campus, SUMAS showcases the artistic contributions of people of African descent across two continents—Africa and America. SUMAS features African art from the major art-producing regions of Africa including: Mali, Nigeria, the Ivory Coast of West Africa, Cameroon, and the Congo. The African art exhibit is comprised of two major collections: Dr. Leon R. Tarver, II Collection and the Dr. William Bertrand Collection which includes over 300 artifacts and represent the foundation of the museum's permanent collection of African art.

**SOUTHERN UNIVERSITY AT SHREVEPORT METRO CENTER** is located at 610 Texas Street. The SUSLA Metro Center houses computer and allied health labs, classrooms, academic and administrative offices, a media production studio, the Southern University Museum of Art (SUMAS) at Shreveport, and a compressed video distance-learning classroom.

The building is an example of turn-of-the-century urban commercial architecture and consists of two structures. The six-story red brick building was built in 1919 by the Jacobs family as office space, and the adjoining four-story building, known as the Barrett Building, was constructed in 1929 by a Little Rock, Arkansas department store. In 1982, the two buildings were combined and renovated to create the existing structure which now contains approximately 77,954 square feet. In 1992, the building was given the DSU Award for Preservation of Historic Architectural Buildings in Downtown Shreveport, Louisiana.

**UNIVERSITY LIBRARY** is a two-story structure erected in 1970 which encompasses 32,768 square-feet. The University Library serves as the only campus library.

**UTILITY PLANT** is a one structure facility, built in 1967 which encompasses 6,786 square- feet. The Utility Plant is primarily used for institutional infrastructure support.

**UNIVERSITY POLICE BUILDING** is a one-story structure built in 1976 which encompasses 1,800 square-feet. This building consists of a University Police Department assembly area, and University Police Department administrative support offices.

## General Information

### Vision Statement

To become the "College of Choice" in Northwest Louisiana by implementing and supporting viable academic programs with qualified faculty and staff, and quality customer service.

### Mission Statement

Southern University at Shreveport, a unit of the Southern University and A & M College System, a historically black comprehensive community college serving Northwest Louisiana and beyond, is committed to teaching and preparing traditional and non-traditional students for degree attainment, transfer, workforce, continuous learning and self-improvement. This preparation is available through multiple delivery methods and instructional sites for students seeking certificates, technical diplomas and associate degrees.

To fulfill this mission, SUSLA is committed to:

- Providing university parallel college transfer programs designed to meet the requirements for the lower division of four-year college or university programs.
- Offering one- and two-year career programs designed to meet the demand for technicians, semi-professional workers, and skilled craftsmen for employment in industry, business, specific professions, and government, including associate degrees in art, sciences, applied sciences, as well as industry-based certificate programs.
- Providing developmental education designed to prepare individuals for successful completion of occupational-technical curricula or university parallel college transfer curricula.
- Conducting continuing education programs carefully designed to meet the lifelong learning needs of the communities served by the University; continuing education courses are noncredit or for-credit. Non-credit courses can be taken for occupational upgrade, personal satisfaction and enhancement. Credit courses can be used for transfer credit, an associate degree or certificate, occupational upgrade or career change.
- Operating comprehensive student development services designed to facilitate educational, vocational, social and personal growth.
- Conducting research of the type appropriate to the institution, especially the development of new and/or enhanced educational programs and offerings based on community needs.
- Providing specialized community service programs that are designed to improve the quality of life and meet identified cultural and educational needs within the institution's service area.

## Accreditation

Southern University at Shreveport Louisiana is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Associate of Arts degree, the Associate of Applied Science degree, the Associate of Science degree, and certificates and diplomas in career education. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Southern University at Shreveport, Louisiana.

The Commission should only be contacted about accreditation related issues. All other inquiries should be directed to the institution at:

Southern University at Shreveport  
3050 Martin Luther King, Jr. Drive  
Shreveport, Louisiana 71107  
318-670-6000  
[www.susla.edu](http://www.susla.edu)

Southern University at Shreveport's **RESPIRATORY THERAPY PROGRAM** is accredited by the Committee on Accreditation for Respiratory Care to award the Associate of Science Degree in Respiratory Therapy. Contact the Committee on Accreditation for Respiratory Care at 264 Precision Blvd., Telford, TN 37690 or call 817-283-2835; Fax 817-354-8519; (fax) [webmaster@coarc.com](mailto:webmaster@coarc.com). Website: <https://coarc.com>

Southern University at Shreveport's **DENTAL HYGIENE PROGRAM** is accredited by the Commission on Dental Accreditation of the American Dental Association. Contact the Committee on Accreditation for Commission on Dental Accreditation at 401 North Michigan Avenue, Suite 3300, Chicago, Illinois 60611 or call 800-232-6108.

Southern University at Shreveport's **HEALTH INFORMATION TECHNOLOGY PROGRAM** is accredited by the Commission on Accreditation for Health Informatics Information Management Education. Contact the Committee on Commission on Accreditation for Health Informatics Information Management Education at 200 East Randolph Street, Suite 5100, Chicago, IL 60601 or call 312-235-3235.

Southern University at Shreveport's **MEDICAL LABORATORY TECHNICIAN PROGRAM** is accredited by the National Accrediting Agency of Clinical Laboratory Sciences. Contact the National Accrediting Agency of Clinical Laboratory Sciences at 5600 N. River

Road, Suite 720, Rosemount, IL 60018 or call 773-714-8880.

Southern University at Shreveport's **PHLEBOTOMY PROGRAM** is fully approved by National Accrediting Agency of Clinical Laboratory Sciences. Contact the National Accrediting Agency of Clinical Laboratory Sciences at 5600 N. River Road, Suite 720, Rosemount, IL 60018 or call 773-714-8880.

Southern University at Shreveport's **RADIOLOGIC TECHNOLOGY PROGRAM** is accredited by the Joint Review Committee on Education in Radiologic Technology. Contact the Joint Review Committee on Education in Radiologic Technology at 20 N. Wacker Drive, Ste 2850 Chicago, IL 60606-3182 or call 312-704-5300 Email [mail@jrcert.org](mailto:mail@jrcert.org)

Southern University at Shreveport's **REGISTERED NURSING PROGRAM** is nationally accredited by the Accreditation Commission for Education in Nursing (ACEN); 3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326; Phone: (404) 975-5000.

The program also has full approval from the Louisiana State Board of Nursing (LSBN) 17373 Perkins Road, Baton Rouge, LA 70810; Phone: (225) 755-7500; Fax: (225) 755-7584

Southern University at Shreveport's **PRACTICAL NURSING PROGRAM** has full approval from the Louisiana State Board of Practical Nurse Examiners (LSBPNE); 131 Airline Drive, Suite 301, Metairie, LA 70001; Phone: (504) 838-5791; Fax: (504) 838-5279

Southern University at Shreveport's **NURSING ASSISTANT PROGRAM** is approved by the Louisiana Department of Health (LDH); 628 N. 4th Street, Baton Rouge, LA 70802; Phone: (225) 342-9500; Fax: (225) 342-5568

The **SURGICAL TECHNOLOGY PROGRAM** is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon recommendation of Accreditation Review Council on surgical Technology and Surgical Assisting ([www.arcstsa.org](http://www.arcstsa.org)). CAAHEP 25400 US Highway 19 N Ste 158 Clearwater, FL 33763 Phone: 727-210-2350 Email: [www.caahep.org/ARC/STSA](mailto:www.caahep.org/ARC/STSA) 6 W. Dry Creek Circle, Suite # 110 Littleton, CO 80120 Phone: 303-694-9262

The Polysomnography Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). Contact: CAAHEP 9355 – 113th St. N, #7709 Seminole, FL 33775 Phone: 727-210-2350 Fax: 727-210-2354 Email: [mail@caahep.org](mailto:mail@caahep.org)

## Compliance Policies

Southern University at Shreveport Louisiana is an equal opportunity institution in accordance with civil rights and does not discriminate on the basis of race, color, national origin, sex, disability, age, or other factors prohibited by law in any of its educational programs, activities and employment opportunities. The Title IX Compliance offices are located in the Johnny L. Vance Center, Room 212. <https://www.susla.edu/page/disability-services>

**ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES AND RELATED LAWS**, Southern University at Shreveport Louisiana is committed to ensuring equal access to an education for enrolled or admitted students who have verified disabilities under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). College policy calls for reasonable accommodations to be made for eligible students with verified disabilities on a case-by-case basis. Any student enrolling in Southern University at Shreveport Louisiana with a documented disability and who requests accommodations must first provide a current evaluation of the disability from a medical professional. This documentation, which is required by federal guidelines, will remain on file in the Support Services (DSS) Office.

**SECTION 504 OF THE REHABILITATION ACT OF 1973** obligates the University, as a recipient of federal financial assistance, to assure that qualified persons with disabilities are not excluded from programs and services on the basis of their disability.

**THE AMERICANS WITH DISABILITIES ACT OF 1990**, which covers all public entities and "places of public accommodation," reinforces this obligation, including the requirement to make reasonable accommodations in policies and practices to accommodate the limitations of individuals with disabilities. Services or benefits may not be provided to individuals with disabilities through programs that are separate or different unless the separate programs are necessary to ensure equally effective benefits and services.

**THE AMERICANS WITH DISABILITIES ACT OF 2008** revises the definition of "disability" to more broadly encompass impairments that substantially limit a major life activity. The amended language also states that mitigating measures, including assistive devices, auxiliary aids, accommodations, medical therapies and supplies (other than eyeglasses and contact lenses) have no bearing in determining whether a disability qualifies under the law.

Changes also clarify coverage of impairments that are episodic or in remission that substantially limit a major life activity when active, such as epilepsy or post-traumatic stress disorder. The amendments took effect January 1, 2009.

**NOTICE OF NON-DISCRIMINATION**, Southern University at Shreveport does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. An ADA/Section 504/Title IX Coordinator has been designated to handle inquiries regarding the non-discrimination policies.

**NON-DISCRIMINATION POLICY**, Southern University at Shreveport Louisiana is committed to creating and maintaining a community/campus in which students, faculty, and staff can work in an environment free of all forms of harassment, exploitation, or intimidation. Harassment on the basis of race, color, religion, sex (including sexual harassment), national origin, age, disability, or veteran status is a form of discrimination in violation of the law and will not be tolerated. Harassment based on sexual orientation or group affiliation is prohibited by this policy and also will not be tolerated.

All students, faculty, and staff are expected to adhere to this policy and will be held accountable for violating it. Southern University at Shreveport Louisiana will respond promptly to all complaints of harassment and retaliation. Violations of this policy can result in serious disciplinary action up to and including expulsion for students or discharge for employees (*See the Southern University at Shreveport Student Handbook for additional information*).

## Louisiana Board of Regents

Misti S. Cordell, <i>Chair</i>	Christy Oliver Reeves 5th District
Terrie P. Sterling Vice-Chair At-Large Member	K. Samer Shamieh, MD 1st District
Phillip R. May Jr Secretary 1st District	Christian C. Creed 5th District
Darren G. Mire 2nd District	Collis B. Temple III 6th District
David Aubrey 2nd District	Devesh Sarda Student Board Member
Blake R. David 3rd District	Ted H. Glaser III 6th District
Stephanie A. Finley 3rd District	Dallas L. Hixon At-Large Member
Wilbert Pryor 4th District	Christian C. Creed 5th District
Judy A. Williams Brown 4th District	

## Southern University System Board

Atty. Tony Clayton, Chair	Mr. Henry Whitehorn District 4
Mr. Paul Matthews District 1	Mrs. Ann Smith District 5
Mr. Chris Masengill District 1	Mr. Myron K. Lawson District 5
Atty. Edwin M. Shorty, Jr. District 2	Mr. Rani G. Whitfield, M.D. District 6
Ms. Maple L. Gaines District 2	Mr. Reggie Abraham District 6
Atty. Quincy Cawthorne District 3	Mr. Donald Ray Henry At-Large
Rev. Samuel C. Tolbert, Jr. District 3	Atty. Domoine D. Rutledge At-Large
Ms. Zazell Dudley District 4	Mr. Aaron Manzy Student Member

## Southern University at Shreveport

### Executive Administration

Aubra Gantt, Chancellor	Ed.D., University of North Texas MSW., Southern University New Orleans, BLS., Southern University A&M Baton Rouge
Jo Ann Brown, Interim Vice Chancellor for Academic Affairs and Workforce Development	MBA, University of Phoenix, BGS, Louisiana State University Shreveport
Jacoby Tubbs Interim Vice Chancellor for Student Affairs & Enrollment Management	Ed.D., Trident University International, MPA., Walden University, B.A., Grambling State University
Veloria Nanze Vice Chancellor for Finance and Administration	DBA., Accounting, North Central University, MS., Texas A&M University, B. A. Texas Lutheran University
Cheryl Taylor Chief Advancement Officer	M. S. Human Services Administration, Louisiana State University Shreveport, BGS, Louisiana State University Shreveport
Tralicia Allen, Director of Marketing and University Relations	B. S. Dillard University
Carolyn Miller, Deputy CIO Enterprise Systems	B.S. Grambling State University Oracle Certification Fort Worth, TX
Kimberly Harvell Executive Director for Workforce Development and Continuing Education	Ed.D., University of Georgia ,M. S. University of Georgia

## Finance and Administration

Finance and Administration represents a committed group of men and women who serve the University in a variety of areas including facilities, finance and accounting, information technology, financial aid, budgets, transportation and parking and the University Police Department.

Our mission is to support the University in its mission by ensuring its fiscal stability.

Our team is dedicated to collaborative partnerships with our colleagues and customers that lay the foundation for an exemplary service delivery process. Finance and Administration is fully aligned with the strategic and academic priorities of the University, and each of the units within our division is tasked with implementing the processes necessary to achieve lasting excellence.

## **Division of Research, Sponsored Programs and Institutional Effectiveness**

The Division of Research, Sponsored Programs, and Institutional Effectiveness (RSPIE) is organized to strategically support Southern University at Shreveport, Louisiana (SUSLA) in being responsive to societal demands, state and national economic needs, as well as new governmental demands for increased performance. RSPIE is the institution's vanguard for improvement that assists in maintaining SUSLA's level and expectation of excellence and integrity through the establishment of a culture of evidence and accountability.

As the keys to improvement, the areas of operation – Planning and Institutional Research, Outcomes Assessment & Quality Management, the Office of Sponsored Programs, and the Academy of Excellence - strategically focus on data governance, assessment, institutional effectiveness, quality assurance, external funding procurement, and professional development. Each department or program is purposed to support the role, scope, mission and core values of SUSLA by leading the institution in evidence-based and data-driven decision and policy making that will assist in enhancing the quality of programs and services - ultimately increasing student access and success.

# Division of Institutional Advancement

The Office of Institutional Advancement seeks to advance the mission of the University by fostering a culture of philanthropy on and off campus for the purpose of expanding scholarship opportunities for SUSLA students, business and industry partners, and for the community it serves. Services provided include:

Development & Fundraising      Community Engagement  
Scholarships & Endowments      Alumni Affairs

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**SUMAS (Museum)**      610 Texas Street, Suite 110, Shreveport, LA 71101  
Eric Francis      318.670.9631  
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**Welcome Center**      3050 MLK Dr., Shreveport, LA 71107  
318.670.6000  
welcomecenter@susla.edu

## Academic Affairs and Workforce Development

The Office of Academic Affairs and Workforce Development (AAWD) at Southern University at Shreveport (SUSLA) is responsible for providing oversight to all aspects of academic affairs and workforce development to ensure success of the educational mission of the University. The mission of AAWD is ingrained in the mission of the University: Southern University at Shreveport, a unit of the Southern University and A & M College System, a historically black comprehensive community college serving Northwest Louisiana and beyond, is committed to teaching and preparing traditional and non-traditional students for degree attainment, transfer, workforce, continuous learning and self-improvement. This preparation is available through multiple delivery methods and instructional sites for students seeking certificates, technical diplomas and associate degrees.

**Academic Affairs** provides undergraduate transfer programs designed to meet the requirements at four-year institutions. It offers career-ready-to-work programs which meet industry demands. **Academic Affairs** also provides developmental education designed to prepare individuals for college-level curricula. In concert with **Workforce Development**, continuing education programs are carefully designed to meet the lifelong learning needs of the communities served by the University while also providing courses that enhance workforce skills or courses that can be taken for personal satisfaction and enhancement.

The faculty and staff in **Academic Affairs** review proposals for new academic programs and revisions of existing programs; establish new academic structures, such as off-campus sites like the Allen Building and the Dental Hygiene facility; develop and revise faculty and student policies; provide support for intutional research; and organize various events for staff, faculty, students, and the community. In remaining committed to the core values of our University: Excellence, Integrity, Accountability, Service, and Diversity, **Academic Affairs** strives to produce graduates who will excel in their fields and who will provide leadership and service to our community and beyond.

**Academic Affairs** is comprised of the following academic divisions: The Division of Allied Health and Nursing, the Division of Business, Science, Technology, Engineering, and Mathematics, and the Division of Arts, Humanities, Social Sciences, and Education. There are several units of support for the academic divisions: University Library and Resource Center, E-Learning, and Curriculum

Development. These units collaborate to foster a quality education, scholarship, and service through involved and informed faculty, staff, and students.

**Workforce Development** provides a program of education, training, supportive services, and continuing education opportunities to respond to the community, workforce and life-long learning needs of the service area. The division is responsible for the leadership and administration of workforce and community development initiatives for Southern University at Shreveport. The division is comprised of Workforce Solutions, Entrepreneurship and Small Business Development, Career Services/One Stop Operations and Community Development. These units collectively work with internal and external partners to identify needs, develop data-driven comprehensive solutions, and implement programs and services. **Workforce Development**, the enterprise and entrepreneurial unit of SUSLA, has more flexibility to be nimble and responsive to the diversified needs of the community, both near and far. We are committed to collaborative approaches to innovative solutions to support the 21st-century economy.

## Department of Workforce Solutions

### Continuing Education, Corporate Training and Workforce Development Programs

610 Texas Street, Ste. 400, Shreveport, LA 71101

**Continuing Education** offers lifelong learning opportunities for the community and individuals interested in enhancing their quality of life through professional, cultural, and other leisure learning enrichment opportunities; which allow for personal growth and enjoyment. Programs and classes support diverse learning opportunities for the citizens of our service area.

#### \*Non-credit classes offered during spring, summer and fall semesters:

- Personal Enrichment
- Certificate Programs
- Professional Development
- Computer Training
- Certifications, License, and Exam Preparations
- Online Programs

**Corporate Training** solutions are readily available to enhance and develop the skills of the local workforce to

better meet the challenges of our local businesses and organizations. Top-notch trainers have real-world experience working with adult learners to deliver training solutions that can be implemented in the workplace immediately. The SUSLA Corporate Training model is designed to improve the health of local business and industry by meeting employees where they are through assessment, education, and skill-based programming. Corporate training helps our business clients achieve improved performance, morale, and revenues. The Incumbent Worker Training Program (IWTP) and the Small Business Employee Training Program (SBET) partners with SUSLA to assist business and industry in developing and upgrading the skills of their existing employees. See descriptions of both programs below.

**Incumbent Worker Training Program (IWTP)** was created by the Louisiana Workforce Commission (LWC), formerly called the Louisiana Department of Labor (LDOL), to assist business and industry in developing and upgrading the skills of their existing employees. The IWTP is a partnership comprised of the LWC, employers and training providers. As a training provider, Southern University at Shreveport (SUSLA) collaborates with Louisiana employers by assisting them in the completion of their application for funding, developing training curriculums and overseeing the training process and disbursement of funds after the employer's application has been approved.

To be eligible for participation in the IWTP, businesses must have operated in Louisiana and contributed to the state's Unemployment Insurance System for at least three (3) years. Additionally, an employer or consortium of employers with similar needs must have a minimum of fifteen (15) employees to be trained.

The **IWTP Small Business Employee Training Program (SBET)** is designed to benefit business and industry by assisting in the skill development of existing employees through individual, standardized (off-the-shelf) training. Employers are reimbursed for tuition and required textbooks and manuals once the training has been completed and proper documentation has been submitted to the Louisiana Workforce Commission (LWC). Training costs cannot exceed \$3,000 per trainee per state fiscal year (July 1-June 30). Funding is provided through the Incumbent Worker Training Account.

**Workforce Development** program is devoted to the development and delivery of critically needed training that leads to immediate employment, according to the needs of business, industry, and government agencies. Specifically, priority is given to the development and delivery of high-

growth/high demand Industry-Based Certifications (IBC) to support the service area.

## Department of Entrepreneurship and Small Business Development (ESBD)

The purpose of the Entrepreneurship and Small Business Development (ESBD) department is to inspire, connect, and support new and existing entrepreneurs. ESBD will help clients accelerate their business learning and planning to establish and grow their businesses faster and more successfully. Program services are primarily offered in the Center for Business and Community Development (CBCD) and the Milam Street Kitchen Incubator and Community Kitchen (MS KICK).

### Business Incubator and Community Development (CBCD)

4646 Hilry Huckaby Avenue, Shreveport, LA 71107  
<http://www.susla.edu/page/center-for-business-and-community-development>

The Business and Community Development (CBCD) provides One-Stop Operations for the aspiring entrepreneur to include facility amenities, individual office space, furnished offices, virtual office opportunities, state of the art VoIP telephones, high speed internet, and 24/7 building access.

### Milam Street Kitchen Incubator and Community Kitchen (MS KICK)

1210 Milam Street, Shreveport, LA  
 71101 <http://www.susla.edu/subhome/127>

The facility includes a commercial-grade kitchen for developing food-related products and preparing ready-made foods for startup businesses.

### Entrepreneurship and Small Business Development Support Programs and Services

Southern University at Shreveport has implemented a host of services in support of micro-enterprise development for start-up and existing businesses. The programs and services are listed below:

- Entrepreneurship Training
- Technical Assistance
- Small and Emerging Business Development Program (SEBD)

## Department of Career Services

### Department of Career Services

Career Services works with potential graduates, alumni and employers to connect graduate workforce goals with the needs of employers; this includes student career preparation and readiness, employer development and relationship building, and planning of events to connect the two entities. The office supports community partnerships that are focused on career awareness or related initiatives. Services offered through the Office of Career Services includes employer relations, career preparation and career education, labor market information and guidance, job placement & internships, gainful employment data, volunteerism/service learning, and Skills USA program.

## Department of Community Development

The unit works to unite and empower community residents, business leaders, and governmental entities to develop and revitalize the community through the planning and implementation of programs that promote social, economic, and civic improvements for its businesses, residents and social institutions. Presently the unit supports the following programs:

- Jaguar Communities of Color-Tobacco Free Initiative-SU Ag Center
- Community Forums, Expos and Workshops

## Division of Student Affairs and Enrollment Management

The Office of Student Affairs and Enrollment Management at Southern University at Shreveport is a fundamental part of the total educational process designed to assist students both individually and collectively. The role of Student Affairs, in fulfilling the university's mission, is to keep the student central in all decisions and actions, enhance student growth and development, and assist in developing an institutional atmosphere which promotes strong citizenship, diversity and equal opportunity.

**Interim Vice Chancellor for Student Affairs and Enrollment Management**  
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**Assistant Director of Recruitment and Admissions**  
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**Executive Director of Retention and Student Outcomes**  
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**Athletic Director/Head Men  
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**Director of Multicultural  
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**Director of Students and  
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Residential Life/Judicial  
Affairs**  
Fatina Elliott  
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## Community Outreach Programs

### Upward Bound

The Upward Bound program participants receive the skills and motivation necessary to complete a program of secondary education, prepare eligible high school students for programs of postsecondary education, and to place emphasis on skills and motivation, high school graduation, entrance into and completion of postsecondary education so that every child succeeds. Ninth, tenth, eleventh and twelfth-graders are eligible to apply.

### Student Support Services

The Student Support Services Program, which has been in operation since 1978, provides a comprehensive advisement program to meet the academic, personal, social, and career planning needs of 250 participants.

#### The Program also sponsors:

- Advisement/Counseling (academic, career and personal/social)
- A National Certified Peer & Professional Tutorial Program
- Supplemental Instruction (SI)
- Transfer/Graduation Services
- Cultural Enrichment
- Educational/Motivational Seminars
- Financial Literacy
- College Survival Workshops
- Computer and Software Technology Assistance Program (TAP)
- Supplemental Grant Aid
- Elite Club

### Advisement

Students receive in-depth personal, career and academic advisement in individual and group sessions.

### Cultural Enrichment

Project participants are exposed to events that help to build or increase their cultural knowledge and enhance their educational and personal growth.

## Tutorial Services/Supplemental Instruction (SI)

**Tutorial Lab Location: NCR 101 (Math, English and Science)**

The Student Support Services Program provides Tutorial

Services and Supplemental Instruction (SI) to assist students with special needs. The tutors and the SI leader provide assistance to Student Support Services participants, volunteers, and students who may be channeled to them by other means.

Tutorial Services are offered in the core academic areas, which include but are not limited to: English, study skills, mathematics, reading, biology, accounting, and specified subjects when requested.

Supplemental Instruction (SI) targets historically difficult courses. A SI leader attends classes, takes notes and holds group tutoring sessions for that class. The goal is to increase enrolled students' performance by improving grades.

### Transfer/Graduation Services

Student Support Services provides specific and individual assistance with completing the steps necessary to successfully graduate and/or transfer to a four-year institution:

- Evaluation/compatibility of curricula for this institution and selected four-year institutions
- Visitations to selected institutions
- Decision-making in career choices
- Investigation of job opportunities in fields of choices
- Workshops in developing college survival skills
- Applying for financial assistance (scholarships and grants)

### Educational/Motivational Seminars

Seminars are held throughout the year. The objective for these seminars is to give students an opportunity to meet successful individuals in the community with the intent of inspiring and motivating them to succeed in setting and reaching their goals.

### Financial Literacy Program

Seeks to improve the financial literacy and economic literacy of students, including (a) basic personal income, household money management, and financial planning skills; and (b) basic economic decision-making skills.

### Computer and Software Technology Assistance Program (TAP)

Students receive computer-aided tutorials with

technological assistance and are exposed to the use of appropriate software and the internet.

### **Supplemental Financial Assistance (Grant Aid)**

Student Support Services provides financial assistance awards to students who have demonstrated a financial need to help increase retention and academic performance.

### **Student Activities and Services**

The Southern University at Shreveport Office of Student Activities and Services is a viable and integral part of the university's student life. It provides the general student body, faculty and staff, and surrounding communities an opportunity to experience a unique facet of academic pursuit by providing cultural, social, and educational activities. These services are conducive to the learning, social interaction, and experiences of the student while matriculating at Southern University at Shreveport. The Office of Student Activities and Services includes cultural and student life, student government, clubs and organizations and student publications. The Office of Student Activities and Services is housed on the second floor of the Johnny L. Vance, Jr. Student Activity Center.

## University Admissions

The Office of Admissions and Recruitment has administrative responsibility for administering the admissions policies of the University. The Office of Admissions is a component of the Division of Student Affairs and Enrollment Management. The staff assists prospective students in completing the admissions process. Additionally, the staff assists SUSLA students who seek readmission to the University. Students interested in applying for admission or readmission to the University should contact the Office of

### Admissions and Recruitment

Students should apply for admission at least thirty (30) days prior to the start of a semester. If applicants apply prior to registration and complete admissions records are received in the Office of Admissions and Recruitment before the registration period, the applicant will be notified via email regarding their eligibility.

If applicants apply during registration and do not bring the required admissions documents, they may be denied admission. Prospective students may apply online by visiting the university website [www.susla.edu](http://www.susla.edu).

### Notification of Admission

Once all required admissions documents are received and evaluated, notice of acceptance is emailed to the applicant.

### Admissions and Recruitment

The Office of Admissions and Recruitment, located in room A-42 of the Leonard C. Barnes Administration Building, has administrative responsibility for administering the admissions policies of the university. The staff assists prospective students in completing the admissions process. Additionally, the staff assists former SUSLA students who seek readmission to the university. Students interested in applying for admission or readmission to the university should contact the Office of Admissions.

Recruitment provides information about SUSLA to prospective students, parents, guidance counselors and others. The staff assists students in the admission process and informs other educational institutions and agencies about SUSLA programs, policies, and procedures.

Each year, the Office of Recruitment sponsors "SUSLA Preview Day" on the campus. Area high school students are invited to tour the campus. High school students are

also allowed to interact with college students by participating in events sponsored by the Student Activities and Services Office. Students interested in enrollment at Southern University at Shreveport should contact the Office of Admissions and Recruitment.

## Categories of Admission

**First-Time Freshmen** A first-time freshman is defined as a person who has never attended a regionally-accredited college or institution as a regular student, who enters college for the first time. A person may enter with a final high school transcript or high school equivalency diploma (GED/HiSet). Certain academic programs may have additional admissions requirements.

**Transfer Students** A transfer student is defined as a student who has previously enrolled at another regionally-accredited postsecondary institution, since obtaining a high school diploma or its equivalent.

**Readmit Student** is a student previously enrolled at SUSLA as a regular student who attended another regionally-accredited institution after leaving SUSLA. Former students will return to the same academic status when they were last at SUSLA, unless he/she has earned additional college credits to alter his/her status.

**Visiting Students** A student who is enrolled in one or more courses at SUSLA, but whose home institution is another campus, is considered a visiting student.

**Cross Enrollment Program** With appropriate approval, a full-time student from approved institutions may register for one course at SUSLA without the payment of additional fees. Cross-enrolled students must meet SUSLA's regular admission requirements for visiting students.

**Early Start/Dual Enrollment** Dual Enrollment is the enrollment of a high school (HS) student in a college course for which dual credit (both college and HS credit) is attempted and recorded on both the student's secondary and postsecondary academic record. Postsecondary institutions must adhere to BOR Policy and must comply with all accreditation requirements for awarding credit (BOR 2018).

## Admission Requirements

**Dual Enrollment Students** - Students who have been certified eligible by high school counselors to participate in the Early Start Program shall submit the following documents to be considered for admission into the

institution.

1. Application. Each applicant is required to complete an online application for admission for the desired semester. The application can be found at the institution's website ([www.susla.edu](http://www.susla.edu)).
2. Consent form. Each participating student must complete consent form and have participant, parent, and school designee sign.
3. High School Transcript. Student must submit high school transcript.
4. Test Scores. Student **must** submit Test Score card sheet.

All of the following scores are accepted for placement into Dual Enrollment:

- Pre ACT
- ACT
- Pre SAT
- SAT
- Aspire
- EOC
- MAP
- AccuPlacer

### Application Fee

A non-refundable application processing fee of \$20.00 is required of all applicants. The application fee is required regardless if applicant ultimately enrolls or not, it can be paid online when submitting the application or it can be mailed in the form of a money order or cashier's check to: *SUSLA Admission Office, 3050 Martin Luther King Jr. Drive, Shreveport, LA 71107*. Applicants can also call the university Cashier to make a credit card payment over the phone.

**Test Scores (Required before registration)** new first-time freshmen seeking admission to associate degree and certain other special programs are required to have test scores on file for placement purposes. Acceptable tests are ACT, SAT, Compass, Asset, and AccuPlacer.

Non-traditional students (age 25 or older) are not required to take the ACT unless they are planning to enter into a specific program that requires it. Non-traditional students

with no test scores may be placed in developmental English and Math courses. Students may opt to take the AccuPlacer to place into college-level courses.

Students seeking admission into non-degree programs are not required to have test scores on file. Some non-degree programs may have test score requirements to which students must adhere.

### Transcripts

**Home-School** students who were home-schooled must submit an official transcript from the State Department of Education which shows the date of graduation. For Louisiana students who graduated after 2003, the institution will request your transcripts from the Louisiana Board of Regents and Louisiana Department of Education Student Transcript System, once your high school submits final data.

**GED/HiSet** - applicants who passed the General Education Test must submit the official General Education Diploma (GED) scores. To obtain official GED results (Louisiana students) contact: the Louisiana Department of Education at <https://doe.louisiana.gov/>.

**New First-time Freshmen – traditional students** A new first-time freshman seeking an associate degree must provide an official high school transcript, high school equivalency diploma (GED/HiSet) results.

**New First-time Freshmen non-traditional students** A non-traditional new first-time freshman 25-years old or older seeking an associate degree, who has never attended a regionally-accredited institution as a regular student is required to submit a final high school transcript, high school equivalency diploma results.

**New First-time Freshmen (non-degree seeking)** A new first-time freshman of any age who is not seeking an associate degree is not required to have earned a high school diploma or high school equivalency diploma.

### Transfer Students

**Application** Each applicant is required to complete an online application for admission for the desired semester. The application can be found at the institution's website ([www.susla.edu](http://www.susla.edu)).

**Application Fee** A non-refundable application processing fee of \$20.00 is required of all applicants. The application fee is required regardless if applicant enrolls at SUSLA or not. It can be paid online when submitting the application or it can be mailed in the form of a money order or

cashier's check to: *SUSLA Admissions Office, 3050 Martin Luther King Jr. Drive, Shreveport, LA 71107*. Applicants can also call the university Cashier to make a credit card payment over the phone.

*The Chancellor or his designee must approve in writing any application fee waiver. The approval must be noted in the student's admission file for auditing purposes.*

**Immunization Record** Each person entering the university shall provide satisfactory evidence of immunity to or immunization against vaccine-preventable diseases to include but not be limited to measles, mumps, rubella, tetanus/diphtheria, and meningitis. This policy applies to all students entering the institution for the first time and all students returning after an absence of one semester or more. Under certain circumstances, the student may sign an immunization waiver.

In the event of an outbreak of a vaccine-preventable disease, students without immunization records will be excluded from the premises until the appropriate disease incubation period has expired or the unimmunized person presents evidence of immunization. Students may opt to waive the immunization requirement during the web application process. *Students enrolled in 100% online programs are not required to submit proof of immunization.*

### Transcripts

Transfer students are not required to submit an official transcript for admission to Southern University at Shreveport, unless the student requests that credits earned while attending another regionally-accredited institution be applied towards a certificate or degree at SUSLA.

College transcripts are considered official when the original transcript is issued to SUSLA Admissions or Registrar's Office via mail or approved electronic transmission.

\*Transcript may be requested by the Financial Aid Office for verification of attempted hours to determine satisfactory academic progress (SAP).

### Readmit

**Application** Each applicant is required to complete an online application for admission for the desired semester. The application can be found at the institution's website ([www.susla.edu](http://www.susla.edu)).

**Application Fee** A non-refundable application processing fee of \$20.00 is required of all applicants. The application fee is required regardless if applicant ultimately enrolls or not. It can be paid online when submitting the application or it can be mailed in the form of a money order or cashier's check to: *SUSLA Admissions Office, 3050 Martin Luther King Jr. Drive, Shreveport, LA 71107*. Applicants can also call the university Cashier to make a credit card payment over the phone.

The Chancellor or his designee must approve in writing any application fee waiver. The approval must be noted in the student's admission file for auditing purposes.

A former student whose studies at the university are interrupted for any reason for a period of two or more consecutive semesters (excluding the Summer term) must submit an application for readmission. A student readmitted will return to the same academic status, unless he/she has earned additional college credits to alter his/her status. Any former student who has attended another college after leaving Southern University at Shreveport will be required to provide an official transcript from that college. Students returning after academic suspension will be allowed to register in twelve (12) semester hours only.

### Visiting Students

Each applicant is required to complete an online application for admission for the desired semester. The application can be found at the institution's website ([www.susla.edu](http://www.susla.edu)).

**Application Fee** A non-refundable application processing fee of \$20.00 is required of all applicants. The application fee is required regardless if applicant ultimately enrolls or not. It can be paid online when submitting the application or it can be mailed in the form of a money order or cashier's check to: *SUSLA Admissions Office, 3050 Martin Luther King Jr. Drive, Shreveport, LA 71107*. Applicants can also call the university Cashier to make a credit card payment over the phone.

**Immunization Record** Each person entering the university shall provide satisfactory evidence of immunity to or immunization against vaccine-preventable diseases to include but not be limited to measles, mumps, rubella, tetanus/diphtheria, and meningitis. This policy applies to all students entering the institution for the first time and all students returning after an absence of one semester or more. Under certain circumstances, the student may sign an immunization waiver. In the event of an outbreak of a vaccine-preventable disease, students without immunization records will be excluded from the premises

until the appropriate disease incubation period has expired or the unimmunized person presents evidence of immunization. Students may opt to waive the immunization requirement during the web application process. Students enrolled in 100% online programs are not required to submit proof of immunization.

**Certification of Academic Good Standing** Visiting students must show that they are in good standing with their home school by providing one of the following:

- **College Transcript (Unofficial transcript).** A college transcript will be accepted in lieu of a letter of good standing.

**First-Time Freshmen** Each applicant is required to complete an online application for admission for the desired semester. The application can be found at the institution's website ([www.susla.edu](http://www.susla.edu)).

A non-refundable application processing fee of \$20.00 is required of all applicants. The application fee is required regardless if applicant ultimately enrolls or not. It can be paid online when submitting the application or it can be mailed in the form of a money order or cashier's check to: *SUSLA Admissions Office, 3050 Martin Luther King Jr. Drive, Shreveport, LA 71107*. Applicants can also call the university Cashier to make a credit card payment over the phone.

**Cross-Enrollment Students** Each applicant is required to complete an online application for admission for the desired semester. The application can be found at the institution's website ([www.susla.edu](http://www.susla.edu)).

**Application Fee** A non-refundable application processing fee of \$20.00 is required of all applicants. The application fee is required regardless if applicant ultimately enrolls or not. It can be paid online when submitting the application or it can be mailed in the form of a money order or cashier's check to: *SUSLA Admissions Office, 3050 Martin Luther King Jr. Drive, Shreveport, LA 71107*. Applicants can also call the university Cashier to make a credit card payment over the phone.

**Immunization Record** Each person entering the university shall provide satisfactory evidence of immunity to or immunization against vaccine-preventable diseases to include but not be limited to measles, mumps, rubella, tetanus/diphtheria, and meningitis. This policy applies to all students entering the institution for the first time and all students returning after an absence of one semester or more. Under certain circumstances, the student may sign an immunization waiver. In the event of an outbreak of a

vaccine-preventable disease, students without immunization records will be excluded from the premises until the appropriate disease incubation period has expired or the unimmunized person presents evidence of immunization. Students may opt to waive the immunization requirement during the web application process. Students enrolled in 100% online programs are not required to submit proof of immunization.

**Approved Registration Form** Eligible cross-enrollment students are required to submit an approved cross-registration form obtained from their institution's Registrar's Office.

## Special Admissions Certified Nursing Assistant Students (CNA) Program

Each applicant is required to complete an online application for admission for the desired semester. The application can be found at the institution's website ([www.susla.edu](http://www.susla.edu)).

**Application Fee** A non-refundable application processing fee of \$20.00 is required of all applicants. The application fee is required regardless if applicant enrolls or not. It can be paid online when submitting the application or it can be mailed in the form of a money order or cashier's check to: *SUSLA Admissions Office, 3050 Martin Luther King Jr. Drive, Shreveport, LA 71107*. Applicants can also call the university Cashier to make a credit card payment over the phone.

*The Chancellor or his designee must approve in writing any application fee waiver. The approval must be noted in the student's admission file for auditing purposes.*

## International Student Admissions

In applying for admission to Southern University at Shreveport, international students must submit the required admission documents before eligibility for admission can be determined.

## Admission Requirements

**Application** Each applicant is required to complete an online application for admission for the desired semester. The application can be found at the institution's website ([www.susla.edu](http://www.susla.edu)).

**Immunization Record** Each person entering the university shall provide satisfactory evidence of immunity to or immunization against vaccine-preventable diseases to

include but not be limited to measles, mumps, rubella, tetanus/diphtheria, and meningitis. This policy applies to all students entering the institution for the first time and all students returning after an absence of one semester or more. Under circumstances where the immunization records cannot be readily obtained, the student may sign an immunization waiver.

**Note:** *In the event of an outbreak of a vaccine-preventable disease, students without immunization records will be excluded from the premises until the appropriate disease incubation period has expired or the unimmunized person presents evidence of immunization.*

## Processing Fees

**Application Fee.** A non-refundable fee of \$30.00 is required of ALL applicants to process the application for admission. The application fee is required regardless if applicant enrolls or not. It can be paid online when submitting the application or it can be mailed in the form of a money order or cashier's check to: *SUSLA Admissions Office, 3050 Martin Luther King Jr. Drive, Shreveport, LA 71107*. Applicants can also call the university Cashier to make a credit card payment over the phone.

**Document Handling Fee.** There may be additional fees if an applicant requires their I-20 and acceptance documents to be mailed overseas. Applicable fees may be paid via credit card over the phone by calling the university Cashier.

### Documents - Mailing Options:

#### Regular USPS Mail

Documents are generally sent by regular mail via the United States Postal Service (USPS) to the **U.S. mailing address** on file. Regular mail is free to the student and takes two to four weeks depending on mail service in the region of delivery. There is no tracking number for mail sent by regular mail.

#### Express Mailing

Students can use express mail via DHL, UPS or FedEx. There is an extra expense for students who opt to use express mail. Express mail is paid by the student at a discounted rate. To request express mail service, students should go to <https://study.eshipglobal.com/>. Students should wait for notification that documents have been issued before requesting an express delivery.

## Transcripts

**New first-time freshmen** an original official high school transcript must be presented to the International Student Advisor who will certify its authenticity. The original high school transcript will be returned to the student.

**Transfer students** who have attended institutions of higher learning must submit **official** college transcripts from ALL institutions attended. If transfer coursework is from a foreign institution, the student is responsible for providing a Comprehensive Course-by-Course Report from a foreign credentials evaluator in order to receive credit for the coursework.

**Foreign transfer coursework** SUSLA does not conduct its own foreign credit evaluations for the purpose of transfer of academic credit earned overseas. International students are responsible for costs involved for an evaluator and for making all the necessary arrangements. Students must select the "Comprehensive Course-by-Course Report" on the evaluation application request. SUSLA will accept foreign credit evaluations from a certified credentials evaluator.

### Popular Credential Evaluators\*

#### **World Education Services, Inc.**

P.O. Box 5087  
Bowling Green Station  
New York, NY 10274-5087  
Phone: (212) 966-6311  
Fax: (212) 739-6100  
Email: [info@wes.org](mailto:info@wes.org)  
<http://www.wes.org>

#### **ECE – Educational Credential Evaluators**

P O Box 514070  
Milwaukee, WI 53203-3470  
Phone: (414) 604-5292  
Fax: (414) 289-3411  
Email: [kkrug@ece.org](mailto:kkrug@ece.org)  
[www.ece.org](http://www.ece.org)

#### **SpanTran Evaluation Services**

2400 Augusta Drive – Suite 451  
Houston, TX 77057  
Phone: (713) 266-1322  
Fax: (713) 789-6022  
Email: [bortiz@spantran.com](mailto:bortiz@spantran.com)  
[www.spantran.com](http://www.spantran.com)

#### **Transcript Research – International Credential Evaluations**

9090 Skillman #182-A  
PMB 364  
Dallas, TX 75243  
Phone: (214) 810-1124  
www.transcriptresearch.com

\*These are some credential evaluators of which SUSLA has knowledge.

**Note:** *SUSLA does not endorse any particular company. This list is only for the student's information.*

**Proof of English Proficiency.** Students whose native language is not English must present proof of English proficiency as follows.

**Test of English as a Foreign Language (TOEFL)**  
*Internet-based* – a score of at least 32 is required. **SUSLA does not accept the TOEFL-ITP for admission purposes.**

International English Language Testing System (IELTS) – a minimum band score of 4.5 is required.

**Pearson PTE Academic score** - a minimum score of 59 is required. *The university reserves the right to adjust the minimum score requirement as it deems necessary to address the academic needs of the students.*

**Certification of Financial Resources** - Students must present a financial document that shows adequate funds to cover the costs for the program of study.

### Student Technology Resources

SUSLA's Information Technology Center (ITC) is dedicated to making student's transition into the university program as seamless and easy as possible. Students are encouraged to become familiar with the technology tools and attend workshops as needed to use available services. ITC implements variety of technologies and related services to support academic, administrative, and operational functions of the university.

### Student Accounts

SUSLA students are assigned user accounts to Banner Web Services and SUSLA Webmail.

- Student's Banner Web Services account is automatically generated when application for admission has been accepted.
- Student Username, Webmail and Moodle accounts are generated upon enrollment in courses at SUSLA.

- The Student's username is required for SUSLA email, access to computer labs, Library on-campus Wi-Fi and Moodle.

For additional information on student use technology, visit the SUSLA website: [www.susla.edu](http://www.susla.edu) and click on Campus Technology Resources.

## Academic Placement

To ensure students begin their college journey in courses that match their level of preparation, Southern University at Shreveport (SUSLA) uses a **multiple measures approach** to determine placement. This approach considers several indicators of college readiness, including standardized test scores and high school performance, to provide the most accurate assessment of a student's skills.

Placement into Math and English courses may be determined using one or more of the following:

- Unweighted high school GPA (if graduation occurred within the past four years)
- ACT or SAT scores
- Accuplacer Next-Generation results

Based on these measures, students are placed into the appropriate English and mathematics courses. When results indicate additional support is needed, students are enrolled in corequisite English and/or mathematics courses that allow them to strengthen foundational skills while earning college-level credit.

### SUSLA Placement Scores

#### High School GPA

If students have a high school GPA within the following ranges, they may be placed in the courses below:

High School GPA	3.0 or Higher	SENL 101S
		MATH 133SorMATH 136SorSMAT 121S
	Below 3.0	SENL 101SandENGL 099S
		MATH 133SandMATH 099S
		MATH 136S and MATH 089S
		SMAT121S and MATH 090S

#### ACT® and SAT® Test Scores

If students have ACT® scores in Math/English within the following ranges, they may be placed in the courses below:

English	Below 18	SENL 101S and ENGL 099S
	18+	SENL 101S
Mathematics	Below 19	MATH 133S and MATH 099S
		MATH 136S and MATH 089S SMAT 121S and MATH 090S
	19+	MATH 133S or MATH 136S or SMAT 121S

If students have SAT® scores within the following ranges, they may be placed in the courses below:

English	Below 500	SENL 101S and ENGL 099S
	500+	SENL 101S
Mathematics	Below 510	MATH 133S and MATH 099S
		MATH 136S and MATH 089S SMAT 121S and MATH 090S
	500+	MATH 133S or MATH 136S or SMAT 121S

#### Accuplacer® Test Scores

English	Below 250	SENL 101S and ENGL 099S
	250 +	SENL 101S
Mathematics	Below 250 QRAS	MATH 133S and MATH 099S
		MATH 136S and MATH 089S
		SMAT 121S and MATH 090S
	<b>250 + QRAS</b>	MATH 133S or MATH 136S or SMAT 121S

### Corequisite Education Courses

Corequisite courses are provided to students who score below the required SUSLA Placement Test scores. These courses include ENGL 099S, Math 089S, MATH 090S, MATH 099S. These semester length courses may transfer to other post-secondary institutions as equivalent courses but will not satisfy degree requirements.

### Testing and Assessment

The testing and assessment component periodically administers standardized tests, the American College Test (ACT) Residual, the Collegiate Assessment of Academic Proficiency (CAAP) Test, and the Scholastic Aptitude Test (SAT). Additionally, seven (7) other national exams are administered.

The ACT Residual is administered to the general public before the beginning of each semester and periodically throughout registration. The ACT is used to evaluate a student's preparedness for college work and to determine whether a student should take the placement test for continued academic advisement.

This component's activities are directed towards the improvement of instruction and institutional effectiveness. Assessment is required of systematic efforts aimed at measuring the educational effectiveness of the institution.

All ACT placement and CAAP scores will be stored so that data can be easily retrieved for analysis and reporting.

## Student Residency

**Requirements** - Because resident classification is an important part of fee determination, admission regulations and other policies of the university, it is important that Southern University at Shreveport (SUSLA) has fair and equitable regulations which can be administered consistently and still respect the interests of both the students and the taxpayers of Louisiana. It is the responsibility of the student to provide the university with such evidence as deemed necessary to establish his/her residence status.

**Definitions** - A student who graduates from a Louisiana high school is automatically considered a resident student. For fee assessment purposes, the following definitions shall apply to all other students effective the spring semester of 2014:

**Resident Student** - A resident student for tuition purposes is defined as one who has abandoned all prior domiciles and has been domiciled in the State of Louisiana continuously for at least one full year (365 days) immediately preceding the first day of classes of the term for which resident classification is sought. “**Domicile**,” as the term is used in the context of residence regulations, is defined as an individual’s true, fixed, and permanent home and place of habitation at which the individual remains when not called elsewhere for labor, studies, or other special or temporary purposes, and the place to which the individual returns after an absence.

**Non-Resident Student** - A nonresident student for tuition purposes is a student not eligible for classification as a resident.

The individual’s physical presence within this state for one year must be associated with the substantial evidence that such presence was with the intent to maintain a Louisiana domicile. Physical presence within the state solely for education purposes without substantial evidence of the intent to remain in Louisiana will not be sufficient for resident classification regardless of the length of time within the state.

## Determination of Status

The residence status shall be based upon evidence provided in the application for admission and related documents. The Office of Admissions shall determine residence status after the completed application for admission has been submitted. The rules shall be based primarily on the location of the home and the place of

employment. Residence status may not be acquired by an applicant or student while residing in Louisiana for the primary purpose of attending school.

### **New First-time Freshmen – traditional students seeking an associate degree**

A new first-time freshman seeking an associate degree must provide an official high school transcript, high school equivalency diploma (GED/HiSet) results or Ability-to-Benefit documentation into their admission file by midterm of the entry semester.

### **New First-time Freshmen – non-traditional students seeking an associate degree**

A non-traditional new first-time freshman 25-yrs old or older seeking an associate degree, who has never attended a regionally-accredited institution as a regular student is required to submit a final high school transcript, high school equivalency diploma results or Ability-to-Benefit documentation into their admission file by mid-term of the entry semester.

### **New First-time Freshmen – non-degree seeking**

A new first-time freshman of any age who is not seeking an associate degree is not required to have earned a high school diploma or high school equivalency diploma.

**Home-school students** who were home-schooled must submit an official transcript from the State Department of Education which shows the date of graduation. If the student has not yet graduated, the institution will accept a 6<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup> semester transcript, pending receipt of the official final transcript.

**New First-Time Freshmen – traditional students seeking an associate degree** A new first-time freshman seeking an associate degree must provide an official high school transcript, high school equivalency diploma (GED/HiSet) results or Ability-to-Benefit documentation into their admission file by midterm of the entry semester.

**New First-Time Freshmen – non-traditional students seeking an associate degree** A non-traditional new first-time freshman 25-yrs old or older seeking an associate degree, who has never attended a regionally-accredited institution as a regular student is required to submit a final high school transcript, high school equivalency diploma results or Ability-to-Benefit documentation into their admission file by mid-term of the entry semester.

**New First-Time Freshmen – non-degree seeking** A new first-time freshman of any age who is not seeking an

associate degree is not required to have earned a high school diploma or high school equivalency diploma.

**Non-U.S. Resident** A student who is a non-U.S. citizen may be entitled to resident classification if the student has been lawfully admitted to the United States for permanent residence (refugee, person who is married to a U.S. citizen, "temporary" or amnesty alien, etc.). This granting of resident status for fee purposes shall be in accordance with all applicable laws of the U.S. and relative requirements of the institution's Student Residence Regulations.

Students and their dependents (INS approval) may be present in the United States under terms of any one of the following visa classifications:

<b>Visa Category</b>	<p><b>A</b> - Government officials will be immediately eligible for an exemption of the non-resident fees while holding such a visa.</p> <p><b>B</b> - Visitor for business/pleasure</p> <p><b>C</b> - In transit</p> <p><b>D</b> - Crewman</p> <p><b>F</b> - Academic student</p> <p><b>H</b> - Temporary worker</p> <p><b>J</b> - Exchange visitor</p> <p><b>M</b> - Vocational/non- academic student are not eligible to establish Louisiana domicile nor be exempted from non-resident fees unless otherwise permitted by law, by System policy, or other regulations.</p>
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It is to be noted that the domicile of a dependent or an unmarried minor is regarded to be that of the parent with whom such a dependent or minor maintains his/her place of abode.

**Right to Appeal** Any student classified as a non-resident may appeal in writing to the Vice Chancellor for Academic and Student Affairs. Submit any supporting documentation with the appeal the appeal decision is final.

*(Interpretations on residence qualifications may be submitted to Louisiana Board of Regents Staff for clarification.)*

**Incorrect Classification** Any student classified incorrectly as residents are subject to reclassification and payment of all non-resident fees not paid.

## **Student Housing (Jaguar Courtyard)**

The Department of Residential Life promotes a safe on-campus living environment that is comfortable, affordable, and well maintained to create a positive living environment for students. Part of the residential life experience is learning to live and interact within the community that creates individual values and encourages good citizenship. To this end, students are guided to develop a growing sense of maturity and responsibility by participating in student activities, as well as other entities. By doing so, the students are intellectually stimulated to think critically and to solve problems.

Through living in the Jaguar Courtyard, the university strives to provide an atmosphere where students may learn and effectively pursue their academic and personal goals. All leasing is by the bedroom with an individual lease for each resident. All utilities are paid (electric, water, trash, cable, and internet). Jaguar Courtyard is a safe living community with controlled access gates.

## **Student Insurance**

All students are automatically enrolled in an accident/death benefit plan through the university. The cost of the plan is added to the students' fees on a per semester basis.

## **Identification Cards**

Identification Cards (ID) must be obtained or validated during regular registration each semester. Students should carry the SUSLA ID card at all times; since it is required for a variety of services on campus. The ID card is not transferable. Students are not allowed to use each other's card. If a student loses the ID card, a replacement ID can be purchased at the cashier's window for a non-refundable fee of \$10.00. A paid receipt and legal photo of the requestor should be presented to SUSLA Information Technology and Communications (ITC), Room A-44 of the Administration Building, for a replacement ID card.

## University Police

The University Police Officers are an extension of the local police force and are commissioned by the Louisiana Department of Public Safety and the Parish of Caddo. The University Police Officers are responsible for enforcing the state statutes and university rules and regulations.

Disrespecting and refusing to obey the directions of University Police places the student in jeopardy in the same manner as with other law enforcement officer

## General Academic Policies

All Southern University at Shreveport (SUSLA) students are expected to become acquainted with university policies, requirements, procedures, and regulations. In addition, students are to remain aware of these policies and procedures during their attendance at SUSLA.

Academic advisors, counselors, deans, instructors, administrators, and other university officials assist students in becoming acquainted with university regulations; however, students must assume final responsibility for being acquainted with university procedures. In no case will a regulation be waived or an exception granted because a student pleads ignorance of the regulation.

Close adherence to curricula assures the student's completion of all general education requirements and all major requirements. The student should be familiar with all the requirements of the degree program and should consult with an academic advisor when necessary. Each student assumes the responsibility for scheduling courses that are applicable to degrees and for taking courses in proper sequence to ensure the orderly progression of work.

Students attending evening and/or online classes are expected to assume the same academic responsibilities as all other students. Evening and online students are given the same curricular guidance and counseling as day students. Evening and online students follow the same procedures for admission to the university as other students, including the submission of applications and transcripts. Evening and online students pursuing associate degrees assume the responsibility of scheduling classes to fulfill degree requirements. SUSLA does not guarantee that all classes required in an associate degree or academic certificate can be obtained during the evening or online schedule of classes.

**Academic Dishonesty** Cheating and plagiarism (the representation of someone else's work as one's own, usually by directly copying or paraphrasing without a reference to the original source) will not be tolerated. The penalty will be receiving a zero (0) for that assignment, without any possibility of make-up work or alternative assignments. Additionally, according to the Student Handbook: *Such acts will be considered a severe infraction and carry a possible sanction of suspension in semester (s) length or expulsion.* For a more in-depth explanation of academic dishonesty, see the Student Handbook.

## University Student Learning Outcomes (USLO)

Southern University at Shreveport identifies college-level competencies within the general education core appropriate to its goals and mission. The student learning outcomes for the institution are defined below.

### 1. Written and Oral Communication

*The graduate from Southern University at Shreveport should be able to:*

Demonstrate proficiency in written and oral communication by composing and presenting structured texts in a variety of oral and written forms according to purpose, audience, and occasion with implementation of thesis, supporting details, and idea development.

- Write and speak fluently and concisely, applying standard English conventions in grammar, mechanics, usage and punctuation.
- Adapt speaking and writing to context, considering opposing viewpoints.
- Present ideas coherently and logically without plagiarism.
- Employ principles to influence attitudes, beliefs and actions when appropriate.
- Summarize, analyze, and interpret oral and written texts, with the ability to identify assumptions and differentiate fact from opinion.

### 2. Critical Thinking and Quantitative Reasoning

*The graduate from Southern University at Shreveport should be able to:*

Solve problems by interpreting, analyzing, evaluating and applying known information received from statistical and other data, past experience, problem-solving techniques, inference, the scientific method, mathematical equations, graphics, etc., to make decisions, judgments, and predictions, constructing well-supported and sustained arguments to justify conclusions.

- Demonstrate background knowledge of subject sufficient to understand the nature of a problem.
- Define a problem verbally or by means of numerical or geometrical representatives of real-world phenomena.

- Determine and employ solution techniques appropriate to solve a problem.
- Make deductions from consequences.
- Formulate alternatives.
- Predict outcomes.
- Verify solution satisfies the requirement of the problem.

### 3. Technological Competency

*The graduate from Southern University at Shreveport should be able to:*

Effectively utilize various modes and media using technology such as computers, computer software applications, the Internet, and other technology to produce documentation, data and graphical presentations appropriate to various academic and professional arenas/venues.

- Create documents using various word processing, data management, and spreadsheet technology for written presentations.
- Create presentations using PowerPoint technology to accompany oral presentations.
- Relay information through data or graphical representation.

### 4. Research and Information Literacy

*The graduate from Southern University at Shreveport should be able to:*

Conduct research, synthesize and evaluate information to develop arguments and to organize evidence into a presentation using proper discipline-specific formats to cite and document primary and secondary sources.

- Explore scientific and academic topics using specific electronic search engines, i.e. Medline, iLink, OPAC, and LOUIS online databases.
- Research scientific and academic topics utilizing various resources presented in the library, to include but not limited to: books, periodicals, newspapers, microfilm, microfiche, audio and video cassettes, encyclopedias, atlases, and other reference material, special collection and special services, necessary in constructing a thesis/term paper, white paper or other informational document.

- Apply appropriate discipline-specific citation format, i.e. APA/MLA, to document sources used in the research of information.

## **5. Professional Department**

*The graduate from Southern University at Shreveport should be able to:*

Demonstrate professional and ethical behavior as required by discipline-specific codes of conduct and as needed in a diverse and global workforce or in the articulation to a four-year college or university program.

- Model professional and ethical conduct.
- Demonstrate responsible behavior and self-directed actions.
- Accept supervision and work effectively with supervisory personnel.
- Habituate promptness.
- Display integrity in practices and reporting of information.

## Attendance Policies

### Class Attendance Policies

Students are required to attend classes regularly and punctually as a minimum academic obligation. Attendance is recorded the first day after a student registers. Failure to observe this policy may seriously jeopardize a student's academic standing. Tardiness and excused absences should be brought to the attention of the instructor(s) by the student.

#### Attendance policies apply to:

- A student required to be absent from class because of illness or other unavoidable circumstances should promptly report the reasons to the instructor and, if required, present excuses. The instructor should make clear to the student that excuses explain absences, but do not remove them.
- Students are required to adhere to attendance policies established by their college and stated by the instructors on course syllabi.
- Excuses for participation in university-sponsored activities will be initiated by the sponsoring unit and approved by the college division dean and the Office of Academic Affairs.
- Students who wish to be absent from classes for reasons not covered by these regulations must apply to their department head for a leave of absence. All excuses or explanations must be submitted in writing to the student's department head within three school days after the student returns to classes.

**NOTE: Financial aid students** who receive all Fs due to non-attendance or suspension will be considered "unofficial withdrawals" for the semester. If the student does not take a final exam or complete more than 67% of the course load, he/she may owe money to SUSLA and the Title IV federal aid program(s).

**Tardy Policy** A student is considered tardy if he/she is later than ten (10) minutes arriving to class. Three tardies constitute one absence.

**Inclement Weather Policy** In the event of inclement weather, the Chancellor may cancel classes. Students are advised to listen to the TV or radio for an announcement or check the university website. Absence without an official school closure is treated as an unexcused absence unless there is danger for the student to travel.

**Students Called to Active Duty** Any student called to active military duty that has completed at least  $\frac{3}{4}$  of the semester and is in good academic standing with the institution has the following options:

- Receive course grades for the current semester for each enrolled course with the grade earned at the date he or she was called into active duty.
- Receive incompletes for all courses if approved by instructors.
- Withdraw from all current semester courses.

### Steps to follow when leaving the University for Active Military Duty

- Provide a copy of military orders to the Registrar's Office. If one chooses to complete the semester courses via an incomplete and if time permits, please follow the appropriate procedures for course completion. If the professor approves an incomplete grade, the student and professor should complete an Incomplete Grade Form, which is available in the Registrar's Office. The incomplete grade form must be initiated by the instructor, and the reason stated for the incomplete grade(s), as follows: —called to Active Military Duty.
- In the event that the military obligation does not permit adequate time to finalize grades or withdrawal, please contact the Registrar's Office. They will act on the student's behalf to inform the appropriate persons and/or departments of call to active military duty, and assist to finalize grades or withdrawal. Any grading options and planning for course completion, as agreed upon by instructors, will be documented. The student will be asked to advise the Registrar's Office whether he wishes to accept the grading option available.
- If administrative drops or a withdrawal are to be processed, the Academic Advisor should initiate them. Reasons for withdrawal/administrative drop should clearly state—called to Active Military Duty.

### Departments to contact in the event of call to Active Military Duty

- Registrar's Office - to communicate military call up, overall assistance, and issues related to VA benefits.
- Academic Advisor - inform Advisor of military call up.
- Financial Aid Office - if receiving financial aid.

The selected option may depend on the student's individual situation, the time remaining in the academic semester, and the course completion agreements. Contact the Registrar's Office to discuss military call up status and to answer any questions regarding the above procedures/options.

**Electronic Devices in Class** The use of cellular phones, pagers, CD players, radios, and similar devices is prohibited in the classroom and laboratory facilities unless otherwise stated in the course syllabus for instructional purposes.

**Examinations** Mid-term and final examinations are scheduled and appear on the Academic Calendar. All students are required to take a written examination at the time designated on the academic calendar.

## Catalog Governing Degree Requirements

Students must meet the curricular requirements for a degree outlined in an appropriate issue of the Southern University at Shreveport Catalog. Students are required to know degree requirements.

They may complete work for graduation according to requirements in the catalog of the year in which they enter, or those of any catalog in force during their enrollment at this university, providing their residence enrollment is continuous and does not exceed ten years. Students, whose enrollment is interrupted for at least two consecutive semesters, will be subject to the catalog in effect at the time of their reentry or subsequent catalog in force during their enrollment at this university.

Transferring from one institution to another is not regarded in itself as an interruption of enrollment. The interval between withdrawal from the previous institution, if any, and enrollment at this university, is the controlling factor.

The student is responsible for obtaining in writing any waiver or other deviation from the approved curriculum and from requirements for the degree sought from the academic advisor with approval of the department chair, division dean, and vice chancellor.

### Changes in Degree Requirements

The university reserves the right to add or delete degree requirements and course offerings. Students in continuous full-time attendance, with no change in curriculum major, are entitled to graduate under the degree provisions of the catalog in effect at the time of their entry at Southern University at Shreveport. Students may choose any issue of the catalog in force during their residence at Southern University at Shreveport upon approval of the division dean, with the following exceptions:

A catalog more than five (5) years old shall not be used.

- Students in continuous attendance as part-time students with no change in curriculum shall satisfy the degree requirements listed in the catalog in effect at the time of entrance; provided graduation occurs no later than 10 years after initial enrollment. If graduation occurs after the tenth year, the catalog in force will be determined with the approval of the concerned division dean.
- Students in continuous full-time attendance who change their major curriculum shall satisfy the degree requirements listed in the catalog in force at the time

the change in curriculum becomes effective. Upon the recommendation of the division dean, a subsequent catalog may be used.

- A student whose enrollment is interrupted for two or more consecutive semesters shall satisfy the degree requirements listed in the catalog in force at the time of reentry. The failure to attend summer school or absence due to military service or to major illness attested to by a physician will not be considered an interruption.
- If progress toward a degree is interrupted for two or more consecutive semesters, credit earned prior to the interruption must be evaluated at the time of readmission by the academic advisor to determine the applicability of credits earned during the previous period of enrollment to the current curricular requirements. Final approval by the division dean and the vice chancellor is required.

### Requirements for Catalog Change

Continuing students may elect a subsequent catalog when a new major is selected or when a catalog reflects a revised curriculum. The university will make a reasonable effort to honor the statement of curricular requirements in the chosen issue of the catalog. However, because courses and programs are sometimes discontinued and requirements are changed as a result of actions by accrediting associations and other external agencies, the university, having sole discretion, shall make the final determination whether or not degree requirements are met.

### Procedures to Change Catalog

If a student wishes to request a change of university catalog for graduation requirements, the student must complete a Request for Change of University Catalog for Degree or Certificate Requirements Form.

This form must be signed by the student's advisor, division dean, and vice chancellor for academic affairs if the catalog request is over five years old.

### Academic Grievances

The instructor has authority over all matters affecting conduct of classes; including assignment of grades. Student performance may be evaluated based on written work and/or other performance standards as determined by the instructor. If a student has a complaint about classroom activities or grades, the student may submit a grievance. If circumstances require such process to be sought, students are encouraged to submit complaints or grievances in

accordance with the following procedures:

1. The student must first discuss the issue with the faculty member involved and explain the basis for his/her grievance within six weeks after the grade is awarded. After six weeks, a student forfeits the right to appeal. Note: this policy does not apply to students disputing grades received on exams, assignments, research papers, clinical rotations, etc. Those kinds of grade disputes must be resolved between the faculty member and the student within the same semester. This policy does not apply to grades students received due to non-attendance.
2. If the matter is not resolved with the faculty member, the student may appeal to the division dean, program coordinator/director within three (3) working days. This appeal must be in writing and should describe the basis for the student's complaint as well as the outcome of the discussion with the faculty member. Within three (3) working days following the receipt of the grievance, the division dean program coordinator/director will make a decision regarding the student complaint and will provide a written response to the student.
3. If the matter is not resolved with the division dean program coordinator/director, the student may appeal in writing to the Vice Chancellor for Academic Affairs within five (5) working days. The Vice Chancellor for Academic Affairs will render a decision or call a meeting of the Instructional Grievance Committee. If an Instructional Grievance Committee meeting is called, the following will apply:
  - a. The Instructional Grievance Committee is composed of the Vice Chancellor for Academic Affairs or designee, who serves as the chair, faculty members, staff members, and/or administrators.
  - b. The student must be present when the grievance is heard. The student may have an *advisor* present during the hearing. If an advisor will be present, the student must inform the Vice Chancellor for Academic Affairs in writing at least two (2) working days prior to the hearing.
  - c. The responsibility of the committee shall be limited to a review of the case to determine if established policies, procedures, or practices were followed and interpreted correctly.

- d. The Instructional Grievance Committee will render its decision in writing to the student within (5) working days.

No grade will be changed after twelve (12) months following the completion of the course in question. This provides ample time to have a grade formally and successfully appealed.

**Complaint Tracking:** The Office of Academic Affairs and Workforce Development, track each Academic Student Complaint and maintain within that system a record of the following for not less than two (2) years after final disposition of the complaint:

- Date complaint was received.
- Students identified with the complaint.
- Copy of the complaint.
- College officials who address the complaint.
- Steps taken to resolve the complaint.
- Final resolution or disposition of the complaint.
- Any external actions taken by the complainant of which the Office of Academic Affairs and Workforce Development becomes aware. The data tracked will be assessed and made available to regulatory agencies and accrediting bodies, as required in accordance with applicable laws, regulations and policies.

This policy is aligned with the Louisiana Board of Regents Student Complaint Process Filing a Student Complaint Against a Louisiana Institution

1. Process for students enrolled at a Louisiana Post-secondary academic degree-granting institution:

The First step for students who wish to file a complaint against a Louisiana institution is to exhaust all of the institution's student complaint or grievance procedures. An institution's student complaint or grievance procedures are typically available in the academic catalog or student handbook on the institution's website.  
<https://regents.la.gov/students-parents/student-complaint-process/>.

This policy is aligned with Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Section 12: Academic and Student Support Services, Standards 12.4. The institution (a) publishes appropriate and clear procedures for addressing written student complaints, (b) demonstrates that it follows the

procedures when resolving them, and (c) maintains a record of student complaints that can be accessed upon request by SACSCOC. (Student complaints)  
<http://sacscoc.org/app/uploads/2019/08.2018PrinciplesOfAcreditiation.pdf>.

(See SUSLA Academic Complaint and Grievance - #1-002)

### **Credit Hour Policy**

At Southern University at Shreveport, a credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates:

- Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time, or
- At least an equivalent amount of work as required outlined in item 1 above for other academic activities as established by the institution including laboratory work, internships, practice, studio work, and other academic work leading to the award of credit hours.

Course requirements shall include at a minimum the following:

- A minimum of 2,250 minutes per three semester hour course, which may include final exam time.
- A minimum of 15 weeks per semester.
- Consistent with and in accordance to Federal regulations, a three-hour course at Southern University at Shreveport requires a minimum of 150 minutes of classroom or faculty-directed instruction per week for a period of 15 weeks.

***All courses offered on a different schedule or in alternative methods provide the equivalent per credit hour assigned.***

## Clock Hour/Credit Hour Equivalencies

CREDIT HOUR POLICY BY COURSE TYPE		
Course Type	Course Definition	Credit Hour Policy
Lecture	The predominant mode of instruction is lecturing from prepared materials and/or discussion under the direction of the instructor.	A lecture course credit hour is earned for 150-minute weekly session of classroom instruction with a normal expectation of 2 hours of outside study for each class session. Typically, a three-semester credit hour course meets for a total of 2,250 minutes per semester.
Lab	The predominant method of instruction is individual study in a classroom, laboratory, shop, or studio under the direction of the instructor. This method of instruction includes learning activities in laboratories, clinics, workplaces where students receive hand on learning experience under the supervision of the instructor or preceptor.	A laboratory course credit hour is awarded for the equivalent of 150 minutes or more with little or no outside preparation expected. A total of 750 minutes per semester of such activity would normally earn one semester credit hour.
Online	A distance education means education that uses certain	For asynchronous courses, one credit hour

	technologies to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor. The interaction may be synchronous (student and instructor are in communication at the same time) as asynchronous. The technologies and may include the Internet; audio conferencing; or one way and two-way transmissions through open broadcast, closed circuit, cable microwave, broadband lines, fiber optics, satellite, or wireless communication devices. Source: Federal Student Handbook August 2015)	should approximate a total of 750 minutes of class time a semester and 1500 minutes of class preparation each week for a semester or an equivalent amount of time for a course of a different duration.
Hybrid	Hybrid courses blend face to face and online instruction. These courses spend a portion of course time (generally 50%) in online activities to achieve an equal proportion of the	The hybrid courses, one credit hour should approximate a total of 750 minutes of class time a semester and 1500 minutes of class preparation each week for a

	course's overall learning objectives.	semester or an equivalent amount of time for a course of a different duration.
Internships	Supervised professional experience in a student's field of study that provides him/her the opportunity to apply knowledge gained in an academic setting. A required number of hours must be met. There are specific course numbers assigned to internships.	Internship or apprenticeship credit hours will be determined by agreement between the supervising faculty and the internship supervisor, both of whom must judge and certify different aspects of the student's work. An internship or apprenticeship credit hour encompasses three-to-four hours per week of supervised and/or independent practice, reflection and analysis, which represents between 45 and 60 hours of work per semester. Blocks of 3 credit hours represent between 135 and 180 total hours of academic work per semester, unless additional hours are required by licensing bodies.
Studio work	A course with primary emphasis on student activity leading to skill	The visual/performing arts credit hour is calculated according to the

	development and the enhancement and encouragement of the student's design or performance ability and/or artistic growth. Needed materials, instruments, equipment, and/or tools are provided, or recommendations are made for their acquisition. Evaluation of individual learning may include public display of proficiency and/or evaluation by faculty other than the student's instructor.	federal definition of a "practice credit hour." A practice credit hour encompasses three hours per week of supervised and/or independent practice, which represents 45 hours of work per semester. Blocks of 3 credit hours represent 135 clock hours of academic work per semester.
Clinical/Practicum	A class consisting of hands-on application of concepts in a specific course that takes place outside the classroom setting and is supervised by an appropriately credentialed professional. Instruction offered through a combination of class and laboratory meetings would observe the standards on a pro rata basis. For health professions, clinical credit is awarded in compliance with the individual program accreditation standards based on a "contact-to-credit hour" ratio with a minimum ratio of 1:1. <b>The individual health profession ratios are listed in the chart below.</b>	
<b>Health Profession</b>		<b>*Contact-to-Credit Hour Ratio</b>
Dental Hygiene		4:1 How ratio was calculated 16 Contact hours per week: Course

	4 credit hours
Dialysis Technician	1:1 How ratio was calculated 8 Contact hours per week: Course 8 credit hours
Emergency Medical Technician Basic	1:1 How ratio was calculated 12 Contact hours per week: Course 12 credit hours
Health Information Technology	5:1 How ratio was calculated 16 Contact hours per week: Course 3 credit hours
Medical Coding Specialist	5:1 How ratio was calculated 16 Contact hours per week: Course 3 credit hours
Medical Laboratory Technology	24:1 How ratio was calculated 24 Contact hours per week: Course 3 credit hours
Phlebotomy	8:3 How ratio was calculated 24 Contact hours per week: Course 9 credit hours
Radiology Technology	8:1 How ratio was calculated 24 Contact hours per week: Course 3 credit hours
Respiratory Therapy	5:1 How ratio was calculated 16 Contact hours per week: Course 3 credit hours
Surgical Technology	3:1 How ratio was calculated

	18 Contact hours per week: Course 6 credit hours
Sterile Processing	2:1 How ratio was calculated 24 Contact hours per week: Course 10 credit hours
Nursing	3:1 How ratio was calculated 12 Contact hours per week: Course 4 credit hours

*\*The Health Professions contact hours vary depending on the requirements for Clinical experience.*

## Student Records Policy

### Academic Records

The management of student records is under the supervision of the University Registrar. The records are the property of the university; however, the University Registrar will honor a student's written request that his/her official academic records not be released or information contained in his records not be disclosed. This request can be submitted by obtaining the appropriate form from the Registrar's Office web page. Unless there is written request to the contrary, the following information will be made available to parents, spouses, prospective employees, government security agencies, previous schools attended, campus organizations which require minimum scholastic averages for membership, and organizations awarding financial assistance (grants, scholarships and loans): name, date and place of birth, address, dates of attendance, major field of study, and grade point average (GPA). Transcripts are released only at the request of the student, and in compliance with the Family Educational Rights and Privacy Act of 1974, or in compliance with court orders.

### Academic Amnesty

Any student who has not been enrolled at a college or university for three (3) consecutive years may elect **only once** to deny **all** work attempted at a college or university prior to the three-year period. If the student transfers, the academic amnesty may or may not be accepted by other institutions of higher learning. The forgiven academic record will appear on the student's permanent record, but will not be used in computing the student's grade point average at SUSLA. The only exceptions are to determine honors for graduation and eligibility for financial aid and/or scholarships.

The student must be officially enrolled at the university before applying for academic amnesty. The student must apply for amnesty or forgiveness of credit courses in the Office of Academic Affairs at the time of application for admission or readmission to SUSLA or within one calendar year from the first date of enrollment or readmission.

*The declaration must be completed prior to the deadline for withdrawing from the university in the semester in which it is made. A decision to declare academic amnesty is final and irreversible.*

For enrolled students who plan to matriculate into professional academic degree programs (i.e. allied health,

nursing) at SUSLA, an exception of the 3-year requirement (only) may be waived with the appropriate approvals from the program director, division dean, (if applicable), and the Vice Chancellor for Academic Affairs.

