



# SOUTHERN UNIVERSITY SYSTEM BOARD OF SUPERVISORS

## MEETING

9 a.m.

Friday, May 25, 2018

2nd Floor

J.S. Clark Administration Building  
Southern University and A&M College  
Baton Rouge, Louisiana

# Academic Affairs Committee

# **ACADEMIC AFFAIRS COMMITTEE**

**Friday, May 25, 2018**

**9:00 AM**

2<sup>nd</sup> Floor J.S. Clark Administration Building  
Board of Supervisors Meeting Room  
Baton Rouge, Louisiana

## **AGENDA**

1. Call to Order and Invocation
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
  - a. Approval of Tenure and Promotion Recommendations for Southern University at New Orleans (SUNO)
  - b. Approval of Tenure and Promotion Recommendations for Southern University at Baton Rouge (SUBR)
  - c. Request approval for Emeritus Status - Mrs. Elaine Simmons, Retired Associate Vice Chancellor for Enrollment Management (SULC)
  - d. Request approval for Faculty Emeritus Status – Prof. Maurice Franks, Retired Professor (SULC)
  - e. Request approval of AT&T Endowed Professorship Appointment (SUNO)- Dr. David Alijani, Professor of Computer Information Systems and Chair, Department of Computer Information Systems
  - f. Request approval of Delores Margaret Richard Spikes Endowed Professorship in Business Entrepreneurship Appointment (SUNO) -Dr. Simeon Okpechi, Professor of Accounting, Department of Business Administration
  - g. Request approval of Millie M. Charles Endowed Chair for Human Rights and Social Work Appointment (SUNO) - Dr. Ira Neighbors, Associate Professor of Social Work
  - h. Request Approval of the Proposed Revisions to the Conditional Admission Policy (SUBR)
6. Informational Item(s)
  - a. Dual Enrollment Update (SUS)
7. Other Business
8. Adjournment

## **MEMBERS**

Dr. Curman L. Gaines – Chair, Mr. John L. Barthelemy – Vice Chair  
Atty. Tony M. Clayton, Dr. Leroy Davis, Mr. Armond Duncan, Leon R. Tarver II,  
Mrs. Ann A. Smith-Ex Officio



**SOUTHERN UNIVERSITY AT NEW ORLEANS**

6400 Press Drive  
New Orleans, LA 70126-0002  
(504) 286-5311  
FAX (504) 284-5500  
www.suno.edu

**OFFICE OF THE CHANCELLOR**

February 28, 2018

Dr. Ray L. Belton  
President-Chancellor  
Southern University System  
4<sup>th</sup> Floor, J.S. Clark Administration Building  
Baton Rouge, LA 70813

Dear Dr. Belton:

Please find attached the recommendations of Southern University at New Orleans regarding the 2017-2018 Tenure and Promotion exercises for appropriate action. Retention applications were successfully addressed at campus level.

Thank you.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Lisa Mims-Devezin".

Lisa Mims-Devezin, Ph.D.  
Chancellor

Attachments

**SOUTHERN UNIVERSITY  
RECOMMENDATIONS FOR FACULTY PROMOTION IN RANK**

\*Effective Date: Fall Semester of 2018

Campus Southern University at New Orleans

\*Provided all approvals are secured prior to this date.

Name or Faculty Member (last name first). Attach Listing of Publications or Other Scholarly Works for Each	Department	Promotion from Present Rank to →	Next Rank	Years of Experience at SU as a Full-Time Faculty Member	Number of Years in Present Rank	Is Automatic Tenure Granted if this Promotion is Approved (Indicate Yes or No)?	Temporary track (non-Probationary)
							Probationary (Tenure track)
Dr. Willie Jones, III	Teacher Education	Assistant Professor	Associate Professor	4.5	4.5	Yes	
Dr. Christian Clement	Natural Sciences/Biology	Assistant Professor	Associate Professor	4.5	4.5	Yes	
Dr. Pamela Marshall	Natural Sciences/Forensic Science	Assistant Professor	Associate Professor	4	4	Yes	
Dr. Haitham Eid	Museum Studies Program	Assistant Professor	Associate Professor	4	4	Yes	
Dr. Travis Johnson	Social Sciences	Assistant Professor	Associate Professor	7	7	N/A	Tenured
Dr. Samuel Eweni	Computer Information Systems	Assistant Professor	Associate Professor	18	18	N/A	Tenured
Dr. Patricia Robertson	Public Administration	Assistant Professor	Associate Professor	6	6	N/A	Tenured
Dr. Ben Robertson	Social Work	Assistant Professor	Associate Professor	8	8	N/A	Tenured
Dr. Ibrahim Ekaidi	Natural Sciences/Biology	Associate Professor	Full Professor	10	10	N/A	Tenured

SIGNATURES OF APPROVAL:

[Signature] Vice Chancellor for Academic Affairs

02-23-18 Date

[Signature] President/Chancellor of the System

Date

[Signature] Chancellor

2/28/18 Date

[Signature] Chairman of the Board of Supervisors  
on Behalf of the Board

Date

**SOUTHERN UNIVERSITY  
RECOMMENDATIONS FOR FACULTY TENURE**

\*Effective Date: Fall Semester of 2018

Campus Southern University at New Orleans

\*Provided all approvals are secured prior to this date.

Name or Faculty Member (last name first)	Department	Years of Experience at SUNO as a Full-Time Faculty Member	Present Rank	Number of Year in Rank	Number and % of Tenured Faculty in Department (include Chairs, if tenured) No. Tenured.....%
Dr. Willie Jones, III	Teacher Education	4.5	Assistant Professor	4.5	5.....62.5%
Dr. Christian Clement	Natural Sciences/Biology	4.5	Assistant Professor	4.5	7.....77.8%
Dr. Pamela Marshall	Natural Sciences/Forensic Science	4	Assistant Professor	4	0.....0%
Dr. Haitham Eid	Museum Studies Program	4	Assistant Professor	4	1.....50%
Dr. Celina Carson	Child Development & Family Studies	9	Assistant Professor	9	2.....66.7%

SIGNATURES OF APPROVAL:

*AAA Inc 02-23-18*  
Vice Chancellor for Academic Affairs      Date

*[Signature]*  
President of the System      Date

*Luis Menis - Devezin 2/28/18*  
Chancellor      Date

\_\_\_\_\_  
Chairman of the Board of Supervisors      Date  
on Behalf of the Board



## SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

### Office of the Executive Vice President/Executive Vice Chancellor

J. S. Clark Administration Building, Third Floor  
Baton Rouge, LA 70813  
Phone: (225) 771-4095

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May 14, 2018

Dr. Ray Belton  
President/Chancellor  
Southern University Agricultural &  
Mechanical College  
Baton Rouge, LA 70813

Dear Dr. Belton:

The Retention, Tenure and Promotion (RTP) Committees of the various departments and colleges, chairs and deans have reviewed applications that were submitted for "Faculty Tenure and Promotion", Academic Year 2017-2018. The attached chart "Faculty Tenure and Promotion Requests" reveals the recommendations at each level.

After review of these applications, I am in concurrence with the reviews from these levels; therefore, I also recommend the approval of the requested action of the listed applicants for the 2017-2018 academic year.

If further assistance is needed, I will be happy to respond.

Sincerely,

A handwritten signature in blue ink that reads "James H. Ammons".

James H. Ammons, Jr., Ph.D.  
Executive Vice President/Executive Vice Chancellor

Attachment

**SOUTHERN UNIVERSITY and A&M College – Baton Rouge**  
**FACULTY TENURE AND PROMOTION REQUESTS**  
**Academic Year 2017-2018**

**RECOMMENDATIONS OF EXECUTIVE VICE CHANCELLOR**

**May 14, 2018**



**SOUTHERN UNIVERSITY and A&M College – Baton Rouge**  
**FACULTY TENURE AND PROMOTION REQUESTS**  
**Academic Year 2017-2018**

Name	Dept	Highest Degree	Current Rank	Tenure Track Start Date	Tenure Status	Requested Action	ACTIONS				
							YES or NO				
							Department Committee	Chair	College/School Committee	Dean	VCAA
<b>College of Business</b>											
Kimberly K. Powell	Marketing	Ph.D.	Assistant Professor	02/2017	Tenure Track	Tenure & Promotion/ Associate Professor	Yes	Yes	Yes	Yes	Yes

**SOUTHERN UNIVERSITY and A&M College – Baton Rouge**  
**FACULTY TENURE AND PROMOTION REQUESTS**  
**Academic Year 2017-2018**

Name	Dept	Highest Degree	Current Rank	Tenure Track Start Date	Tenure Status	Requested Action	ACTIONS				
							YES or NO				
							Department Committee	Chair	College/School Committee	Dean	VCAA
<b>College of Sciences &amp; Engineering</b>											
Sanjay Batra	Environmental Toxicology	Ph.D.	Associate Professor	09/2014	Tenure Track	Tenure & Promotion/ Full Professor	Yes	Yes	Yes	Yes	Yes
Subramanyam N. Murthy	Environmental Toxicology	Ph.D.	Associate Professor	01/2014	Tenure Track	Tenure & Promotion/ Full Professor	Yes	Yes	Yes	Yes	Yes
Shizhang Yang	Computer Science	Ph.D.	Assistant Professor	05/2008	Tenure Track	Tenure & Promotion/ Associate Professor	Yes	Yes	Yes	Yes	Yes
Albertha A. Lawson	Science Math Education	Ph.D.	Associate Professor	08/2010	Tenure Track	Tenure & Promotion/ Full Professor	Yes	Yes	Yes	Yes	Yes



## SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL

POST OFFICE BOX 9294

BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR

(225) 771-2552

FAX (225) 771-2474

May 9, 2018

RECEIVED  
OFFICE OF THE  
PRESIDENT  
2018 MAY -9 PM 12:25  
SOUTHERN UNIVERSITY  
SYSTEM

Dr. Ray Belton  
System President and Chancellor  
Southern University System  
J. S. Clark Administration Bldg., 4<sup>th</sup> Floor  
Baton Rouge, LA 70813

RE: Nomination of Mrs. Elaine Simmons, Retired Associate Vice Chancellor for Emeritus Status

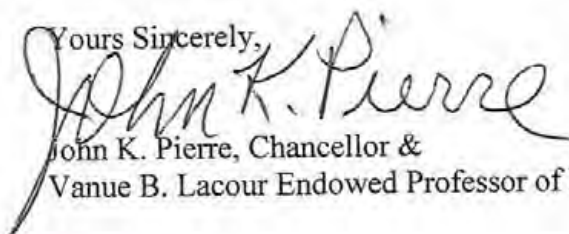
Dear Dr. Belton:

The faculty of the Southern University Law Center voted unanimously on a policy at its March 22, 2017 meeting that allows the Chancellor of the Law Center on his own volition to nominate, a retired Chancellor of Vice Chancellor for Emeritus status. I hereby nominate, pursuant to that policy, Mrs. Elaine Simmons, Retired Associate Vice Chancellor for Enrollment Management for Emeritus status.

Mrs. Simmons created the Law Center's registrar's office as an office independent of the Southern University Baton Rouge campus registrar's office in 1986. Mrs. Simmons expanded the role of the registrar's office to include all aspects of enrollment management to include records management, recruitment, and admissions. Mrs. Simmons became a state and national leader in enrollment management, recruitment, and admissions. Mrs. Simmons served on several critical committees at the Law Center and was a significant factor in the growth of the Law Center from an enrollment of approximately 250 law students in the early 1980's to an enrollment of 550 today. Mrs. Simmons earned a B.S. from Grambling State University and a M.L.S. from Louisiana State University in Baton Rouge, Louisiana. Mrs. Simmons served the Law Center for over 30 years.

I respectfully request that you allow this nomination to be presented to the Southern University Board of Supervisors at its May 25, 2018 meeting for approval. If you have any questions, please feel free to contact me.

Yours Sincerely,

  
John K. Pierre, Chancellor &  
Vanue B. Lacour Endowed Professor of Law



## SOUTHERN UNIVERSITY LAW CENTER

261 A. A. LENOIR HALL  
POST OFFICE BOX 9294  
BATON ROUGE, LOUISIANA 70813-9294

OFFICE OF THE CHANCELLOR  
(225) 771-2552  
FAX (225) 771-2474

May 9, 2018

RECEIVED  
OFFICE OF THE  
PRESIDENT  
2018 MAY -9 PM 12:25  
SOUTHERN UNIVERSITY  
SYSTEM

Dr. Ray Belton  
System President and Chancellor  
Southern University System  
J. S. Clark Administration Bldg., 4<sup>th</sup> Floor  
Baton Rouge, LA 70813

RE: Faculty Emeritus Nomination for Retired Professor Maurice Franks

Dear Dr. Belton:

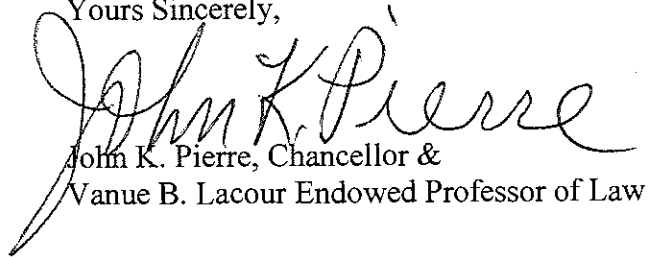
The faculty of the Southern University Law Center voted unanimously on April 18, 2018 at its April faculty meeting to recommend that Retired Professor Maurice Franks be bestowed faculty emeritus status because of his substantial contributions to the Law Center in teaching, research, scholarship and service. Professor Franks served as a faculty member from 1990 to 2017.

Retired Professor Franks also taught internationally in London, England and Paris, France. Professor Franks developed a specialty in family law after serving as the judicial law clerk of Chief Justice John A. Dixon of the Supreme Court of Louisiana.

He is author of two books on divorce law and one book on astrophysics and numerous pieces ranging from magazine features, book reviews and law journal articles published in U.S. and international journals. He initiated the process for the Law Center to have its own SULC license plates. Perhaps, his most significant achievement and contribution with respect to service to the Law Center is his leadership in establishing the London Study Abroad program whereby hundreds of law students from the Law Center had the privilege of experiencing a six-week ABA approved summer abroad program at University College in London. In addition to the classroom experience, Law Center students had opportunities to visit the Royal Courts of London, the London Law Society, the English Parliament, Lloyd's of London, the International Court of Justice at The Hague in the Netherlands, and the International Criminal Court also at The Hague.

I respectfully request that you allow the recommendation of the faculty to be presented to the Southern University Board of Supervisors at its May 25, 2018 meeting for approval. If you have any questions, please feel free to contact me.

Yours Sincerely,

A handwritten signature in cursive script that reads "John K. Pierre". The signature is written in black ink and is positioned above the printed name and title.

John K. Pierre, Chancellor &  
Vanue B. Lacour Endowed Professor of Law



## SOUTHERN UNIVERSITY AT NEW ORLEANS

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### OFFICE OF THE CHANCELLOR

May 3, 2018

Dr. Ray Belton  
President-Chancellor  
Southern University System  
J. S. Clark Administration Building - 4<sup>th</sup> Floor  
Baton Rouge, LA 70813

Dear Dr. Belton:

The Southern University System's *Policy on Endowed Faculty and Chair* (revised September 01, 2017) was applied in the evaluation of applications for vacant endowed positions at Southern University at New Orleans. Please find attached the recommendations of the Review Committees, the College Dean, where applicable, and the Vice Chancellor for Academic and Evening & Weekend Affairs. I concur with the recommendations in each case. Accordingly, I seek your kind approval of the following eminent faculty for each endowed position indicated:

1. Dr. David Alijani, Professor of Computer Information Systems and Chair, Department of Computer Information Systems, as AT&T Endowed Professor (open to any discipline).
2. Dr. Simeon Okpechi, Professor of Accounting, Department of Business Administration, as Dolores Margaret Richard Spikes Endowed Professorship in Business Entrepreneurship.
3. Dr. Ira Neighbors, Associate Professor of Social Work as Millie M. Charles Endowed Chair in Human Rights and Social Work.

I also respectfully request that our request be presented for the approval of SUS Board of Supervisors at the May, 2018, Board meeting-

Thank you,

Yours truly,

Lisa Mims-Devezin, Ph.D.  
Chancellor

APPROVAL: \_\_\_\_\_

  
Ray Belton, Ph.D.  
President-Chancellor

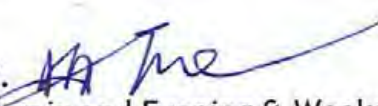


Southern University at New Orleans  
6400 PRESS DRIVE, ADMIN. BLDG., 137/158  
NEW ORLEANS, LOUISIANA 70126  
(504) 286-5381 or 286-5325

ACADEMIC AFFAIRS

MEMORANDUM

TO: Lisa Mims-Devezin, Ph.D.  
Chancellor

FROM: David S. Adegboye, Ph.D.   
Vice Chancellor for Academic and Evening & Weekend Affairs/  
Accreditation Liaison

DATE: April 25, 2018

RE: **AT&T Endowed Professorship Recommendations**

Please find attached the recommendations of the Review Committee for the *AT&T Endowed Professorship* position that is open to any discipline. There were only two applicants and the Committee has recommended Dr. David Alijani, Professor of Computer Information Systems and the Chair of the Department of Computer Information Systems, College of Business & Public Administration, for the position. I concur with the recommendation.

Accordingly, I am pleased to recommend Dr. David Alijani as the AT&T Endowed Professor. I seek your kind approval.

Thank you.

