

**SOUTHERN UNIVERSITY AT NEW ORLEANS CHANCELLOR SEARCH
COMMITTEE MEETING
Thursday, September 8, 2016 4:00 p. m.
Venue: SUNO Conference Center
6400 Press Drive
Facilitator: Gloria B. Moultrie
MINUTES**

AGENDA ITEM 1:

Call to Order / Invocation: 4:08 p.m.
Meeting was called to order by Co-Chair Gloria B. Moultrie
Invocation given by Committee Member Gretchen Braford

AGENDA ITEM 2:

Roll Call was done by Vonda Taplin

Present:

Moultrie, Blackmon, Favre, Grant, Johnson, Latimore, Marshall, Martin, Mills,
Pitts, Udeh, Williams, Rice, Bradford, Ermler, Mancoske; Kaltenbaugh

Absent: Vaughn

System Personnel Attending:

President Ray Belton, Dr. Robyn Merrick

System Counsel:

Attorney Tracie Woods

AGENDA ITEM 3: PUBLIC COMMENTS: (3 MIN. MAX)

- *Mrs. Moultrie* stated that Public Comment is for the purpose of giving those in the audience an opportunity to speak at that time on any item they choose that is on the agenda. After that time the public may have a committee member speak on his/her behalf.
- *Dr. Mills* moved to have additional time for public comments for the SUNO family only; faculty, staff and student with no restriction on speaking time.
- *Mrs. Moultrie* stated that everyone is given an opportunity to speak during public comment. Mrs. Moultrie asked the Attorney Tracie Woods to explain the appropriate protocol regarding public comments.
- *Attorney Tracie Woods* stated Public Comments are at the beginning of meetings, and open for anyone to speak. The three minute time limit is the policy. Additionally, the purpose of having diverse sections of the committee is to have the voice of various constituents represented, and concerns heard during the meetings. Also, it is not a practice neither is it the law that additional public comments be added for the purpose suggested.
- **Motion failed.**

- *Dr. Haitham Eid*, Interim Director Museum Studies Program, stated he was concerned that the graduate school is not represented on the committee; Dr Eid also asked if it was possible to add someone from graduate studies to the committee.
- *Ms. Shatiqua-Mosby Wilson*, Director of the Library, stated the evaluation instrument was not available for review prior to the day of meeting.
- *Attorney Woods* stated that the practice at Board Meeting is to take comment under advisement or address the comment at the meeting. It is the discretion of the committee co-chairs as to how they would like to respond to the public comments.
- *Mr. Rice*, stated both public comments will be taken under advisement.
- *Ms. Ermler*, stated she is a graduate student in the School of Social Work Graduate Program and her serving should fit the bill of Dr. Eid's request.

AGENDA ITEM 4: ADOPTION OF THE AGENDA

- Upon the motion of Mr. Ben Johnson and seconded by Mr. Frank Williams the agenda was adopted.
Motion Passed.

AGENDA ITEM 5: APPROVAL OF MINUTES FROM THE SEPTEMBER 8, 2016 MEETING

- Upon the motion of Mr. Frank Williams and seconded by Mr. Ben Johnson the minutes were adopted.
Motion passed unanimously.

AGENDA ITEM 6: DISCUSSION AND APPROVAL OF EVALUATION INSTRUMENT

- *Mrs. Moultrie* stated the following people were selected to serve on the subcommittee to create a draft of the evaluation instrument. Blackmon, Favre, Johnson, Kaltenbaugh, Udeh, Mills, and Mansoske.
- A copy of the Evaluation Instrument Draft was distributed to the Committee Members
- On the motion of Dr. Louise Kaltenbaugh and Second by Dr. Chester Mills that the draft evaluation instrument be used as a working document to come to a decision as to the meaning of each category (i.e. explanation and weight). Dr. Udeh moved to delete the word weight. Seconded by Dr. Marshall. The committee approved the amended motion to remove the "weight" of each category.
Motion passed unanimously
- *Mr. Williams* recommended disseminating the draft evaluation instrument to the committee members for their feedback.

- Dr. Martin suggested that another meeting be added before the scheduled Oct 4 evaluation of the applicant's meeting, for the purpose of finalizing the evaluation document.
- Mrs. Moultrie asked Dr. Merrick to respond to Dr. Martin's recommendation.
- *Dr. Merrick* informed the committee that the intent of the meeting was to finalize the evaluation instrument. However, a meeting will be added between the interim of the October 4th meeting to finalize the evaluation instrument.
- Upon the motion of Mr. Johnson and second by Dr. Mills the due date for the committee members to submit their feedback of the draft evaluation instrument will be September 19, 2016
Motion passed unanimously.
- Mrs. Moultrie stated that committee members should submit their recommendation to the following: Co-Chair Moultrie, Co-Chair Rice & Dr. Merrick by the September 19, 2016 deadline.

AGENDA ITEM 8: OTHER BUSINESS

- Dr. Belton expressed his appreciation to all the committee members. He also said based on his observation the committee will be cutting their time in half to review applications resume, because the evaluation instrument has not been finalized. The deadline to submit applications is September 20, 2016.
- Dr. Kaltenbaugh moved to reconsider the motion to submit draft document by September 19, 2016. Seconded by Dr. Martin.
Motion passed

Dr. Kaltenbaugh moved to have the deadline to submit draft document by September 15, 2016. Seconded by Dr. Martin
Motion passed

Dr. Kaltenbaugh move to have the next committee Thursday, September 22, 2016. Seconded by Mr. Johnson.
Motion passed

AGENDA ITEM 9: ADJOURNMENT 5:12pm