***All other requirements to declare academic amnesty cannot be waived.***

## Family Educational Rights and Privacy Act

SUSLA's policy on the release of information on students is based on the premise that a student's record is confidential and must be protected from those who would use it for other than legitimate purposes. At the same time, the policy must be flexible enough so as not to hamper the student or the university in the pursuit of legitimate endeavors.

Release of information on any student ordinarily will be made only on the written request or authorization of that student. This policy also applies to the issuance of transcripts. Telephone requests for transcripts will not be honored nor will requests for transcripts made by the parent, spouse or prospective employer of an adult student except on the authorization from the student. The parent of a student under eighteen (18) years of age may be provided a copy of that student's transcript for personal use on written requests. Transcripts may be issued on written requests to institutions from which a student has graduated or transferred, institutions to which a student transfers, or to organizations that sponsor a student; provided the student concurs in the request.

Students may not inspect and review the following: financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job placement, or honors to which they have waived their rights of inspection and review; or education records containing information about more than one student, in which case the institution will permit access only to that part of the record which pertains to the inquiring student.

The only information ordinarily released concerning students will be that considered "Directory Information". SUSLA defines this as name; address; telephone number; date and place of birth; major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees, awards, and honors received, including naming to honor rolls and the previous educational agency or institution attended.

During the first fourteen class days of a regular semester or the first five class days of a summer term, a student who has enrolled can request that directory information be withheld by completing the appropriate form available in the Registrar's Office.

SUSLA maintains only those student records necessary for conducting of business. Information in student records will

be released to outside investigating agencies only with the written consent of the student involved. Once consent has been received by the university, information requested from academic records of students, students' permanent folders (containing admission credentials, transcripts, etc.), and students' personnel records may be released to properly identified investigators through authorized staff personnel in the Office of the Registrar. The University is obliged to provide information on students pursuant to court orders or subpoenas.

Records of disciplinary actions taken by the university against students are maintained for internal purposes, and information relating thereto will be released to an inquirer only with written authorization of students concerned. Notices of suspension for non-academic reasons are not a part of the academic transcript, but are maintained by the Office of the Chancellor, and will be governed by the same release-authorization requirements as a transcript.

Faculty members may review the academic records of their students to the extent that such reviews serve legitimate educational interests. Each regular semester SUSLA will publish, in the Class Bulletin for that semester, the fact that certain records are kept on students. These records are available to students. Students have the right to challenge the contents of these records. The types of educational records kept on students at SUSLA are as follows:

### Instructors

A record is maintained on each student by the instructor. Such items as attendance, test grades, reports, etc., are noted by the instructor. The instructor treats this, information in a confidential manner, and a student's grades in the class can be divulged only to him/her.

### Academic Advisors

Upon matriculation at the University, each student is assigned an academic advisor who maintains a record of his/her academic progress. If the student changes majors, this record is transferred to the new advisor. The material in this record is of an academic nature, indicating the past and present matriculation record, current academic status, and curriculum. Only the academic advisor has access to this record, and it can be reviewed by the student in the academic advisor's office. These records are unofficial and are placed in an inactive status if the student's education is interrupted.

### Registrar

The registrar is the keeper of the official academic record of the student. The student's application for admission to

the university and other materials of an academic nature are kept in this office. The academic records in the Registrar's Office are permanent and can be reviewed by the student. This includes records on all veterans receiving assistance from the Veterans Administration.

### **Financial Aid Office**

All students who are receiving scholarships, loans from state and federal sources, or who are student workers and receive some financial assistance through the university have records in this office. The student can review all of his or her records.

### **SUSLA Testing Center**

The SUSLA Testing Center maintains a record of test scores submitted to the university. These records are available to the student, faculty, advisor, and other authorized university personnel concerned with the student. Scores are not released to anyone other than authorized university personnel except on a request by the student.

### **Transcripts**

A transcript is a record of the courses attempted by a student. All grades, passed or failed, appear on the transcript. A transcript of a student's record shows status, academic record with courses pursued and semester hours carried, semester hours earned, grades, quality points, grade point average, and system of grading. All failures, incomplete grades, penalties, transfer college credits, and a summary are also shown on the record.

Transcripts are released only upon a written and signed request by the student. The request must include a written signature and a student identification number. A fee of seven dollars (\$7.00) is charged for each copy (paper or electronic). Fee payment must be in the form of cash, cashier's check, and money order, Visa, Mastercard or Discover. Payment must be submitted with the transcript request in order for the request to be processed.

No transcript will be issued to or for a student who is indebted to the university. The university reserves the right to withhold a transcript for any student who is in default on a student loan. Requests by telephone will not be honored.

## Transfer Credit Policy

Southern University at Shreveport has established the following guidelines for evaluating, awarding, and accepting academic transfer credit:

Evaluation, acceptance, and application of transfer credit will be based upon receipt of official transcripts from all regionally-accredited institutions attended. It is the student's responsibility to provide all official transcripts to the Office of the Registrar or Admissions.

Evaluation from international institutions will be considered only when accompanied by an official transcript evaluation from an approved foreign credit evaluation service.

Courses from regionally-accredited institutions will generally be accepted for transfer; however, certain transfer decisions are not made solely based on an institution's accreditation. Courses must be comparable in course description, nature, content, student learning outcomes, level, and must be appropriate and applicable to the learning experiences required in the declared program of study.

Transfer students may opt to include/exclude transfer coursework towards their degree at SUSLA. Once admitted the student will complete a transfer articulation agreement" which indicates their desire to include/exclude transfer coursework. Students who opt to include transfer coursework will have all or none of the transfer credits articulated in accordance with SUSLA's transfer articulation policy. The request to articulate transfer coursework must be accompanied by a degree plan prepared by the major department. **Students are strongly advised to consult a financial counselor regarding the impact of transfer credit on aid eligibility.**

Transfer articulation requests will be conducted within 30 business days after enrollment has occurred. Only courses that are applicable toward the selected degree will be considered for transfer. Once applied, transfer credits from a previous curriculum will not be removed if student later changes major.

1. Transfer articulation cannot be conducted under the following conditions:
  - From unofficial transcripts. All transcripts must be received before articulation can be performed. Transfer coursework from one institution cannot be articulated from another institution's transcript.

- A grade below "C" has been earned or no grade has been assigned by the transfer institution. Grades below "C" that are applicable toward your degree will be articulate but no credit awarded.
  - Courses over 10 years old in the subjects of Math and the Natural or Physical sciences for students in the Pre-Allied Health and Nursing programs.
  - Courses over 5 years old in Computer Science or Information Technology for students in the Information Technology and Information Systems programs.
  - Credit was granted by the transfer institution through submission of AP, IB, or CLEP scores.
  - Upper-level or graduate courses (300+ level) with content that is not similar to courses offered through SUSLA.
  - Courses with developmental content (below 100 level).
  - Foreign coursework that has not been officially evaluated by a credential evaluation agency.
  - The transfer institution is not regionally-accredited or did not possess regional accreditation during period of enrollment. (Appeals may be made through submission of course syllabi to the appropriate Academic Dean).
  - A financial debt is owed by the student to the transfer institution and an official transcript cannot be obtained.
2. Transfer coursework accepted are subject to final review by the department chair/and or program directors to determine the equivalency of the transfer credits to corresponding courses at Southern University at Shreveport.
  3. Students admitted who opt to include transfer coursework can view their transfer articulation on their student web account. Students who have not been admitted must request, and allow 7-10 business days to receive, a transfer equivalency worksheet. Transfer equivalency worksheets will not be generated during registration and peak processing periods.
  4. Transfer students must complete 25% of coursework at Southern University at Shreveport.

## Appeal of an Academic Transfer Decision

Students who wish to appeal an academic transfer decision may do so by using the University's Academic Grievance Policy. When making an appeal, students must be prepared to provide supporting documentation (e.g., a course syllabus, course description from the college catalog, examples of work from the transferring institution, etc.).

### Procedures for Substituting Courses

The following guidelines apply to requests for course substitutions in degree and graduation plans to meet the requirements for graduation:

- Courses recommended for substitution credit must be comparable in terms of level, content and competency outcomes as indicated by course descriptions in the *Southern University at Shreveport Catalog* or most recent course syllabus.
- Technical subject courses cannot be substituted for general education courses (e.g., electronics for physical science).
- As a rule, major-specific courses cannot be substituted for general education courses (e.g., Principles of Teaching for Art Appreciation).
- Courses designated as core curriculum requirements in one category cannot be substituted for courses from another category (e.g., speech for history; math for art, etc.).
- Course substitutions must be approved by the advisor, the Division Dean, and Vice Chancellor for Academic Affairs. Upon approval, the chair must forward the course substitution form to the Registrar's Office.

## Southern University (SU) College Connect Program

Southern University at Shreveport (SUSLA) began a collaborative agreement in the fall of 2010 with Southern University at New Orleans (SUNO). A similar agreement was reached with Southern University at Baton Rouge (SUBR) in the fall of 2012 and the Louisiana State University at Shreveport Campus (LSU-S) in the spring of 2016. The program offers developmental and beginning college-level courses to those students who do not meet criteria for regular admission to SUBR, SUNO or LSU-S. Such students will be allowed to enroll in the program through SUSLA and attend classes offered on the SUBR, SUNO or LSU-S campuses. SUSLA is the “HOME” campus, and the four-year institution is the “HOST” institution. When a student has completed, a minimum of, 15 transferable hours of college-level work (including college-level English and Math) and attained an overall grade point average of at least 2.0, he or she is eligible to transfer to SUBR, SUNO or LSU-S. Admissions and transfer procedures will be facilitated by admissions officers at the respective campuses.

Students enrolled in the program pay SUSLA tuition and the fees of the host campus. Financial aid applications must be submitted to SUSLA. Participants will have access to all university resources and activities on the SUBR, SUNO or LSU-S campuses and may opt to also reside in campus housing provided by the host campus.

For those who do not wish to transfer, he or she can also attain an Associate Degree with SUSLA. Those degrees include the General Studies (AGS), the Louisiana Transfer (AALT), or the Louisiana Transfer (ASLT).

Some of the requirements of participation in the SU College Connect Program include:

- The applicant must first apply for admission to the four-year institution.
- Applicants must pay the required application fee to the four-year institution.
- Applicants are to submit all required documents to be admitted into the four-year institution.
- Upon review, the four-year institution may REFER the student for participation in Connect.
- The applicant **may** be asked to complete an application for admission on the SUSLA website, but an application fee will not be charged.

- The applicant can be a first-time freshman entering college for the first time with a high school diploma or high school equivalence diploma (HiSet) from a SBESE- Louisiana State Board of Elementary and Secondary Education or out of state equivalent.
- High School Transcript/GED/HiSet.
- American College Test (ACT) or Scholastic Aptitude Test (SAT) or the Accuplacer – Next Generation Test scores (for placement purposes only).

The applicant can be a transfer student and **must be eligible to return** to his or her prior institution(s). All transfer students will be evaluated on a case by case basis to determine eligibility based upon the number of credits earned from the prior institution(s).

Students must provide:

- Transcripts from the prior institution(s).
- Proof of current immunization records **MUST** be submitted to the “HOST” institution.

Applicants with previous test scores at other institutions who indicate need for remediation in English will be placed in INRW-098 or INRW-099. If remediation is needed in mathematics, applicants will be placed in Math-089 or Math-090. Applicants have the right to take the Accuplacer – Next Generation Test, at their own expense, to test into a higher level of either English or mathematics.

## Veterans Affairs

### First-time Applicants

Prior to using GI Bill benefits for the first time, one must apply for benefits to the Regional Processing Office (RPO). The RPO for Louisiana is located in Muskogee, Oklahoma. Apply for benefits online at the GI Bill website, [www.gibill.va.gov](http://www.gibill.va.gov).

Veterans, National Guard, and Reserve members must complete VA Form 22-1990. Those students who had benefits transferred from their sponsor need to complete a VA Form 22-1990E after their sponsor has transferred entitlement to them. **Veterans, National Guard and Reserve members must provide the school certifying officer with their joint services transcript. Other qualifying dependents must complete VA Form 22-5490.**

After the RPO processes the application (processing time is approximately 8 to 12 weeks), they will send a letter stating eligibility status, qualifying chapter, and number of months of benefits (Certificate of Eligibility). When letter is in receipt, please bring to the Registrar's Office so a copy can be placed in your VA folder. There are additional local forms that must be completed for Southern University at Shreveport. These forms are available on the Registrar's Office web page.

Southern University at Shreveport does not participate in the advance payment program. Chapter 31, Chapter 33 and LA State Exemption are the only chapters of the GI Bill that pay the university for tuition and fees. All of the other chapters pay the student monthly and in arrears. As a result, the student is responsible for paying all tuition and fees upfront.

### Transfer Applicants

For students who have already applied for their benefits or have used their benefits at a different institution, one must complete VA Form 22-1995 (for Chapters 30, 31, 33, 1606, and 1607) or VA Form 22-5495 (for Chapter 35), as well as the local forms located in the Registrar's Office or online. National Guard and Additional State Benefits for Louisiana Residents National Guard: The state of Louisiana has additional benefits for LA National Guard (LANG) troops. For additional information, please contact unit Education Officer.

### Dependents of a Disabled Veteran

The state also offers benefits to certain dependents of veterans who were state residents prior to entering the military, and are disabled or died in the line of duty or by service connected causes. Contact the local State Veterans Affairs Office for the parish in which one resides.

### Important Notes

- All students are required to fill out the local Enrollment Certification VA Data Form every semester. This form is a request for certification and is authorization that one is continuing education at Southern University at Shreveport. Classes will not be certified to the RPO until the Registrar's Office is in receipt of the Enrollment Certification VA Data Form and a curriculum sheet; if one is not on file.
- If one adds or drops a course or changes a course from credit to audit during the semester, please notify the Registrar's Office by submitting the Add/Drop form for processing.

**Contact Information** For questions concerning the use of VA benefits at Southern University at Shreveport, contact the Veteran Affairs representative in the Registrar's Office.

## Academic Grades

### University Grade Scales

The grade scale for Southern University at Shreveport is based on a 4.0 system. University students' academic programs are evaluated according to the following grading system.

#### Grade Scale for University Parallel Degree Programs

##### GRADE

A – EXCELLENT

B – GOOD

C – FAIR

D – POOR

F – FAILURE

I – INCOMPLETE

W – WITHDRAW

NG – UNASSIGNED GRADE

To be in good academic standing, students are required to maintain a cumulative 2.0 average on the 4.0 system. Each grade reported as having been earned by the student at the end of a semester or summer term will be included in computing the cumulative grade point average. The student should observe that the grade “F” carries zero quality points and will be included in the computation. The grade of “I” will not be computed until after some disposition has been made concerning it (See grade descriptions )for more information).

### University Grade Scale for the Nursing Program

##### GRADE

A – EXCELLENT	94-100	4.0
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B – GOOD	87-93	3.0
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C – FAIR	80-86	2.0
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D – POOR	73-79	1.0
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F – FAILURE	72 – below	0.0
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### University Grade Scale for the Radiologic Technology Program

##### GRADE

A – EXCELLENT	93-100	4.0
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B – GOOD	85-92	3.0
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C – FAIR	77-84	2.0
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D – POOR	70-76	1.0
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F – FAILURE	69 – below	0.0
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### University Grade Scale for Certified Nursing Assistant Program

##### GRADE

A – EXCELLENT	90-100	4.0
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B – GOOD	80-89	3.0
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C – FAIR	70-79	2.0
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D – POOR	60-69	1.0
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F – FAILURE	59 – below	0.0
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**University Grade Scale for Polysomnographic Technology Program**

## GRADE

A – EXCELLENT	90-100	4.0
B – GOOD	80-89	3.0
C – FAIR	75-79	2.0
D – POOR	69-74	1.0
F – FAILURE	68 – Below	0.0

**University Grade Scale for Dental Hygiene Program**

## GRADE

A – EXCELLENT	94-100	4.0
B – GOOD	85-93	3.0
C – FAIR	77-84	2.0
D – POOR	69-76	1.0
F – FAILURE	68 – below	0.0

**University Grade Scale for the Dialysis/Sterile Processing Program**

## GRADE

A – EXCELLENT	90-100	4.0
B – GOOD	80-89	3.0
C – FAIR	70-79	2.0
D – POOR	60-69	1.0
F – FAILURE	60 – below	0.0

**University Grade Scale for Surgical Technology**

## GRADE

A – EXCELLENT	94-100	4.0
B – GOOD	85-93	3.0
C – FAIR	77-84	2.0
D – POOR	68-76	1.0
F – FAILURE	67 – Below	0.0

**University Grade Scale for Medical Laboratory Technology/Phlebotomy Program**

## GRADE

A – EXCELLENT	90-100	4.0
B – GOOD	80-89	3.0
C – FAIR	75-79	2.0
D – POOR	69-74	1.0
F – FAILURE	68 – Below	0.0

### University Grade Scale for Health Information Technology/Medical Coding/Healthcare Access Associate

#### GRADE

A – EXCELLENT	93-100	4.0
B – GOOD	85-92	3.0
C – FAIR	77-84	2.0
D – POOR	69-76	1.0
F – FAILURE	68 – Below	0.0

### University Grade Scale for Respiratory Therapy Program

#### GRADE

A – EXCELLENT	94-100	4.0
B – GOOD	85-93	3.0
C – FAIR	77-84	2.0
D – POOR	68-76	1.0
F – FAILURE	67 – Below	0.0

## Grade Descriptions

<b>AU</b>	Audit
<b>CR</b>	Credit
<b>I</b>	Incomplete
<b>M</b>	Military Credit
<b>NC</b>	No Credit
<b>NG</b>	No Grade Recorded
<b>P</b>	Pass
<b>W</b>	Withdrawal
<b>FN</b>	Failure for No Show

### Withdrawal (W) and Incomplete (I) Grades

A “W” grade is placed on a student’s academic record to signify a course that was dropped after the initial drop/add period or to signify official withdrawal from all courses for a semester. These courses are part of the students’ permanent academic record and are considered attempted credits. These courses do affect a student’s completion rate and also appear on transcripts.

The grade of “I” (incomplete) is given only when the student’s work is satisfactory but, for reasons beyond the control of the student, has not been completed by the end of the semester. It is not granted in lieu of an “F” (failing), or to give the student opportunities or more time to improve a grade if such opportunities have not also been made available to all students in the same class. It is the responsibility of the student to confer with the instructor of the course and to complete the prescribed requirements of the course on or before the designated date shown for final examinations in the university calendar.

For each proposed grade of “I” (incomplete), the instructor and the student must file an “Incomplete Grade Application Form” prior to the published date when grades are due at the end of each semester. The application must be approved by the division dean and the Vice Chancellor for Academic Affairs. If approval is denied, the grade earned to date prevails and must be posted accordingly. If approval is granted, the “I” grade is posted as a temporary notation on the student’s official record. It is the mutual responsibility of the student and the instructor to complete and file the “Incomplete Grade Application Form” in a timely manner. An “I” grade submitted without approved documentation will be administratively converted to an “F” grade.

Students will obtain credit for courses in which their grades are “incomplete” only by completing the work agreed upon on the signed “Incomplete Grade Application Form” in a satisfactory and timely manner. The standard window for replacing an incomplete grade starts at the end of the semester in which the “I” grade was received and closes six weeks into the consecutive full semester. If the work is not completed within the designated time frame, the grade in the course automatically becomes an “F”. The grade of “I” (Incomplete) shall be neutral in the calculation of the grade point average. A grade of incomplete must be changed to a permanent grade by the instructor within the time limit specified by submitting the Grade Change Form to the Registrar’s Office. Delinquent Grade Change Forms will not be processed without the approval of the Vice Chancellor for Academic Affairs.

An Early Start/Dual enrollment student may add or drop courses or change from one section of a course to another with the approval of his/her high school counselor as per established deadlines. All transactions must be forwarded to the Office of Early Start/Dual Enrollment to be completed and filed in the Registrar’s Office.

### Change of Grades

All course grades except “I” grades are intended to be final

and permanent when posted by the faculty of record. It is expected that faculty will arrive at and report final grades as accurately and precisely as the nature of the evaluation of student achievement and the grading system will permit. It is the faculty's direct and personal responsibility to ensure that grades are fair and reported correctly the first time. Final grades cannot be improved by submission of 'make-up' work' after grades have been submitted by the instructor at the end of the term.

If an error occurs in the calculation or recording of a grade, it can be corrected only by the faculty of record completing a *Grade Change Form* which must include:

- The student's name, student number, course registration number (CRN), course designation by title and number, semester/year, the division and the change desired.
- A statement unequivocally identifying the person who made the error and explaining the nature of the error.
- An explanation of how the new grade was computed.

The form must have the signature of the instructor and division dean and must be forwarded to the Vice Chancellor for Academic Affairs for final approval. Requests for grade corrections must be submitted to the Registrar's Office by the Vice Chancellor for Academic Affairs within six weeks of the next regular enrollment period.

No grade will be changed after twelve (12) months following the completion of the course in question. This provides ample time to have a grade formally and successfully appealed. Students must appeal in writing to the Vice Chancellor for Academic Affairs within six (6) months following the completion of the course.

## Grade Reports

Grades are posted electronically (Banner Web) by instructors at the end of each semester. Students may access their personal and secure online student account to retrieve or view final grades.

Mid-term grades are posted in the Banner Web System as a mid-term progress report. Mid-term grades do not become a part of the student's permanent official record.

If the student is missing a grade, he/she must contact the instructor for that course. Final grades are posted by the instructor.

## Grade Point Average

### Semester Average

The semester grade-point-average is the total number of quality points earned divided by the total number of semester credit hours attempted by the student. The grades of A, B, C, D and F are included in the computation of the semester grade point average. Grades of AU, NC, I, W, CR and P are disregarded in the computation of the semester grade-point-average.

### Cumulative Average

The cumulative average is determined by dividing the total cumulative quality points earned by the total cumulative hours pursued. A student is allowed to retake a course in which he/she has previously enrolled at SUSLA, but the highest grade received becomes the final grade for the course and is computed in the grade point average. The other grade(s) will not be computed in the GPA. A "W" grade does not delete a prior grade. The grades of A, B, C, D, and F are included in the computation of the cumulative average. All courses pursued and grades earned at Southern University at Shreveport remain a part of the permanent record.

A student's cumulative average is used in determining eligibility for holding campus office or graduating with honors. It is computed by dividing the total quality points earned by the total semester credit hours attempted; exclusive of grades of AU, NC, I, CR, W and P.

### Repeat-Delete Policy

A student is allowed to retake a course in which he or she has previously enrolled at SUSLA. The highest grade received becomes the final grade for the course and is computed in the grade point average. The other grade(s) will not be computed in the grade point average, but will not be erased from the transcript.

A Dual Enrollment student is allowed to retake a course in which he or she has previously enrolled at SUSLA at their **own expense**. The last grade received becomes the final grade for the course and is computed in the grade point average. The previous grade(s) will not be computed in the grade point average. A "W" grade does not delete a prior grade.

*Prior to graduation, the participating high school must indicate if a student is repeating a course. Post-graduation, the student is responsible for indicating on his or her registration schedule form that he or she is*

*repeating a course for credit.*

## Academic Standing

Students of Southern University at Shreveport Louisiana are governed by the following Southern University System approved regulations regarding scholarship standards:

### Academic Advisory System

An academic advisory system has been established at SUSLA whereby students are given information and guidance about their academic programs throughout the entire period of attendance at the institution. At the beginning of and/or during, early, regular, and late registration periods, students are required to consult with their advisor to develop a course schedule.

### Change of Major

Student may change their major (program of study) at any time (limited to two requests each term/semester); however, to take effect during the current semester/term, student must submit the completed Petition to Change Major form prior to the first day of classes. Change of major (program of study) requests submitted after the semester/term has begun (first day of classes) will be made effective for the next available term.

While such an occasion is rare, if a major is suspended or discontinued because of low enrollment or other factors, a student will be counseled into a new major. Additionally, the university will provide support and assistance to the affected students to ensure a smooth transition to a new major.

## Classification of Students

**Freshman** - earned less than 32 semester credit hours.

**Sophomore** - earned 32 or more semester credit hours.

**Special** - student who has accumulated 60 or more semester credit hours.

**Full-time** - the minimum number of semester credit hours for which a student may enroll and be considered as a full-time student is fifteen (15). For financial aid purposes, a full-time student is one who is enrolled for at least twelve (12) semester credit hours. No student will be allowed to enroll in more than eighteen (18) semester credit hours without permission of the Vice Chancellor for Academic Affairs. Students enrolled in twelve (12) credit hours during any summer term are considered to have full-time status.

**Part-time** - any student pursuing fewer than twelve (12) semester credit hours in a regular semester or fewer than six (6) hours in a summer session is a part-time student.

## Credit By Examination and Other Non-University Sources

SUSLA recognizes academic competence through superior attainment and permits students to demonstrate academic competence through experience and by examination. A student with superior ability and preparation or a student who has already obtained a fundamental knowledge of subjects offered at the university and demonstrates competence through a series of tests or experience may be granted credit for basic and/or advanced courses. These experiences and/or examinations are recorded on the permanent academic record as "credit by examination or experience" with a grade of "CR." Grades of "CR" are not used in computing grade point averages.

### Credit by Experience

For students with significant professional experience, a minimum of three years of full-time work experience, military experience or trade experience, portfolio assessment is a rewarding process that teaches you to document your learning from experience. Portfolio Assessment provides the opportunity to earn college credits and much more. A portfolio is built by matching a college course (such as any course from the Schedule of Courses or Catalog) with the knowledge and skills gained by work or profession, through civic, community and volunteer work, or through independent self-directed study or travel. There are two options for pursuing a portfolio that will demonstrate skills learned by work or professional experience, community or volunteer work, or through travel or self-directed study: 1) Dean Approval; or 2) Learning Counts Portfolio. The Dean approval requires a meeting with the Division Dean to discuss and provide evidence to prove that learning outcomes of the course are aligned with the experiential evidence submitted and that the student has mastered the skills and knowledge required of the course. The Learning Counts Portfolio is an online portfolio assessment program offered to higher education institutions seeking to provide Credit for Prior Learning. Details of the process are outlined in the SUSLA Prior Learning Assessment (PLA) Manual.

In order to recognize competence attained through experiences other than university instruction, the student must adhere to the following guidelines:

Students must have been admitted to SUSLA and must be

in “good standing.” Credit is awarded only in areas that fall within SUSLA’s regular curricular offerings and that are appropriately related to the student’s educational goals. Credit is limited to one-fourth of the number of hours required for the associate degree. Students enrolled in non-degree-seeking status are not eligible for credit by experience or examination.

### **Credit by Examination**

In order to recognize competence attained through credit by examination other than university instruction, the student must adhere to the following guidelines:

The College-Level Examination Program (CLEP) and the Defense Activity for Non- Traditional Education Support (DANTES) examinations will be available upon request. Students who earn acceptable scores on these examinations are allowed to receive credit based upon the following regulations:

- The student must have been admitted to SUSLA and must be in “good standing.” If the examinations are taken while the student is not enrolled at SUSLA, credit will be considered after registration for resident study. Students enrolled in non-degree- seeking status are not eligible for credit examinations.
- Credit is awarded only in areas that fall within SUSLA’s regular curricular offerings and that are appropriately related to the student’s educational goals.
- To initiate the examination, permission must be obtained from the appropriate head of the division offering the course. After such permission is granted, the Registrar’s Office will issue an official permit.
- Credit by examination is limited to one-fourth of the number of hours required for the associate degree.
- Administration of credit examinations must be completed by mid-term.
- Specific course credit will be awarded by the Registrar to students who score at or above the 50<sup>th</sup> percentile and after consultation with the appropriate division dean concerning minimum required scores and the acceptance of credit.
- A student may take a credit examination in a particular course only once.
- Credit earned through credit examinations will not be used in computing the student’s grade-point average.

Students are not permitted to schedule credit examinations in courses they have audited, earned unsatisfactory grades, received credit for a higher course in a series of sequential courses, or in courses they have dropped and received a “W.”

### **Acceptance of Military Credit Policy**

Credit may be given to applicants who meet the following three (3) criteria:

1. Enroll in Southern University at Shreveport.
2. Submit military transcript to the Office of Admissions.
3. Submit their D.D. 214 form or D.D. 295 form which indicates a period of continuous active duty for at least 90 days.

A maximum of four (4) semester hours of physical education credit may be granted for Basic Training. Additional credit for training in formal service schools will be granted based on recommendations published in *A Guide to the Evaluation of Educational Experience in the Armed Services*. The credit recommended must be evaluated as being equivalent to a course at Southern University at Shreveport.

The maximum military credit allowed is 24 semester credit hours. A grade of CR will be recorded for credit granted. No quality points will be awarded nor will the credits be used in calculating the student’s grade point average. The Registrar evaluates military credit and administers the awarding of credit.

### **Advanced Placement**

Students who attain satisfactory scores on the Advanced Placement (AP) Examinations administered by the College Board are eligible to receive credit on the basis of such tests. The student who submits a score of four or five to the Registrar’s Office is given credit for the appropriate course(s). These examinations are given at high schools which participate in the advanced placement program of the College Board. Students must be pursuing an academic certificate or associate degree to receive Advanced Placement credit.

Credit will be awarded at Southern University at Shreveport for AP courses based on the certified test scores as follows:

<b>AP Examination</b>	<b>Minimum Score</b>	<b>SUSLA Equivalent</b>	<b>Semester Hours</b>
Biology	3	Biology 103S	3
Calculus AB	3	Mathematics 211S	4
Calculus BC	3	Mathematics 212S	4
Chemistry	3	Chemistry 110S, 113S	6
Computer Science A	3	Computer Science 140S	3
Economics: Macro	3	Economics 221S	3
Economics: Micro	3	Economics 222S	3
English Literature & Composition OR English Language & Composition	3	English 101S	3
		English 101S, 102S	6
Government and Politics, U.S.	3	Political Science 201S	3
History, U.S.	3	History 201S OR History 202S	3
4		History 201S, 202S	6
Physics B or Physics C	3	Physics 213S	4
4		Physics 213S, 214S	8
Psychology	3	Psychology 201S	3
Spanish Language	3	Spanish 101S, 102S	3

For more information concerning these courses, please see <http://apcentral.collegeboard.com/apc/public/courses/descriptions/index.html>.

The Registrar's Office will place the Advanced Placement (AP) credit on the student's permanent record upon proof of payment as outlined in the Student Fees and Expenses section of the University catalog.

### **Credits over 10 Years Old**

Credits which are over 10 years old, only with the approval of the division dean, may or may not be applied toward degree requirements.

### **Dismissal**

Southern University at Shreveport reserves the right to request any student to withdraw who does not meet satisfactory academic performance (see policy on satisfactory academic progress (p. 119)) or has not been properly registered. A student who has been academically suspended and who, upon re-admission, again fails to raise his/her cumulative GPA to the required level is permanently dismissed and the academic record closed.

### **Honors**

A student who completes a semester with at least fifteen (15) semester credit hours (excluding remedial courses) and a grade-point-average of 3.75 or above, without grades of D, F or I, will be placed on the Chancellor's List. These requirements apply only to the semester for which the student is being considered for inclusion on the Chancellor's List.

A student who completes a semester with at least fifteen (15) semester credit hours (excluding remedial courses) and a grade-point-average of 3.00 to 3.74, without grades of D, F or I, will be placed on the Honor's List. These requirements apply only to the semester for which the student is being considered for inclusion on the Honor's List.

### **Hours Pursued**

"Hours pursued" is defined as all courses attempted. In the event that a student repeats a course, only grades earned in the last course will be used in the calculations for the grade point average.

### **Intent to Pursue Degree or Certificate**

Students pursuing associate degrees, academic certificates, or technical competency areas at Southern University at Shreveport (SUSLA) must declare their intent to do so. Curricular requirements become effective at the date of the declaration of the academic major and do not date from the point of original enrollment in the University. If the

student withdraws or does not enroll for one semester; the student would have to meet the requirements of the catalog in effect at the time of re-entry. Financial aid recipients must be enrolled in a degree or eligible technical diploma or certificate program at Southern University at Shreveport.

### **Prior Approval Required before Taking a Course at Another Institution**

After enrollment at Southern University at Shreveport (SUSLA) as a regular matriculated student, permission must be obtained before taking a course at another institution for the purpose of meeting degree or general education requirements at SUSLA.

Affected students should consult with their advisor and division dean and submit the appropriate application form to the Vice Chancellor for Academic Affairs for approval and filed with the Registrar's Office. An official transcript from the other institution must be submitted to the Registrar's Office for credit placement. Courses taken without prior approval may not be transferable to SUSLA. Students must complete a minimum of 25 percent of the semester credit hours required for a degree through instruction in residence at SUSLA.

### **Probation, Suspension, and Readmission Regulations**

- A full-time or part-time student who earns a semester average below 1.5 during a semester will be placed on probation.
- A student on probation will be given one semester to earn a C average (2.0). This will remove him/her from probation. If the student does not earn a C average (2.0), he/she will be suspended for one semester.
- After the lapse of one semester or if approval of an appeal is granted, a student may re- enter on probationary status, but he/she must earn at least a C average (2.0) or be suspended a second time.
- A student suspended at the end of the spring semester may attend the summer term unless other restrictions apply. Grades earned will not change the probationary or suspension status of a student during summer term.
- A student suspended for scholastic deficiencies may re-enroll after the expiration of one semester until a fourth suspension; which dismisses the student permanently.

- Appeals must be made to the Academic Appeals committee.
- Appointed/established to execute the rules.

### **Satisfactory Completion of Courses**

A standard letter grade of "C" or better in a major area course constitutes satisfactory completion. A standard letter grade of "D" or better in a general education core curricular course constitutes satisfactory completion with the exception of the Allied Health and Nursing programs. The grade of "D" in a general education core curricular course, but not in a major area course, is acceptable where such a course is a prerequisite for another course.

However, a letter grade of "D" in a general education core curricular course is not transferable. A prerequisite is a course that must be completed BEFORE enrolling in some courses, and requires satisfactory completion before the student will be allowed to enroll in that course.

### **Withdrawal**

A student who finds it necessary to withdraw from the University should begin the process by securing the proper form from the Registrar's Office. Please note the deadline date as listed in the Academic Calendar. A student is not officially withdrawn from the University until the request is approved by all departments listed on the withdrawal form, returned and processed by the Registrar's Office.

Once the request is processed, all courses will still appear on the transcript with a grade of "W" (withdrawn). Courses with grades of "W" are listed as "courses attempted" and do not affect the grade point average, but may, at some point, affect eligibility for financial aid.

## Registration Policies

### Adding and Dropping Courses

A student may add or drop courses or change from one section of a course to another with the approval of his/her advisor as per established deadlines. A student may drop or add a course by completing an Add/Drop form and securing the approval of the instructor and a financial aid staff member. The course addition or withdrawal becomes effective only when the completed form is processed by the Registrar's Office.

Students will be held responsible for all courses appearing on their schedules unless changes are official and in accordance with university regulations. A student may not add courses for credit after the date specified in the official academic calendar. If a course is dropped after the add/drop period but before the deadline for dropping a course, a "W" (withdraw) is recorded. A student may not drop a course after the date specified in the official academic calendar (unless approved by the appropriate university officials).

### Auditing Courses

To audit courses, applicants must be eligible to enter the university as regular, visiting, or special students. They must obtain permission of the instructor, the director of the program in which the course is taught, and the dean of the division in which they are enrolled. Students may not audit a laboratory-type or activity course. Tuition fees will be assessed for courses audited, but credit will not be given. An audit may not be changed to credit after completing the course. The semester course load is inclusive of audited courses.

### Course Cancellation Policy

The University reserves the right to cancel any course or section in which the number of students enrolled is deemed insufficient or for which an instructor cannot be secured. Students affected by course cancellations are notified via their SUSLA email account.

It is the students' responsibility to obtain cancellation information, as well as review and manage their course schedule. Students affected by course cancellations may adjust their course registration during the time frame designated on the academic calendar as long as there are no holds preventing registration on their account.

### Maximum Academic Course Load

No student will be allowed to enroll in more than 18 semester credit hours during the spring or fall semester without permission of the division dean and the Vice Chancellor for Academic Affairs. The maximum number of credit hours that will be allowed is 21. During the summer sessions, fifteen (15) credit hours will be the maximum that may be pursued in any combination of sessions.

### Registration

A student becomes a member of a class/course only by registering through the proper procedure. A student may add or drop a course after the initial registration by filing a completed and approved Add/Drop Form by the specified deadline. Registration has online (electronic) and in-person components and is held on dates shown in the academic calendar and announced by the Registrar's Office. Students registering after the regular registration period will be charged a late registration fee. The registration process is not complete until the student has officially finalized/confirmed registration and accepted fees through the student's Banner Web account.

The semester course schedule is published online by the Registrar's Office. Students who fail to take advantage of academic advising and do not follow a well-developed degree plan may experience difficulty meeting graduation requirements in a timely manner.

The semester hour is the unit of credit. A semester hour is the meeting of a lecture class for one hour a week. A three-hour lecture course meets for three hours a week. Credit for each course is indicated in the course description and also in the semester course schedule.

Specific instructions for places and procedures for registration are provided by the Registrar's Office. Students will generally follow seven sequential steps:

**STEP 1.** Complete all admission requirements and receive a letter of acceptance (if a new, transfer or readmission student). Continuing students proceed to step 2.

**STEP 2.** Complete all requirements to receive financial aid (Application for financial aid needs to be completed several weeks prior to registration, preferably before the end of the previous semester.)

**STEP 3.** Meet with an academic advisor to determine a schedule showing the courses in which the student will enroll during the upcoming semester. This usually involves completing a registration form signed by the student, the advisor, and others if any exceptions are

required. This semester course registration schedule should parallel the student's prepared degree plan. The student should use the completed registration form to complete step 4.

**STEP 4.** Complete registration in the electronic registration system of the university (Banner Web). When the schedule is posted electronically, the student should print a copy of his/her course schedule for his/her personal use or record. On rare occasions, classes may be cancelled due to low enrollment. Students are encouraged to periodically check their SUSLA email to verify the current status of their classes prior to the last day to register or add classes.

**STEP 5.** Finalize registration (accept fees) through the student's secure Banner Web account.

**STEP 6.** Obtain the official student identification badge from the Information Technology Center.

Each class instructor accesses the class roster electronically with each student's name listed as generated by the Registrar's Office. Students who attend a class and their names are not on the official electronic roster, must report immediately to Registrar's Office to validate their registration for that specific course. A student may not continue to attend class if not officially listed on the electronic roster for that course. Any course for which a student registers is recorded as "attempted" and will bear a grade notation on the student's transcript. If the student drops the course using the proper procedure or is administratively withdrawn, the course will still appear on the transcript with a grade of "W" (withdrawn). Courses with grades of "W" are listed as "courses attempted" and do not affect the grade point average, but may, at some point, affect eligibility for financial aid. A student is expected to attend and participate in all scheduled sessions for each course for which he/she is registered until the student officially completes the course or formally withdraws from the course. No student can be admitted to a course after the official census date (14<sup>th</sup> day of class).

### **Registration for Continuing Students**

Students who are currently enrolled at Southern University at Shreveport must register for the upcoming semester during a registration period set by the academic calendar as published by the Registrar's Office. This registration allows the student to receive maximum personal attention and service from his/her academic, business, financial aid, and career advisors. It also provides for preferred

placement in courses with multiple sections and improved planning for financial aid, scholarships, internships, etc. Continuing students who have completed this process are considered registered for the new semester. If a registered continuing student must make course schedule adjustments due to unusual circumstances, he/she must file an Add/Drop form approved by the instructor and a financial aid staff member with the Registrar's Office.

No add/drop fee will be charged if changes are filed by the 12th class day of the semester of registration. The fee applies thereafter as defined in the Tuition and Fees section of the Catalog.

### **Registration for New and Transfer Students**

Registration (on published dates) for all new students (first-time freshman and transfer students) is closely linked with the scheduled freshman and Transfer Student Orientation activities. The focus of the advisors and registration staff from all departments is dedicated to incoming new and transfer students at the start of each semester.

### **Registration for Dual Enrollment**

Registration for Dual Enrollment students is coordinated through the high school liaison and the SUSLA Dual Enrollment Coordinator. Dual Enrollment students are to follow university policies and academic calendar. NOTE: Public high school students may qualify for tuition exemption.

### **Late Registration**

Students must register on the appointed days described above for their admission status. Continuing students who are not registered before the end of the prior semester and new or transfer students registering later than the first day of class of their first semester will be assessed a late registration fee (see Tuition and Fees). Late registration does not excuse a student from missed assignments.

### **Registration and Transcript Hold**

Registration and transcript holds are restrictions placed on student accounts when specific action is required from students to allow enrollment at SUSLA or release of official academic documents such as transcripts and diplomas.

Students are required to resolve the hold before registration is permitted or a transcript is released. It is the student's responsibility to notify the Registrar's Office once the hold has been removed.

## University Graduation Policies

### Application for Graduation

The graduation application fee was established to enhance services to Southern University at Shreveport graduating students. Application for graduation must be made the semester prior to the semester of graduation/degree completion. Graduation applications are located in the annual *Commencement Guide* posted on the Registrar's Office web page. The graduation application fee must be paid at the time of application and underwrites various costs related to commencement, degree certification, diploma printings and mailings, and other graduation-related expenses.

Students are strongly advised to consult with their academic advisor prior to submitting an application for graduation. This fee must be paid whether or not the student participates in the formal exercises. The graduation application fee is non-refundable.

To receive the Associate in Arts, Associate of Science, Associate of Applied Science, Technical Diploma, or Certificate, a student must:

1. Complete all course requirements in the prescribed program of study as prescribed in the University Catalog.
2. Earn a minimum of 2.0 in all major courses.
3. Earn a minimum cumulative 2.0 grade point average.
4. Complete 25% of coursework through instruction offered by Southern University at Shreveport.

### Commencement Participation

While the graduation application fee is required for each student completing degree requirements at Southern University at Shreveport (SUSLA), the commencement participation fee is required only for those who actually participate in the ceremony. This fee underwrites the costs of commencement-related services, resources, events and programmatic elements of the commencement experience from beginning to end. Commencement related activities and/or items include regalia (cap, gown, hood, and tassel), a predetermined number of graduation invitations, and the graduate reception.

### Concurrent Degrees/Dual Degrees

Students who earn two (2) or more certificates/degrees in the same semester must satisfy the requirements for both

degrees and earn the following additional hours to receive a dual degree.

- Nine (9) related hours for certificates.
- Fifteen (15) related hours for associates.

### Awarding of a Degree Posthumously

SUSLA will award the Associate degree posthumously to a student who has completed all graduation requirements or to a student who meets all of the following requirements:

- Enrolled courses must be those which, if completed, would have fulfilled graduation requirements.
- The student must have a grade point average at the time of death which meets SUSLA's graduation requirements.

### Honor Graduates

Students who achieve certain academic distinction through earned grade point averages will graduate with honors. The following standards apply:

3.75 – 4.0 with highest honor  
 3.5 – 3.74 with high honor  
 3.0 – 3.49 with honor

\*Scholastic honors for graduation are determined at the close of the semester prior to the semester of graduation.

### Rescinding of Degrees and Certificates

Southern University at Shreveport reserves the right to rescind the awarding of associate degrees and certificates if the university discovers that the degrees and certificates were awarded in error.

## Financial Aid

The mission of the Office of Financial Aid and Scholarships is to assist students in obtaining funds to achieve their educational potential. The university provides assistance to students through three basic sources: grants, employment and scholarships. The primary purpose of financial aid is to provide assistance to students who, without such aid, would find it difficult or impossible to attend college. Our primary source of funding is from federally funded programs. To determine eligibility, students must complete a Free Application for Student Aid (FAFSA); which takes into consideration all factors that affect a family's financial status. **The FAFSA must be completed each year a student plans to attend school. Students may begin the process on October 1<sup>st</sup> of each year. The FAFSA may be completed online at [www.studentaid.gov](http://www.studentaid.gov). SUSLA's federal school code **007686** must be included to ensure that the results are accessible to the SUSLA financial aid staff. In addition to completing the FAFSA, students must meet the following requirements:**

- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program.
- Be a U. S. citizen or eligible non-citizen.
- Have a valid social security number.
- Submit an official high school transcript or General Education Development (GED) certificate to the Admissions Office, if a beginning freshman.
- Certify that all federal/state student aid awarded will be used for educational purposes only by signing a Statement of Educational Purpose; which is located on the FAFSA.
- Must not be in default on a federal student loan or owe a refund on a federal grant.
- Must maintain satisfactory academic progress.

A select number of students who apply for federal financial aid must verify the information submitted on the FAFSA application. Therefore, students must be prepared to submit income documents to the Financial Aid Office. All requested documents must be submitted in a timely manner to ensure the prompt processing of financial aid requests.

Students who transfer to Southern University at Shreveport from any other college/university or vocational/technical

schools must take the necessary steps to ensure that they will be eligible for financial aid; as it does not automatically transfer. Students should add Southern University at Shreveport code (007686) to the Free Application for Federal Student Aid. Official academic transcripts from all schools previously attended must be submitted. As soon as possible, transfer applicants should contact the Financial Aid Office to find out what steps should be taken to ensure receipt of aid at Southern University at Shreveport.

### SAP Requirements: Undergraduate

Southern University will determine the eligibility of a student for financial assistance based on the following:

<b>Cumulative Hours Attempted</b>	<b>Minimum Hours (%) to Complete</b>	<b>Minimum Cumulative GPA</b>
0-25	50%	1.50
26-45	67%	1.75
45 and Above	67%	2.00

### **Summer Eligibility**

**Only eligible continuing students and beginning freshmen are considered for financial aid for summer sessions. Scholarships and loan options are available for the summer term based on the remaining Pell Grant and Direct Loans programs.**

### **Satisfactory Academic Progress**

The U.S. Department of Education requires colleges and universities to adopt specific guidelines to monitor the academic progress of students receiving federal or state financial assistance. The regulations require the University to monitor student grades and number of hours attempted/earned to determine whether students are eligible to receive financial assistance (See Figure 1). In order to maintain eligibility, a student must not exceed 150% of credits required for the student's current major. Any student that does not maintain satisfactory academic progress has the right to initiate a financial aid appeal. In such cases, students shall not be paid retroactively for terms where eligibility is lost. Additional information can be obtained on the Financial Aid webpage via the university's website.

### **Return of Title IV Funds:**

Southern University at Shreveport adheres to the 2008 Reauthorization of the Higher Education Act of 1965; as amended. The law defines the amount of Title IV grants and loans that the student has earned the right to use. The

amount of aid a student has earned is directly related to the length of time he or she has maintained attendance during the semester. The law requires that if a recipient of Title IV assistance withdraws/resigns from an institution before completing more than 60% of the semester in which the recipient began attendance, the institution must calculate the percentage and amount of Title IV assistance the student earned. Unearned Title IV funds must be returned to the Title IV programs by the school and/or the student.

## Sources of Financial Aid

### Federal Funds

There are several types of grants a student may obtain at Southern University at Shreveport. They are as follows: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Veterans' Benefits, Vocational Rehabilitation, Armed Forces Reserve, and National Guard. For information on military-related stipends, contact the Registrar's Office.

#### Federal Pell Grant –

The Federal Educational Amendment of 1972 established a program that entitles all eligible students to receive Federal Pell Grant awards. These awards range from \$740-\$7395 for an academic year; depending on the student's eligibility as determined by the U.S. Department of Education, his/her enrollment status and the institution's cost of education.

#### Federal Supplemental Educational Opportunity Grant

– Southern University at Shreveport, in cooperation with the federal government, has limited funds to provide grants to eligible students. The amount of the grant is based on the individual student's financial need and the availability of funds.

#### Loans –

Southern University at Shreveport currently provides loans to students through the William D. Ford Direct Loan Program. Direct loans are provided by the federal government rather than a commercial lending institution. The university's office of student Financial Aid administers the loans; determines loan eligibility; approves the loan; confirms the promissory note, when necessary; receives the funds from the federal government; and credits the loan amount directly to a university student account.

To be eligible for Federal Direct Loans, students must submit a FAFSA and be enrolled in at least six (6) credit hours. The financial aid loan coordinator will use

information from the FAFSA to determine eligibility for a Parent Plus, Subsidized and/or Unsubsidized Loan.

#### Subsidized Direct Loans –

Funds are awarded on the basis of financial need. The interest rate is fixed at 6.39% for 2025-2026 award year.

#### Unsubsidized Direct Loans –

Loan is not based on financial need. The interest rate is fixed at 6.39% for 2025-2026 award year.

#### Parent PLUS Loans –

Federal PLUS Loans enable parents with good credit histories to borrow funds to pay the education expenses of each child who is a dependent undergraduate student. PLUS Loans have fixed interest rate of 8.94% starting with PLUS loans disbursed after July 1, 2025. A fee of 4.228% of the loan can be deducted proportionately from each disbursement.

### Student Employment

Southern University at Shreveport provides jobs for students who need financial assistance using funds from the federal government. Through the Federal Work-Study Program, the office of Financial Aid arranges jobs for students on- and off-campus with private non-profit agencies. Students are paid at least the hourly minimum wage. Interested students should apply in the Financial Aid Office.

#### Veterans' Benefits –

All veterans, spouses and dependents of deceased or disabled veterans must acquire a Certificate of Eligibility from the Veterans Administration Office prior to registration. Students must mail or bring the Certificate of Eligibility to the Registrar's Office for authenticating and processing.

#### Vocational Rehabilitation –

A student who has a physical disability may obtain assistance for tuition and books through the Louisiana Department of Education (Division of Vocational Rehabilitation). Students who feel they may qualify should apply for assistance to the nearest rehabilitation office. A non-resident is herein defined as an individual who cannot provide proof of eligibility for assignment of resident status under the regulations prescribed in this section.

#### Workforce Investment Act (WIA) –

The WIA funding is available for individuals to fund short-term training programs that have been approved by the local Workforce Investment Board (WIB). To qualify for funding to attend the training programs, students must apply in the workforce region of residence and meet specific requirements.

WIA is designed to enhance customer choice through a system of Individual Training Account (ITA) vouchers, while assuring program quality through a provider certification system. SUSLA is a state approved training provider through the provider certification system. The intent of WIA is to empower individuals by allowing them to choose the program of training or education they need, giving them the information to make informed decisions, and increasing accountability and quality among providers.

## Scholarships

The Southern University Board of Supervisors makes scholarships available to qualified students. Scholarships are awarded by the university Scholarship Committee and administered by the Financial Aid academic Office. The following university, state and private scholarships are available:

### The Academic Scholarship –

This scholarship is awarded to those who have demonstrated excellence. Recipients are selected on the basis of high school cumulative averages of 3.0 or better, ACT test scores, and/or selected recommendations. The recipient must complete at least twelve (12) hours of college level courses each semester. Developmental courses are not accepted.

### The Thelma Fisher Patterson Memorial Scholarship –

This scholarship is awarded to selected students with a high school cumulative average of 2.5 or better and selected recommendations. All other recipients must maintain a grade point average of 3.0 or better by the end of the first academic year. The recipient must complete at least twelve (12) semester hours of college level courses each semester. Developmental courses are not accepted.

### Private Scholarships –

Private Scholarships are often awarded by various organizations such as churches, fraternities, sororities, casinos, and masonic and civic organizations. Not all of these are recurring awards; nor are they always made through the institution. The most frequent awards are:

- Shreveport Rotary Club

- Kappa Alpha Psi Fraternity, Inc.
- Sigma Gamma Rho Sorority, Inc.
- Omega Psi Phi Fraternity, Inc.
- Delta Sigma Theta Sorority, Inc.
- Alpha Phi Alpha, Fraternity, Inc.
- Alpha Kappa Alpha Sorority, Inc.
- Phi Beta Sigma Fraternity, Inc.
- Zeta Phi Beta Sorority, Inc.
- Order of Eastern Star
- National Association of University Women
- Louisiana Tuition Opportunity Program for Students (TOPS)
- Southern University Alumni Federation - Shreveport Chapter
- Southern University at Shreveport Foundation
- David Raines Community Health Center
- Southern University System Foundation

## Regulations Regarding Resident Classification

For purposes of assigning tuition and fees at public institutions of higher education, a Louisiana resident shall be defined as an individual who has abandoned all prior domiciles and has been domiciled in the State of Louisiana continuously for a period herein called the domiciliary period, of at least one calendar year immediately preceding the first day of classes for which resident classification is sought. The individual's physical presence within this state solely for education purposes without substantial evidence of the intent to remain in Louisiana will not be sufficient for resident classification; regardless of length of time within the state.

A person herein termed as a bona fide Louisiana resident is an individual who qualifies as a resident in accordance with the regulations prescribed in this section. An individual who is recognized under one of the mandated criteria as a bona fide Louisiana resident by any other of the system's institutions shall so be recognized by every institution within the system; provided the individual's category has not changed.

A non-resident is herein defined as an individual who cannot provide proof of eligibility for assignment of resident status under the regulations prescribed in this section.

### **Criteria for Assigning Resident Status**

System institutions shall classify as residents' persons, who in accordance with the one-year domiciliary requirement, resided in Louisiana for purposes other than to attend a Louisiana institution of higher education. Resident status so acquired in one public institution of higher education shall be transferable to any other such institution.

System institutions shall afford resident status to individuals in the following categories, and transfer to any other institution within the system shall not alter resident status so acquired:

- Members of the armed forces who are currently stationed in Louisiana on active duty.
- Dependents who reside with a bona fide Louisiana resident.
- Spouses who reside with a bona fide Louisiana resident.

System institutions shall permit the following categories of individuals residing out-of-state to retain resident status, and transfer to any institution within the system shall not alter status:

- Sons or daughters whose legal and/or natural parent is a graduate.
- Dependents or spouses who live with persons residing in Louisiana and who provide appropriate documentary evidence substantiating that they have abandoned all prior domiciles and intend to remain in Louisiana.
- Persons who have not and are not registered for more than the equivalent of six credit hours per semester and who have resided in Louisiana in accordance with the one-year domiciliary requirement.

### **Residence Appeals Committee**

The Chancellor appoints a Residence Regulations Appeals Committee. Any student classified as a non-resident may appeal the classification to this committee.

Student Fees and Expenses

Fall 2024-Spring 2025-Summer 2025

Student Fees and Expenses			
<i>*Fees are subject to change without notice*</i>			
Credit Hours	Resident	Non-Residential	International Students
1	\$1,154.00	\$2,804.00	\$3,129.00
2	\$1,221.00	\$2,871.00	\$3,196.00
3	\$1,284.00	\$2,934.00	\$3,259.00
4	\$1,346.00	\$2,996.00	\$3,321.00
5	\$1,411.00	\$3,061.00	\$3,386.00
6	\$1,686.00	\$3,336.00	\$3,661.00
7	\$1,761.50	\$3,411.50	\$3,736.50
8	\$1,822.50	\$3,472.50	\$3,797.50
9	\$2,149.00	\$3,799.00	\$4,124.00
10	\$2,210.00	\$3,860.00	\$4,185.00
11	\$2,271.00	\$3,921.00	\$4,246.00
12	\$2,483.00	\$4,133.00	\$4,458.00

\*Technology Fee \$5.00 (Per Credit Hour Over 12 to a maximum \$100)\*

\*\*Book Fee \$25 per credit hour

Spring 2025 Tuition and Fee Schedule

Estimated Fee Schedule

*\*Fees are subject to change without notice\**

Credit Hours	Resident	Non-Residential	International Students
1	\$1,147.00	\$2,797.00	\$3,122.00
2	\$1,210.00	\$2,860.00	\$3,185.00
3	\$1,273.00	\$2,923.00	\$3,248.00
4	\$1,335.00	\$2,985.00	\$3,310.00
5	\$1,400.00	\$3,050.00	\$3,375.00
6	\$1,675.00	\$3,325.00	\$3,650.00
7	\$1,750.50	\$3,400.50	\$3,725.50
8	\$1,811.50	\$3,461.50	\$3,786.50
9	\$2,138.00	\$3,788.00	\$4,113.00
10	\$2,199.00	\$3,849.00	\$4,174.00
11	\$2,260.00	\$3,910.00	\$4,235.00
12	\$2,472.00	\$4,122.00	\$4,447.00

\*Technology Fee \$5.00 (Per Credit Hour Over 12 to a maximum \$100)\*

\*\*Book Fee \$25 per credit hour

Summer 2025 Tuition and Fee Schedule

Estimated Fee Schedule

*\*Fees are subject to change without notice*

Credit Hours	Resident	Non-Residential	International Students
1	\$579.00	\$1,404.00	\$1,556.50
2	\$615.50	\$1,440.50	\$1,603.00
3	\$652.50	\$1,477.50	\$1,640.00
4	\$870.50	\$1,695.50	\$1,858.00
5	\$962.50	\$1,787.50	\$1,950.00
6	\$1,008.50	\$1,833.50	\$1,996.00
7	\$1,046.00	\$1,871.00	\$2,033.50
8	\$1,082.50	\$1,907.50	\$2,070.00
9	\$1,131.00	\$1,956.00	\$2,118.50
10	\$1,258.00	\$2,083.00	\$2,245.50
11	\$1,284.50	\$2,109.50	\$2,272.00
12	\$1,517.50	\$2,342.50	\$2,505.00

**\*Technology Fee \$5.00 (Per Credit Hour Over 12 to a maximum \$100) \***

**\*\*Book Fee \$25 per credit hour**

**Technology Fee \$5.00 (Per Credit Hour Over 12) \***

### Fall 2025

Credit Hours	Resident	Non-Residential	International Students
1	\$1,154.00	\$2,804.00	\$3,129.00
2	\$1,221.00	\$2,871.00	\$3,196.00
3	\$1,284.00	\$2,934.00	\$3,259.00
4	\$1,346.00	\$2,996.00	\$3,321.00
5	\$1,411.00	\$3,061.00	\$3,386.00
6	\$1,686.00	\$3,336.00	\$3,661.00
7	\$1,761.50	\$3,411.50	\$3,736.50
8	\$1,822.50	\$3,472.50	\$3,797.50
9	\$2,149.00	\$3,799.00	\$4,124.00
10	\$2,210.00	\$3,860.00	\$4,185.00
11	\$2,271.00	\$3,921.00	\$4,246.00
12	\$2,483.00	\$4,133.00	\$4,458.00

### Spring 2026

Credit Hours	Resident	Non-Residential	International Students
1	\$1,147.00	\$2,797.00	\$3,122.00
2	\$1,210.00	\$2,860.00	\$3,185.00
3	\$1,273.00	\$2,923.00	\$3,248.00
4	\$1,335.00	\$2,985.00	\$3,310.00
5	\$1,400.00	\$3,050.00	\$3,375.00
6	\$1,675.00	\$3,325.00	\$3,650.00
7	\$1,750.50	\$3,400.50	\$3,725.50
8	\$1,811.50	\$3,461.50	\$3,786.50
9	\$2,138.00	\$3,788.00	\$4,113.00
10	\$2,199.00	\$3,849.00	\$4,174.00
11	\$2,260.00	\$3,910.00	\$4,235.00
12	\$2,472.00	\$4,122.00	\$4,447.00

### Summer 2026

Credit Hours	Resident	Non-Residential	International Students
1	\$579.00	\$1,404.00	\$1,556.50
2	\$615.50	\$1,440.50	\$1,603.00
3	\$652.50	\$1,477.50	\$1,640.00
4	\$870.50	\$1,695.50	\$1,858.00
5	\$962.50	\$1,787.50	\$1,950.00
6	\$1,008.50	\$1,833.50	\$1,996.00
7	\$1,046.00	\$1,871.00	\$2,033.50
8	\$1,082.50	\$1,907.50	\$2,070.00
9	\$1,131.00	\$1,956.00	\$2,118.50
10	\$1,258.00	\$2,083.00	\$2,245.50
11	\$1,284.50	\$2,109.50	\$2,272.00
12	\$1,517.50	\$2,342.50	\$2,505.00

#### Application Fees

There is a non-refundable \$20.00 fee for new admission applications. There is a non-refundable \$30.00 application fee for international students.

#### Louisiana Resident Students

A general registration fee of \$1,780.00 per regular semester and \$467.00 for the summer session is charged to all full-time Louisiana resident students.

#### Out-of-State Residents

An out-of-state resident fee of \$1,650.00 per regular semester and \$825.00 for the summer session in addition to the general registration fee will be charged for all non-resident students.

#### Add/Drop Courses

There is a \$2.00 fee for each add or drop course transaction.

**Transcript Request** - A fee of \$10.00 will be charged for each transcript requested from the university. Fee payment must be in the form of cash, cashier's check, Money Order, VISA, MasterCard or Discover.

### Technology Fee

There is a state-mandated technology fee that is included in the fee schedule. The purpose of this fee is to meet the growing technological needs of the students. The amount of the fee is based on the number of credit hours pursued. However, there is a five (\$5.00) per credit charge – minimum of \$5.00, maximum of \$100.00.

**Late Registration Fee** - A late registration fee of \$100.00 is imposed on students on or after the date classes begin in any semester.

### Graduation Fee

A graduation fee of \$90.00 is required of all students who are graduating. This fee underwrites various costs related to commencement, degree certification, diploma printings and mailings, and other graduation-related expenses. *The graduation fee is **NON-REFUNDABLE***

### Commencement Participation Fee

A commencement participation fee of \$75.00 is required of all students participating in the commencement ceremony. This fee underwrites the costs of commencement-related services, resources, events and programmatic elements of the commencement experience from beginning to end.

### Refund Policy

The general fee, which includes student assessed fees and non-resident fees, is refundable on the following basis for students who register, pay fees, and resign from the university:

**Fall and Spring Semesters** - Before the fourteenth (14<sup>th</sup>) day of class, 100% refund will be given. After the fourteenth (14<sup>th</sup>) class (fall and spring semesters) to the end of the semester, no refund will be made.

**Summer Term** - Before the seventh day (7<sup>th</sup>) day of class, 100% refund will be given. After the seventh (7<sup>th</sup>) day of class to the end of the term, no refund will be made.

## Academic Support Units

### Library

It is the mission of the university library to provide the learning resources needed to meet the instructional demands of the institution in support of a quality educational program. The following are services offered that are geared toward implementing the mission of the library; thereby meeting the specific educational goals and objectives of the Institution:

- EBSCO Discovery Services (EDS)
- Photocopy / Printing
- Interlibrary Loan
- Micro-Reader/Printer
- Black Ethnic Archives
- Library Hours for Day and Night Students
- Circulation and Reference Services
- Local and National Newspapers
- Computer Lab
- Wireless Access
- Smart/Multimedia Classroom
- HBCU Library Alliance Digital Collection
- eBooks
- Databases A-Z
- Electronic Searching

The library houses two special collections: The Black Literature collection, containing resource materials by and/or about African Americans, and the Louisiana Collection, focusing on information written by and/or about Louisianans.

The library is continuously changing to improve services to our users and has established the Learning Resource Center at the Metro Campus, 610 Texas Street. The LRC contains resources that support the Nursing and Allied

Health disciplines and provides other resource materials. It currently houses approximately 569 items which consist of books and audiovisual materials.

### Status of the Collections

There are 55,998 books in the collection. Current subscriptions include 164 periodicals and 20 newspapers. There are 3,678 bound periodicals and 1,065 books on microforms. The library also maintains volumes of non-book materials. Included are 22,874 slides, 22 filmstrips, 59 16mm films, 1,237 pamphlets, 4,092 recordings, 872 micro-films, 28,321 microfiche, 1,671 audio cassettes, 308 video cassettes, 12 transparency kits, 8 maps, 567 pictures, and 337 CDs. There are over 12,000 electronic books in the collection.

The Library is a member of the Louisiana Library Network (LOUIS) in which electronic resources are available. LOUIS supports EBSCO Discovery Service (EDS). EDS brings together the library's full collection, including consortium-licensed electronic resources, locally purchased electronic resources and print collections. It provides a single, customizable, search interface similar to that of Google's, which maximizes the value and usefulness of the library's collection.

The library houses two special collections: The Black Literature collection, containing resource materials by and/or about African Americans, and the Louisiana Collection, focusing on information written by and/or about Louisianans.

The library is continuously changing to improve services to our users and has established the Learning Resource Center at the Metro Campus, 610 Texas Street. The LRC contains resources that support the Nursing and Allied Health disciplines and provides other resource materials. It currently houses approximately 569 items which consist of books and audiovisual materials.

## Center for Student Success (CSS)

Counseling and advising programs at Southern University at Shreveport LA (SUSLA) have been merged to form the functions of the Student Success Coach. The newly created Student Success Coach function is housed in the Center for Student Success, reports to the Assistant Vice Chancellor for Student Success and has an integral role in designing of the First-Year-Experience (FYE) at SUSLA. The overall goal of the Center for Student Success (CSS) is to design a FYE that teaches first-time entering freshmen to successfully navigate the appropriate courses of study for the attainment of academic and vocational goals.

### The Role of the Student Success Coach

The Success Coach offers a structured, collaborative approach to support academic progress. Success Coaches provide individualized guidance and ongoing feedback to students. Success Coaches support students in honing time management skills to better utilize time, prioritize commitments and meet goals. Success Coaches also help expose students to smarter learning, a wide assortment of active reading, test-taking, and task analysis strategies, utilizing assessments, exercises and assignments. The Success Coach's overall goal is to aid in the achievement and performance of a student toward degree completion. As for the attainment of vocational goals, the Success Coach collaborates with the career service and service-learning personnel to ensure that student's academic plan is aligned with their vocational plan.

The services provided students by their Success Coach focus entirely on those conditions, academic behavior and related issues that put the student at risk of not having success. The risk of all entering freshmen is assessed through the use of several tools, including the Intake Form, which collects non-cognitive information, i.e. social behavior, employment status, student habits, mindsets regarding academic subject matter, perceived strengths and weaknesses. This information together with the demographic and cognitive data collected by Admissions are used to formulate the student's level of risk. Accordingly, it is this level of risk and the factors found to produce it that become the primary focus of the student and coach---hence the development of the Academic Action Plan.

### The Commitments and Beliefs of the Center

As it relates to the equality of the services provided by the Center for Student Success, which houses the counseling and advising programs, the Center has adopted an

approach to social justice that affords all students access to an equal opportunity to achieve student success. We believe that all students should have the opportunity to succeed and complete their college education in ways that are respectful of their individual backgrounds and circumstances. In this way, by focusing on risks of each student, our services and programs are designed to mitigate their impact and accommodate those conditions that create them.

More recently, the Center has expanded its SUSLA Intrusive Advisement (SIA) to encompass a multifaceted approach of the SSIPP advising approach. SSIPP refers to sustain, strategic, integrated, proactive and personalized. This approach affords the staff of the Center ample opportunity to ensure that all services needed to attain success.

### Student Retention Services

The primary focus of the Retention Program at Southern University at Shreveport is to increase the retention, persistence, degree attainment, and graduation rate of students admitted to the college either as first-time freshmen or transfer students. Program personnel work collaboratively with the campus community to ensure that this objective is met. Major services provided by the Retention Office include: working with faculty members and academic advisors to implement an "early alert" notification system as a means of monitoring student attendance and progress in classes; intervening appropriately with students who have been identified as having frequent absences, and monitoring the midterm progress of students who have been placed on probation or readmitted following an appeal. In conjunction with the Office of Financial Aid, scholarship recipients are monitored and tracked to ensure that they retain their scholarship eligibility.

## Tutorial Services/Supplemental Instruction (SI)

### **Tutorial Lab Location: NCR 101 (Math, English and Science)**

The Student Support Services Program provides Tutorial Services and Supplemental Instruction (SI) to assist students with special needs. The tutors and the SI leader provide assistance to Student Support Services participants, volunteers, and students who may be channeled to them by other means.

Tutorial Services are offered in the core academic areas, which include but are not limited to: English, study skills, mathematics, reading, biology, accounting, and specified subjects when requested.

Supplemental Instruction (SI) targets historically difficult courses. A SI leader attends classes, takes notes and holds group tutoring sessions for that class. The goal is to increase enrolled students' performance by improving grades.

### **Transfer/Graduation Services**

Student Support Services provides specific and individual assistance with completing the steps necessary to successfully graduate and/or transfer to a four-year institution:

- Evaluation/compatibility of curricula for this institution and selected four-year institutions
- Visitations to selected institutions
- Decision-making in career choices
- Investigation of job opportunities in fields of choices
- Workshops in developing college survival skills
- Applying for financial assistance (scholarships and grants)

### **Educational/Motivational Seminars**

Seminars are held throughout the year. The objective for these seminars is to give students an opportunity to meet successful individuals in the community with the intent of inspiring and motivating them to succeed in setting and reaching their goals.

### **Financial Literacy Program**

Seeks to improve the financial literacy and economic literacy of students, including (a) basic personal income, household money management, and financial planning skills; and (b) basic economic decision-making skills.

### **Computer and Software Technology Assistance Program (TAP)**

Students receive computer-aided tutorials with technological assistance and are exposed to the use of appropriate software and the intern.

### **Supplemental Financial Assistance (Grant Aid)**

Student Support Services provides financial assistance awards to students who have demonstrated a financial need to help increase retention and academic performance.

### **Student Activities and Services**

The Southern University at Shreveport Office of Student Activities and Services is a viable and integral part of the university's student life. It provides the general student body, faculty and staff, and surrounding communities an opportunity to experience a unique facet of academic pursuit by providing cultural, social, and educational activities. These services are conducive to the learning, social interaction, and experiences of the student while matriculating at Southern University at Shreveport. The Office of Student Activities and Services includes cultural and student life, student government, clubs and organizations and student publications. The Office of Student Activities and Services is housed on the second floor of the Johnny L. Vance, Jr. Student Activity Center.

**Student Code of Conduct** - *Refer to the Student Handbook.*

## Clubs and Organizations

Southern University at Shreveport is home to a highly diverse population of student groups. There is a club to fit each student's interests and background. If not, students may start a new organization by following the steps listed in the Registering New Student Organization section of this catalog. Contact the Office of Student Activities and Services for more information about registered student organizations. All student clubs and organizations on campus are open and accessible to all students; except where specific policies of exclusion are set as an appropriate part of the function of the organization. Faculty, staff, and administrators serve as sponsors and advisors for campus clubs and organizations. The student clubs and organizations include, but are not limited to, the following:

### Accounting Club

This organization is designed to give students an opportunity to participate in accounting practices. Students are introduced to the best practices of accounting.

### Afro-American Society

(Transatlantic Club) This organization provides academic and social support to members which assist them in obtaining the highest level of achievement on campus. This organization strives to be a strong-knit inclusive community. Through dialogue and programming, this organization also works to enrich and inform the campus about issues that affect minorities; particularly African-Americans.

### Alpha Sigma Epsilon (Health Information Technology (HIT) Club)

This club is open to all interested HIT program students. The HIT Club promotes school and community service activities to health professions as well as a healthy lifestyle, and seeks to demonstrate leadership, respect and teamwork through community service.

### Baptist Collegiate Ministry (BCM)

This organization inspires students to love God and help them experience God's love. Students are encouraged to make choices to invest in others and allow others to invest in them. Students are challenged to live Biblically. Students are also taught to reach their peers with God's love.

### Biology Club

This club represents an organization that not only seeks to promote advancement of student academically, but to make a contribution to the community. The goal of the Biology Club is to increase biology majors and increase the community awareness of students in science.

### Business Club

This club promotes and develops the professional skills of students, encourages and assists students entering the accounting and business management profession, provides opportunities for students to fulfill their civic responsibilities, promotes public confidence in students and the services they provide and encourages continued educational growth beyond the associate degree program.

### Career Services

This organization's objective is to create resources and prepare students for careers, support dedication and community services, provide developmental education, and build partnerships with business and industry through the components of volunteer-service learning, internship and job placement; while enhancing their transition from college to career and supporting the goal for SUSLA excellence.

### Community Education for Life Transition (C.E.L.T.):

C.E.L.T. supports young adults as they transition to life after high school in building independence and quality of life.

### Criminal Justice Club

This club promotes academic leadership. It educates students and the public about today's criminal justice system and provides job/learning opportunities in the areas of corrections, law enforcement, and courts.

### Dental Hygienic Club

This club is designed to educate the public on the importance of good oral hygiene and its effects on overall health. This club also prepares members for the National Board Exam.

### Elite Club

The purpose of the Elite Club is to expose students to events and activities beyond the classroom and/or enhance skills that are necessary to be "totally" successful in today's society.

### **International Club**

This club solicits the membership of foreign and domestic students interested in the cultures, languages, and traditions of other nations. This club was established to provide support to Southern University at Shreveport's growing number and diversity of foreign students and to promote awareness, understanding and appreciation of foreign cultures within the university community.

### **Library Club**

This club stimulates interest in reading, viewing, and evaluating information. Students are apprised of library procedures and related institutions. This club also promotes books, reading and technology.

### **Phi Theta Kappa (BETA BETA NU)**

This organization promotes scholarship, the development of leadership and service, and the cultivation of fellowship among qualified students of Southern University at Shreveport. Eligibility for membership includes a grade point average of 3.0 on a 4.0 scale, compliance with the school conduct code and recognizable qualities of citizenship. In addition, students desiring to join the society must be currently enrolled at SUSLA and have earned 12 hours toward an associate; transfer hours or SUSLA hours.

### **Port City Jags Cheerleaders and Dance Line (Jazzy Jags):**

Port City Jags Cheerleader and Dance Line are a group of dynamic students whose passion and desire for university athletics is matched only by the enthusiasm of their campus spirit. The Cheerleader and Dance Line programs are designed to instill leadership skills, respect, sportsmanship, and promote unity among the student body in all activities.

### **Psychology Club**

This club is designed to foster and encourage interest in psychology, to inform students about psychology as a profession, and to provide an informal atmosphere for discussion about topics of current interest.

### **Radiologic Technology Club**

Students enrolled in the Associate of Applied Science Degree in Radiologic Program of Southern University at Shreveport are eligible for the Student Radiologic Club; which provides special training programs and seminars as well as social activities to promote leadership in the radiology field.

### **Respiratory Therapy**

This club affords respiratory care majors and other interested students the opportunity to participate in many phases of respiratory care. Members are taught the different facets of the allied health field.

### **Sociology Club**

This club is open to sociology majors for the purposes of providing collegial support and fellowship, exchange of ideas, community service, service to the university and learning enhancement.

### **Student Center Board (SCB)**

The SCB is an integral and vital part of the educational process and shares the university's goal of intellectual and personal growth. This organization encourages self-directed activities under the supervision of the Office of Student Activities and Services. The SCB's continuing goal is the creation of an environment that fosters self-expression, debate of issues, exchanges of and exposure to new ideas and a concern for humanity and its environment. It, too, coordinates and sponsors, along with the Office of Student Activities and Services and the SGA, a series of social, cultural and educational events. Membership on the SCB is by election of the student body and appointments.

### **Student Government Association (SGA)**

The purpose of the Student Government Association is to serve as a liaison between the administration, faculty, staff, and student body. It provides for student participation in school government, establishes better student-teacher relationships, affords training in citizenship, and ensures a sincere respect for the aims and objectives of Southern University at Shreveport.

### **Surgical Technology**

This club is open to surgical technology majors and other interested students to participate in all phases of surgical technology on a local, State and National stage.

### **Jag Ambassadors**

This organization is designed to give students an opportunity to participate in activities of the college. Students are introduced to the history of the college and represent the college with the recruiting staff. The Ambassadors participate in various activities of the college on and off campus.

### **University Students Against Destructive Decisions**

This organization provides students with the best prevention and intervention tools possible to deal with the issues of underage drinking, other drug use, impaired driving, and other destructive decisions. Membership is open to all students who accept the goals as set forth by the club.

## Student Government

There are two (2) governing bodies on the Southern University at Shreveport campus that serve and represent the student body. They are the Student Government Association (SGA) and the Student Center Board (SCB).

The Director of Student Activities and Services serves as advisor and liaison to these organizations. Students interested in the Student Government Association and the Student Center Board should contact the Director of Student Activities and Services. These offices are located in the Johnny L. Vance, Jr. Student Activity Center.