APPROVAL: 

Lisa Mims-Devezin, Ph.D.  
Chancellor

Attachment



# Southern University at New Orleans

6400 Press Drive  
New Orleans, Louisiana 70126  
Phone: (504) 284-5461

## MEMORANDUM

To: Dr. David Adegboye  
Vice Chancellor for Academic Affairs

From: Carl P. Johnson, Chair *cpj*  
AT&T Endowed Professorship Review Committee

Date: April 16, 2018

Re: Review Committee Results



Please find below the following committee results:

E1	I	II	III	IV	TOTAL
Alijani	24	23	25	24	96
Azzarello	20	15	15	15	65

E1-Joe Omojola

E2	I	II	III	IV	TOTAL
Alijani	23	20	20	20	83
Azzarello	20	NE	10	10	40

E2-Carl P. Johnson \*NE-No Evidence

E3	I	II	III	IV	TOTAL
Alijani	23	22	22	25	92
Azzarello	22	20	22	20	84

E3-Mostafa Elaasar

- I-Research and scholarship in teaching discipline
- II-Student engagement and successful placement in profession
- III-University service at various levels (regional, national and global)
- IV-External funding and mentoring of faculty and students in research and scholarly activities

	E1	E2	E3	Avg.
Alijani	96	83	92	90
Azzarello	65	40	84	63

*Carl P. Johnson*  
Dr. Carl P. Johnson

*Joe Omojola*  
Dr. Joe Omojola

*M. Elaasar*  
Dr. Mostafa Elaasar



**Ghasem (David) S. Alijani**

Southern University at New Orleans  
College of Business and Administration  
Computer Information Systems

6400 Press Drive  
New Orleans, LA 70126  
(504) 284-5423  
dsalijani@gmail.com

**Education:**

- Ph.D. Computer Science, Wayne State University, Detroit, Michigan, 1988
- M.Sc. Applied Mathematics, Michigan State University, East Lansing, Michigan, 1981
- M.S. System Science and Electrical Engineering, Michigan State University, 1979
- B.Sc. Physics, University of Esfahan, 1970

**Additional Education Achievements:**

- 1- Basic CISCO Network workshop completion
- 2- Excellence in Customer Service (Part I and II), the Louisiana Department of State Civil Service and Governor's Office Division of Administration, 2006
- 3- Network Security, SKI Institution, 2006
- 4- Industrial Management Bureau, Policy and Management, 1975-76
- 5- United Nations Development Programs, Center for Research and Training in Regional Planning, Regional Planning, Plan and Budget, 1974

**Primary Research Area**

Business Intelligence and Technology, Information Systems Security, E-learning and visualization, Design and Analysis of Large-scale Information Systems, Communications and Networking, Real-time Distributed Information Systems and Critical Missions, and GIS Applications for Small Businesses.

**Teaching Positions**

- 2016-Present Professor and Chair, Computer Information Systems Department, Southern University at New Orleans
- 2001-2016 Professor, Graduate Studies Program, Computer Information Systems Department, Southern University at New Orleans
- 2000-2005 Adjunct Professor, Electrical Engineering and Computer Science Department, Tulane University
- 1997-99 Director, Graduate Studies Program, Computer Information Systems, Southern University at New Orleans
- 1995-97 Associate Professor and founder of the Graduate Studies Program, Computer Information Systems, Southern University at New Orleans
- 1987-94 Assistant Professor, Computer Science Department, University of Wyoming
- 1986-86 Lecturer, Ford Motor Company, Research and Development Center, Dearborn, Michigan
- 1983-87 Lecturer, Wayne State University

- 1981-83 Graduate Assistant, Computer Science Department, Wayne State University  
1971-81 Graduate Assistant, Mathematics Department, Michigan State University

### Grants and Contracts

- 2011-13 PI, BRSF, \$64,240, Traditional Graduate Fellows Subprogram MS-MIS, not funded because of institution insufficient matching fund  
2009-11 PI, LEQSF, ENH-TR-54, \$45,000  
2006-08 PI, LEQSF, ENH-TR-69, \$67,784  
2005-07 PI, LEQSF, ENH-TR-68, \$52,500  
2006-07 Co-PI, LEQSF, ENH-UNDR, \$199,595 (Not Funded)  
2001-05 Co-PI, NSF, HRD-0102620, \$2,430,659  
1997-98 PI, LEQSF, ENH-TR-62, \$90,000  
1997-98 Co-PI, LEQSF, ENH-TR- 64, \$70,000  
1997 PI, Title III, Southern University at New Orleans, \$22,000  
1996-99 PI, Prairie View A&M Research Foundation/NASA, S600006, \$100,000  
1996 PI, Faculty Organized Research Award, Southern University at New Orleans, \$2,000  
1996 PI, Title III, Southern University at New Orleans, \$2,000  
1989 PI, Faculty Basic Research Grant, University of Wyoming, \$2,000  
1989 Co-PI, General Dynamic, Detroit, Michigan, #DEY-605089, \$45,000  
1987-88 Co-PI, IBM Endicott, RA# 6073-86, \$250,000  
1987-88 Co-PI, State of Michigan, IMR-87-146751, \$120,000

### Course Taught (Graduate)

- Adaptive Systems
- Client-server
- Communication Networks
- Computer Information Systems
- Information Organization
- Information Security
- Information Technology Management
- Database Management Systems
- Data Structure and Programming Design
- Decision-support Systems
- Distributed Real-time Systems
- E-commerce
- Guided Study in Computer Information Systems
- Languages (Ada, C, C++, CSS, FORTRAN, HTML, JAVA, Java Script, PHP,...)
- Network and Computer Security
- Objective-oriented Development Techniques
- Operating Systems (UNIX, NOS, and object-oriented)
- System Analysis and Design
- Web Design and Development

## Thesis Supervision

*Supervised over 100 M.S. and Ph.D. candidates at University of Wyoming and Southern University at New Orleans.*

## Curriculum Development

### - *Southern University at New Orleans*

As the founder of the CIS Graduate Studies Program, I have developed the entire MS-CIS Program. Some of the courses are:

- Advanced application Development
- Computer Security
- E-commerce
- Client-server Development
- Communication Networks I & II
- Computer System Organization
- Decision-support Systems
- Supply Chain Management
- Multimedia and Distance Learning
- Object-oriented Modeling and Design
- Database Management System
- Programming Languages (C, C++ and Java)

### - *University of Wyoming*

- Distributed Operating Systems
- Distributed Real-time Systems
- Computer Networks and Communications
- System Programming Languages

## Invited Talks

"A Graphical Interface to Multi-tasking Programming Problems," MU-SPIN Tenth Anniversary User's Conference and MURED Second Annual Education Conference, Atlanta, Georgia, 2000.

"Human Re-interfacing Methodology," Louisiana Academy of Science, 69<sup>th</sup> Annual Meeting, Louisiana Tech University, 1995.

"Perspective on Real-time Applications and Multiprocessor Systems," National University, School of Management and Technology, San Diego, CA, 1995.

## Refereeing

- Southwest Decision Science Institute Proceedings, 2004-2008
- Information System Education Proceedings, ISECON 2001-2007
- Information System Education Proceedings, ISECON 2001-2005
- Decision Science Institute Proceedings, DSI, 2004
- Security and Management (SAM'03) Proceedings, Multi-International Conference of Security and Management, 2003
- Journal of Information Systems Education, 2001-2003
- The 7<sup>th</sup> DoE EPSCoR and LS-LAMP Student Research Conference
- Journal of Biological and Information Processing Science, 2001

- The IEEE Transaction on Evolutionary Computation, 1997, 1998, and 1999
- World Automated Congress (WAC'99), 1999
- The 21<sup>st</sup> and 22<sup>nd</sup> International Conference on Parallel Processing, 1992 and 1993
- The First and the second Great Lake Computer Science Conference, 1990 and 1991
- The Second IEEE Symposium on Parallel and Distributed Processing, 1990
- The 8<sup>th</sup> Real-time Systems Symposium, 1987

### **Workshops and Conferences**

a. Academic and Professional, hosted/participated in over 40 workshops and conferences including:

▪ **Hosted/Chair:**

- Session Chair, the International Academy of Business and Public Administration Disciplines (IABPAD), New Orleans, 2016.
- Session Chair, the 2015 IABPAD Conference, Las Vegas, NV, 2015.
- Session Chair, Allied Academies, Spring International Conference, 2013.
- Session Chair, the International Academy of Business and Public Administration Disciplines, New Orleans, LA, 2010.
- Session Chair, the 2008 International Conference in International Conference on e-Learning, e-Business, Enterprise Information Systems, and e-Government (EEE'08), Las Vegas, 2008.
- Session Chair, the International Academy of Business and Public Administration Disciplines, New Orleans, LA, 2007
- Session chair, The 2003 International Conference in Security and Management (SAM'03), session: "Design and Analysis of Protocols and Performance Evaluation Systems," Las Vegas, 2003.
- Host, Spring'97 Internet Workshop, MU-SPIN (Minority University-Space Interdisciplinary Network) and PVAMU/NASA at Southern University at New Orleans, April 24-25, 1996.
- Host, Workshop on Local Area Network, Southern University at New Orleans, April 27-29, 1996.

▪ **Presenter/ Participant:**

### Professional Meetings/Conferences

In addition to the conferences which as first author presented papers, I attended in the following professional meetings and many others.

