



## POLICY TITLE

### ***Southern University System Board of Supervisors Educational Assistance Scholarship***

## POLICY NUMBER

**6-002**

<b>Responsible Unit:</b> <i>Board of Supervisors</i>	<b>Effective Date:</b> <i>02/10/2023</i>
<b>Responsible Official:</b> <i>Board of Supervisors with the assistance of the VP of Finance and General Counsel</i>	<b>Last Reviewed Date:</b> <i>2016</i>
<b>Policy Classification:</b> <i>Governance</i>	<b>Origination Date:</b> <i>2016</i>

## I. POLICY STATEMENT AND RATIONALE

The Southern University System Board of Supervisors (“Board”) offers Educational Assistance Scholarships (“Scholarships”) to Eligible Students from revenue received from the sale of special Southern University license plates. The following policy provides guidance on implementation of the same.

Scholarships are to be used to help Eligible Students with a focus on improving retention and graduation rates.

## II. POLICY SCOPE AND AUDIENCE

This policy applies to the Members of the Board of Supervisors, Scholarship Recipients, and administration to ensure compliance.

## III. POLICY COMPLIANCE

The Board Staff will assist the process of securing Scholarships for the recipients as directed by the Board Member. The Board Staff will also keep record of all awards to ensure compliance under the policy. The Board Staff with the assistance of the Office of General Counsel will ensure the appropriate reporting is completed timely (Act 340 of 2013 Louisiana Legislative Session).

Board Members are prohibited from awarding educational assistance from the Board of Supervisors scholarship fund to members of their Immediate Family.

Board Members also are prohibited from awarding Scholarships to students who disclose they are family members of the following elected officials:

- Members of the United States Senate,
- Members of the United States House of Representatives,
- Members of the Louisiana Legislature, and
- Any other statewide elected officials

#### **IV. POLICY DEFINITIONS**

##### **Eligible Student-**

- 1) Must be fully admitted and enrolled at an institution under the supervision and management of the Board of Supervisors of Southern University and A&M College.
- 2) Other than entering freshman, an undergraduate student must have and maintain a cumulative grade-point average of at least 2.0.
- 3) Student attending graduate or professional school must receive unconditional admission. A student in graduate or professional school must maintain “good standing” in their respective academic programs to retain the Board Scholarship.
- 4) Must not be an Immediate Family member of the Board of Supervisors
- 5) Must not be a family member of the U.S. Senate, U.S. House of Representatives, Louisiana Legislature and any other statewide elected officials.

**Immediate Family** – Includes brothers, sisters, parents, spouse, and spouse’s parents.

**Scholarship-** Monetary award added to the Recipient’s school account.

#### **V. POLICY IMPLEMENTATION PROCEDURES**

##### **A. General Guidelines**

Board Members may recommend students for the Scholarship and the recommendations are submitted to the Board Office. All recommendations will be reviewed by the appropriate campus’ Office of Student Financial Aid to determine whether the recommended individual is an Eligible Student. Once confirmed, the Board Staff will ensure the Scholarship award is credited to the Student’s School Account.

Board Members may recommend and award a Scholarship by academic year or term (fall or spring only). In the event a student graduates, withdraws, or becomes ineligible to receive the Scholarship, the Board Member may recommend the Scholarship be transferred to another Eligible Student for the remainder of the academic year.

## B. Scholarship Allotments

Board Members are eligible to recommend Scholarship amounts by academic year or term (fall and spring semesters only).

<b>Position</b>	<b>Amount Per Semester</b>	<b>Annual</b>
Chairperson	\$7,500	\$15,000
Vice Chairperson	\$6,000	\$12,000
Immediate Past Chairperson	\$4,500	\$9,000
Board Member	\$3,000	\$6,000

The Scholarship amount is contingent upon availability of funds. The allotment must be revised once the scholarship account falls at or below \$228,000.

Board Members are encouraged to work with the President and Chancellors in identifying Eligible Students.

## C. Leverage

Board Members are also encouraged to leverage the award amounts by coordinating with alumni groups or other affiliated entities to “match” or foster additional giving for student scholarships.

Board may also consider creating a committee to determine other ways to promote additional scholarship assistance.

## D. Unused Allotments

If a Board Member has available/unused funds by July 1<sup>st</sup> for the fall semester or December 1<sup>st</sup> for the spring, those funds will be reverted to a discretionary pool that the Chairman with the assistance of President’s Office, can award Eligible Students who are having an economic hardship.

## E. Reporting

In compliance with La. Revised Statute 17:1608 (Act 340 of the 2013 Regular Legislative Session), the Board of Supervisors annually provides to the Louisiana Legislature and posts on its website a list of all Board of Supervisor scholarship recipients and the value of the scholarship.

## VI. POLICY RELATED INFORMATION

- Act 340 of the 2013 Louisiana Legislative Session



- LSA R.S. 17:1608
- LSA R.S. 47:463.31

## VII. POLICY HISTORY AND REVIEW CYCLE

The Board of Supervisors and President's Offices are responsible for implementing this policy.

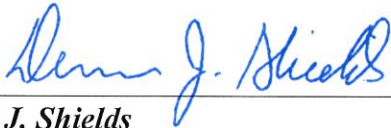
This is a revision to an existing policy and is subject to a five-year review cycle.

## VIII. POLICY URL

The approved policy will be posted on the Southern University System website under Board Policies at [www.sus.edu](http://www.sus.edu).

## IX. POLICY APPROVAL

The effective date of this policy is determined by the approval date of the President-Chancellor of the Southern University and A&M College System and the Board of Supervisors of the Southern University and A&M College System.



**Dennis J. Shields**

*President-Chancellor, Southern University and A&M College System*

***Effective Date of Policy***



**The Honorable Myron K. Lawson**

*Chair - Southern University System Board of Supervisors*

***Effective Date of Policy***