### Student Government Association –

The SGA represents all students enrolled at Southern University at Shreveport. This association provides a method of communication between the administration and the student body. It coordinates and sponsors, along with the Office of Student Activities and Services and the SCB, a series of social, cultural and educational events. The SGA sponsors student elections that are held during the April Spring Fest of each year and the month of September each year for the Freshman Class. In these elections, officers of the Student Government Association are elected; along with Miss Southern University at Shreveport, Miss Sophomore, Miss Freshman and the Freshman and Sophomore Class officers.

### Student Center Board –

The SCB is an integral and vital part of the educational process; sharing the university's goal of intellectual and personal growth. It encourages self-directed activities under the supervision of the Office of Student Activities and Services. The SCB's continuing goal is the creation of an environment that fosters self-expression, debate of issues, exchanges of and exposure to new ideas, and a concern for humanity and its environment. It, too, coordinates and sponsors, along with the Office of Student Activities and Services and the SGA, a series of social, cultural and educational events. Membership on the SCB is by election and appointments.

### Registering a New Student Organization

Any SUSLA student is eligible to register a new student organization. The following is required for registration:

- Completed application with signatures; available in the Office of Student Activities and Services
- Full-time faculty or staff member of SUSLA to serve

as the organization's advisor

- Constitution and By-Laws for the organization
- Minimum of one (1) officer (President)

Once these requirements are met, call the Office of Student Activities and Services to schedule a meeting to review application materials for approval.

## Division of Allied Health Sciences and Nursing

The Division of Allied Health Sciences and Nursing of Southern University at Shreveport, Louisiana is committed to educational excellence through the promotion of an environment that values cultural diversity, professionalism, and community service. The division maintains partnerships with health care organizations throughout its service area in an effort to remain current with cutting-edge technology.

The Division is committed to providing the best possible allied health and nursing education at a reasonable cost. Teaching excellence and concern for the individual student is the heart of our existence. We are here to serve the students in their pursuit of careers in health-related professions.

As the largest and most diversified overall instructional unit at the University, the Division of Allied Health Sciences and Nursing is a division of the Office of Academic Affairs and offers seven (7) associate degrees and six (6) certificate programs, and one (1) technical diploma program. These programs prepare competent, entry-level health care personnel who possess the knowledge, skills, and attitudes consistent with the expectations of the public and the profession. The fourteen (14) programs are:

### Associate Degree Programs

Dental Hygiene  
Health Information Technology  
Medical Laboratory Technician  
Nursing  
Polysomnography  
Radiologic Technology  
Respiratory Therapy  
Surgical Technology

### Certificate Programs

Dialysis  
Emergency Medical Technician (Basic)  
Medical Coding Specialist (Certificate of Applied Science)  
Phlebotomy (One Semester)  
Sterile Processing

### Technical Diploma

Emergency Medical Technician-Paramedic

### Workforce Training Programs

Certified Nursing Assistant  
Practical Nursing

## Dental Hygiene - Associate of Applied Science Degree

The Dental Hygiene program of Southern University at Shreveport awards an Associate of Applied Science Degree in Dental Hygiene. The students learn to perform clinical services that contribute to the maintenance of good oral health. The program's offerings include learning experiences from a variety of disciplines to provide a diverse foundation for science and dental hygiene.

### General Information

It is necessary for students accepted into the program to purchase required uniforms. Additionally, students must purchase instrument kits estimated at \$4,000.00 the first year and \$1,980.00 in the second year and buy books that average \$700 per year. Dental Hygiene Clinical students also are required to pay lab fees of \$250.00 each semester, which are paid at the time that tuition is paid.

Students accepted into the program must have transportation to various clinical facilities. It may be necessary for travel to extramural clinical sites outside of the Shreveport - Bossier City area.

Due to the potential for exposure to communicable diseases, students who are accepted into the program are required to have current immunizations: including the Hepatitis A & B vaccines. Students are required to have the influenza vaccine annually; as well as be tested for Tuberculosis and the HIV virus annually. Students not accepted into the program do not need to meet this requirement. The student is responsible for the cost associated with vaccinations and blood testing.

Students having prior criminal convictions must submit information regarding conviction to the Louisiana State Board of Dentistry and to the dental hygiene program prior to enrollment in the program. Depending on the conviction, a student may be denied access to clinical training facilities and/or a license to practice dental hygiene.

Students accepted into the program must have proof of current CPR certification. This certification must be the Course "C" or Health Care Provider certification that includes Adult, Child, and Infant CPR, rescue breathing and choking.

All students accepted into the dental hygiene program must

meet performance standards for admission. Those accepted must be physically and mentally capable of successfully performing all tasks safely, accurately and expeditiously. Please see program director if you have any questions regarding performance standards. After proper instructions have been given, the SUSLA Dental Hygiene Program reserves the right to verify performance level.

*Please note: there are other fees associated with the Dental Hygiene Program. Please check with program faculty for a complete list.*

Dental hygienists work in a variety of settings; including governmental clinics, private dental offices, in research, sales, public health departments, schools, and in higher education. The salaries dental hygienists earn vary from state to state and even region to region.

Students who earn admission to this dental hygiene program will be required to submit to drug testing prior to enrollment each year as well as incidental testing where accidents occur, or where student behavior is such that it may jeopardize the safety and well-being of patients, peers or faculty (See program director for full copy of policy).

### Admissions Policies, Procedures, and Criteria

Applicants must minimally complete 12 credit hours at Southern University at Shreveport or be enrolled in 12 hours at the time of application to the program. You must successfully complete the following courses:

English (SENL 101S)	3 credit hours
Math (SMA1 121S)	3 credit hours
Microbiology (SBIO 212S/212LS)	3 credit hours/1 credit hour (Lecture/Lab)
Anatomy & Physiology (SBIO 221S/221LS)	3 credit hours/1 credit hour (Lecture/Lab)
Anatomy & Physiology (BIOL 222S/222LS)	3 credit hours/1 credit hour (Lecture/Lab)
Chemistry (SCHE 110S)	3 credit hours (Lecture)
Dental Hygiene (DHYG 101S)	1 credit hour
Communication (SCOM 101S)	3 credit hours
Psychology (SPSY 201S)	3 credit hours
Social Science (SSOC 201S)	3 credit hours

*Applicants must complete and submit an application and include a \$65.00 money order (non-refundable) application fee, made payable to the Student American*

*Dental Hygienists Association). Applicants must submit an official unopened transcript from all colleges and universities attended including Southern University at Shreveport.*

### Applicants Must:

- Obtain application packet for the dental hygiene program and complete by March 31<sup>st</sup> of the year admission is sought.
- All selections will be made once a year following the end of the Spring semester. A personal interview with the Dental Hygiene Admissions Committee is required.
- Student must complete a minimum of twelve (12) semester credit hours at Southern University at Shreveport. No exceptions will be made to this regulation.
- Student must have earned a minimum of a 2.8 uncorrected cumulative grade point average (4.0) scale in all previous college coursework. Student must have earned a minimum of a 3.0 grade point average (4.0) scale in the required science courses for the program.
- Students admitted to the dental hygiene program will be bound by all rules and regulations set forth by Southern University at Shreveport and the Dental Hygiene Program. Failure to do so will result in dismissal from the program.

An official copy of the candidates scores on the Test of Essential Academic Skills (TEAS) test (admission exam). Minimum required score is 70%.

- Student must earn grade of “C” or better in all required general education.
- Please keep in mind that not being accepted does not mean that the student is not qualified, it means that the student did not earn the points to be in the top twelve (12) admitted to the program.
- During the Dental Hygiene process of scoring admission applications, students will gain points by having successfully completed more than the minimal prerequisite requirements.

### Eligibility and Admission Criteria

If the number of eligible students applying to the dental hygiene program exceeds the number of available positions, students with the highest scores in all admission

criteria will be selected. If there is more than one student qualifying for the last position (identical GPA's) the student scoring higher on the TEAS test will be selected. A total of twelve (12) students will be admitted to begin clinical in the fall semester each year. Students will only be admitted once each year.

### Plan of Study

#### Pre-Requisites

##### Fall Semester

SENL 101S	Freshman English I	3
SBIO 212S	Microbiology Lecture	3
SBIO 212LS	Microbiology Lab	1
SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
SSOC 201S	Introduction to Sociology	3
DHYG 101S	Intro to Dental Hygiene	1

**Subtotal: 15**

##### Spring Semester

SCOM 101S	Fundamentals of Speech	3
BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
SCHE 110S	General Chemistry Lec	4
SMAT 121S	Pre-Calculus Algebra	3

**Subtotal: 16**

#### Freshman Year

##### Fall Semester

DHYG 120S	Clinical Dental Hygiene Orien.	1
DHYG 121S	Clinical Dental Hygiene Tech.	2
DHYG 122S	Dental Anatomy	1
DHYG 123S	Head and Neck Anatomy	2
DHYG 125S	Fundamentals-Dental Radiology	2
DHYG 134S	Oral Histology & Embryology	1

**Subtotal: 9**

##### Spring Semester

DHYG 126S	Clinical Dental Hygiene Lecture	2
DHYG 127S	Clinical Dental Hygiene I	2
DHYG 128S	General and Oral Pathology	2
DHYG 129S	Preventive Dentistry	1
DHYG 131S	Pharmacology for Dental Hygienists	2

**Subtotal: 9**

#### Summer Semester

DHYG 130S	Public and Community Dental Hygiene	1
DHYG 214S	Periodontics	2
DHYG 216S	Clinical Dental Hygiene II	1
DHYG 217S	Clinical Dental Hygiene Lecture II	1

**Subtotal: 5**

#### Sophomore Year

##### Fall Semester

DHYG 230S	Dental Materials	2
DHYG 232S	Periodontics II	1
DHYG 234S	Clinical Dental Hygiene III	3
DHYG 236S	Clinical Dental Hyg Lec III	1
DHYG 238S	Local Anesth/Pain Control	1

**Subtotal: 8**

##### Spring Semester

DHYG 240S	Clinical Dental Hygiene IV	4
DHYG 242S	Clinical Dental Hygiene Lecture IV	2
DHYG 252S	Ethics, Jurisprudence and Practice Management	1
DHYG 254S	Seminar/Directed Study	2

**Subtotal: 9**

**Total: 71**

**Advisors:** Terri Johnson; Shawn Evans

## Dialysis Technician - Certificate of Technical Studies

### General Information

The Dialysis Technician is professionally trained to function as a member of a team of dialysis caregivers. Specifically, this professional is trained not only in the maintenance of the dialysis equipment (dialyzer or artificial kidney), but also in the procedures of hemodialysis of patients with End Stage Renal Disease (ESRD); commonly known as kidney failure.

The Dialysis Technician Program is offered in collaboration with several dialysis centers in the Shreveport/Bossier City area. The program is designed as a 2-semester certificate program that provides both academic and clinical experiences in hemodialytic patient care at affiliated dialysis centers. The goal of this program is to provide the health care community of northwest Louisiana with trained and certified dialysis technicians who are prepared to work in hemodialysis facilities and provide

appropriate patient care to patients with kidney failure. A background check is required by the clinical site for all Dialysis Clinical students.

### Plan of Study

Fall Semester			
DYLT 101S	Intro to Hemodialysis	2	
DYLT 103S	Renal Anatomy & Physiology	3	
DYLT 105S	Hemodialysis Principles Device	3	
DYLT 110S	Hemodialysis Pract. I	4	
		<b>Subtotal: 12</b>	
Spring Semester			
DYLT 106S	Hemodialysis Patient Care	2	
DYLT 109S	Water Treatment	2	
DYLT 112S	Hemodialysis Pract. II	8	
		<b>Subtotal: 12</b>	
		<b>Total: 24</b>	

**Advisors:** Didaciane Keys

## Emergency Medical Technician-Basic - Certificate of Technical Studies

### General Information

The Emergency Medical Technician - Basic (EMT-B) is "an individual who has successfully completed a State Bureau of Emergency Medical Service approved training program based on the United States Department of Transportation curriculum for EMT-B, and who has received Louisiana Certification and National Registration". Thus, the EMT-B program provides students with training in all aspects of pre-hospital basic emergency medical care and life support. The curriculum includes instruction in Cardiopulmonary Resuscitation (CPR), Automated External Defibrillation (AED), other Basic Life Support Skills, Spinal Packaging, Airway Management, Patient Assessment, varied aspects of Trauma, and Ambulance Operations.

### Plan of Study

Spring Semester			
EMTB 200S	Emergency Medical Technician	9	
EMTB 201S	Emergency Medical Technician	12	
		<b>Subtotal: 21</b>	
		<b>Total: 21</b>	

**Advisor:** John Lane

## Paramedic - Technical Diploma Program

### General Information

The Paramedic program provides didactic instruction, clinical experience, and field internships to assist students in developing the theoretical and technical skills to upgrade from the Emergency Medical Technician level to the Paramedic Level. Upon successful completion of the Paramedic Program, students will receive a Technical Diploma in Emergency Medical Care - Paramedic and be eligible to take the National Registry Advanced Level Examination.

Students are eligible for admission to the EMT-P program who:

- Possess a high school diploma or equivalent
- Score on the ACT, SAT or Southern University at Shreveport Accuplacer at **SENG 101S, MATH 133S** and not at remedial reading level
- Successfully complete (**BIOL 221S/221LS** and **BIOL 222S/222LS**-Anatomy and Physiology)
- Must be currently Louisiana State Licensed, Nationally Registered EMT-Basic

### Plan of Study

Spring Semester			
EMTP 201S	Foundation of Paramedicine	4	
EMTP 206S	Apps of Pathophysiology	4	
EMTP 212S	Pharmacology for Paramedics	4	
		<b>Subtotal: 12</b>	
Summer Semester			
EMTP 216S	Advanced Skills for Paramedics	4	
EMTP 226S	Therapeutic Modalities of Medical Care	4	
		<b>Subtotal: 8</b>	
Fall Semester			
EMTP 227S	Cardiovascular Care - Parameds	4	
EMTP 230S	Therapeutic Mods Trauma Care	4	
EMTP 236S	Therapeutic Mods-Spec Patients	3	
EMTP 241S	Clinical Apps for Paramedic I	1	
EMTP 246S	Clinical Apps - Paramedic II	1	
		<b>Subtotal: 13</b>	

*EMTP 227S, EMTP 230S, and EMTP 236S: Lab.*

**Spring Semester**

EMTP 251S	EMS Operations	2
EMTP 256S	Apps for Paramedic Care	3
EMTP 276S	Paramedic Field Internship I	1
EMTP 250S	Clinical Apps Paramedic III	2
EMTP 281S	Paramedic Field Internship II	2
EMTP 285S	Paramedic Field Internship III	3

**Subtotal: 13***EMTP 256S: Lab.***Total: 46****Advisor: John Lane**

## Health Information Technology - Associate of Applied Science

**General Information****Program Overview**

Health Information Technology (HIT) professionals are vital to the daily operations management of health information and electronic health records (EHRs). HIT professionals serve the healthcare industry by managing health information essential in the delivery of quality healthcare through the practice of acquiring, analyzing, and protecting digital and traditional medical information. As a HIT professional, you will be responsible for ensuring a patient's health information and records are complete, accurate, and protected.

If your interests are directed at a healthcare profession that combines business, management, information technology, health law and HIPAA privacy standards, coding for reimbursement and healthcare research, then Health Information Technology is an excellent career choice. Health Information Technology professionals are employed in both traditional and non-traditional healthcare settings.

The HIT Program is a hybrid program which combines elements of online learning and traditional learning. The curriculum offers students a traditional classroom setting, web-enhanced / online coursework, work in a simulated laboratory, and hands-on experience in the clinical setting.

The Health Information Management accreditor of Southern University at Shreveport is the Commission on Accreditation for Health Informatics and Information Management (CAHIIM). The College's accreditation for the Associate of Applied Science degree in Health Information Technology has been reaffirmed through 2020.

All inquiries about the program's accreditation status should be directed by mail to CAHIIM, 200 East Randolph Street, Suite 5100, Chicago, IL 60601; by phone at (312)235-3255 or by email at [info@cahiim.org](mailto:info@cahiim.org).

An Associate of Applied Science degree in Health Information Technology is awarded upon successful completion of all academic and clinical experiences. Graduates are eligible to take the national certification examination administered by the American Health Information Management Association (AHIMA). After successfully passing the examination, graduates obtain the credential RHIT (Registered Health Information Technician)

**Program Admission Requirements**

- Meet the general admissions criteria of the University.
- Complete an application for admission to the HIT / Medical Coding Specialist Program along with an application fee made payable to the Health Information Technology Program.
- Score on the ACT or University Placement Test sufficient to place in college level courses.
- Provide official transcripts (may also be e-scripted) from other colleges or universities attended.
- Achieve an overall cumulative GPA of 2.0 or higher in previous college course work and currently be in good academic standing without academic probation or suspension.
- Complete all required pre-requisite courses - SBIOL 221S/221LS, SBIOL 222S/222LS, and **ALLH 210S** and earn a "C" or better prior to admission to the HIT / Medical Coding Specialist Program.
- Complete at least three (3) of the remaining five (5) prerequisite courses and earn a "C" or better prior to admission to the HIT Program or dual admission to the HIT and Medical Coding Specialist Programs. Please refer to the Degree Plan for all required prerequisite courses.
- Complete at least one (1) of the remaining three (3) prerequisite courses and earn a "C" or better prior to admission to **ONLY** the Medical Coding Specialist Program.
- Complete the Health Education Systems Incorporated (HESI) entrance exam which is comprised of several

components: Anatomy/Physiology, grammar, math, and reading comprehension.

- Complete a criminal background check through a nation-wide investigative research company and a drug screen as mandated by the program's clinical affiliates.
- Complete a Letter of Intent which answers the following three (3) questions:
  - a. What are the factors about Health Information Technology/Management that make it appealing to you as a career choice?
  - b. How do you see a career in Health Information Technology/Management contributing to your life goals and objectives?
  - c. How did you learn about the Health Information Technology / Management career field?
- Submit two (2) Student Recommendation forms, preferably from an employer and/or educator.

Fifteen (15) students will be accepted into the clinical program who meet all the admissions requirements. In the event that more than 15 applicants apply to the clinical program, a selection process will be implemented using the pre-established Criteria for Selection as noted below. In this case, all HIT / Medical Coding Specialist Program applicants will be "ranked" according to an Admission Point Scale in which a culmination of academic and non-academic points will be the determining factor for admission.

Applicants will be selected for acceptance into the clinical program in the Fall semester of each year.

### Criteria for Selection

Criteria (academic and non-academic) utilized in the selection process include the following:

- Overall cumulative GPA.
- Grades in Anatomy & Physiology I and II lecture and lab courses, College Algebra course, and Medical Terminology course.
- Score on the HESI entrance examination
- Letter of Intent (the responses to the following three questions will be evaluated for content and written communication skills):

- a. What are the factors about Health Information Technology / Management that make it appealing to you as a career choice?
  - b. How do you see a career in Health Information Technology / Management contributing to your life goals and objectives?
  - c. How did you learn about the Health Information Technology / Management career field?
- Two Student Recommendation Forms, preferably from employers and educators.
  - Negative criminal background check and negative drug screen

Students who apply for admission to clinical programs within the Division of Allied Health Sciences & Nursing must adhere to the most current curriculum implemented at the time of his/her official acceptance into the respective clinical program.

### Program Progression Requirements

- Pre-advise with a HIT / Medical Coding Specialist Program instructor/advisor each semester and update the degree plan.
- Maintain an overall cumulative grade point average of 2.0 or higher.
- Take professional courses in sequence and earn a grade of "C" or better in each required course in both the professional and nonprofessional components of the Health Information Technology curriculum.
- Achieve a satisfactory evaluation in each of the professional practice experiences resulting in a "C" or better.
- Successful completion of the Advanced Coding Review Seminar course (first summer of clinical program course work).
- Provide a negative criminal background check and a negative drug screen prior to clinical placement.

### Probation

A student may be placed on probation when failing to comply with the academic and professional conduct standards of the HIT / Medical Coding Certificate Program. A violation has occurred when:

- A lack of professional compatibility is demonstrated

when the standards described in the American Health Information Management Association Code of Ethics are not met.

- Earning a first grade of “D”, “F”, or “W” in any required course in the professional component.
- There is a criminal arrest or charge in any state or foreign country.

### Dismissal

A student found guilty by the Southern University Disciplinary Committee of any of the following will be dismissed from the *HIT/Medical Coding Specialist Program* and may be subject to University sanctions:

- Academic cheating
- Plagiarism
- Unauthorized possession of examinations
- Falsification of Southern University documents
- Illegal possession, sale, use, or distribution of drugs
- Illegal possession of weapons
- Theft
- Any other activity incompatible with professional behavior as delineated in the American Health Information Management Association Code of Ethics or Southern University.
- Earning two grades of “W”, “D”, or “F” in required professional courses. This also applies to HIMT, MCS, and HCAA majors who enroll in either or both of the two introductory pre-requisite HIMT courses (**HIMT 110S** and **HIMT 208S**) prior to acceptance in the professional clinical component of the HIT, MCS, or HCAA programs. Dismissal in this circumstance will be at the discretion of the Program Director.
- Withdrawing from a professional course after having previously withdrawn from two other professional courses.
- Only two (2) withdrawals are permitted in the professional component of the HIT / Medical Coding Specialist curriculum(s). A student withdrawing for a third will be dismissed from the program.
- Students are eligible to apply to the program in the next Spring semester in which applications are accepted. Students will be considered with all other

applicants and must meet eligibility criteria. Students may ONLY re-apply to the HIT, MCS, or HCAA clinical programs within a two (2) year period from his/her original acceptance date.

- Continuing to demonstrate a lack of professional compatibility while on probation.
- Failing to declare criminal charges, arrests or convictions that occur while matriculating in the program.

### Exceptions

Students have the right to request an exception to any of the above policies. Letters of Exception are to be submitted to the Program Director. After consideration, the Program Director will submit her recommendations to the Dean of Allied Health Sciences and Nursing for a final decision.

### Grading Scale

93 - 100	A
85 - 92	B
77 - 84	C
69 - 76	D
68 and below	F

### Plan of Study

#### Freshman Year

#### Fall Semester

FROR 120S	College Success	1
SENL 101S	Freshman English I	3
SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
	Social/Behavioral Science Elective	3

**Subtotal: 11**

#### Spring Semester

ALLH 210S	Medical Terminology I	3
BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
SMAT 121S	Pre-Calculus Algebra	3
	Humanities Elective	3

**Subtotal: 13**

*Humanities Elective: SHIS, SCOM 101S, SENL 216S or above.*

## Sophomore Year

## Fall Semester

HIMT 105S	Data Concepts & Princ of HIM	3
HIMT 109S	Healthcare Law and Ethics	3
HIMT 110S	Intro Healthcare Comp Apps	3
HIMT 208S	Intro to Pathophysiology	3
HIMT 225S	International Classifications of Diseases I	3

**Subtotal: 15**

## Spring Semester

HIMT 202S	Healthcare Delivery Systems	3
HIMT 222S	CPT/HCPS and Outpatient Coding	3
HIMT 223S	Reimbursement Systems and Compliance	3
HIMT 226S	International Classifications of Diseases II	3

**Subtotal: 12**

## Summer Semester

HIMT 227S	Advanced Coding Review Seminar	3
HIMT 241S	Professional Practice Exp I	3

**Subtotal: 4**

## Fall Semester

HIMT 215S	Info Tech and Data Management	3
HIMT 231S	Quality Improv Healthcare Stat	3
HIMT 233S	Org Management & Leadership	3
HIMT 248S	Professional Practice Exp II	3
HIMT 250S	RHIT Exam Review	3

**Subtotal: 13****Total: 68**

**Advisors:** Kim Newlen; LaChandra Wells; Venus Ammons

## Medical Coding Specialist - Certificate of Applied Science

### General Information

The Medical Coding Specialist serves as a valuable member of the health information team by ensuring accurate and valid codes are assigned to medical diagnoses and procedures for reimbursement purposes and for data collection and analysis; which is an integral component of quality patient care. If your interests are directed at a

healthcare profession that combines business, medicine, and computer information technology, then medical coding is an excellent career choice.

The Medical Coding Specialists Program at Southern University at Shreveport prepares the student to perform medical coding for reimbursement, billing, and statistical analysis purposes, to participate in revenue cycle management, and to utilize the electronic health record.

The curriculum combines the classroom setting, web-enhanced/online coursework, work in a simulated laboratory, and hands-on experience in the clinical setting. A Certificate of Applied Science as a Medical Coding Specialist is awarded upon successful completion of all academic and clinical experiences.

The courses with the Medical Coding Specialist Certificate Program are transferable into the Associate of Applied Science in Health Information Technology for students who are interested in the progression program.

### Program Admission Requirements

- Meet the general admissions criteria of the University.
- Complete an application for admission to the HIT / Medical Coding Specialist Program along with an application fee made payable to the Health Information Technology Program.
- Score on the ACT or University Placement Test sufficient to place in college level courses.
- Provide official transcripts (may also be e-scripted) from other colleges or universities attended.
- Achieve an overall cumulative GPA of 2.0 or higher in previous college course work and currently be in good academic standing without academic probation or suspension.
- Complete all required pre-requisite courses - **SBIO 221S/S221L**, **BIOL 222S/222LS**, and **ALLH 210S** and earn a "C" or better prior to admission to the HIT / Medical Coding Specialist Program.
- Complete at least three (3) of the remaining five (5) prerequisite courses and earn a "C" or better prior to admission to the HIT Program or dual admission to the HIT and Medical Coding Specialist Programs. Please refer to the Degree Plan for all required prerequisite courses.
- Complete at least one (1) of the remaining three (3)
- Complete the Health Education Systems Incorporated (HESI) entrance exam which is comprised of several components: Anatomy/Physiology, grammar, math, and reading comprehension.

prerequisite courses and earn a "C" or better prior to admission to ONLY the Medical Coding Specialist Program.

- Complete a criminal background check through a nation-wide investigative research company and a drug screen as mandated by the program's clinical affiliates.
- Complete a Letter of Intent which answers the following three (3) questions:
  - a. What are the factors about Health Information Technology / Management that make it appealing to you as a career choice?
  - b. How do you see a career in Health Information Technology / Management contributing to your life goals and objectives?
  - c. How did you learn about the Health Information Technology / Management career field?
- Submit two (2) Student Recommendation forms, preferably from an employer and/or educator.

Fifteen (15) students will be accepted into the clinical program who meet all the admissions requirements. In the event that more than 15 applicants apply to the clinical program, a selection process will be implemented using the pre-established Criteria for Selection as noted below. In this case, all HIT / Medical Coding Specialist Program applicants will be "ranked" according to an Admission Point Scale in which a culmination of academic and non-academic points will be the determining factor for admission.

Applicants will be selected for acceptance into the clinical program in the Fall semester of each year.

### Criteria for Selection

Criteria (academic and non-academic) utilized in the selection process include the following:

- Overall cumulative GPA.
- Grades in Anatomy & Physiology I and II lecture and lab courses, College Algebra course, and Medical Terminology course.
- Score on the HESI entrance examination
- Letter of Intent (the responses to the following three questions will be evaluated for content and written communication skills):
  - a. What are the factors about Health Information Technology/Management that make it appealing to you as a career choice?
  - b. How do you see a career in Health Information Technology/Management contributing to your life goals and objectives?
  - c. How did you learn about the Health Information Technology/Management career field?
- Two Student Recommendation Forms, preferably from employers and educators.
- Negative criminal background check and negative drug screen

Students who apply for admission to clinical programs within the Division of Allied Health Sciences and Nursing must adhere to the most current curriculum implemented at the time of his/her official acceptance into the respective clinical program.

### Program Progression Requirements

- Pre-advise with a HIT / MCS instructor/advisor each semester and update the Degree Plan.
- Maintain an overall cumulative grade point average of 2.0 or higher.
- Take professional courses in sequence and earn a grade of "C" or better in each required course in both the professional and non-professional components of the HIT/Medical Coding Specialist curriculum.
- Achieve a satisfactory evaluation in each of the professional practice experiences resulting in a "C" or better.
- Successful completion of the Advanced Coding Review Seminar (first summer of clinical program course work).
- Provide a negative criminal background check and a negative drug screen prior to clinical placement.

### Probation

A student may be placed on probation when failing to comply with the academic and professional conduct

standards of the HIT/Medical Coding Specialist Program. A violation has occurred when:

- A lack of professional compatibility is demonstrated when the standards described in the American Health Information Management Association Code of Ethics are not met.
- Earning a first grade of “D”, “F”, or “W” in any required course in the professional component.
- There is a criminal arrest or charge in any state or foreign country.

### Dismissal

A student found guilty by the Southern University Disciplinary Committee of any of the following will be dismissed from the ***HIT / Medical Coding Specialist Programs*** and may be subject to ***University sanctions***:

- Academic cheating
- Plagiarism
- Unauthorized possession of examinations
- Falsification of Southern University documents
- Illegal possession, sale, use, or distribution of drugs
- Illegal possession of weapons
- Theft
- Any other activity incompatible with professional behavior as delineated in the American Health Information Management Association Code of Ethics or Southern University.
- Earning two grades of “W”, “D”, or “F” in required professional courses. This also applies to HIMT, MCS, and HCAA majors who enroll in either or both of the two introductory pre-requisite HIMT courses (HIMT 110S and HIMT 208S) prior to acceptance in the professional clinical component of the HIT, MCS, or HCAA programs. Dismissal in this circumstance will be at the discretion of the Program Director.
- Withdrawing from a professional course after having previously withdrawn from two other professional courses.
- Only two (2) withdrawals are permitted in the professional component of the HIT / Medical Coding Specialist curriculum(s). A student withdrawing for a third will be dismissed from the program.

- Students are eligible to apply to the program in the next Spring semester in which applications are accepted. ***Students will be considered with all other applicants and must meet eligibility criteria.*** Students may ONLY re-apply to the HIT, MCS, or HCAA clinical programs within a two (2) year period from his/her original acceptance date.
- Continuing to demonstrate a lack of professional compatibility while on probation.
- Failing to declare criminal charges, arrests or ***convictions that occur while*** matriculating in the program.

### Exceptions

Students have the right to request an exception to any of the above policies. Letters of Exception are to be submitted to the Program Director. After consideration, the Program Director will submit her recommendations to the Dean of Allied Health Sciences & Nursing for a final decision.

### Grading Scale

93 - 100	A
85 - 92	B
77 - 84	C
69 - 76	D
68 and below	F

### Plan of Study

#### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
	Social/Behavioral Science Elective	3

**Subtotal: 10**

##### Spring Semester

ALLH 210S	Medical Terminology I	3
BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
SMAT 121S	Pre-Calculus Algebra	3

**Subtotal: 10**

## Sophomore Year

### Fall Semester

HIMT 105S	Data Concepts & Princ of HIM	3
HIMT 109S	Healthcare Law and Ethics	3
HIMT 110S	Intro Healthcare Comp Apps	3
HIMT 208S	Intro to Pathophysiology	3
HIMT 225S	International Classifications of Diseases I	3

**Subtotal: 15**

### Spring Semester

HIMT 202S	Healthcare Delivery Systems	3
HIMT 222S	CPT/HCPS and Outpatient Coding	3
HIMT 223S	Reimbursement Systems and Compliance	3
HIMT 226S	International Classifications of Diseases II	3

**Subtotal: 12**

### Summer Semester

HIMT 227S	Advanced Coding Review Seminar	3
HIMT 241S	Professional Practice Exp I	3

**Subtotal: 4**

**Total: 51**

**Advisors:** Kim Newlen; LaChandra Wells; Venus Ammons

## Medical Laboratory Technology - Associate of Applied Science Degree

### General Information

As a component of the profession of Clinical Laboratory Science, Medical Laboratory Technicians (MLT) are health-care professionals skilled in the performance of laboratory procedures, which aid in the diagnosis, prognosis, treatment, and maintenance of the health of the patient. They perform a variety of procedures using intricate and sophisticated instrumentation. As a component of the profession of Medical Laboratory Technicians [also known as Clinical Laboratory Science (CLS)], MLTs are vital members of the health-care team and contribute significantly to the delivery of quality health care. With the influx of new laboratory procedures, knowledge, and instrumentation, there is an increasing need for MLTs. The student contemplating the profession should possess such personal attributes as interest in the sciences, self-motivation, dedication, discipline, a strong desire to help people, and must have high moral, academic

and ethical standards. Technical standards include manual dexterity and visual acuity (normal color vision).

The Medical Laboratory Technician program is a two-year program fully accredited by:

National Accrediting Agency of CLS  
5600 N. River Rd., Suite #720  
Rosemont, IL 60018  
Phone: 773-714-8880  
Fax: 773-714-8886

The program prepares students for employment as technicians in hospital laboratories, physicians' offices, and other types of clinical laboratory facilities. The curriculum is designed to develop well-rounded individuals and is not limited to the technical skills of the profession. Courses are intended to develop the educational, cultural and social needs of the student.

Courses are provided in the natural sciences, behavioral sciences, liberal arts and in the clinical laboratory sciences (which includes a clinical practicum at area hospital laboratories). Faculty of Southern University at Shreveport work closely with the affiliated hospitals to ensure the quality and standards of education are maintained.

### Program Entrance Requirements

Admission into the program is competitive and based on selected entrance criteria:

- Program applications are available in two locations:

Program Director's Office (Metro Campus-610 Texas Street, Room 331)

Program's Website: [www.susla.edu/page/medical-laboratory-technician](http://www.susla.edu/page/medical-laboratory-technician)

- Medical Laboratory Technician has two admission dates. July 15<sup>th</sup> for Fall admission and March 15<sup>th</sup> for Summer admission.
- Must have taken the HESI exam before applying to the program.
- Have completed 12 credit hours at SUSLA prior to admission to the clinical program. There are specified prerequisite courses.
- College transcript(s)
- Brief narrative of letter intent
- Three (3) letters of reference

- GPA of 2.5 or better
- Interview with the MLT Interview Committee
- Applicants must be 18 years of age and be in sufficient mental and physical health to meet the minimum clinical performance standards.

### Technical Standards or Essential Functions

Medical Laboratory Technician students must have abilities and skills as follows:

1. **Observation** The applicant/student should be able to characterize color, odor, clarity and viscosity of biologicals, reagents or chemical reaction products. Therefore, the student must possess functional use of the senses of smell, vision and somatic sensation.
2. **Communications** The applicant/student must be able to communicate effectively and sensitively orally and in writing with all members of the healthcare team. The student must have the ability to read and comprehend written material in order to correctly and independently perform laboratory test procedures.
3. **Psychomotor Skills** The applicant/student must possess gross and fine manual dexterity sufficient to handle specimens or reagents and phlebotomy equipment and perform analytical procedures requiring the use of small, delicate tools, equipment and instruments. The applicant/student must possess vision and dexterity which allows him/her to focus and view specimens using a binocular microscope.
4. **Intellectual/Conceptual and Cognitive Abilities** The applicant/student must be able to measure, calculate, reason, analyze and synthesize, integrate and apply information. The applicant/student should be able to use sufficient judgment to recognize and correct performance and problem solve unexpected observations or outcomes of laboratory procedures.
5. **Behavioral and Social Attributes** The applicant/student must possess the emotional health required for full utilization of his or her intellectual abilities, the exercise of good judgment, and the prompt completion of all responsibilities attendant to the performance of laboratory testing. Candidates must also be able to tolerate taxing workloads, function effectively under stress, adapt to a changing environment, display flexibility and function independently in the face of uncertainties or problems that might arise.

6. **Ethical Standards** The applicant/students must demonstrate professional demeanor or behavior and must perform in an ethical manner in dealing with peers, faculty, staff and patients.

7. **Academic Performance** The applicant/student must be able to obtain relevant information from lectures, seminars, laboratory sessions or exercises, clinical laboratory practicums and independent study assignments.

**Note:** Reasonable accommodations for persons with documented disabilities will be considered on an individual basis, but a candidate must be able to perform in an independent manner. There will be no discrimination in the selection of program participants based on race, creed, color, gender, age, marital status, national origin, or physical or mental disability, providing mandatory standards can be met.

### Upon Admission

- The applicant must be able to pass a Physician's Physical Examination, CPR certification, present evidence of current immunization, FLU vaccination, Hepatitis vaccination, and TB screening prior to clinical setting.
- Student must have proof of health/medical insurance
- Students are required to purchase uniforms and supplies
- As mandated by the Program's Clinical Affiliates, all students are subject to criminal background check and drug screening
- A mandatory \$250.00 entrance fee is required upon admission into the MLT Program, which is non-refundable
- National MLT fee of \$250.00-\$300.00 is required. *The fee is subject change.*

### Program Length

Southern University at Shreveport Medical Laboratory Technology Program is a full time two- year (five semesters) degree program which culminates in an Associate of Applied Science (AAS) degree.

During the second year of the program students should prepare themselves as well as their family members to make the commitment for the length of the Program. Each student would be expected to be in class and/or clinical Monday through Friday for approximately 6-8 hours per

day. Each student's level of preparedness will determine the amount of time required to complete the Program.

### Program Progression

In order to successfully progress through Medical Laboratory Technician program, the student must at a minimum:

- Complete pre-requisite courses before progressing in the program with a 70% "C" or higher
- Be enrolled in MLTC courses at the same time.
- Withdrawal from any co-requisite course prior to the college official withdrawal date will result in withdrawal from all other MLTC courses regardless of the current grade in the course.
- Students who fail a MLTC course are required to retake all MLTC courses that are greater than 2 years old upon readmission, even if the student has passed the MLTC course with a 70% "C" or higher. The student may be granted permission to audit any MLTC course that they have passed with a 70% "C" or higher with written permission from the Program Director. The student will start the program once they are readmitted. The student will be considered a first-year student and will be required to participate in the program as a first-year student.
- Achieve a minimum grade of 70% "C" in all health science courses.
- Satisfactorily meet course objectives.

### Grading and Academic Requirements

This is a competency-based program. Each student is expected to successfully demonstrate competency in classroom work and in laboratory clinical skills. The syllabus for each course is published on the course web page on or before the first day of class and contains course objectives, course guidelines and the specific criteria for grade calculations. Grading criteria for each course is outlined in the course syllabi. All MLTC courses require a minimum of 70% in both the lecture and the laboratory components, even though the average of the two components may be 70% or greater. The student will be given only one attempt on the Final Laboratory Exam in each MLT course due to limited availability of specimens.

The following MLTC courses except the MLTC practicum courses use the following scale for determination of final grades:

A = 90-100%  
B = 80-89%  
C = 70-79%  
D = 60-69%  
F = 59% and below

**\*\*\*NOTE: All clinical practicum courses Final grades must be 75% or above to pass the course.**

The following MLTC courses except the MLTC practicum courses (**MLTC 247S, 248S, 249S, 250S, 251S, 252S, 253S, 280S**) use the following scale for determination of final grades:

A = 90-100%  
B = 80-89%  
C = 75-79%  
D = 60-74%  
F = 59% and below

Students will have to pass the Comprehensive Exit Exam that is taken in MLTC 270S to be eligible for graduation and eligible to sit for the National Exam. The student will be given three opportunities to pass the 300-400 question exam. The student will enroll in MLTC 270S in their last semester of the program. A passing score for the comprehensive Exit Exam is 70% or higher. **THERE WILL BE NO EXCEPTIONS!!!** Failure to pass the Comprehensive Exit Exam after three attempts will result in a failing grade of "D" posted for MLTC 270S, Student will have an opportunity to come back to the program by following the readmission policy.

**NOTE: Please consult with the MLT/Phlebotomy Program Director prior to making any decisions on withdrawal, assistance will be available to you in any way possible with problem areas.**

It is expected that all prerequisite course work is completed prior to registering for the designated course. Program officials reserve the right to make exceptions.

The student must achieve a minimum grade of "C" in all academic course work of the degree plan (English, Math, etc.), and must meet all requirements established by the college for the Associate in Applied Science (AAS) degree.

Upon graduation and initial employment, the medical laboratory technician should be able to demonstrate entry-level competencies in the areas of professional practice listed below:

1. Collecting and processing biological specimens for analysis;

2. Performing analytical tests on body fluids, cells, and products;
3. Recognizing factors that affect procedures and results, and taking appropriate actions within predetermined limits when corrections are indicated;
4. Monitoring quality control within predetermined limits;
5. Performing preventive and corrective maintenance of equipment and instruments or referring to appropriate source for repairs;
6. Demonstrating professional conduct and interpersonal communication skills with patients, laboratory personnel, other health care professionals, and with the public;
7. Recognizing the responsibilities of other laboratory and health care personnel and interacting with them with respect for their jobs and patient care;
8. Applying basic scientific principles in learning new techniques and procedures;
9. Relating laboratory findings to common disease processes; and recognizing and acting upon individual needs for continuing education as a function of growth and maintenance of professional competence.

### Certification Eligibility

Upon completion of Program and College requirements for the Associate of Applied Science Degree in Medical Laboratory Technology, the graduate is eligible for the national examinations for MLT and CLT offered by the ASCP and AMT. Cost for the National Exam is \$250-\$300. Passing of a national certification exam is not contingent on awarding the AAS degree in Medical Laboratory Technology.

### Career Pathway

At career entry, the Medical Laboratory Technician will be able to perform routine clinical laboratory tests such as hematology, clinical chemistry, immunohematology, microbiology, serology/immunology, coagulation, molecular, and other emerging diagnostics as the primary analyst making specimen-oriented decisions on predetermined criteria, including a working knowledge of critical values. Communications skills will extend to frequent interactions with members of the healthcare team, external relations, customer service and patient education.

The level of analysis ranges from waived and point of care testing to complex testing encompassing all major areas of the clinical laboratory. The Medical Laboratory Technician will have diverse functions in areas of pre-analytical, analytical, and post-analytical processes. The clinical Medical Laboratory Technician will have responsibilities for information processing, training, and quality control monitoring wherever clinical laboratory testing is performed. A Medical Lab Technician is prepared to work in a:

- Hospital Laboratory
- Clinic
- Physician Office Laboratory
- Reference Laboratory
- Blood Donor Laboratory
- Insurance Health Fair

### Plan of Study

#### Pre-Requisites

#### Fall Semester

FROR 120S	College Success	1
SENL 101S	Freshman English I	3
ALLH 210S	Medical Terminology I	3
SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
SMAT 121S	Pre-Calculus Algebra	3
<b>Subtotal: 14</b>		

#### Spring Semester

SBIO 212S	Microbiology Lecture	3
SBIO 212LS	Microbiology Lab	1
SCHE 110S	General Chemistry Lec	4
SCHE 110LS	General Chemistry Lab	1
	Humanities Elective	3
	Social/Behavioral Science Elective	3
<b>Subtotal: 14</b>		

*Humanities Elective: SCOM 221S or SCOM 101S.*

#### Freshman Year

#### Fall Semester

MLTC 105S	Intro to Clinical Lab Science	1
MLTC 245S	Clinical Urinalysis	2
MLTC 241S	Clinical Hematology	3

MLTC 243S	Clinical Immunohematology	3
PHLE 101S	Intro to Phlebotomy	3
		<b>Subtotal: 12</b>

## Spring Semester

MLTC 247S	Clinical Hematology Practicum	1
MLTC 250S	Clinical Immunohematology Practicum	1

MLTC 280S	Clinical Phlebotomy	1
	Or	
	Option One	1

MLTC 253S	Clinical Urinalysis Practicum	1
		<b>Subtotal: 4</b>

*Option One: **PHLE 210S** is for MLTC majors who wishes to seek the Phlebotomy certification for a total of 73 credit hours.*

## Summer Semester

MLTC 239S	Parasitology/Mycology	3
MLTC 240S	Coagulation	1
		<b>Subtotal: 5</b>

## Sophomore Year

## Fall Semester

MLTC 242S	Clinical Immunology/Serology	2
MLTC 244S	Clinical Microbiology	3
HIMT 110S	Intro Healthcare Comp Apps	3
		<b>Subtotal: 8</b>

## Spring Semester

MLTC 248S	Clinical Immunohematology Practicum	1
MLTC 251S	Clinical Microbiology Practicum	1
MLTC 252S	Clinical Chemistry Practicum	1
MLTC 270S	Clinical Lab Science Review I	2
		<b>Subtotal: 7</b>

*(without Phlebotomy certification)*

**Total: 64**

**Advisors:** Patricia Brown; Casey Cocherell

## Nursing Career Pathways

### Certified Nursing Assistant-Practical Nursing-RN(Generic) and LPN-to-RN

#### General Information

#### Certified Nursing Assistant Program Policies

The purpose of the Certified Nursing Assistant (CNA) Program is to educate/train individuals to meet the basic care needs of a patient/client base residing in a long-term care facility or setting. Students will acquire competencies in the provision of activities of daily living (ADLs), bedside care, and basic nursing procedures. Students successfully completing the classroom, skills laboratory, and clinical components will be eligible to earn a Certificate of Completion (as mandated by the Louisiana Department of Health - Health Standards) and will be eligible to take the competency evaluation required to hold the credential "Certified Nursing Assistant".

#### Student Learning Outcomes

At completion of the program, successful students should be able to:

- Provide basic care under the supervision of a Registered Nurse and a Licensed Practical Nurse
- Communicate and interact competently on an individual basis with residents as part of the team implementing care
- Demonstrate sensitivity to the resident's emotional, social and mental health needs through skillful, directed interactions
- Assist residents in attaining and maintaining functional independence
- Exhibit behavior to support and promote the rights of residents
- Demonstrate proficiency in the skills needed to support the assessment of the health, physical condition and well-being of residents

A candidate for the Certified Nursing Assistant Program must possess abilities and skills in the following categories: observation, communication, motor, and behavioral modes. The examples cited below do not constitute an exhaustive list.

1. **Observation** A candidate must be able to observe a

patient/client accurately. Examples of observation may include taking vital signs, measuring height and weight, and providing skin care.

2. **Communication** A candidate must be able to communicate effectively with patients/clients and other members of the health care team. The student must be able to interact with clients/patients and other members of the health care team in order to obtain information, describe patient status, and perceive verbal and non-verbal communication.
3. **Motor** A candidate must have adequate gross and fine motor function sufficient *to* effectively work with nursing problems and issues, and carry out related nursing care. Physical abilities should be such that an individual may enter, leave and move about a room without difficulty and maneuver in small spaces. Examples of nursing care include ambulating and positioning patients and the provision of client daily hygiene care.
4. **Behavioral** A candidate must possess the emotional health required for total utilization of his/her intellectual abilities. Candidates must be able to tolerate physically taxing workloads and to function effectively in stressful situations. They must be capable of adapting to ever- changing environments; displaying flexibility in appropriately interacting with others, and learning to function in uncertain situations that are inherent in clinical situations involving clients. The ability to follow directives is essential.

### Criteria for Selection

The program is open to all interested persons. There are no pre-requisite course requirements. The number of students admitted in each admission cycle will coincide with the 1:10 faculty-student ratio that is mandated by the LA Department of Health. Students with previous enrollment at Southern University at Shreveport will be given priority. If the number of applicants is greater than available positions, students will be offered a seat in the next class or they can choose to be placed on a wait list.

### Admission Cycle

Students will be admitted to the Certified Nursing Assistant Program in two admission cycles during the spring and fall semesters, and one admission cycle in the summer semester.

The course will be taught over a 7 ½ week session. Students seeking admission must submit an application to the School of Nursing no later than 30 days prior to the

start of each session.

### NURC 100: Nursing Assistant (4 Total Credit Hours)

Lecture:	3 Credit Hours	Classroom:	45 Clock Hours
Clinical:	1 Credit Hour	Clinical:	45 Clock Hours
(1:3 credit/clock ratio)			

Students **must** submit *current documentation* of the following:

- Negative TB Skin Test
- CPR card

### Expectations

Students admitted to the CNA program will be expected to:

- Have access to a reliable vehicle or transportation to and from the clinical site,
- Assume the cost of travel to and from the clinical site,
- Assume any liability associated with travel to and from the clinical site.
- Attend class regularly. Absence from class for any reason, avoidable or unavoidable; excused or unexcused; results in a loss for the student.

### Program (Course) Completion

- Students must earn an overall grade average of 70% or better (or a grade of “C”) on all unit exams, workbook assignments, course assignments; as well as achieve a grade of “pass” in the lab/clinical component to successfully complete the course.
- A student that is not successful in the course may repeat the course at its next offering.

### Evaluation Methods

There are two components to the course NURC 100: Nursing Assistant. Grading is based on a lecture component, and a lab/clinical component. Students must successfully complete the two components to earn a grade of “C” or better.

- A student passing the lecture and lab/clinical, will receive the letter grade earned in lecture.

- A student failing lecture and/or lab/clinical will earn a failing grade and will not be permitted to begin the certification process.

## Certified Nursing Assistant - Certificate

### Plan of Study

Required		
NURC 100S	Nursing Assistant	4

**Advisor:** Pauline Alak

**Total: 4**

## Nursing - Associate of Science Degree

### General Information

#### Nursing Program Policies

The Nursing Program educates individuals to become registered nurses at the associate degree level. It is designed to provide the foundation for further preparation in nursing and lifelong learning. The program prepares a nurse generalist for beginning professional practice to function in the roles of provider of care and manager of care within the healthcare profession. It incorporates knowledge derived from the liberal arts, biological sciences, physical sciences and behavioral sciences. Individuals will be prepared to practice in a variety of settings, and encouraged to continue personal and professional growth. The program emphasizes excellent teaching with a commitment to student-faculty interaction. Individual talents, background experiences, perspectives and insights are recognized and appreciated by faculty. Graduates are eligible to apply to write the National Council Licensure Exam for Registered Nurses (NCLEX-RN) to receive licensure as a registered nurse.

#### Program Objectives/Student Learning Outcomes

At the completion of the Associate of Science in Nursing Program at Southern University at Shreveport, students should be able to:

- Demonstrate safety and quality when implementing holistic care using nursing judgments that are based on respect for preferences, values and needs and that promote positive outcomes for diverse individuals, families and groups.
- Demonstrate therapeutic communication, caring, and professionalism that fosters collaboration with the interdisciplinary team and working relationships with individuals, families, groups, and peers.
- Demonstrate use of legal and ethical standards of the nursing profession when incorporating current evidence-based practices and facilitating education that empowers individuals, families, and groups to develop behaviors which foster positive patient outcomes.
- Demonstrate lifelong learning by expanding nursing knowledge through the examination of evidence and best practices and the use of current technology to improve the quality of care for individuals, families, and groups.

### Criteria for Selection

If the number of eligible students applying to the nursing program exceeds the number of available positions in the course, students with the highest overall grade point average will be selected. If there is more than one student qualifying for the last position (identical GPA's) the student scoring higher on the NLN Nursing Entrance Exam will be selected. If GPA's and NLN Nursing Entrance Exam scores are identical, then the person having completed more hours at SUSLA will be selected. No wait list will be maintained.

### Other Criteria

- Persons who have previously been enrolled in a nursing program at another school or university and were not successful, were dismissed from the program or were not in good standing at the last enrollment are not eligible to apply until three (3) years after the semester of the last enrollment in the program.
- Students who were dismissed for academic reasons from the School of Nursing of Southern University at Shreveport are not eligible to re-apply until two (2) years or 4 regular semesters (spring/fall) after the semester of the last enrollment in the nursing program.
- Persons applying to enter the nursing program who have been arrested, charged with, convicted of, pled guilty or nolo contendere to or been sentenced for any criminal offense in any state or foreign country, must contact the Director for guidance in obtaining Louisiana State Board of Nursing approval to enter the clinical practice area.
- Persons applying to the nursing program who currently have or have held licensure in any other discipline and were subject to disciplinary action must contact the Director in obtaining guidance and

seeking approval from the Louisiana State Board of Nursing to enter the clinical practice area.

### State Articulation

The School of Nursing is in compliance with a state mandate articulation model that recognizes the education and training of Licensed Practical/Vocational Nurses (LPN/LVN). LPN's/LVN's will be able to advance their education with minimal duplication of knowledge and skills while maintaining the integrity of the educational process and the autonomy of practical/vocational nursing programs.

The LPN/LVN articulating into the Associate of Science in nursing program will be awarded credit hours in the professional component of the nursing curriculum upon successful completion of the transition course. Transfer of non-nursing courses will be according to the policy of the University.

Applicants are required to submit an application to NURS 135S: Role Transition to Professional Nursing and complete the National League for Nursing Acceleration Challenge Exam (NACE 1.2S): (Foundations to Nursing). The exam "assesses fundamental skills needed to meet physiological and psychosocial needs of clients who are in stable condition."

### Selection into the LPN-TO-RN Track

If the number of eligible students applying to the LPN to RN track of the nursing program exceeds the number of available positions in the course, students with the highest overall grade point average will be selected. If there is more than one student qualifying for the last position (identical GPA's), the student scoring higher on the NACE 1.2S will be selected. If GPA's and NACE 1.2S scores are identical, then the person having completed more hours at SUSLA will be selected. No wait list will be maintained.

### Criteria for Selection in Subsequent Nursing Courses When an Interruption Occurs

The number of students in each nursing clinical course may vary according to the resources available to the nursing program. If progression in a clinical nursing course is interrupted for any reason, the student must apply to re-enroll in the course(s) where the interruption occurred. The following will apply:

- Course placement will be dependent upon resources available. If the number of students applying to re-enroll in a nursing clinical course exceeds the position available, overall grade point average will be

used as the criteria for selection. Highest overall GPA's will be selected until all available positions are filled.

- If the interruption is for more than two consecutive regular semesters (spring/fall), the student will be responsible for meeting the requirements of the current curriculum.
- If the interruption is for more than 2 years (4 regular semesters: spring/fall), the student will be required to repeat all courses in the professional component of the nursing major. The student must re-apply to the nursing program and complete all admission/eligibility requirements. Students will be considered with all other applicants.

### Progression in The Nursing Program

To progress in the nursing program, students must:

- Maintain a Southern University at Shreveport overall grade point average of 2.0 or higher
- Earn a grade of "C" or better in each required course in the professional component of the nursing curriculum
- Achieve a satisfactory evaluation in the clinical area of each required course in the professional component of the nursing curriculum. Unsatisfactory performance in the clinical area will result in a course grade of "D or F"; even though the student may have earned a grade of "C" or better in the didactic component of the course
- Earn a grade of "C" or higher in each course in the nursing curriculum. If a grade of "D" or below is earned in any non-nursing required course, the student may progress; provided that the course is not a prerequisite to a course in the professional component of the nursing curriculum. However, the course must be repeated.
- Completed annual health form
- Show evidence of current CPR certification before the start of class

### Probation

A student may be placed on probation when failing to comply with the academic and professional conduct standards of the School of Nursing. A violation has occurred when:

- A lack of professional compatibility is demonstrated when the standards described in the Louisiana Nurse Practice Act and the American Nurses Association Code of Ethics are not met
- Earning a first grade of “D”, “F”, or “W” in any required clinical nursing course
- There is a criminal arrest or charge in any state or foreign country

### Suspension

A student, who is arrested, charged with, convicted of, pled guilty or nolo contendere to a criminal offense in any state or foreign country will be immediately suspended from all clinical nursing courses. Suspension will remain in effect until the Louisiana State Board of Nursing grants approval to continue in clinical nursing courses.

### Dismissal

A student may be dismissed from the School of Nursing (and subject to University sanctions) for reasonable suspicion of any of the following:

- Academic cheating
- Plagiarism
- Unauthorized possession of examinations
- Falsification of patient or agency records
- Falsification of Southern University at Shreveport documents
- Illegal possession, sale, use or distribution of drugs
- Illegal possession of weapons
- Theft
- Any other activity that is incompatible with professional behavior as delineated by The Louisiana Nurse Practice Act, The American Nurses Association Code of Ethics, or Southern University at Shreveport
- Earning a grade of “W”, “D”, or “F” in a required clinical nursing course after enrolling for the second time
- Earning two grades of “D”, or “F” in the nursing curriculum
- Withdrawing from a clinical nursing course after

having previously withdrawn *from* two other clinical nursing courses. Only two withdrawals are permitted in the professional component of the nursing curriculum. A student withdrawing for a third time will be dismissed from the nursing program. This policy applies only to courses following the **NURS 125S: Basic Principles of Nursing** course and **NURS 135S: Role Transition to Professional Nursing**. Students earning a first “W”, “D”, or “F” in Basic Principles of Nursing or Role Transition to Professional Nursing will be dismissed from the nursing program. Students are eligible to apply to the nursing program at the next regular semester in which applications are accepted. Students will be considered with all other applicants and must meet eligibility criteria.

- Continuing to demonstrate a lack of professional compatibility while on probation
- Being denied approval by the Louisiana State Board of Nursing to continue
- Failing to declare criminal charges, arrests or convictions that occur while matriculating in the program
- Deemed ineligible to continue by the Louisiana State Board of Nursing

### Exceptions

Students have the right to request an exception to any of the School of Nursing policies. Letters of exception are submitted to the School of Nursing’s Committee on Academic and Professional Standards. After consideration, the Committee submits its recommendation to the Nursing Faculty Organization for a final decision.

### Plan of Study

#### Generic Track

#### First Semester

#### *Pre-Nursing*

SCHE 110S	General Chemistry Lec	4
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 212S	Microbiology Lecture	3
SBIO 221S	Human Anatomy & Physiology I Lecture	3
NURS 104S	Art of Nursing Practice	2

**Subtotal: 17**

**Second Semester**

NURS 125S	Basic Principles of Nursing	6
SMAT 131S	Finite Mathematics	3
BIOL 222S	Human Anat & Physio II Lecture	4
SENL 102S	Freshman English II	3

**Subtotal: 15****Third Semester**

NURS 140S	Concepts & Processes of Nurs I	4
NURS 160S	Psychiatric Mental Hlth Nurs	4
SPSY 211S	Developmental Psychology	3
NURS 200S	Principles of Pharmacology	2

**Subtotal: 13****Fourth Semester**

NURS 225S	Nurs Care of Childbearing Fam	4
NURS 220S	Nursing Care of the Child Speech Elective	4
NURS 230S	Issues & Trends in Nurs Practi	3

**Subtotal: 13*****Speech Elective: Fundamentals of Speech or Public Speaking Only.*****Fifth Semester**

NURS 250S	Concepts & Processes of Nurs 2	9
	Fine Arts Elective	3

**Subtotal: 12****Required**

NURS 140S, NURS 160S, NURS 200S, NURS 225S, NURS 220S, and NURS 250S: These courses are clinical nursing courses. These courses must be taken in sequence and cannot be entered until you have been accepted into clinicals. Science courses may not be older than five (5) years at the time of the clinical start. Non-science courses cannot be older than 10 years unless the student has earned a prior degree (associate or bachelor).

**LPN-RN Track****Pre-Nursing*****Pre-Nursing***

SCHE 110S	General Chemistry Lec	4
SENL 101S	Freshman English I	3
SENL 102S	Freshman English II	3
SMAT 121S	Pre-Calculus Algebra	3
SMAT 131S	Finite Mathematics	3
SBIO 221S	Human Anatomy &	3

**Physiology I Lecture**

BIOL 222S	Human Anat & Physio II Lecture	4
SPSY 211S	Developmental Psychology	3
SBIO 212S	Microbiology Lecture	3

**Subtotal: 27****First Semester**

NURS 225S	Nurs Care of Childbearing Fam	4
NURS 220S	Nursing Care of the Child Speech Elective	4
NURS 230S	Issues & Trends in Nurs Practi	3

**Subtotal: 13*****Speech Elective: Fundamentals of Speech or Public Speaking only.*****First Semester**

NURS 135S	Role Trans to Professional Nur	4
NURS 200S	Principles of Pharmacology	2

**Subtotal: 6****Second Semester**

NURS 250S	Concepts & Processes of Nurs 2	9
	Fine Arts Elective	3

**Subtotal: 12**

NURS 135S, NURS 200S, NURS 225S, NURS 220S, and NURS 250S - Upon successful completion of NURS 135S: Role Transition to Professional Nursing, students will be awarded credit for **NURS 125S**: Basic Principles of Nursing (6cr.); NURS 140S: Concepts and Processes of Nursing I (4cr.); and NURS 160S: Psychiatric Mental Health Nursing (4cr.) in compliance with the Louisiana Nursing Education Articulation Model (Rev 2014).

Science courses may not be older than five (5) years.

**General Education** 33  
**hours**

**Nursing** 39 (25 by enrollment; 14 by award)

**Total** 72

**Advisors:** Cheryl Blackshire; Newana Williams; Brenda Jarrett; Vickie Anderson; Sheena Battles

## Phlebotomy - Certificate of Technical Studies

### General Information

Phlebotomists are healthcare professionals skilled in the procurement of blood and in facilitating the specimen collection process. The main function involves obtaining patient's blood specimens by venipuncture and micro-sampling techniques. Other duties involve facilitating the collection and transportation of other clinical specimens and processing specimens for the laboratory analysis.

The program prepares students for employment in clinical laboratory facilities, generally under the supervision of the appropriate technologist. The curriculum includes courses concerned with instruction in general education and phlebotomy. Technical skills are acquired through a clinical practicum, which is a competency-based system designed to prepare students for the workforce. Upon successful completion of the coursework, Southern University at Shreveport will grant a certificate in phlebotomy education. The student is then eligible to sit for the National Phlebotomy Registry.

**Admission into the clinical practicum is competitive and based upon the number of clinical spaces available at local affiliated hospitals and other types of clinical facilities. Students are** selected based on set criteria which include approval from the program's admission committee.

The Phlebotomy Program is accredited by the National Accrediting Agency of Clinical Laboratory Sciences

5600 N. River Road, Suite 720  
Rosemont, IL 60018  
Phone: 773-714-8880  
Fax: 773-714-8886

The program application is available in the Program Director's Office (Metro Campus, Suite #307) and on the University website, in March for the fall semester clinical and September for the spring semester clinical. Deadline for completion of application packet - July 30<sup>th</sup> for the fall semester acceptance and November 30<sup>th</sup> for the spring semester acceptance.

- Program applications are available:
- Program Director's Office- Metro Campus Suite #331
- <https://www.susla.edu/page/phlebotomy>
- Due: July 15<sup>th</sup> for Fall and November 30<sup>th</sup> for Spring

### Program Entrance Requirements

Admission into the program is competitive and based on selected entrance criteria:

- High school diploma or equivalent
- College transcript(s) if applicable
- Brief narrative of intent
- Three (3) letters of reference
- GPA of 2.0 or better
- Interview with Phlebotomy Interview Committee
- Applicants must be at least 18 years of age and be in sufficient mental and physical health to meet the minimum clinical performance standards.

The standards are:

### Technical Standards or Essential Functions

Phlebotomy students must have abilities and skills as follows:

- **Observation** The applicant/student should be able to characterize color, odor, clarity and viscosity of biological, reagents or chemical reaction products. Therefore, the student must possess functional use of **the senses of smell, vision and somatic sensation.**
- **Communication** The applicant/student must be able to communicate effectively and possess sensitivity orally and in writing with all members of the healthcare team. The student must have the ability to read and comprehend written material in order to correctly and independently perform laboratory test procedures.
- **Psychomotor Skills** The applicant/student must possess gross and fine manual dexterity sufficient to handle specimens or reagents and phlebotomy equipment and perform analytical procedures requiring the use of small, delicate tools, equipment and instruments. The applicant/student must possess vision and dexterity which allows him/her to focus and view specimens using a binocular microscope.
- **Intellectual/Conceptual and Cognitive Abilities** The applicant/students must be able to measure, calculate, reason, analyze and synthesize, integrate and apply information. The applicant/student should be able to use sufficient

judgment to recognize and correct performance and problem solve unexpected observations or outcomes of laboratory procedures.

- **Behavior and Social Attributes** The applicant/student must possess the emotional health required for full utilization of his or her intellectual abilities, the exercise of good judgment, and the prompt completion of all responsibilities to the performance of laboratory testing. Candidates must also be able to tolerate taxing workloads, function effectively under stress, adapt to a changing environment, display flexibility and function independently in the face of uncertainties or problems that might arise.
- **Ethical Standards** The applicant/student must demonstrate professional demeanor or behavior and must perform in an ethical manner in dealing with peers, faculty, staff and patients.
- **Academic Performance** The applicant/student must be able to obtain relevant information from lectures, seminars, laboratory sessions or exercises, clinical laboratory practicums and independent study assignments.

Reasonable accommodations for persons with documented disabilities will be considered on an individual basis, but a candidate must be able to perform in an independent manner. There will be no discrimination in the selection of program participants based on race, creed, color, gender, age, marital status, national origin, or physical or mental disability, providing mandatory standards can be met.

### Upon Admissions

- Must be able to pass a Physician's Physical Examination, CPR certification, present evidence of current immunization, Hepatitis vaccination, titers, COVID vaccination, Hepatitis vaccination, and TB screening prior to clinical setting.
- Students are required to purchase uniforms and supplies.
- As mandated by the Program's Clinical Affiliate, all students are subject to criminal background check and drug screening.
- A mandatory \$150.00 entrance fee is required upon admission into the Phlebotomy Program.
- An \$90-\$150 National Phlebotomy fee is required. Fee is subject to change.

### Program Length

The Southern University at Shreveport Phlebotomy Technician Program is one (1) semester in length.

### Program Progression

In order to successfully progress through the program, the student must:

1. Achieve a grade of "C" 70% or higher in Phlebotomy 101S to be eligible for the clinical practicum Phlebotomy Practicum PHLE 210S
2. Pass the Comprehensive Written Final and Practicum Final with a "B" 85% or higher for PHLE 101S.
3. Achieve a course overall average grade of "C" or higher in PHLE 101S, PHLE 210S, MLTC 105S, and ALLH 210S.
4. A student has to pass the PHLE 210S Comprehensive Final (EXIT EXAM) with a 70% or higher. Students will be given two (2) attempts to pass the Exit Exam. The first test score will be averaged in the overall course grade. The retake test grade will not be averaged in the overall course grade, but the student must pass the retake with a 70% or higher. If the student does not pass the EXIT EXAM with a 70% or higher after two (2) attempts they WILL NOT be eligible for graduation or be eligible to take the National Exam. Student will receive a grade of "D" for the PHLE 210S.
5. Satisfactorily meet course objectives.
6. **Successful students will be awarded an institutional certificate of completion of the requirements for the Phlebotomy Technician Program.**

### Transfer of College Credit/Previous Students

Credit will be given for Phlebotomy courses from other institutions. Students that have taken and pass the Introduction to Phlebotomy with a "C" or higher will have to participate in regular class lectures, labs, exams, and do all assignments for a refresher. The student will take the Comprehensive Final exam for PHLE 101S (Introduction to Phlebotomy) and will need to score a 70% or higher "C" in order to continue on to the Clinical Phase (PHLE 210S: Clinical Practicum). The student will have two (2) attempts to pass the exam. If the student does not pass the exam, they will not be able to continue in the Program. The student will be required to withdrawal from the PHLE 210

(Clinical Practicum) course by the deadline for dropping courses with a “W”. NO EXCEPTIONS! If the student does not drop the PHLE 210S they will receive a grade of “F”.

### Grading and Academic Requirements

This is a competency-based program. Each student is expected to successfully demonstrate competency in classroom work and in laboratory clinical skills. The syllabus for each course is presented to the student physically or electronically on or before the first day of class and contains unit or course objectives and the specific criteria for grade calculations. The criteria outlined in each specific course syllabus are used in determining grades. Unless otherwise stated in the syllabi, Phlebotomy courses require a minimum of 70% to pass each course.

The Phlebotomy courses use the following scale for determination of final grades:

A = 90-100%  
 B = 80-89%  
 C = 70-79%  
 D = 60-69%  
 F = 59% and below

Upon successful completion of the program and initial employment, the Phlebotomy technician should be able to demonstrate entry-level competencies in the areas of professional practice listed below:

1. Demonstrate knowledge of the health care delivery system and medical terminology.
2. Demonstrate knowledge of infection control and safety monitoring quality control within predetermined limits;
3. Demonstrate basic understanding of the anatomy and physiology of body systems and anatomic terminology in order to relate major areas of the clinical laboratory to general pathologic conditions associated with the body systems.
4. Demonstrate understanding of the importance of specimen collection and specimen integrity in the delivery of patient care.
5. Demonstrate knowledge of collection equipment, various types of additives used, special precautions necessary and substances that can interfere in clinical analysis of blood constituents.
6. Follow standard operating procedures to collect

specimens.

7. Demonstrate understanding of requisitioning, specimen transport and specimen processing.
8. Demonstrate understanding of quality assurance and quality control in Phlebotomy.
9. Communicate (verbally and nonverbally) effectively and appropriately in the workplace.

### Career Pathway

At career entry, the Phlebotomy Technician will be able to perform routine blood collection procedures making specimen-oriented decisions on predetermined criteria, including pre- analytical errors that can significantly alter results. Communications skills will extend to frequent interactions with members of the healthcare team, external relations, customer service and patient education. Phlebotomists may perform waived and point of care testing and must be familiar with the processes and procedures to provide quality results. A Phlebotomist is prepared to work in a:

- Hospital Laboratory
- Clinic
- Physician Office Laboratory
- Reference Laboratory
- Blood Donor Laboratory
- Home health
- Insurance Health Fair

### Certification Eligibility

Upon completion of the Program the graduate is eligible for the national examinations for Phlebotomy offered by ASPT AMT or ASCP. Passing of a national certification exam is not contingent for awarding the certificate of completion in Phlebotomy.

### Plan of Study

Fall or Spring Semester		
ALLH 210S	Medical Terminology I	3
MLTC 105S	Intro to Clinical Lab Science	1
PHLE 101S	Intro to Phlebotomy	3
PHLE 210S	Clinical Practicum	9

**Total: 16**

**Advisor:** Patricia Brown;

## Polysomnographic Technology - Associate of Applied Science Degree

### Program Overview

The Polysomnographic Technology (PSGT) Program provides students with quality education through the advancement of best practices, the development of technical competencies, critical-thinking, problem-solving, and interpersonal skills in a fostering learning environment.

Sleep Technology, also called Polysomnographic Technology, is an allied healthcare occupation that embraces a unique body of knowledge and methodological skills. Sleep technologists are allied health professionals who work as part of a team under the general supervision of a licensed physician to assist in the education, evaluation, treatment and follow-up of sleep disorders patients of all ages. These professionals are specially trained to perform polysomnography and other tests used by a physician to diagnose and treat sleep disorders.

Polysomnography includes the process of analyzing, monitoring and recording physiologic data during sleep and wakefulness. This includes providing polysomnography services that are safe, aseptic, preventive and restorative, applying the use of techniques, equipment and procedures involved in the evaluation of polysomnography for the treatment of sleep disorders that are offered during the staging, execution of and scoring of a sleep study.

### Program Goal

To Prepare entry-level Polysomnographic technologist in the cognitive (Knowledge), Psychomotor (Skills), and affective (Behavior) learning domains.

### Program Admission Requirements

1. Complete the Admission Process (Become a SUSLA Jaguar) • <https://www.susla.edu/page/web-admission-application>

2. Register for & Complete all Prerequisite Courses: • Freshman English • College Algebra or Higher • Anatomy & Physiology I & II (Lectures only) • Medical Terminology Notices:

| You must earn a "C" or higher in each prerequisite for it

to count towards your degree.

| You cannot be on academic probation or suspension. If at any point you were placed on either, you must provide reasoning to the program director, via email, prior to being considered for the application process

3. Have a Cumulative GPA of "C" (2.0) or better.

4. Schedule & Take the HESI Exam.

5. Participate in an Advisement Session / Interview with the program director.

6. Provide U-number or copies of transcripts to the Program Director.

7. Complete the Application packet for the Polysomnography Technology Program.

8. Return the Application Forms via email or mail to the program director. • Email: [colton.wiggins@susla.edu](mailto:colton.wiggins@susla.edu) • Address: 610 Texas Street, Suite 500 D (Shreveport, LA-71101)

9. Pay Application Fee (\$40.00) at the Cashier window.

10. Submit a copy of your HESI Exam Results to the Program Director.

### Technical Standards

### Credit By Experience

### Progression in The Polysomnographic Technology Program

1. The Polysomnography students will abide by the admission and curriculum requirements of the Polysomnography Department and SUSLA.

2. Students must meet the Technical Standards expected of polysomnographic technologist.

2. Once a student has enrolled in the Polysomnography Program, all Polysomnography (PSGT) courses must be completed in the proper sequence as shown in the catalog and degree plan.

3. All PSGT courses must be completed with a "C" or better. A grade less than a "C" is unacceptable.

4. Only two (2) attempts to pass a PSGT course will be permitted. An attempt is defined as a course in which a grade of "D" or "F" is recorded on the transcript.

### Program Graduation Requirements

The Associate Degree of Applied Science in Polysomnography Technology will be conferred

upon a student once the following conditions are met:

1. Declared Major set as Polysomnographic Technology
2. Successful completion of all required courses with a grade of "C" or higher.
3. Submission of proof of test date for either the CPSGT or RPSGT exams within 1–3 months post-graduation.
4. Maintenance of a cumulative GPA of 2.0 or higher.
5. Clearance of all financial obligations to the University.
6. Demonstration of meeting all clinical skills outcomes (Clinical Portfolio & SLEEP ISR).

Probation

A student may be placed on probation for failure to meet academic or professional conduct

standards. Grounds for probation include:

- Earning a grade of “D,” “F,” or “W” in a required course.
- A criminal arrest or charge.

Dismissal

Students may be dismissed for violations such as:

- Academic dishonesty (cheating, plagiarism, etc.).
- Criminal behavior (drug possession, theft, etc.).
- Earning two grades of “W,” “D,” or “F” in required courses.
- Withdrawing from a professional course more than twice.

Dismissal decisions are at the discretion of the Program Director. Students may reapply to the program in the next Spring/Summer semester but must meet eligibility criteria.

Transfer Credit, RPSGT Students, and Distance Program Guidelines

RPSGT Credential Holders:

Students who already hold the RPSGT credential and are pursuing the AAS in Polysomnography

Technology must contact the Program Director. This

ensures that their prior learning is properly

evaluated and aligned with the program's policies. The Program Director will help determine whether any coursework can be waived or transferred based on the student's prior credentialing.

Transfer Students:

Students transferring from other institutions must provide official transcripts from all colleges or

universities attended. The Registrar will assess the transfer credits, and the Program Director, in

consultation with the Dean of Allied Health Sciences & Nursing, will determine if the courses

are applicable to the program's curriculum.

Transfer Credit Approval:

Transfer credit may be granted for courses taken at accredited institutions, provided they meet

the program’s curriculum standards. Non-equivalent courses may be considered for credit on a case-by-case basis, with final approval from the Dean and Program Director.

Long-Distance Students:

Students living more than 2 hours away from campus have the option to complete most of the in person clinical components at a local sleep lab and attend classes virtually. However, this is contingent on the availability of a lab willing to support the student. To be considered a long-distance student, students must submit a written request to the Program Director before the first day of class.

Plan of Study

Pre-Requisites		
SENL 101S	Freshman English I	3
SBIO 221S	Human Anatomy & Physiology I Lecture	3
BIOL 222S	Human Anat & Physio II Lecture	4
MATH 133S	Algebra for College Students	3
ALLH 210S	Medical Terminology I	3
		<b>Subtotal: 15</b>

**Freshman Year****1st Spring Semester**

PSGT 120S	Polysomnography I	3
PSGT 125S	Sleep Disorders	2
PSGT 130S	Neuroanatomy and Physiology	3
PSGT 135S	Neurophysiology of Sleep	3
PSGT 140S	Respiratory Care Procedures	3
<b>Subtotal: 14</b>		

**Summer Semester**

PSGT 145S	Polysomnography Clinical I	6
	Behavioral/Social Science Elective	3
<b>Subtotal: 9</b>		

**Fall Semester**

PSGT 155S	Polysomnography Clinical II	4
PSGT 160S	Polysomnography II	3
PSGT 200S	Special Topics in Polysomnography	2
PSGT 150S	Sleep Scoring and Staging	3
<b>Subtotal: 12</b>		

**Spring Semester**

PSGT 205S	Infant & Pediatric Polysomnography	2
PSGT 210S	Polysomnography Clinical III	6
PSGT 215S	Exam Review and Career Preparation	3
	Humanities Elective	3
<b>Subtotal: 12</b>		
<b>Total: 62</b>		

**Advisor:** Colton Wiggins**Radiologic Technology - Associate of Applied Science Degree****General Information****Program Overview**

The radiography curriculum consists of general and clinical education. General education is concerned with instruction in the humanities, basic sciences, mathematics, and computer technology. The clinical course work in radiography utilizes a competency-based system and provides students with instruction in professional radiography to prepare them for an active role in the profession.