- Allied Academies Spring 2015 International Conference, New Orleans, LA, March 29-31, 2016.
- Allied Academies Spring 2015 International Conference, New Orleans, LA, April 8-10, 2015.
- Allied Academies Fall International Conference, St Antonio TX, October 9-11, 2014.
- Allied Academies Spring 2013 International Conference, New Orleans, LA, March 27-30, 2013.
- FDIB-Globalization Seminars, Wang Center for International Business (CIBER), University of Memphis, TN, June 7-10, 2013.
- Allied Academies Spring 2012 Conference, New Orleans, LA, April 4-6, 2012.
- AACSB " Teaching Effectiveness" Seminar, Tampa, FL, March 22-23, 2012
- Academy of Business Research Spring International Conference, New Orleans, LA, March 14-16, 2012.
- AACSB Orientation, College retreat, Biloxi, MS, March 3-4, 2012.

- Allied Academies Summer 2010, International Conference, Las Vegas, Nevada, July 28-31, 2010.
- International Conference, Academy of Health care Management, Las Vega, NV, October 13-16, 2010
- The International Academy of Business and Public Administration Disciplines (IABPAD), New Orleans, LA, October 21<sup>st</sup> – 24<sup>th</sup>, 2010.
- Allied Academies, Proceedings of 2009 Spring International Conference, New Orleans, LA, April 8-11, 2009.
- South West Decision Institute (SWDSI) 2008, Houston, TX.
- International Conference on e-Learning, e-Business, Enterprise Information Systems, and e-Government (EEE'08), July 2008, Las Vegas, NV.
- AACSB Assessment Conference, Dallas, Texas, December 2008.
- Southwest Decision Institute, Thirty-Ninth Annual Conference, March 2008, Huston, TX.
- Federation of Business Disciplines- Association of Business Information Systems Conference. San Diego, CA. March 13-17, 2007.
- National Science Foundation Data, New Orleans, LA. January 26, 2007.
- Management Information Systems Future Council, New Orleans, LA. February 8, 2007.
- The IABPAD Conference, 793-80, May 3-6, Dallas, TX 2007.
- The IABPAD 2006 Conference, Orlando, FL, January, 2007.
- The 7<sup>th</sup> Annual DoE/EPSCoR and Louis Stokes Louisiana Alliance for Minority Participation (LS-LAMP) Student Research Conference " Integrating Technology for a Competitive Edge," New Orleans, November 2003.
- Information System Education Conference (ISECON) 2003, San Diego, CA, November 6-9, 2003.
- International Conference on Security and Management (SAM'03), Las Vegas, June 2003.
- The 5<sup>th</sup> Annual DoE/EPSCoR and LS-LAMP Conference, New Orleans, LA February 11-13-2001.
- International Conference in AI and ISE, Las Vegas, 11-13-2001.
- Oracle APPSWORLD, New Orleans, 2001.
- Information System Education Conference (ISECON), Philadelphia, November 9-12, 2000.
- The 2<sup>nd</sup> Annual Race, Gender, and Class Conference, New Orleans, October 19-21, 2000.
- The MU-SPIN 10<sup>th</sup> Anniversary User's Conference and MURED Second Annual Education Conference, Atlanta, September 11-16-2000.
- The MU-SPIN PI Meeting, NASA Headquarter, Washington, D.C., January 15-17, 1999.
- Decision Science Institute Conference, New Orleans, LA, November 20-23, 1999.
- The MU-SPIN 8<sup>th</sup> Annual User's Conference, Albuquerque, October, 20-23, 1998.
- NASA University Research Center Technical Conference (URC-TC), Huntsville, February, 22-25-1998.
- URC-TC Conference, NASA Center for Autonomous Control Engineering and University of New Mexico, Albuquerque, February 16-19, 1997.

- The MU-SPIN 7<sup>th</sup> Annual Users' Conference, City College of New York, September 8-11, 1997.
- Advanced Network Strategies, hosted by the MU-SPIN and PVAMU/NASA South Regional Network Resources and Training Site (NRTS), Texas A&M University at Corpus Christi, July 21-26, 1996.

**b. Technical/Professional Workshops**

Participated at almost every technical workshop organized by the following organizations in the New Orleans area:

- Basic CISCO Networking
- Network Security
- Information Builder
- Microsoft Small Business Developers
- Oracle Apps

**Committees**

***Chair:***

- Graduate Curriculum Committee, 2002- present
- Tenure and promotion committee 2010 - present
- Faculty Search Committee, 2006 – 2008
- Research and Development, 2000 – present
- Admission and Financial Aid committee, 1999 – present
- The CIS Retention, Tenure and Promotion Committee, 2004-2006
- The College Tenure and Promotion Committee, 2006- present

***Member:***

- Member of LGCA committee, 2007-- present
- Member of Faculty Senate Executive Committee, 2006 -- present
- Senator at Large, 2006 – present
- University Curriculum Committee, 2005 – Present
- University Selecting Department Chair Committee, 2007
- Internal Review Board subcommittee, 2005
- Self-study (AACSB) Committee, 2005-Presnt
- Information Technology Committee, 2003 – Present
- Banner Implementation Committee, 2003- present
- Faculty and Staff Search Committee, 2004
- CIS/MIS Graduate Curriculum Committee, 1997- present
- Ad Hoc Committee for reviewing academic programs, 1996 – present
- Self-study Committee (SACS), Distance Learning, 1998 – Present
- NCATE Redesign Committee, 2001-2003
- Honors and Awards Day Committee, 1999 – 2003
- University Curriculum Committee, 1998 – 2000
- Faculty Search Committee, M.A.T. Program, 2000.
- Graduate and Executive Councils, 1998-99.
- MIS Committee, 1996-97

- Internet Sub-committee, 1996- present
- Advisory Committee – Honors Program (Beta Epsilon Sigma Tau), 1996 – present
- Graduate School Dean Search Committee, 1996

## **Awards**

### **- *Grant writing Award:***

- Grantsmanship award, Southern University at New Orleans, 2014-2015
- Grantsmanship award, Southern University at New Orleans, 2013-2014
- Grantsmanship award, Southern University at New, 2008-2010
- Grantsmanship award , College of Business, 2007 – 08
- Grantsmanship award , College of Business, 2006 – 07
- Research and Development ward, School of Graduate Studies, 2006-07
- Grantsmanship award for most submitted proposals and honorable mention, Southern University at New Orleans, 2005
- Grantsmanship award for most funded proposals, Southern University at New Orleans, 2005
- Grantsmanship award, School of Graduate Studies, Southern University at New Orleans, 2004
- Grantsmanship award, Southern University at New Orleans, and 2003-04

### **- *Academic Awards***

- Certification of Appreciation Award, International Students Association 2015.
- Certification of Appreciation Award, in recognition of years of services to students 2013
- Outstanding Scholarship Award, Southern University at New Orleans 2010-11
- Outstanding Educator Award, Southern University at New Orleans 2010-11
- Outstanding Scholarship Award, Southern University at New Orleans 2009-10
- Outstanding Educator Award, Southern University at New Orleans 2009-10
- The Global Excellence Award, Southern University and A&M College System 2009-10
- Outstanding Service Award, Southern University at New Orleans 2007-08
- Research and Development Award, School of Graduate Studies 2006-07

### **- *Publication Award***

- Research Award, International Academy of Business and Public Administration Disciplines, October 2015
- Academy of Management Information and Decision Sciences, 2015.
- Academy of Educational Leadership, 2015.
- Distinguished Research Award , Academy of Health Care Management  
October 2010
- Research Award, International Academy of Business and Public Administration Disciplines, October 2010
- Distinguished Research Award, Academy of Entrepreneurship,  
April, 2010
- Service Award, International Academy of Business and Public Administration Disciplines, October 2010
- Distinguished Research Award, Academy of Educational Leadership  
April, 2010
- Distinguished Research Award, Academy of Marketing Studies  
July, 2009
- Distinguished Research Award, Allied Academy  
April, 2009
- Certification of Recognition, Reviewer, SWDSI  
March, 2008
- Service Award, International Academy of Business and Public Administration Disciplines, October 2007
- Research Award, International Academy of Business and Public Administration Disciplines  
October 2007
- Meritorious Writing Award, ISECON  
2004
- **Mentoring Award**, in recognition of outstanding mentoring accomplishments, Southern university at New Orleans, 2002.
- **Mentoring Award**, in recognition of outstanding mentoring accomplishments, Southern university at New Orleans, 2001.
- **Research Award**, for excellence in research, Southern University at New Orleans, 2000.
- **Achievement Award**, in recognition for contributions to the MU-SPIN NRTS/NASA (Network Resource and Training Site) Program, 1995 – 2000.
- **Teaching Award**, sponsored by the Cap and Gown Chapter of Mortar Board, a teaching award in recognition of outstanding service to the students, University of Wyoming, 1992 – 1993.
- **Faculty Development Award**, in recognition for developing a noble solution to the Query Polygon Matching Problem, University of Wyoming, 1988 – 1989.