**Progression in The Radiologic Technology Program**

A student is allowed to progress in the Radiologic Technology Program provided competency is demonstrated in required didactic and clinical courses at the end of each semester. In order to achieve progress status and remain in good academic standing, the student must:

- Achieve a minimum grade of C (77%) in all professional courses.
- Complete physical exam and drug test.
- Maintain continuous enrollment in the Radiologic Technology curriculum sequence.
- Maintain current certification in CPR for health professionals.
- Maintain current TB screening.

**Non-Progression in The Radiologic Technology Program**

A student who does not achieve a C or better in any RADT course may not continue in the program sequence. In order to achieve progression status after failure to earn a grade of C or better in a RADT course, the student must repeat the course. A student may repeat only one course in the RADT curriculum. The students must achieve a grade of C or better in all remaining courses throughout the RADT curriculum in order to continue progression.

**Readmission/Re-Entry Following Placement in Non-Progression Status**

- A student who has not achieved a satisfactory grade of C or better is placed on non- progression status and must apply for re-admission to the Radiologic Technology Program.
- Complete and return an application for readmission to the Division of Allied Health Sciences with the Application Fee.
- Required to submit a letter with the application to the Program Director requesting readmission, explaining the circumstances under which one left the program, and specify actions taken to increase the potential for success in the program
- Students will be permitted to repeat only one course in the Radiologic Technology Program. Students will be allowed one readmission/re-entry.

Readmission/re-entry is not guaranteed. The Radiologic Technology Admissions Committee will evaluate all

applications for readmission and make recommendations to the division chair dean of Allied Health.

**Subtotal: 9**

### Dismissal Radiologic Technology Program for Academic Reasons

A readmitted student who fails to achieve a grade of “C” or better for a repeated course will be dismissed from the program. The student may not apply for readmission nor re-enroll in the program. A student that withdraws from the program after re-entry may not apply for readmission nor re-enroll in the program.

### Plan of Study

#### Pre-Requisites

#### Fall Semester

SENL 101S	Freshman English I	3
CMPS 101S	Intro to Computer Concepts	3
SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
SMAT 121S	Pre-Calculus Algebra	3
	*Behavioral Science Elective	3
FROR 120S	College Success	1
<b>Subtotal: 17</b>		

#### Spring Semester

SPHY 102S	Physical Science I	3
RADT 103S	Intro to Radiologic Tech	2
BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
	Humanities Elective	3
<b>Subtotal: 12</b>		

#### Freshman Year

#### Fall Semester

RADT 107S	Clinical Radiography I	3
RADT 112S	Radiographic Procedures I	2
RADT 113S	Radiographic Procedures I Lab	1

**Subtotal: 6**

#### Spring Semester

RADT 117S	Clinical Radiography II	3
RADT 118S	Radiographic Exposure	2
RADT 119S	Radiographic Exposure I Lab	1
RADT 122S	Radiographic Procedures and Positioning II Lab	2
RADT 123S	Radiographic Procedures and Positioning II Lecture	1

#### Summer Semester

RADT 265S	Level I Review	1
RADT 135S	Clinical Radiography III	2
MLTC 100S	Phlebotomy Workshop	1

**Subtotal: 4**

#### Sophomore Year

#### Fall Semester

RADT 200S	Radiologic Physics	2
RADT 215S	Exposure II	2
RADT 232S	Radiologic Procedure/Pos III	2
RADT 233S	Radiologic Proc/Pos Lab III	1
RADT 207S	Clinical Radiography IV	3

**Subtotal: 10**

#### Spring Semester

RADT 220S	Radiation Biology and Protection	2
RADT 235S	Equipment Operations and Quality Control II	2
RADT 237S	Clinical Radiographic V	3
RADT 244S	Radiographic Pathology and Image Critique	2
RADT 255S	Radiographic Seminar I	2

**Subtotal: 11**

#### Summer Semester

RADT 260S	Radiography Seminar II	2
RADT 257S	Clinical Radiography VI	1

**Subtotal: 3**

**Total: 72**

**Advisors:** Shelia Swift; Daphne Thibeaux; Yvonne Williams; Benita Lawrence

## Respiratory Therapy - Associate of Applied Science Degree

### General Information

The Respiratory Therapy Program at Southern University at Shreveport is designed so students can complete the professional courses within a 2-year period. Students gain hands on experience at hospitals, specialty areas in addition to classroom and laboratory training. Professional courses will focus on preparing students to provide respiratory care services in general, critical care, and long-term care. Graduates of the program can become Registered Respiratory Therapists (RRT) by passing the Therapist Multiple Choice (TMC) Examination and the Clinical Simulation Examination (CSE).

### Program Goal

To prepare graduates with demonstrated competence in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains of respiratory care practice as performed by registered respiratory therapists (RRTs).

### Program Admission Requirements

- Meet the general admissions criteria of the University
- Complete an application for admission along with an application fee.
- Official transcripts from other colleges or universities attended.
- Achieve an overall cumulative GPA of 2.5 or higher in previous college course work and currently be in good academic standing without academic probation or suspension.
- Pass a criminal background check submitted through the Respiratory Therapy Program.
- Must have receive an official acceptance letter into the clinical program.

### Program Progression

- Maintain continuous enrollment in the Respiratory Therapy curriculum sequence
- Achieve a minimum grade of “C” in all professional courses
- Maintain current certification in CPR for health professionals
- Provide a negative background check
- Successfully complete the Respiratory Therapy Exit Examination at the end of first year course work. Students with less than successful completion will be remediated and allowed one (1) retake.

### Non-Progression in the Respiratory Therapy Program

A student who does not achieve a C or better in any Respiratory Therapy course may not continue in the program sequence. In order to achieve progression status after failure to earn a grade of C or better in a Respiratory Therapy course, the course can be repeated. The students must achieve a grade of C or better in all remaining courses throughout the program’s curriculum in order to continue progression.

### Plan of Study

#### Pre-Requisites

#### Fall Semester

SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 212S	Microbiology Lecture	3
SBIO 212LS	Microbiology Lab	1

**Subtotal: 14**

#### Spring Semester

BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
SPHY 102S	Physical Science I	3
SCHE 110S	General Chemistry Lec	4
SCHE 110LS	General Chemistry Lab	1
	*Social/Behavioral Science Elective	3

**Subtotal: 14**

#### Freshman Year

#### Fall Semester

RESP 103S	Cardiopulmonary Physiology	2
RESP 104S	Fund. of Respiratory Therapy	4
RESP 109S	Clinical Applic & Procedures I	3
RESP 119S	Pharmacology	2

**Subtotal: 11**

#### Spring Semester

RESP 121S	Critical Care Concepts I	3
RESP 123S	Clinical Application and Procedures II	3
RESP 129S	Pulmonary Disease I	2

**Subtotal: 8**

#### Summer Semester

RESP 130S	Entry-Level Review	1
RESP 240S	Diagnostic Procedures	2
RESP 139S	Pulmonary Disease II	1
	*Humanities Elective	3

**Subtotal: 7**

#### Sophomore Year

#### Fall Semester

RESP 218S	Advanced Pharmacology	1
RESP 226S	Clinical Appl & Procedures III	3
RESP 231S	Critical Care Concepts II	3

RESP 235S	Neonatology and Pediatric Respiratory Care	3
RESP 256S	Adv. Cardiopulmonary Phys	2
<b>Subtotal: 12</b>		

#### Spring Semester

RESP 230S	Respiratory Care Topics	1
RESP 262S	Clinical Application and Procedures IV	3
RESP 276S	Advanced Review	2
<b>Subtotal: 6</b>		
<b>Total: 72</b>		

**Advisors:** Contika Shyne, Program Director; DeAquanita Davis, Director of Clinical Education; Dr. Gerardo San Pedro, Medical Director; Tennille Love, Faculty

## Sterile Processing Technician - Certificate of Technical Studies

### General Information

The Sterile Processing Technician Program of Southern University at Shreveport offers a Certificate of Technical Studies (CTS) which prepares students for careers in sterile processing as well as Materials Management and Distribution in healthcare industries. Dedicated to excellence in sterile processing and distribution education, the program promotes an environment that fosters the development of a sterile conscience required to safely care for surgical patients, critical thinking, cooperation, teamwork, and professionalism; along with technical skills necessary to provide vital support to all patient care areas served by the Central Sterile Processing Management and Distribution Department. The Sterile Processing Technician graduate will have received classroom instructions as well as hands-on training in the university lab, hospital operating room suites, instrument rooms, and central service departments. The program prepares the student to take the National Certification Exam provided by the Healthcare Sterile Processing Association (HISPA) and become a Certified Registered Central Service Technician (CRCST).

### Program Objectives

Upon completion of this program, the sterile processing technician will be able to:

- Decontaminate, inspect, assemble, process, and sterilize surgical instruments and trays
- Maintain documentation required by the accrediting agencies for quality control.

- Inspect, maintain, deliver and retrieve equipment and instruments for the surgery suite
- Function in the emergency room, intensive care units, and other departments
- Perform elementary computer procedures as they apply to equipment, supply tracking, ordering and preference/pick list generation.
- Discuss basic inventory control concepts.
- Demonstrate knowledge of medical and surgical instrumentation, supplies, and equipment in various specialties
- Use good communication skills utilizing appropriate medical terminology.
- Maintain a professional deportment in responding quickly and accurately to urgent hospital departmental requests.
- Log a minimum of 400 hours of Central Service Technician clinical hands-on experience.

Prepare to take the National Certification Exam provided by the Healthcare Sterile Processing Association (HISPA) and be a *Certified Registered Central Service Technician (CRCST)*.

### Plan of Study

Fall Semester		
SPDT 100S	Intro to Central Service	4
SPDT 104S	Surgical Instruments	4
SPDT 110S	Intro Sterile Process & Dist	4
<b>Subtotal: 12</b>		

Spring Semester		
SPDT 200S	Central Service Distribution and Material Management	2
SPDT 210S	Central Sterile Processing Department Practicum	10
SPDT 221S	Central Sterile Processing Review	3
<b>Subtotal: 15</b>		
<b>Total: 27</b>		

## Surgical Technology - Associate of Applied Science Degree

### Plan of Study

#### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
ALLH 210S	Medical Terminology I	3
SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
MATH 133S	Algebra for College Students	3
	Social/Behavioral Science Elective	3

**Subtotal: 16**

##### Spring Semester

BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
SURG 101S	Intro to Surgical Technology	2
SURG 103S	Intro to Surg Tech Practice	3
ALLH 112S	Pathology I	3
ALLH 124S	Perioperat Pharm & Anesthesia	3

**Subtotal: 15**

##### Summer Semester

SURG 119S	Surgical Procedures I	3
SURG 105S	Surgical Technology Practicum I	4
SURG 116S	Surgical Techniques	3

**Subtotal: 10**

#### Sophomore Year

##### Fall Semester

SURG 221S	Surgical Procedures II	3
SURG 222S	Surgical Technology-Pract II	6
SURG 223S	Personal and Professional Development	3

**Subtotal: 12**

##### Spring Semester

SURG	Technological Science Concepts	1
SURG 225S	Surgical Procedures III	3
SURG 226S	Surgical Technology Practicum III	6
SURG 120S	Fundamental Science Review	

**Subtotal: 13**

##### Summer Semester

SURG 234S	National Exam Review	3
	*Humanities Elective	3

**Subtotal: 6**

**Total: 72**

**Advisors:** Didaciane Keys;

## The Division of Business, Science, Technology, Engineering and Mathematics

In accordance with SUSLA's mission statement, the Division of Business, Science, Technology, Engineering and Mathematics prepares students through rigorous and relevant content, to be productive and successful citizens by developing a strong work ethic and high-level critical thinking skills needed to solve challenges in whatever career pathway chosen.

BSTEM's vision is to provide a challenging learning environment in Business, Science, Technology, Engineering and Mathematics, which maximizes individual potential and ensures students are well-equipped to meet the challenges in the world we live in today and tomorrow.

### Associate Degrees

Accounting  
Business Management  
Computer Science (Scientific Option)  
Computer Science (Business Option)  
Engineering Technology (Electrical and Computer Engineering Technology, Industrial Engineering Technology, Process Technology)

### General Studies

Business Administration Concentration  
Biology Concentration  
Chemistry Concentration  
Science/Pre-Allied Health Concentration  
Pre-Engineering/Pre-Physics Concentration

### Louisiana Transfer

Biological Sciences  
General Business  
Physical Science Concentration

### Certificates

Accounting Technology Clerk  
Administration Technology Specialist  
Computer Information Systems  
Computer Networking Technology  
Electronics Technology Technician  
Energy Technology Technician  
Engineering/ Engineering Technology (Dual-Enrollment)  
Petroleum Technology Operator  
Process Technology Operator  
Quality Assurance Technician  
Web Development

### Technical Diploma

Airframe and Power plant Maintenance Technology

## The Roy Griggs School of Business

The Department of Roy Griggs School of Business (RGSB) has the mission of preparing students with skills necessary to function effectively in the economic marketplace and to offer courses commensurate to the community. Students are prepared for immediate entry into the workforce through the Associate Degree Programs in Accounting, Business Management as well as certificates in Accounting Technology Clerk and Administrative Technology Specialist. The Department is committed to giving personal attention to the growth and development of the students as a whole, and it fosters excellence in teaching and provides a nurturing environment for its diverse student population. The curriculum is designed for transfer course consideration to 4-year colleges or universities. Students may also pursue an Associate Degree in General Studies with a concentration in Business Administration (see: General Education Requirements).

### Accounting Department

The Accounting Program Mission statement is consistent with the Southern University Mission statement. The department of Accounting has the mission of preparing students with skills necessary to function effectively in the economic marketplace and to offer courses vital to the community. Students are prepared for immediate entry into the workplace through the associate degree program.

### Business Management Department

The mission and goals of Southern University at Shreveport Business Department complement the missions and goals of the University. The mission of the Business Department is to provide students with a solid foundation of knowledge relative to the field of business and related subject areas while developing the communication skills necessary to advance in today's 21<sup>st</sup> century business environment. The Department strives to maximize student success whether they plan to seek immediate employment in their chosen field, transfer to a four-year institution, or simply enhance their job skills.

### Philosophy Statement

The Department of Roy Griggs School of Business (RGSB) at Southern University at Shreveport attains its mission through the university's human, intellectual, and fiscal resources; proactive, consistent, and sound decision-making practices; and maintenance of relevance and accountability in all processes and procedures.

## Vision Statement

Our vision is to recognize as the business school of choice for undergraduate programs among Community Colleges in Louisiana and the region, with national recognition in selected fields or areas. The Department of Roy Griggs School of Business (RGSB) at Southern University at Shreveport will be one of the world's premier institutions of higher education, devoted to transforming the lives of our students while shaping the future of Louisiana and the world by offering state of the art programs in a climate of achievement, collegiality, diversity, and inquiry. To be a leading Community College, we are challenging undergraduate students through technology to the highest levels of achievement and preparing leaders for a technological society.

## Business Studies Overview

According to the Louisiana Board of Regents and noted on the Inventory Degree and Certificate programs, the Associate Degree Programs in Accounting and Business Management are the oldest approved programs at Southern University at Shreveport (SUSLA). The Louisiana Board of Regents approved them in October 1974. The Department of Roy Griggs School of Business (RGSB) at Southern University at Shreveport is one of the leading Accounting and Business Management programs business schools in the State of Louisiana. Exceptional scholars, educators, and practicing business professionals comprise the College's faculty. Our faculty has developed areas of teaching and research excellence in accounting, and business management. Our conscientious faculty contribute to the development, effectiveness, and innovation of our programs. The Department of Roy Griggs School of Business (RGSB) has modern facilities that provide an ideal learning environment for our faculty, staff, and students.

## Programs

### Associate Degrees

Accounting  
Business Management

### General Studies

Business Administration Concentration

### General Business

Louisiana Transfer Degree

## Accounting - Associate of Science

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 101S	General Biology	3
	Or	
SCHE 110S	General Chemistry Lec	4
	Or	
SCHE 110LS	General Chemistry Lab	1
SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3
ACCT 160S	Introduction to Accounting	3
FROR 120S	College Success	1

**Subtotal: 17**

Spring Semester		
SENL 102S	Freshman English II	3
SMAT 122S	Plane Trigonometry	3
CMPS 101S	Intro to Computer Concepts	3
	Or	
CMPS 215S	Business Applications	3
MGMT 200S	Introduction to Business	3
ACCT 202S	Financial Accounting	3

**Subtotal: 15**

#### Sophomore Year

Fall Semester		
SECO 221S	Prin. of Macro-Economics	3
SPHY 102S	Physical Science I	3
ACCT 203S	Managerial Accounting	3
ACCT 220S	Computerized Accounting	3
SSPN 101S	Elementary Spanish I	3

**Subtotal: 15**

Spring Semester		
SACC 261S	Tax Accounting (ACCT 262 was replaced by this course)	3
SACC 271S	Intermediate Accounting (ACCT 250 was replaced by this course)	3
BUST 299S	Internship	3

MGMT 201S	Principles of Management	3
MGMT 243S	Legal Environment of Business	3
<b>Subtotal: 15</b>		
<b>Total: 62</b>		

**Advisor:** Aylwin Holmon

## Business Management - Associate of Science Degree

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 101S	General Biology	3
ACCT 202S	Financial Accounting	3
CMPS 101S	Intro to Computer Concepts	3
FROR 120S	College Success	1
SFIA 101S	Understanding the Arts	3
<b>Subtotal: 17</b>		

#### Spring Semester

SENL 102S	Freshman English II	3
SMAT 122S	Plane Trigonometry	3
SMAT 131S	Finite Mathematics	3
ACCT 203S	Managerial Accounting	3
MGMT 200S	Introduction to Business	3
MGMT 240S	Fundamentals of Entrepreneurship	
MGMT 201S	Principles of Management	3
<b>Subtotal: 15</b>		

#### Sophomore Year

Fall Semester		
SPHY 102S	Physical Science I	3
	Or	
MUSC 200S	Enjoyment of Music	3
MGMT 243S	Legal Environment of Business	3
SSPN 101S	Elementary Spanish I	3

SECO 222S	Prin. of Micro-Economics	3
<b>Subtotal: 15</b>		

#### Spring Semester

BUST 261S	Business Communication & Professional Development	3
MGMT 283S	Business Statistics	3
SECO 221S	Prin. of Macro-Economics	3
MGMT 273S	Business Finance	3
BUST 299S	Internship	3
<b>Subtotal: 15</b>		
<b>Total: 62</b>		

**Advisor:** Aylwin Holmon

## Business Administration Concentration - Associate of General Studies Degree

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 103S	General Biology Lec	3
	Or	
SPHY 102S	Physical Science I	3
SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3
MGMT 200S	Introduction to Business	3
FROR 120S	College Success	1
<b>Subtotal: 16</b>		

#### Spring Semester

SENL 102S	Freshman English II	3
SBIO 104S	General Biology Lec	3
	Or	
SPHY 103S	Physical Science II	3
SPSY 201S	General Psychology	3
MGMT 201S	Principles of Management	3
SCOM 201S	Public Speaking	3
<b>Subtotal: 15</b>		

#### Sophomore Year

Fall Semester		
MGMT 250S	Principles of Marketing	3

SENL 216S	American Literature	3
	Or	
SHIS 201S	American History	3
	Or	
ACCT 202S	Financial Accounting	3
BUST 261S	Business Communication & Professional Development	3
CMPS 101S	Intro to Computer Concepts	3
	Or	
CMPS 215S	Business Applications	3
		<b>Subtotal: 15</b>
Spring Semester		
SSOC 201S	Introduction to Sociology	3
MGMT 243S	Legal Environment of Business	3
MGMT 283S	Business Statistics	3
ACCT 203S	Managerial Accounting	3
BUST 299S	Internship	3
		<b>Subtotal: 15</b>
		<b>Total: 61</b>

**Advisor:** Aylwin Holmon

## General Business - Louisiana Transfer Degree

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 101S	General Biology	3
SHIS 201S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3
SCOM 201S	Public Speaking	3
	Or	
SCOM 221S	Interpersonal Communication	3
		<b>Subtotal: 15</b>
Spring Semester		
SENL 102S	Freshman English II	3
SMAT 122S	Plane Trigonometry	3
SPHY 102S	Physical Science I	3

SHIS 202S	American History	3
	Or	
SHIS 102S	History - Western Civilization	3
SPSY 201S	General Psychology	3
	Or	
SSOC 201S	Introduction to Sociology	3
		<b>Subtotal: 15</b>

#### Sophomore Year

Fall Semester		
SECO 221S	Prin. of Macro-Economics	3
SPHY 102S	Physical Science I	3
ACCT 203S	Managerial Accounting	3
ACCT 220S	Computerized Accounting	3
SSPN 101S	Elementary Spanish I	3
		<b>Subtotal: 15</b>

Spring Semester		
SECO 221S	Prin. of Macro-Economics	3
CMPS 215S	Business Applications	3
ACCT 203S	Managerial Accounting	3
MGMT 250S	Principles of Marketing	3

SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3
		<b>Subtotal: 15</b>
		<b>Total: 60</b>

**Advisor:** Aylwin Holmon

## The Mathematics and Computer Science Department

The Associate Degree in Computer Science is a (2) track option with the opportunity to obtain a concurrent Certificate in Applied Science. These options are designed to strengthen the skills and knowledge of SUSLA's graduates and better prepare them for entry into the labor force.

After graduation, students will be ready to work in an introductory level position in their career choice, or they may choose to continue their education in a four-year institution offering a degree in computer science or related fields.

There are two Associate of Science concentrations in the Computer Science program:

### Computer Science (Business Concentration)

The Associates of Science in Computer Science prepares students for transfer to four-year institutions to pursue a baccalaureate degree in Computer Science or related field. This option offers the students desiring to have more business applications programming background to be more marketable in the business industry workforce.

### Computer Science (Scientific concentration)

The Associates of Science in Computer Science prepares students for transfer to four-year institutions to pursue a baccalaureate degree in Computer Science or related field or enter the technology job market directly. The program emphasizes mathematically oriented computer applications. This option offers students desiring to have a scientific background for programming to be more marketable in areas such as NASA that require a scientific/engineering background.

All students who complete 60 credit hours of coursework in Computer Science (Scientific/Business) program and meet all relevant university requirements are awarded an Associate of Science degree in Computer Science.

### Certificates of Applied Science

Computer Information Systems  
Web Development

### Certificate of Technical Studies

Computer Network Technology

## Computer Science - Associate of Science Degree (Scientific Option)

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
CMPS	Approved Elective	3
CMPS 140S	Structured Programming	3
FROR 120S	College Success	1

**Subtotal: 13**

Spring Semester		
SENL 102S	Freshman English II	3
SMAT 122S	Plane Trigonometry	3
CMPS 150S	Introduction to Programming Using Python	3
SBIO 103S	General Biology Lec	3
SBIO 103LS	General Biology Lab	1
CMPS 293S	Intro to Programming in C++	3

**Subtotal: 16**

#### Sophomore Year

Fall Semester		
SMAT 211S	Analytic Geometry/Calc I	4
CMPS	Approved Elective	3
SCOM 201S	Public Speaking	3
	Fine Arts Elective	3
CMPS/CNET/CWEB	Elective	3

**Subtotal: 16**

Spring Semester		
CMPS 240S	Data Structures	3
CMPS/CNET/CWEB	Elective	3
SSOC 201S	Introduction to Sociology	3
	Or	
SPSY 201S	General Psychology	3
CMPS 250S	Discrete Structure	3
	Natural Science Elective	3

**Subtotal: 15**

**Total: 60**

**Advisors:** Breunka Moon; Dr. Iris Champion; Vanessa Cooper

## Computer Science - Associate of Science Degree (Business Option)

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
CMPS	Approved Elective	3
CMPS 140S	Structured Programming	3
FROR 120S	College Success	1

**Subtotal: 13**

Spring Semester		
SENL 102S	Freshman English II	3
SMAT 122S	Plane Trigonometry	3
CMPS 215S	Business Applications	3
CMPS 293S	Intro to Programming in C++	3
SBIO 103S	General Biology Lec	3
SBIO 103LS	General Biology Lab	1

**Subtotal: 16**

## Sophomore Year

CIS/CWEB/CMPS Elective 3

**Subtotal: 12**

## Fall Semester

SMAT 211S	Analytic Geometry/Calc I	4
CMPS	Approved Elective	3
	Fine Arts Elective	3
CMPS/CWEB/CISC/CNET	Approved Elective	3
<b>Subtotal: 16</b>		

**Please note:** To receive the Computer Information Systems Certificate coupled with the Computer Science Associate Degree in the same semester of graduation, the student must complete an additional (9) nine credit-hours of the required courses labeled "CISC" within the Computer Information Systems Certificate curriculum.

## Spring Semester

CMPS 240S	Data Structures	3
CMPS 296S	Object-Oriented Programming Using Java	3

**CISC 210S, CISC 240S, and CISC 199S: These CISC courses are the required courses to satisfy the additional nine credit hours.**

**Total: 27**

SSOC 201S	Introduction to Sociology	3
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**Advisors:** Breunka Moon; Iris Champion; Vanessa Cooper

SPSY 201S	Or General Psychology	3
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## Engineering/Engineering Technology Program - Certificate of Technical Studies

CMPS/CWEB/CISC/CNET	Approved Elective	3
	Natural Science Elective	3

**Plan of Study**

## Fall Semester

ENGR 120S	Engineering Graphics	3
ENGR 140S	Intro to Engineering & Tech	2

**Subtotal: 15****Total: 60**

**Advisors:** Breunka Moon; Dr. Iris Champion; Vanessa Cooper

## Computer Information Systems - Certificate of Applied Science

**Plan of Study**

Fall Semester		
SENL 101S	Freshman English I	3
SPHY 102S	Physical Science I	3

CISC 210S	Information Systems	3
	Or	
CMPS 290S	System Analysis and Design	3

MGMT 200S	Introduction to Business	3
CIS/CWEB/CMPS	Elective	3

**Subtotal: 15**

## Spring Semester

CISC 240S	Database Applications	3
SMAT 121S	Pre-Calculus Algebra	3
CISC 199S	Topics in Computer Information Systems	3

SMAT 121S	Pre-Calculus Algebra	3
	Or	
SMAT 211S	Analytic Geometry/Calc I	4

## Spring Semester

SMAT 122S	Plane Trigonometry	3
	Or	
SMAT 212S	Analytic Geometry/Calc II	4

ECET 220S	Semiconductor Circuits II	4
	Lecture and Lab	
ENGR 230S	Technical Communication	2

ECET 110S	Electrical Circuits I Lec/Lab	4
	Or	
ENGR 226S	Engineering (Statics & Dynamics)	4

**\*NOTE:** 23 credit hours for Engineering Technology track; 24 credit hours for Engineering track

**Total: 23-24**

**Advisor:** Kenie Moses

## Petroleum Technology Operator - Certificate of Technical Studies

### Plan of Study

Fall Semester		
SMAT 121S	Pre-Calculus Algebra	3
PTEC 102S	Introduction to Petroleum Industry	4
ENGR 201S	Safety, Health & Environment	3
PTEC 103S	Process Instrumentation I	4

*ENGR 201S: OSHA 30.*

Spring Semester		
PTEC 106S	Drilling and Well Completion	3
PTEC 205S	Pumps and Compressors	3
PTEC 209S	Production and Recovery Methods	4

**Total: 24**

Advisors: Kenie Moses;

## Web Development Program - Certificate of Applied Science

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
CWEB 110S	Intro to Web Page Design-HTML	3
CWEB/CMPS	Elective	3
CWEB/CMPS	Elective	3

**Subtotal: 15**

Spring Semester		
CWEB 130S	Multimedia Literacy	3
CWEB 210S	Advanced Web Page Design HTML	3
CWEB/CMPS	Elective	3
SBIO 103S	General Biology Lec	3
SPHY 102S	Or Physical Science I	3

**Subtotal: 12**

**Please note:** To receive the Web Design Certificate coupled with the Computer Science Associate Degree in the same semester of graduation, the student must complete an additional (9) nine credit-hours of the required courses labeled 'CWEB (p. 197)" within the Web Design Certificate curriculum.

CWEB 110S, CWEB 130S, and CWEB 210S: **These**

**CWEB Courses are the required courses to satisfy the additional nine credit hours.**

**Total: 27**

**Advisors:** Breunka Moon; Iris Champion; Vanessa Cooper

## Computer Networking Technology - Certificate of Technical Studies

### General Information

### Program Highlights

- Though some of the material is vendor specific, the underlying concepts and theory are based on common industry standards.
- Security courses have been added covering the concepts, theories and skills needed for today's networking professional.
- Courses are aligned with industry certification exams that are in current demand. Gaining an industry certification is beneficial for students seeking entry level jobs and for working professionals seeking career advancements.

Industry Certification Exam	Aligned Courses
CompTIA A+	CNET 145S and <b>CNET 156S</b>
Cisco CCENT and CompTIA Network+	CNET 180S and <b>CNET 185S</b>
CompTIA Security+	CNET 110S and <b>CNET 130S</b>

### Plan of Study

Fall Semester		
CNET 110S	Introduction to Cybersecurity	3
CNET 145S	Computer Systems Maintenance-A	3
CNET 156S	Supp Micro Windows Client Oper	3
CNET 191S	CCNA Practicum/Cooperative Edu	3

**Subtotal: 12**

*CNET 145S: TERM A.*

*CNET 156S: TERM B.*

Spring Semester		
CNET 130S	Cybersecurity Essentials	3
CNET 180S	CCNA 1 Cisco Networking	4

CNET 185S	Basics Routing and Switching Essentials	4
CNET 220S	CNET Certification Review	3
<b>Subtotal: 14</b>		

CNET 180S: TERM A.

CNET 185S: TERM B.

**Total: 26**

**Advisors:** Iris Champion; Katrina Lewis

## The Department of Engineering and Technology

The Department of Engineering & Technology has a mission to prepare students to compete globally in their fields of study and to achieve excellence in undergraduate education, research, and public service.

### Vision Statement

**Based on its mission, future endeavors, and capabilities, the Department Engineering & Technology proposes the following vision:**

The Southern University at Shreveport Department of Engineering & Technology Program is dedicated to providing quality education and the advancement of best practices through fostering a learning environment conducive to the enhancement of technical competency skills, critical- thinking skills, problem- solving abilities, and interpersonal skills for all students in an effort to assure success with entry- level competencies for the profession and the public. Program faculty will aspire to instill a commitment to “lifelong learning” and “ethical values” in students throughout their educational experience and as future practitioners, serving, contributing, and applying their newfound knowledge as competent and skilled professionals in a global technological industry.

### Engineering & Technology Overview

Since the inception in 1988, the Department of Engineering & Technology Program has undergone significant changes including the addition of new exciting programs spurred by the synergism of dedicated faculty, investment of local, state, and governmental stakeholders, and ambitious students who are the major factors for our success. From the beginning, we have challenged ourselves to combine our great HBCU traditions of friendliness and a welcoming environment with exciting and new emerging technologies.

## Electrical and Computer Engineering Technology Concentration - Associate of Applied Science

### Plan of Study

#### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
ENGR 120S	Engineering Graphics	3
ENGR 140S	Intro to Engineering & Tech	2
SMAT 121S	Pre-Calculus Algebra	3
ECET 110S	Electrical Circuits I Lec/Lab	4

**Subtotal: 15**

##### Spring Semester

ECET 140S	Electrical Circuits Ii Lec/Lab	4
SMAT 122S	Plane Trigonometry	3
SXXX XXS	Humanities Elective	3
ECET 160S	Semiconductor Circuits I Lc/Lb	4
ENGR 201S	Safety, Health & Environment	3

**Subtotal: 17**

#### Sophomore Year

##### Fall Semester

SPHY 213S	General Physics Lec & Lab I	5
ECET 210S	Digital Logic Design Lecture and Lab	3
ECET 220S	Semiconductor Circuits II Lecture and Lab	4
ENGR 230S	Technical Communication	2

**Subtotal: 15**

##### Spring Semester

SXXX XXS	Social/Behavioral Science Elective	3
ECET 230S	Electronic Testing and Maintenance Or	3
ECET 260S	Electrical Systems Design	3
ECET 225S	Operational Amplifiers Lecture and Lab Or	4
ECET 235S	Power Transmission and Distribution Lecture and Lab	4
ECET 245S	Electrical Machines Lecture and Lab	4

ECET 290S	Or Microprocessor Lecture and Lab	4
ECET 299S	Electrical & Computer Engineering Technology Co- Op Capstone	1
<b>Subtotal: 15</b>		
<b>Total: 62</b>		

**Advisor:** Kenie Moses

## Industrial Engineering Technology Concentration - Associate of Applied Science

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
ENGR 120S	Engineering Graphics	3
IETC 101S	Intro to Industrial Engr. Tech	3
SMAT 121S	Pre-Calculus Algebra	3
ECET 110S	Electrical Circuits I Lec/Lab	4
<b>Subtotal: 17</b>		

#### Spring Semester

ECET 140S	Electrical Circuits II Lec/Lab	4
SMAT 122S	Plane Trigonometry	3
SXXX XXS	Humanities Elective	3
IETC 135S	Production, Planning and Control	3
<b>Subtotal: 16</b>		

#### Sophomore Year

Fall Semester		
SPHY 213S	General Physics Lec & Lab I	5
ENGR 201S	Safety, Health & Environment	3
ECET 220S	Semiconductor Circuits II Lecture and Lab	4
ENGR 208S	Fundamental of Quality Control	3
<b>Subtotal: 13</b>		

#### Spring Semester

SXXX XXS	Social/Behavioral Science Elective	3
ENGR 230S	Technical Communication	2
IETC 236S	Work Ergonomics and Measurements Or	3

ENGR 248S	Programmable Logic Controllers	3
IETC 250S	Introduction to Industrial Automation Or	4
ENGR 240S	Electromechanical Control Technology	4
IETC 299S	Industrial Engineering Technology Co-Op Capstone	1

**Subtotal: 14****Total: 60****Advisor:** Kenie Moses

## Process Technology Concentration - Associate of Applied Science

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
PTEC 101S	Intro to Process Technology	3
PTEC 103S	Process Instrumentation I	4
ENGR 201S	Safety, Health & Environment	3
<b>Subtotal: 16</b>		

#### Spring Semester

SCHE 132S	General Chemistry Lec I	3
SCHE 132LS	General Chemistry Lab I	1
PTEC 105S	Process Technology I Equipment	4
PTEC 104S	Process Instrumentation II	4
ENGR 120S	Engineering Graphics	3
<b>Subtotal: 15</b>		

#### Sophomore Year

Fall Semester		
ECET 110S	Electrical Circuits I Lec/Lab	4
SXXX XXS	Humanities Elective	3
PTEC 203S	Process Technology Unit Systems	4
ENGR 208S	Fundamental of Quality Control	3
SMAT 122S	Plane Trigonometry	3
<b>Subtotal: 17</b>		

#### Spring Semester

SXXX XXS	Social/Behavioral Science	3
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	Elective	
ENGR 230S	Technical Communication	2
PTEC 204S	Process Tech III Operations	4
PTEC 206S	Process Troubleshooting	4
PTEC 299S	Process Technology Cap/ Co-Op	1
<b>Subtotal: 15</b>		
<b>Total: 63</b>		

**Advisor:** Kenie Moses

## General Studies

Pre-Engineering/Pre-Physics  
Concentration - Associate of General  
Studies Degree

## AGS: General Studies –

## Pre-Engineering/Pre-Physics

### Overview:

The Pre-Engineering/Pre-Physics track within the Associate of General Studies program provides students with a comprehensive foundation in mathematics, physics, and introductory engineering principles. This track is designed for students planning to transfer into four-year degree programs in engineering, physics, or health technology fields. It is particularly suited for those pursuing careers in mechanical, civil, electrical, or medical physics disciplines.

### Program Outcomes:

- Demonstrate competency in calculus, classical and modern physics, and foundational engineering concepts.
- Solve complex technical problems using analytical and computational methods.
- Apply physics and engineering principles to real-world scenarios in both academic and professional contexts.
- Transition successfully into upper-division programs in engineering, physics, or health technology-related fields.

## Plan of Study

### Freshman Year

#### Fall Semester

SENL 101S	Freshman English I	3
ENGR 120S	Engineering Graphics	3
SMAT 121S	Pre-Calculus Algebra	3
CMPS 101S	Intro to Computer Concepts	3
ENGR 140S	Intro to Engineering & Tech	2
<b>Subtotal: 14</b>		

#### Spring Semester

SBIO 103S	General Biology Lec	3
SBIO 103LS	General Biology Lab	1
SHIS 201S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3
SENL 102S	Freshman English II	3
SCHE 132S	General Chemistry Lec I	3
SCHE 132LS	General Chemistry Lab I	1
SMAT 122S	Plane Trigonometry	3
<b>Subtotal: 17</b>		

### Sophomore Year

#### Fall Semester

SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3
SPHY 213S	General Physics Lec & Lab I	5
SECO 222S	Prin. of Micro-Economics	3
	Or	
SECO 221S	Prin. of Macro-Economics	3
ENGR 230S	Technical Communication	2
SMAT 211S	Analytic Geometry/Calc I	4
<b>Subtotal: 16</b>		

#### Spring Semester

SSOC 201S	Introduction to Sociology	3
	Or	
SPSY 201S	General Psychology	3
SPHY 214S	General Physics Lec & Lab II	5
ENGR 226S	Engineering (Statics & Dynamics)	4
SMAT 212S	Analytic Geometry/Calc II	4
<b>Subtotal: 15</b>		
<b>Total: 62</b>		

**Advisor:** Kenie Moses

## Biology Concentration - Associate of General Studies Degree

### AGS: General Studies – Biology

#### Overview:

Provides foundational knowledge in biological sciences, preparing students for careers or further study in healthcare, life sciences, and related fields.

#### Program Outcomes:

- Demonstrate understanding of core biological concepts including cell structure, genetics, and physiology.
- Apply scientific methods to biological research and laboratory practices.
- Prepare for transfer into allied health, nursing, or biology-related bachelor's programs.

#### Plan of Study

##### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 103S	General Biology Lec	3
SBIO 103LS	General Biology Lab	1
SHIS 201S	American History	3
FROR 120S	College Success	1

**Subtotal: 14**

##### Spring Semester

SENL 102S	Freshman English II	3
SMAT 122S	Plane Trigonometry	3
SBIO 104S	General Biology Lec	3
SBIO 104LS	General Biology Lab	1
CMPS 101S	Intro to Computer Concepts	3
SHIS 202S	American History	3

**Subtotal: 16**

##### Sophomore Year

##### Fall Semester

SCHE 110S	General Chemistry Lec	4
SCHE 110LS	General Chemistry Lab	1
SBIO 221S	Human Anatomy & Physiology I Lecture	3

SBIO 221LS	Human Anatomy/Physiology Lab	1
SBIO 212S	Microbiology Lecture	3
SBIO 212LS	Microbiology Lab	1
ENGL 210S	English Literature	3

**Subtotal: 15**

##### Spring Semester

BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
BIOL 215S	Introduction to Nutrition	3
SSOC 201S	Introduction to Sociology	3

SFIA 101S	Understanding the Arts Or	3
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MUSC 200S	Enjoyment of Music	3
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SPSY 201S	General Psychology	3
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**Subtotal: 16**

**Total: 61**

**Advisors:** Ilko Iliev; Ken Anyanechi

## Chemistry Concentration - Associate of General Studies Degree

### AGS: General Studies – Chemistry

#### Overview:

Focuses on chemical principles and laboratory techniques essential for healthcare, pharmaceuticals, and scientific research.

#### Program Outcomes:

- Understand chemical reactions, molecular structure, and laboratory safety protocols.
- Analyze and interpret chemical data using quantitative and qualitative methods.
- Transition into pre-pharmacy, medical technology, or chemistry-focused degree programs.

#### Plan of Study

##### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 103S	General Biology Lec	3

SBIO 103LS	General Biology Lab	1
SCHE 132S	General Chemistry Lec I	3
SCHE 132LS	General Chemistry Lab I	1
FROR 120S	College Success	1

**Subtotal: 15****Spring Semester**

SENL 102S	Freshman English II	3
SBIO 104S	General Biology Lec	3
SBIO 104LS	General Biology Lab	1
CMPS 101S	Intro to Computer Concepts	3
SCHE 133S	Inorg & Equilib.Chem Lec II	3
SCHE 133LS	Inorganic Equil Chem Lab II	1

**Subtotal: 14****Sophomore Year****Fall Semester**

SENL 216S	American Literature	3
SHIS 201S	American History	3
SHIS 101S	History - Western Civilization	3
SCHE 221S	Organic Chemistry Lec	3
SCHE 221LS	Organic Chemistry Lab	1
SCOM 201S	Public Speaking	3
SPSY 201S	General Psychology	3

**Subtotal: 16****Spring Semester**

SCHE 222S	Organic Chemistry	3
SCHE 222LS	Organic Chemistry Lab	1
SSOC 201S	Introduction to Sociology	3
SFIA 101S	Understanding the Arts	3
MUSC 200S	Enjoyment of Music	3
	Chemistry Elective	3
	Free Elective	3

**Subtotal: 16****Total: 61****Advisor:** Shirley E. Vides**Science/Pre-Allied Health Concentration - Associate of General Studies Degree****AGS: General Studies – Science/Pre-Health****Overview:**

Offers a broad science curriculum tailored for students pursuing health-related professions, including coursework in biology, chemistry, and health sciences.

**Program Outcomes:**

- Integrate knowledge across multiple scientific disciplines to support health science applications.
- Demonstrate readiness for entry into nursing, radiologic technology, or other pre-health pathways.
- Communicate scientific concepts effectively in both academic and clinical settings.

**Plan of Study****Freshman Year****Fall Semester**

SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 103S	General Biology Lec	3
SBIO 103LS	General Biology Lab	1
SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3
SHIS 201S	American History	3
FROR 120S	College Success	1

**Subtotal: 17****Spring Semester**

SENL 102S	Freshman English II	3
SMAT 122S	Plane Trigonometry	3
SBIO 104S	General Biology Lec	3
SBIO 104LS	General Biology Lab	1
SPSY 201S	General Psychology	3
SSOC 201S	Introduction to Sociology	3

**Subtotal: 16**

Sophomore Year

Fall Semester		
ENGL 210S	English Literature	3
SPHY 102S	Physical Science I	3
SCHE 110S	General Chemistry Lec	4
SCHE 110LS	General Chemistry Lab	1
SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
CMPS 101S	Intro to Computer Concepts	3
Subtotal:		17
Spring Semester		
SCHE 113S	General Chemistry Lec II	3
SCHE 113LS	General Chemistry Lab II	1
BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
	Free Elective	3
Subtotal:		11
Total:		61

Advisor: Ken Anyanechi

Louisiana Transfer

Biological Sciences Concentration - Louisiana Transfer Degree

Louisiana Transfer Associate of Science – Biological Sciences Concentration

The Louisiana Transfer Associate of Science in Biological Sciences provides students with a strong foundation in the biological and life sciences, preparing them to pursue a four-year degree in related fields.

The primary goal of the Louisiana Transfer associate degree is to streamline the transfer process, support students who begin their academic journey at a two-year college and offer a universal curriculum that meets lower-division general education requirements statewide. Upon completion, students are guaranteed junior level standing at any Louisiana public university.

While this program ensures articulation with all public four-year institutions in the state, it also includes transfer agreements with select private and out-of-state colleges. Students are encouraged to consult the Transfer

Agreements section of the catalog for specific details.

Note: Although the degree guarantees general education transfer, students must still meet individual course and GPA requirements for specific majors, departments, or schools at the receiving institution.

Program Learning Outcomes – Louisiana Transfer Associate of Science in Biological Sciences

- Demonstrate foundational knowledge in biological and life sciences, including key concepts in cell biology, genetics, ecology, and physiology.
- Apply scientific reasoning and methods to analyze biological data and solve problems in laboratory and field settings.
- Communicate scientific information effectively, both orally and in writing, using appropriate terminology and formats.
- Integrate general education competencies across disciplines to support academic and professional development.
- Navigate the transfer process successfully, meeting all lower-division general education requirements for Louisiana public universities.
- Exhibit readiness for upper-division coursework, with the academic preparation necessary to pursue a baccalaureate degree in biological sciences or related fields.
- Understand and meet institutional requirements, including GPA and course prerequisites, for specific majors and departments at receiving institutions.

Plan of Study

Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SMAT 121S	Pre-Calculus Algebra	3
SBIO 103S	General Biology Lec	3
SBIO 103LS	General Biology Lab	1
SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3

SHIS 201S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3

**Subtotal: 16**

## Spring Semester

SENL 102S	Freshman English II	3
SMAT 122S	Plane Trigonometry	3
SBIO 104S	General Biology Lec	3
SBIO 104LS	General Biology Lab	1
SBIO 212S	Microbiology Lecture	3
SBIO 212LS	Microbiology Lab	1

**Subtotal: 14**

## Sophomore Year

## Fall Semester

SCHE 110S	General Chemistry Lec	4
SCHE 110LS	General Chemistry Lab	1
SENL 216S	American Literature	3
SMAT 131S	Finite Mathematics	3
SBIO 221S	Human Anatomy & Physiology I Lecture	3
SBIO 221LS	Human Anatomy/Physiology Lab	1
SPOL 201S	American Government	3

**Subtotal: 17**

## Spring Semester

BIOL 222S	Human Anat & Physio II Lecture	4
BIOL 222LS	Human Anatomy/Phys Lab II	1
SMAT 130S	Intro Probability & Statistics	3
SPOL 211S	State/Local Govt. & Admin.	3
SHIS 202S	American History	3
	Or	
SHIS 102S	History - Western Civilization	3

**Subtotal: 13****Total: 60****Advisors:** Ken Anyanechi; Barbara Hollis; Ilko Iliev

## Associate of Science Louisiana Transfer Degree – Physical Science Track

### Associate of Science Louisiana Transfer Degree – Physical Science Track

The Physical Science Track within the Associate of Science Louisiana Transfer Degree (ASLT) provides students with a strong foundation in physical science disciplines, preparing them to pursue a four-year degree in fields such as physics, chemistry, geology, or environmental science.

The primary goal of the Louisiana Transfer Associate Degree is to streamline the transfer process, support students who begin their academic journey at a two-year college, and offer a universal curriculum that meets lower-division general education requirements statewide. Upon completion, students are guaranteed junior-level standing at any Louisiana public university.

To receive this degree, students must:

- Earn a grade of “C” or better in all courses applied toward the degree.
- Complete the required coursework as outlined in the program curriculum.

Students are encouraged to consult their chosen university section of the catalog for specific details.

#### Program Learning Outcomes

Graduates of the Physical Science Track will be able to:

1. Develop competencies in key concepts across physical science disciplines.
2. Apply the process of science using quantitative reasoning, modeling, and technology.
3. Analyze the dynamic interactions among science, technology, and society.
4. Demonstrate readiness for various transfer pathways in physical sciences.

Additionally, recipients of the Associate of Science Louisiana Transfer degree will have demonstrated:

- Comprehension of college-level material in general education areas including English composition, mathematics/analytical reasoning, natural sciences, humanities, social/behavioral sciences, and fine arts.

- Proficiency in general education competencies such as reading, written and oral communication, mathematical computation, critical thinking, library skills, and computer literacy.

- Understanding of basic concepts from concentration-specific courses aligned with their academic interests and intended baccalaureate major.

#### Plan of Study

##### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
SBIO 103S	General Biology Lec	3
SBIO 103LS	General Biology Lab	1
SMAT 211S	Analytic Geometry/Calc I	4
SHIS 201S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3
		<b>Subtotal: 14</b>

##### Spring Semester

SENL 102S	Freshman English II	3
SBIO 104S	General Biology Lec	3
SBIO 104LS	General Biology Lab	1
SMAT 212S	Analytic Geometry/Calc II	4
SHIS 202S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3
		<b>Subtotal: 14</b>

##### Sophomore Year

##### Fall Semester

SBIO 212S	Microbiology Lecture	3
SCHE 132S	General Chemistry Lec I	3
SCHE 132LS	General Chemistry Lab I	1
SPHY 213S	General Physics Lec & Lab I	5
SENL 216S	American Literature	3
SPOL 211S	State/Local Govt. & Admin.	3
		<b>Subtotal: 18</b>

##### Spring Semester

SCHE 133S	Inorg & Equilib.Chem Lec II	3
SCHE 133LS	Inorganic Equil Chem Lab II	1
SPHY 214S	General Physics Lec & Lab II	5
SSOC 201S	Introduction to Sociology	3
SFIA 101S	Understanding the Arts	3
	Or	

MUSC 200S	Enjoyment of Music	3
<b>Subtotal: 15</b>		
<b>Total: 61</b>		

**Advisor:** Wilford Claville, III

## Technical Diploma

### Airframe and Powerplant Maintenance Technology - Technical Diploma

#### Plan of Study

##### Freshman Year

##### Fall Semester

AMTG 101S	Basic Electricity	3
AMTG 102S	Aviation Regs, Records & Docs	1
AMTG 104S	Fluid, Lines and Fittings	1
AMTG 105S	Materials and Processes	3
AMTG 106S	Ground Operations & Servicing	3
AMTG 108S	Aircraft Drawings	1
PHYS 105S	Technical Physics	3
<b>Subtotal: 15</b>		

##### Spring Semester

AMTA 201S	Wood, Coverings, and Finishes	2
AMTA 202S	Aircraft Sheetmetal, Non-Metallic Structures	4
AMTA 203S	Aircraft Welding	1
AMTA 205S	Airframe Inspection	1
AMTA 206S	Assembly and Rigging	3
AMTA 207S	Aircraft Fuel Systems	1
MATH 126S	Technical Math	3
<b>Subtotal: 15</b>		

##### Summer Semester

AMTA 208S	Hydraulic and Pneumatic Power Systems	3
AMTA 209S	Aircraft Landing Gear Systems	2
AMTA 213S	Aircraft Communication, Navigation Systems and Instruments	2
<b>Subtotal: 7</b>		

##### Sophomore Year

##### Fall Semester

AMTA 210S	Cabin Atmosphere Control Sys	1
AMTA 211S	Aircraft Electrical Systems	3

AMTA 212S	Aircraft Position/Warning Sys	2
AMTP 222S	Turbine Engines	3
AMTP 226S	Ignition and Starting Systems	3
<b>Subtotal: 12</b>		

##### Spring Semester

AMTP 223S	Engine Inspection	1
AMTP 225S	Engine Lubrication Systems	1
AMTP 227S	Engine Fuel and Metering Systems	3
AMTP 228S	Induction, Cooling and Exhaust Systems	2
AMTP 229S	Propellers and Components	3
AMTP 231S	Engine Electrical Systems	2
<b>Subtotal: 12</b>		

##### Summer Semester

AMTP 224S	Engine Instruments and Fire Protection Systems	1
AMTP 250S	Reciprocating Engine Overhaul & Installation	4
<b>Subtotal: 5</b>		
<b>Total: 66</b>		

**Advisors:** Timothy Bank; Everett Spells; Buddy Anderson; Timothy Kaylor

## Division of Arts, Humanities, Social Sciences, and Education

In alignment with SUSLA's mission statement, the Division of Arts, Humanities, Social Sciences, and Education (AHSSE) provides a comprehensive education in the fine arts, humanities, social sciences, and education, which lead to opportunities for teaching, service, workforce development and life-long learning. AHSSE provides an essential component to a liberal arts education by promoting analytic, interpretative, interpersonal, and communication skills that facilitate self-discovery, collaboration, civic engagement, and excellence. Nearly every student at SUSLA takes courses in the division of AHSSE; therefore, we provide instruction and experience in skills that are critical to every career and educational pathway.

### Vision Statement

The Division of Arts, Humanities, Social Sciences, and Education will become the premier division in the Shreveport-Bossier region, providing the core values of excellence, integrity, accountability, service, and diversity.

### Programs

#### Associate Degrees

Criminal Justice  
Human Services  
Teaching Grades 1-5

#### General Studies

General Education  
Health and Physical Education  
Psychology  
Sociology

#### Louisiana Transfer

Criminal Justice  
Fine Arts  
Humanities  
Mass Communications  
Social Sciences

#### Certificates

Child Development

## Criminal Justice Administration - Associate of Applied Science Degree

### Plan of Study

#### Freshman Year

Fall Semester		
FROR 120S	College Success	1
SENL 101S	Freshman English I	3
SCJU 101S	Intro to Criminal Justice	3
	Natural Science Elective	3
MATH 133S	Algebra for College Students	3
SHIS 201S	American History	3
<b>Subtotal:</b>		<b>16</b>

#### Spring Semester

SENL 102S	Freshman English II	3
MATH 136S	Contemporary Math	3
CMPS 101S	Intro to Computer Concepts	3
SCJU 200S	Police Administration	3
CJUS 211S	Criminal Evidence & Procedures	3
<b>Subtotal:</b>		<b>15</b>

#### Sophomore Year

Fall Semester		
SCOM 201S	Public Speaking	3
SPOL 201S	American Government	3
SCJU 261S	Judicial Process	3
	Behavioral/Social Science Elective	3
	Natural Science Elective	3
<b>Subtotal:</b>		<b>15</b>

#### Spring Semester

SCJU 221S	Louisiana Criminal Law	3
CJUS 261S	Principles of Supervision	3
CJUS 298S	Criminal Justice Practicum	3
CJUS 230S	Problems in Law Enforcement	3
	Fine Arts Elective	3
<b>Subtotal:</b>		<b>15</b>
<b>Total:</b>		<b>61</b>

**Advisor:** Frederick Jackson

## Human Services - Associate of Science Degree

### Plan of Study

#### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
MATH 133S	Algebra for College Students	3
SBIO 101S	General Biology	3
SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3
SHIS 201S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3
FROR 120S	College Success	1

**Subtotal: 16**

##### Spring Semester

SENL 102S	Freshman English II	3
MATH 136S	Contemporary Math	3
SPHY 102S	Physical Science I	3
	*Social/Behavioral Science Elective	6
CMPS 101S	Intro to Computer Concepts	3

**Subtotal: 18**

*Social/Behavioral Science Elective: PSYC, SOCL, SPSY, or SSOC.*

#### Sophomore Year

##### Fall Semester

HUSR 108S	INTRODUCTION TO HUMAN SERVICES	3
HUSR 210S	INTRO TO DRUG & ALCOHOL ABUSE	3
HUSR 215S	Biopsyc Aspects of Alcoholism	3
HUSR 221S	Issues of Domestic Violence	3
	Selected Option	3

**Subtotal: 15**

*Selected Option: Health and Human Services or Substance Abuse.*

##### Spring Semester

HUSR 109S	Communication Skills in the Helping Profession	3
HUSR 222S	Counseling Therapies	3
HUSR 289S	Human Services Internship	3

HUSR 113S	Group Dynamics	3
	Selected Option	3

**Total: 15**

*Selected Option: Health and Human Services or Substance Abuse.*

Total Credit Hours: 64

#### Health and Human Service Track

##### Fall Semester

HUSR 220S	Health Aging Death & Bereavement	3
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##### Spring Semester

HUSR 250S	Child Welfare	3
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#### Substance Abuse Track

##### Fall Semester

HUSR 110S	Clinical Writing	3
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##### Spring Semester

HUSR 239S	Community Drug/Alcohol Programs	3
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\*The Louisiana Board of Regents Academic Affairs Policy 2.16 provides the following definition and examples for the area of Social Science: (e.g., Anthropology, Criminal Justice, Economics, Geography, International Studies, Interdisciplinary, Political Science).

The Louisiana Board of Regents Academic Affairs Policy 2.16 provides the following definition and examples for the area of Behavioral Science: (e.g., Psychology, Sociology).

**Advisor:** Glen Harris

## Teaching Grades 1-5 - Associate of Science Degree

### Plan of Study

#### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
MATH 136S	Contemporary Math	3
SBIO 103S	General Biology Lec	3

##### MUSC 200S

Enjoyment of Music	3
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##### SFIA 101S

Understanding the Arts	3
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##### SHIS 201S

American History	3
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Or

SHIS 101S	History - Western Civilization	3
		<b>Subtotal: 15</b>

## Spring Semester

SENL 102S	Freshman English II	3
SBIO 104S	General Biology Lec	3
SMAT 121S	Pre-Calculus Algebra	3
SPOL 201S	American Government	3
EDUC 210S	Introduction to Education	3
		<b>Subtotal: 15</b>

## Sophomore Year

## Fall Semester

SPHY 102S	Physical Science I	3
SENL 220S	World Literature	3
Or		
ENGL 240S	Film and Literature	3

SHIS 101S	History - Western Civilization	3
SMAT 131S	Finite Mathematics	3
SECO 222S	Prin. of Micro-Economics	3
		<b>Subtotal: 15</b>

## Spring Semester

EDUC 250S	Instructional Technology	3
SPHY 103S	Physical Science II	3
SMAT 130S	Intro Probability & Statistics	3
SCHE 110S	General Chemistry Lec	4
SENL 216S	American Literature	3
FROR 120S	College Success	1
		<b>Subtotal: 16</b>

**Total: 61****Advisors:** Michael Hicks; Priscilla Metoyer**General Studies****General Education Concentration -  
Associate of General Studies Degree****Plan of Study**

## Freshman Year

## Fall Semester

SENL 101S	Freshman English I	3
MATH 136S	Contemporary Math	3
SBIO 101S	General Biology	3
MUSC 200S	Enjoyment of Music	3

Or

SFIA 101S	Understanding the Arts	3
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SHIS 201S	American History	3
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Or

SHIS 101S	History - Western Civilization	3
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FROR 120S	College Success	1
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**Subtotal: 16**

## Spring Semester

SENL 102S	Freshman English II	3
SPHY 102S	Physical Science I	3
SCOM 201S	Public Speaking	3
SPSY 201S	General Psychology	3
Free Elective		3

**Subtotal: 15**

## Sophomore Year

## Fall Semester

CMPS 101S	Intro to Computer Concepts	3
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SENL 216S	American Literature	3
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Or

SENL 232S	Introduction to Literature	3
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Or

SENL 220S	World Literature	3
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Or

ENGL 240S	Film and Literature	3
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HPRE 110S	Principles of Health	3
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Free Elective		6
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**Subtotal: 15**

## Spring Semester

SSOC 201S	Introduction to Sociology	3
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SHIS 202S	American History	3
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Or

SHIS 102S	History - Western Civilization	3
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Free Elective		9
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**Subtotal: 15****Total: 61**

## Health and Physical Education - Associate of General Studies Degree

### Plan of Study

#### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
MATH 136S	Contemporary Math	3
SBIO 101S	General Biology	3

MUSC 200S	Enjoyment of Music	3
	Or	
SFIA 101S	Understanding the Arts	3

HPRE 200S	Intro to Physical Education	3
FROR 120S	College Success	1

**Subtotal: 16**

##### Spring Semester

SENL 102S	Freshman English II	3
SPHY 102S	Physical Science I	3
HPRE 130S	Standard First Aid	2
BIOL 215S	Introduction to Nutrition	3
HPRE 299S	Drug Education	3
	Health and Physical Education Elective	3

**Subtotal: 17**

#### Sophomore Year

##### Fall Semester

CMPS 101S	Intro to Computer Concepts	3
SPSY 201S	General Psychology	3
SPOL 201S	American Government	3

SENL 216S	American Literature	3
	Or	

SENL 232S	Introduction to Literature	3
	Or	

SENL 220S	World Literature	3
	Or	

ENGL 240S	Film and Literature	3
	Or	

SHIS 201S	American History	3
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SHIS 101S	History - Western Civilization	3
HPRE 110S	Principles of Health	3

**Subtotal: 15**

##### Spring Semester

SPOL 211S	State/Local Govt. & Admin.	3
SSOC 201S	Introduction to Sociology	3

SCOM 201S	Public Speaking	3
HPRE 260S	School and Community Health	3
HPRE 216S	Team Sports	2

**Subtotal: 14**

**Total: 61**

**Advisor:** Florese Hunt

## Psychology Concentration - Associate of General Studies Degree

### Plan of Study

#### Freshman Year

##### Fall Semester

SENL 101S	Freshman English I	3
MATH 136S	Contemporary Math	3
SBIO 101S	General Biology	3

MUSC 200S	Enjoyment of Music	3
	Or	

SFIA 101S	Understanding the Arts	3
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SPSY 201S	General Psychology	3
FROR 120S	College Success	1

**Subtotal: 16**

##### Spring Semester

SENL 102S	Freshman English II	3
SPHY 102S	Physical Science I	3
SPSY 261S	Educational Psychology	3
PSYC 230S	Child Psychology	3
SCOM 201S	Public Speaking	3

**Subtotal: 15**

#### Sophomore Year

##### Fall Semester

CMPS 101S	Intro to Computer Concepts	3
SPOL 201S	American Government	3

SENL 216S	American Literature	3
	Or	

SENL 232S	Introduction to Literature	3
	Or	

SENL 220S	World Literature	3
	Or	

ENGL 240S	Film and Literature	3
	Or	

SHIS 201S	American History	3
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SHIS 101S	History - Western Civilization	3
SPSY 221S	Adolescent Psychology	3

**Subtotal: 15****Spring Semester**

SPOL 211S	State/Local Govt. & Admin.	3
SSOC 201S	Introduction to Sociology	3
SPSY 241S	Social Psychology	3
SPSY 211S	Developmental Psychology	3
	Free Elective	3

**Subtotal: 15****Total: 61****Advisors:** Belinda Dixon; Anjelica Hart

## Sociology Concentration - Associate of General Studies Degree

**Plan of Study****Freshman Year****Fall Semester**

SENL 101S	Freshman English I	3
MATH 136S	Contemporary Math	3
SBIO 101S	General Biology	3

MUSC 200S	Enjoyment of Music	3
	Or	
SFIA 101S	Understanding the Arts	3

FROR 120S	College Success	1
SSOC 201S	Introduction to Sociology	3

**Subtotal: 16****Spring Semester**

SENL 102S	Freshman English II	3
SPHY 102S	Physical Science I	3
SSOC 235S	Marriage and the Family	3
SSOC 241S	Minorities in America	3
SCOM 201S	Public Speaking	3

**Subtotal: 15****Sophomore Year****Fall Semester**

CMPS 101S	Intro to Computer Concepts	3
SPOL 201S	American Government	3

SENL 216S	American Literature	3
	Or	

SENL 232S	Introduction to Literature	3
	Or	

SENL 220S	World Literature	3
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	Or	
ENGL 240S	Film and Literature	3

	Or	
SHIS 201S	American History	3

SHIS 101S	History - Western Civilization	3
SSOC 211S	Modern Social Problems	3

**Subtotal: 15****Spring Semester**

SPOL 211S	State/Local Govt. & Admin.	3
SOCL SOCL 241S	Urban Sociology	3

SSOC 251S	Cultural Anthropology	3
	Free Elective	3

**Subtotal: 12****Total: 61****Advisor:** Belinda Dixon

## Louisiana Transfer

### Criminal Justice Concentration - Louisiana Transfer Degree

**Plan of Study****Freshman Year****Fall Semester**

SENL 101S	Freshman English I	3
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SHIS 201S	American History	3
	Or	

SHIS 101S	History - Western Civilization	3
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MATH 136S	Contemporary Math	3
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SBIO 101S	General Biology	3
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SSPN 101S	Elementary Spanish I	3
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SCJU 101S	Intro to Criminal Justice	3
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**Subtotal: 18****Spring Semester**

SENL 102S	Freshman English II	3
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SMAT 130S	Intro Probability & Statistics	3
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SPHY 102S	Physical Science I	3
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SSPN 102S	Elementary Spanish II	3
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SCJU 101S	Intro to Criminal Justice	3
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**Subtotal: 15**

## Sophomore Year

Fall Semester		
SPOL 201S	American Government	3
SPHY 103S	Physical Science II	3
SENL 216S	American Literature	3
	Or	
SENL 232S	Introduction to Literature	3
	Or	
SENL 220S	World Literature	3
	Or	
ENGL 240S	Film and Literature	3
	Or	
SCOM 221S	Interpersonal Communication	3
SCJU 200S	Police Administration	3
<b>Subtotal: 15</b>		
Spring Semester		
SPOL 211S	State/Local Govt. & Admin.	3
SCJU 201S	Correctional Systems	3
SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3
SPSY 201S	General Psychology	3
<b>Subtotal: 12</b>		
<b>Total: 60</b>		

**Advisor:** Frederick Jackson

## Fine Arts Concentration - Louisiana Transfer Degree

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SHIS 201S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3
MATH 136S	Contemporary Math	3
SBIO 101S	General Biology	3
<b>Subtotal: 15</b>		
Spring Semester		
SENL 102S	Freshman English II	3

SHIS 202S	American History	3
	Or	
SHIS 102S	History - Western Civilization	3
SMAT 130S	Intro Probability & Statistics	3
SPHY 102S	Physical Science I	3
<b>Subtotal: 15</b>		

## Sophomore Year

Fall Semester		
SPOL 201S	American Government	3
SPHY 103S	Physical Science II	3
SENL 216S	American Literature	3
	Or	
SENL 232S	Introduction to Literature	3
	Or	
SENL 220S	World Literature	3
	Or	
ENGL 240S	Film and Literature	3
	Or	
SPSY 201S	General Psychology	3
<b>Subtotal: 15</b>		

Spring Semester		
SPOL 211S	State/Local Govt. & Admin.	3
MUSC 200S	Enjoyment of Music	3
SSOC 201S	Introduction to Sociology	3
FIAR 111S	Design II	3
<b>Subtotal: 15</b>		
<b>Total: 60</b>		

**Advisor:** Willie Siglar

## Humanities Concentration - Louisiana Transfer Degree

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SHIS 201S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3
MATH 136S	Contemporary Math	3
SBIO 101S	General Biology	3

SPOL 201S	American Government	3
<b>Subtotal: 15</b>		

## Spring Semester

SENL 102S	Freshman English II	3
SMAT 130S	Intro Probability & Statistics	3
SPHY 102S	Physical Science I	3

SHIS 202S	American History	3
	Or	
SHIS 102S	History - Western Civilization	3

SPOL 211S	State/Local Govt. & Admin.	3
<b>Subtotal: 15</b>		

## Sophomore Year

## Fall Semester

SENL 216S	American Literature	3
	Or	
SENL 232S	Introduction to Literature	3
	Or	
SENL 220S	World Literature	3
	Or	
SENL 240S	African-American Literature	3
	Or	
SPSY 201S	General Psychology	3

SPHY 102S	Physical Science I	3
	*Humanities Elective	6
<b>Subtotal: 15</b>		

## Spring Semester

	*Humanities Elective	9
SSOC 201S	Introduction to Sociology	3
MUSC 200S	Enjoyment of Music	3
	Or	
SFIA 101S	Understanding the Arts	3
<b>Subtotal: 15</b>		

\*The Louisiana Board of Regents Academic Affairs Policy 2.16 provides the following definition and examples for the area of Humanities: (e.g., Literature, Foreign Languages, History, Classical Studies, Communications, Philosophy, Religious Studies, Interdisciplinary.)

**Total: 60****Advisor:** Willie Siglar

## Mass Communication Concentration - Louisiana Transfer Degree

**Plan of Study**

## Freshman Year

## Fall Semester

SENL 101S	Freshman English I	3
MATH 136S	Contemporary Math	3
SBIO 101S	General Biology	3

MUSC 200S	Enjoyment of Music	3
	Or	
SFIA 101S	Understanding the Arts	3

MCOM 100S	Introductory Mass Communication	3
<b>Subtotal: 15</b>		

## Spring Semester

SENL 102S	Freshman English II	3
SMAT 130S	Intro Probability & Statistics	3
SPHY 102S	Physical Science I	3
SCOM 221S	Interpersonal Communication	3
MCOM 200S	Introduction to Journalism	3
<b>Subtotal: 15</b>		

## Sophomore Year

## Fall Semester

SPHY 103S	Physical Science II	3
SPSY 201S	General Psychology	3
SPOL 201S	American Government	3

SENL 216S	American Literature	3
	Or	
SENL 232S	Introduction to Literature	3

	Or	
SENL 220S	World Literature	3

	Or	
ENGL 240S	Film and Literature	3

	Or	
MCOM 210S	Media Writing and Editing	3
<b>Subtotal: 15</b>		

## Spring Semester

SSOC 201S	Introduction to Sociology	3
SCOM 201S	Public Speaking	3
MCOM 220S	Communication and Culture	3

MCOM 205S	Introduction to Broadcasting	3
	Or	
MCOM 250S	Television Production I	3

Communication Elective	3
<b>Subtotal: 15</b>	
<b>Total: 60</b>	

**Advisors:** Jennifer Green; Fred Moss

## Social Science Concentration - Louisiana Transfer Degree

### Plan of Study

#### Freshman Year

Fall Semester		
SENL 101S	Freshman English I	3
SHIS 201S	American History	3
	Or	
SHIS 101S	History - Western Civilization	3
MATH 136S	Contemporary Math	3
SBIO 101S	General Biology	3
SSPN 101S	Elementary Spanish I	3
<b>Subtotal: 15</b>		

Spring Semester		
SENL 102S	Freshman English II	3
SHIS 202S	American History	3
	Or	
SHIS 102S	History - Western Civilization	3
SMAT 130S	Intro Probability & Statistics	3
SPHY 102S	Physical Science I	3
SSPN 102S	Elementary Spanish II	3
SCJU 101S	Intro to Criminal Justice	3
<b>Subtotal: 18</b>		

#### Sophomore Year

Fall Semester		
SPOL 201S	American Government	3
SPHY 103S	Physical Science II	3
SENL 216S	American Literature	3
	Or	
SENL 232S	Introduction to Literature	3
	Or	
SENL 220S	World Literature	3
	Or	
ENGL 240S	Film and Literature	3
	Or	

SPSY 201S	General Psychology	3
SCOM 221S	Interpersonal Communication	3
<b>Subtotal: 15</b>		

#### Spring Semester

SPOL 211S	State/Local Govt. & Admin.	3
SFIA 101S	Understanding the Arts	3
	Or	
MUSC 200S	Enjoyment of Music	3
SSOC 201S	Introduction to Sociology	3
SSOC 211S	Modern Social Problems	3
<b>Subtotal: 12</b>		
<b>Total: 60</b>		

**Advisor:** Belinda Dixon

## Certificates

### Child Development - Certificate of Technical Studies

#### Plan of Study

Fall Semester		
EDUC 209S	Intro to Early Childhood Ed.	3
EDUC 229S	Play Activities for Children	3
EDUC 235S	Child Development	3
EDUC 247S	Curric/Plan-Early Childhood Ed	3
<b>Subtotal: 12</b>		
Spring Semester		
EDUC 239S	Parenting	3
EDUC 249S	Practicum-Early Childhood Ed.	6
EDUC 265S	Early Diagnosis of Children's Diseases	3
<b>Subtotal: 12</b>		
<b>Total: 24</b>		

**Advisors:** Michael Hicks; Priscilla Metoyer

## Course Descriptions

The following is a list of all courses of instruction offered by the various departments at SUSLA at the time of this catalog's publication. Every effort is made to be as accurate and complete as possible. Courses are listed alphabetically by subject.

The first figure in parentheses following each course title indicates the lecture hours per week, the second figure indicates the number of laboratory hours the class meets per week in a regular semester, and the third indicates the semester credit hours for the course.