### **Industry/Business Experience**

- 2003-04 Network Security certified
- 1993-95 Consultant and project director, Professional Network (ProNet), Laramie, Wyoming
- 1994-94 Consultant, Ford Motor Company, Certification Test Laboratory, Dearborn, Michigan
- 1972-1975 Chair of the budget department at the Astan Razavi institution, Mashhad, Iran



## Memberships

- Academy of Management Information and Decision Sciences
- Academy of Educational Leadership
- AIS (Association for Information System)
- NIS (National Institute of Science)
- AITP (Association of Information Technology Professionals)
- Member of Evolutionary Computation, referee, since 1996
- Member of Sigma Beta Delta Society in Business, Management and Administrative

## Other Professional Activities

- Member of the Advisory Board of the Nunez College, 2003 – Present
- Co-chair of 25 Master Project in CIS/MIS programs.
- Mentoring undergraduate research project “Forecasting Trends: Analyzing Traditional and E-commerce Market Behavior using Regression Analysis and Weighted Moving Average,” presented at the Undergraduate Research Conference, Tuskegee, AL, November 2003.
- Serving as a judge in Annual DoE EPSCoR and LS-LAMP Student Research Conference, 2003.

## PUBLICATIONS

### a) Refereed Journal Articles

- Harrell-Carter, A and Alijani, G.S., (2017). Entrepreneurship: Perception of Obstacles and Opportunities, to be appeared in the *International Journal of Business Research and Information Technology (IJBRIT)*, Vol. 4, No. 1, 2017.
- Alijani, G.S. Kwun, O., Mancuso, L. and O. Omar, A., (2016). User perception of Database Management, *Technology Management Journal: Critical Thinking Series*, Vol. 2016, No.2,
- Omar, A. Ambika, A., and Alijani, G.S., (2016). Community App - Mobile Application. *International Journal of Advanced Engineering Research and Science (IJAERS)*, Vol. 3, No., pp.128-134.
- Alijani, G.S. Kwun, O. Omar, A. and Arthur, L.C., (2015). A Study of Community Technological Needs and Academic Resources, *the International Journal of Business Research and Information Technology*, Vol. 2, No.1, pp. 78-91.
- Alijani, G.S., Kwun, O. Omar, A., and Williams, J.(2015). The Effect of Emergency Waiting Time on Patient Satisfaction, *Journal of Management Information and Decision Sciences (JMIDS)*, Vol. 18, No. 2, pp. 1-15.
- Kwun, O., Fulk, H., Alijani, G.S. , and Kim, H. (2015). Understanding Successful use of Smartphones in an Academic Context: HBCU Students’ Perspective, *Academy of Educational Leadership Journal (AELJ)*, Vol. 19, No. 3, pp 175-185.
- Alijani, G.S., Omar, A., Fulk, H. K., and Tulsi, R. (2014). Cloud Computing Effects’ on Small Business, *Journal of Entrepreneurial Executive (EE)*, Vol. 19, pp. 35-45.

- Alijani, G.S., Mancuso, L. Kwun, O., and Topcuoglu, G., (2014). The Role of Integrated Web-based Business Characteristics in Consumers Selections, *Journal of Academy of Marketing Studies (AMSJ)*, Vol. 16, NO. 2, pp. 99-110.
- Alijani, G.S., Kwun, O., Yu, Y., and Jones, B. (2014), Effectiveness of Blended Learning in KIPP New Orleans Schools, Accepted for publication in the *Academy of Educational Leadership Journal*, 2014.
- Fulk, H., Kwun, O., and Alijani, G., (2013). Scapegoating Humans, Scapegoating Technologies: Examining another Side of Information System project Control. *Academy of Information and Management Sciences Journal*, Vol. 16, No.2, pp. 31-48.
- Alfreda, S., Omar, A., Belmasrour, R., and Alijani, G.S., (2013). Strategic Plan for Enhancing Online Learning, *Journal of Information Systems Education* 11(2), pp. 36-39.
- Alijani, G.S., Mancuso, L.C., Omar, A., and Ordogne, N.G.(2012), A Gumbo of Catastrophic Effects – The Effects of the BP Oil Spill Measured During The Oil Spill and Six Months After The Oil Spill On Three Towns In South Louisiana, *Entrepreneurship Executive Journal*, Vol. 17, pp. 1-12, 2012.
- Kwun, O., Alijani, D., Mancuso, L., and Fulk, H. (2012), Student Perceptions of Online Courses in Historically Black Colleges and Universities (HBCU). *Franklin Business & Law Review Journal*, Vol. 2012 Issue 2, pp. 99-120.
- Mancuso, L., Alijani, D., Kwun, O., (2011), The Effects of the BP Oil Spill and Hurricane Katrina on Businesses in South Louisiana, *Journal of Entrepreneurial Executive*, Vol.16, 71-79.
- Omar, A., Kalulu, D., and Alijani, G.S.(2011), Management of Innovative E-learning Environments, *The Academy of Educational Leadership Journal*, Vol.15, No. 3, 37-64.
- Alijani, G.S., Mancuso, L., Kwun, O., and Barika, E., (2010), Enhancing Drugs Access in Normal and Critical Circumstances, *Academy of Health Care Management Journal*, 6(2), 75-86.
- Omar, A., Alijani, D., and Mason, R. (2009), Information Technology Disaster Recovery Plan: Case Study *the Academy of Information and Management Sciences Journal*, Vol.10, No. 2, 127-141.
- Alijani, G.S., Mancuso, L, Kwun, O., and Omar, A. (2010), Effectiveness of Online Advertisement Factors in Recalling a Product, *Academy of Marketing Studies Journal*, Vol.14, No.1, 1-10.
- Alijani, G.S., Kwun, O., Omar, A., and Kemah, C. (2010), Developing a Prototype for Determining Alternative Sources of Natural Gas Supply (Accepted to *the Academy of Information and Management Sciences Journal*).
- Kwun, O., Mancuso, L., Alijani, D., and Nickels, D.(2010), Increasing Fairness Perceptions of Government Grant Applicants: an Investigation of Justice Theory in Small Business in Post-Katrina New Orleans , *Academy of Entrepreneurship Journal*, Vol. 16,No. 2, 43-56.
- Kwun, O, Nickels, D., Alijani, G., and Omar, O., (2010), The Perceived Strategic Value of E-Commerce in the Face of Natural Disaster: E-Commerce Adoption by Small Businesses in Post-Katrina New Orleans, *International Journal of Entrepreneurship*, 14(1), 71-84
- Mancuso, L., Alijani, G., Kwun, O., and Smith L., (2010), Successful Outcomes of Teaching Minority Undergraduate Students Entrepreneurial Business Planning Concepts Using Andragogy and Service Learning , *Journal of Entrepreneurship Education*, Vol.13, 37-44.

- Alijani, G.S, Kwun, O., Nickels, D., and Coulon, M., (2009). Design and Implementation of a Prototype for Telemedicine (accepted to the *Academy of Telemedicine*).
- Kwun, O., Mancuso, L., Alijani, D., and Nickels, D., (2009). Procedural Fairness and Small Business Owner Satisfaction with Grants during Post-Hurricane Katrina Recovery, *Franklin Business & Law Journal*, Vol. 2009, No. 4, 55-74.
- Welsh, J.S. Alijani, G.S., Singleton, S. (2008), The Adoption and Acceptance of Business-Based Security Measures for Child Safety, *International Journal of Economics Perspective (IJBEP)*, Vol. 5, No. 1, 26-36.
- Eweni, S., Alijani, G.S., Okpechi, S.O., and Oraelosi, O.G. (2008), An Assessment of Distributed Denial of Services Attacked in The Internet Service, *International Journal of Development Studies*, Vol. 5, No.1, 7-23.
- Alijani, G.S., Welsh, J.S., Omar, A., and Selvaganapathy, V. (2007), Increasing the Competitive Position of Small Businesses Using Global Data Access, *International Journal of Economics Perspective*, Vol. 2, No.1, pp. 74-84.
- Alijani, G.S. Wood, S.C., Omar, A., and Eweni, S. (2007), A Study of Graduate Ratios in Higher Education, *Journal of Urban Education Focus on Enhancement*<sup>2</sup>, Vol.4, No.1, 67-72.
- Omar, A., Kwanbunbumpen, A., and Alijani, D. (2007), Forecasting Computer Crime Complaints, *Information Systems Education Journal*, Vol. 5, No.14. 3-11.
- Eweni, S., Alijani, G.S. Okpechi, and Wolumoli, G. (2007), Mobile Phone Services in Rural Areas of Uganda, *International Journal of Development Studies*, Vol. 4, No.1, 25-35.
- Sarmini, M., Omar, A., G.S. Alijani, and Altalib, O.H.(2007), "Design and Testing of Data warehouse Software for Decision Making in Small Business," *International Journal of Economics Perspective (IJBEP)*, Vol. 1, No. 1, 77-90.
- Alijani, G.S., Christy, Craft, H., Mok, P., and Welsh, J.S. (2006), Design and Implementation of an Information Security Model for E-Business, *Journal of Information Systems Education*, Vol.4, No.4, February 8, 2006.
- <sup>1</sup>Alijani, G.S., N. A. Amugo, and et. al., (2004), "Electronic Commerce: An Alternative for Small Businesses," *Information Systems Education Journal*, Vol. 2, No. 29, May 2004.
- Gilyot, B.T., W. Zhang, G.S. Alijani, and D. Thangada, (2004) "Decision Support System: A Study of Telework Initiatives," *Information Systems Education Journal*, Vol. 2, No 16, February 2004.
- Alijani, G.S., (1991) "Nearly Continuous Operational Task Scheduling Scheme in Hard Real-time Distributed Systems," *Real-time Newsletter*, Vol. 7, No. 2, pp. 5-10, 1991.
- <sup>3</sup>Alijani, G.S. and H.F. Wedde, (1991) "DRAGON SLAYER/MELODY: A Highly Adaptive Distributed Operating System for Mission Critical Computing," *Mission Operating Systems, Studies in Computer and Communication Systems*, Vol. 1, IOS Press, 1991.
- <sup>3</sup> Wedde, H.F. and G.S. Alijani, (1990) "MELODY: A Completely Decentralized Adaptive File System for Handling Real-time Tasks in Unpredictable Environments," *Journal of Real-time Systems*, Vol. 2, No. 4, pp. 347-364, 1990.
- <sup>3</sup>Alijani, G.S. and H. F. Wedde, (1989) "Adaptive Real-time File Handling in Local Area Networks," *Euromicro '89, Workshop on Real-time Systems*, 1989.

<sup>3</sup> Alijani, G.S., H.F. Wedde, and et al., "Operating System Support for Adaptive Distributed Real-time Systems in DRAGON SLAYER," *ACM Operating Systems Reviews*, Vol. 23, No. 3, pp. 126-140, 1989.

#### **b) Refereed Proceedings Articles**

Harrell-Carter, A and Alijani, G.S., (2017). Entrepreneurship: Perception of Obstacles and Opportunities, International Academy of Business and Public Administration Disciplines (IABPAD) Conference, Memphis, TN, July 26-29, 2017.

Alijani, G.S. Kwun, O., Mancuso, L. and O. Omar, A., (2016). User perception of Database Management, *Allied Academies, Proceedings of 2016 Spring International Conference*, Electronic Version, New Orleans, LA, March 29-30, 2016.

Alijani, G.S. Kwun, O. Omar, A. and Arthur, L.C., (2015). A Study of Community Technological Needs and Academic Resources, *the International Academy of Business and Public Administration Discipline Conference*. Las Vegas, NV, October 22-25, 2015.

Alijani, G.S. Kwun, O. Omar, A., and Williams, J. (2015). The Effect of Emergency Waiting Time on Patient Satisfaction, *Allied Academies, Proceedings of 2015 Spring International Conference*, Electronic Version, New Orleans, LA, April 8-10, 2015.

Kwun, O., Fulk, H., Alijani, G.S., and Kim, H. (2015). Understanding Successful use of Smartphones in an Academic Context: HBCU Students' Perspective, *Allied Academies, Proceedings of 2015 Spring International Conference*, Electronic Version, New Orleans, LA, April 8-10, 2015.

Alijani, G.S., Kwun, O., Yu, Y., and Jones, B. (2013), Effect of Benefits of Blended Learning in KIPP New Orleans Schools, *Allied Academies Proceedings of Fall13 International Conference*, Electronic Version, San Antonio, TX, October 9-12, 2013.

Alijani, G.S., Mancuso, L. Kwun, O., and Topcuoglu, G. (2013), The Role of Integrated Web-based Business Characteristics in Consumers Selections, *Allied Academies, Proceedings of 2013 Spring International Conference*, Electronic Version, New Orleans, LA, March 27-30, 2013.

Alijani, G.S., Omar, A., Fulk, H. K., and Tulsi, R. (2013), Cloud Computing Effects' on Small Business, *Allied Academies, Proceedings of 2013 Spring International Conference*, Electronic Version, New Orleans, LA, March 27-30, 2013.

Kwun, O., Fulk, H.K., and Alijani, G.S. (2013), Factors that Affect Successful Use of Smart Phones in M-learning Environment, *Allied Academies, Proceedings of 2013 Spring International Conference*, Electronic Version, New Orleans, LA, March 27-30, 2013.

Alfreda, S., Omar, A., Belmasrou, R., and Alijani, G.S., (2012). Strategic Plan for Enhancing Online Learning, *Proceedings of the Information Systems Educators Conference*, ISSN-2167-1435, New Orleans, LA, USA.

Alijani, G.S., Mancuso, L.C., Omar, A., and Ordogne, N.G. (2012), A Gumbo of Catastrophic Effects – The Effects of the BP Oil Spill Measured During The Oil Spill and Six Months After The Oil Spill On Three Towns In South Louisiana, *Proceedings in the Allied Academies Conference*, Las Vegas, Nevada, October, 2011.

- Alijani, G.S., Kwun, O., and Omar, A., (2012), Transition to a Web-based Enhanced Business: A Case Study, Academy of Business Research Spring International Conference, New Orleans, LA, March 14-16, 2012,
- Fulk, H., Kwun, O., and Alijani, D., Scapegoating Humans, Scapegoating Technologies: Examining Another Side of Information System project Control. Allied Academies Spring 2012 Conference, New Orleans, LA, April 4<sup>th</sup> – 6<sup>th</sup>, 2012.
- Kwun, O., Alijani, D., Mancuso, L., and Fulk, H., Student Perceptions of Online Courses in Historically Black Colleges and Universities (HBCU). Academy of Business Research Spring Conference, New Orleans, LA, March 14<sup>th</sup> – 16<sup>th</sup>, 2012.
- Alijani, D., Mancuso, L., Kwun, O., and Barika, E., (2010), Enhancing Drugs Access in Normal and Critical Circumstances, *Allied Academies Fall 2011 International Conference, Academy of Health care Management*, Las Vega, NV, October 13-16, 2010
- Kwun, O., Mancuso, L., and Alijani, G.S. (2011), Students Perceptions of Online Courses and Behavior in Historically Black Colleges and Universities (HBCU). Southwest Decision Sciences Institute in Federation of Business Disciplines, Houston, TX, March 9<sup>th</sup> – 11<sup>th</sup>, 2011.
- Welsh, J.S., Alijani, S.S., and Adams, L.M. (2011), The Potential and Reality of The WIMAX Wireless Alternative, Proceedings of *the International Academy of Business and Public Administration Disciplines (IABPAD)*, 1274-1294, Orlando, FL, January 2011.
- Welsh, J.S., Alijani, S.S., and Marks, C.(2011), Exploratory Research on The Popularity of Online Learning, Proceedings of *The IABPAD*, Orlando, FL, January 2011.
- Alijani, D., Welsh, J., Kwun, O., and Spurlock, J., (2010), Design and Implementation of a Simple Tax process for Small Businesses, *The International Academy of Business and Public Administration Disciplines*, New Orleans, LA, October 21<sup>st</sup> – 24<sup>th</sup>, 2010.
- Mancuso, L., Alijani, D., Kwun, O., (2011), The Effects of the BP Oil Spill and Hurricane Katrina on Businesses in South Louisiana, *Proceedings of Allied Academies International Conference*, New Orleans, LA, October 21<sup>st</sup> – 24<sup>th</sup>, 2010.
- Kwun, O., Mancuso, L., and Alijani, G.S. (2011), Students Perceptions of Online Courses and Behavior in Historically Black Colleges and Universities (HBCU). Southwest Decision Sciences Institute in Federation of Business Disciplines, Houston, TX, March 9<sup>th</sup> – 11<sup>th</sup>, 2011.
- Alijani, G.S., Kwun, O., Omar, A., and Kemah, C. (2010), Developing a Prototype for Determining Alternative Sources of Natural Gas Supply, *Proceedings of Allied Academies International Conference, CD version*. Also Accepted to *the Academy of Information and Management Sciences Journal*).
- Omar, A., Kalulu, D., and Alijani, G.S.(2011), Management of Innovative E-learning Environments, *Proceedings of Academy of Education Leadership, New Orleans, Louisiana*, April 17-18, 2010.
- Kwun, O., Mancuso, L., Alijani, D., and Nickels, D.(2010), Increasing Fairness Perceptions of Government Grant Applicants: an Investigation of Justice Theory in Small Business in Post-Katrina New Orleans, *Proceedings of Academy of Entrepreneurship*, New Orleans, Louisiana, April 17-18, 2010.
- Kwun, O., Mancuso, L., Alijani, G., and Nickels, D (2009), Procedural Fairness and Small Business Owner Satisfaction with Grants during Post-Hurricane Katrina Recovery, *Southeast Informs*, Myrtle Beach, SC. October 1st -2<sup>nd</sup>, 2009