<b>Course Prefix</b>	<b>Field Corresponding to Course Prefix</b>	<b>Course Prefix</b>	<b>Field Corresponding to Course Prefix</b>
ACCT	Accounting	HOPR	Hospitality Operations
ALLH	Allied Health	HPRE	Health and Physical Education
AMTA	Aviation Maintenance Technology - Airframe	HUSR	Human Services
AMTG	Aviation Maintenance Technology - General	JOUR	Journalism
AMTP	Aviation Maintenance Technology - Powerplant	MASS	Mass Communication
BIOL	Biology	MATH	Mathematics
BUST	Business	MGMT	Business Management
CHEM	Chemistry	MILS	Military Science
CISC	Computer Information System	MLTC	Medical Laboratory
CJUS	Criminal Justice Administration	MUSC	Music
CMPS	Computer Science	MUTG	Music Technology
CNET	Computer Networking Technology	NURC	Nursing
COMM	Communication	NURS	Nursing
CWEB	Web Development	OSBT	Administrative Technology Specialist
		PHLE	Phlebotomy
DHYG	Dental Hygiene	PHYS	Physics
DYLT	Dialysis Technician	POLI	Political Science

				CAMP US	PRIOR SUBJ ECT	PRIOR NUMBER	TITLE	NEW SUBJECT	NEW NUMBER
ECON	Economics	PSGT	Polysomnographic Technology						
EDUC	Education	PSYC	Psychology						
EMTB	Emergency Medical Technician - Basic	RADT	Radiologic Technology	SUSLA	ACCT	250	Intermediate Accounting	SACC	271S
ENGL	English	READ	Reading	SUSLA	ACCT	262	Tax Accountin	SACC	261S
ENGR	Engineering Technology	RESP	Respiratory Therapy	SUSLA	BIOL	104	g General Biology	SBIO	103S
FIAR	Fine Arts	SLGE	Service Learning	SUSLA	BIOL	105	General Biology	SBIO	104S
FREN	French	SOCL	Sociology	SUSLA	BIOL	200	Microbiolo	SBIO	212S
FROR	Freshman Studies	SPAN	Spanish	SUSLA	BIOL	220	gy Anatomy & Physiology	SBIO	221S
FSMC	Fire Service Management	SPCH	Speech	SUSLA	BIOL	104L	General Biology Lab	SBIO	103LS
HCAA	Healthcare Access Associate	SPLP	Speech Language Pathology	SUSLA	BIOL	105L	General Biology Lab	SBIO	104LS
HIST	History	SPDT	Sterile Processing Technician	SUSLA	BIOL	200L	Microbiolo	SBIO	212LS
HITG	Health Information Technology	SURG	Surgical Technology	SUSLA	BIOL	220L	gy Lab Anatomy & Physiology	SBIO	221LS
The following is a list of all courses of instruction offered by the various departments at SUSLA and the corresponding course for other system campuses at the time of this catalog's publication. Every effort is made to be as accurate and complete as possible. Courses are listed alphabetically by subject.				SUSLA	CHEM	130	General Chemistry Lec	SCHE	110S
				SUSLA	CHEM	131	General Chemistry Lec II	SCHE	113S
				SUSLA	CHEM	132	General Chemistry Lec I	SCHE	132S
				SUSLA	CHEM	133	Inorg & Equilib.Chem Lec II	SCHE	133S
				SUSLA	CHEM	230	Organic Chemistry Lec	SCHE	221S
				SUSLA	CHEM	231	Organic Chemistry Lec II	SCHE	222S
				SUSLA	CHEM	250	Organic Chemistry	SCHE	250S

SUSLA	CHE M	251	Inorganic	SCHE	100S	SUSLA	COM M	215	Public Speaking	SCOM	201S
SUSLA	CHE M	130L S	General Chemistry Lab	SCHE	110LS	SUSLA	ECON	202	Prin. Of Macro-Economics	SECO	221S
SUSLA	CHE M	131L	General Chemistry Lab II	SCHE	113LS	SUSLA	ECON	203	Prin. Of Micro-Economics	SECO	222S
SUSLA	CHE M	132L S	General Chemistry Lab I	SCHE	132LS	SUSLA	ENGL	110	Freshman English I	SENL	101S
SUSLA	CHE M	133L S	Inorganic Equil Chem Lab II	SCHE	133LS	SUSLA	ENGL	111	Freshman English II	SENL	102S
						SUSLA	ENGL	112	Freshman English I - Honors	ENGL	112H
SUSLA	CHE M	230L S	Organic Chemistry Lab	SCHE	221LS	SUSLA	ENGL	113	Freshman English II - Honors	ENGL	113H
SUSLA	CHE M	231L S	Organic Chemistry Lec II	SCHE	222LS	SUSLA	ENGL	200	Introduction to Literature	SENL	232S
SUSLA	CHE M	251L S	Inorganic	SCHE	100LS	SUSLA	ENGL	201	World Literature	SENL	220S
SUSLA	CJUS	101	Intro to Criminal Justice	SCJU	101S	SUSLA	ENGL	213	African American Literature	SENL	240S
SUSLA	CJUS	102	Introduction to Corrections	SCJU	231S	SUSLA	ENGL	214	American Literature	SENL	216S
						SUSLA	ENGL	225	Creative Writing	SENL	252S
SUSLA	CJUS	200	Police Administration	SCJU	200S	SUSLA	FIAR	110S	Design I	SFIA	111S
						SUSLA	FIAR	130S	Drawing I	SFIA	220S
SUSLA	CJUS	204	Criminology	SCJU	211S	SUSLA	FIAR	131S	Drawing II	SFIA	221S
SUSLA	CJUS	205	Louisiana Criminal Law	SCJU	221S	SUSLA	FIAR	200S	Understanding the Arts	SFIA	101S
						SUSLA	FIAR	222S	Ceramics	SFIA	112S
SUSLA	CJUS	221	Judicial Process	SCJU	261S	SUSLA	HIST	104	American History	SHIS	201S
SUSLA	CJUS	222	Juvenile Justice & Delinquency	SCJU	241S	SUSLA	HIST	105	American History	SHIS	202S
						SUSLA	HIST	114	History - Western Civilization	SHIS	101S
SUSLA	CJUS	231	Correctional System	SCJU	201S						
SUSLA	COM M	200	Interpersonal Communication	SCOM	221S	SUSLA	HIST	115	History - Western Civilization	SHIS	102S
SUSLA	COM M	210	Fundamentals of Speech	SCOM	101S	SUSLA	HIST	230	Louisiana History	SHIS	230S

SUSLA	MAT H	130	Advanced College Algebra	SMAT	120S	Psychology					
SUSLA	MAT H	135	Pre-Calculus Algebra	SMAT	121S + 121LS	SUSLA	PSYC	240	Adolescent Psychology	SPSY	221S
SUSLA	MAT H	140	Plane Trigonometry	SMAT	122S	SUSLA	PSYC	250	Developm ental Psychology	SPSY	211S
SUSLA	MAT H	162	Pre-Calculus Mathematics	SMAT	123S	SUSLA	SOCL	210	Introduction to Sociology	SSOC	201S
SUSLA	MAT H	200	Finite Mathematics	SMAT	131S	SUSLA	SOCL	220	Modern Social Problems	SSOC	211S
SUSLA	MAT H	210	Intro to Probability & Statistics	SMAT	130S	SUSLA	SOCL	235	Marriage and the Family	SSOC	235S
SUSLA	MAT H	264	Analytic Geometry/ Calc I	SMAT	211S	SUSLA	SOCL	256	Minorities in America	SSOC	241S
SUSLA	MAT H	265	Analytic Geometry/ Calc II	SMAT	212S	SUSLA	SPAN	100	Elementary Spanish I	SSPN	101S
SUSLA	PHYS	100	Physical Science I	SPHY	102S	SUSLA	SPAN	101	Elementary Spanish II	SSPN	102S
SUSLA	PHYS	101	Physical Science II	SPHY	103S	SUSLA	SPAN	200	Intermediate Spanish I	SSPN	201S
SUSLA	PHYS	221	General Physics Lec & Lab I	SPHY	213S	SUSLA	SPAN	201	Intermediate Spanish II	SSPN	201S
SUSLA	PHYS	222	General Physics Lec & Lab II	SPHY	214S	<b>ACCT - Accounting</b>					
SUSLA	POLI	200	American Government	SPOL	201S	<b>ACCT 160S - Introduction to Accounting (3)</b>					
SUSLA	POLI	210	State/Local Govt. & Admin.	SPOL	211S	A survey course of the bookkeeping and accounting process. This course places emphasis on gathering, analyzing, classifying and reporting financial data. (3-0-3)					
SUSLA	PSYC	210	General Psychology	SPSY	201S	<b>ACCT 202S - Financial Accounting (3)</b>					
SUSLA	PSYC	220	Educational Psychology	SPSY	261S	The principles of accounting, theory of debits and credits, financial statement analysis, and financial statement preparation will be studied. Prerequisite: ACCT 160S (3-0-3)					
SUSLA	PSYC	231	Social	SPSY	241S						

**ACCT 203S - Managerial Accounting (3)**

The preparation of financial statements and their analysis using external and internal financial data with a focus on partnerships and corporations will be studied in this course. This course also covers the use of financial data in managerial decision-making. Prerequisite: ACCT 202S (3-0-3)

**ACCT 220S - Computerized Accounting (3)**

This course applies the elements of accounting principles and methods in a computerized environment. This course emphasizes the use of professional accounting software packages such as: Peachtree and Quick Books. The students will apply the complete accounting cycle in a computer environment. Students are required to complete projects in: Merchandising, Job Costing, Payroll, and Service Accounting. Prerequisite: ACCT 160S or ACCT 202S (3-0-3)

**ALLH - Allied Health****ALLH 110S - Intro to Allied Health (3)**

This course provides an introduction to the academic foundation of allied health. The course includes an introduction to effective communication skills, medical language, the health care delivery systems, employability skills, problem-solving, critical thinking, and teamwork. (2-1-3)

**ALLH 111S - Health Care Ethics (3)**

This course introduces the student to the legal responsibilities, practices, ethical conduct, safety practices, and the legal aspects of health information management. (3-0-3)

**ALLH 112S - Pathology I (3)**

The course introduces the student to the study of disease, tumors, fluid and hemodynamic disorders, pathology of the body systems with emphasis on surgically treatable diseases, and disorders of all body systems. (2-1-3)

**ALLH 120S - Fundamental Science Review (3)**

The student begins to prepare for the National Certification exam through a systematic review of a series of science topics required in the surgical technology curriculum. The student works both independently and in a supervised setting. (2-1-3)

**ALLH 124S - Perioperat Pharm & Anesthesia (3)**

This course is designed to introduce the learner to the principles of anesthesia, and anesthesia preparation of the patient, methods, agents and techniques of anesthesia administration and preparation, anesthesia monitoring devices and patient hemostasis, anesthesia complications, medication calculation, conversions and dosages, application of general terminology to medication use, preparation and management of medications and solutions including the use of medication in the care of the surgical patient, emergency patient situations in the perioperative area. The student learns basic patient monitoring and becomes CPR certified (2-1-3)

**ALLH 210S - Medical Terminology I (3)**

A study of the terminology used in all areas of the health sciences. Emphasis is placed on basic medical word construction and understanding of the various word parts as they relate to the human body. (3-0-3)

**AMTA-Aviation-Maint-Tech-Airframe****AMTA 201S - Wood, Coverings, and Finishes (2)**

A study of classic airframe structures will provide the theory and application of the older airframe construction and repair techniques. Wood structures, fabric coverings and painting are the main topics covered in this course. (1.5-1.5-2)

**AMTA 202S - Aircraft Sheetmetal, Non-Metallic Structures (4)**

A study of aircraft structural characteristics and methods of fabrication and repairs as it applies to aircraft aluminum structures. Repairing of aluminum skin is emphasized. (1-2-4)

**AMTA 203S - Aircraft Welding (1)**

This course provides the theory and application of the different welding processes used for repairing of aircraft. Emphasis is placed on the welding of structural members of the aircraft. (1.5-1.5-1)

**AMTA 205S - Airframe Inspection (1)**

Airframe inspection will provide the theory and practical application of the inspections required for both general and commercial aviation type aircraft. (1.5- 1.5-1)

**AMTA 206S - Assembly and Rigging (3)**

A course of study on the methods and procedures used in the assembly and rigging of aircraft for the most efficient flight. (1.5-1.5-3)

**AMTA 207S - Aircraft Fuel Systems (1)**

This course of study is directed toward various fuel storage and distribution systems used in small and large aircraft and the standard practices for the maintenance of these systems. (1.5-1.5-1)

**AMTA 208S - Hydraulic and Pneumatic Power Systems (3)**

The study of the operation and maintenance of aircraft hydraulic and pneumatic systems in both small and large aircraft. The method of troubleshooting and repair of components are covered as well as servicing and ground testing. The course also includes the study of powered flight control systems. (1-2-3)

**AMTA 209S - Aircraft Landing Gear Systems (2)**

The study of aircraft landing gear structures and operational systems include the repair and maintenance procedures for the retraction systems, brakes, shock struts, steering systems, wheel, tires, and anti-skid systems. (2-1-2)

**AMTA 210S - Cabin Atmosphere Control Sys (1)**

A study of the various types of systems used for cabin atmospheric control in corporate and airline type aircraft. Heating, cooling, and pressurization as well as oxygen systems are included in the study. (2-1-1)

**AMTA 211S - Aircraft Electrical Systems (3)**

A course of study of the theory of operation and maintenance of the DC and AC power generating and distribution systems. (1.5-1.5-3)

**AMTA 212S - Aircraft Position/Warning Sys (2)**

A study of the theory of operation and the maintenance of various position and warning systems used on small and large aircraft. Fire protection systems are included. (1.5-1.5-2)

**AMTA 213S - Aircraft Communication, Navigation Systems and Instruments (2)**

This course familiarizes the student with the communication, navigation, and instrument systems and their function. Emphasis is placed on the proper removal and installation procedures. (2-1-2)

**AMTG-Aviation-Maint-Tech-General****AMTG 101S - Basic Electricity (3)**

A study of basic electrical theory for both AC and DC current and its application to aircraft systems. Understanding voltage, current, and resistance relationships, reading and interpreting electrical schematics, and developing a methodical approach to electrical problem solving are included. Introduction to solid state and digital devices in aircraft systems and projects to give the aircraft technician hands-on experience will also be included. (2-1-3)

**AMTG 102S - Aviation Regs, Records & Docs (1)**

A presentation of Federal Aviation Regulations pertinent to aircraft maintenance and the associated documents, publications and records applicable to aircraft maintenance and the technician. (3-0-1)

**AMTG 104S - Fluid, Lines and Fittings (1)**

A study that will include the identification of aircraft plumbing, its repairs, and the methods and processes used for fabricating rigid and flexible lines. (1.5-1.5-1)

**AMTG 105S - Materials and Processes (3)**

An introduction to the materials and processes used in aircraft maintenance and repair. Various methods of non-destructive testing and control of corrosion are studied and performed. (1.5-1.5-3)

**AMTG 106S - Ground Operations & Servicing (3)**

A course of standards for aircraft ground movement and operations and associated safety practices. A study of aircraft weight and balance as it applies to the maintenance technician is included. (1.5-1.5-3)

**AMTG 108S - Aircraft Drawings (1)**

A study of aircraft working drawings, schematics, diagrams, and the meaning of lines and symbols; as well as blueprint reading. (2-1-1)

## **AMTP - Aviation Maint Tech-Power Plant**

### **AMTP 222S - Turbine Engines (3)**

A study of the theory of operation of the turbine engine and the function of engine components. Overhaul and testing procedures are covered including disassembly, inspection, repair, reassembly and operational tests of the engines and accessories. (1.5-1.5-3)

### **AMTP 223S - Engine Inspection (1)**

Engine inspection will provide the theory and application of the inspections required for both general and commercial aviation engines. (1.5-1.5-1)

### **AMTP 224S - Engine Instruments and Fire Protection Systems (1)**

A study of the theory of operation, installation and troubleshooting of the engine instruments and fire protection systems. (1.5-1.5-1)

### **AMTP 225S - Engine Lubrication Systems (1)**

This course covers the different types of lubrication systems used in the reciprocating and turbine engines. The study also provides the procedures to use in repairing and servicing of these systems. (1.5-1.5-1)

### **AMTP 226S - Ignition and Starting Systems (3)**

This course of study includes the theory of operation, inspection and repairing of ignition and starting systems for both large and small aircraft. (1.5-1.5-3)

### **AMTP 227S - Engine Fuel and Metering Systems (3)**

This course covers all the related components of the fuel distribution from the airframe to the fuel metering units which includes the filters, pumps, fuel heating systems and controls. This course places emphasis on theory of operation and application for carburetors and fuel controls. In inspection, troubleshooting and repair procedures of these fuel metering units are covered. (1.5-1.5-3)

### **AMTP 228S - Induction, Cooling and Exhaust Systems (2)**

The types and characteristics of induction, cooling and exhaust systems are compared and evaluated. Standard maintenance practices are covered. (1.5-1.5-2)

### **AMTP 229S - Propellers and Components (3)**

This course covers the theory, installation, inspection, servicing, maintenance, repair, and the principles of operation of fixed and controllable pitch propellers and related systems. This course also includes the study of propeller de-icing, synchronization, and the selection and use of propeller lubricants for reciprocating and turbo propeller engines. (1.5-1.5-3)

### **AMTP 231S - Engine Electrical Systems (2)**

This course offers a study of various electrical systems used in support of aircraft engines. The inspection, repair and maintenance procedures are also covered. (1.5-1.5-2)

### **AMTP 250S - Reciprocating Engine Overhaul & Installation (4)**

This course contains a detailed study supported by the actual disassembly, inspection and repairing of an operational engine; followed by the reassembly and the operational testing of the engine. This course also includes the methods and procedures for engine removal and installation. (1.5- 1.5-4)

## **BIOL - Biology**

### **BIOL 215S - Introduction to Nutrition (3)**

Principles of human nutrition in relation to health and physical and mental fitness, dieting requirements and longevity are studied. (3-0- 3)

### **BIOL 222S - Human Anat & Physio II Lecture (4)**

[LCCN: CBIO 2223, Human Anatomy and Physiology II] Endocrine, circulatory, respiratory, lymphatic, digestive, excretory, and reproductive systems. Prerequisite: SBIO 221S. (3-0-3)

### **BIOL 222LS - Human Anatomy/Phys Lab II (1)**

[LCCN: CBIO 2221, Human Anatomy and Physiology II Lab] Laboratory designed to supplement Human Anatomy and Physiology II lecture. Prerequisite: SBIO 221LS. (3-0-3)

### **BIOL 235S - Parasitology (4)**

A course involving the collection, staining techniques, basic morphology, live histories, classification, distribution, and identification of common parasites of man and other vertebrates. Prerequisite: SBIO 103S. (3-2-4)

**BIOL 235LS - Parasitology Laboratory (1)**

The laboratory study is designed to teach students the basic identification of common parasites and consideration of the biology, morphology, pathogenesis, and treatment of parasite diseases. (0-2-1)

**BIOL 260S - Cell and Molecular Biology (3)**

[LCCN: CBIO 2134, CELL BIOLOGY LECTURE + LAB] Structure and function of cells, and molecules essential for cellular processes are covered. The course material is presented in a combined lecture and laboratory format. Prerequisites: SBIO 103S and SCHE 110S. (3-0-3)

**BIOL 260LS - Cell and Molecular Biology Lab (1)**

This laboratory course provides students an opportunity to apply technical skills in the laboratory with an emphasis on cell biological techniques (cell and tissue, staining, cell biology quantitation, basic microscopy) which will reinforce the principles (introduced in lecture) that can be utilized for multidimensional approach to investigate cellular and molecular biological processes. This course is taken concurrently with BIOL 264 Cellular and Molecular Biology lecture course. Prerequisites: SBIO 103S and SBIO 103LS; SCHE 110S and SCHE 110LS. (0-2-1)

**BUST - Business****BUST 250S - Customer Service (3)**

Systematic process for building service skills that all business people need. Students will learn how to interact with customers (communicating in person) resolve conflicts, maintain records, understand the importance of customer satisfaction/retention, actively participate as a member of a team, and develop time management skills. (3-0-3)

**BUST 261S - Business Communication & Professional Development (3)**

This course focuses on the study of written and oral communication—the application, preparation, presentation, and analysis of messages appropriate in the business or organizational setting. Organizational theory, behavior, and communication channels form the basis for special emphasis on using written communication to solve typical business problems. Special consideration is given to speaker confidence, working with teams in the communication process, virtual communication, active listening behaviors, ethical communication, leveraging technology to enhance business messages, body language,

and the application of communication theories and frameworks to the audience. Specific topics covered in the course include crisis communications, generational communications, and intercultural communications. Module One provides information that reviews the functional areas of business (Accounting, Finance, Management and Marketing), Entrepreneurship and Economics. Module Two covers Business Communications and Professional Development from a business perspective. MGMT 260 was replaced by this course. Prerequisite: SENL 101S, SENL 102S (3-0-3)

**BUST 299S - Internship (3)**

This course is designed to provide students with opportunities to enhance their undergraduate learning experience in a work environment, apply knowledge gained in the classroom to an actual worksite and investigate and prepare for career opportunities and professional networking. ACCT 299 and MGMT 299 were replaced by this course. Prerequisites: This course can only be taken during the student's sophomore year and with consent from the internship coordinator or recommendation from the department head. (1-9-3) and BUST 261S (MGMT 260 was replaced by this course)

**CISC - Computer Info Systems****CISC 120S - Problem Solving (3)**

Offers a foundation course to problem solving that emphasizes business problem solving with programmable solutions. The content includes problem solving concepts and computer math; introduction to Object-Oriented Programming concept; procedures for structured problem solving with emphasis on using Sequence Selection and Repetition control logics in solving programming problems; flowchart logic diagramming; data structured algorithms development for programmable problem solutions using pseudocode; verification of the algorithms; input, process, output and computer user interface design; and introduction to computer-based implementation of the programmable solutions using high-level languages. (3-0-3)

**CISC 140S - Computer Based Info Sys Applic (3)**

Experience hands-on applications of advanced levels of productivity software, this course focuses on multimedia peripherals for micro-computers, along with other computer components. Advanced micro-computer application software problems and exercises are discussed. (3-0-3)

**CISC 150S - Spreadsheet Applications (3)**

This course is designed to provide a comprehensive presentation of Microsoft Excel. In this course, the student will experience advanced techniques of spreadsheet design. Hands-on learning is emphasized. Some course topics include: using formulas data manipulation, formatting worksheet, charting techniques, understanding functions, what-if-analysis, internet data utilization, and database functions. (3-0-3)

**CISC 160S - Word Processing Applications (3)**

The focus of this course is on Microsoft Word. The student will experience advanced techniques of document development. Hands-on learning is emphasized. Some course topics include creating and saving a document in multiple folders, document editing and formatting, saving documents as web pages, inserting charts and graphs, document merging, and basic desktop publishing techniques. (3-0-3)

**CISC 170S - Presentation Applications (3)**

Experience hands-on applications of advanced levels of Microsoft PowerPoint. Some course topics included creating a presentation using a design template, creating a presentation on the web, using customized sounds in a presentation: such as voice and downloading internet clipart galleries. Additionally, students will learn how to ungroup and group a clip, automated slide transitions and animation. (3-0- 3)

**CISC 199S - Topics in Computer Information Systems (3)**

The topics that may be included tend to focus on new developments in business computing areas. Topics may include but are not limited to Windows 98 vs. Windows XP, PC Maintenance, PC File Management, Windows Explore and Surfing the Net, Web Page building. Not more than three (3) credits may be applied for computer information systems majors. (3-0-3)

**CISC 210S - Information Systems (3)**

In this course, the theoretical foundation and evolution of information systems are discussed. Computer-based information systems are analyzed along with developing a business model using the systems approach (Systems Development Life Cycle). Ethical implications of information technologies are discussed. (3-0-3)

**CISC 240S - Database Applications (3)**

The focus of this course is Microsoft access. Course topics

include creating, querying, and maintaining a database, creating a data access page, reports, forms, sub forms, creating a report using design view, importing and exporting data, working with charts and table-objects, SQL and access data in other applications. (3-0-3)

**CISC 280S - Introduction to Oracle (3)**

This course is designed to introduce students to the fundamentals of a relational database and the impact of relational database structure in the business environment. The course content includes client/server concepts, relational concepts, database design and development techniques, integrated database applications, SQL programming, creation of tables, forms, and reports. Prerequisite: CISC 240 (3-0-3)

**CJUS-Criminal-Justice-Admin****CJUS 211S - Criminal Evidence & Procedures (3)****CJUS 230S - Problems in Law Enforcement (3)**

In-depth individual study of a current problem or topic in law enforcement which is not addressed in other courses will be done. Under faculty supervision, the students select appropriate topics, study and prepare extensive written reports for submission to the supervising faculty member. (3-0-3)

**CJUS 261S - Principles of Supervision (3)**

The art of working with people is studied. The course illustrates how supervision relates to basic managerial functions, and contributes to the attainment of business objectives. (3-0-3)

**CJUS 298S - Criminal Justice Practicum (3)**

Research and field work, under staff supervision, at selected sites. Students must complete one hundred thirty-four (134) hours for completion of the class. (3-0-3)

**CMPS - Computer Science****CMPS 101S - Intro to Computer Concepts (3)**

This course is an introduction to computer concepts and their applications. Topics include organization of a computer system, computer terminology, input/output devices and media, software development, future trends, and the impacts of the changes. Some hands-on laboratory experience is provided using software packages such as word processing, spreadsheets, presentation, and database. (3-0- 3)

**CMPS 140S - Structured Programming (3)**

This course is designed to introduce students to problem solving, structured design of algorithms, implementation of algorithms in a programming language, testing and debugging programs, and documenting programs using techniques of good programming style. Data types, control structures, and subroutines will also be covered. (3-0-3)

**CMPS 150S - Introduction to Programming Using Python (3)**

This course is designed to introduce basic programming concepts using Python. Python is a language with a simple syntax, and a powerful set of libraries. It is an interpreted language with a rich programming environment. It is a language which very easy for beginners to learn. Topics include procedures and functions, iteration, arrays, strings, an operational model of procedure and function calls, algorithms, exceptions, and object-oriented programming. Students will engage in practical hands-on exercises interlaced with the discussion material. Prerequisite: CMPS 140S. (3-0-3)

**CMPS 160S - Fortran (3)**

This course is an introduction to FORTRAN language. Programming assignments involve applications appropriate for students in the sciences, mathematics, and engineering. Prerequisite: CMPS 140. (3-0-3)

**CMPS 190S - Cobol (3)**

This programming course is designed for students interested in applications of computer techniques in solving simple business data processing problems using structures program design. Programs will emphasize nested IF statements, control break, tables, and sequential files, which will be written, compiled, and executed by each student. Prerequisite: CMPS 140. (3-0-3)

**CMPS 199S - Topics in Computer Science (3)**

This course is taken at the consent of the department. Topics to be announced by the computer science department will vary from semester to semester. Topic focus in this course will change as topic feasibility, student demand and instructor availability allow. Topics that may be included tend to focus on new developments in applied computing areas. Topics may include but are not limited to networking, upgrading and maintaining PCs, operating systems, troubleshooting techniques (hardware/software), diagnosis and repair problems, and guide to the Internet. Not more than three (3) credits may be applied for computer science majors. (3-0-3)

**CMPS 215S - Business Applications (3)**

This course provides an in-depth knowledge base for Microsoft Word, Excel, PowerPoint, and Access. Microsoft Word topics include creating, saving, and printing documents, and saving documents as Web pages. Microsoft PowerPoint would entail using various galleries that are part of the software, downloaded via Internet, or customized. PowerPoint topics include creating, saving, adding, printing the presentation slides, creating graphical announcements, developing an Internet presentation, and inserting charts and tables. Excel topics include formulas, functions, charting, formatting worksheets, absolute cell references, working with large worksheets, what-if analysis, using Excel to create static and dynamic web pages. Some access topics to be discussed will include database definitions, files, records, fields, storage, and retrieval. Projects may vary according to instructor choice and student needs. (3-0-3)

**CMPS 225S - Business Applications (3)**

This course is designed to help students prepare to receive a Microsoft Certification in Microsoft Word, Power Point, and Excel. Projects may vary according to instructor choice and student needs. This course is a hands-on application course designed to expose students to how to use these Microsoft applications while introducing how these applications are used in the business arena. Additionally, upon completion of the course, the student will be prepared to be tested and obtain a Microsoft Specialist Certification, through Microsoft CertiPort, in one or all of the Microsoft applications taught. (3-0-3)

**CMPS 240S - Data Structures (3)**

This course is an introduction to the fundamental data structures and their applications. These structures include arrays, stacks, queues, linked lists, and trees. Also studied are techniques for sorting and searching. Prerequisite: CMPS 293. (3- 0-3)

**CMPS 250S - Discrete Structure (3)**

This course introduces the concepts of finite systems and mathematical logic. Topics include set theory, relations and functions, counting techniques, graph theory, and Boolean algebra. Prerequisite: MATH 135 (3-0-3)

**CMPS 290S - System Analysis and Design (3)**

This course is an introduction to analysis, design documentation, implementation, and evaluation of computer systems. Techniques of data gathering, systems flowcharting, file organization, and accessing methods are studied and case studies are presented. Prerequisites:

CMPS 215. (3-0-3)

### **CMPS 293S - Intro to Programming in C++ (3)**

A survey of the problem-solving techniques, strategies and mechanisms available in the C++ language. Topics include arithmetic operations, basic input and output, functions, control flow mechanisms, arrays, pointers, strings, and structures. Prerequisite: CMPS 140. (3-0-3)

### **CMPS 294S - Introduction to C Language (3)**

This course will focus upon scientific and commercial applications programming in C language. Topics include: pre and post fix logical and arithmetic operation, primitive data types, arrays, pointers, linked lists, unions, procedures, and standard I/O functions and libraries. Prerequisite: CMPS 140. (3-0-3)

### **CMPS 295S - Seminar in Computer Science (3)**

This course is to be used in lieu of CMPS 299. It is designed for students desiring to complete a term project of significance. This course will be a synthesis course, integrating many concepts taught in the curriculum. Students will be graded on the basis of oral and written presentation dealing with analysis and design as well as the quality of the project. (3-0-3)

### **CMPS 296S - Object-Oriented Programming Using Java (3)**

The study of object-oriented programming principles and their implementation in the JAVA programming language. Topics may include: classes, methods, packages, class hierarchies, sequence, selection, iteration, arrays, records, and files. Prerequisite: CMPS 140. (3-0-3)

### **CMPS 299S - Internship (3)**

## **CNET - Computer Network Technology**

### **CNET 110S - Introduction to Cybersecurity (3)**

Explores the broad topic of cybersecurity in a way that matters to individuals. Learn how to protect your personal data and privacy online and in social media, and why more and more IT jobs require cybersecurity awareness and understanding. Upon completion of the course, students will learn what cybersecurity is and what it means for you personally and professionally, learn how to be safe online by understanding the most common threats, attacks and vulnerabilities and find out how businesses protect their

operations from cyber-attacks and why jobs are growing. (3-0-3)

### **CNET 130S - Cybersecurity Essentials (3)**

The course focuses on security principles and technologies. Students learn to understand common security concepts, and deploy basic security techniques utilizing a variety of popular security appliances within a “real-life” network infrastructure. Upon completion of the course, students will have the knowledge and skills to describe common network security concepts, secure routing and switching infrastructure, deploy basic authentication, authorization and accounting services and deploy basic. (2-1-3)

### **CNET 145S - Computer Systems Maintenance-A (3)**

The course focuses on security principles and technologies. Students learn to understand common security concepts, and deploy basic security techniques utilizing a variety of popular security appliances within a “real-life” network infrastructure. Upon completion of the course, students will have the knowledge and skills to describe common network security concepts, secure routing and switching infrastructure, deploy basic authentication, authorization and accounting services and deploy basic. (2-1-3)

### **CNET 156S - Supp Micro Windows Client Oper (3)**

This course introduces the fundamentals of personal computer and mobile device operating systems. Topics include software configuration, file and data management, synchronization, and troubleshooting. Cloud concepts and the integration of cloud services in the work environment are introduced. This course and CNET 145 align with the requirements of the Computing Technology Industry Association (CompTIA) A+ certification exam. Lab required. (2-1-3)

### **CNET 180S - CCNA 1 Cisco Networking Basics (4)**

This course introduces the architecture, structure, functions, components, and models of the Internet and other computer networks. The principles and structure of IP addressing and the fundamentals of Ethernet concepts, media, and operations are introduced to provide a foundation for the curriculum. By the end of the course, students will be able to build simple LANs, perform basic configurations for routers and switches, and implement IP addressing schemes. Lab required. (2-2-4)

### **CNET 185S - Routing and Switching Essentials (4)**

This course describes the architecture, components, and operations of routers and switches in a small network. Students learn how to configure a router and a switch for

basic functionality. By the end of this course, students will be able to configure and troubleshoot routers and switches and resolve common issues with virtual LANs and interVLAN routing in both IPv4 and IPv6 networks. Lab required. (2-2-4)

### **CNET 191S - CCNA Practicum/Cooperative Edu (3)**

A work-based instruction that provides basic or intermediate career exploration, which helps students gain practical experience in the discipline, enhance skills, and integrate knowledge under the supervision of the college and the employer. A practicum may be a paid or unpaid learning experience, and includes a lecture component. Requires departmental approval. (0-8-3)

### **CNET 220S - CNET Certification Review (3)**

Review of subjects commonly found on entry level industry network certification exams such as the Cisco and CompTIA ratings. (3-0-3)

## **CWEB - Web Development Cert**

### **CWEB 110S - Intro to Web Page Design-HTML (3)**

This course is designed to introduce some web design fundamentals and the language used for the internet. Students will learn and understand the hypertext markup language (HTML); which is the programming language used to develop web pages. As part of the learning experiences, students will be required to develop some online documents with multiple links, will learn to implement basic colors, graphics, and sound into web pages, and will learn document and image formatting. (3-0-3)

### **CWEB 120S - Internet Technology (3)**

With the internet being a technology trend that cannot be escaped, it is important that students acquire the skills and confidence needed to navigate on the internet. This course will provide a foundation for students to learn how to access the internet along with the World Wide Web (www). Students will learn how to use the www to find information (surf the net), do research using the internet, communicate with others electronically, take part in e-commerce, understand internet design, software, services, access providers, and more. (3-0-3)

### **CWEB 130S - Multimedia Literacy (3)**

The primary focus of this course is to provide both a conceptual and a practical introduction to multimedia. Multimedia is a fairly new trend that is very appealing in education and business. Southern University at Shreveport,

Louisiana's 160 Students will learn what impact multimedia is having in our daily lives, why multimedia became a multi billion-dollar industry, how to use multimedia effectively, and how to create their own multimedia application and publish them on the web. (3-0-3)

### **CWEB 140S - Introduction to E-Commerce (3)**

This course examines the practical considerations of developing and maintaining an e-commerce business. Students will be introduced to fundamental business concepts as they apply to e-commerce. Basic discussion will include security, privacy, order processing, and payment systems. Additionally, personal applications such as online banking, retail purchasing, internet marketing, and advertising will be discussed. (3-0-3)

### **CWEB 160S - Web Site Construction (3)**

Delivery of this course will be through the internet. When planning to develop a web site in the business arena, there are several considerations to be made. Some concerns would be as follows: What are the considerations when choosing a web server? What database should be used? There are many considerations in web site construction, and through this course, students will learn to ask the right questions about the information technology infrastructure. There will be emphasis on planning a web site, policy issues, and security concerns. Additionally, students will gain understanding on hosting environments and operations budgeting. (3- 0-3)

### **CWEB 201S - Cyber Security (3)**

This course introduces students to the field of cyber-security and includes the evolution of information security, cyber-security theory, and the importance of cyber-security to nations, businesses, society, and people. Students will be exposed to cyber- security technologies to help guard against information and application threats, learn how to analyze the threats, vulnerabilities and risks present in cyber space environments, and develop appropriate strategies to reduce, if not alleviate, potential cyber-security problems. Various processes and practices designed to protect networks, computers, programs, and data will be discussed. (3-0-3)

### **CWEB 210S - Advanced Web Page Design HTML (3)**

This course is designed to provide advanced technical skills to designing a web site (collection of web pages). As part of the interactive learning activity, students will learn how to incorporate functionally and animation into their web pages. Some related topics include integrating advanced multimedia techniques, implementing user

authentication, database queries, understanding online ordering, tallying counts (hits), etc. (3-0-3)

### **CWEB 220S - Managing a Web Site (3)**

The focus of this course is on understanding how to maintain a web site and how to optimize the server in which the web site is stored. This course will look at the concept of building a web site and take it through the process of actually implementing that web site. The process entails building a support team, maintaining and optimizing the server, addressing legal issues associated with web site operation, and dealing with contracting issues such as performance, availability and cost. Students will become knowledgeable of various requirements to implement a web site and what to be aware of in taking on support for an existing site. (3-0-3)

### **CWEB 230S - Web production (3)**

Delivery of this course is through the internet. This course is ideal for the non-technical manager. Web production provides students with an understanding of the design, organization, marketing and budgetary considerations of a small business web site. The focus of this course is more on how to design the website to meet the business needs or objectives and to select the appropriate tools for web production. Other topics will include understanding the basics of doing business on the internet (e-commerce) and understanding how to use search engines to promote a web site. (3-0-3)

## **DHYG - Dental Hygiene**

### **DHYG 101S - Intro to Dental Hygiene (1)**

An overview of dental hygiene history, and legal principles underlying the practice of the dental hygiene profession. This course introduces the student to the dental hygiene process of care and the roles and career paths of the profession. (1-0-1)

### **DHYG 120S - Clinical Dental Hygiene Orien. (1)**

Designed to provide dental hygiene students with basic didactic background for clinical skills required for dental hygiene practice. This course will introduce the student to basic computer concepts and integration of computer technology in patient assessment and dental hygiene treatment planning. Some hands-on laboratory experience is provided using software packages such as: word processing, spreadsheets, and MS PowerPoint for presentations. Prerequisite: DHYG 101S. Co-requisite: DHYG 121S. (6-0-1)

Prerequisite: DHYG 121S, DHYG 122S, DHYG 123S,

DHYG 125S, DHYG 134S, . Corequisite: DHYG 121S, DHYG 122S, DHYG 123S, DHYG 125S, DHYG 134S, .

### **DHYG 121S - Clinical Dental Hygiene Tech. (2)**

This course is an introduction to basic clinical techniques required for entry into the first clinical level of basic patient care. Co- requisite: DHYG 120S. (0-8-2)

Prerequisite: DHYG 122S, DHYG 123S, DHYG 125S, DHYG 134S, . Corequisite: DHYG 122S, DHYG 123S, DHYG 125S, DHYG 134S, .

### **DHYG 122S - Dental Anatomy (1)**

Study of the morphological characteristics of the teeth. A laboratory course in identifying and drawing teeth is included. Prerequisites: SBIOL 221S, BIOL 222S. Co-requisites: DHYG 120S, DHYG 123S. (2-2-1)

Prerequisite: DHYG 120S, DHYG 123S, . Corequisite: DHYG 120S, DHYG 123S, .

### **DHYG 123S - Head and Neck Anatomy (2)**

This course is designed to give the student a basic knowledge and understanding of head and neck anatomy, including terminology, osteology, and basic physiology of the oral cavity. Prerequisites: SBIOL 212S, SBIOL 221S, BIOL 222S. Co-requisites: DHYG 120S, DHYG 121S, DHYG 122S. (3-1-2)

Prerequisite: DHYG 120S, DHYG 121S, DHYG 122S, DHYG 125S, DHYG 134S, . Corequisite: DHYG 120S, DHYG 121S, DHYG 122S, DHYG 125S, DHYG 134S, .

### **DHYG 125S - Fundamentals-Dental Radiology (2)**

This is an introductory course in conventional and digital dental radiology; including didactic instruction in radiation physics, radiation biology, radiation hygiene and radiographic processing techniques. It also includes an introduction to the radiological interpretation of normal anatomy, caries, periodontal disease and periodical disease. The student receives supervision in taking and processing intra- and extra oral radiographs on manikins as well as patients. Prerequisites: SMAT 121S, SBIOL 221S, BIOL 222S, DHYG 101S. Co-requisites: DHYG 120S, DHYG 122S, DHYG 123S. (3-4-2)

Prerequisite: DHYG 120S, DHYG 121S, DHYG 122S, DHYG 123S, DHYG 134S, . Corequisite: DHYG 120S, DHYG 121S, DHYG 122S, DHYG 123S, DHYG 134S, .

### **DHYG 126S - Clinical Dental Hygiene Lecture (2)**

A continuation of DHYG 120S. Special emphasis is placed

on the dental hygiene process of care and treatment of patients that are medically compromised. Prerequisites: DHYG 120S, DHYG 121S, DHYG 123S, DHYG 124S, DHYG 125S. Co-requisite: DHYG 127S (6-0-2)

### **DHYG 127S - Clinical Dental Hygiene I (2)**

A continuation of DHYG 121S. Concentration on the application of the dental hygiene process of care. Students provide dental hygiene services to clinic patients during this course. Clinic requirements are expanded to reflect provision of care for more challenging case types.

Prerequisites: DHYG 120S, DHYG 121S, DHYG 122S, DHYG 123S, DHYG 124S, DHYG 125S. Co-requisite: DHYG 126S. (0-8-2)

### **DHYG 128S - General and Oral Pathology (2)**

This course is designed to introduce the student to current concepts relative to the pathophysiologic mechanisms of human disease. The student will acquire a fundamental knowledge of diagnostic principles regarding systemic disease in general and oral diseases. Prerequisites: SBIOL 212S, DHYG 123S, DHYG 124S. Co-requisites: DHYG 126S, DHYG 127S. (3-0-2)

### **DHYG 129S - Preventive Dentistry (1)**

This course provides the concepts of preventive dentistry. The history of disease prevention is also discussed during this course. Prerequisites: DHYG 120S, DHYG 12S1. (4-0-1)

### **DHYG 130S - Public and Community Dental Hygiene (1)**

The administration of public health programs and issues regarding health promotion in the community. The primary focus is on implementing dental health programs in the community. The students are afforded the opportunity for a wide variety of extramural experiences, both observation and participation. This course also introduces the student to scientific methodology and the use of its attendant statistics. Prerequisites: SMAT 121S, DHYG 120S, DHYG 121S. (4-0-1)

### **DHYG 131S - Pharmacology for Dental Hygienists (2)**

The emphasis of this course is the pharmacodynamics of drug action. This includes modes of administration, mechanisms of action, biotransformation, excretion, drug interactions and side effects. Special considerations are given to those drugs relevant to the practice of dentistry. Prerequisites: DHYG 120S, DHYG 121S, DHYG 123S. Co-requisites: DHYG 126S, DHYG 127S. (3-0-2)

### **DHYG 134S - Oral Histology & Embryology (1)**

An introductory course designed to provide the student with an understanding of the microscopic anatomy of oral structures. Embryological development is integrated with histology in the lectures. Prerequisites: SBIOL 212S, SBIOL 221S, BIOL 222S. Co-requisites: DHYG 122S, DHYG 123S. (2-1-1)

Prerequisite: DHYG 120S, DHYG 121S, DHYG 122S, DHYG 123S, DHYG 125S,. Corequisite: DHYG 120S, DHYG 121S, DHYG 122S, DHYG 123S, DHYG 125S,

### **DHYG 214S - Periodontics (2)**

A fundamental lecture and clinical course in periodontics with emphasis on basic understanding of the normal and diseased states of the periodontium. An orientation to the concepts of periodontal examination, nomenclature, charting, diagnosis, and treatment planning. Prerequisites: SBIOL 212S, DHYG 126S, DHYG 127S, DHYG 128S, DHYG 129S, DHYG 131S. Co-requisites: DHYG 216S, DHYG 217S. (6-0-2)

### **DHYG 216S - Clinical Dental Hygiene II (1)**

Continuation of DHYG 127. Students apply dental hygiene preventive and therapeutic services while providing patient education in a clinical environment. Students will provide dental hygiene services to the child, adolescent, adult, elderly, and medically compromised patient. Prerequisites: DHYG126S, DHYG127S, DHYG129S, DHYG131S Co-requisites DHYG 214S. (0-16-1)

### **DHYG 217S - Clinical Dental Hygiene Lecture II (1)**

A didactic course to accompany DHYG 216S. Continues on the study of dental hygiene theory and practices to include the dental hygiene process of care; on all types of patients listed above. Prerequisites: Successful completion of all first-year dental hygiene courses. Co-requisites DHYG 216S. (4-0-1)

### **DHYG 230S - Dental Materials (2)**

This course provides a working knowledge of metallurgy, ceramics and polymer science. Specific restorative and dental laboratory products are presented and their proper manipulation is described. Lab sessions involving some of the products provide experience in materials handling and emphasize technique. Prerequisites: SCHE 110S, SMAT 121S, Successful completion of all first-year dental hygiene courses. (3-3-2)

Prerequisite: DHYG 232S, DHYG 234S, DHYG 236S, DHYG 238S, . Corequisite: DHYG 232S, DHYG 234S,

DHYG 236S, DHYG 238S

### **DHYG 232S - Periodontics II (1)**

This course is a continuation of DHYG 214. Special emphasis is placed on the discussion of surgical procedures, supportive care and maintenance therapies. Prerequisites: DHYG 214S, Successful completion of all first-year dental hygiene courses. Co-requisites: DHYG 234S, DHYG 236S (4-0-1)

Prerequisite: DHYG 230S, DHYG 234S, DHYG 236S, DHYG 238S, . Corequisite: DHYG 230S, DHYG 234S, DHYG 236S, DHYG 238S, .

### **DHYG 234S - Clinical Dental Hygiene III (3)**

A second year clinical course. Students provide services with increased difficulty in the type and number of patients' clinical activities to include treating moderate periodontal disease and patients with moderate/heavy deposits; activities will correlate to theory lecture course DHYG 236S. Prerequisites: DHYG 214S, DHYG 216S, DHYG 217S. Co-requisites DHYG 232S, DHYG 236S, DHYG 238S. (0-16-3)

Prerequisite: DHYG 230S, DHYG 232S, DHYG 236S, DHYG 238S, . Corequisite: DHYG 230S, DHYG 232S, DHYG 236S, DHYG 238S

### **DHYG 236S - Clinical Dental Hyg Lec III (1)**

This course is a didactic course designed to accompany DHYG 234S. It expands the concepts of dental hygiene theory to include more complex case types utilizing critical thinking to analyze case studies and real-life clinical patients. Prerequisites: DHYG 214S, DHYG 216S, DHYG 217S. Co-requisite: DHYG 234S. (4-0-1)

Prerequisite: DHYG 230S, DHYG 232S, DHYG 234S, DHYG 238S, . Corequisite: DHYG 230S, DHYG 232S, DHYG 234S, DHYG 238S

### **DHYG 238S - Local Anesth/Pain Control (1)**

This course is designed to instruct students in the art and science of local anesthesia. The course encompasses pre-anesthetic evaluation of the patient, the dental assessment and management of the medically compromised patient, physiology and pharmacology of local anesthetics and the management of medical emergencies. Prerequisites: SBIOL 212S, BIOL 222S, DHYG 214S and successful completion of all first year Dental Hygiene courses. Course requirement: Approval by Dental Hygiene Program Director. (4-4-1) Prerequisite: DHYG 230S, DHYG 232S, DHYG 234S,

DHYG 236S, . Corequisite: DHYG 230S, DHYG 232S, DHYG 234S, DHYG 236S

### **DHYG 240S - Clinical Dental Hygiene IV (4)**

Advanced dental hygiene clinic activities to include all aspects of previous training at increased skill levels. This course accompanies DHYG 242. Prerequisites: DHYG 234S, DHYG 236S. Co-requisite: DHYG 242S. (0-16-4)

### **DHYG 242S - Clinical Dental Hygiene Lecture IV (2)**

Clinical lecture course to accompany DHYG 240. Special emphasis is placed on techniques and equipment used in the treatment of advanced types of periodontal disease. Students are required to present comprehensive case study at the end of this course. Prerequisites: DHYG 232S, DHYG 236S, DHYG 238S. Successful completion of all first-year dental hygiene courses. Co-requisite: DHYG 240S. (4- 0-2)

### **DHYG 250S - Survey of Dental Specialties (1)**

### **DHYG 252S - Ethics, Jurisprudence and Practice Management (1)**

The laws and ethics relating to the practice of dental hygiene are covered in this course. Dental office policies and procedures are also covered. Student will become familiar with laws regarding dental hygiene practice and the Louisiana Dental Practice Act. Prerequisites: DHYG 236S, DHYG 238S. Successful completion of all first-year dental hygiene courses co-requisites: DHYG 240S, DHYG 242S. (2- 0-1)

### **DHYG 254S - Seminar/Directed Study (2)**

This course provides instruction in current trends relating to dental and dental hygiene education. Individual and Instructor assisted study and/or research in selected dental hygiene topics. Emphasis will be placed on review of current literature and research publications. Prerequisites: Successful completion of all prior dental hygiene courses and approval of program director. Co-requisites: DHYG 240S, DHYG 242S. (4-0-2)

## **DNCE - Humanities**

### **DNCE 101S - Beginning Modern Dance (3)**

The development of a movement vocabulary using the stretch, strengthening and body alignment techniques (exercises) developed by Martha Graham and Lester Horton. (3-0-3)

## **DYLT - Dialysis Technician**

### **DYLT 101S - Intro to Hemodialysis (2)**

An overview of contemporary dialysis environment in relation to history of dialysis, treatment for kidney failure, expected treatment outcomes, nutritional and adjustment considerations, quality assurance and current dialysis issues. (2-0-2)

### **DYLT 103S - Renal Anatomy & Physiology (3)**

A detailed discussion of the normal structure and function of the kidney and other organs of the urinary system. (3-0-3)

### **DYLT 105S - Hemodialysis Principles Device (3)**

A discussion of the principles of dialysis, hemodialysis devices and hemodialysis procedures. (3-0-3)

### **DYLT 106S - Hemodialysis Patient Care (2)**

This course is designed to introduce direct patient care assessment of vital signs, weight, and access sites, as well as to monitor the dialysis patient during treatment, and recognize abnormalities that are reported to the registered nurse. (2-1-2)

### **DYLT 109S - Water Treatment (2)**

A discussion of the purpose of water treatment, types of contaminants and effects on patients, components of a water treatment system and monitoring a water treatment system. (2-0-2)

### **DYLT 110S - Hemodialysis Pract. I (4)**

Hands-on training of students at the dialysis center in the care of the hemodialysis patient. (2-2-4)

### **DYLT 112S - Hemodialysis Pract. II (8)**

Hands-on training of students at the dialysis center in the care of the hemodialysis patient. (0-8-8)

## **ECET-Electrical-Comp-Engineering**

### **ECET 110S - Electrical Circuits I Lec/Lab (4)**

This course is designed to introduce the students to the basic concepts of electricity, Ohm's Law, series and parallel circuits, voltage and current dividers, direct-current meters, and Kirchoff's Law. The laboratory will offer the students a practical, mathematical, and abstract application of DC principals (4-0-4).

### **ECET 140S - Electrical Circuits II Lec/Lab (4)**

This course is designed to introduce the students to the basic concepts of magnetism, electromagnetic inductance, alternating voltage, and current, and capacitive and inductive circuits. The laboratory will offer the students a practical, mathematical, and abstract application of AC principles (4-0-4). Prerequisite: ECET 110S

### **ECET 160S - Semiconductor Circuits I Lc/Lb (4)**

This course is designed to introduce the analysis of solid-state devices, diodes, transistors, thyristors pulse and switching circuits, optics, and readouts with typical circuits, laboratory experiments (4-0-4). Prerequisite: ECET 110S

### **ECET 210S - Digital Logic Design Lecture and Lab (3)**

This course provides students with a study of integrated circuits, devices of medium and large-scale complexity, extensive use of manufacturers' specification sheets, digital systems used in industry with TTL, CMOS, and ECL families, laboratory experiments. Topics can include numbering systems and arithmetic operations, logic gates, Boolean algebra, design of combinational logic circuits, sequential logic circuits and arithmetic circuits (4-0-4). Prerequisite: ECET 110S

### **ECET 220S - Semiconductor Circuits II Lecture and Lab (4)**

This course is designed to introduce the analysis of Biasing of bipolar junction transistors (BJTs) and field effect transistors (FETs); Analysis and design of small and large signal low frequency amplifiers, coupling techniques, multistage amplifiers, power derating, and decibel units (4-0-4). Prerequisite: ECET 160S

### **ECET 225S - Operational Amplifiers Lecture and Lab (4)**

This course provides students with a study of differential amplifiers, circuit applications of op-amps, active-filter power amplifiers and use of CMOS/MOS applications (4-0-4). Prerequisite: ECET 220S

### **ECET 230S - Electronic Testing and Maintenance (3)**

This course provides students with study of the theory and applications of electronic measuring instruments, maintenance, and calibration of instruments. Topics can include basic deflection instruments, deflection type ammeters, voltmeters and wattmeters, the Ohmmeter and Volt-Ohm, Milliammeter, DC- potentiometer, instrument calibration, precise resistance measurements and oscilloscope specifics (3-0-3). Prerequisite: ECET 140S

**ECET 235S - Power Transmission and Distribution Lecture and Lab (4)**

This course is designed to provide students with a study of the proper skills necessary to diagnose and rectify the general problems with power transmission and distribution systems. Design, operation, and technical details, of modern power distribution systems; including generating equipment, transmission lines, plant distribution and protective devices. Includes; calculations of fault current, system load analysis, rates and power economics (4-0-4). Prerequisite: Departmental Approval

**ECET 245S - Electrical Machines Lecture and Lab (4)**

This course provides students with an introduction to the electromechanical energy conversion and components associated with power system generation, utilization, transmission, and distribution. The course teaches components, operation and control of AC and DC rotating machines, such as structure, parts, starting, reversing, plugging, and variable speed operation. Transformers: Single phase, 3- phase, and autotransformers; Induction Machines: construction, operation, modeling, characteristics, and basic control methods; Synchronous Machines: construction, operation, modeling, characteristics, motor and generator operation, and power factor control (4-0-4). Prerequisite: ECET 140S and SMAT122S

**ECET 260S - Electrical Systems Design (3)**

This course provides students with advanced knowledge of how electrical distribution systems for residential, commercial, and industrial buildings are designed and operated. This course emphasizes applied electrical concepts rather than theoretical mathematical derivations with specific emphasis on direct and alternating current concepts (3-0-3). Prerequisite: Departmental Approval

**ECET 290S - Microprocessor Lecture and Lab (4)**

This course is designed to teach students how to design, build and program embedded systems using the 8051 microprocessors. Students will learn the architecture and timing of typical microprocessors as well as microprocessor families. Students will learn real-time design concepts as well as program instructions for modern Intel microprocessors (4-0-4). Prerequisite: Departmental Approval

**ECET 299S - Electrical & Computer Engineering Technology Co-Op Capstone (1)**

This course provides students with the opportunity to design and develop a final capstone project or participate

in an internship (1-0-1). Prerequisite: Departmental Approval

**EDUC - Education****EDUC 209S - Intro to Early Childhood Ed. (3)**

This is a survey course that will give the student a historical background of early childhood education and provide in- depth information needed to make meaningful the total study of child care including Special Education for ages, birth through six years. (3-0-3)

**EDUC 210S - Introduction to Education (3)**

This course provides a general overview of education. The course presents a survey of underlying principles in educational philosophies and theories as each shape the role of the school in America. Emphasis is placed on the historical development of education and its impact on teacher education and the ethics of teaching. Students will do an additional thirty-six hours of work in a classroom setting. (3-0- 3)

**EDUC 212S - Current Trends and Issues in Modern Schools (3)**

Contemporary trends and issues in schools will be studied to determine their origin, status, and significance. Students will gain experiences in arriving at logical, practical, and personal positions. (3-0-3)

**EDUC 229S - Play Activities for Children (3)**

This course is designed to provide planning, implementation and evaluation of play activities, and theories of play that will help 2-5-year old develop motor skills. Class experiences that will help children with problems are an integral part of this course. Participants are required to work 24 hours in area Early Childhood classes under master teachers. (3-0-3)

**EDUC 235S - Child Development (3)**

The course focuses are scientific study of children, the way they grow and develop, the way their personalities are formed, the way they think and learn, and the special ways they respond to the special demands of their culture. (3-0-3)

**EDUC 239S - Parenting (3)**

The course is aimed at introducing students to recommended parenting techniques; and psychological, social, and economic aspects of parenting; and ways that parents can contribute meaningfully to the day care center. Prerequisite: EDUC 209. (3-0-3)

**EDUC 247S - Curric/Plan-Early Childhood Ed (3)**

The planning and development of meaningful curricula for pre-elementary school children will be done. Primary focus is on the study of principles, methods and materials for curriculum development that influence and direct the intellectual, emotional, physical and social growth of children 2-5 years of age. Prerequisites: EDUC 209 and HPRE 229. (3-0-3)

**EDUC 249S - Practicum-Early Childhood Ed. (6)**

Students will get work experience in area day care, nursery and kindergarten schools. Seminars will be held weekly. Students who take Day Care Administration will work in a licensed center and will engage in practical activities of planning, financing, organizing, marketing and managing day care facilities. Students will also be exposed to experiences in innovative day care practices with all ages through adult day care. Prerequisite: Students must have completed all course requirements before enrollment or have special permission from the advisor and department chairman to take courses along with practicum. (3-0-3)

**EDUC 250S - Instructional Technology (3)**

This is a comprehensive course designed to help undergraduates become better acquainted with preparation, selection, and utilization of technology in the classroom. (3-0-3)

**EDUC 265S - Early Diagnosis of Children's Diseases (3)**

This course provides instruction on recognizing early symptoms of childhood diseases such as measles, chicken pox and mumps. Students will learn appropriate classroom precautions. Prerequisites: EDUC 211 and EDUC 209. (3-0-3)

**EMTB - Emergency Medical Tech - Basic****EMTB 200S - Emergency Medical Technician (9)**

A didactic course designed to educate the student on all aspects of the Emergency Medical Technician Basic, including Basic Life Support (BLS) certification, a general overview of EMS at the Basic level, basic first aid, and an opportunity to apply for the EMR certification (Emergency Medical Responder). This course is 8 weeks in duration and a prerequisite for EMTB 201S. (9-0-9)

Prerequisite: EMTB 201S, . Corequisite: EMTB 201S, .

**EMTB 201S - Emergency Medical Technician (12)**

This course provides a more in-depth approach to training as an EMT. This includes instruction on anatomy and pathophysiology, formulation of differential diagnoses, advanced psychomotor instruction, and National Registry preparation. Prerequisite: EMTB 200S. (0- 12-12)

Prerequisite: EMTB 200S, . Corequisite: EMTB 200S, .

**ENGL - English****ENGL 089S - English Grammar (3)**

Students who need a review of grammar, sentence structure and principles of writing are recommended for English 089S. (This course may not be counted toward fulfillment of degree requirements.) (3-2-3)

**ENGL 090S - English Fundamentals (3)**

This course is taught in a sequence with ENGL 089S English Grammar. Focus is on the writing process. Technical aspects of grammar taught in ENGL 089S English Grammar are reviewed. Emphasis is placed on sentence construction, punctuation, paragraph development, theme writing and summary skills. (This course may not be counted toward fulfillment of degree requirements.) (3-0-3)

**ENGL 099S - Co-Req Support for Fresh Eng (3)**

Co-requisite support for English 101S is a course designed to offer individual and group support for students identified as needing supplemental instruction in the areas of reading and writing. Course content will parallel essential skills needed to be successful in English 101S. This course may not be counted toward degree requirements, and credit cannot be received examination. This course must be taken with SENL 101S. If students withdraw from English 099S, they must also withdraw from SENL 101S. Co-requisite: SENL 101S Freshman English I (1-2-3).

Prerequisite: SENL 101S, . Corequisite: SENL 101S, .

**ENGL 210S - English Literature (3)****ENGL 230S - Advanced Composition (3)**

This writing course develops proficiency in advanced writing techniques especially persuasive writing. Emphasis is placed on the mechanics of writing and the effectiveness of style in the development of various themes. Prerequisite: SENL 102S or permission of instructor. (3-0-3)

**ENGL 240S - Film and Literature (3)**

This course surveys literary examples of the short story, novel and drama as depicted on film. Prerequisite: SENL 102S or permission of instructor. (3-0-3)

**ENGR - Engineering****ENGR 120S - Engineering Graphics (3)**

Introduction to the fundamentals of Computer Aided Drafting (CAD) using freehand and AutoCAD software for 2D and 3D projections. Students will create orthographic projections, isometric drawings, assembly working drawings, dimensions and standards and graphic representations. Engineering majors only. (3-0-3)  
Prerequisite: SMAT 121S

**ENGR 140S - Intro to Engineering & Tech (2)**

Introduction to engineering tools and strategies. It provides an introduction and orientation to the engineering profession with success strategies and professional development. (3-0-3)

**ENGR 201S - Safety, Health & Environment (3)**

Various safety, health, and environmental issues associated with industries. Topics include hazard recognition, types of hazards, cyber security, engineering controls, administrative controls, personal protective equipment, safety-related equipment, first aid, and governmental regulations (3-0-3).

**ENGR 208S - Fundamental of Quality Control (3)**

This course provides students with a comprehensive coverage of modern quality control techniques to include the design of statistical process control systems, acceptance sampling, and process improvement (3-0-3).

**ENGR 224S - Engineering (Statics) Mechanics (3)****ENGR 225S - Engineering (Dynamic) Mechanics II (3)****ENGR 226S - Engineering (Statics & Dynamics) (4)**

Introduction to elementary particle and Newtonian mechanics; vector algebra; determination of resultants; equations of equilibrium, friction, centroids, particles kinematics and kinetics, relative motion, work-energy equation, linear and angular momentum, and impact. (4-0-4) Prerequisite: SMAT 211S & SPHY 213S

**ENGR 230S - Technical Communication (2)**

(Preq/Coreq ENGR 140S & SMAT 121S) Introduction to

the ethical responsibilities of an engineer in addition to developing the necessary skills to create and deliver technical reports and presentations. (2-0-2) Prerequisites: ENGR 140S & SMAT121S

**ENGR 240S - Electromechanical Control Technology (4)**

This course provides students with knowledge of how computer hardware and electromechanical systems control external devices, both electrically and mechanically. Students will build a project to learn the interface of software and hardware for use as a control element (4-0-4).  
Prerequisite: Departmental Approval

**ENGR 248S - Programmable Logic Controllers (3)**

This course provides students with an introduction to Programmable Logic Controls (PLC), focusing on the underlying principles of how PLCs work and providing practical information and skills about installing, programming, and troubleshooting a PLC system (4-0-4)  
Prerequisite: Departmental Approval

**FIAR - Fine Arts****FIAR 111S - Design II (3)**

This is an advanced course that is a continuation of the study of elements and principles with the addition of the exploration of new materials. Prerequisite: SFIA 111S. (3-0-3).

**FIAR 297S - Problems in Art (3)**

Students will research problems in pictorial representation by using various media. The visual problems are selected with the consent of the instructor based on student's portfolio evaluation. This course can be repeated once. (1-5-3)

**FREN - French-SU****FREN 101S - Elementary French I (3)**

[LCCN: CFRN 1013, ELEMENTARY FRENCH I] - Basic lexicon and structure of French; emphasis on the four basic skills (listening, speaking, reading, and writing) and culture of the French and Francophone world. Beginning course: no previous knowledge of French expected or required. (3-0-3)

**FREN 102S - Elementary French II (3)**

[LCCN: CFRN 1023, Elementary French II] - Continuation of the study of French on the elementary level. Prerequisite: FREN 101. (3-0-3)

**FREN 200S - Intermediate French I (3)**

[LCCN: CFRN 2013, INTERMEDIATE FRENCH I]- Intermediate level study of structures and lexicon of French; additional emphasis on the four basic skills and culture. Prerequisite: FREN 102. (3-0-3)

**FREN 201S - Intermediate French II (3)**

[LCCN: CFRN 2023, INTERMEDIATE FRENCH II] - continuation of the study of French on the intermediate level. Prerequisite: FREN 200. (3-0- 3)

**FROR - Freshman Studies****FROR 120S - College Success (1)**

College Success is designed to facilitate the successful transition of first-time freshman into the learning community of the university. Topics addressed during the course include time management, learning styles, classroom expectations, support services, and career planning. (1-0-2)

**HIMT - Health Information Technology****HIMT 105S - Data Concepts & Princ of HIM (3)**

This course introduces the student to the health information management profession and the health record in paper and electronic formats. Students will analyze and evaluate the contents of the health record to understand documentation requirements and the use of healthcare data sets. Focus on retention, forms and screen design, indexes and registers, data storage and retrieval systems, primary and secondary resources and quantitative/qualitative analysis. The student gains knowledge of data access, data integrity, data collection and data management. (3-0-3)

**HIMT 109S - Healthcare Law and Ethics (3)**

This course introduces students to a study of the legal issues of Health Information Management with focus on statutory and regulatory requirements, case law and practical applications. Special legal issues with emphasis on health information laws and regulations related to PHI and HIPAA privacy standards, healthcare compliance, confidentiality, ethics, legal and privacy issues, and data security. Students will learn legal vocabulary; retention and destruction, health record as the legal document, and release of medical information. (3-0-3)

**HIMT 110S - Intro Healthcare Comp Apps (3)**

This course will introduce computer concepts and technologies to include the organization of computer systems and computer applications encountered in health information departments to include but not limited to word processing, excel, power point, and databases. Students will be introduced to the electronic health record system and provided hands on experience with electronic systems utilizing software products. (3-0-3)

**HIMT 202S - Healthcare Delivery Systems (3)**

This course is the study of the healthcare delivery system in the U.S.; the structure and operation of a healthcare organization and the role of various healthcare providers and disciplines; and health record content, data sets, licensure, certification, and accreditation, applicable computer information systems, and reimbursement systems in alternative healthcare facilities such as cancer registries, long term care, home health, hospice, mental health, skilled nursing and rehabilitation. (3-0-3) Prerequisites: HIMT 105S and 110S.

**HIMT 208S - Intro to Pathophysiology (3)**

This course introduces students to a study of human disease and basics of general pharmacology for health information technology professionals. Students will learn about symptoms, signs, etiologies, diagnosis, diagnostic tests, and therapeutic methods of common diseases of each body system. Students will build on their knowledge of anatomy and physiology and medical terminology through study of common pathological conditions and the drugs used in the treatment of common diseases. (3- 0-3) Prerequisites: ALLH 210S.

**HIMT 215S - Info Tech and Data Management (3)**

This course provides the student with principles of data governance and data management. Students will expand their basic knowledge of data sources, data models, data stewardship, data storage, and data exchange standards. The course will provide foundational principles in system implementation, disaster and recovery planning as well as data analysis, data reporting and visualization. Students will have practical experience utilizing electronic software applications. (3-0-3) Prerequisites: HIMT 105S and 110S.

**HIMT 222S - CPT/HCPS and Outpatient Coding (3)**

This course uses Current Procedural Terminology (CPT)/HCPCS coding systems with emphasis on basic coding rules and application of CPT / HCPCS coding procedures in the outpatient settings. This course will provide practical application of coding rules utilizing

manual and encoder/grouping software. (3-0-3)

Prerequisites: HIMT 105S, 110S, and 208S.

### **HIMT 223S - Reimbursement Systems and Compliance (3)**

This course will cover the financial systems in today's healthcare environment to include but not limited to PPS, MSDRGs, RBRVS, and APG Payment System. Students will gain insight on how reimbursement systems have an impact on providers, payers and consumers. Students will develop skills in coding compliance, revenue cycle management, billing processes, claims management, charge master, case mix management, clinical documentation improvement, and computer assisted coding. (3-0-3) Prerequisites: HIMT 105S, 110S, and 208S.

### **HIMT 225S - International Classifications of Diseases I (3)**

This course introduces students using the most current classification system to the International Classification of Disease (ICD) as used in diagnostic and procedural coding. An emphasis on basic coding rules, regulations, conventions, content, and structure. Study of other classifications, nomenclatures, and medical vocabularies used in healthcare settings. Application using exercises, case studies, and health records in acute care and ambulatory settings. Utilizing manual and encoder/grouper. (3-0-3) Prerequisites: HIMT 105S, 110S and 208S

### **HIMT 226S - International Classifications of Diseases II (3)**

This course is the second, in a two-course sequence, which will provide a continuation of coding principles and guidelines using the most current classification systems of ICD. Students will use coding manuals and software to apply sequencing guidelines, validate diagnostic and procedural codes while adhering to coding code of ethics using exercises, case studies, and health records. Utilize coding and software resources to ensure accuracy and validation of diagnostic and procedural groupings/severity of illness. (3-0-3) Prerequisite: HIMT 225S

### **HIMT 227S - Advanced Coding Review Seminar (3)**

This course will provide an advanced review of coding guidelines, classification systems, reimbursement methods in preparation for a national certification exam. Lectures, presentations, mock exams, coding case studies, encoder/grouping accuracy. The student will develop an individual study plan and complete a comprehensive examination. (3-0-3) Prerequisites: HIMT 222S, 223S,

225S and 226S.

### **HIMT 231S - Quality Improv Healthcare Stat (3)**

This course will focus on quality improvement concepts and tools, and statistical methods in Health Information Management. Some topics covered - accrediting and licensing standards, case management, utilization management, risk management, medical staff organization and functions, project management, performance improvement processes, and patient safety. An introduction to common research used in healthcare will be discussed to including research methods and ethical issues in research. (3-0-3)

### **HIMT 233S - Org Management & Leadership (3)**

An overview of management principles for first line managers in health information field. Topics covered in the course include motivational theory, leadership, supervisory skills, human resource management, budgeting, ergonomics, marketing, orientation and training programs, staffing, strategies in support of information governance, financial, and physical resources. Students will develop presentation skills and techniques, professional image and development, interviewing skills, and appropriate oral and communication skills. (3-0-3)

### **HIMT 241S - Professional Practice Exp I (3)**

Students will demonstrate basic competencies of health information technology in a simulated and/or directed supervised work experience in hospitals, affiliation sites, or non-traditional settings. The supervised six (6) week professional practice/simulated experience will provide students with interaction and application of health information functions, i.e., health record procedures, storage and retrieval, legal aspects, coding, and utilizing of software for HIM processes. (0-16-1)

### **HIMT 248S - Professional Practice Exp II (3)**

Students will continue demonstration of technical competencies of health information technology in a simulated and/or directed supervised work experience in hospitals, affiliation sites, or non-traditional settings. The supervised six (6) week professional/simulated practice experience will provide the students with interaction and application of health information functions, i.e., quality management and information standards, reimbursement systems, and organizational resources and management. (0-16-1) Prerequisites: HIMT 241S Clinical Course Fee Applied

**HIMT 250S - RHIT Exam Review (3)**

This is a capstone course designed to focus on test-taking strategies, mock examinations in preparation for the Registered Health Information Technology (RHIT) examination. The student will develop an individual study plan and complete a comprehensive examination. (3-0-3)

**HIST - History****HIST 211S - African-American History (3)**

This course in African American History is a survey of the political, economic and social history of Black Americans. (3-0-3)

**HIST 230S - Louisiana History (3)**

This course in Louisiana History is a survey of the history of Louisiana from early exploration and settlement to the present. (3-0-3)

**HPRE-Health-PE-and-Rec-****HPRE 110S - Principles of Health (3)**

Emphasis is placed on health science as related to personal and community living in this course. It is open to all undergraduates. (3-0-3)

**HPRE 130S - Standard First Aid (2)**

This course is an introduction to the care, prevention and treatment of accidents and sudden illnesses. Standard First Aid certification is available. (2-0-2)

**HPRE 200S - Intro to Physical Education (3)**

This course provides an orientation to the professional opportunities available in physical education and related fields. It is offered to students who intend to major or minor in physical education. (3-0-3)

**HPRE 216S - Team Sports (2)**

The course provides techniques in teaching speedball, soccer, touch football, field hockey, basketball, volleyball, swimming, softball, track and field and gold. Emphasis is on teaching materials and methods. (2-0-2)

**HPRE 229S - Play Activities for Children (3)**

This course is designed to provide planning, implementation and evaluation of play activities, and theories of play that will help 2-5-year old develop motor skills. Class experiences that will help children with problems are an integral part of this course. Participants are required to work 24 hours in area Early Childhood classes

under master teachers. Prerequisite: EDUC 210. (3-0-3)

**HPRE 260S - School and Community Health (3)**

This course is designed to consider the nature, scope and objectives of school and community health programs. The role of school personnel in promoting school-community relations and dealing with basic health problems is stressed. (3-0-3)

**HPRE 270S - Physical Fitness Workshop (2)**

This course is designed to provide physical training and conditioning while emphasizing how the body functions and how to maintain proper physical fitness. (2-0-2)

**HPRE 299S - Drug Education (3)**

This course covers legal, sociological, psychological and physiological aspects of drug use. Values clarification and other innovative methods of curbing drug abuse will be explored. Both prescription and over-the-counter drugs will be covered. (3- 0-3)

**HUSR - Human Services****HUSR 108S - INTRODUCTION TO HUMAN SERVICES (3)**

This course offers skills training in the use and application of human service workers. This course outlines the historical and theoretical perspective, and primary focuses on human needs. The characteristics of an effective helper, social policy, trends, and prevention are reviewed. (3-0-3)

**HUSR 109S - Communication Skills in the Helping Profession (3)**

This course provides a structural framework for the helping process that incorporates outcome and process goals, philosophy of growth, communications and facultative skills. Skills training in the use and application of the tools of a professional helper, such as interviewing, establishing rapport and empathy, recognizing verbal and nonverbal cues, assessment techniques and other skills pertinent to establishing a counseling relationship. (3-0-3)

**HUSR 110S - Clinical Writing (3)**

This course introduces students to the proper application of the standards for writing human service cases. Assessment and evaluation of human service cases is taught and incorporated into the writing and presentation of these cases. (3-0-3)

**HUSR 113S - Group Dynamics (3)**

Beginning group leaders are trained in the exploration of

theories associated with group dynamics. Students have a variety of group-leading experiences and are encouraged to have in-depth experiences of leadership behaviors. (3-0-3)

### **HUSR 210S - INTRO TO DRUG & ALCOHOL ABUSE (3)**

This is a survey course designed to familiarize the student with the variety of findings, problems, controversies and programs associated with drug and alcohol use/abuse. Political and legal perspectives are covered and include an orientation to existing varieties of treatment and possible careers in the field of drug abuse treatment. (3-0-3)

### **HUSR 215S - Biopsyc Aspects of Alcoholism (3)**

The course provides the students with a clear understanding of the dynamics of alcoholism as a disease, its impact on the individual, family system and community-at-large. (3-0-3)

### **HUSR 220S - Health Aging Death & Bereavement (3)**

Addresses health issues of older people using the Strengths Model. Also includes the study of death and bereavement and the basic principles of bereavement counseling as related to human mortality and the emotional distress of the bereaved person and family. (3-0-3)

### **HUSR 221S - Issues of Domestic Violence (3)**

This course will cover the basic aspects of domestic violence/abuse issues, and will provide the helpers with the knowledge to assist them in recognizing the signs and traits of both overt and covert domestic abuse. An overview of the major components of current intervention programs and strategies, including effective assessment and treatment methods, will be discussed along with prevention strategies and community resources. (3-0-3)

### **HUSR 222S - Counseling Therapies (3)**

The entire milieu of rational, emotive and psychodynamic modalities is explored. Attention is given to the understanding of psychological and emotional domains of clients and how to facilitate desired change through the development of a skill set. (3-0-3)

### **HUSR 239S - Community Drug/Alcohol Programs (3)**

This is afield course in which the participating student is directly exposed by means of field visits to those community agencies and organizations concerned with criminal rehabilitation, therapeutic communities, and treatment programs. (3-0-3)

### **HUSR 250S - Child Welfare (3)**

Description and analysis of human services and programs for youth, children, and infants are discussed. Special focus is placed upon the needs and services for minority children. Applicable Federal and State laws related to child welfare issues are presented and discussed. (3-0-3)

### **HUSR 289S - Human Services Internship (3)**

This course involves observation and field work at selected sites and requires students to be involved with community organizations, coupled with a field placement for a minimum of twenty (20) hours per week for ten (10) weeks. Prerequisite: 21 credit semester hours in Human Services. (3-0-3)

## **IETC - Industrial Engineering Technol**

### **IETC 101S - Intro to Industrial Engr. Tech (3)**

This course provides students with an overview of the history of Industrial Engineering Technicians and of the most common methods that Industrial Technicians use to solve problems and design efficient processes. The emphasis is on how these methods are used to study, improve, and/or optimize a product or process (3-0-3).

### **IETC 135S - Production, Planning and Control (3)**

This course provides students with an introduction to some of the tools and techniques manufacturers use to plan effectively. Learners will explore how manufacturers determine their need for resources, how the materials management and production planning affects organizational operations and how resources are allocated (3-0-3). Prerequisite: IETC 101S

### **IETC 150S - Manufacturing, Materials and Science (3)**

This course provides students with a study of metals, ceramics, polymers, and composites related to design and manufacturing. Students learn about structures, properties, processing, and applications of metals and ceramics commonly used in industry, and to develop problem solving skills in the areas of materials selection, evaluation, measurement, and testing (3-0-3). Prerequisite: IETC 135S

### **IETC 236S - Work Ergonomics and Measurements (3)**

This course provides students with an understanding of the design and evaluation of tools, workspaces, work methods, and work environments, with an emphasis on industrial environments. Students perform task analysis, time/motion studies, and work sampling (3-0-3). Prerequisite: IETC 150S

**IETC 250S - Introduction to Industrial Automation (4)**

This course provides students with a study of basic skills useful in identifying the concepts of automated machines and equipment and describe the terms and phrases associated with industrial automation. The student will perform preventative maintenance, identify or solve problems in machines, and other technologies (4-0-4).  
Prerequisite: Departmental Approval

**IETC 299S - Industrial Engineering Technology Co-Op Capstone (1)**

This course provides students with the opportunity to design and develop a final capstone project or participate in an internship (1-0-1). Prerequisite: Departmental Approval

**INRW - Integrated Reading and Writing****INRW 098S - Integ Reading & Writing I (4)**

A combined three-hour lecture/one-hour lab performance-based course designed to develop students' critical reading and academic writing skills. With a minimum grade of "C" or equivalent scores on an approved placement test, this course will fulfill the requirements for reading and writing. (This course may not be counted toward fulfillment of degree requirements.) (3-1-4)

**INRW 099S - Integ Reading & Writing II (4)**

An integration of critical reading and writing skills and strategies designed to develop proficiency in reading and writing processes, critical thinking strategies, and development of well-developed, coherent, and unified texts. (This course may not be counted toward fulfillment of degree requirements.) (3-1-4).

**MATH - Mathematics****MATH 089S - Elementary Algebra (3)**

This course introduces the student to the basic concepts of algebra. Topics include Equations, inequalities and applications, Graphing and functions, System of linear equations and inequalities. Prerequisite: MATH 088 or satisfactory score on the placement exam. (This course may not be counted toward fulfillment of degree requirements.) (3-0-3)

Prerequisite: MATH 136S, . Corequisite: MATH 136S, .

**MATH 090S - Intermediate Algebra (3)**

Prerequisite: SMAT 121S, . Corequisite: SMAT 121S, .

**MATH 095S - Intermediate Algebra II (5)**

The course is designed to prepare students for college algebra. Topics include real numbers and variables, linear equations, graphs, slopes and equation of line, exponents, radicals, factoring, solving quadratic equations by factoring, system of equations. The course is designed for students with a Math ACT score less than or equal 18. Prerequisite: Math ACT score  $\leq 18$ , or a satisfactory score on the placement exam. (This course may not be counted toward fulfillment of degree requirements.) (5-0-5)

**MATH 099S - CoReq Sup for MATH 133S (3)**

Co-requisite support for Math 133S is a course designed to offer individual and group support for students identified as needing supplemental instruction in algebra. Course content will parallel essential skills needed to be successful in MATH 133S. This course may not be counted toward degree requirements, and credit cannot be received examination. This course must be taken with MATH 133S. If students withdraw from MATH 099S, they must also withdraw from MATH 133S. Co-requisite: MATH 133S Algebra for College Students (1-2-3).

Prerequisite: MATH 133S, . Corequisite: MATH 133S, .

**MATH 126S - Technical Math (3)**

This course is designed for use in a trade or technical area. Topics include equations and inequalities, algebraic fractions, radicals, quadratic equations and inequalities, functions and graphs, system of equations, trigonometry, vectors and triangles. (3-0-3)

**MATH 133S - Algebra for College Students (3)**

Emphasis on application involving; solving equations and inequalities; function properties and graphs; linear, quadratic, polynomial, exponential and logarithmic functions. Prerequisite: ACT of 19 and 20 inclusive and 133LS or ACT score of 21 or higher appropriate placement test score, or MATH 095S. (3-0-3)

Prerequisite: MATH 133LS, . Corequisite: MATH 133LS, .