- Alijani, D., Mancuso, L., Kwun, O., and Omar, A.(2009), Effectiveness of Online Advertisement Factors in Recalling a Product, *Allied Academies, Summer 2009 Conference Internet Division*, (won the Distinguished Research Award from the Academy of Marketing).
- Kwun, O, Nickels, D., Alijani, G., and Omar, O., (2009), The Perceived Strategic Value of E-Commerce in the Face of Natural Disaster: E-Commerce Adoption by Small Businesses in Post-Katrina New Orleans
- Alijani, G.S., Kwun, O., Nickels, D., and Coulon, M.(2009), "Design and Implementation of a Prototype for Managing E-Medicine," *Allied Academies, Proceedings of 2009 Spring International Conference*, CD-ROM version, New Orleans, LA, 2009.
- Kwun, O., Alijani, G., Omar, A., and Gentry, D., (2009). Factors that influence E-Commerce Adoption by Small Business, Federation of Business Disciplines-Southwest Decision Sciences Institute, 2009 Conference-Oklahoma City, OK.
- Omar, A., Alijani, G., Roosevelt, M.(2009), "Information Technology Disaster Recovery Plan: Case Study," *Proceedings of Allied Academies International Conference*, CD-ROM version, New Orleans, April 8-11, 2009.
- Mancuso, L., Alijani, G., Kwun, O., and Smith, L. (2009), Successful Outcomes of Teaching Minority Undergraduate Students Entrepreneurial Business Planning Concepts Using Andragogy and Service Learning, *Proceedings of Allied Academies International Conference*, New Orleans, LA, April 8-10, 2009.
- Welsh, J. S., Alijani, G.S., and Smith, K. (2009), Senior Citizen and The Digital Divide, *Proceedings of Allied Academies International Conference*, CD-ROM version, New Orleans, LA, April 8-10, 2009.
- Alijani, G.S., Tabi, S. Welsh, J.S., and Hoffman, D. (2008), E-Medicine and Design of a Global Health Care System, *Proceedings of SWDSI 2008*, Houston, TX, 191-200.
- Alijani, G. Jandhyala, R., and Hernandez, C., and Kwun, O. (2008) , Design and Implementation of an In-House E-Learning Application Framework, *Proceedings of the International Conference on e-Learning, e-Business, Enterprise Information Systems, and e-Government (EEE'08)*, CD-ROM version, Las Vegas, NV, 2008.
- Alijani, G. S., Welsh, J.S., and Croken, K.D. (2007), Biometrics and Smart Material: An Integrated System for the Safety of Children, *Proceedings of the IABPAD Conference*, 793-80, May 3-6, Dallas, TX 2007.
- Welsh, J.S., Alijani, G.S. and Singleton, S. (2007), "The Adoption and Acceptance of Business-Based Security Measures for Children Safety," *Proceedings of the IABPAD 2007 Conference*, CD-ROM version, May 2007, Dallas, TX.
- Sarmini, M., Omar, A., Alijani, G.S. and Altalib, O.H. (2007). "Design and Testing of Data Warehouse Software for Decision Making in Small Business," *Proceedings of the IABPAD 2007 Conference*, 470-485, May, 2007, Dallas, TX.
- Eweni, S., Alijani, G.S., Okpechi, S.O., and Oraelosi, O.G. (2007), An Assessment of Distributed Denial of Services Attacked in The Internet Service, ,” *Proceedings of the IABPAD 2006 Conference*, CD-ROM version, Orlando, FL, January, 2007.
- Alijani, G.S., Welsh, J.S., Omar, A. and Selvaganapathy, V. (2007) "Increasing the Competitive Position of Small Businesses using Global Data Access," *Proceedings of the IABPAD 2006 Conference*, CD-ROM version, Orlando, FL, January, 2007.

- Omar, A., A. Kwanbunbumpen, and G.S. Alijani, (2006) "Forecasting Computer Crime Complaints," *Proceedings of the ISECON 2006*, CD-ROM version, Dallas, TX, November 2006.
- Alijani, G.S., A. Omar, J.S. Welsh, and W. Zhang, (2006) "Economic Impact of Casinos and On-line Gambling," *Proceedings of the LABPAD 2006 Conference*, CD-ROM version, Orlando, FL, January 2006.
- Omar, A., A. Samman, and G.S. Alijani, (2006) "A Wealth of Knowledge for Free," *Proceedings of Association of Business Information Systems (ABIS) 2006 Conference*, Oklahoma City, OK, March, 2006.
- Johnson, V.T., G.S. Alijani, and J. S. Welsh, (2006) "Virtual Reality's use in Business to Support Managers Decision Making," Collection of Abstract, 6<sup>th</sup> *Academy of Business and Information Technology (ABIT) Annual Meeting*, Pittsburgh, PA, April 2006.
- Alijani, G.S., B. Braden, S. Eweni, and A. Omar, (2005) "The Economic Impact of Commercial Casino and Online Gambling," Southwest Decision Science Institute (WDSI), *Thirty-Sixth Annual Conference*, Global Business Track, Dallas, TX, March 2005.
- Welsh, J. S., G. Alijani, and D. Harper, (2005) "Forecasting E-Commerce Market Behavior using Regression Analysis and Weighted-Moving Average," *Proceedings of Associate of Information Systems*, pp. 60-65, March 2005.
- Johnson, V.T., G. Alijani, J. S. Welsh, (2005) "Virtual Reality: An Alternative Teaching Support Tool," *Proceedings of Associate of Information Systems*, pp. 31-33, March 2005.
- Alijani, G.S., J.E. Christy, H. Craft, P. Mok, and J.S. Welsh, (2004) "Design and Implementation of an Information Security Model for E-Business," *Proceedings of Information Systems and Education Conference (ISECON)*, CD-ROM version, Newport, RI, November 2004.
- <sup>1</sup>Alijani, G.S., N. Tram, and J. S. Welsh, (2004) "Processing Biometric Information for Smart Cards Using a Dedicated Hash Function," *Proceedings of the International Conference on Security and Management (SAM'04)*, pp. 414-420, June 2004.
- <sup>1</sup>Lang, U., G. S. Alijani, and P. Mok, (2004) "A Study of Gender Participation in the Information Technology Sector," *Proceedings of the 14<sup>th</sup> ACME International Conference*, Chicago, IL, pp. 583-587, July 2004.
- <sup>1</sup>Alijani, G.S., N. A. Amugo, and et al. (2003) "Electronic Commerce: An Alternative for Small Businesses," *Proceedings of the Information Systems Education Conference (ISECON) 2003 Conference*, CD-ROM Version, San Diego, CA, November 2003.
- Gilyot, B.T., W. Zhang, G.S. Alijani, and D. Thangada, (2003) "Decision Support System: A Study of Telework Initiatives," *Proceedings of the ISECON 2003*, CD-ROM Version, San Diego, CA, November 2003.
- <sup>1</sup>Alijani, G.S. and R. White, (2003) "Identifying Requirements for Network Security Software," *Proceedings of the International Conference on Security and Management (SAM'03) Vol. II*, pp. 539-543, 2003.
- Li, S. G.S. Alijani, and K. koong, (2001) "A Mapping and Raking of Selected Database Application to DBMS Models," *Proceedings of the ISECON 2001*, CD-ROM version, Cincinnati, OH, November 2001.

- Alijani, G.S., R.N.S. Tadimalla, and S. Mahesh (2001) "Design and Evaluation of an Adaptive Patient Care System (APCS)," *Proceedings of the International Conference on Artificial Intelligence(IC-AI'2001)*, Las Vegas, NV, June, 2001.
- Alijani, G.S., and R.N.S. Tadimalla, (2000) "Toward an Automated Patient Care System (APCS)," *Proceedings of the ISECON 2000*, CD-ROM version, Philadelphia, PA, November 2000.
- Akkina, R. and G.S. Alijani, (2000) "Development of Essential Features for a Human Resource Management System," *Proceedings of the ISECON 2000*, CD-ROM version, Philadelphia, PA, November 2000.
- Kururati, S.K. and G.S. Alijani, (2000) "Prototype Web-based Database for Student Registration System," *Proceedings of the ISECON 2000*, CD-ROM version, Philadelphia, PA, November 2000.
- Mehra, M. and G.S. Alijani, (2000) "A Graphical Interface to Multi-tasking Programming," *Proceedings of the ISECON 2000*, CD-ROM version, Philadelphia, PA, November 2000.
- <sup>2</sup>Alijani, G.S. A. Omar, and J.S. Welsh, (1998) "Design and Evaluation of an Adaptive Multi-Robotics System with Tasks Dependency Constraints," *Proceedings of the NASA University Research Center-Technical Conference (URT-TC'98)*, Alabama, February 1998.
- <sup>2</sup>Alijani, G.S., A. Omar, and J.S. Welsh, (2008) "Design and Evaluation of an Adaptive Multi-Robotics System for Time Critical Missions," *Proceedings of the WAC'98*, Alaska, May 1998.
- <sup>1</sup>Alijani, G.S., A. Omar, and J.S. Welsh, (1997) "An Adaptive Learning Strategy for Autonomous Machines," *Proceedings of the NASA University Research Center Technical Conference( URC-TC'97)*, Albuquerque, New Mexico, pp. 43-48, February 1997.
- Alijani, G.S., F. Jafari, and C. Wen-Shui, (1994) "Schedulability: Real-time Tasks Scheduling in a Multiprocessor Systems," *Proceedings of the 23<sup>rd</sup> International Conference on Parallel Processing*, Vol. III, pp. 79-82, 1994.
- Alijani, G.S., J.G. Bucher, H.F. Wedde and C. Wen-Shui, (1991) "Performance Evaluation of a Multiprocessor System for Real-time Applications," *Proceedings of 2<sup>nd</sup> Great Lakes Computer Science Conference*, Western Michigan University, 1991.
- <sup>3</sup>Alijani, G.S. and H.F. Wedde, (1991) "Tasks Scheduling Scheme for Real-time Multi-Robotics Systems," *Proceedings of the Euromicro '91 Workshop on Real-time*, Paris-Orsay/France, June 1991.
- H.F.<sup>3</sup> H.F. Wedde and G.S. Alijani, (1991) "Enhanced Reliability in Scheduling Critical Tasks for Hard Real-time Distributed Systems," *Proceedings of the 2<sup>nd</sup> International Conference on Computing and Information (ICCI'91)*, Ottawa, Canada, Springer Verlag Publishers, pp. 547-558, 1991.
- Alijani, G.S. and R. Morrison, (1990) "A Evaluation of IEEE 802 Protocol and FDDI in Real-time Distributed Systems," *Proceedings of the 15<sup>th</sup> Conference on Local Area Computer Networks*, pp. 334-342, 1990.
- Alijani, G.S. and S. Chang Su, 1990) "A Real-time Task Scheduling Scheme Using Loosely Coupled Systems," *Proceedings of the 3<sup>rd</sup> Conference of the North America Transputer User Group (NATUG)* IOS Press, Amsterdam, pp. 128-137, 1990.