**MATH 133LS - Algebra Laboratory (1)**

Pass/fail-Concurrent enrollment in MATH 133 - This course consists of instructor-supervised learning sessions designed to supplement and enhance the course material from Math 133. The course provides a structured

environment for small group sessions, where students will study and work together on mathematics. The course is designed as a co-requisite course for Math 133. Topics covered: Supplementary review material including solving equations and inequalities; function properties and graphs; inverse functions; linear, quadratic, polynomial, rational, exponential and logarithmic functions with applications; systems of equations. Co-requisite: MATH 133 (1-0-1)

### **MATH 136S - Contemporary Math (3)**

This course provides an introduction to topics in contemporary mathematics. Topics may include the theory of finance, perspective and symmetry in art, formal Aristotelian logic, graph theory, probability and odds, statistics, elementary number theory, optimization, numeracy in the real world, and historical topics in mathematics that have influenced contemporary mathematics. Prerequisite: ACT score 19 or higher, Math 090S, Math 095S, or a satisfactory score on the placement exam. (3-0-3)

## **MCOM - Mass Communication**

### **MCOM 100S -Introduction to Mass Communication (3)**

This course introduces students to various media forms, history, theories and technologies of mass communication. (3-0-3)

### **MCOM 200S - Introduction to Journalism (3)**

The principles and practices of gathering, evaluating and writing news and reports are surveyed in this introductory course. (3-0-3)

### **MCOM 205S - Introduction to Broadcasting (3)**

Electronic broadcasting in the production of television and radio is introduced in this course. (3-0-3)

### **MCOM 210S - Media Writing and Editing (3)**

An introductory media writing course that stresses grammar, sentence structure, vocabulary, and logic. (3-0-3)

### **MCOM 220S - Communication and Culture (3)**

This course focuses on the influence of culture on individual communication, which includes: language, religion, ethnicity, and beliefs. A study of African-American journalists, their struggles, and impact on journalism will be included. (3-0-3)

### **MCOM 250S - Television Production I (3)**

Operation of television equipment, including cameras, lighting instruments, audio equipment, and digital video

editing. Prerequisite: math and English skills assessment that demonstrate readiness to successfully complete course. (3-0-3)

### **MCOM 251S - Television Production II (3)**

Continuation of instruction in the operation of television equipment, including cameras, lighting instruments, audio equipment, and digital video editing. (3-0-3) Prerequisite: MCOM250

### **MCOM 253S - Social and Digital Media (3)**

An exploration in the history, purpose, and growth of social media using common social media communication tools, such as Facebook, Twitter, LinkedIn, Kickstarter, YouTube, Flickr, Digg, and Tumblr.

## **MGMT - Management**

### **MGMT 200S - Introduction to Business (3)**

This is a survey course that introduces students to the world of business. It provides a foundation for the study of other business courses. Module One provides information that reviews the functional areas of business (Accounting, Finance, Management and Marketing), Entrepreneurship and Economics. Module Two covers Business Communications and Professional Development from a business perspective. (3-0- 3)

### **MGMT 201S - Principles of Management (3)**

The course includes the functions and skills that are necessary to provide effective leadership. This course places emphasis on the organizational hierarchy, leadership models, and budgeting techniques. Prerequisite: MGMT 200s and SENL 101S. \*Student must be currently enrolled in or have completed SENL 102S. (3-0-3)

### **MGMT 240S - Fundamentals of Entrepreneurship**

This course is designed to teach fundamentals on “How to Start and Run a Business.” It will provide the students with the following: basic skills needed to operate a business; the type of business to choose; the length of time it would take to start a business; getting the business certified as a small business owner; available funding sources, and the type of insurance needed. (3-0-3)

### **MGMT 243S - Legal Environment of Business (3)**

This is a survey course that studies the interaction between law and business in the historical political, and ethical environments. This course places emphasis on contracts, torts, and criminal laws as they apply to business organizations. Prerequisites: MGMT 200 and MGMT

201S. (3-0-3)

### **MGMT 250S - Principles of Marketing (3)**

This course is a comparative survey of the major functions of marketing and marketing management. Prerequisites: MGMT 200S, 201S, 240S and 261S. (3-0-3)

### **MGMT 273S - Business Finance (3)**

This course emphasizes the role of the financial manager and the goals of maximizing financial wealth of the organization. This course includes topics such as the time value of money, financial ratio analysis, investments portfolio management, working capital management, capital budgeting, risk and investments. Prerequisite: ACCT 200S or higher; completion of or concurrent enrollment in SMAT 121S, 122S, or 131S, SECO 221S or SECO 222S \*MGMT Certificate Program. (3-0-3)

MGMT 283S - Business Statistics (3)

This course includes the methods and techniques for the collection, analysis, interpretation, and presentation of numerical data. This course places emphasis on measures of central location, dispersion, probability theory, discrete and continuous probability distributions, sampling, and tests of significance, regression, and correlation. Prerequisite: Completion of or concurrent enrollment in SMAT 121S, 122s or 131S (3-0-3)

## **MILS - Military Science**

### **MILS 101S - Introduction to Leadership (1)**

The course introduces the United States Army, including the Army heritage, values, decision making, mission, organization, branches, first aid, rappelling, map reading and land navigation. (1-0-1)

### **MILS 101LS - Introduction to Leadership Lab (1)**

Provides re-enforcement of MILS 101 lecture through practical exercise. Includes drill and ceremony, time management, first aid, rappelling, physical fitness and survival skills. (1-0-1)

### **MILS 102S - Introduction to Leadership (1)**

The course covers leadership principles and application. (1-0-1)

### **MILS 102LS - Introduction to Leadership Lab (1)**

Provides re-enforcement of MILS 102 lecture through practical exercise; includes drill and ceremony, land navigation, basic rifle marksmanship time management,

organization, first aid, rappelling, physical fitness and survival skills. (1-0-1)

### **MILS 201S - Foundation of Leadership Phase I (1)**

Examines the development of leadership dimensions and the study of land navigation, first aid, military history and small unit tactics. (2-0-1)

### **MILS 201LS - Leadership Laboratory (1)**

A practical laboratory of applied leadership activities includes drill and ceremony, land navigation, rappelling, rifle marksmanship, tactics, first aid, water survival, physical conditioning, and communications. (1-0-1)

### **MILS 202S - Foundation of Leadership Phase II (1)**

Examines the application of leadership dimensions, and the study of land navigation, first aid, military history and small unit tactics. (2-0-1)

### **MILS 202LS - Leadership Laboratory (1)**

Provides a laboratory course to accompany MS 202. A practical laboratory of applied leaderships activities includes drill and ceremony, land navigation, rappelling, rifle marksmanship, tactics, first aid, water survival, physical conditioning, and communications. (1-0-1)

## **MLTC - Medical Laboratory Technology**

### **MLTC 100S - Phlebotomy Workshop (1)**

This course provides practical instruction and experience in the procurement of blood specimens. This course is designed only for Radiology Technology majors that have been accepted in the Radiology Technology program. (1-0-1)

### **MLTC 105S - Intro to Clinical Lab Science (1)**

This course provides an introduction to the role of the medical laboratory technician as well as the history and purpose of the University, administrative systems, regulations, and use of the library. Emphasis is placed on professional ethics, work ethics, educational requirements, communication skills, career opportunities, computer skills, and special qualities desirable to become professional laboratory practitioners. Included is theory and laboratory methodology for each discipline. (1-0-1).

### **MLTC 239S - Parasitology/Mycology (3)**

This course involves a study of clinically significant

microorganisms, with an emphasis on fungal and parasitic organisms and infections. Case studies, patho-physiological states, microbiological diseases, and problem-solving and application of microbiological data used in the identification of unknowns are stressed.

Prerequisite: MLTC 101S. (2-1-3)

### **MLTC 240S - Coagulation (1)**

Emphasis is placed on the study of the formed elements of blood and coagulation with emphasis on case studies, patho-physiological states, hematological diseases, problems-solving of clinical laboratory situations and application of hematological data. Prerequisite: MLTC 101S. (1-1-1)

### **MLTC 241S - Clinical Hematology (3)**

This course involves normal and abnormal applied hematology and coagulation. Emphasis is placed on the study of the formed elements of blood and coagulation, precursors in the bone marrow, chemical constituents of plasma and serum linked to blood cell structure and function, and function of platelets and proteins involved in blood coagulation. Prerequisite: MLTC 101S. (2-1-3)

### **MLTC 242S - Clinical Immunology/Serology (2)**

This course involves an introduction to the immune system with emphasis on antigen-antibody reactions in vitro and the principles of immune-diagnostic procedures performed in the Serology department. In involves lecture and student laboratories. Prerequisite: MLTC 101S. (1-1-2)

### **MLTC 243S - Clinical Immunohematology (3)**

This course involves theory and student laboratory analysis in blood banking, with emphasis placed on blood groups and their application. ABO typing and antibody screening techniques are stressed. Emphasis is placed on professional ethics, work ethics, educational requirements, communication. Prerequisite: MLTC 101S. (2-1-3)

### **MLTC 244S - Clinical Microbiology (3)**

This course includes the study of clinically significant pathogenic bacteria and viruses – diagnostic techniques, sterility, processing of specimens, selection of media, reagents and stains, and identification of microorganisms according to the morphological and biochemical reactions. Prerequisite: MLTC 101S. (2-1-3)

### **MLTC 245S - Clinical Urinalysis (2)**

This course involves theory and clinical application of the constituents of urine and other body fluids. Emphasis is placed on the physiology and clinical diagnosis of urine

and other body fluids in health and disease. Prerequisite: MLTC 101S. (1-1-2)

### **MLTC 246S - Clinical Chemistry (3)**

This course involves theory and clinical application of chemical constituents in various body fluids. Emphasis is placed on the physiological role of each chemical analyte. Prerequisite: MLTC 101S. (2-1-3)

### **MLTC 247S - Clinical Hematology Practicum (1)**

This course provides practical experience in the clinical laboratory of a hospital affiliate. Emphasis is placed on developing and applying knowledge and technical skills necessary to perform accurate and precise laboratory determinations in Hematology. (0-24-1)

### **MLTC 248S - Clinical Immunohematology Practicum (1)**

This course provides practical experience in the clinical laboratory of a hospital affiliate. Emphasis is placed on developing and applying knowledge and technical skills necessary to perform accurate and precise laboratory determinations in the Serology Department. (0-24-1)

### **MLTC 250S - Clinical Immunohematology Practicum (1)**

This course provides practical experience in the clinical laboratory of a hospital affiliate. Emphasis is placed on developing and applying knowledge and technical skills in the study of blood groups and their applications. (0- 24-1)

### **MLTC 251S - Clinical Microbiology Practicum (1)**

This course provides practical experience in the clinical laboratory of a hospital affiliate. Emphasis is placed on developing and applying knowledge and technical skills in routine techniques, analysis, and interpretation of clinical specimens in the Microbiology/Parasitology/Mycology departments. (0-24-1)

### **MLTC 252S - Clinical Chemistry Practicum (1)**

This course provides practical experiences in the clinical laboratory of a hospital affiliate. Emphasis is place on developing and applying knowledge and skills in routine techniques, analysis and interpretation of clinical specimens in the Clinical Chemistry Department. (0-24-1)

### **MLTC 253S - Clinical Urinalysis Practicum (1)**

This course provides practical experience in the clinical laboratory of a hospital affiliate. Emphasis is placed on developing and applying knowledge and technical skills in the Urinalysis Department. (0-24-1)

**MLTC 270S - Clinical Lab Science Review I (2)**

This course consists of board review of all didactic courses of medical laboratory technology with the application of all material, problem-solving and case studies. Clinical Practicum experiences are correlated with didactic knowledge gained. Students must be successful ("C" or better) on a comprehensive exit exam given at the terminus of the course which determines the student's ability to exit (graduate) from the program. (4-0-4)

**MLTC 271S - Clinical Lab Science Review II (4)**

This course consists of a continuation of board review of all didactic courses of medical laboratory technology, with the application of material, problem solving and case studies. Clinical Practicum experiences are correlated with didactic knowledge gained. Students must be successful ("C" or better) on a comprehensive exit exam given at the terminus of the course and determines the student's ability to exit (graduate) from the program. (3-0-3)

**MLTC 280S - Clinical Phlebotomy (1)**

This course provides practical experience in the clinical laboratory of a hospital affiliate. Emphasis is placed on developing and applying knowledge and technical skills necessary in the procurement of blood for laboratory analysis. (0-12-1)

**MUSC - Music****MUSC 102S - Harmony I (3)**

This course is a basic musicianship course in written keyboard harmony and analysis. Part writing and small composition skills are emphasized. (2-1-3)

**MUSC 103S - Harmony II (3)**

This course is a continuation of MUSC 102. Prerequisite: MUSC 102. (2-1-3)

**MUSC 120S - University Gospel Chorale (2)**

(A Non-Transfer Credit Course) University Gospel Chorale is a performing unit, specializing in the genre of gospel music. Students will experience various musical styles ranging from traditional gospel to Negro Spirituals. Lectures will include discussions on the importance of proper breathing techniques, vocal training, and the teaching of musical pieces. (2-0-2)

**MUSC 200S - Enjoyment of Music (3)**

This is a research course with a humanities approach designed to acquaint the students with various styles of

music and the various composers who created the forms that dictated cultures and influenced political philosophies of the worlds in which they lived. (2-1-3)

**MUSC 224S - University Choir I (1)**

Choral Union, Female and Male Glee Clubs, and vocal ensembles are designed to entertain all students with interest in performing various vocal ensemble styles such as; classical, traditional gospel, pop and jazz literature. Vocal ensemble skills are taught along with cultural awareness. Audition is required. (1-0-1)

**MUSC 225S - University Band I (1)**

This is a second semester vocal ensemble course continuing MUSC 224. Audition and teacher approval are required. Prerequisite: MUSC 224. (1-0-1)

**MUSC 226S - University Band II (1)**

Marching Band, Concert Band, Jazz Band, and small ensembles are designed to entertain all students with interest in performing various instrumental ensemble styles, such as classical, traditional marching, pop and jazz literature. Instrumental ensemble skills are taught along with cultural awareness. Admission is by permission of the instructor. (1-0-1)

**MUSC 229S - University Band III (1)**

This is a third semester instrumental ensemble course continuing Musc 227S University Band II. Audition and teacher approval are required. Prerequisite: Musc 226S and Mus 227S University Band I and II. (1-0-1)

**NURC - Nursing Assistant CNA****NURC 100S - Nursing Assistant (4)**

This course provides students with an overview of the basic care needs of a patient/client population. Students will acquire knowledge and competencies in the provision of the activities of daily living (ADLs), beside care, and basic nursing procedures. This course is taught in a 7½ week session. Prerequisites: None. (6-6-4)

**NURS - Nursing****NURS 104S - Art of Nursing Practice (2)**

The purpose of this course is to provide students with a basic knowledge of the nursing profession. It is designed to assist students in developing learning strategies to successfully navigate educational, professional, career and personal goals. Students will gain insight into what it

means to be a professional nurse, to appreciate the history of nursing, to understand and appreciate nursing's values, standards, and ethics; to recognize social and economic factors that influence professional practice; and to appreciate the need for lifelong learning. Prerequisites: None Corequisites: SCHE 110S, SBIO 212S, SBIO 221S, SENG 101S and SMAT 121S. (2-0-2)

### **NURS 125S - Basic Principles of Nursing (6)**

This course introduces basic concepts, theories, and principles inherent in the roles and competencies of the beginning nurse practitioner and applies this knowledge to practice. Identified basic human needs along with the nursing process and basic nursing skills are presented and used to guide nursing practice in simulated and clinical settings. Students will also be introduced to the history of Southern University as well as its purpose, administrative systems, policies and regulation. Prerequisites: SCHE 110S, SENG 101S, SMAT 121S, SBIO 212S, SBIO 221S, NURS 104S and admission into the Associate of Science Nursing Program. (4-6-6)

### **NURS 135S - Role Trans to Professional Nur (4)**

This course is designed to assist the Licensed Practical Nurse (LPN) to transition to the role of an Associate Degree prepared Registered Nurse. This course builds on the foundational knowledge from the LPN curriculum while incorporating clinical skills (laboratory simulation), dosage calculations, nursing process, critical thinking, nursing care planning, documentation, physical assessment skills and concepts of nursing. It provides the foundation for utilization of the nursing process. Emphasis will be placed on the transition process while incorporating previously learned skills in the area of medical surgical and mental health nursing. Selected skills are performed in the simulated clinical lab. Prerequisites: SENG 101S, SENG 102S, SMAT 101S, SMAT 131S, SBIO 212S, SBIO 221, BIOL 222S, SCHE 110S, SPSY 211S and admission into the Associate Science Nursing Program. (4-0-4)

### **NURS 140S - Concepts & Processes of Nurs I (4)**

This course explores the professional role through a comprehensive and systematic assessment, using the nursing process. There is emphasis on physiological assessment and the further development of assessment skill. Focus is on the adaptive and maladaptive response to common stressors across the lifespan. This course is taught in a 7 ½ week session. Prerequisites: NURS 125S, SMAT 131S, BIOL 222, SENG 102S. (4-12-4)

### **NURS 160S - Psychiatric Mental Hlth Nurs (4)**

Particular attention focuses on the adaptive and maladaptive responses to internal and external stressors across the lifespan. Principles and concepts of mental health, psychopathology, and treatment modalities relating to the nursing care of clients and their families will be explored. This course is taught in a 7½ week session. Prerequisites: SMAT 131S, BIOL 222, SENG 102S, NURS 125S. (4-12-4) NURS 200S PRINCIPLES OF PHARMACOLOGY - This course provides an introduction to pharmacotherapeutics, medication administration, major drug classifications, and the implications of medication administration for nursing care. Prerequisites: NURS 125S. (2-0- 2)

### **NURS 200S - Principles of Pharmacology (2)**

This course provides an introduction to pharmacotherapeutics, medication administration, major drug classifications, and the implications of medication administration for nursing care. Prerequisites: NURS 125S. (2-0- 2)

### **NURS 220S - Nursing Care of the Child (4)**

Facilitates learning about caring for children and their families. Emphasis will be placed on principles of growth and development, identification of stressors and promotion of health in children and their families. This course is taught in a 7½ week session. Prerequisites: NURS 140S, NURS 160S, NURS 200S, SPSY 211S. (4-12-4)

### **NURS 225S - Nurs Care of Childbearing Fam (4)**

Focus will be on the processes of pregnancy, labor, delivery, the postpartum period, and the neonate. Emphasis will be on the nurse's role in assisting women and their families to adapt to stress associated with childbearing. This course is taught in a 7½ week session. Prerequisites: NURS 140S, NURS 160S, NURS 200S, SPSY 211S. (4-12-4)

### **NURS 230S - Issues & Trends in Nurs Practi (2)**

This course reviews nursing history and presents current issues, problems, and emerging trends. Legal and ethical issues as they relate to the practice of nursing, professional organizations, educational preparation and credentials for health care providers, role transition from student to practitioner, and the political process will be explored. Management styles and skills in the delivery care system will also be presented. Corequisites: NURS 220S, NURS 225S, SPCH ELECTIVE. (2-0-2) Prerequisite: NURS 220S, NURS 225S, . Corequisite: NURS 220S, NURS 225S

**NURS 250S - Concepts & Processes of Nurs 2 (9)**

This course will further explore the professional role of nursing during episodic care in the management of adults related to the roles of the nurse as provider, coordinator of care, and member of the healthcare team. The practicum provides students with opportunities to utilize the nursing process in the role of leadership and management in the acute care setting. Prerequisites: NURS 220S, NURS 225S, SPCH ELECTIVE, NURS 230S. (5-12-9)

**EMTP-Paramedic****EMTP 201S - Foundation of Paramedicine (4)**

This course introduces the student to the role of the paramedic in today's healthcare system, with a focus on the prehospital setting. This course will also prepare the student to integrate scene and patient assessment findings with knowledge of epidemiology and pathophysiology to form a field impression. This includes developing a list of differential diagnoses through clinical reasoning to modify the assessment and formulate a treatment plan. Topics include: EMS Systems; Research; Workforce Safety and Wellness; Documentation; EMS System Communication; Therapeutic Communication; Medical/Legal and Ethics; Life Span Development; Public Health; Incident Management; Air Medical; Scene Size-up; Primary Assessment; History Taking; Secondary Assessment; Monitoring Devices; and Reassessment. (4-0-4)

**EMTP 206S - Apps of Pathophysiology (4)**

This course expands the concepts of pathophysiology as it correlates to disease processes. This course will enable the student to apply the general concepts of pathophysiology to the assessment and management of patients in the emergency setting. (4-0-4)

**EMTP 212S - Pharmacology for Paramedics (4)**

Students are introduced to pharmacological principles and how medications are used to treat disease processes and emergent illnesses. Topics include: Drug Classifications; Administration; Intravenous Therapy; Drug Calculations; Documentation; and others. (3-1-4)

**EMTP 216S - Advanced Skills for Paramedics (4)**

The course will equip the paramedic student with an expanded knowledge of pharmacology, as well as skills used to manage the respiratory system. Students will learn to use these advanced resuscitative skills to mitigate patient care emergencies, and to improve the overall health of the patient. Topics include: Principles of Pharmacology; Medication Administration; Emergency Medications

Airway Management; Respiration; and Artificial Ventilation.

**EMTP 226S - Therapeutic Modalities of Medical Care (4)**

This course will enable the student to integrate assessment findings with principles of epidemiology and pathophysiology to formulate a field impression and implement a comprehensive treatment/disposition plan for a patient experienced a medical emergency. Topics include: Neurology; Abdominal and Gastrointestinal Disorders; Immunology; Infectious Disease; Endocrine Disorders; Psychiatric and Behavioral Disorders; Nontraumatic Musculoskeletal Disorders of the Eyes, Ears, Nose, and Throat. (4-0-4)

**EMTP 227S - Cardiovascular Care - Parameds (4)**

This course equips the paramedic student with an expanded knowledge of anatomy, physiology, and electrophysiology of the cardiovascular system. Students will also examine the epidemiology of cardiovascular disease, integrate advanced assessment skills (including ECG interpretation) and implement a comprehensive treatment/disposition plan for a patient experiencing a cardiovascular emergency. Topics include: Anatomy, Physiology, and Electrophysiology of the Cardiovascular Disease; Assessment of the Cardiac Patient; and Pharmacological Errors.. (3-1-4)

**EMTP 230S - Therapeutic Mods Trauma Care (4)**

This course will enable the student to integrate a comprehensive knowledge of causes and pathophysiology into the management of traumatic injury and shock. This course will also include integrating assessment findings with principles of epidemiology and pathophysiology to formulate field impressions to implement a comprehensive treatment/disposition plan for an acutely injured patient. Topics include: Shock and Trauma Resuscitation; Trauma Overview; Bleeding: Chest Trauma: Abdominal and Genitourinary Trauma; Orthopedic Trauma; Soft Tissue Trauma; Head, Facial, Neck, and Spine Trauma; Nervous System Trauma; Special Considerations in Trauma; Environmental Emergencies; Multi-System Trauma; and Assessment of Trauma Emergencies. (4-0-4)

**EMTP 236S - Therapeutic Mods-Spec Patients (3)****EMTP 241S - Clinical Apps for Paramedic I (1)**

This is the student's first This course will enable the student to integrate assessment findings with principles of pathophysiology and knowledge of psychosocial needs to

formulate a field impression and implement a comprehensive treatment/disposition plan for various special patient populations. Topics include: Obstetrics; Gynecology; National Care; Pediatrics; Geriatrics; and Patients with Special Challenges. (2-1-3)  
 exposure to patient care in the hospital setting under the supervision of a preceptor approved by the program. Students will observe and participate with patient care as indicated by the successful completion of expected lab requirements and clearance from program officials. Clinical Experience (0-24-1)

### **EMTP 246S - Clinical Apps - Paramedic II (1)**

This is the student's second rotation for clinical observation and participation with patient care at an approved hospital with an approved preceptor. Students will observe and participate with patient care as indicated by the successful completion of expected lab requirements and clearance from program officials. Clinical Experience (0-24-1)

### **EMTP 250S - Clinical Apps Paramedic III (2)**

This is the student's third rotation for clinical observation and participation with patient care at an approved hospital with an approved preceptor. Students will observe and participate with patient care to achieve all program required objectives for clinical training. Clinical Experience (0-24-2)

### **EMTP 251S - EMS Operations (2)**

This course expands the knowledge of advanced emergency scene operations for paramedics. Students will learn how to mitigate emergency scenes as a paramedic with an emphasis on safety and efficient application of paramedic care. Topics include: Incident Management; Safe Ambulance Operations; Mass Casualty Incidents; Air Medical Transport; Vehicle Extrication; Hazardous Materials Awareness; and Mass Casualty Incidents involving terrorism and disaster. (2-1-2)

### **EMTP 256S - Apps for Paramedic Care (3)**

This course will provide opportunities for the student to demonstrate critical thinking ability based on findings from their field and clinical experiences. This will be done by reviewing cases as observed by the student with input from their preceptors. Students will prove efficiency with becoming the lead provider with scenario-based lab exercises. Advanced Cardiac Life Support (ACLS) will be completed and further student evaluations will be

conducted to map all clinical/field objectives in preparation for the NREMTP exam. Interactive Lecture/Lab (2-1-3)

### **EMTP 276S - Paramedic Field Internship I (1)**

This course will provide supervised field internship experience in the pre-hospital advanced life support setting. When approved by program officials, students will be assigned a preceptor and will begin their field internship in the observatory role. Students are expected to assist with patient care as indicated by class progression. Topics include: Field Internship. (0-24-1)

### **EMTP 281S - Paramedic Field Internship II (2)**

This course will provide supervised field internship experiences for the student on advanced life support ambulances. Under preceptor supervision, students will take active roles with patient assessment, treatment plans, successful demonstration of skills, and documentation. Field Internship. (0-24-2)

### **EMTP 285S - Paramedic Field Internship III (3)**

When all classroom and clinical criteria are met, at the discretion of program officials, students will complete their capstone field internship under the supervision of their assigned preceptor. Students are expected to act as the lead provider in the pre-hospital setting. This includes successfully managing scenes for safety, directing executing total patient care, hospital transfer, and proper documentation. This class is started after all core program objectives are successfully completed. Field Internship Capstone. (0-24-3)

## **PHLE - Phlebotomy**

### **PHLE 101S - Intro to Phlebotomy (3)**

This course is designed to provide practical instruction in the proper techniques used in collecting blood and body fluid specimens for laboratory analysis. It includes specimen processing, infection control, laboratory safety, quality control, special collection techniques, and quality assurance procedures. (3-1-3)

### **PHLE 210S - Clinical Practicum (9)**

This course provides a rotation through the Phlebotomy department of the clinical laboratory. The rotation involves patient preparation, selection and preparation of puncture sites, collection of specimens, maintaining equipment, post-collection client care, and specimen processing. Prerequisites: PHLE 101S, and acceptance into the Phlebotomy Program. (2-24-9)

## **PHYS - Physics**

### **PHYS 105S - Technical Physics (3)**

Introduction to basic principles of physics, including properties of matter, mechanics, vibration, wave motion, heat, sound, electricity, magnetism and optics. Includes laboratory experience involving students in the active exploration of topics introduced in lecture. (3-0-3)

## **POLI - Political Science**

### **POLI 195S - Introduction to Political Science (3)**

This course is an exploratory course designed to help students gain insight and knowledge into the various approaches to studying politics. (3-0-3)

### **POLI 202S - International Relations (3)**

Strategic political, legal, economic and ethnic factors affecting relations among nations will be surveyed. (3-0-3)

### **POLI 270S - Current Issues (3)**

Major current issues, both foreign and domestic, will be analyzed and interpreted. (3-0-3)

### **POLI 272S - Louisiana Politics (3)**

Louisiana Politics provides historical insight into the structure of Louisiana's government. Emphasis is on the relationship between the government of Louisiana and political organization in the state. (3-0-3)

## **PSGT - Polysomnographic Technology**

### **PSGT 120S - Polysomnography I (3)**

This course is designed to provide both didactic and laboratory training for entry-level personnel in the basics of polysomnography technology. Students will become familiar with terminology instrumentation setup and calibration, patient safety and infection control, recording and monitoring techniques, documentation, professional issues, and patient-technologist interactions related to polysomnography technology. Requires departmental approval. (3-1-3)

### **PSGT 125S - Sleep Disorders (2)**

This course will present disorders that affect sleep including insomnias, circadian rhythm disorders, narcolepsy, sleep disordered breathing, movement and neuromuscular disorders and medical and psychiatric disorders. Requires departmental approval. (2-0-2)

### **PSGT 130S - Neuroanatomy and Physiology (3)**

This course is a study of the anatomy of the human central nervous system. The student will also be introduced to cardiopulmonary structures and function as well as ECG interpretation. Requires departmental approval. (3-0-3)

### **PSGT 135S - Neurophysiology of Sleep (3)**

This course is a study of the anatomy of the human central nervous system. The student will also be introduced to cardiopulmonary structures and function as well as ECG interpretation. Requires departmental approval. (3-0-3)

### **PSGT 140S - Respiratory Care Procedures (3)**

This course is an in-depth study of basic respiratory concepts, theories and techniques needed in the education of the polysomnography student. Application of these procedures are instructed and performed in the laboratory and in the clinical area under supervision. Requires departmental approval. (3-0-3)

### **PSGT 145S - Polysomnography Clinical I (6)**

This course offers a health-related work- based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. Prerequisite: PSGT 120S. (0-24-6)

### **PSGT 150S - Sleep Scoring and Staging (3)**

This course provides the student with the skill to score and stage sleep studies; prepare comprehensive sleep records, identify effects of medication, age, gender, sleep/wake schedules and sleep habits and other relevant factors. Evaluate pertinent parameters in sleep disorder studies. Prerequisite: PSGT 120S. (3-0-3)

### **PSGT 155S - Polysomnography Clinical II (4)**

This course provides the student with patient contact in a sleep lab. The student will have the opportunity to observe, perform (under supervision), and evaluate sleep studies. (24 clinical hours/week) Prerequisite: PSGT 145S. (0-24-4)

### **PSGT 160S - Polysomnography II (3)**

This course is a lecture and lab, designed to develop skills needed for scoring and staging. Consideration of medication effects, age, gender, sleep/wake schedules, changes in sleep habits, and other pertinent factors. Students will evaluate parameters such as total record time, total sleep time, sleep efficiency, total wake time, wake after sleep onset, wake after sleep offset, sleep latency,

REM latency, stage 1-3, REM sleep, awakenings arousals. EEG, sleep disordered breathing, leg movements, and cardiac patterns. Prerequisite: PSGT 120S. (3-1-3)

### **PSGT 101S - Foundations of Sleep Health (3)**

Foundations of Sleep Health presents sleep health as a critical element of overall individual and population health. The primary focus of this course is to overview the state of sleep health with an emphasis on the interplay between several levels of determinants and factors that influence sleep health. (3-1-3)

### **PSGT 200S - Special Topics in Polysomnography (2)**

This course addresses recently identified current events, skills, knowledge, and/or attitudes and behaviors pertinent to the field of polysomnography and relevant to the professional development of the students. Prerequisite: PSGT 160S. (2-0-2)

### **PSGT 205S - Infant & Pediatric Polysomnography (2)**

This course is an introduction to the sleep patterns of the infant and pediatric population. The student will be provided with opportunities to perform a pediatric study. Prerequisite: PSGT 160S. (2-0-2)

### **PSGT 210S - Polysomnography Clinical III (6)**

This course provides the student with patient contact in a sleep lab. The student will have the opportunity to observe, perform (under supervision), and evaluate sleep studies. (24 clinical hours/week). Prerequisite: PSGT 155S. (0-24-6)

### **PSGT 215S - Exam Review and Career Preparation (3)**

This course will be a comprehensive review in order to optimize success with passing the boards and job placement. They will undergo mock interviews, take practice exams through the BRPT website, complete some Inter-Reliability Scoring through the AASM and get assistance with Resume' development. Prerequisite: Requires departmental approval (3-1-3)

## **PSYC - Psychology**

### **PSYC 230S - Child Psychology (3)**

This child psychology course examines the physical, motor, emotional and social development of children. This course includes research into child development concepts, such as nature versus nurture and plasticity. Students learn through case studies how these concepts affect development, analyzing which ones have the greatest influence in early childhood and in later years.

Prerequisite: SPSY 201S (3-0-3)

### **PSYC 268S - Abnormal Psychology (3)**

Both abnormal as well as normal behavior will be studied. It also deals with the etiology, diagnosis, treatment and prognosis of personality maladjustment and mental disorders. Special focuses will be placed on contemporary influences and their effect on mental disorders.

Prerequisite: SPSY 201S (3-0-3)

## **PTEC - Process Technology**

### **PTEC 101S - Intro to Process Technology (3)**

An introduction overview of the process industries (3-0-3).

### **PTEC 102S - Introduction to Petroleum Industry (4)**

An introductory overview of upstream, midstream and downstream sectors of the petroleum industry including exploration, drilling, production, transportation, refining, distribution and marketing. Topics include equipment, systems, instrumentation, and operations.

### **PTEC 103S - Process Instrumentation I (4)**

Overview of equipment operations common to the process industries. Introduction to Equipment and Tools, Process Drawings and Equipment Standards, Piping, Tubes, Hoses, and Fittings, Electrical Distribution and Motors, Heat Exchangers, Boilers, Cooling Towers, Pumps, and Valves. Continuation of process instrumentation including introduction to P&IDs, control loops, computerization of process control and troubleshooting (4-0-4). Prerequisite: PTEC 101S

### **PTEC 104S - Process Instrumentation II (4)**

Theory and operation of transducers for measurement of pressure, flow, liquid level, and temperature. Common mechanical and electrical devices analyzed. Covers automatic process controls, on-off proportion rate and reset, pneumatic and electrical systems (4-0-4). Prerequisite: PTEC 103S

### **PTEC 105S - Process Technology I Equipment (4)**

This course provides an introduction to the field of equipment within the process industry. Equipment concepts related to the process industry, including purpose, components, operation, and the process technician's role for operating and troubleshooting equipment are introduced (4-0-4). Prerequisite: PTEC 101S

**PTEC 106S - Drilling and Well Completion (3)****PTEC 203S - Process Technology Unit Systems (4)**

Interrelation of process equipment and process systems. Arranging process equipment into basic systems, describing the purpose and function of specific process systems, explaining how factors affecting process systems are controlled under normal conditions, and recognizing abnormal process conditions. Introduces the concept of system and plant economics (4-0-4). Prerequisite: PTEC 105S

**PTEC 204S - Process Tech III Operations (4)**

Operation of an entire unit within the process industry using the students' existing knowledge of equipment, systems, and instrumentation. Examines concepts related to commissioning, normal startup, normal operations, normal shutdown, turnarounds, and abnormal situations, as well as the process technician's role in performing the tasks associated with these concepts within an operating unit (4-0-4). Prerequisite: PTEC 203S

**PTEC 205S - Pumps and Compressors (3)**

Overview of the theory and operations of various types of pumps and compressors. Main topics include mechanical power transmission systems including gears, v-belts, and chain drives.

**PTEC 206S - Process Troubleshooting (4)**

Six step troubleshooting method for solving and correcting operating problems. The focus is on malfunctions as opposed to process design or configuration improvements. Data from the instrumentation is used to determine the cause for the abnormal conditions in an organized and regimented way (4-0-4). Prerequisite: PTEC 204S

**PTEC 209S - Production and Recovery Methods (4)**

A study of natural reservoir drive mechanisms and artificial lift methods. Topics include water flooding, chemical flooding, thermal processes and CO<sub>2</sub> injection.

**PTEC 299S - Process Technology Cap/ Co-Op (1)**

This course provides students with the opportunity to design and develop a final capstone project or participate in an internship (1- 0-1). Prerequisite: PTEC 206S and Departmental Approval

**RADT - Radiologic Technology****RADT 103S - Intro to Radiologic Tech (2)**

This course will provide the student with an introduction to

the field of radiography. The student will be introduced to professional ethics, patient communication skills, medical terminology, and basic patient care techniques. Special emphasis will be placed on the dynamics of learning, critical thinking skills, and in developing techniques and attitudes needed to be successful in the clinical program. (3-0-2)

**RADT 107S - Clinical Radiography I (3)**

This course will provide the student with a six-week orientation in program policy and procedures, professional ethics, body mechanics, venipuncture and patient care. Special instruction is given in basic radiation protection and radiographic exposure procedures prior to entering clinical. This course will allow the integration of the clinical experience with didactic and psychomotor skills taught in RADT 101 and 105. Clinical competencies are to be successfully completed on the chest and extremities. Prerequisite: SBIO 221S, BIOL 222S, RADT 103S, and clinical acceptance. (2-24-3)

**RADT 112S - Radiographic Procedures I (2)**

This course introduces the student to the anatomical relationship and skills involved in diagnostic radiographic positioning of the chest, abdomen, upper and lower extremities, pelvic and shoulder girdles. Prerequisite: RADT 103S, Clinical Acceptance. Co-requisites: RADT 107S & 113S. (3-0-2).

Prerequisite: RADT 107S, RADT 113S, . Corequisite: RADT 107S, RADT 113S, .

**RADT 113S - Radiographic Procedures I Lab (1)**

Radiographic Procedures and Positioning I accompanies this course. It provides the student with hands-on experience, independent judgment, creativity, and problem solving in the clinical energized laboratory. The student will position the chest, abdomen, upper and lower extremities, shoulder and pelvic girdles. A synopsis of radiation protection, digital imaging, and exposure is introduced prior to entering the clinical setting. Prerequisite: RADT 103S, Clinical Acceptance. (0-2-1)

**RADT 117S - Clinical Radiography II (3)**

The course is a continuation of Clinical I. The student is provided with clinical experience involving radiographic positioning of the upper and lower extremities, shoulder vertebral column and pelvic girdles, as well as mobile, pediatric and geriatric imaging. Further instructions provide the student with an opportunity to obtain experience with IVP and fluoroscopic examinations. Clinical competencies are to be successfully completed in

the areas mentioned above. Prerequisites: RADT 103S, RADT 107S, RADT 112S and RADT 113S. (0-24-3)

### **RADT 118S - Radiographic Exposure (2)**

The course is designed to create a foundation for understanding the principles of radiographic technique and quality. Emphasis is on radiographic- image quality through presentation of prime exposure factors, their interrelationships, solving technical problems, and making adjustments to correct those problems. Basis fundamentals concerned with the production, analysis, and recording of radiographic images are included in this course. Subject matter will include mas, kVp, distance relations, geometric image formation, grids, beam limiting devices, filtration, computers, digital image acquisition and processing, technique systems including automatic exposure control (AEC) and technique charts are also discussed. An introduction of digital technology will be provided.

Prerequisites: RADT 112S, RADT 113S. Co-requisite: RADT 119S. Course Rationale: Required for all students enrolled in the Radiologic Technology Program. (2-0-2)

### **RADT 119S - Radiographic Exposure I Lab (1)**

This course accompanies Radiologic Imaging Principles 118. Factors which govern and influence the production of a radiographic image are presented, and experiments conducted to reinforce the key concepts. The course incorporates the following aspects: creating the radiographic image, selecting optimal technical factors, determining/maintaining image diagnostic value, understanding and utilizing alternative exposure systems and methods. Special emphasis is placed on critical thinking, problem-solving techniques, and radiographic image processing. Students' written communications skills as assessed through written laboratory reports.

Prerequisites: RADT 103S, RADT 107S, RADT 112S and RADT 113S. Co- requisite: RADT 118S. Course Rationale: Required for all students enrolled in the Radiologic Technology Program. (0-1-1)

### **RADT 122S - Radiographic Procedures and Positioning II Lab (2)**

This course introduces the students to the technical skills involved in the anatomy, procedures and positioning of the pelvis, vertebral column, and bony thorax. Students are given an opportunity to re-examine topics previously discussed in Radiologic Procedures and Positioning I. Prerequisites: RADT 112S and RADT 113S. Co-requisites: RADT 117S and RADT 123S. (3-0-2)

### **RADT 123S - Radiographic Procedures and Positioning II Lecture (1)**

This course accompanies RADT 120, Radiographic Procedures and Positioning II, and is designed to expand the students' positioning skills, independent judgment and creativity. Using hands-on instruction in an energized laboratory, students will demonstrate proficiency in positioning the anatomic structures of the pelvis, vertebral column, and bony thorax. Students are given an opportunity to re-examine topics previously discussed in Radiologic Procedures and Positioning I. Prerequisites: RADT 112S and RADT 113S. Co-requisites: RADT 117S and RADT 122S. (0-2-1)

### **RADT 135S - Clinical Radiography III (2)**

The student is provided with clinical experience involving radiographic positioning of the upper and lower extremities, shoulder and pelvic girdles, IVP examinations and fluoroscopic examinations. Further instructions provide the student with the opportunity to obtain experience with procedures involving the skull, vertebral column and the bony thorax. Clinical competencies are to be successfully completed in the areas mentioned above. Prerequisites: RADT 117S, RADT 122S and RADT 123S. (0- 32-2)

### **RADT 200S - Radiologic Physics (2)**

This course introduces the student to the principles of radiation physics. Special emphasis is placed on the production of x-rays and use of electromagnetic radiation along with a review of fundamentals of mathematics as they relate to radiologic physics and medical imaging. Basic electricity, magnetism, electrical physics, radiation physics, x- ray production, target interaction, x-ray beam, x-ray generator, transformers, and rectification system are discussed along with an introduction to advanced equipment operations and quality control. Prerequisites: RADT 118S, RADT 119S, and RADT 207S. Course Rationale: Required for all students enrolled in the Radiologic Technology Program. (3-0-2)

### **RADT 207S - Clinical Radiography IV (3)**

This course is a continuation of Clinical III. The student is provided with clinical experience involving radiographic positioning of the upper and lower extremities, shoulder and pelvic girdles, fluoroscopic examinations, surgical and trauma procedures, skull, vertebral column and the bony thorax. The student will also be provided with clinical experience in the specialty areas. Clinical competencies and evaluations are to be successfully completed in the aforementioned areas. Prerequisites: RADT 118S, RADT 119S, RADT 117S, RADT 122S and RADT 123S. (0-24-3)

**RADT 215S - Exposure II (2)**

This is a continuation of course of material taught in RADT 118S. The basic principles of computer technology, terminology, and application in radiology are taught. In addition, it provides knowledge of equipment routinely utilized to produce diagnostic images utilizing the proper selection of imaging factors such as exam menu choices, technical factors, grids, and markers as are vendor-driven exposure indicators in cassette-based and cassette less digital imaging and technique charts. This course includes Dicom, PACS, HIS, RIS, and HL7. Prerequisite: RADT 118S, RADT 119S and RADT 200S. (2-0-2)

**RADT 220S - Radiation Biology and Protection (2)**

This course explores the effects of ionizing radiation on the body, the physical and biological factors affecting radio sensitivity of cells and radiation dose-response relations, and photon interactions with matter. The course will also provide information regarding minimizing patient exposure, personal protection, and information regarding radiation exposure and monitoring. Prerequisites: RADT 200S and RADT 215S. (2-0-2)

**RADT 228S - Clinical Radiography IV (2)****RADT 232S - Radiologic Procedure/Pos III (2)**

This course introduces the student into the anatomical relationship and skills involved studies of cranium, facial bones, urinary, gastro-intestinal fluoroscopic studies, special imaging procedures and an introduction of computer tomography. Students are given an opportunity to re-examine topics previously discussed in Radiologic Procedures and Positioning II. Prerequisites: RADT 118S, RADT 119S, RADT 117S, RADT 122S, RADT 123S. Co-requisite: RADT 233S. (3-0-2)

Prerequisite: RADT 233S, . Corequisite: RADT 233S, .

**RADT 233S - Radiologic Proc/Pos Lab III (1)**

This course accompanies RADT 232S, Radiologic Procedures, and Positioning III. It is designed to enhance the student's creativity, positioning, and critical thinking skills, by allowing hands-on experience in an energized lab. The student will demonstrate proficiency in positioning the anatomic structures of cranium, facial bones, gastro-intestinal studies, and urinary system. and special radiographic procedures. Prerequisites: RADT 117S, RADT 118S, RADT 119S, RADT 122S, RADT 123S and RADT 232. (0-2-1)

Prerequisite: RADT 232S, Corequisite: RADT 232S

**RADT 235S - Equipment Operations and Quality Control II (2)**

This course provides the student with a thorough understanding of radiologic imaging equipment used in fixed, mobile, or fluoroscopic equipment and the evaluation of these systems through systematic quality control testing. Topics for discussion include but are not limited to components of image intensifiers and fluoroscopic equipment, mobile radiographic equipment, components of digital imaging, types of radiographic units, accessories and quality control measures. Prerequisite: RADT 200S and RADT 228S (3-0-2)

**RADT 237S - Clinical Radiographic V (3)**

This course is a continuation of Clinical IV. The student is provided with clinical experience involving radiographic positioning of the upper and lower extremities, shoulder and pelvic girdles, biliary tract, fluoroscopic examinations, skull, vertebral column, mobile, pediatric, geriatric and experience in the specialty areas such as mammography, ultrasonography, computed tomography, nuclear medicine, radiation therapy and special procedures. Clinical competencies are to be successfully completed in the areas mentioned above. This course also introduces students to basic computer operations. Computer application in the radiologic sciences related to capture, display, storage and distribution. Prerequisite: RADT 207S. (0-24-3)

**RADT 244S - Radiographic Pathology and Image Critique (2)**

In this course, the student will learn about the various pathologic disease processes, and how they present on radiographic images. Students will discuss exposure techniques and radiographic modalities relevant to the diagnosis of pathologic disease. Emphasis is placed on the presence of destructive vs additive diseases, selecting optimal technical factors to produce diagnostic images while reducing patient exposure, medical and surgical diseases and their relationship to radiologic technology. Prerequisite: RADT 215S and RADT 232S. (2-0-2)

**RADT 255S - Radiographic Seminar I (2)**

This course will focus on developing the professionalism that should be displayed by radiographers. Special emphasis will be placed on test-taking skills problem solving, critical thinking and preparation for final competency testing. Prerequisite: RADT 200S, RADT 207S, RADT 232S and RADT 233S. (4-0-2)

**RADT 257S - Clinical Radiography VI (1)**

This course is a continuation of Clinical V. The student is

provided with clinical experience involving radiographic positioning of the upper and lower extremities, shoulder and pelvic girdles, biliary tract, fluoroscopic examinations, skull, vertebral column and the bony thorax. The student will also be provided with clinical experience in the specialty areas. Final clinical competencies are to be successfully completed from the ARRT competency list. Prerequisite: RADT 237S. (0-24-1)

### **RADT 260S - Radiography Seminar II (2)**

This is an advanced study which integrates clinical and didactic instruction in preparation for American Registry Radiologic Technology national examination. The student must complete the Exit exam for registry eligibility. Prerequisite: RADT 255S. (12-0-2)

### **RADT 265S - Level I Review (1)**

This course will provide the student with an opportunity to review clinical and didactic material covered during the first year of the program. The ARRT content specifications will be used as a guide for a Comprehensive Mid-Curricular Review. Co-requisite - Clinical III RADT 135S (0-2-1) Pre-requisites: RADT 103S, 107S, 112S, 113S, 117S, 118S, 119S, 122S, AND 123S.

## **RESP - Respiratory Therapy**

### **RESP 103S - Cardiopulmonary Physiology (2)**

This course is a review of cardiopulmonary systems with emphasis on the anatomy and physiology of the heart and lungs. Clinical implications are discussed to gain an understanding of the normal functions of the heart and lungs. (Fall Semester) Co-requisite: RESP 104S, RESP 109S and RESP 119S (2-1-2)

Prerequisite: RESP 104S, RESP 109S, RESP 119S, .  
Corequisite: RESP 104S, RESP 109S, RESP 119S, .

### **RESP 104S - Fund. of Respiratory Therapy (4)**

This course is an introduction to the basic therapeutic modalities used in respiratory care to include; medical gas delivery, humidity and aerosol therapy, respiratory pharmacology, bronchial hygiene therapy, lung expansion therapy and emergency life support. Lectures, lab demonstrations and experimentation are integrated with clinical practice. (Fall Semester) Co-requisite: RESP 103S, RESP 109S and RESP 119S (3-1-4)

Prerequisite: RESP 103S, RESP 109S, RESP 119S, .  
Corequisite: RESP 103S, RESP 109S, RESP 119S, .

### **RESP 109S - Clinical Applic & Procedures I (3)**

This course is an introduction to the health-related work-based learning experience that enables the student to apply respiratory theory, skills, and concepts to general floor care. The student develops basic skills in using respiratory care equipment and to understand the function, and application of equipment. Clinical experiences should also include administering small volume nebulizers, chest physiotherapy, oxygen therapy, aerosol and humidity, and patient assessment. (Fall Semester) Co-requisite: RESP 103S, RESP 104S and RESP 119S (0-16-3)

Prerequisite: RESP 103S, RESP 104S, RESP 119S, .  
Corequisite: RESP 103S, RESP 104S, RESP 119S, .

### **RESP 119S - Pharmacology (2)**

This course is an introduction to the pharmacological agents used in respiratory care. This course prepares and aides in the student's understanding and delivery of various pharmacological agents employed in respiratory therapy. Co-requisite: RESP 103S, RESP 104S and RESP 109S (2-0-2)

Prerequisite: RESP 103S, RESP 104S, RESP 109S, .  
Corequisite: RESP 103S, RESP 104S, RESP 109S, .

### **RESP 121S - Critical Care Concepts I (3)**

This course is a lecture/laboratory course that prepares the student to work with ventilator patients in the critical care units. Content includes adult mechanical ventilators, advanced airway management, ventilation techniques, critical care monitoring and assessment/care of the critically ill patient. (Spring Semester) Co-requisite: RESP 123S and RESP 129S (3-1-3)

### **RESP 123S - Clinical Application and Procedures II (3)**

This course is a continuation of general floor care in the clinical field. It places emphasis upon helping the student develop basic skills in using respiratory care equipment and to understand the function, and application of equipment. Clinical experiences should also include administering small volume nebulizers, chest physiotherapy, oxygen therapy, aerosol and humidity, and patient assessment. This course also is an introduction to adult critical care. Clinical experience in this are consist of but not limited to the management of ventilators. (Spring Semester) Co-requisite: RESP 121S and RESP 129S (0-16-3)

### **RESP 129S - Pulmonary Disease I (2)**

This course is an in-depth review of the etiology,

pathology, radiological, diagnostic, manifestation, treatment and prognosis of cardiopulmonary diseases. Co-requisite: RESP 121S and RESP 123S (2-0-2).

### **RESP 130S - Entry-Level Review (1)**

This course is designed to provide the student with a review of all didactic and clinical material covered during the first level of the program. The content matrix of the NBRC Entry-Level Examination is used as a guide for review objectives to present a comprehensive format for program review. Co-requisite: RESP 139S and RESP 240S (3-0-1)

### **RESP 139S - Pulmonary Disease II (1)**

This course is a continuation of RESP 129 and is an in-depth review of etiology, pathology, radiological, diagnostic, and prognosis of cardiopulmonary diseases. Co-requisite: RESP 130S and RESP 240S (1-0-1)

### **RESP 218S - Advanced Pharmacology (1)**

This course is a continued study of pharmacological principles/practices of drugs which affect the cardiopulmonary system. Co-requisites: RESP 226S, RESP 231S, RESP 235S and RESP 256S (2-0-1)  
Prerequisite: RESP 226S, RESP 231S, RESP 235S, RESP 256S, . Corequisite: RESP 226S, RESP 231S, RESP 235S, RESP 256S, .

### **RESP 226S - Clinical Appl & Procedures III (3)**

This course is a continuation of adult critical care in the clinical settings. It places emphasis upon helping the student master basic skills in using respiratory care equipment and to understand the function, and application of equipment. The student will be exposed to more independent learning and patient care in advance critical care settings to basic adult critical care skills, ventilator management in long term and acute settings. Co-requisites: RESP 218S, RESP231S, RESP 235S and RESP 256S (0-16-3)

### **RESP 230S - Respiratory Care Topics (1)**

Clinical Practice Guidelines will be emphasized and other topics relating to respiratory care will be discussed. Emphasis will be on the student developing an understanding of the home care patient, mechanical

ventilation, principles of evaluating current scientific literature/ fundamental principles of healthcare reimbursement, professionalism/ dress for interview, ethics, licensure, & review role of RT, and provision of services for and management of patients with special. Special Topics will be introduced to the students that relate to the profession. The role of COARC, NBRC, AARC and the Louisiana State Board of medical Examiners in our profession. Co-requisites: RESP 262S and RESP 276S (1-0-1)

### **RESP 231S - Critical Care Concepts II (3)**

This course is a continuation of RESP 121, assessment, modification of mechanical ventilation, initiate, conduct, or modify respiratory care techniques in an emergency setting, chest tube, and other special procedures. This course enhances the student's knowledge of monitor techniques used to assess patients in the critical care setting. Co-requisites: RESP 218S, RESP 226S, RESP 235S and RESP 256S (3-1-3)

Prerequisite: RESP 218S, RESP 226S, RESP 235S, RESP 256S, . Corequisite: RESP 218S, RESP 226S, RESP 235S, RESP 256S

### **RESP 235S - Neonatology and Pediatric Respiratory Care (3)**

This course is a review of cardiopulmonary systems with emphasis on the anatomy and physiology of the heart and lungs of the neonatal and pediatric patients. Clinical implications are discussed to gain and understanding of fetal development, diseases and their specialized equipment. Co-requisites: RESP 218S, RESP 226S, RESP 231S and RESP 256S (3-0-3)

### **RESP 240S - Diagnostic Procedures (2)**

A lecture/laboratory course designed as an introduction to basic instrumentation and diagnostic techniques employed in the assessment and evaluation of the cardiopulmonary patient with emphasis on pulmonary function and EKG's. Co-requisite: RESP 130S and RESP 139S (2-1-2)

### **RESP 256S - Adv. Cardiopulmonary Phys (2)**

This course is a review of cardiopulmonary systems with emphasis on the anatomy and physiology of the heart and lungs. Clinical implications are discussed to gain and understanding of the normal functions of the heart and lungs. Co-requisites: RESP 218S, RESP 226S, RESP 231S and RESP 235S (2- 0-2) Prerequisite: RESP 218S, RESP 226S, RESP 231S, RESP 235S, . Corequisite: RESP 218S, RESP 226S, RESP 231S, RESP 235S,

**RESP 262S - Clinical Application and Procedures IV (3)**

This is a clinical course which emphasizes advanced skills in ventilator management, in long term and acute care settings, anesthesia, pulmonary rehab, NICU, PFT, and hyperbaric therapy. Co-requisites: RESP 230S and RESP 276S (0-24-3)

**RESP 276S - Advanced Review (2)**

This course is designed to provide the student with advanced review of all didactic and clinical material covered during all courses of the Advanced Practitioner Program. The content matrix of the NBRC Advanced Practitioner Examination (Written Registry) and Clinical Simulation Examination are used as a guide for review objectives to present a comprehensive format for program review. Co-requisites: RESP 230S and RESP 262S (2-0-2)

**SACC - Accounting -SU****SACC 261S - Tax Accounting (ACCT 262 was replaced by this course) (3)**

This is a survey course that includes the elements of the federal and state tax structure, existing tax laws and preparation of tax returns for individuals, partnerships and corporations. Prerequisites: ACCT 202S and ACCT 203S (3-0-3)

**SACC 271S - Intermediate Accounting (ACCT 250 was replaced by this course) (3)**

This course includes advanced training in the preparation and interpretation of financial statements with individual analysis of their various components. Prerequisite: ACCT 203S (3-0-3)

**SBIO - Biology-SU****SBIO 101S - General Biology (3)**

This course involves broad biological principals for non-science majors. It is designed to provide exposure to the scientific method, with emphasis on the cell structure and functions, biological molecules, genetics and evolution. (3-0-3)

**SBIO 103S - General Biology Lec (3)**

[LCCN: CBIO 1013, General Biology I] Broad biological principles for science majors: scientific method, biological molecules, cell structure and function, genetics and evolution. (3-0-3)

**SBIO 103LS - General Biology Lab (1)**

[LCCN: CBIO 1011, General Biology I Lab] Laboratory designed to supplement General Biology I for science majors. (0-2-1)

**SBIO 104S - General Biology Lec (3)**

[LCCN: CBIO 1043, General Biology II] General concepts and principles of ecology, evolution, and biological diversity, including anatomy and physiology. Prerequisite: BIOL 103S. (3-0-3)

**SBIO 104LS - General Biology Lab (1)**

[LCCN: CBIO 1021, General Biology II Lab] Laboratory designed to supplement General Biology II for science majors. Prerequisite: Biology 103LS. (0-2-1)

**SBIO 212S - Microbiology Lecture (3)**

[LCCN: CBIO 2123, General Microbiology] Microbial diversity; structure and function; interaction with hosts and environments. (3-0-3)

**SBIO 212LS - Microbiology Lab (1)**

[LCCN: CBIO 2121, General Microbiology] Laboratory designed to supplement General Microbiology for science majors. (0-2- 1)

**SBIO 221S - Human Anatomy & Physiology I Lecture (3)**

[LCCN: CBIO 2213, Human Anatomy and Physiology I] Cells, tissues, integumentary, skeletal, muscular, and the nervous systems. (3-0-3)

**SBIO 221LS - Human Anatomy/Physiology Lab (1)**

[LCCN: CBIO 2211, Human Anatomy and Physiology I Lab] Laboratory is designed to supplement Human Anatomy and Physiology I lecture. (0-2-1)

**SCHE - Chemistry-SU****SCHE 100S - Inorganic, Organic and Biochemistry (3)****SCHE 100LS - Inorganic, Organic and Biochemistry Lab (1)****SCHE 110S - General Chemistry Lec (4)**

[LCCN: CCEM 1103, CHEMISTRY I (NON-SCIENCE

MAJORS)] An introduction to nomenclature; atomic structure; chemical equations and stoichiometry; gas laws; bonding; quantitative problem solving; energy relationships, and solutions. (3-0-3)

### **SCHE 110LS - General Chemistry Lab (1)**

[LCCN: CCEM 1103, CHEMISTRY I (NON-SCIENCE MAJORS)] An introduction to nomenclature; atomic structure; chemical equations and stoichiometry; gas laws; bonding; quantitative problem solving; energy relationships, and solutions. (3-0-3)

### **SCHE 113S - General Chemistry Lec II (3)**

[LCCN: CCEM 1113, CHEMISTRY II (Non-Science Majors)] An introduction to special topics in chemistry, which may include basic organic and biochemistry, acid/base, and others. Topics may vary. Prerequisites: Chemistry 110S, Chemistry 110LS. (3-0-3)

### **SCHE 113LS - General Chemistry Lab II (1)**

[LCCN: CCEM 1111, CHEMISTRY II LAB (Non-Science Majors)] Safety; basic laboratory techniques related to the topics in Chemistry II. Prerequisite: Chemistry 110LS. (0-2-1)

### **SCHE 132S - General Chemistry Lec I (3)**

[LCCN: CCEM 1123, CHEMISTRY I (Science Majors)] Nomenclature, atomic and molecular structure, chemical equations and stoichiometry, gas laws, bonding, quantitative problem solving, introduction to periodicity, energy relationships and solutions. (3-0-3)

### **SCHE 132LS - General Chemistry Lab I (1)**

[LCCN: CCEM 1121, CHEMISTRY I LAB (Science Majors)] - Safety, basic laboratory techniques (to include data collection and interpretation, introduction to laboratory reporting/record keeping) related to the topics in Chemistry I for science majors. (0-2-1)

### **SCHE 133S - Inorg & Equilib.Chem Lec II (3)**

[LCCN: CCEM 1121, CHEMISTRY I LAB (Science Majors)] - Safety, basic laboratory techniques (to include data collection and interpretation, introduction to laboratory reporting/record keeping) related to the topics in Chemistry I for science majors. (0-2-1)

Prerequisite: SCHE 133LS, . Corequisite: SCHE 133LS, .

### **SCHE 133LS - Inorganic Equil Chem Lab II (1)**

Focuses on the synthesis and physical characterization of inorganic compounds; spectroscopy and other synthetic procedures are emphasized in this laboratory. This course is taken

concurrently with CHEM 133 Inorganic and Equilibrium Chemistry lecture course. Prerequisites: SCHE 132S and SCHE 132LS (0-2-1)

Prerequisite: SCHE 133S, . Corequisite: SCHE 133S, .

### **SCHE 221LS - Organic Chemistry Lab (1)**

[LCCN: CCEM 2211, ORGANIC CHEMISTRY I] - Safety, basic laboratory techniques, related to the topics in Organic Chemistry I. Prerequisites: Chemistry 110LS and 113LS. (0-2-1)

### **SCHE 221S - Organic Chemistry Lec (3)**

[LCCN: CCEM 2213, ORGANIC CHEMISTRY I] - Nomenclature, chemical reactions, synthesis, functional groups, structure/property relationships, stereochemistry, spectroscopy, and mechanistic theory are covered. (Pre-professional; Science Majors) Prerequisites: Chemistry 110S, 113S, Lab., 113LS. (3-0-3)

### **SCHE 222S - Organic Chemistry**

*[LCCN: CCEM 2223, Organic Chemistry II]* This course is a continuation of topics in Organic Chemistry I.

**Prerequisite: Chemistry 221S. (3-0-3)**

### **SCHE 222LS - Organic Chemistry Lab**

[LCCN: CCEM 2221, ORGANIC CHEMISTRY II] - Safety; basic laboratory techniques related to the topics in Organic Chemistry II. Prerequisite: Chemistry 221LS. (0-2-1)

## **SCJU - Criminal Justice-SU**

### **SCJU 101S - Intro to Criminal Justice (3)**

Basic introduction to crime, law, and justice; a discussion of the criminal law and its relationship to criminal justice, an overview of the law- enforcement field, adjudication

process, the correctional system, and juvenile justice system will be studied. (3-0-3)

### **SCJU 200S - Police Administration (3)**

An introductory course in the role of police administration of criminal justice and crime control. The course will provide an overview of police administration, line and auxiliary functions. (3-0-3)

### **SCJU 201S - Correctional Systems (3)**

Changes in America correctional philosophy, administration and techniques, including the shift from institutional incarceration to community- based correctional programs. (3-0-3)

### **SCJU 211S - Criminology (3)**

A course that provides students with an understanding of how theory and application relate to one another, examinations and explanations of crime and criminal behavior; present various new sociological perspectives on crime causation. (3-0-3)

### **SCJU 221S - Louisiana Criminal Law (3)**

The criminal statutory provisions in the State of Louisiana will be studied. The study also includes interpretation of the statutory criminal law as set forth by the State and U.S. Supreme Court. (3-0-3)

### **SCJU 261S - Judicial Process (3)**

A study of the structure, organization and administration of federal and state court systems; with special attention to the criminal courts. The basic functions of the courts will be examined. (3-0-3)

### **SCJU 298S - Practicum (3)**

Research and field work, under staff supervision, at selected sites. Students must complete one hundred thirty-four (134) hours for completion of the class. (3-0-3)

## **SCOM - Communications-SU**

### **SCOM 101S - Fundamentals of Speech (3)**

Students will be given an orientation to the functions, principles and types of effective speech with emphasis on the use of speech arts in business, social and professional situations. (3-0-3)

### **SCOM 201S - Public Speaking (3)**

This is a basic course in the theory and practice of public speaking. It stresses organization of speech content, personality, components of effective delivery, and use of voice, body and language. (3-0-3)

### **SCOM 221S - Interpersonal Communication (3)**

This course focuses on the practical application of communication concepts and skills. Emphasis is on self-concept, language, perception, listening, non-verbal communication, gender and culture. (3-0-3)

## **SECO - Economics-SU**

### **SECO 222S - Prin. of Micro-Economics (3)**

This course emphasizes the scope and methodology of microeconomics. Economic principles to describe consumer and business, behavior and the processes of price determination and resource allocation will be discussed. The course focuses upon the understanding and application of economic tools to problems in competition, international trade and taxation. Prerequisite: SMAT 121S, 122S or 131S. (3- 0-3)

### **SECO 221S - Prin. of Macro-Economics (3)**

This course gives a detailed analysis and interpretation of the national economy and global economic issue. Topics include: aggregate price- equilibrium theory, unemployment, inflation, national income accounting, Keynesian economic theory, fiscal policy, and monetary policy. Students will be required to utilize the Internet, financial and economic journals to keep abreast of current economic events. Prerequisite: Students must be currently enrolled in or have completed SMAT 121S, 122S or 131S. (3-0-3)

## **SENL - English-SU**

### **SENL 101S - Freshman English I (3)**

[LCCN: CENL 1013, Freshman English I] Introduces students to the critical thinking, reading, writing and rhetorical skills required in the college/university and beyond, including citation and documentation, writing as process, audience, awareness; and writing effective essays. Prerequisite: ACT of 18 or appropriate placement score or ENGL 090S or INRW 099S. (3-0-3)

**SENL 102S - Freshman English II (3)**

[LCCN: CENL 1023, Freshman English II] Continuation and further development of material and strategies introduced in ENGL COMPOSITION I. Primary emphasis on composition, including research strategies, argumentative writing, evaluation, and analysis.

Prerequisite: SENL 101S (3-0-3)

**SENL 216S - American Literature (3)**

A survey of significant American writers; includes literary analysis and writing about literature.

Prerequisite: SENL 102S or permission of the instructor. (3-0-3)

**SENL 220S - World Literature (3)**

[LCCN: CENL 2223, MAJOR WORLD WRITERS; CENL 220, WORLD LITERATURE I; OR CENL 2213, WORLD LITERATURE II] – A survey of significant world writers; includes literary analysis and writing about literature. Prerequisite: SENL 102S or permission of the instructor. (3-0-3)

**SENL 232S - Introduction to Literature (3)**

[LCCN: CENL 2323, INTRODUCTION TO LITERATURE] - Introduction to various literary genres; includes critical analysis and writing about literature.

Prerequisites: SENL 102S. (3-0-3)

**SENL 240S - African-American Literature (3)**

Introduction to African American literature; includes critical analysis and writing about literature. Prerequisite: SENL 102S or permission of instructor. (3-0-3)

**SENL 252S - Creative Writing (3)**

Creative style and techniques in traditional and contemporary forms of poetry and short fiction are stressed in this course. Prerequisite: SENL 102S or permission of instructor. (3-0-3)

**SFIA - Fine Arts-SU****SFIA 101S - Understanding the Arts (3)****SFIA 111S - Design I (3)**

This course is a study of the elements and principles of two-dimensional art including color, composition and visual perception. Primarily for art majors. There are no prerequisites. (0-6-3)

**SFIA 220S - Drawing I (3)**

Drawing 130 consists of a basic approach to linear representation with attention to space, gesture, value, texture, and shape. (0-6-3)

**SFIA 221S - Drawing II (3)**

This course is a continuation of linear representation with added problems in space, gesture, value, texture, and shape. Prerequisite: SFIA 220S. (0-6-3)

**SHIS - History-SU****SHIS 101S - History - Western Civilization (3)**

This course is a survey of the history of the development of Western Civilization from prehistoric time to the 16th century. (3-0-3)

**SHIS 102S - History - Western Civilization (3)**

This course is a survey of the history of the development of Western Civilization from prehistoric time to the 16th century. (3-0-3)

**SHIS 201S - American History (3)**

American History 104 is a general survey of the history of America from the period of discovery to the Civil War. (3-0-3)

**SHIS 202S - American History (3)**

American History 105 is a general survey of the history of America from the period of Civil War/Reconstruction to the present time. (3-0-3)

**SMAT - Mathematics-SU****SMAT 121S - Pre-Calculus Algebra (3)**

[LCCN: CMAT 1213, COLLEGE ALGEBRA] - In-depth treatment of solving equations and inequalities; function properties and graphs; inverse functions; linear, quadratic, polynomial, rational, exponential and logarithmic functions with applications; systems of equations. Prerequisite: ACT score 19 and 20 inclusive and SMAT 121 LS or ACT score of 21 or higher appropriate placement test score, or MATH 095S. (3-0-3) Prerequisite: SMAT 121LS. Corequisite: SMAT 121LS.

**SMAT 121LS - Pre-Calculus Algebra Lab (1)**

1 credit hour – pass/fail-Concurrent enrollment in SMAT

121S - This course consists of instructor-supervised learning sessions designed to supplement and enhance the course material from Math 135. The course provides a structured environment for small group sessions, where students will study and work together on mathematics. The course is designed for students with a Math ACT score of 18 to 20 and is a co-requisite course for Math 135. Topics covered: Supplementary review material including solving equations and inequalities; function properties and graphs; inverse functions; linear, quadratic, polynomial, rational, exponential and logarithmic functions with applications; systems of equations. Co-requisite: SMAT 121S (1-0-1)

Prerequisite: SMAT 121S, . Corequisite: SMAT 121S, .

### **SMAT 122S - Plane Trigonometry (3)**

[LCCN: CMAT 1223, TRIGONOMETRY] - Trigonometric functions and graphs; inverse trig functions; fundamental identities and angle formulas; solving equations and triangles with applications; polar coordinate system. Prerequisite: MATH 133S. (3-0-3) SMAT 123S- [LCCN: CMAT 1235, College Algebra and Trigonometry] - a combined course on: function properties and graphs; inverse functions; linear, quadratic, polynomial, rational, exponential and logarithmic functions with applications; systems of equations; trigonometric functions and graphs; inverse trig functions; fundamental identities and angle formulas; solving equations, triangles with applications; and polar coordinate system. Prerequisite: ACT score of 19 or higher, appropriate placement test score, MATH 090S or MATH 095S. (5- 0-5)

### **SMAT 130S - Intro Probability & Statistics (3)**

[LCCN: CMAT 1303, INTRODUCTORY STATISTICS] - Descriptive statistics; probability; discrete and continuous (including binomial, normal and T) distributions; sampling distributions; interval estimation; hypothesis testing; linear regression and correlation. Prerequisite: MATH 133S or higher or consent of instructor. (3-0-3)

### **SMAT 131S - Finite Mathematics (3)**

[LCCN: CMAT 1313, FINITE MATH] - Systems of linear equation, vectors, matrices, and matrix algebra; linear inequalities; counting techniques; permutations and combinations; probability; basic concepts in mathematics of finance (annuities included); and an introduction to statistics. Prerequisite: MATH 133S. (3-0-3)

### **SMAT 211S - Analytic Geometry/Calc I (4)**

[LCCN: CMAT 2114, Calculus I]-Limits and continuity

of functions; introduction of derivative; techniques of differentiation; chain rule; implicit differentiation; differentiation of transcendental and inverse functions; applications of differentiation: concavity, relative extrema, maximum and minimum values of a function, optimization, anti-differentiation, definite integrals, Fundamental Theorem of Calculus, areas, applications of definite integrals, work and volume. (Credit/placement exam may be required if transferring a course with fewer credits than the receiving institution.) Prerequisite: SMAT 122S or higher. (4-0-4)

### **SMAT 212S - Analytic Geometry/Calc II (4)**

[LCCN: CMAT 2124, CALCULUS II] -Techniques of integration; applications of the integral; parametric equations, polar coordinates, sequences and infinite series. (Credit/placement exam may be required if transferring a course with fewer credits than the receiving institution.) Prerequisite: SMAT 211S. (4-0-4)

## **SPDT - Sterile Processing Tech**

### **SPDT 100S - Intro to Central Service (4)**

This course introduces students to Medical Terminology, Anatomy and Physiology, Microbiology and Infection Prevention, and control topics related to central service departments' functions. (2-2-4)

### **SPDT 104S - Surgical Instruments (4)**

This course introduces students to surgical instrumentation, complex surgical instruments, sterilization packaging, point of use processing, high temperature sterilization, low temperature sterilization, and sterile processing for ambulatory surgery and other processes. (2-2-4)

### **SPDT 110S - Intro Sterile Process & Dist (4)**

This course is designed to prepare students for employment or supervisory positions in, but not limited to surgical central sterile services, central supply, stocking clerks, stock rooms, order fillers, warehouse, and sterilization, disinfection, and decontamination areas. (2-2-4)

### **SPDT 200S - Central Service Distribution and Material Management (2)**

This course introduces students to the standards and regulations, inventory management, management of patient care equipment, tracking systems, quality assurance, safety, communication and human relations skills, and electronic interface of the inventory control systems. (2-2-2)

**SPDT 210S - Central Sterile Processing Department Practicum (10)**

This course is designed to prepare students for employment in the related areas of central service technology as students work with preceptors to gain skills and competencies as necessary for employment as central service technicians, supervisors, central supply workers, stock clerks in the stock room or warehouse, and processing technicians for hospital areas requiring expertise in sterilization, disinfection, or decontamination skills. (0-24-10)

**SPDT 221S - Central Sterile Processing Review (3)**

This is a lecture course that will use mock written tests similar in form and content to the national certification exam to review and prepare students for the national exam. The students will prepare both independently and with supervision to sit for the National Certification Examination. (3-3-3)

**SPHY - Physics-SU****SPHY 102S - Physical Science I (3)**

[LCCN: CPHY 1023, PHYSICAL SCIENCE I] - This course is a survey of concepts in physics and physical sciences with emphasis on methods of science and concepts relating to mechanics, states of matter, waves, heat, electricity, light, atomic structure and basic chemistry. Topics are developed with a minimum of mathematical presentation. Prerequisite: MATH 133S or higher. (3-0-3)

**SPHY 103S - Physical Science II (3)**

[LCCN: CPHY 1033, PHYSICAL SCIENCE II] - This course presents applications of concepts learned in Physical Science I, which may include physics, chemistry, geology, astronomy, oceanography, etc. Emphasis is on chemical reactions, acids, bases and salts, chemistry of life, rock, geological eras, erosion and sedimentation, earth processes (above and below the surface), and the solar system. Topics are developed with a minimum of mathematical presentation. Open to students who are enrolled in or have college credit in Physics. Prerequisite: MATH 133S or higher. (3-0-3)

**SPHY 213S - General Physics Lec & Lab I (5)**

[LCCN: CPHY 2114, PHYSICS I (CALCULUS BASED) LEC] - Calculus-based physics lecture and laboratory. This course focuses on vectors, kinematics, Newton's Laws,

momentum, work & energy, rotations, oscillations, elasticity & equilibrium; thermodynamics. This course is intended for engineering majors. Prerequisites: MATH 140 and MATH 264. (3-4-5)

**SPHY 214S - General Physics Lec & Lab II (5)**

[LCCN: CPHY 2124, PHYSICS II (CALCULUS BASED) LEC] - Calculus-based physics lecture and laboratory. This course is a continuation of Physics 221. This course focuses on gravitational fields; waves; electrostatics; circuits; magnetism; and light. This course is intended for engineering majors. Prerequisite: SPHY 213S, SMAT 122S and SMAT 211S. (3-4-5)

**SPOL - Political Science-SU****SPOL 201S - American Government (3)**

Emphasis in this course is placed on what government is, how it operates with respect to individuals and groups, the development of how the constitutional system is developed, and the citizens' roles as voters. (3-0-3)

**SPOL 211S - State/Local Govt. & Admin. (3)**

The constitutional and administrative relationships between state and nation and among states; the organization and operations of the executive, legislative, and judicial branches at the state and local levels; political institutions and processes will be covered. (3-0-3)

**SPSY - Psychology-SU****SPSY 201S - General Psychology (3)**

This course is designed to introduce students to principles of psychology with special emphasis on description, prediction, control and explanation of human behavior. (3-0-3)

**SPSY 211S - Developmental Psychology (3)**

Students will be exposed to the study of human development, the study of how and why people change as well as how and why they remain the same. In this course students will focus on the developmental studies of all periods of life, from conception to death and stages of life, from simple growth to radical transformations, in all areas of development. Prerequisite: SPSY 201S. (3-0-3)

**SPSY 221S - Adolescent Psychology (3)**

The major focus of this course will center on physical, mental, social emotional growth, and development of

adolescents. Attention will also be given to problems they experience in adjusting to the home, school and community, with special emphasis on the contemporary environment. Prerequisite: SPSY 201S (3-0-3)

### **SPSY 241S - Social Psychology (3)**

Students will study the basic principles of social behavior, biological and social foundations of behavior. Emphasis will also be placed on motivations and incentives toward learning, socialization processes, social aspects of personality, adjustment in social relations, group and institutional control behavior, social interaction in leadership, crowd behavior and attitudes and adjustment. Prerequisite: SPSY 201S. (3-0-3)

### **SPSY 261S - Educational Psychology (3)**

The focus of this course will be on variables that influence learning. Students will be exposed to physical growth and development, fundamentals of growth and development as well as cognitive growth. Prerequisite: SPSY 201S. (3-0-3)

## **SSOC - Sociology-SU**

### **SSOC 201S - Introduction to Sociology (3)**

This course will focus on the scientific study of society, group behavior, and organizations. Emphasis will be placed on the development and understanding of present-day social and cultural life. (3-0-3)

### **SOCL 241S - Urban Sociology**

Urban social structures from a world perspective will be examined. (3-0-3)

### **SSOC 211S - Modern Social Problems (3)**

The focus in this course is on major social problems resulting from group life in the United States. Individual, family and community organization will be examined to determine how and why specific problems develop within these groups. (3-0-3)

### **SSOC 235S - Marriage and the Family (3)**

The institutions of marriage and the family will be the focus. Problems and interactional patterns common to these institutions will be examined. (3-0-3)

### **SSOC 241S - Minorities in America (3)**

This course will examine the relationships that exist between the dominant and minority groups within the United States. (3-0-3)

### **SSOC 251S - Cultural Anthropology (3)**

The descriptive and historical review of societies with different cultural traditions will comprise this course. (3-0-3)

## **SSPN - Spanish-SU**

### **SSPN 101S - Elementary Spanish I (3)**

[LCCN: CSPN 1013, ELEMENTARY SPANISH I] - Basic lexicon and structure of Spanish; emphasis on the four basic skills (listening, speaking, reading, and writing) and culture of the Spanish-speaking world. Beginning course: no previous knowledge of Spanish expected or required. (3-0-3)

### **SSPN 102S - Elementary Spanish II (3)**

[LCCN: CSPN 1023, ELEMENTARY SPANISH II]- Continuation of the study of Spanish on the elementary level. Prerequisite: SSPN 101S or placement test. (3-0-3)

### **SSPN 201S - Intermediate Spanish I (3)**

[LCCN: CSPN 2013, INTERMEDIATE SPANISH I] - Intermediate level study of structures and lexicon of Spanish; additional emphasis on the four basic skills and culture. Prerequisite: SSPN 102S or placement test. (3-0-3)

### **SSPN 202S - Intermediate Spanish II (3)**

[LCCN: CSPN 2023, INTERMEDIATE SPANISH II] - Continuation of the study of Spanish on the intermediate level. Prerequisite: SSPN 201S. (3-0-3)

## **SURG - Surgical Technology**

### **SURG 101S - Intro to Surgical Technology (2)**

This is an orientation to surgical technology course that is open to any student interested in the surgical technology field. The course covers the history of surgery and the field of surgical technology, technology today, biopsychosocial needs of the patient, care of special population, professional management, employability skills, communication skills and teamwork, ethical and moral issues, legal issues, documentation & risk management, review of the chart, surgical consent, healthcare facility information, healthcare facility organization and management, death and dying, all- Hazards preparation (2-0-2)

**SURG 103S - Intro to Surg Tech Practice (3)**

The course is open to students interested in surgical technology, but the number of students accepted is limited to the lab space available. This course includes lectures and laboratory practice designed to familiarize the student with physical environment and safety standards. It covers attire, preoperative physical preparation of the patient, patient identification, transportation, transfer, positioning, urinary catheterization, skin preparation, equipment, instrumentation, sterile asepsis and technique, surgical scrub, gowning and gloving, counts, draping, specimen care, disinfection and sterilization, sterile storage and distribution, environmental disinfection of the OR, perioperative case management, assistant circulator role, physical environment, summative lab skills assessment, surgical technologist in the scrub and in the assistant circulator role. (3-4-3)

**SURG 105S - Surgical Technology Practicum I (4)**

The student is admitted into the Surgical Technology Program and introduced to the OR for hands-on practice in the surgical suites. Attention is geared towards gaining confidence and expertise in the application of the principles of asepsis and working with the surgical team. Functioning safely and efficiently in the clinical setting, performing scrubbing and assistant to the circulator duties as needed. The student begins to accurately maintain surgery case logs, and record surgical procedures. (0- 18-4)

**SURG 114S - Technological Science Concepts (1)**

This course covers computer systems in the surgical settings, hospital digital scheduling boards, electronic medical records (EMR) systems used, and securing protected health information (PHI). Also covered are principles of electricity and electrical safety as well as components of the electrosurgical unit. It covers lasers and laser applications. Also covered are minimally invasive surgical (MIS) systems, endoscopy, robotic, and navigation systems. It covers the purpose of interventional radiology and its use in surgery, imaging modalities, and the role of the surgical technologist in interventional radiology. Technological sciences concepts skills applications are demonstrated in the lab and clinical settings (1-1-1)

**SURG 116S - Surgical Techniques (3)**

The focus is on surgical instruments, equipment and supplies, hemostasis, wound healing, and wound closures. (2-1-3)

**SURG 119S - Surgical Procedures I (3)**

Selected surgical procedures are discussed, including

relevant anatomy, physiology, pathophysiology, diagnostic interventions, surgical interventions, plan for intraoperative course for the patient, and postoperative considerations. (3-0-3)

**SURG 120S - Fundamental Science Review**

The focus is on microbiology in relationship to the practice of sterile techniques and infection control in the operative setting, identification of various parts of the compound microscope, structure and characteristics of different microorganisms, The course will also cover body immune responses and relate the infectious process to surgical practice. The course conducts a review of perioperative pharmacology, anesthesia, medical terminology and diagnostic procedures. (2-1-3)

**SURG 221S - Surgical Procedures II (3)**

This course continues the study of selected procedures, with continued discussion of anatomy, physiology, pathophysiology, diagnostic interventions, surgical interventions, plan for intraoperative course for the patient, and postoperative considerations. (3-0-3)

**SURG 222S - Surgical Technology-Pract II (6)**

The student is admitted into the Surgical Technology Program and introduced to the OR for hands-on practice in the surgical suites. Attention is geared towards gaining confidence and expertise in the application of the principles of asepsis and working with the surgical team. Functioning safely and efficiently in the clinical setting, performing circulating duties as needed, and efficiently recording and reporting operative data are emphasized. (0-18-6)

**SURG 223S - Personal and Professional Deve (3)**

The student is admitted into the Surgical Technology Program and introduced to the OR for hands-on practice in the surgical suites. Attention is geared towards gaining confidence and expertise in the application of the principles of asepsis and working with the surgical team. Functioning safely and efficiently in the clinical setting, performing circulating duties as needed, and efficiently recording and reporting operative data are emphasized. (0-18-6)

**SURG 225S - Surgical Procedures III (3)**

This course continues the study of selected procedures, with continued discussion of anatomy, physiology, pathophysiology, diagnostic interventions, surgical interventions, plan for intraoperative course for the patient, and postoperative considerations. (3-1-3)

**SURG 226S - Surgical Technology Practicum III (6)**

The student continues to gain clinical proficiency in general surgical procedures and commonly performed specialty procedures. Emphasis is especially placed on functioning with minimal supervision. The student is expected to complete a minimum of one hundred and twenty (120) surgery cases as specified by the Association of Surgical Technologists (AST) 6th Edition curriculum. (0-18- 6)

**SURG 234S - National Exam Review (3)**

Students participate in lectures, presentations, tutoring and mock exams in preparation for the national certification examination. An exit examination is given at the end of this course. Students must complete a comprehensive final exam with a minimum score of 80%. When successful, students are scheduled for the NBSTSA Practice Exam (secure) provided by the National Board for Surgical Technology and Surgical Assisting (NBSTSA). Successful students are then scheduled to take the National Certification Exam that gives the successful students the credential of Certified Surgical Technologist (ST). The student's diploma is released after showing proof that the student has taken the CST exam. (3-6-3)

**THEA - Theatre****THEA 110S - Introduction to Theatre (3)**

This course increases comprehension, appreciation and critical interpretation of the theatre. Students will study literary and production elements, historical figures and current innovations, as well as the development of the art forms and its effects on society. (3-0-3)

**THEA 125S - Acting I (3)**

This course is designed to give students an opportunity to explore the basic skills and methods needed to create believable characters. Students participate in theatre "games," pantomime, and improvisational situations to help strength concentration, imagination, vocal quality, and body movement as they relate to characterization and character development. (3-0-3)

**THEA 126S - Acting II (3)**

This course is a continuation of Acting I and will focus on specialty techniques, styles, and advanced terminology. Students will analyze and interpret contemporary theatrical words that span various styles and genres. Students will develop their acting skills through participation in exercises, individual and ensemble character development through monologues, and scene

work. Prerequisite: THEA 125. (3-0-3)

**THEA 132S - Stagecraft (3)**

This course provides hands on instruction in the basic techniques of building a stage, lighting, creating and positioning scenery and other elements related to a production.

**THEA 140S - Voice for the Stage (3)**

This course will focus on the study and application of voice production, breathing, articulation accents and movement in the actor's character development and delivery. Emphasis is on clarity, precision, properly phased and meaningful communication from the performance to the audience. Prerequisite: THEA 110. (3-0-3)

## University Faculty

ALAK, PAULINE (2012)  
Instructor – Nursing

L.P.N., Southern Community College

AMMONS, VENUS (2020)  
Instructor – Health Information Technology

A.A.S., Southern University at Shreveport

ANDERSON, BUDDY  
Instructor - Aerospace

T. D. Southern University at Shreveport, T. D. Northwest  
Louisiana Technical Community College, Louisiana  
CTTIE Teaching Certificate

ANDERSON, VICKIE (2021)  
Instructor - Nursing

MSN, Grambling State University BSN, Grambling State  
University

ANYANECHI, KENECHUWU (2003)  
Associate Professor - Biology

M.D., Doctor of Medicine, University of Nigeria Enugu  
Campus, Nigeria

M.B., B.S. – (Bachelor of Medicine and Surgery) is  
equivalent to the M.D. Degree (Professional Degree)

BANKS, TIMOTHY L.  
Director - Aerospace Technology

B.S., Embry Riddle Aeronautical University M.S-Embry-  
Riddle Aeronautical University in Aeronautical Science

BLACKSHIRE, CHERYL D. (2006)  
Assistant Professor - Nursing

Ph.D., William Carey University M.S.N., Northwestern  
State University B.S.N., Northwestern State University

BROWN, JOANN (1991)  
Assistant Professor/Dean  
Allied Health Sciences and Nursing

A.S., Southern University at Shreveport B.S., Louisiana  
State University  
M.B.A., University of Phoenix

CHAMPION, IRIS (2002)  
Professor - Computer Science

B.S., Grambling State University M.B.A., Grambling  
State University Ed.D., Grambling State University

CLARK, RICHESAH (2025)  
Instructor - Nursing

M.S.N., Southern Nazarene University, B.S.N.,  
Grambling State University

CLAVILLE, WILFORD III (2020)  
Instructor - Biology

B. S. Southern University and A&M College, M. S.  
Louisiana Tech University, Ph.D. Southern University and  
A & M College

COLLINS, MARCI (2008)  
Assistant Professor - Mathematics

B.A., Southern University and A & M College M.S.,  
Southern University and A & M College

COCKERELL, CASEY  
Instructor - Medical Laboratory Technician

B. S., M. L.S. Louisiana State University Health Science  
Center.

DANIEL, JIMMY (1974)  
Associate Professor - Mathematics & Computer  
Science/Coordinator of Associate of Science in Computer  
Science

B.S., Southern University and A & M College M.S.,  
Southern University and A & M College M.S., Southern  
University and A & M College

DIXON, BELINDA (2012)  
Assistant Professor - Psychology

B.S., Southern University and A & M College M.A.,  
Louisiana Tech University

EVANS, SHAWN  
Instructor - Dental Hygiene

A. A. S. Southern University at Shreveport, B. S. Wiley  
University

GREEN, JENNIFER SPARKS (2003)  
Associate Professor – Mass Communication

B.A., Northeast State University  
M.A.L.S., Grambling State University

HARRIS, GLEN (2021)  
Instructor and Coordinator of Human Services

B.S., Grambling State University  
M.A., Liberty University

HART, ANJELICA (2021)  
Instructor - Psychology  
CHAIR, SOCIAL AND BEHAVIORAL SCIENCE  
DEPARTMENT

A.S., Southern University Shreveport  
B.S., University of Phoenix  
M.S., University of Phoenix  
Ed.D., Chicago School of Professional Psychology

HERRON-WILLIAMS, SHARRON (2017)  
Professor - Political Science

B.A., Stillman College  
M.P.A., Mississippi State University  
Ph.D., Mississippi State University

HESTER, SONYA D. (1993)  
Associate Professor – English

B.A., Grambling State University  
M.A., Grambling State University

HICKS, MICHAEL  
Assistant Professor - Music

Ed.D, Louisiana Tech University, M.A., Louisiana Tech  
University, B.A. Morehouse College

HOLLIS, BARBARA (2005)  
Assistant Professor – Biology

B.S., Grambling State University  
M.S., Southern University and A & M College Ph.D.,  
University of Denver

HOLMON, AYLWIN (2008)  
Associate Professor – Accounting

B.S., Southern University and A & M College  
M.B.A. Centenary College of Louisiana  
18+ Accounting, University of Phoenix  
A.B.D., Jackson State University

HOUSTON, JIBRI  
Instructor - Music

M.M. Northwestern State University, B.M. Northwestern  
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HOUSTON, SHERMAN (2021)  
Instructor - History

A.G.S., Southern University at Shreveport  
B.A., Louisiana State University Shreveport  
M.L.A., Louisiana State University Shreveport

HUNT, FLORESE (1968; 2007)  
Instructor - Health and Physical Education

B.S., Grambling State University  
M.S., Louisiana Tech University

ILIEV, ILKO G. (2001)  
Assistant Professor - Biology/Microbiology

B.S., Sofia University  
M.S., Sofia University  
Ph.D. National Academy of Sciences

JACKSON, FREDERICK (2005)  
Instructor/Program Coordinator –  
Criminal Justice

B.S., Grambling State University  
M.S., Grambling State University

JARRET, BRENDA (2013)  
Instructor – Nursing

B.S.N., Northwestern State University  
M.S.N, Texas Women’s University  
F.N.P., Texas Women’s University

JENKINS, LEONARD (1996)  
Assistant Professor - Developmental Mathematics

B.S., Louisiana Tech University  
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JOHNSON, TERRI (2000)  
Instructor/Clinical Coordinator – Dental Hygiene

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KAYLOR, TIMOTHY (2018)  
Instructor of Aviation Maintenance Technology

B.S., Purdue University

KEYS, DIDACIANE GATETE (1993)  
Program Director - Surgical Technology/ Dialysis  
Technician/Sterile Processing Technician

B.S.N., Northwestern State University  
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LAWRENCE, BENITA R. (2013)  
Instructor - Radiologic Technology

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LOVE, TENNILLE (2024)  
Instructor-Respiratory Therapy

M.A. Tulane University  
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Clinical Coordinator/Instructor-Respiratory Therapy

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B.S., Southern University Baton Rouge  
M.S., Southern University Baton Rouge

MOON, BREUNKA (2011)  
Assistant Professor - Computer Science

B.S., Louisiana Tech University  
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MOSES, KENIE R. (2019)  
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A.S. Southern University at Shreveport  
B.S. Southern university A&M College  
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CGS, Advanced Quantitative Analysis, Northern Illinois  
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Health Information Technology Program

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O’RILEY, JANE R. (2001)  
Associate Professor - Library Director

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M.L.S., Atlanta University

RAPHIEL-BROWN, PATRICIA (1997)  
Associate Professor/Program Director –  
Medical Laboratory Technician/Phlebotomy

A.S., Southern University at Shreveport  
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Technologist (AMT)  
Clinical Lab Scientist – General State License  
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A.S., Bossier Parish Community College  
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SPELLS, EVERETT  
Instructor of Aviation Maintenance Technology

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Associate Professor/Program Director –  
Radiologic Technology

B.S.R.T. (R), University of Central Arkansas  
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ASN, Southern University at Shreveport

THIBEAUX, DAPHNE (2003)  
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A.A.S., Southern University at Shreveport  
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B.S., Louisiana Tech  
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B.S.N. - Capella University  
A.S.N. - Northwestern State University

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Assistant Professor, PPE Coordinator - Health Information  
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A.A.S., Southern University at Shreveport  
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WHITE-COOPER, VANESSA (2001)  
Associate Professor Math and Computer Science

B.S., Louisiana Tech University, M.S. Louisiana Tech  
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Program Director-Polysomnography

B.S., Louisiana Tech University  
M.S., Louisiana Tech University  
A.B.D., Louisiana Tech University

WILLIAMS, NEWANA (2007)

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B.S.N., Northwestern State University

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WILLIAMS, YVONNE (2012)

Instructor - Radiologic Technology

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WILSON, HAROLYN (1995)

Assistant Professor - Developmental Mathematics

B.S., Grambling State University

M.B.A, Nova Southeastern University

**Index**





## SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

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### OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

December 4, 2025

Tony Clayton, Chairman  
Southern University Board of Supervisors  
4th Floor, J.S. Clark Administration Building  
Southern University and A&M College  
Baton Rouge, LA 70813

Dear Chairman Clayton:

Commencement exercises for the Fall 2025 Southern University Law Center graduates are scheduled for Saturday, January 24, 2026, at 10 AM, in the Cotillion Ballroom in the Southern University Union.

Approximately 28 prospective graduates will receive their Juris Doctor degree. I am requesting that the degrees be conferred upon the candidates at the Commencement Exercises once they have been submitted by me in my capacity as Chancellor of the Southern University Law Center upon the approval and recommendation of the faculty.

If you have any questions, please contact me for more information.

Respectfully,

Alvin Washington, Chancellor  
Southern University Law Center



## *Office of the Chancellor*

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J.S. Clark Administration Building  
Post Office Box 9820  
Baton Rouge, Louisiana 70813  
Office: 225 771-2360

December 3, 2025

Dennis J. Shields, President  
Southern University System  
4<sup>th</sup> Floor, J S Clark Administration Building  
Baton Rouge, Louisiana 70813

***Re: Appointment of Dr. Karen Jackson – Assistant Vice Chancellor for Student Success***

Dear President Shields,

Dr. Luria Young, Vice Chancellor for Academic Affairs, submitted a request to waive the search and appoint Dr. Karen Jackson as Assistant Vice Chancellor for Student Success for Southern University and A&M College. She has consistently demonstrated exceptional leadership and a commitment to our students and their success. She advanced the Office of Student Success, including the University College, to ensure that our students are receiving the services and support to be successful.

Dr. Jackson's proven record in higher education, student success initiatives, her ability to manage complex student programs, and her collaborative leadership make her the ideal candidate to continue to lead our efforts in improving student retention, academic progression, completion, and workforce placement. She has been instrumental in driving key initiatives that support student achievement and has fostered meaningful partnerships across academic units and student support services. Her strategic vision and commitment to student-centered programs align perfectly with the goals outlined for the Assistant Vice Chancellor role.

Dr. Jackson's appointment will ensure we maintain momentum and can continue to address these pressing challenges without delay. I am confident that her leadership will accelerate our efforts and help us meet our ambitious goals for student success (increasing our retention, progression, and completion rates, reduce the DFW rates, increase digital literacy, strengthen peer mentoring relationships, and a greater presence of our faculty in student success spaces).


Student Success is among the most comprehensive units at SUBR, consisting of the University College, Student Advocacy, First and Second Year Experience (including New Student Orientation), Academic Advising/Coaching, Tutoring, and Supplemental Instructors. Selected accomplishments resulting from her leadership include: 1) **The Academic Recovery and Intervention Plan (ARIP)**, 2) **The Pathways to Progress Project (PTPP)**, 3) **The Bridge to Rebound-An Alumni Mentorship Program**, 4) **The Student Retention Task Force**, 5) Transitioned Academic Advisor

***Recommendation for the Appointment of Karen Jackson***  
***Page 2***

titles to Success Coaches, 6) Created a training manual for Academic Success Coaches, 7) Supported and redesigned the "College Success Skills", 8) New Tutoring Staff that resulted in an increased number of student participating in tutoring services from Fall 2024 to Spring 2025, and 9) prepared the Center for Student Success to achieve Learning Center Certification and Learning Center of Excellence Designation.

I concur with the assessment of Dr. Young that Dr. Jackson's qualifications, experience, and understanding of the needs of our students make her the best choice to lead this important work. If approved by the Board of Supervisors at their December 2025 meeting, the appointment will become effective on January 1, 2026 at a salary of \$108,000. If you have any questions, please feel free to contact me.

Yours sincerely,

  
John K. Pierre, Chancellor  
and Vanue B. Lacour Endowed Law Professor

Approved

---

Dennis J. Shields, President



## *Office of Academic Affairs*

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J.S. Clark Administration Building  
Post Office Box 9820  
Baton Rouge, Louisiana 70813  
Office: 225 771-2360

December 1, 2025

Chancellor John K. Pierre  
Southern University and A&M College  
3rd Floor, JS Clark Administration Building  
Baton Rouge, LA 70813

RE: Request to Waive the Search - Assistant Vice Chancellor for Student Success

Dear Chancellor Pierre,

Dr. Karen Jackson has served as the Interim Assistant Vice Chancellor for Student Success at Southern University and A&M College since November 2024. I had the opportunity to assess her performance over the last nine months, and she has consistently demonstrated exceptional leadership and a commitment to our students and their success. During this time, she advanced the Office of Student Success, including the University College, to ensure that our students are receiving the services and support to be successful. I am pleased to recommend Dr. Jackson as the Assistant Vice Chancellor for Student Success and request a waiver of the search process.

Dr. Jackson's 24-year proven record in higher education (both on-campus and online), student success initiatives, her ability to manage complex student programs, and her collaborative leadership make her the ideal candidate to continue to lead our efforts in improving student retention, academic progression, completion, and workforce placement. She has been instrumental in driving key initiatives that support student achievement and has fostered meaningful partnerships across academic units and student support services. Her strategic vision and commitment to student-centered programs align perfectly with the goals outlined for the Assistant Vice Chancellor role.

Given the critical nature of student success at this juncture, time is of the essence. We have significant work ahead to quickly stand up the Center for Student Success, funded in part of Shell USA, Inc. and expand essential programs that directly impact student retention, academic progression, completion, and workforce placement. Dr. Jackson's appointment will ensure we maintain momentum and can continue to address these pressing challenges without delay. I am confident that her leadership will accelerate our efforts and help us meet our ambitious goals for student success (increasing our retention, progression, and completion rates, reduce the DFW rates, increase digital literacy, strengthen peer mentoring relationships, and a greater presence of our faculty in student success spaces).

Dr. Jackson accomplishments have been nothing short of outstanding since serving in this interim position since November 1, 2024. Student Success is among the most comprehensive units at SUBR, consisting of the University College, Student Advocacy, First and Second Year Experience (including New Student Orientation), Academic Advising/Coaching, Tutoring, and Supplemental Instructors. Below are selected accomplishments resulting from her leadership:

**The Academic Recovery and Intervention Plan (ARIP) is designed** to support students on academic probation with structured guidance, faculty collaboration, and consistent progress monitoring. The number of students placed on academic probation from Spring 2025 has decreased by 60%.

**The Pathways to Progress Project (PTPP)** is a targeted academic recovery and support initiative for students on academic probation warning, integrating bootcamp, skill-building workshops, coaching sessions, and student support engagement.

**The Bridge to Rebound: An Alumni Mentorship Program is** designed to provide students on academic suspension with guidance, encouragement, and structured mentorship from members of the Alumni Federation. Rather than waiting for students to return, this program engages them during their suspension period to help them reflect, regroup, and prepare for a successful comeback.

**The Student Retention Task Force is designed** to develop and implement strategic initiatives that enhance student retention, progression, completion, and workforce placement. By utilizing data-driven approaches and fostering collaboration among faculty, staff, administrators, and students and providing targeted support services, the task force aims to identify barriers to student success and create actionable solutions.

**Transitioned Academic Advisor Titles** to Academic Advisors/Success Coaches and added eight Academic Advisors/Success Coaches to ensure advising representation in every academic college, with **increased salary** for the Senior Academic Advisor/Success Coaches.

Participation of the Senior Academic Advisor/Success Coaches in the **National Academic Advising Association** annual conference for professional development, knowledge sharing, and networking.

**Created a training manual** for Academic Success Coaches to focus on Retention, Progression and Completion (RPC) outcomes.

**Supported the redesign of the “College Success Skills”** class to include SU historical context along with essential academic, personal, and professional tools, strategies, and key success skills for student success.

**Created a shared communication process** for Student Advocacy to foster centralized information sharing, improved collaboration, accountability and transparency, enhanced student support, and efficient documentation. Recruited another student advocate to provide additional support for the Director and the students.

**Knowledge share meetings** with the Band and Athletic Advisors to promote collaborative efforts among all academic advisors.

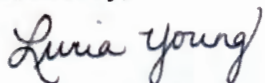
**New Tutoring Staff-** There has been a 43% increase in the number of students participating in tutoring services from Fall 2024 to Spring 2025 semester.

Preparing the Center for Student Success to achieve **Learning Center Certification & Learning Center of Excellence Designation through the International College Learning Center Association.**

For these reasons, I strongly urge that we waive the search process and appoint Dr. Karen Jackson to this position at an annual salary of \$108,000, effective January 1, 2026. This salary is the same salary of the Assistant Vice Chancellor for Academic Innovation, the comparable position in the Office of Academic Affairs. Dr. Karen Jackson's qualifications, experience, and deep understanding of the needs of our students make her the best choice to lead this important work.

I respectfully request that my recommendation for this appointment and waiver of the search be presented to the Board of Supervisors for consideration and approval at their December 2025 Board of Supervisors' meeting. Thank you for your consideration of this request. If you have any questions, please contact me.

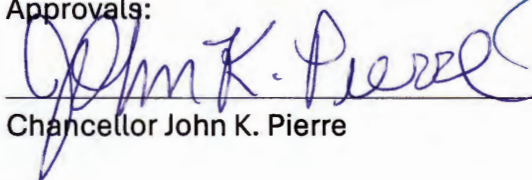
Sincerely,



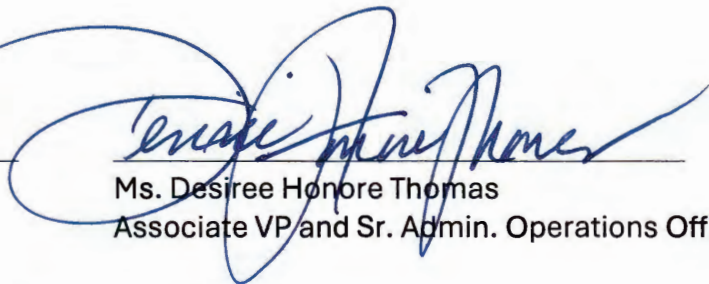
Luria Young, Ph.D.

Vice Chancellor for Academic Affairs

Approvals:



Chancellor John K. Pierre



Ms. Desiree Honore Thomas

Associate VP and Sr. Admin. Operations Officer

c: Ms. Dawn Harris, Director of Human Resources



## ***Office of the Chancellor***

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J.S. Clark Administration Building  
Post Office Box 9820  
Baton Rouge, Louisiana 70813  
Office: 225 771-2360

December 3, 2025

Dennis J. Shields, President  
Southern University System  
4<sup>th</sup> Floor, J S Clark Administration Building  
Baton Rouge, Louisiana 70813

### ***Re: Appointment of Dr. Albertha Lawson as Dean of Graduate and Professional Studies***

Dear President Shields,

Dr. Luria Young, Vice Chancellor for Academic Affairs, submitted a request to appoint Dr. Albertha Lawson as the Dean of Graduate and Professional Studies for Southern University and A&M College. As the current interim dean, Dr. Lawson has greatly improved SUBR's graduate operations, research visibility, and student success outcomes. She has updated and automated graduate school operations, boosting operational efficiency, accuracy, and responsiveness for students and faculty. She has proven extraordinary strength in resource creation, receiving grant funding for more than 65 graduate student stipends, scholarships, and assistantships, ranging from \$5,000 to \$36,000 per student per year. Recruitment, retention, and timely degree completion have all benefited directly from our approach.

Dr. Lawson has strategically positioned SUBR as a more competitive and research-active graduate institution. She established the 360 Research Mentoring Program, integrating Artificial Intelligence, Virtual Reality, Additive Manufacturing, and Computational Thinking across disciplines. This strategy has boosted graduate research engagement and contributed to SUBR's broader endeavors to expand its research profile.

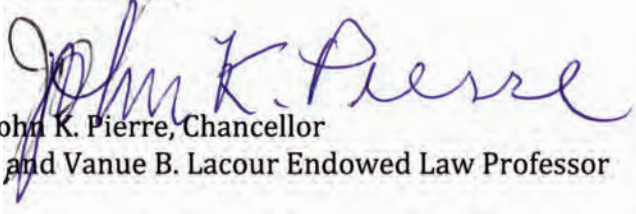
Dr. Lawson's grant portfolio reveals a seasoned scholar-administrator with the unique ability to secure and manage complicated, multimillion-dollar initiatives. Her recent achievements include serving as Principal Investigator on a \$2 million Louisiana Department of Health emergency preparedness training project, utilizing AI and VR technologies to support community resilience; leading a \$1.65 million NSF-funded initiative on additive manufacturing and immersive technology; and co-lead to multiple NSF LIGO-SEC awards collectively exceeding \$4 million.

Dr. Lawson has a spirit of service, collaborative leadership, and outstanding professionalism. Her record of mentoring doctoral students, national reputation as an NSF reviewer and presenter, strong engagement with community organizations, and active role in professional associations speak to her holistic dedication to education and the public good. She is a valued colleague, a dedicated advocate for students, and a strategic thinker who leads with integrity, transparency, and compassion.

***Recommendation for the Appointment of Albertha Lawson***  
***Page 2***

I concur with the assessment of Dr. Young that Dr. Lawson has demonstrated the vision and capability to elevate SUBR's graduate enterprise. If approved by the Board of Supervisors at their December 2025 meeting, the appointment will become effective on January 1, 2026 at a salary of \$180,000. If you have any questions, please feel free to contact me.

Yours sincerely,



John K. Pierre, Chancellor  
and Vanue B. Lacour Endowed Law Professor

Approved

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Dennis J. Shields, President



## Office of Academic Affairs

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J.S. Clark Administration Building  
Post Office Box 9820  
Baton Rouge, Louisiana 70813  
Office: 225 771-2360

December 1, 2025

Chancellor John K. Pierre  
Southern University and A&M College  
3rd Floor, JS Clark Administration Building  
Baton Rouge, LA 70813

RE: Appointment of Dr. Albertha Lawson as Dean of Graduate and Professional Studies

Dear Chancellor Pierre,

I am pleased to recommend **Dr. Albertha H. Lawson** for appointment as the permanent **Dean of Graduate and Professional Studies** at Southern University and A&M College (SUBR), at an annual salary of \$180,000 for a three-year renewal appointment. Dr. Lawson is an accomplished scholar and a proven, highly effective leader whose work as Interim Dean has significantly strengthened SUBR's graduate operations, research visibility, and student success outcomes.

Since assuming the interim role, Dr. Lawson has **modernized and automated graduate school processes**, increasing operational efficiency, accuracy, and responsiveness for students and faculty. She has demonstrated exceptional strength in resource development, **securing grant funding for more than 65 graduate student stipends, scholarships, and assistantships**, ranging from \$5,000 to \$36,000 per student each year. This work has directly supported recruitment, retention, and timely degree completion.

Dr. Lawson has strategically positioned SUBR as a more competitive and research-active graduate institution. She launched the **360 Research Mentoring Program**, integrating Artificial Intelligence, Virtual Reality, Additive Manufacturing, and Computational Thinking across disciplines. This initiative has enhanced graduate research engagement and supported SUBR's broader efforts to expand its research profile.

Dr. Lawson's grant portfolio reflects a seasoned scholar-administrator with the rare ability to secure and manage complex, multimillion-dollar projects. Her recent achievements include serving as Principal Investigator on a \$2 million Louisiana Department of Health emergency preparedness training project, utilizing AI and VR technologies to support community resilience; leading a \$1.65 million NSF-funded initiative on additive manufacturing and immersive technology; and co-lead to multiple NSF LIGO-SEC awards collectively exceeding \$4 million.

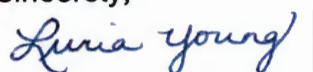
These accomplishments illustrate her capacity to bring national visibility, financial resources, and research innovation to Southern University's graduate programs.

Her academic credentials and professional history further underscore her readiness for the permanent deanship. Dr. Lawson holds a Ph.D. in Higher Education Administration, with specialization in big data, research, and policy analysis, complemented by a rich background in statistical modeling, actuarial science, institutional research, and academic leadership. She has served as Professor and Chair of the Science and Mathematics Education Doctoral (SMED) Program, demonstrating excellence in graduate-level teaching, student mentorship, and program administration. Her extensive experience in institutional research and accountability, including leadership roles at the Louisiana Community and Technical College System, the Louisiana State University System, and Baton Rouge Community College, uniquely equips her to strengthen data-informed decision-making and compliance processes within the Graduate School.

Beyond her administrative and scholarly strengths, Dr. Lawson brings exceptional professionalism, collaborative leadership, and a spirit of service. Her record of mentoring doctoral students, national recognition as an NSF reviewer and presenter, deep engagement with community organizations, and active role in professional associations speak to her holistic commitment to education and the public good. She is a respected colleague, a tireless advocate for students, and a strategic thinker who leads with integrity, transparency, and compassion.

It is my pleasure to support a leader of Dr. Lawson's caliber. Dr. Lawson has already demonstrated the vision and capability to elevate SUBR's graduate enterprise, and I am confident that her leadership will strengthen our competitiveness, expand research opportunities, and propel the university toward its broader strategic goals. I look forward to the transformative impact she will continue to make at Southern University and A&M College. Please feel free to contact me should you require any further information.

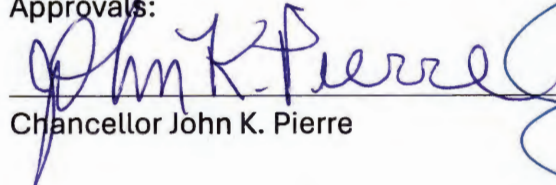
Sincerely,



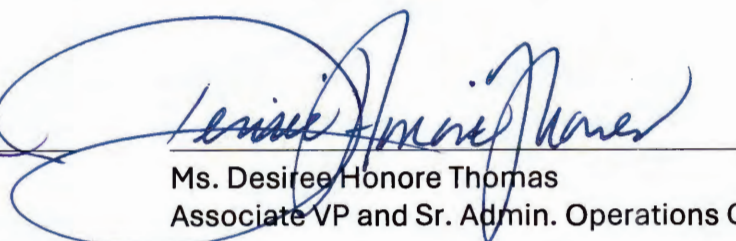
Dr. Luria Young

Vice Chancellor for Academic Affairs

Approvals:



Chancellor John K. Pierre



Ms. Desiree Honore Thomas

Associate VP and Sr. Admin. Operations Officer

c: Ms. Dawn Harris, Director of Human Resources

## **EMPLOYMENT CONTRACT OF FOOTBALL'S HEAD COACH**

This agreement is made and entered into on the \_\_\_\_\_<sup>th</sup> day of December 2025 between Southern University at Baton Rouge ("SUBR"), by its Chancellor, John Pierre, and Marshall Faulk ("Head Football Coach"). This Agreement is subject to the approval of the Board of Supervisor of Southern University and A & M College System, the management board for Southern University at Baton Rouge, and therefore the terms and conditions set forth in this Agreement should not considered a valid contract until approval is provided by the Board. This agreement upon Board Approval shall be effective on January 1, 2026, and shall remain in effect through December 31, 2028, unless extended by the parties hereto.

### **I. Employment**

- a. Board does hereby employ Head Football Coach as the head football coach, and Head Football Coach does hereby accept employment and agrees to perform all of the services pertaining to football program that are required of Head Football Coach as well as other services as may be contemplated hereunder. All appointments are subject to applicable policies and regulations of the Board, and all employees are required to adhere to Board and/or administrative policies as they relate to them.
- b. Head Football Coach shall be responsible to, and shall report, directly to SUBR's Athletic Director.
- c. Head Football Coach shall supervise and manage the football team and shall perform such other duties in SUBR's athletics department as the Athletic Director and/or President-Chancellor may assign, provided such other services are consistent with the services and duties of a NCAA Division I Head Football Coach.
- d. Head Football Coach agrees to represent SUBR and the Southern University System positively in public and private forums and shall perform his duties and personally handle himself in a manner consistent with good sportsmanship and in accordance with high moral, ethical and academic standards of SUBR and the Southern University System and its athletic programs.

### **II. Term**

- a. The term of this agreement is for three (3) years commencing on January 1, 2026, and terminating on December 31, 2028. The Board shall have the option to extend this agreement for one (1) additional year (i.e., through 2029).
- b. All options to extend and/or renew this agreement must be approved by the Board based upon the recommendation of the Director of Athletics and SUBR Chancellor. Head Football Coach shall have the option to accept/reject such an extension/renewal. Such extensions/renewals shall be in writing and signed by both parties.

### III. Compensation and Employment Benefits

- a. For services and satisfactory performance of all terms of this agreement, SUBR shall pay Head Football Coach an annual base salary of four hundred thousand dollars (\$400,000.00). The salary shall be paid in equal amounts monthly or such other regular pay periods used for administrative employees.
- b. SUBR will provide Head Football Coach the opportunity to participate in the benefit plans for health insurance, dental insurance, retirement, disability, and life insurance, subject to eligibility requirements, normally provided by SUBR to its regular non-academic unclassified full-time employees.

### IV. Performance Incentives

- a. As an incentive for exemplary performance and in acknowledgement of the additional work that is required during the season, post-season games and events, SUBR agrees to pay the following performance incentives subject to the limitations contained within each subsection as noted.

i.	<b><u>SWAC West Division Champion</u></b>	
	Head Coach	\$10,000.00
	Full Time Assistant Coach	\$ 1,500.00
	Part Time Assistant Coach	\$ 750.00
ii.	<b><u>Undefeated SWAC Western Division Champions</u></b>	
	1. Head Football Coach	\$10,000.00
	2. Full-Time Assistant Coaches	\$ 1,500.00
	3. Part-Time Assistant Coaches	\$ 750.00
iii.	<b><u>SWAC Overall Champion</u></b>	
	1. Head Football Coach	\$20,000.00
	2. Full-Time Assistant Coaches	\$ 2,500.00
	3. Part-Time Assistant Coaches	\$ 1,000.00
iv.	<b><u>Undefeated SWAC Overall Champion</u></b>	
	1. Head Football Coach	\$20,000.00
	2. Full-Time Assistant Coaches	\$ 2,500.00
	3. Part-Time Assistant Coaches	\$ 1,000.00
v.	<b><u>Defeats an FBS Opponent</u></b>	
	1. Head Football Coach	\$10,000.00
	2. Full-Time Assistant Coaches	\$ 1,500.00
	3. Part-Time Assistant Coaches	\$ 750.00

vi.	<b><u>Bayou Classic Victory</u></b>	
	1. Head Football Coach	\$10,000.00
	2. Full-Time Assistant Coaches	\$ 2,500.00
	3. Part-Time Assistant Coaches	\$ 1,000.00
vii.	<b><u>National FCS Coach of the Year</u></b> <sup>1</sup>	
	1. Head Football Coach	\$12,500.00 (maximum per year)
viii.	<b><u>SWAC Coach of the Year</u></b>	
	1. Head Football Coach	\$10,000.00
ix.	<b><u>Net University Season Tickets Sales above \$750,000.00 but less than \$1,000,000.00 (ticket sales greater than \$1,000,000)</u></b> <sup>2</sup>	
	1. Head Football Coach	\$5,000.00/(\$10,000.00)
	2. Full-Time Assistant Coaches	\$ 1,500.00/(\$2,000.00)
	3. Part-Time Assistant Coaches	\$ 750.00/(\$1,000.00)
x.	<b><u>HBCU/Celebration Bowl Appearance/Victory</u></b>	
	1. Head Football Coach (Appearance)	\$25,000.00
	2. Head Football Coach (Victory)	\$50,000.00 <sup>3</sup>
	3. Full-Time Assistant Coaches	\$15,000.00 <sup>4</sup>

## V. Outside / External Income - Subject to Compliance with Board Rules

- b. Head Coach shall notify the Director of Athletics of, solely to the extent any agreement relating thereto is not already in existence as of the date hereof: (i) any contracts entered into during the Term, to which Head Coach is a party for the wearing and/ or endorsement of apparel, footwear, bats, uniforms or other items; and (ii) radio or television shows, personal appearances or speaking engagements to take place during the Term, or any endorsements or other contracts entered into during the Term in which Head Coach is identified as the Head Football Coach at the University, or wears apparel, or is pictured with items which would so identify Head Coach as the Head Football Coach at the University. For the avoidance of doubt, Head Coach shall not be required to disclose any terms or conditions of any

<sup>1</sup> As determined by the Stats Perform Poll.

<sup>2</sup> The calculation for net University ticket sales above \$750k and/or \$1.0M shall be gross season book sales plus University home game gates sales, less expenses to Ticket Master, Inc., less expenses to reduce athletic department football debt. This calculation shall not include any ticket sales from Bayou Classic, Atlanta Classic or any University game played on neutral setting. Calculation is determined once per season.

<sup>3</sup> This benefit is not cumulative and only 1 or 2 will be paid based on the outcome.

<sup>4</sup> Head Football Coach has the discretion to divide the incentive amount among Full-Time Assistants in accordance with NCAA Bylaw 11.7.5 FCS (thirteen (13) on-field coaches and up to and not exceeding eight (8) off-field coaches) and with approval from the Athletic Director.

such contracts or engagements (including, without limitation, any compensation related thereto).

- c. Head Football Coach shall be permitted to earn other revenue while employed by SUBR with the understanding that 1) SUBR-sponsored media events and/or obligations are primary and 2) such activities are independent of his SUBR employment and SUBR shall have no responsibility for any claims arising therefrom. All outside income opportunities will be subject to approval of the Athletic Director and handled in accordance with the Board's policies.
- d. Head Football Coach shall report annually in writing to the Athletic Director and President-Chancellor all income received from athletically related sources outside of SUBR including but not limited to income from sports camps, housing benefits, television and radio programs, endorsement or consultation contracts with athletic shoe, apparel or equipment manufacturers or sellers, and SUBR shall have reasonable access to records of Head Football Coach to verify this report.

## **VI. Fundraising Incentives**

If the Head Football Coach can assist the Director of Athletics in fundraising efforts which are new initiatives, and not part of current fundraising activities,, the funds raised will be distributed as follows: i. Head Football Coach will receive twenty (20%) percent of the total amount raised which can be used as additional income for himself, ii. twenty (20%) percent to the marketing company that is associated with head coach, iii. Fifty (50%) percent may be used towards recruiting, travel, equipment, salary supplements for assistant coaches, support staff, tutors, or other such personnel to assist the football program or for any other purpose within the discretion of the Head Football Coach, and iv. Ten (10%) percent to The Athletic Department. All funds will be raised in conjunction with the Southern University System Foundation and payable from the Foundation with approval of the athletic director and University procedures for requisitioning payment from the Foundation.

- a. In order for Head Football Coach to receive the above-mentioned performance incentives, Football Team shall meet all NCAA APR standards (including maintaining at least a 930 APR) and Football Team shall be eligible for post-season play.
- b. On December 15 of each year, Head Football Coach shall be provided an annual report of all performance incentives attained and private donations collected by the Foundation designated for football. All incentive payments earned and salary supplements shall be paid not later than forty-five (45) days following delivery of the annual report on December 15.

## **VII. Compliance with NCAA, Conference and University Rules**

- a. Head Football Coach shall be responsible for being knowledgeable of and in compliance with all rules and regulations of the NCAA, SWAC and SUBR. If Head Football Coach or the Football Program is found to be in violation of NCAA regulations, Head Football Coach shall be subject to disciplinary action or termination for cause as defined below. Head Football Coach may be suspended for a period of time, without pay, if Head Football Coach is found to be personally guilty of deliberate and serious violations of NCAA, SWAC or SUBR regulations.
- b. Head Football Coach shall abide by state and federal laws, including but not limited to laws regarding Power-Based Violence and Title IX, the State of Louisiana Code of Governmental Ethics, and the policies and regulations of Southern University System.

#### **VIII. Coaching Staff**

Head Football Coach shall have the authority to recommend an offer of employment to Assistant Coaches subject to approval by the Athletic Director and Chancellor. Coach may have staff of “on field” coaches pursuant and in compliance with NCAA Bylaw 11.7.5 FCS and up to and not exceeding 8 “non on field” coaches or commonly known as analyst.

#### **IX. Termination**

- a. **For Cause-** The Board shall have the right to terminate this agreement for cause prior to its expiration, and such right shall exist notwithstanding any rights available under Section VI hereof, and in addition to the examples listed in SUBR Personnel Handbook, the termination for cause shall include but not be limited to any one or more of the following:
  - i. Negligent or inattention by Head Football Coach of the standards, duties, or responsibilities expected by Southern University System employees, after written notice thereof has been given to Head Football Coach by Athletic Director and Head Football Coach has continued such neglect or inattention during a subsequent period for not less than thirty (30) days;
  - ii. Material, intentional, or reckless breach or violation by Head Football Coach of the agreement, including without limitation governing athletic rules and Southern University System rules;
  - iii. Conviction of Head Football Coach of any criminal violation (does not include minor traffic offenses or non-criminal offenses);
  - iv. Fraud or dishonesty of Head Football Coach in the performance of his duties or responsibilities hereunder;

- v. Actively engaging in any conduct or committing any act, including football staff, that brings SUBR, Southern University System and Head Football Coach into public disrepute, contempt, embarrassment, scandal or ridicule and that negatively impacts the reputation or the high moral or ethical standards of the Southern University System, including but not limited to failure and/or refusal to cooperate in any NCAA and/or University investigation;
- vi. Conduct of Head Football Coach, including failing to report, constituting a major (including Level I or II) violation or a pattern of conduct that may constitute or lead to a major (Level I or II) violation, of any NCAA or other governing athletic association rule or Southern University System, including Name Image and Likeness (NIL) rules as legislated by the State of Louisiana, Federal Government and/or promulgated by NCAA, interpretation thereof, that may, in the reasonable and good faith judgment of the Southern University System negatively and significantly impact and reflect adversely upon the Southern University System or its athletic programs;
- vii. Any NCAA or SWAC rules violation by the football program that results or could result in the loss of scholarships, postseason ban on competition, and/or the University being placed on probation by the NCAA or the SWAC;
- viii. Conduct by members of Head Football Coach's coaching or football staff or others under his supervision or subject to his control or authority that may constitute a major (including Level I or II) violation or a pattern of conduct that may constitute or lead to a major violation of any NCAA or other governing athletic rule or Southern University System interpretation thereof of which Head Football Coach had knowledge and failed to act reasonably to prevent, limit or mitigate, which may, in the reasonable and good faith judgment of the Southern University System negatively and significantly impact and reflect adversely upon SUBR or its athletic program;
- ix. Conduct that the Athletic Director, Chancellor and/or Board agree is not the best interest of SUBR and Southern University System and such conduct would be detrimental to the SUBR and Southern University System; or
- x. Failure of the football program to meet the academic benchmarks established by the NCAA (including Academic Progress Rate (APR) benchmarks) which results in penalties or sanctions being imposed by the NCAA or other athletic governing authority.
- xi. COACH shall promptly report to the University's Title IX Coordinator or Deputy Title IX Coordinator any known violations of the University's Sexual Misconduct Policy (including, but not limited to sexual harassment,

sexual assault, sexual exploitation, domestic violence and stalking) that involve any student, faculty, or staff or that is in connection with a University sponsored activity or event. Any emergency situation shall be immediately reported to 911 and/or law enforcement. For Purposes of this paragraph, a “known violation” shall mean a violation or an allegation of a violation of Title IX or Power Based Violence that COACH is aware of or has reasonable cause to believe is taking place or may have taken place. The University may terminate this Agreement for cause pursuant to the for-cause-termination provisions of this Agreement for any determined violation by (Coach, or Assistant Coaches, etc.) for failure to report a Known Violation of: 1. Title IX of the Education Amendments of 1972; or 2. the University’s Sexual Misconduct Policy. Coach’s unreasonable failure to utilize his best efforts in the fulfillment of his duties as may be reasonably required hereunder; or behavior that brings the employee into public disrepute, contempt, scandal, ridicule, or that reflects unfavorably on the reputation of or high moral or ethical standards of the University. The University shall have the sole authority to determine whether the conduct of Coach constitutes cause under this provision although it shall not be exercised arbitrarily, capricious or in discriminatory manner.

In the event this Agreement is terminated for cause in accordance with the provisions of Section IX hereof, then effective as of the termination date, Head Football Coach shall not be entitled to receive any further payments of base salary, and any other compensation or benefits otherwise payable under Section III hereof, except Head Football Coach will be entitled to continue such life or health insurance benefits at Head Football Coach’s expense as required by law; and subject to any deductions. Head Football Coach will be paid any earned outstanding payments owed by SUBR as of the effective termination date pursuant to the terms of the Agreement. Head Football Coach will be given notice of the cause and an opportunity to appeal the termination before the Board’s Athletic Committee. The Board’s Athletic Committee will make a recommendation to Board on whether to uphold or rescind the termination of the Head Football Coach.

- b. **Without Cause-** In the event this agreement is terminated without cause, Head Football Coach and SUBR will be required to provide thirty (30) days written notice to the other party. However, Head Football Coach may not terminate this agreement thirty (30) days prior to the first scheduled football game of the football season through the date of the last game of the football season. In the event the agreement is terminated without cause, Head Football Coach will be paid any earned outstanding payments owed by SUBR as of the effective termination date pursuant to the terms of the agreement. If SUBR terminates the agreement without cause in years 1 or 2 (i.e., January 1, 2026 through December 31, 2027), as permitted by Section IX hereof, SUBR shall pay, and Head Football Coach agrees to accept as liquidated damages, a total of \$400,000 for the remaining term of this agreement. If SUBR terminates the agreement without cause in year 3 and prior to its expiration (i.e., January 1, 2028 through December 30, 2028), as permitted by

Section IX hereof, SUBR shall pay, and Head Football Coach agrees to accept as liquidated damages, a total of seventy-five thousand dollars (\$75,000.00) for the remaining term of the agreement. If Head Football Coach terminates this agreement, the Head Football Coach will not be entitled to liquidated damages.

- c. In the event COACH terminates the contract without cause prior to the expiration of the contract, COACH shall pay to the FOUNDATION the following amount based on the date in which the notice of contract termination occurs.

Contract Year 1: \$400,000

Contract Year 2: \$400,000

Contract Year 3: \$400,000

Contract Year 4: \$400,000<sup>5</sup>

Payment shall be made to the FOUNDATION by COACH or any other party within 30 days of the date of termination.

- d. COACH may be terminated at any time due to: (1) natural disasters or other uncontrollable or unforeseen circumstances (force majeure) preventing the university and/or athletics department from continuing operations; (2) war or civil insurrection; (3) financial circumstances in which the University and/or the Board of Supervisors of Southern University A&M System has a formal declaration of financial exigency. In the event of a formally declared financial exigency, a termination can be based on consideration of budgetary restrictions, and priorities for maintenance of program and services and, COACH will receive six (6) months' notice of termination or six (6) months regular pay in lieu of such notice. In all other circumstances under this paragraph COACH will receive thirty days' notice or thirty days' compensation in lieu of such notice. All compensation, including salary, benefits, and other remuneration incidental to employment, cease upon termination.

## **IX. Miscellaneous**

- a. This agreement may be amended at any time only by a written instrument duly signed by SUBR through its designated representative and Head Football Coach. All amendments must be in writing.
- b. The agreement shall be governed by and construed in accordance with the laws of the State of Louisiana.

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<sup>5</sup> If an extension is granted hereunder and approved by the Board.

- c. Head Football Coach's rights and interests under this Agreement may not be assigned, pledged or encumbered by Head Football Coach.
- d. The agreement constitutes the full and complete understanding and agreement of the parties with respect to the employment of Head Football Coach by SUBR and supersedes all prior understandings and agreements, oral and written, regarding Head Football Coach's employment by SUBR.
- e. Head Football Coach acknowledges that he has read and understands the foregoing provisions are reasonable and enforceable, and Head Football Coach agrees to abide by this agreement and the terms and conditions set forth herein.
- f. All notices, requests, demands and other communication hereunder may be given by personal delivery, delivery via expedited delivery or mail service such as Federal Express and United States mail with first class postage prepaid. Notices shall be sent to the names below:

If to Head Football Coach

Marshall Faulk

Head Football Coach

\_\_\_\_\_.com

If to SU-Baton Rouge

Office of the Chancellor

J.S. Clark Administration Bldg.

3<sup>rd</sup> Floor

Baton Rouge, LA 70813

-and-

Roman Banks

Athletic Director

Southern University – Baton Rouge

F. G. Clark Activity Center

Harding Boulevard

Baton Rouge, LA 70813

With copies to:

Faulk's address on file with HR

With copies to:

Chairman

Board of Supervisors

J.S. Clark Administration Bldg.

4<sup>th</sup> Floor

Baton Rouge, LA 70813

-and-

General Counsel

Office of President

J. S. Clark Administration Bldg.

4<sup>th</sup> Floor

Baton Rouge, LA 70813

- g. The invalidity or enforceability of any provision of this agreement has no effect on the validity or enforceability of any other provisions.

IN WITNESS WHEREOF, the parties hereto have executed this agreement, or caused this agreement to be executed on the date shown below.

  
\_\_\_\_\_  
Head Football Coach,  
Marshall Faulk

12/16/25  
Date

  
\_\_\_\_\_  
Athletic Director,  
Roman Banks

Dec 16, 2025  
Date

\_\_\_\_\_  
Chancellor,  
John Pierre

\_\_\_\_\_  
Date

\_\_\_\_\_  
System Board Chairman,  
Tony Clayton

\_\_\_\_\_  
Date

# TODD LYGHT

## **FOOTBALL COACHING EXPERIENCE**

### **Orange Lutheran High School - Defensive Coordinator**

January 2024 - Current

- Led and directed the defensive unit by installing a new defensive scheme to augment our team's strengths.
- Game planned weekly and called plays on game day.
- Collaborated with the Head Coach weekly on practice plans, structure, and drills to enhance player development.
- Assisted in the breakdown of opponent film to show and teach our student-athletes.
- Motivate our student athletes to understand the importance of being a great teammate and to give elite effort at all times, both academically and athletically.
- Helping our assistant coaches with drills focused on fundamentals and techniques that produce winning football.
- Tracked defensive metrics to analyze various statistics related to the defense's performance.
- Conducted end-of-season evaluations with players to help them with their journey to become the best version of themselves.
- Took over a defensive unit that in 2023 went 4-7 and gave up 349 points in 11 games. Conversely, in 2024, the defensive unit that I led went 8-4 while only giving up 214 points in 12 games against the "#1 Toughest High School Schedule" in the country, rated by Maxpreps. We faced 6 top 25 ranked opponents in the country.
- Reaching the CIF Southern Section Semi Finals in both 2024 and 2025 while competing in Southern California's Trinity League, which is known as the toughest league in high school football throughout the country.

### **Villa Park High School – Secondary Coach**

January 2023 – December 2023

- Assisted in coaching the secondary and special teams.
- Prepared and analyzed opponent film for team review.
- Contributed to practice and game plan development.
- **Team Achievement:** 10-2 record; 2022 CA Crestview League Champions.

### **Winners Circle Athletics – Head Football Coach & Technical Director**

February 2020 – October 2022

- Designed practice plans and led film review for self-scout and opponent analysis.
- Communicated expectations and code of conduct to players and parents.
- Conducted year-end staff and player evaluations.
- **Team Achievements:**
  - 2020 U14 Team: 10-1 record, ranked #2 in the USA.
  - 2021 U14 Team: 10-1 record, ranked #9 in the USA.

### **University of Notre Dame – Secondary Coach**

February 2015 – January 2020

- Coached secondary and special teams; led film review and drill sessions.
- Evaluated high school recruits and systematized prospect analysis.
- **Team Achievements:**
  - 2017 Citrus Bowl Champions | 2019 Camping World Bowl Champions.
  - 2018: 12-1 (Undefeated regular season, ranked #5 AP Poll).

#### **Philadelphia Eagles (NFL) – Assistant Secondary Coach**

*January 2013 – January 2015*

- Assisted with secondary and special teams; organized individual drills.
- Evaluated college prospects and free-agent DBs.
- **Team Achievement:** 2013 NFC East Champions.

#### **University of Oregon – Defensive Analyst**

*May 2011 – January 2013*

- Coached secondary and scout teams; led interception drills.
- Evaluated HS/JC recruits and mentored student-athletes.
- **Team Achievements:**
  - 2013 Fiesta Bowl Champions | 2012 Rose Bowl Champions.
  - NCAA Rankings: #1 in Interceptions, #3 in Turnover Margin.

#### **NFL Bill Walsh Minority Coaching Fellowship – San Diego Chargers**

*August – September 2012*

#### **Bishop Gorman High School (NV) – Defensive Backs Coach**

*June 2009 – March 2011*

- Transformed defense into a turnover-focused unit (21 INTs, 10 forced fumbles in 2010).
- **Team Achievements:**
  - 2010 Nevada State Champions (13-2, 8 shutouts).
  - 2009 Undefeated National HS Scoring Champions (15-0, 798 points scored).

### **PLAYING EXPERIENCE**

#### **Detroit Lions (NFL)**

*\*2001–2003\**

- 2001: Team leader in interceptions (1st) and tackles (4th).

#### **St. Louis Rams (NFL)**

*\*1995–2001\**

- Super Bowl XXXIV Champion ("Greatest Show on Turf").
- 2000: 1st Team All-Pro, Pro Bowl selection.
- Key Play: Blocked FG in Super Bowl XXXIV, leading to Rams' first TD.

#### **Los Angeles Rams (NFL)**

*\*1991–1995\**

- 1st-round draft pick (1991); 1991 Rookie of the Year.

#### **University of Notre Dame**

*\*1987–1991\**

- 1988 National Champion (undefeated season).
- Unanimous All-American (1989, 1990); Team Captain (1990).

## **COMMUNICATIONS & EDUCATION**

**Fox Sports News Radio Analyst**

**\*2005–2008\***

- Covered NFL, college football, and major sports headlines.

### **Education:**

- **University of Notre Dame** – B.A. Psychology (1991).

## **HONORS & PHILANTHROPY**

### **Honors:**

- Inducted into Missouri Sports Hall of Fame (2023) and Greater Flint African American Sports Hall of Fame (2019).
- Named to Sports Illustrated's All-Time Notre Dame Team.
- Recognized as one of the Rams' All-Time Greatest Player (2010).

### **Philanthropy:**

- Established scholarships at St. Mary's (VA), Powers HS (MI), and Notre Dame.
- Contributor to United Negro College Fund (NFL Golden Circle).

**Family:** Married 24 years to Stefanie; father to Logan (21) and Luca (16).

## CURTIS “CJ” JOHNSON

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### PROFESSIONAL SUMMARY

Highly accomplished football coach with 40 years of experience across the NFL, major college programs, and professional spring leagues. Proven track record as an elite recruiter, championship-winning position coach, and program builder. Known for developing numerous NFL Pro Bowlers and Pro Football Hall of Famers, winning a National Championship at Miami, and earning a Super Bowl title with the New Orleans Saints. Experienced head coach with success at both Tulane University and in professional leagues, including the USFL and UFL.

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### COACHING EXPERIENCE

#### Head Coach — Houston Roughnecks (UFL)

2024–Present

- Leads the Roughnecks in the premier spring football league formed by the merger of the XFL and USFL.
- Responsible for full program leadership, staff management, player development, and competitive success.

#### Head Coach — Houston Gamblers (USFL)

2023

- Oversaw all football operations and on-field performance for the Gamblers during the 2023 season.

#### Senior Offensive Assistant/Wide Receivers Coach - New Orleans Saints (NFL) 2017–2021

- Returned to Sean Payton’s staff to contribute to offensive game planning and wide receiver development.
- Elevated to wide receivers coach in 2021.

#### Wide Receivers Coach — Chicago Bears (NFL)

2016

- Guided the Bears’ receiving unit and contributed to the overall offensive strategy.

#### Head Coach — Tulane University

2012–2015

- Led Tulane through its transition from Conference USA into the American Athletic Conference.
- Won 11 conference games and oversaw program improvements on and off the field.

**Wide Receivers Coach — New Orleans Saints (NFL)***2006–2011*

- Key part of the coaching staff that won **Super Bowl XLIV** in 2009.
- Developed multiple productive NFL receivers across six seasons.

**Wide Receivers Coach — University of Miami***1996–2005*

- An integral member of staff who won the **2001 BCS National Championship**.
- Recruited and coached elite talent, including:
  - **Andre Johnson** – Pro Football Hall of Fame (2024)
  - **Devin Hester** – Pro Football Hall of Fame
  - **Ed Reed** – Pro Football Hall of Fame
  - Santana Moss, Reggie Wayne, and numerous NFL players
- Appeared in nine bowl games.

**Assistant Coach — Cal, SMU, San Diego State, Idaho***1987–1995*

- **San Diego State:** Recruited **Marshall Faulk**, future Pro Football Hall of Famer, and WR Darnay Scott.
- **Cal:** Coached All-American WR Bobby Shaw.
- Early career roles included key contributions in recruiting, player development, and offensive position coaching.

**Wide Receivers Coach — Lewiston High School (ID)***1984–1986*

- Began coaching career while completing undergraduate studies.

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**EDUCATION****University of Idaho**

Bachelor of Science in Physical Education

- Former student-athlete who began coaching career while attending.

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**KEY ACHIEVEMENTS**

- **Super Bowl Champion (2009)** – New Orleans Saints
  - **National Champion (2001)** – University of Miami
  - Recruited or coached **multiple Pro Football Hall of Famers**
  - 40 years of coaching experience at the NFL, college, and professional levels
  - Known nationally for exceptional recruiting, player development, and wide receiver expertise
  - Head coach experience in both NCAA Division I and professional football leagues
- 

## **CORE SKILLS**

- Program Leadership & Team Building
- Elite Recruiting & Talent Evaluation
- Player Development & Mentorship
- Offensive Strategy & Game Planning
- Staff Management & Communication
- Culture Development & Performance Management
- NFL & NCAA Compliance Knowledge

**Southern University System**  
**General Operating Budget Interim Financial Statement**  
**For Fiscal Year Ending June 30, 2026**  
**As of November 30, 2025**  
**Executive Summary**

Attached is a summary of the Southern University System fiscal year 2025-2026 general operating budget financial activities for the month ending November 30, 2025. The Southern University System is reporting a \$2,905,773 increase in self-generated revenue as compared to the approved budget. The expenditure for the campuses has been adjusted to offset the increase for the fiscal year.

**Southern University Board and System Administration**

The System Office is funded from state appropriations and there is no projected shortfall in revenues.

**Southern University Baton Rouge Campus**

The Baton Rouge Campus has a \$1,977,124 increase in self-generated revenue as compared to the approved budget. The Baton Rouge Campus has increased personal services, supplies, other charges, and scholarships to balance the operating budget for the fiscal year.

**Southern University Law Center**

The Law Center has a \$928,649 increase in self-generated revenue as compared to the approved budget. The Law Center has increased operating expenditures, professional services, and acquisitions to balance the operating budget for the fiscal year.

**Southern University News Orleans Campus**

The New Orleans Campus is funded from state appropriations and self-generated revenue and there is no projected shortfall in revenues.

**Southern University Shreveport Campus**

The Shreveport Campus is funded from state appropriations and self-generated revenue and there is no projected shortfall in revenues.

**Southern University Agricultural Research and Extension Center**

The Agricultural Research and Extension Center is funded from state appropriations and federal funds and there is no projected shortfall in revenues.

**Summary**

Based on the information above, the campuses have made the appropriate adjustments to maintain a balance budget as of November 30, 2025. Revenues and expenditures will be monitored to ensure a balanced operating budget for fiscal year 2025-2026.

**Southern University System**  
**General Operating Budget Interim Financial Statement**  
**For Fiscal Year Ending June 30, 2026**  
**As of November 30, 2025**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>Projected</b>	<b>Total FY26</b>	<b>Over/(Under) Budget</b>	<b>% Actual to Budget</b>
<b>Revenues</b>						
General Fund Direct	\$ 66,924,019	\$ 32,206,398	\$ 34,717,621	\$ 66,924,019	\$ -	48.1%
Statutory Dedicated	4,611,400	1,464,783	3,146,617	4,611,400	-	31.8%
Federal	3,654,209	1,749,294	1,904,915	3,654,209	-	47.9%
<b>Self Generated</b>						
Tuition - Fall 2025	34,597,353	37,995,732	-	37,995,732	3,398,379	109.8%
Tuition - Spring 2026	31,072,732	772,729	30,300,003	31,072,732	-	2.5%
Tuition - Summer	6,707,865	961,302	5,989,939	6,951,241	243,376	14.3%
Out-of-State Fees	19,702,948	11,080,117	8,815,881	19,895,998	193,050	56.2%
Other	20,208,148	8,192,362	11,086,754	19,279,116	(929,032)	40.5%
Interagency Transfer	4,476,791	1,516,655	2,960,136	4,476,791	-	33.9%
<b>Total Revenues</b>	<b>\$ 191,955,465</b>	<b>\$ 95,939,372</b>	<b>\$ 98,921,866</b>	<b>\$ 194,861,238</b>	<b>\$ 2,905,773</b>	<b>50.0%</b>
<b>Expenditures</b>						
Salaries	\$ 94,890,052	\$ 39,634,781	\$ 54,939,901	\$ 94,574,682	\$ (315,370)	41.8%
Other Compensation	334,904	165,082	169,822	334,904	-	49.3%
Related Benefits	36,843,198	14,151,419	22,464,920	36,616,339	(226,859)	38.4%
<b>Total Personal Services</b>	<b>\$ 132,068,154</b>	<b>\$ 53,951,282</b>	<b>\$ 77,574,643</b>	<b>\$ 131,525,925</b>	<b>\$ (542,229)</b>	<b>40.9%</b>
Travel	1,231,019	308,578	922,441	1,231,019	-	25.1%
Operating Services	18,592,147	6,855,200	12,162,344	19,017,544	425,397	36.9%
Supplies	2,039,515	721,378	1,911,274	2,632,652	593,137	35.4%
<b>Total Operating Expenses</b>	<b>\$ 21,862,681</b>	<b>\$ 7,885,156</b>	<b>\$ 14,996,060</b>	<b>\$ 22,881,215</b>	<b>\$ 1,018,534</b>	<b>36.1%</b>
Professional Services	2,187,801	303,825	2,122,355	2,426,180	238,379	13.9%
Other Charges	9,175,415	805,201	8,179,481	8,984,682	(190,733)	8.8%
Debt Services						
Interagency Transfers	7,639,707	3,910,484	4,012,683	7,923,167	283,460	51.2%
<b>Total Other Charges</b>	<b>\$ 19,002,923</b>	<b>\$ 5,019,510</b>	<b>\$ 14,314,519</b>	<b>\$ 19,334,029</b>	<b>\$ 331,106</b>	<b>26.4%</b>
General Acquisitions	452,532	77,599	374,933	452,532	-	17.1%
Library Acquisitions	437,649	335,198	294,770	629,968	192,319	76.6%
Major Repairs	1,072,000	245,121	973,407	1,218,528	146,528	22.9%
<b>Total Acquisitions/Major Repairs</b>	<b>\$ 1,962,181</b>	<b>\$ 657,918</b>	<b>\$ 1,643,110</b>	<b>\$ 2,301,028</b>	<b>\$ 338,847</b>	<b>33.5%</b>
Scholarships	17,059,526	9,617,118	9,201,922	18,819,040	1,759,514	56.4%
<b>Total Expenditures</b>	<b>\$ 191,955,465</b>	<b>\$ 77,130,984</b>	<b>\$ 117,730,254</b>	<b>\$ 194,861,238</b>	<b>\$ 2,905,773</b>	<b>40.2%</b>

**Southern University Board and System Administration**  
**General Operating Budget Interim Financial Statement**  
**For Fiscal Year Ending June 30, 2026**  
**As of November 30, 2025**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>Projected</b>	<b>Total FY26</b>	<b>Over/(Under) Budget</b>	<b>% Actual to Budget</b>
<b>Revenues</b>						
General Fund Direct	\$ 4,065,380	\$ 2,032,690	\$ 2,032,690	\$ 4,065,380	\$ -	50.0%
Statutory Dedicated	-	-	-			
Federal						
<b>Self Generated</b>						
Tuition - Fall 2025		-	-			
Tuition - Spring 2026		-	-			
Tuition - Summer		-	-			
Out-of-State Fees		-	-			
Other		-	-			
Interagency Transfer						
<b>Total Revenues</b>	<b>\$ 4,065,380</b>	<b>\$ 2,032,690</b>	<b>\$ 2,032,690</b>	<b>\$ 4,065,380</b>	<b>\$ -</b>	<b>50.0%</b>
<b>Expenditures</b>						
Salaries	\$ 1,897,962	\$ 802,813	\$ 1,095,149	\$ 1,897,962	\$ -	42.3%
Other Compensation	52,000	21,665	30,335	52,000	-	41.7%
Related Benefits	681,429	236,085	445,344	681,429	-	34.6%
<b>Total Personal Services</b>	<b>\$ 2,631,391</b>	<b>\$ 1,060,563</b>	<b>\$ 1,570,828</b>	<b>\$ 2,631,391</b>	<b>\$ -</b>	<b>40.3%</b>
Travel	260,000	40,131	219,869	260,000	-	15.4%
Operating Services	301,700	61,589	240,111	301,700	-	20.4%
Supplies	113,000	30,870	82,130	113,000	-	27.3%
<b>Total Operating Expenses</b>	<b>\$ 674,700</b>	<b>\$ 132,590</b>	<b>\$ 542,110</b>	<b>\$ 674,700</b>	<b>\$ -</b>	<b>19.7%</b>
Professional Services	127,000	250	126,750	127,000	-	0.2%
Other Charges	502,534	-	502,534	502,534	-	0.0%
Debt Services		-	-	-		
Interagency Transfers	64,255	-	64,255	64,255	-	0.0%
<b>Total Other Charges</b>	<b>\$ 693,789</b>	<b>\$ 250</b>	<b>\$ 693,539</b>	<b>\$ 693,789</b>	<b>\$ -</b>	<b>0.0%</b>
General Acquisitions	65,500	3,433	62,067	65,500	-	5.2%
Library Acquisitions		-	-			
Major Repairs		-	-			
<b>Total Acquisitions/Major Repairs</b>	<b>\$ 65,500</b>	<b>\$ 3,433</b>	<b>\$ 62,067</b>	<b>\$ 65,500</b>	<b>\$ -</b>	<b>5.2%</b>
Scholarships		-	-			
<b>Total Expenditures</b>	<b>\$ 4,065,380</b>	<b>\$ 1,196,836</b>	<b>\$ 2,868,544</b>	<b>\$ 4,065,380</b>	<b>\$ -</b>	<b>29.4%</b>

**Southern University Baton Rouge Campus**  
**General Operating Budget Interim Financial Statement**  
**For Fiscal Year Ending June 30, 2026**  
**As of November 30, 2025**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>Projected</b>	<b>Total FY26</b>	<b>Over/(Under) Budget</b>	<b>% Actual to Budget</b>
<b>Revenues</b>						
General Fund Direct	\$ 25,730,701	\$ 12,865,352	\$ 12,865,349	\$ 25,730,701	\$ -	50.0%
Statutory Dedicated	1,847,009	630,581	1,216,428	1,847,009	-	34.1%
Federal	-			-	-	
<b>Self Generated</b>						
Tuition - Fall 2025	23,284,500	25,261,624	-	25,261,624	1,977,124	108.5%
Tuition - Spring 2026	20,396,500	-	20,396,500	20,396,500	-	0.0%
Tuition - Summer	4,321,800	-	4,321,800	4,321,800	-	0.0%
Out-of-State Fees	13,543,623	7,925,957	5,617,666	13,543,623	-	58.5%
Other	11,997,443	4,926,330	7,071,113	11,997,443	-	41.1%
Interagency Transfer	4,476,791	1,516,655	2,960,136	4,476,791	-	33.9%
<b>Total Revenues</b>	<b>\$ 105,598,367</b>	<b>\$ 53,126,499</b>	<b>\$ 54,448,992</b>	<b>\$ 107,575,491</b>	<b>\$ 1,977,124</b>	<b>50.3%</b>
<b>Expenditures</b>						
Salaries	\$ 50,211,313	\$ 21,786,861	\$ 28,721,021	\$ 50,507,882	\$ 296,569	43.4%
Other Compensation	201,377	122,584	78,793	201,377	-	60.9%
Related Benefits	20,288,885	8,276,242	12,111,498	20,387,741	98,856	40.8%
<b>Total Personal Services</b>	<b>\$ 70,701,575</b>	<b>\$ 30,185,688</b>	<b>\$ 40,911,312</b>	<b>\$ 71,097,000</b>	<b>\$ 395,425</b>	<b>42.7%</b>
Travel	337,570	85,318	252,252	337,570	-	25.3%
Operating Services	8,341,651	3,679,866	4,661,785	8,341,651	-	44.1%
Supplies	835,411	339,982	1,088,567	1,428,548	593,137	40.7%
<b>Total Operating Expenses</b>	<b>\$ 9,514,632</b>	<b>\$ 4,105,165</b>	<b>\$ 6,002,604</b>	<b>\$ 10,107,769</b>	<b>\$ 593,137</b>	<b>43.1%</b>
Professional Services	1,101,480	53,430	1,048,050	1,101,480	-	4.9%
Other Charges	4,018,829	116,274	4,100,268	4,216,542	197,713	2.9%
Debt Services		-	-			
Interagency Transfers	4,990,644	2,202,290	2,788,354	4,990,644	-	44.1%
<b>Total Other Charges</b>	<b>\$ 10,110,953</b>	<b>\$ 2,371,995</b>	<b>\$ 7,936,671</b>	<b>\$ 10,308,666</b>	<b>\$ 197,713</b>	<b>23.5%</b>
General Acquisitions	62,032	33,724	28,308	62,032	-	54.4%
Library Acquisitions	137,649	78,222	59,427	137,649	-	56.8%
Major Repairs	62,000	28,948	33,053	62,000	-	46.7%
<b>Total Acquisitions/Major Repairs</b>	<b>\$ 261,681</b>	<b>\$ 140,894</b>	<b>\$ 120,787</b>	<b>\$ 261,681</b>	<b>\$ -</b>	<b>53.8%</b>
Scholarships	15,009,526	8,096,783	7,703,593	15,800,375	\$ 790,849	53.9%
<b>Total Expenditures</b>	<b>\$ 105,598,367</b>	<b>\$ 44,900,524</b>	<b>\$ 62,674,967</b>	<b>\$ 107,575,491</b>	<b>\$ 1,977,124</b>	<b>42.5%</b>

**Southern University Law Center**  
**General Operating Budget Interim Financial Statement**  
**For Fiscal Year Ending June 30, 2026**  
**As of November 30, 2025**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>Projected</b>	<b>Total FY26</b>	<b>Over/(Under) Budget</b>	<b>% Actual to Budget</b>
<b>Revenues</b>						
General Fund Direct	\$ 7,472,825	\$ 3,269,362	\$ 4,203,463	\$ 7,472,825	\$ -	43.8%
Statutory Dedicated	199,674	47,628	152,046	199,674	-	23.9%
Federal	-	-	-	-	-	-
<b>Self Generated</b>						
Tuition - Fall 2025	4,151,832	4,490,455	-	4,490,455	338,623	108.2%
Tuition - Spring 2026	3,903,986	-	3,903,986	3,903,986	-	0.0%
Tuition - Summer	887,966	243,376	887,966	1,131,342	243,376	27.4%
Out-of-State Fees	4,927,500	2,458,050	2,662,500	5,120,550	193,050	49.9%
Other	3,709,045	1,875,222	1,987,423	3,862,645	153,600	50.6%
Interagency Transfer	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 25,252,828</b>	<b>\$ 12,384,093</b>	<b>\$ 13,797,384</b>	<b>\$ 26,181,477</b>	<b>\$ 928,649</b>	<b>49.0%</b>
<b>Expenditures</b>						
Salaries	\$ 13,498,499	\$ 5,647,135	\$ 7,851,304	\$ 13,498,439	\$ (60)	41.8%
Other Compensation	-	-	-	-	-	-
Related Benefits	4,764,583	1,622,388	3,142,195	4,764,583	-	34.1%
<b>Total Personal Services</b>	<b>\$ 18,263,082</b>	<b>\$ 7,269,522</b>	<b>\$ 10,993,499</b>	<b>\$ 18,263,022</b>	<b>\$ (60)</b>	<b>39.8%</b>
Travel	400,000	125,537	274,463	400,000	-	31.4%
Operating Services	2,696,479	420,323	2,701,553	3,121,876	425,397	15.6%
Supplies	257,165	94,567	162,598	257,165	-	36.8%
<b>Total Operating Expenses</b>	<b>\$ 3,353,644</b>	<b>\$ 640,427</b>	<b>\$ 3,138,614</b>	<b>\$ 3,779,041</b>	<b>\$ 425,397</b>	<b>19.1%</b>
Professional Services	500,000	115,966	548,499	664,465	164,465	23.2%
Other Charges	894,465	324,438	570,027	894,465	-	36.3%
Debt Services	-	-	-	-	-	-
Interagency Transfers	306,637	156,359	150,278	306,637	-	51.0%
<b>Total Other Charges</b>	<b>\$ 1,701,102</b>	<b>\$ 596,763</b>	<b>\$ 1,268,804</b>	<b>\$ 1,865,567</b>	<b>\$ 164,465</b>	<b>35.1%</b>
General Acquisitions	25,000	3,391	21,609	25,000	-	13.6%
Library Acquisitions	300,000	256,976	235,343	492,319	192,319	85.7%
Major Repairs	10,000	-	156,528	156,528	146,528	0.0%
<b>Total Acquisitions/Major Repairs</b>	<b>\$ 335,000</b>	<b>\$ 260,367</b>	<b>\$ 413,480</b>	<b>\$ 673,847</b>	<b>\$ 338,847</b>	<b>77.7%</b>
Scholarships	1,600,000	745,411	854,589	1,600,000	-	46.6%
<b>Total Expenditures</b>	<b>\$ 25,252,828</b>	<b>\$ 9,512,491</b>	<b>\$ 16,668,986</b>	<b>\$ 26,181,477</b>	<b>\$ 928,649</b>	<b>37.7%</b>

**Southern University New Orleans Campus**  
**General Operating Budget Interim Financial Statement**  
**For Fiscal Year Ending June 30, 2026**  
**As of November 30, 2025**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>Projected</b>	<b>Total FY26</b>	<b>Over/(Under) Budget</b>	<b>% Actual to Budget</b>
<b>Revenues</b>						
General Fund Direct	\$ 12,616,982	\$ 5,519,929	\$ 7,097,053	\$ 12,616,982	\$ -	43.7%
Statutory Dedicated	572,798	325,668	247,130	572,798	-	56.9%
Federal	-	-	-	-	-	-
<b>Self Generated</b>						
Tuition - Fall 2025	3,706,057	4,254,351	-	4,254,351	548,294	114.8%
Tuition - Spring 2026	3,493,225	-	3,493,225	3,493,225	-	0.0%
Tuition - Summer	685,157	215,660	469,497	685,157	-	31.5%
Out-of-State Fees	850,000	478,816	371,184	850,000	-	56.3%
Other	3,146,462	1,278,804	1,319,364	2,598,168	(548,294)	40.6%
Interagency Transfer	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 25,070,681</b>	<b>\$ 12,073,228</b>	<b>\$ 12,997,453</b>	<b>\$ 25,070,681</b>	<b>\$ -</b>	<b>48.2%</b>
<b>Expenditures</b>						
Salaries	\$ 12,665,807	\$ 5,037,091	\$ 7,303,716	\$ 12,340,807	\$ (325,000)	39.8%
Other Compensation	-	-	-	-	-	-
Related Benefits	4,672,403	1,815,803	2,636,600	4,452,403	(220,000)	38.9%
<b>Total Personal Services</b>	<b>\$ 17,338,210</b>	<b>\$ 6,852,894</b>	<b>\$ 9,940,316</b>	<b>\$ 16,793,210</b>	<b>\$ (545,000)</b>	<b>39.5%</b>
Travel	30,000	5,080	24,920	30,000	-	16.9%
Operating Services	4,544,799	1,442,605	3,102,194	4,544,799	-	31.7%
Supplies	176,000	6,498	169,502	176,000	-	3.7%
<b>Total Operating Expenses</b>	<b>\$ 4,750,799</b>	<b>\$ 1,454,183</b>	<b>\$ 3,296,616</b>	<b>\$ 4,750,799</b>	<b>\$ -</b>	<b>30.6%</b>
Professional Services	34,916	9,692	25,224	34,916	-	-
Other Charges	1,313,095	21,611	906,788	928,399	(384,696)	1.6%
Debt Services	-	-	-	-	-	-
Interagency Transfers	1,283,661	550,705	1,003,910	1,554,615	270,954	42.9%
<b>Total Other Charges</b>	<b>\$ 2,631,672</b>	<b>\$ 582,008</b>	<b>\$ 1,935,922</b>	<b>\$ 2,517,930</b>	<b>\$ (113,742)</b>	<b>22.1%</b>
General Acquisitions	-	-	-	-	-	0.0%
Library Acquisitions	-	-	-	-	-	0.0%
Major Repairs	-	-	-	-	-	-
<b>Total Acquisitions/Major Repairs</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Scholarships	350,000	565,001	443,741	1,008,742	658,742	161.4%
<b>Total Expenditures</b>	<b>\$ 25,070,681</b>	<b>\$ 9,454,086</b>	<b>\$ 15,616,595</b>	<b>\$ 25,070,681</b>	<b>\$ -</b>	<b>37.7%</b>

**Southern University Shreveport Campus**  
**General Operating Budget Interim Financial Statement**  
**For Fiscal Year Ending June 30, 2026**  
**As of November 30, 2025**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>Projected</b>	<b>Total FY26</b>	<b>Over/(Under) Budget</b>	<b>% Actual to Budget</b>
<b>Revenues</b>						
General Fund Direct	\$ 7,047,725	\$ 3,523,863	\$ 3,523,862	\$ 7,047,725	\$ -	50.0%
Statutory Dedicated	187,112	64,540	122,572	187,112	-	34.5%
Federal						
<b>Self Generated</b>						
Tuition - Fall 2025	3,454,964	3,989,302	-	3,989,302	534,338	115.5%
Tuition - Spring 2026	3,279,021	772,729	2,506,292	3,279,021	-	23.6%
Tuition - Summer	812,942	502,266	310,676	812,942	-	61.8%
Out-of-State Fees	381,825	217,294	164,531	381,825	-	56.9%
Other	1,355,198	112,006	708,854	820,860	(534,338)	8.3%
Interagency Transfer		-	-			
<b>Total Revenues</b>	<b>\$ 16,518,787</b>	<b>\$ 9,182,000</b>	<b>\$ 7,336,787</b>	<b>\$ 16,518,787</b>	<b>\$ -</b>	<b>55.6%</b>
<b>Expenditures</b>						
Salaries	\$ 8,984,562	\$ 3,361,128	\$ 5,336,556	\$ 8,697,684	\$ (286,878)	37.4%
Other Compensation	-	-	-	-	-	0.0%
Related Benefits	3,878,248	1,233,710	2,538,823	3,772,533	(105,715)	31.8%
<b>Total Personal Services</b>	<b>\$ 12,862,810</b>	<b>\$ 4,594,838</b>	<b>\$ 7,875,379</b>	<b>\$ 12,470,217</b>	<b>\$ (392,593)</b>	<b>35.7%</b>
Travel	45,000	6,397	38,603	45,000	-	14.2%
Operating Services	2,262,518	1,048,863	1,213,655	2,262,518	-	46.4%
Supplies	185,500	90,609	94,891	185,500	-	48.8%
<b>Total Operating Expenses</b>	<b>\$ 2,493,018</b>	<b>\$ 1,145,869</b>	<b>\$ 1,347,149</b>	<b>\$ 2,493,018</b>	<b>\$ -</b>	<b>46.0%</b>
Professional Services	40,000	76,811	37,103	113,914	73,914	
Other Charges	225,000	66,584	158,416	225,000	-	29.6%
Debt Services		-	-			
Interagency Transfers	797,959	810,465	-	810,465	12,506	101.6%
<b>Total Other Charges</b>	<b>\$ 1,062,959</b>	<b>\$ 953,860</b>	<b>\$ 195,519</b>	<b>\$ 1,149,379</b>	<b>\$ 86,420</b>	<b>89.7%</b>
General Acquisitions	-	-	-	-	-	0.0%
Library Acquisitions	-	-	-	-	-	0.0%
Major Repairs	-	-	-	-	-	0.0%
<b>Total Acquisitions/Major Repairs</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Scholarships	100,000	206,173	200,000	406,173	306,173	206.2%
<b>Total Expenditures</b>	<b>\$ 16,518,787</b>	<b>\$ 6,900,740</b>	<b>\$ 9,618,047</b>	<b>\$ 16,518,787</b>	<b>\$ -</b>	<b>41.8%</b>

**Southern University Agricultural Research and Extension Center**  
**General Operating Budget Interim Financial Statement**  
**For Fiscal Year Ending June 30, 2026**  
**As of November 30, 2025**

	<b>FY26 Budget</b>	<b>Actual</b>	<b>Projected</b>	<b>Total FY26</b>	<b>Over/(Under) Budget</b>	<b>% Actual to Budget</b>
<b>Revenues</b>						
General Fund Direct	\$ 9,990,406	\$ 4,995,202	\$ 4,995,204	\$ 9,990,406	\$ -	50.0%
Statutory Dedicated	1,804,807	396,365	1,408,442	1,804,807	-	22.0%
Federal	3,654,209	1,749,294	1,904,915	3,654,209	-	47.9%
<b>Self Generated</b>						
Tuition - Fall 2025	-	-	-	-	-	-
Tuition - Spring 2026	-	-	-	-	-	-
Tuition - Summer	-	-	-	-	-	-
Out-of-State Fees	-	-	-	-	-	-
Other	-	-	-	-	-	-
Interagency Transfer	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 15,449,422</b>	<b>\$ 7,140,861</b>	<b>\$ 8,308,561</b>	<b>\$ 15,449,422</b>	<b>\$ -</b>	<b>46.2%</b>
<b>Expenditures</b>						
Salaries	\$ 7,631,909	\$ 2,999,753	\$ 4,632,156	\$ 7,631,909	\$ -	39.3%
Other Compensation	81,527	20,833	60,694	81,527	-	25.6%
Related Benefits	2,557,650	967,191	1,590,459	2,557,650	-	37.8%
<b>Total Personal Services</b>	<b>\$ 10,271,086</b>	<b>\$ 3,987,777</b>	<b>\$ 6,283,309</b>	<b>\$ 10,271,086</b>	<b>\$ -</b>	<b>38.8%</b>
Travel	158,449	46,115	112,334	158,449	-	29.1%
Operating Services	445,000	201,954	243,046	445,000	-	45.4%
Supplies	472,439	158,852	313,587	472,439	-	33.6%
<b>Total Operating Expenses</b>	<b>\$ 1,075,888</b>	<b>\$ 406,921</b>	<b>\$ 668,967</b>	<b>\$ 1,075,888</b>	<b>\$ -</b>	<b>37.8%</b>
Professional Services	384,405	47,676	336,729	384,405	-	12.4%
Other Charges	2,221,492	276,294	1,941,448	2,217,742	(3,750)	12.4%
Debt Services	-	-	-	-	-	-
Interagency Transfers	196,551	190,664	5,887	196,551	-	97.0%
<b>Total Other Charges</b>	<b>\$ 2,802,448</b>	<b>\$ 514,634</b>	<b>\$ 2,284,064</b>	<b>\$ 2,798,698</b>	<b>\$ (3,750)</b>	<b>18.4%</b>
General Acquisitions	300,000	37,050	262,950	300,000	-	12.4%
Library Acquisitions	-	-	-	-	-	-
Major Repairs	1,000,000	216,173	783,827	1,000,000	-	21.6%
<b>Total Acquisitions/Major Repairs</b>	<b>\$ 1,300,000</b>	<b>\$ 253,224</b>	<b>\$ 1,046,776</b>	<b>\$ 1,300,000</b>	<b>\$ -</b>	<b>19.5%</b>
Scholarships	-	3,750	-	3,750	3,750	-
<b>Total Expenditures</b>	<b>\$ 15,449,422</b>	<b>\$ 5,166,306</b>	<b>\$ 10,283,116</b>	<b>\$ 15,449,422</b>	<b>\$ -</b>	<b>33.4%</b>



## INFORMATION MEMORANDUM

**Date:** Tuesday, September 2, 2025

**To:** John K. Pierre  
Chancellor, Southern University and A&M College

**From:** Scott A. Wicker, Ph.D.  
Associate Vice Chancellor for Academic Affairs

**CC:** Luria Young, Ph.D.  
Vice Chancellor, Division of Academic Affairs

**CC:** Desiree Honore-Thomas  
Senior Administrative Operations Office, Division of Finance

**RE:** Gray DI Versus K16 Platforms

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### Executive Summary:

Gray DI's Program Evaluation System (PES) is purpose-built for academic program evaluation, offering actionable insights—ranging from market demand to program profitability and enrollment forecasting—tailored to the needs of academic leadership. In contrast, K16 Solutions' Scaffold DataX is a versatile, automated data-warehousing platform centered on infrastructure optimization. *At this juncture, Gray DI's PES delivers more immediate strategic value for Southern University's academic planning, program portfolio optimization, and revenue enhancement.*

### Background:

#### Strategic Compatibility with System Priorities

##### Gray DI

- Tailored for higher education program evaluation, delivering data-informed decision support that aligns with institutional mission and shared governance models. It offers localized, program-level insights important for enrollment growth, cost-efficiency, and student outcomes.
- Built-in machine-learning capabilities predict program size, aiding in investment decisions.

##### Scaffold DataX

- Focuses primarily on automating the ingestion and centralization of data from multiple enterprise systems, streamlining IT workflows.
- A strong infrastructure tool, but less tailored toward strategic academic evaluation or market intelligence integration.

#### Depth and Relevance of Analytics

##### Gray DI

- Integrates robust internal and external datasets, including job market trends, student demand, competitor landscape, and even zip-code level data to deliver nuanced insights.



- Features customizable dashboards for program enrollment, job postings, global demand, benchmarking with peer institutions, and athletic program insights.
- Supports equity analysis and outcomes assessment, strengthening data-driven planning and accreditation quality.

#### **Scaffold DataX**

- Delivers automation and data readiness, including reporting support and AI readiness.
- While beneficial for infrastructure and governance, it lacks the embedded, higher-level program evaluation tools and external market intelligence PSD offers.

#### **Impact of Financial Performance & Operational Efficiency**

##### **Gray DI**

- Offers direct impact through program portfolio optimization, enrollment forecasting, and proactive identification of growth opportunities.
- Provides curated, AI-generated reports for over 1,500 IPEDS programs covering 50+ metrics, enabling rapid insight into program viability.

#### **Scaffold DataX**

- Reduces IT workload by automating data warehouse tasks and integration, which is beneficial for operational efficiency.
- However, its contributions to academic program revenue generation and student success are indirect and longer-term.

#### **Timing for Why Gray DI is More Beneficial Now**

**Immediate Strategic Need:** Southern University, as required by the Louisiana Board of Regents, likely faces enrollment pressures, fiscal constraints, and the imperative to align academic offerings with market demand. Gray DI's PES provides immediate, actionable insights for program-level actions.

**Speed to Insight:** PES offers ready-to-use reports and dashboards rather than requiring institutional build-out of analytical layers over a data warehouse, a significant time-to-value advantage.

**Focused Fit for Academic Leadership:** PES directly supports the roles of provosts, deans, CFOs, and institutional research teams with specialized, domain-specific insights.

In contrast, while Scaffold DataX lays a strong infrastructure foundation, it would require additional layers and investment before delivering program-level strategic insights. Thus, it's better suited as a subsequent investment once evaluation capabilities are desired on a scale.

# LEAD WITH CLARITY

HOW GRAY DI EMPOWERS HIGHER EDUCATION LEADERS TO MAKE  
SMARTER ACADEMIC DECISIONS

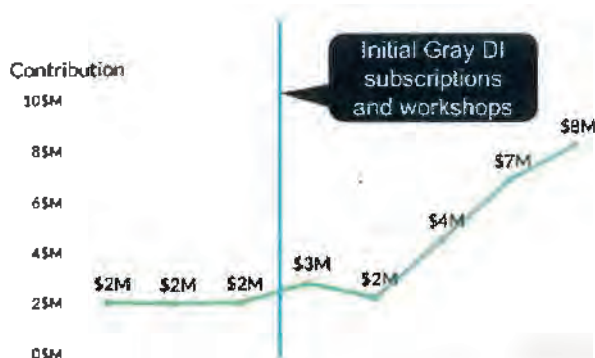


**GRAY**  
DECISION INTELLIGENCE

Gray Decision Intelligence enables higher education leaders to achieve growth and financial sustainability through its Program Evaluation System (PES). PES is a system that boosts enrollment and generates funding for growth by optimizing course offerings, sections, and schedules based on investments in current and new programs within growing markets. It achieves this by utilizing decision-support dashboards that integrate relevant internal data and custom market information, making data universally accessible and usable for all skill levels.

Strategic Objective	How PES Drives ROI
Accelerate Decision Making	Instantly score, rank, and scan 1,500 programs in your markets. Bypass months of research and start focusing on execution.
Mitigate Risk and Forecast Success	Predict the potential size of programs using the PES Predict Program Size tool. Avoid costly missteps by investing only in programs likely to scale.
Optimize Financial Resources	Run seven-year pro forma financial forecasts for potential programs to anticipate revenue, costs, and margins. Pinpoint cost centers and benchmark institutional efficiency against industry standards
Enhance Student Outcomes	Identify key factors that influence student success and craft targeted interventions to enhance outcomes. PES calculates the ROI of academic programs, helping you allocate resources where they can have the most significant impact.
Ensure Transparency	Color-coded, percentile-based scorecards simplify complex data and support transparent, data-informed discussions with faculty, deans, and boards.

**This data is for graduate programs at a regional public university, with state support excluded from revenue. They dramatically grew their graduate enrollment while holding costs nearly flat after a bump in 2020-21.**





## PES INTEGRATION

INTEGRATING PES SOFTWARE  
FOR INSTITUTIONAL SUCCESS



At Gray DI, we prioritize data security and compliance at every step of the integration process. Our PES software integration enables us to seamlessly extract, transform, and load your data, reducing manual effort and supporting informed decision-making. With SOC 2 Type 2 compliance and ISO 27001 certification, we adhere to the highest data security standards, ensuring your institution's data remains protected and in trusted hands.

### SEAMLESS SYSTEM INTEGRATION

Gray DI partners with your team to integrate PES software into your systems, ensuring smooth extraction, transformation, and loading (ETL) of data into PES Economics and Outcomes.

### SECURE DATA CONNECTIONS

We establish secure connections between your systems and Gray DI's data warehouse, ensuring data security, integrity, and compliance throughout the integration process.

### DATA EXTRACTION & TRANSFORMATION

Collaborating with your team, we identify key tables from your data model and apply necessary transformations to collect specific data, including:

- **Student data:** Charges, discounts, demographics, program and enrollment
  - **Instructor data:** Pay, status, and courses taught
  - **Course data:** Credit hours and departments
  - **Departmental expenses:** Non-personnel costs
- To protect PII, the client must ensure Gray DI only receives read-only access to necessary fields, and any Student/Faculty IDs will be hashed by Gray DI upon loading into Snowflake. The transformed data is validated to ensure accuracy and relevance.

### AUTOMATED DATA LOADING

Data is seamlessly loaded into Gray DI's Snowflake warehouse, reducing manual effort, decreasing human error, and enabling scalability for future data needs.

### PIPELINE DEPLOYMENT & MONITORING

ETL pipelines are tested and deployed, with continuous monitoring to ensure smooth and efficient data integration.

### CONNECT TO PES ECONOMICS & OUTCOMES

PES Economics and Outcomes connects to your newly integrated data, offering insights and optimized data models in dashboards and reports to support decision-making and future analysis.





**GRAY**  
DECISION INTELLIGENCE

# **Program Evaluation Software and Implementation Services**

**Prepared For:**

**Southern University System**

Dennis Shield  
Southern University System  
President [Dennis.shields@sus.edu](mailto:Dennis.shields@sus.edu)

October 13, 2025

# PES Software and Implementation Services

Gray Decision Intelligence (Gray DI) and its **Program Evaluation System (PES)** help higher-education institutions make better-informed decisions that improve growth, efficiency, and student success.

- **PES Markets** is the only application that provides data on student demand, employment, and competition for over 1,400 online and on-campus programs in every US market.
- **PES Predict Program Size** (with Pro Forma Financials) estimates potential program size and expected revenues, cost, and margins for new or growing programs.
- **PES Economics & Outcomes** provides dashboards on revenue, cost, margin, and outcomes by campus, department, program, and course.
- **PES Academic Program Management Dashboards** combine program and portfolio-level data on market trends, financial performance, student outcomes, and progress on growth objectives.
- **Program Portfolio Workshop** is a facilitated two-day workshop with administrative and academic leaders. It combines data and institutional judgment to select the best programs to Start, Sustain, or Grow.
- **Curricular Efficiency (CE) Workshop** is a facilitated one-day workshop with financial and academic leaders to review course-level data and use judgment to identify opportunities for curricular efficiency.



## Increase Enrollment and Revenue

### Launch the Best New Programs

- Identify and validate new program ideas and launch those with the highest ROI for students and your institution
- Reduce risk by using up-to-date student demand data to inform marketing and admissions strategies
- Avoid missed opportunities by comparing all new program opportunities on the same rubric
- Properly allocate resources to programs with the greatest potential

### Invest in the Right Current Programs to Grow

- Identify your current programs in healthy markets with room to grow
- Review your market share to ensure that you are keeping up with market growth
- Align your current programs to employer needs to support student success after graduation
- Target the right keywords for each program using the best and most cost-efficient terms
- Target the right programs in the right countries to increase international enrollment

## Reduce Costs

- Identify redundant, high-cost, or underutilized courses to cut
- Benchmark your cost against other institutions and find opportunities to get more efficient
- Inform hiring decisions
- Highlight non-mission-critical programs in declining markets that may be candidates to cut

## Save Time, Automate Processes, and Use the Power of AI

- Automate time-consuming work on program evaluation
  - PES provides easy access to data from IPEDS, BLS, Job Postings, your program financials, and student outcomes. PES saves time for Institutional Research and improves decisions.
  - Use the latest in generative AI reporting for easy-to-understand text summaries of the data

# PES Pricing

Pricing for PES software and implementation services are shown below. Please indicate the desired PES software, services, and contract term in the checkboxes provided.

PES Software and Services	Contract Term (Years)			Scope
	One <input type="checkbox"/>	Three <input type="checkbox"/>	Five <input type="checkbox"/>	
Annual Subscription Fees				
<input type="checkbox"/> PES Markets (inc. Markets Data Dashboards)	\$29,500	\$26,550	\$25,075	Up to 6 markets Up to 4 scoring rubrics
<input type="checkbox"/> PES Predict Program Size	\$17,700	\$15,930	\$15,045	500+ CIP codes Three award levels
<input type="checkbox"/> PES Economics and Outcomes	\$46,500	\$41,850	\$39,525	All current programs at your institution
<input type="checkbox"/> PES Academic Program Mgmt. Dashboards	\$15,100	\$13,590	\$12,835	All current programs at your institution
Software Subtotal	\$108,800	\$97,920	\$92,480	
Bundled Discount	(\$15,100)	(\$13,590)	(\$12,835)	Discount applied if all software modules purchased
Bundled Software Total	\$93,700	\$84,330	\$79,645	

<b>PES Software Implementation Fees</b> <i>(first year of subscription only)</i>		
PES Markets Implementation Fee (One-Time)	\$4,076	<i>Waived if contract signed within 45 days of the date on the cover of this proposal.</i>
PES Economics Implementation Fee (One -Time)	\$6,424	

**Sales Tax:** In addition to fees, Gray DI is required to remit tax on certain products and services in each state. **If Southern University System is tax-exempt, please send us your tax exemption certificate with the signed agreement.**

**Expenses:** Omitted.

**Proposal Expiration:** This proposal is valid for three months from the date on its cover.

# Additional Software and Services

**Program Evaluation and Management Education:** Gray DI offers an online course on *Academic Program Evaluation and Management* in partnership with Bay Path University. Please indicate the number of people you would like to enroll in this course on the line below. The tuition will be added to your total project fees as indicated on the prior page.

☐

**Academic Program Evaluation and Management Online Course and Certificate:** Offered by Gray Decision Intelligence in partnership with Bay Path University.

# \_\_\_\_\_ enrollees x \$900 per person:

**Academic Economics Benchmarking:** Gray Decision Intelligence invites Southern University System to participate in our Academic Economics Benchmarking. Participating institutions agree to share data (without identification) to create an economic benchmark database. In return for participating, you will have free access to the anonymized and aggregated data in the Academic Economics Benchmarking.

☐

Yes, Southern University System would like to participate in the Academic Economics Benchmarking database.

Print Name: \_\_\_\_\_

— Signature: \_\_\_\_\_

— Date: \_\_\_\_\_

# PES Subscription and Invoicing Information

**Entity:** For each software subscription and service, the subscribing or contracting entity is Southern University System. Sharing of access or substantial portions of any software system outside the subscribing entity is not permitted without prior written permission from Gray DI.

**User Licenses:** Your PES subscription includes up to 30 individual user licenses. Each user license requires a name and email. If additional licenses are needed, please contact your sales representative.

**Start Date:** Each subscription will start on the date the contract is signed.

**Invoicing Schedule:** Gray will invoice for the single-year option or year one of the multi-year options, according to the schedule below. After year one, we will invoice for subscriptions on the anniversary of the contract date.

PES Software (Year One)	% of Fees
PES Markets	100% due upon acceptance of this proposal
Implementation Services	% of Fees
Upon acceptance of this proposal	60% <b>after receipt of detailed invoice</b>
End of month one	20%
On completion of project	20%
Travel	As incurred

## Contact Information:

Please provide information for the person we should contact to send information about major software update announcements or process requests for additional user access:

Name	Title	Email	Phone
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Gray DI strives to be a resource and partner to the higher education community. Our Customer Success Team provides PES training and support during your subscription term so that you can realize the most value from your investments in data and software.

- **One-on-One Training and Support:** When your system is set up, Customer Success will contact you to schedule an initial training session. Additional training sessions can be scheduled as you add more users or if you need additional assistance.
- **Daily Office Hours:** Our team holds office hours daily to provide overviews of the system and answer any specific questions or deep dives you need.
- **Customer Success Hub:** Our Customer Success Hub provides 24/7 access to training guides and videos, system overviews, monthly newsletters, and more.



## Understand Your PES

Get started with an overview of your system by learning about PES Markets and PES Economics and Outcomes! These documents will give you insight into the software that you will use to create successful programs.

↓ PES Markets

↓ PES Economics and Outcomes



## Interactive Training Guides

Dive into our series of interactive training guides designed to equip you with comprehensive knowledge and practical skills for navigating PES. Whether you're seeking to refine your PES expertise or you're just getting started, our immersive walk-throughs offer the perfect learning experience tailored to your needs.

Learn Now



## PES Training Videos

Starting with PES Markets, this training series aims to foster the understanding and successful usage of all that PES has to offer. If you need to refresh your knowledge of the PES tools, or if you are a new user and looking to learn more, these videos are for you!

▶ Watch Now



## How to Read Your ScoreCard

Get up to speed on reading your scorecard, and then take a deeper dive into the powerful insights that are available to you.

↓ Download PDF



## 2024 March PES Insights and Updates

Explore our latest PES Insights and Updates newsletter! Stay connected with the most recent data and system updates, ensuring you're always in the loop. Delve into exciting news, invaluable tips, and a sneak peek into what's on the horizon.

Read Notes



## Gray DI Office Hours

Join our daily training session, held Monday – Friday at 12:00 p.m. EST.

Our Customer Success team will be available daily to cover a basic overview of the system as well as any specific questions or deep dives that you need!

Join Now

If the foregoing Statement of Work properly represents the work to be performed, it can serve as an agreement between Gray Decision Intelligence (Gray DI) and Southern University System. Please sign a copy and return it to Gray DI; we will sign and return a fully executed agreement to you.

Accepted and Agreed on Behalf of Gray Decision Intelligence, Inc.	Accepted and Agreed on Behalf of Southern University System
Print Name:	Print Name:
Title:	Title:
Signature:	Signature:
Date:	Date:

## Gray Decision Intelligence, Inc. Terms and Conditions

These Terms and Conditions shall govern the services set forth in the Proposal of which these Terms and Conditions form a part. Acceptance of the Proposal constitutes acceptance of these Terms and Conditions.

- Performance Standards:** Gray DI will perform the work described in the Proposal (the "Services") in a professional and workmanlike manner, as described in the work plans set forth in such Proposal and agreed with the Client.
- Payment:** Client agrees to pay Gray DI the professional fees described in the Proposal, plus project-related expenses as they are incurred. Invoices will be paid within 30 days after Gray DI submits the invoice to the client. Client agrees to pay Gray DI 1% per month for invoices over 30 days past due.
- Changes To the Proposal:** Client or Gray DI may request changes to the Services described in the Proposal. Client and Gray DI must document and agree to these changes in work, scope, fees, and/or expenses. The changes will then be considered binding addenda to the Proposal.
- Limitations of Use:** Gray DI Subscription Services, including all services included with PES Software and Services, are granted for internal use only. Client may not resell or publish the datasets in part or whole. Client may use summarized excerpts based on the dataset in public documents or statements.
- Limitation of Liability:** In no event will either party or its affiliates be liable to any party for any ordinary, special, indirect, incidental, punitive, consequential or exemplary damages, direct or indirect, of any kind or nature arising out of or related to the Services, or the Proposal, even if such party will have been advised of the possibility of such damages. The foregoing will apply regardless of whether such liability arises in contract, negligence, tort, product liability, strict liability or any other theory of liability. Under no circumstances will Gray DI or its affiliates be liable to Client or any third party for an amount greater than one month of fees agreed to in the Proposal. In no event shall Gray DI be liable in any respect for damages resulting from (a) any unauthorized access to or use of, or alteration or modification of, any Services, or any related documentation or materials, (b) any third-party data or content, or (c) any decision made by Client in reliance on the Services.
- Insurance:** Gray DI and Client warrant that each will maintain sufficient insurance coverage to enable each to meet their obligations created by the Proposal and by law.

- 7. Third Party Data; Responsibility for Decision Making:** Client acknowledges that, in performing and delivering the Services, Gray DI collects and uses data and forecasts from various third-party sources. Gray DI can give no representation, warranty, or assurance as to the correctness, completeness, or accuracy or non-infringement of such sources and data, all of which are hereby expressly disclaimed. Client further agrees and acknowledges that Gray DI is not liable for any decisions made by Client following use of the Services, or the consequences of such decisions. All decisions are the sole and exclusive responsibility of Client. Gray DI is further not liable for the continued availability of any particular data source.
- 8. Indemnification:** Gray DI agrees to defend, hold harmless, and indemnify Client from and against any and all claims, damages, losses, suits, actions, demands, proceedings, expenses, and/or liabilities of any kind (including but not limited to reasonable attorneys' fees incurred and/or those necessary to successfully establish the right to indemnification), threatened, asserted or filed (collectively "Claims"), by a third party against Client to the extent that such Claim alleges that the Services infringe or violate any patent, copyright, trademark, trade secret or other proprietary right of a third party; and in any case only in the event such Claims do not result from the negligent or willful acts of Client or its employees or agents. Client agrees to defend, hold harmless, and indemnify Gray DI from and against any and all Claims that arise out of or relate to any use by Client of the Services, any breach or alleged breach by Client of the Proposal or these Terms and Conditions, or Client's violation of the intellectual property rights of another, in any case only in the event such Claims do not result from the grossly negligent or willful acts of Gray DI or its employees or agents. The foregoing indemnity is conditioned upon the party seeking indemnification providing prompt written notice of such Claim to the indemnifying party, granting the indemnifying party control of the defense of such claim, and cooperating with all reasonable requests of the indemnifying party in the defense thereof.
- 9. Use Rights; Ownership:** Gray DI grants the Client a royalty-free, non-exclusive, non-transferable and non-sublicensable right to use the Services solely for Client's internal business operations, subject to the terms and conditions set forth in this Section. Client may not decompile, reverse engineer, modify or create derivative works based upon, sell, rent, transfer, license, distribute or otherwise make available to third parties, copy, publish or reproduce, or commercially exploit the Services or any related documentation or materials, and shall be prohibited from removing or obscuring, and agrees not to remove or obscure, any notice of copyright, patent, trademark, trade secret or restricted or limited rights contained on or with respect to the Services and any related documentation or materials. Reports and other materials prepared by Gray DI solely for Client and that are unique to Client (the "Reports") shall be works made for hire and shall be owned by Client. Gray DI shall retain sole ownership of and all intellectual property rights in, to and under (a) PES Software and Services, and any related documentation and materials other than Reports, (b) any data not provided by Client used in connection with the Services, and (c) any deliverables produced by Gray DI or its agents or subcontractors as a result of the Services (including designs, templates, processes, methodologies and procedures) that are not Reports, all of which Client expressly acknowledges are owned by Gray DI or third parties (the "Gray DI Products"). Gray DI hereby grants to the Client a royalty-free, non-exclusive, non-transferable, non-sublicensable right to use such Gray DI Products solely in connection with the Client's use of the Services, subject to these Terms and Conditions. All rights not expressly granted by these Terms and Conditions are reserved to Gray DI.

- 10. Disclaimer of Warranties:** Except as set forth in Section 1 above, Gray DI does not make any representation or warranty of any kind regarding the Services, the results of the Services (including Reports), or any other matter, express or implied, including but not limited to any representations or warranties of merchantability, title, freedom from error, non-infringement or regarding the completeness, correctness, accuracy or fitness for a particular purpose or use of any data or system, or the consequences of use thereof by any party, all of which are hereby expressly disclaimed. Gray DI specifically makes no representation or warranty as to the results that may be obtained from the use of the Services.
- 11. Termination:** Either party may terminate the Proposal upon sixty (60) days prior written notice to the other party, provided that Gray DI may terminate or suspend the provision of Services at any time if Client fails to pay any amount due under the Proposal and such failure is not cured within 10 days of the due date. Following the effective date of such termination, (a) Gray DI will not be obligated to continue performing any terminated Services, and (b) Client will pay Gray DI for all Services performed up to the termination date.
- Exclusion: Proposals or other agreements for Gray DI Subscription Services, including all services included with PES Software and Services, cannot be canceled prior to the stated termination or expiration date. Sections 5, 7, 8, 9, 11, 12, 13 of these Terms and Conditions survive any termination.***
- 12. Governing Law:** The Proposal and these Terms and Conditions will be interpreted, construed and enforced in all respects in accordance with the laws of the State of Louisiana, USA. All disputes with respect to the Proposal, the Services or these Terms and Conditions shall be resolved first through negotiations between authorized executives at the parties and then through mediation. Each party hereby irrevocably consents to this process in connection with any such action, suit, proceeding or claim. In any mediation or other action to enforce any right or remedy under the Proposal or these Terms and Conditions or to interpret any provision hereof or thereof, the prevailing party will be entitled to recover its costs, including all reasonable attorney fees. Notwithstanding anything contained herein to the contrary, the parties hereto expressly agree that all disputes relating to fees and invoices shall be resolved exclusively in state and federal courts sitting in Louisiana, and the parties hereby consent to such exclusive jurisdiction.
- 13. Miscellaneous:** The parties are and shall remain independent contractors. Neither party may assign its rights or obligations under the Proposal or these Terms and Conditions without the other party's prior written consent; provided that Gray DI may assign its rights and obligations to a transferee of substantially all of its assets, stock or other equity. The Proposal and these Terms and Conditions constitute the entire agreement between the parties with respect to the subject matter hereof and thereof, and supersede all other previous agreements, written or oral, between the parties with respect to such subject matter. Gray DI shall not be liable for any delay or failure to perform resulting, directly or indirectly, from causes beyond its reasonable control, including without limitation weather, civil or military authority, acts of war, accidents, natural disasters, pandemics, power outages or work stoppages. Notices shall be provided by either party in writing to the address supplied for notice purposes by the other party (including via electronic mail so long as confirmation of receipt is obtained).

## Taxes

All applicable tax returns and reports interest, penalties, and fees owed to the state of Louisiana shall be current.

## Termination for Cause

Should the State determine that the Contractor has failed to comply with the Contract's terms, the State may terminate the Contract for cause by giving the Contractor written notice specifying the Contractor's failure. If the State determines that the failure is not correctable, then the Contract shall terminate on the date specified in such notice. If the State determines that the failure may be corrected, the State shall give a deadline for the Contractor to make the correction. If the State determines that the failure is not corrected by the deadline, then the State may give additional time for the Contractor to make the corrections or the State may notify the Contractor of the Contract termination date.

Subject to the provision below on Fiscal Funding (which in that case shall control): Gray DI may terminate or suspend Gray DI PES Software and Services at any time if Client fails to pay any amount due under the Proposal or otherwise materially breaches the Agreement and such failure is not cured within **30 days** of the due date. Following the effective date of such termination, (a) Gray DI will not be obligated to continue supplying Software and Services, and (b) Client will pay Gray DI for all Software and Services provided up to the termination date.

## Governing Law

This Contract shall be governed by and interpreted in accordance with the laws of the State of Louisiana, including but not limited to La. R.S. 39:1551-1736; rules and regulations; executive orders; standard terms and conditions, special terms and conditions, and specifications listed in this Contract. Venue of any action brought, after exhaustion of administrative remedies, with regard to this Contract shall be in the Nineteenth Judicial District Court, Parish of East Baton Rouge, State of Louisiana.

## Record Ownership

All records, reports, documents and other material delivered or transmitted to Contractor by State shall remain the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of the Contract. Custom reports and materials prepared by Gray DI solely for the State as Client ("Client") and that are unique to Client ("Custom Reports") shall be works made for hire and shall be owned by Client. Client agrees that Custom Reports and Gray DI SSO may not be disclosed in a manner (e.g., exposed on a public-facing website) that could enable them to be used by third parties to train or improve any algorithm, model, or artificial intelligence product or services.

## Right to Audit and Record Retention

Any authorized agency of the State (e.g. Office of the Legislative Auditor, Inspector General's Office, etc.) and of the Federal Government has the right to inspect and review all books and records pertaining to services rendered under this contract for a period of five years from the date of final payment under the prime contract and any subcontract. The Contractor and subcontractor shall maintain such books and records for this five-year period and cooperate fully with the authorized auditing agency. Contractor and subcontractor shall comply with federal and state laws authorizing an audit of their operations as a whole, or of specific program activities.

## Fiscal Funding

The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

## **Non-Discrimination**

Contractor agrees to abide by the requirements of the following as applicable and amended: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964; Equal Employment Opportunity Act of 1972; Federal Executive Order 11246; the Rehabilitation Act of 1973; the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; Age Discrimination Act of 1975; Fair Housing Act of 1968; and, Americans with Disabilities Act of 1990.

Contractor agrees not to discriminate in its employment practices, and shall render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

## **Continuing Obligation**

Contractor has a continuing obligation to disclose any suspensions or debarment by any government entity, including but not limited to General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of the Contract and debarment from future Contracts.

## **Eligibility Status**

Contractor, and each tier of Subcontractors, shall certify that it is not on the List of Parties Excluded from Federal Procurement or Non-procurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 CFR part 24.

## **Confidentiality**

Contractor shall protect from unauthorized use and disclosure all information relating to the University's operations and data (e.g. financial, statistical, personal, technical, etc.) that becomes available to the Contractor in carrying out this Contract. Contractor shall use protecting measures that are the same or more effective than those used by the State. Contractor is not required to protect information or data that is publicly available outside the scope of this Contract; already rightfully in the Contractor's possession; independently developed by the Contractor outside the scope of this Contract; or rightfully obtained from third parties.

Under no circumstance shall the Contractor discuss and/or release information to the media concerning this project without prior express written approval of the State.

## **Amendments**

Any modification to the provisions of this Contract shall be in writing, signed by all parties, and approved by the required authorities.

## **Prohibition of Discriminatory Boycotts of Israel**

In accordance with R.S. 39:1602.1, for any contract for \$100,000 or more and for any contractor with five or more employees, the Contractor certifies that neither it nor its subcontractors are engaged in a boycott of Israel, and that the Contractor and any subcontractors shall, for the duration of this contract, refrain from a boycott of Israel. The State reserves the right to terminate this contract if the Contractor, or any Subcontractor, engages in a boycott of Israel during the term of this contract.

## **Prohibition of Companies That Discriminate Against Firearm and Ammunition Industries**

In accordance with La. R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this contract, the Bidder, Proposer or Contractor certifies the following:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

The State reserves the right to reject the response of the Bidder, Proposer or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.

## **Cybersecurity Training**

In accordance with La. R.S. 42:1267(B)(3) and the State of Louisiana's Information Security Policy, if the Contractor, any of its employees, agents, or subcontractors will have access to State government information technology assets, the Contractor's employees, agents, or subcontractors with such access must complete cybersecurity training annually, and the Contractor must present evidence of such compliance annually and upon request. The Contractor may use the cybersecurity training course offered by the Louisiana Department of State Civil Service without additional cost or may use any alternate course approved in writing by the Office of Technology Services.

For purposes of this Section, "access to State government information technology assets" means the possession of credentials, equipment, or authorization to access the internal workings of State information technology systems or networks. Examples would include but not be limited to State-issued laptops, VPN credentials to credentials to access the State network, badging to access the State's telecommunications closets or systems, or permissions to maintain or modify IT systems used by the State. Final determination of scope inclusions or exclusions relative to access to State government information technology assets will be made by the Office of Technology Services.

## **Code of Ethics**

The Contractor acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Contracting Party in the performance of services called for in this Contract. The Contractor agrees to immediately notify the state if potential violations of the Code of Governmental Ethics arise at any time during the term of this Contract.

## **Gray DI Intellectual Property**

Excluding Custom Reports, Gray DI shall retain sole ownership of and all intellectual property rights in, to, and under Gray DI SSO, designs, templates, processes, methodologies, and procedures, all of which Client expressly acknowledges are owned by Gray DI or third parties. All rights not expressly granted by this Agreement are reserved to Gray DI. Gray DI Software and Services described in the Proposal and related Outputs (together, "Gray DI SSO") are for internal use only. Gray DI grants the Client a royalty-free, non-exclusive, non-transferable, and non-sublicensable right to use Gray DI SSO solely for Client's internal business operations, for the term of the subscription set out in the Proposal, and subject to the terms and conditions set forth in this Section. Client may not decompile, reverse engineer, modify or create derivative works based upon, sell, rent, transfer, license, distribute or otherwise make available to third parties, copy, publish or reproduce, or commercially exploit Gray DI SSO or any related documentation or materials, and shall be prohibited from removing or obscuring, and agrees not to remove or obscure, any notice of copyright, patent, trademark, trade secret or restricted or limited rights contained on or with respect to Gray DI SSO.

## **Assignment**

Nothing in the Agreement shall preclude or restrict Gray DI's ability to assign its rights and obligations to a transferee of substantially all of its assets, stock, or other equity. Gray DI will give Client at least sixty (60) days' notice prior to said transfer.

## **Disclaimer of Warranties and Limitation of Liability**

Gray DI does not make any representation or warranty of any kind regarding Gray DI SSO, Custom Reports, or any other matter, express or implied, or the consequences of use thereof by any party, all of which are hereby expressly disclaimed. Gray DI specifically makes no representation or warranty as to the results that may be obtained from the use of Gray DI SSO or Custom Reports.

To the fullest extent permitted by law, the total and aggregate liability of Gray DI and its affiliates arising out of or related to this agreement shall in no event exceed one million dollars (\$1,000,000). For the avoidance of doubt, this limitation includes any cyberliability.

## **Insurance**

Gray DI carries Cyber Liability Insurance with a limit of \$1,000,000 only.

Gray DI carries Commercial Automobile Liability Insurance with a limit of \$2,000,000 combined single limit for each accident only.

Gray DI Commercial Automobile Liability Insurance covers non-owned autos only.

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# Wireless Telecom Lease Summary and Revenue Projection

Overview of lease agreements and future earnings forecast

# Wireless Telecom Lease Summary

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## Key Lease Details

### **Lease Scope and Duration**

Lease covers 5,625 sq. ft. for a 150-foot monopole tower with an initial 10-year term and four 10-year renewals.

### **Tenant Responsibilities**

Tenant must obtain permits, construct and maintain the tower, and provide space for Landlord antennas without charge.

### **Legal and Insurance Provisions**

Lease requires compliance with laws, indemnification clauses, \$1M liability insurance, and \$5M umbrella coverage.

### **Ethics and Environmental Compliance**

Lease mandates adherence to ethics regulations, cybersecurity training, and environmental standards under Louisiana law.

# Financial Terms and Obligations

## Base Rent and Increases

Base rent starts at \$31,212 annually and increases by 3% each year, ensuring steady revenue growth.

## Additional Financial Obligations

Includes a \$95,000 site access fee, \$5,000 signing bonuses, and \$2,000 annual scholarship contributions.

## Lump Sum Payment Option

An option to pay \$500,000 lump sum instead of base rent, with other fees still applicable.

## Revenue Sharing Model

University receives 35% of rental income from second and additional co-locators on the tower.



# Termination and Compliance Requirements

## Termination Clauses

Lease termination rights protect both Landlord and Tenant under specific conditions, ensuring contractual clarity and fairness.

## Tenant Termination Reasons

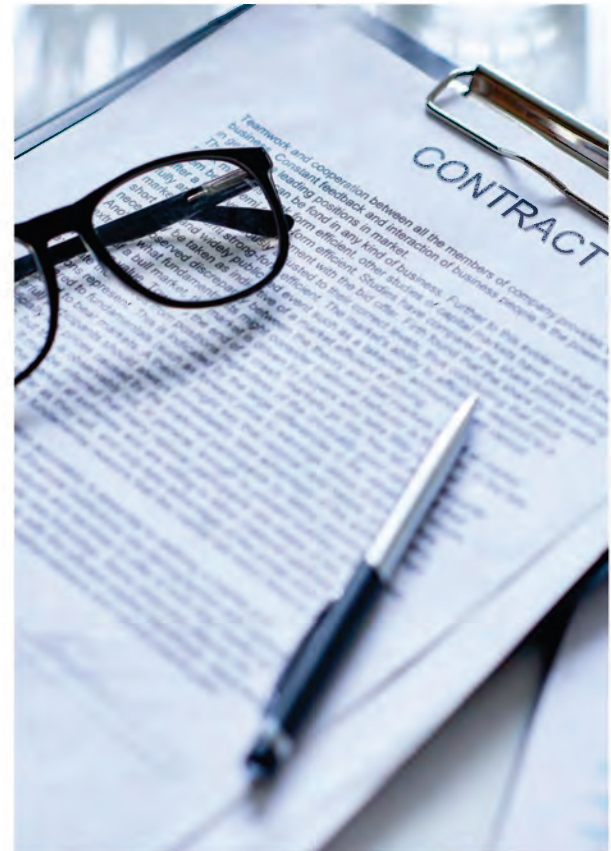
Tenant may terminate lease due to permit denial, regulatory changes, hazardous discoveries, or unsuitable site conditions.

## Compliance Requirements

Comprehensive compliance includes procurement laws, civil rights, environmental rules, cybersecurity, and E-Verify regulations.

## Record Keeping and Audit

Tenant must maintain records for five years to support audits and ensure ongoing regulatory adherence.



# 50-Year Revenue Projection

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# Revenue Growth Overview

## Initial Revenue and Fees

The university starts with approximately \$100,000 in the first year from site access fees and initial bonuses.

## Steady Annual Growth

Annual revenue grows steadily with a 3% increase in base rent and additional income from sublicenses and revenue sharing.

## Long-term Revenue Projections

By year 25, revenue surpasses \$340,000 annually, and by year 50, total revenue exceeds \$10 million, ensuring financial sustainability.

## Key Growth Drivers

Revenue growth is driven by base rent increases, periodic bonuses, and a 35% revenue share from co-locators.



# Milestones and Financial Impact

## Initial Financial Milestone

Year 1 includes upfront payments totaling \$100,000 reflecting the lease's strong start.

## Mid-Term Revenue Growth

By year 25, cumulative revenue exceeds \$5 million, driven by rent increases and sublicensing.

## Long-Term Financial Impact

Year 50 projections surpass \$10 million, highlighting strategic lease and sublicensing management.



Southern University and A&M College

Revenue Projections – Table 1

Southern University & A&M College - Revenue Projections

Lease Year	Success Bonus	Bonus To Univ.	Projected Mod Amd Increase	Start Rent: Index Rate:	Sublease Revenues				Gross Rev Share Rental Income C2 - C4	Revenue Share % of C2 to C4 "D"	Total To Univ. A + B + D
					Carrier 1 (Fixed) 2,601.00 \$ 3.0% "B"	Carrier 2 (RS) 2,750.00 \$ 3.0% C2	Carrier 3 (RS) 2,750.00 \$ 3.0% C3	Carrier 4 (RS) 2,750.00 \$ 3.0% C4			
	Site Access Fee	\$ 55,000.00									
	Renewal Fees (Adv)	\$ 40,000.00									
	1st Sublicense	\$ 5,000.00									
	2nd Sublicense	\$ 5,000.00									
	3rd Sublicense	\$ 5,000.00									
	4th Sublicense	\$ 5,000.00									
1	Total Start-up	\$ 100,000.00			\$ 31,212.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ -	\$ -	\$ 131,212.00
2					\$ 32,148.36	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 11,550.00	\$ 46,698.36
3					\$ 33,112.61	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 66,990.00	\$ 29,446.50	\$ 63,559.31
4					\$ 34,106.20	\$ 35,009.70	\$ 35,990.00	\$ 33,000.00	\$ 101,999.70	\$ 35,699.90	\$ 74,806.09
5			\$ 5,400.00		\$ 35,129.38	\$ 41,459.99	\$ 40,409.70	\$ 39,390.00	\$ 121,259.69	\$ 42,440.89	\$ 77,570.27
6					\$ 36,183.26	\$ 42,703.79	\$ 41,621.94	\$ 40,571.70	\$ 124,897.48	\$ 43,714.12	\$ 79,897.38
7					\$ 37,268.76	\$ 43,984.00	\$ 42,870.65	\$ 41,788.85	\$ 128,644.41	\$ 45,025.54	\$ 82,294.30
8					\$ 38,386.82	\$ 45,304.45	\$ 44,156.77	\$ 43,042.52	\$ 132,503.74	\$ 46,376.31	\$ 84,763.13
9					\$ 39,538.43	\$ 46,663.59	\$ 45,481.47	\$ 44,353.79	\$ 136,478.85	\$ 47,767.60	\$ 87,806.03
10			\$ 10,200.00		\$ 40,724.58	\$ 48,063.49	\$ 47,045.92	\$ 45,663.81	\$ 141,171.22	\$ 50,910.63	\$ 100,683.21
11	Renewal	\$ -			\$ 41,946.32	\$ 60,011.40	\$ 58,757.30	\$ 57,539.72	\$ 176,308.41	\$ 61,707.94	\$ 103,694.26
12					\$ 43,204.71	\$ 61,811.74	\$ 60,520.01	\$ 59,265.91	\$ 181,597.66	\$ 63,559.18	\$ 106,763.89
13					\$ 44,500.85	\$ 63,666.09	\$ 62,339.61	\$ 61,043.89	\$ 187,048.59	\$ 65,465.96	\$ 109,566.81
14			\$ 5,400.00		\$ 45,835.67	\$ 65,576.07	\$ 64,205.68	\$ 62,875.21	\$ 192,058.86	\$ 67,429.94	\$ 113,295.81
15					\$ 47,210.95	\$ 72,943.36	\$ 71,531.85	\$ 70,161.46	\$ 214,636.67	\$ 75,122.84	\$ 122,333.79
16					\$ 48,627.28	\$ 75,131.66	\$ 73,677.81	\$ 72,266.31	\$ 221,075.77	\$ 77,376.52	\$ 126,003.80
17					\$ 50,085.10	\$ 77,385.61	\$ 75,888.14	\$ 74,434.29	\$ 227,708.04	\$ 79,697.82	\$ 129,793.93
18					\$ 51,588.66	\$ 79,707.18	\$ 78,164.79	\$ 76,667.32	\$ 234,539.29	\$ 82,088.75	\$ 133,677.43
19					\$ 53,136.34	\$ 82,098.39	\$ 80,509.73	\$ 78,967.34	\$ 241,575.46	\$ 84,551.41	\$ 137,687.75
20			\$ 10,200.00		\$ 54,730.43	\$ 94,761.34	\$ 93,125.02	\$ 91,536.35	\$ 279,422.73	\$ 97,797.96	\$ 152,528.39
21	Renewal	\$ -			\$ 56,272.34	\$ 97,604.18	\$ 95,918.77	\$ 94,282.45	\$ 287,805.41	\$ 100,731.89	\$ 157,104.28
22					\$ 58,068.51	\$ 100,532.31	\$ 98,796.34	\$ 97,110.93	\$ 296,439.57	\$ 103,753.85	\$ 161,817.36
23					\$ 59,805.42	\$ 103,548.28	\$ 101,760.23	\$ 100,024.26	\$ 305,332.76	\$ 106,666.47	\$ 166,671.89
24					\$ 61,599.58	\$ 106,654.73	\$ 104,813.03	\$ 103,024.98	\$ 314,492.74	\$ 110,072.46	\$ 171,672.04
25			\$ 5,400.00		\$ 63,447.57	\$ 115,254.37	\$ 113,357.42	\$ 111,515.73	\$ 340,127.53	\$ 119,044.63	\$ 182,492.20
26					\$ 65,351.00	\$ 118,712.00	\$ 116,758.15	\$ 114,861.21	\$ 350,331.35	\$ 122,615.97	\$ 187,966.97
27					\$ 67,311.53	\$ 122,273.36	\$ 120,260.89	\$ 118,307.04	\$ 360,841.29	\$ 126,294.45	\$ 193,605.98
28					\$ 69,330.87	\$ 125,941.56	\$ 123,868.72	\$ 121,856.25	\$ 371,666.53	\$ 130,083.29	\$ 199,414.16
29			\$ 10,200.00		\$ 71,410.80	\$ 129,719.81	\$ 127,584.78	\$ 125,511.84	\$ 382,816.53	\$ 133,985.78	\$ 206,396.58
30					\$ 73,553.12	\$ 143,811.40	\$ 141,612.32	\$ 139,477.30	\$ 424,901.02	\$ 148,715.36	\$ 222,268.48
31	Renewal	\$ -			\$ 75,759.72	\$ 148,125.74	\$ 145,850.69	\$ 143,661.62	\$ 437,648.05	\$ 153,176.82	\$ 228,936.53
32					\$ 78,032.51	\$ 152,569.51	\$ 150,236.51	\$ 147,971.47	\$ 450,777.49	\$ 157,772.12	\$ 235,804.63
33					\$ 80,373.46	\$ 157,166.60	\$ 154,743.61	\$ 152,410.61	\$ 464,300.82	\$ 162,505.29	\$ 242,878.77
34					\$ 82,784.69	\$ 161,861.00	\$ 159,385.92	\$ 156,982.93	\$ 478,229.84	\$ 167,380.45	\$ 250,165.13
35			\$ 5,400.00		\$ 85,268.23	\$ 172,116.93	\$ 169,567.50	\$ 167,092.42	\$ 508,776.74	\$ 178,071.86	\$ 263,340.09
36					\$ 87,826.27	\$ 177,280.33	\$ 174,654.52	\$ 172,105.19	\$ 524,040.04	\$ 183,414.01	\$ 271,240.29
37					\$ 90,461.06	\$ 182,598.74	\$ 179,894.16	\$ 177,265.34	\$ 539,761.24	\$ 188,916.43	\$ 279,377.50
38					\$ 93,174.90	\$ 188,076.70	\$ 185,290.98	\$ 182,586.39	\$ 555,954.08	\$ 194,583.93	\$ 287,758.82
39					\$ 95,970.14	\$ 193,719.01	\$ 190,849.71	\$ 188,063.99	\$ 572,632.70	\$ 200,421.45	\$ 296,991.59
40			\$ 10,200.00		\$ 98,849.23	\$ 209,730.38	\$ 206,775.20	\$ 203,805.91	\$ 620,411.68	\$ 217,144.00	\$ 315,993.34
41	Renewal	\$ -			\$ 101,814.72	\$ 215,022.49	\$ 212,978.46	\$ 210,023.08	\$ 639,024.03	\$ 223,658.41	\$ 325,473.14
42					\$ 104,869.17	\$ 222,503.17	\$ 219,367.81	\$ 216,323.78	\$ 658,194.75	\$ 230,368.16	\$ 335,237.33
43					\$ 108,015.24	\$ 229,178.26	\$ 225,948.85	\$ 222,813.49	\$ 677,940.00	\$ 237,279.21	\$ 345,294.45
44			\$ 5,400.00		\$ 111,256.70	\$ 236,053.61	\$ 232,727.31	\$ 229,497.89	\$ 698,776.81	\$ 244,397.59	\$ 355,653.28
45					\$ 114,593.37	\$ 248,535.22	\$ 245,109.13	\$ 241,782.83	\$ 735,427.18	\$ 257,399.51	\$ 371,992.68
46					\$ 118,031.17	\$ 255,991.28	\$ 252,462.40	\$ 249,036.32	\$ 757,489.99	\$ 265,121.50	\$ 383,152.67
47					\$ 121,572.10	\$ 263,671.01	\$ 260,036.28	\$ 256,507.40	\$ 780,214.69	\$ 273,075.34	\$ 394,647.25
48					\$ 125,219.27	\$ 271,512.22	\$ 267,817.36	\$ 264,202.63	\$ 803,621.14	\$ 281,267.40	\$ 406,486.67
49					\$ 128,975.85	\$ 279,572.49	\$ 275,872.49	\$ 272,128.71	\$ 827,729.77	\$ 289,705.42	\$ 418,681.27
50					\$ 132,845.12	\$ 287,777.49	\$ 284,148.66	\$ 280,292.57	\$ 852,561.66	\$ 298,396.58	\$ 431,241.70
Total:											\$ 10,352,565.13



## Project Update & Key Points

- Summary of progress and important highlights



## Commitment to Project

### **Enhancing Wireless Coverage**

The project aims to improve campus wireless coverage and capacity for better connectivity and user experience.

### **Revenue Generation**

Developing the facility will generate new revenue streams for the University through carrier partnerships.

### **Carrier Collaboration**

Major carriers are expected to join the site based on their budgeting timelines, supporting project success.

### **Strategic Importance**

The project highlights strategic benefits in connectivity and financial gains for the institution.



## Stadium DAS and Tower Integration

### **Indoor Coverage by DAS**

The DAS system provides focused indoor wireless coverage during high-traffic stadium events for seamless connectivity.

### **Outdoor Coverage by Tower**

The communication tower delivers robust outdoor wireless coverage across the campus complementing the stadium DAS.

### **Complementary Network Design**

DAS and tower work together without conflict, ensuring comprehensive indoor and outdoor wireless coverage.



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## Carrier Interest and Participation

### **Carrier Collaboration**

Multiple carriers collaborating to enhance network coverage and reliability across the campus.

### **Improved Coverage**

Increased carrier participation results in stronger and more reliable wireless coverage beneficial to all campus users.

### **Investment Incentives**

Collaborative efforts encourage carriers to invest in comprehensive coverage solutions for better service.



## Coverage Benefits and Technology

### **Improved Local Coverage**

The new tower enhances signal quality for nearby areas and buildings, providing stronger and more reliable connections.

### **Overlapping Network Coverage**

Overlapping coverage areas enable devices to choose the best signal source, improving overall network performance and reliability.

### **Soft Handoff Technology**

Soft handoff ensures calls stay connected as users move between coverage zones, reducing dropped calls and enhancing experience.



## AT&T Engagement and FirstNet

### **AT&T Project Collaboration**

Ongoing communication between Wireless EDGE and AT&T's market team ensures strong project commitment and coordination.

### **FirstNet Public Safety Network**

FirstNet provides dedicated, priority wireless access to first responders during emergencies, enhancing public safety.

### **Reliability for Campus Operations**

FirstNet adds a critical layer of communication reliability and safety for campus operations during emergencies.



## Open Communication and Next Steps

### **Invitation for Engagement**

Stakeholders are encouraged to ask questions and raise concerns through calls or Zoom meetings for clarity.

### **Collaborative Tone**

The message uses a friendly and approachable tone to foster collaboration and openness among stakeholders.

STATE OF LOUISIANA

AMENDMENT NO. 1  
CONTRACT FOR PROFESSIONAL LEGAL SERVICES

BE IT KNOWN THAT this Amendment No. 1 is entered into by and between Board of Supervisors of Southern University and Agricultural & Mechanical College System (hereinafter sometimes referred to as "State") and DeCuir, Clark & Adams, LLP., (hereinafter sometimes referred to as "Counsel") to extend the Contract for Professional Legal Services effective July 1, 2024.

1.

The term of the Contract is amended to extend the date from July 1, 2025 through June 30, 2026 and increase the amount by \$350,000.00 for this renewed fiscal year.

2.

**Prohibition of Companies That Discriminate Against Firearm and Ammunition Industries**

In accordance with La. R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this contract, the Bidder, Proposer or Contractor certifies the following:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.



The State reserves the right to reject the response of the Bidder, Proposer or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.



3.

All other terms and conditions contained in the Contract entered into effective July 1, 2024, remain effective through the extended term of this Amendment No. 1 and are incorporated herein as reference.

IN WITNESS WHEREOF, the parties have executed this Agreement as of this 5th day of November, 2025.

**WITNESSESS SIGNATURES:**


  
Caitlin Howell  
  
Christ Berner

  
Sean Fiegel  
  
Quenette Thomas

**SYSTEM:**

Board of Supervisors of Southern University  
and Agricultural and Mechanical College


By:

  
Dennis J. Shields  
System President  
Tax I.D. #: 72-0768389  
Telephone: (225) 219-0260  
Fax No: (225) 342-6473

**FIRM/COUNSEL**

DECUIR, CLARK & ADAMS, L.L.P.

By:

  
BRANDON J. DECUIR  
WINSTON G. DECUIR, SR.  
Tax I.D. #: 72-1286643  
Telephone: (225) 346-8716  
Fax No: (225) 346-8716

## **SOUTHERN UNIVERSITY BOARD OF SUPERVISORS COMMITTEE OF THE WHOLE**

**Hyatt Regency Hotel  
601 Loyola Ave. | New Orleans, LA 70113  
Friday, November 28, 2025, 9:00 a.m.**

### **MINUTES**

The meeting of the Southern University Board of Supervisors was called to order by Board Chair Tony Clayton

The invocation was given by the minister. The Pledge of Allegiance was led by Dr. Rani Whitfield.

#### **AGENDA ITEM 4: ROLL CALL**

##### **Roll Call by President-Chancellor Dennis J. Shields**

**Present:** Atty. Tony Clayton, Atty Quincy Cawthorne, Ms. Zazell Dudley, Mrs. Maple Gaines, Mr. Donald Henry, Mr. Myron K. Lawson, Mr. Aaron Manzy, Mr. Paul Matthews, Atty. Domoine Rutledge, Atty. Edwin Shorty, Mrs. Ann A. Smith, Rev. Dr. Samuel Tolbert, Dr. Rani Whitfield, Mr. Henry Whitehorn

**Absent:** Mr. Christopher

#### **AGENDA ITEM 5: ELECTION OF BOARD VICE CHAIRMAN 2026**

Mr. Donald Ray Henry made a motion and second by Mr. Myron K. Lawson to elect Mr. Reggie Abraham as vice chairman for 2026. Motion was approved.

Mr. Reggie Abraham addressed the board and audience and thanked everyone for their support.

#### **AGENDA ITEM 6: ADOPTION OF THE AGENDA**

Chairman Clayton announced that Action Item XII(M) will be removed. Upon the motion by Rev. Samuel Tolbert and second by Atty Quincy Cawthorne, the agenda was recommended for adoption with the modifications.

**Motion Approved.**

#### **AGENDA ITEM 7: PUBLIC COMMENTS**

Mr. Tony Williams and Mrs. Tina Williams  
Organization – Williams Center for Undergraduate student achievement  
Agenda Item – Action Item XII(M)

Alums that are concerned about the future of SU's direction and concerned about the president's departure. They are in support of the President. The vision of university, future leadership, fundraising and new donors are all important and must be considered.

#### **AGENDA ITEM 8: GREETINGS FROM DR. RICK GALLOT, PRESIDENT OF THE UNIVERSITY OF LOUISIANA SYSTEM.**

Dr. Gallot thanked President Shields and the Board of Supervisors for the invite. President Shields and Chairman Clayton thanked Dr. Gallot for attending the meeting. President Shields gave a few comments.

#### **AGENDA ITEM 9: GREETINGS FROM DR. MARTN LEMELLE, JR, PRESIDENT OF GRAMBLING STATE UNIVERSITY.**

Dr. Lemelle thanked President Shields and the Board of Supervisors for the invite. He acknowledged President Gallot and also the GSU Family. President Shields and Chairman Clayton thanked Dr. Lemelle for attending the meeting.

#### **AGENDA ITEM 10: GREETINGS FROM DR. CHARLES McCLELLAND, SWAC COMMISSIONER**

Dr. McClelland acknowledged President Shields, President Lemelle and President Gallo. He Spoke on SWAC and all that is going on in the conference. President Shields commended Dr. McClelland and acknowledged him for his work. Chairman Clayton thanked Dr. McClelland for attending the meeting.

**Chairman Clayton and Vice Chairman Abraham acknowledged and introduced the chairman of the LA Black Caucus and the caucus members. They all greeted the board members and guests. They also greeted other politician in the room.**

#### **AGENDA ITEM 11: SPECIAL PRESENTATIONS**

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##### **A. ABOVE AND BEYOND**

The above and beyond recipient was introduced by Chancellor Bouie and presented by Dr. Cook to Ms. Erika Whitt.

##### **B. Presentation of the Cy Pres Awards to SULC.**

The award was introduced by Chancellor Washington.

#### **AGENDA ITEM 12: ACTION ITEM(s)**

There was a motion by Mrs. Ann Smith and second by Dr. Rani Whitfield to approve action items 12A.

Motion passed.

A. Request for Approval of Minutes of October 17, 2025, SUS Board of Supervisors Meeting

There was a motion by Mrs. Ann Smith and second by Ms. Maple Gaines to approve action items 12B.

Motion passed.

B. Request for Approval of Fall 2025 Commencement Resolutions (Graduate and Undergraduate) - (SUBR)

There was a motion by Mr. Myron K. Lawson and second by Mr. Reggie Abraham to approve action items 12C.

Motion passed.

C. Request for Approval of the Recommendation Letter of Approval for Tenure and Promotion - (SUBR)

There was a motion by Atty Edwin Shorty and second by Ms. Maple Gaines to approve action items 12D.

Motion passed.

D. Request for Approval of Graduate Certificate Program in Early College Teaching and Learning - (SUNO)

There was a motion by Atty Edwin Shorty and second by Ms. Maple Gaines to approve action items 12E.

Motion passed.

E. Request for Approval of RN to BSN Online Program - Mental Health Concentration - (SUNO)

There was a motion by Atty Domoine Rutledge and second by Dr. Rani Whitfield to approve action items 12F.

Motion passed.

F. Request for Approval of Settlement of Coach Graves Employment Contract - (SUBR)

There was a motion by Mr. Paul Matthews and second by Ms. Ann Smith to approve action items 12G.

Motion passed.

G. Request for Approval of Southern University Agricultural Research and Extension Center's 2025-2032 Strategic Plan - (SUAREC)

There was a motion by Mr. Paul Matthews and second by Ms. Maple Gaines to approve action items 12H.

Motion passed.

H. Request for Approval of Barber Brothers Bid #10346 Contract - (SUAREC)

There was a motion by Atty Tony Clayton and second by Mrs. Ann Smith to approve action items 12I.

Motion passed.

I. Request for Approval of Settlement Authority for Litigation with CMC - (SUNO)

There was a motion by Dr. Rani Whitfield and second by Mr. Reggie Abraham to approve action items 12J.

Motion passed.

J. Request Approval of Ground and Facilities Lease between SU System Foundation and Board of Supervisors for the SU and A&M College System - (SUBR)

There was a motion by Rev. Samuel Tolbert and second by Ms. Zazell Dudley to approve action items 12K.

Motion passed.

K. Request Approval to Grant Three (3) Years of Credit to Professor Sneirson for his Service at Other Institutions - (SULC)

There was a motion by Dr. Rani Whitfield and second by Mrs. Ann Smith to approve action items 12L.

Motion passed.

L. Request for Approval of Personnel Action on Positions Equal to or Greater than \$100,000 - (SUBR)

~~M. Selection of Interim President for Southern University System commencing on January 1, 2026, until a permanent President is selected.~~

**AGENDA ITEM 14: INFORMATIONAL ITEM(S)**

**A. Interim Financial Report**

Mr. McClinton gave comments and mentioned the report is in packet and asked for any questions from the board members.

**B. SUS Capital Improvement Projects**

Mr. Ken Dawson gave report and showed a presentation of the current buildings that are being built.

**C. President Report**

President Shields gave his report and thanked everyone for all their support during his time at Southern University

**D. Chancellor Report**

All chancellors gave a brief report.

**AGENDA ITEM 15: OTHER BUSINES**

None

**AGENDA ITEM 15: ADJOURNMENT**

Motion made by Atty Clayton to adjourn the meeting.

## STATE OF LOUISIANA

### PARISH OF EAST BATON ROUGE

#### **MUTUAL SEPARATION AGREEMENT OF EMPLOYMENT WITH DENNIS SHIELDS AS PRESIDENT AND THE BOARD OF SUPERVISORS OF SOUTHERN UNIVERSITY AND A & M COLLEGE SYSTEM**

This Mutual Separation Agreement ("Agreement") is entered into by and between the Board of Supervisors of Southern University and A & M College System ("Board") and Dennis J. Shields ("President") (collectively, "Parties"). The Parties acknowledge their mutual desire to conclude the President's service as President of the University on amicable terms and to establish the terms of their post-presidential relationship.

#### **1. Separation from the Office of President**

The President shall step down from the position of President effective December 31, 2025 ("Separation Date"). Following that date, the President shall no longer hold any administrative authority or responsibilities associated with the Office of the President, except as explicitly set forth in this Agreement.

#### **2. Separation Compensation**

In consideration of the mutual promises contained in this Agreement, the University shall pay the President a total of **Four Hundred Thousand Dollars (\$400,000)**, paid in equal installments over **eighteen (18) months** following the Separation Date, through the University's standard payroll process and subject to required taxation and withholdings. All other allowances provided for the employment contract shall cease on the Separation Date.

#### **3. Sabbatical**

The President shall be granted a sabbatical, beginning immediately upon the Separation Date and ending on June 30, 2026. The purpose of the sabbatical is for the President to research and prepare curricula to assume his teaching responsibilities as outlined below.

#### **4. Tenure and Academic Appointment**

Following the sabbatical, the President shall receive a tenured faculty appointment in the Southern University Law Center. At the conclusion of the eighteen-month separation compensation, June 30, 2027, the compensation beginning following month (July 1, 2027) shall be at a rate equal to the average salary of base rate the three (3) highest compensated tenured law faculty members.

The University shall ensure that all rights, responsibilities, and privileges associated with tenure apply to the President in this role.

## **5. Continuation of Benefits**

Throughout the eighteen (18) month compensation period and the six (6) month sabbatical, and thereafter as required by law or applicable University policy, the President shall continue to receive all employee benefits for which they would ordinarily be eligible, including but not limited to health, dental, vision, retirement contributions, and any other established University benefit programs.

## **6. Outside Employment and Consulting**

The President is expressly permitted to engage in outside employment, consulting, professional practice, or other compensated activities during the eighteen (18) month compensation period, the sabbatical, and thereafter, provided that such activities do not materially conflict with University and/or State Laws and policies of general applicability to faculty members.

## **7. Teaching Responsibilities**

Following the sabbatical, and beginning with the Fall Term of 2026, the President shall teach at minimum one (1) but not exceeding two (2) courses per academic semester which may be taught online within the Law Center, consistent with the course assignments and scheduling procedures applicable to other tenured faculty. The minimum and maximum course requirements will extend through the Spring term of 2027. Beginning in the Fall term of 2027, a regular course load allotment as required of tenured faculty in the Law Center shall be maintained.

## **8. Mutual Non-Disparagement**

The Parties agree not to make disparaging or defamatory statements about one another. This provision applies to statements made publicly or privately to any third party. This clause does not restrict truthful statements required by law.

## **9. Release of Claims**

In exchange for the consideration provided herein, the President agrees to release the University, its Board, officers, employees, and agents from any and all claims arising out of or related to the President's employment or separation, except for rights expressly preserved under this Agreement.

## **10. Confidentiality**

The terms of this Agreement shall remain confidential to the fullest extent permitted by law. Nothing herein prevents either Party from complying with public-record obligations, accreditation requirements, or mandatory legal disclosures.

## **11. No Admission of Liability**

This Agreement represents a compromise of disputed claims and shall not be construed as an admission of liability, wrongdoing, or fault by either Party.

## **12. Governing Law**

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Louisiana with venue of any proceeding being in the 19<sup>th</sup> Judicial District Court, Parish of East Baton Rouge, State of Louisiana.

## **13. Effective Date**

This Agreement becomes effective upon the signatures of both Parties.

## **14. Notices**

Any notices required to be provided under this Agreement shall be deemed delivered if sent via U.S. Mail, Hand Delivery, and/or electronic mail to:

**For President:**

Mr. Dennis J. Shields, Esq.  
@gmail.com

**For Board:**

Board of Supervisors of Southern  
University and A&M College System  
Attn: Antonio M. Clayton, Chairman  
J.S. Clark Administration Building, 4<sup>th</sup> Floor  
Baton Rouge, La 70813

**With copy to:**

Office of General Counsel  
Attn: Ms. Corinne Blache  
J.S. Clark Administration Building, 4<sup>th</sup> Floor  
Baton Rouge, LA 70813

**With copy to:**

DeCuir, Clark & Adams, L.L.P.  
Attn: Brandon J. DeCuir  
732 North Boulevard  
Baton Rouge, LA 70802

## 15. Entire Agreement

This Agreement constitutes the entire understanding between the Parties and supersedes all prior oral or written agreements concerning the subjects addressed herein. Any amendments must be made in writing and signed by both Parties.

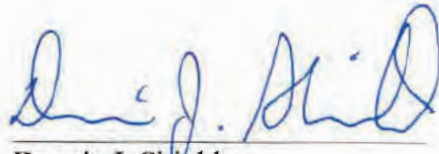
### BOARD OF SUPERVISORS OF SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM



Antonio M. Clayton,  
Chairman of the Board of Supervisors

Date: 11/17/25

### PRESIDENT



Dennis J. Shields

Date: Nov. 17, 2025