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<sup>1</sup> This research was supported by a grant from NSF, HRD-0102620.

<sup>2</sup> This research was partially supported by the Office of Grants, Sponsored Research, and Faculty Development under the Faculty Organized Research funds at Southern University at New Orleans and Louisiana Education Quality Support Fund (LEQSF)



- Krishnaswamy,R., G.S. Alijani and S. Chang Su, (1990) "On Constructing Binary Space Partitioning Trees," *1990 ACM Proceedings of 18<sup>th</sup> Annual Computer Science Conference*, Washington, D.C. pp. 230-235, 1990.
- <sup>3</sup>Wedde, F.H. and G.S. Alijani, (1989) "DRAGON SLAYER/MELODY: A Distributed Operating System for Mission Critical Computing," *Proceedings of IEEE Workshop on Mission Critical Computing*, University of Maryland, 1989.
- Wedde, F.H., G.S. Alijani and et al., (1989)"Real-time Performance of a Complete Decentralized Adaptive File System," *Proceedings of 10<sup>th</sup> Real-time Systems Symposium*, Santa Monica, CA, pp. 340-347, 1989.
- Alijani, G.S., (1989) "A Three-Phase Task Scheduling in Hard Real-time Distributed Environment," *Proceedings of 1<sup>st</sup> Great Lakes Computer Science Conference*, Western Michigan University, pp. 336-342, 1989.
- <sup>2</sup>Alijani, G.S. and H.F. Wedde,(1988) "MELODY: A Distributed Real-time Tasted for Adaptive Systems," *Proceedings of 9<sup>th</sup> International IEEE Symposium of Real-time Systems*, Huntsville, Alabama, pp. 112-119. 1988.

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<sup>3</sup> This project was partially supported by IBM Endicott (Research Agreement No. 6073-86), by the State of Michigan (IMR-87-146751), and by General Dynamic Land Systems (#DEY-605089).




Southern University at New Orleans  
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NEW ORLEANS, LOUISIANA 70126  
(504) 286-5381 or 286-5325

ACADEMIC AFFAIRS

MEMORANDUM

TO: Lisa Mims-Devezin, Ph.D.  
Chancellor

FROM: David S. Adegboye, Ph.D.   
Vice Chancellor for Academic and Evening & Weekend Affairs/  
Accreditation Liaison

DATE: May 1, 2018

RE: Dolores Margaret Richard Spikes Endowed Professorship position

Please find attached the recommendations of tenured faculty members in the Department of Business Administration regarding the *Dolores Margaret Richard Spikes Endowed Professorship in Business Entrepreneurship* position. The only applicant for the position, Dr. Simeon Okpechi, has been recommended by majority of tenured faculty in the department and the College Dean concurs with the recommendation. I concur with the recommendations.

Accordingly, I am pleased to recommend **Dr. Simeon Okpechi** as the Dolores Margaret Richard Spikes Endowed Professor. I seek your kind approval.

Thank you.

APPROVAL:   
Lisa Mims-Devezin, Ph.D.  
Chancellor

Attachment



**SOUTHERN UNIVERSITY AT NEW ORLEANS**  
College of Business & Public Administration  
6400 Press Drive ♦ New Orleans, LA 70126



April 20, 2018

Dr. David Adegboye  
Vice Chancellor for Academic and Evening & Weekend Affairs /Accreditation Liaison  
Southern University at New Orleans  
New Orleans, LA 70126

Dear Dr. Adegboye:

Having reviewed adherence to the process set forth in the *Endowed Chair and Faculty Selection Policy*, I concur with the recommendation of Dr. Charles Briggs, Interim Chair of the Business Administration Department, that Dr. Simeon Okpechi, tenured Professor of Accounting, be appointed as the *Dolores Margaret Richard Spikes Endowed Professor of Business Entrepreneurship*. Dr. Okpechi has earned the right to this endowed appointment based on his impeccable academic pedigree and his long history of excellence in teaching, research, and service during his twelve years of employment at Southern University at New Orleans. I have attached a copy of the recommendation letter from Dr. Briggs as well as a copy of the vote tally from the tenured faculty in the Business Administration Department for your information. Please contact me if you need additional information. Thank you for your support.

Sincerely

A handwritten signature in blue ink, appearing to read "Igwe E. Udeh".

Igwe E. Udeh, PhD  
Alvin James Lawson Endowed Professor of Business  
Dean, College of Business & Public Administration  
Southern University at New Orleans  
6801 Press Drive, Suite 212  
New Orleans, LA 70126  
[iudeh@suno.edu](mailto:iudeh@suno.edu)  
(504) 286-5330 (office)  
(504) 286-5304 (fax)



XC: Dr. Charles Briggs, Associate Professor & Interim Chair  
Ms. Evelyn Masters, Director, SUNO Office of Human Resources



# Southern University at New Orleans

College of Business & Public Administration  
Department of Business Administration  
6801 Press Drive  
New Orleans, Louisiana 70126



April 20, 2018

Dr. Igwe E. Udeh  
Alvin James Lawson Endowed Professor of Business  
Dean, College of Business & Public Administration  
Southern University at New Orleans  
6801 Press Drive, Suite 212  
New Orleans, LA 70126

Dear Dr. Udeh:

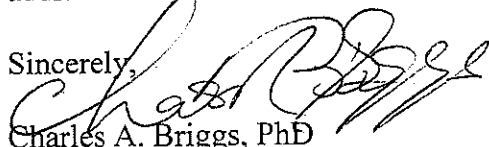
**Re: Application for the Dolores Margaret Richard Spikes Endowed Professorship for Business Entrepreneurship:**

Paragraph 3 page 5, of the Southern University *Policy on Endowed Faculty and Chair* (Revised September 1, 2017), stipulates that the supporting documents of endowed faculty applicant(s) be reviewed by a committee of tenured faculty members in the department of the applicant(s). I am pleased to inform you that the tenured faculty members in the Department of Business Administration have reviewed the dossier of the applicant, Dr. Simeon Okpechi (PhD Accounting), and voted as shown in the table below:

NAMES OF TENURED FACULTY	VOTE	VOTE
DR. BRIGGS, CHARLES	YES	
DR. HARRELL-CARTER, ADRINE		NO
DR. UKPOLO, VICTOR	YES	

Based on the vote of a majority of the tenured Department of Business Administration faculty, I am recommending Dr. Simeon Okpechi as the *Dolores Margaret Richard Spikes Endowed Professor for Business Entrepreneurship*. Please contact me if you need additional information.

Sincerely,


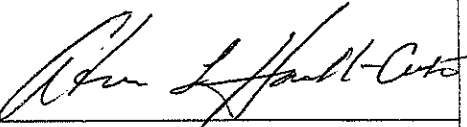

  
Charles A. Briggs, PhD  
Associate Professor (Interim Chair)  
Department of Business Administration  
College of Business and Public Administration  
Southern University at New Orleans  
New Orleans, LA 70126  
Tel: (504)286-5173  
Email: cbriggs@suno.edu

Attachment

**“An Equal Educational Opportunity”**

**Dolores Margaret Richard Spikes Endowed Professorship:**

The list of BADM tenured faculty members eligible to vote:

NAMES OF FACULTY	YOUR VOTE YES	YOUR VOTE NO
DR. BRIGGS, CHARLES		
DR. HARRELL- CARTER ADRINE		
DR. UKPOLO, VICTOR		

Name: Simeon O. Okpechi		Position/Title: Professor of Accounting	
Office Phone: 504-286-5305		e-mail: sokpechi@suno.edu	
Cell Phone: [REDACTED]			
<b>Education</b>			
Institution & Location	Degree	Year Conferred	Field of study
The Ohio State University, Columbus, Ohio.	PHD Accounting	1976	Accounting
Louisiana State University, Baton Rouge, LA	MS Accounting	1970	Accounting
Southern University at Baton Rouge, Baton Rouge, LA	BS Accounting	1968	Accounting
<b>Additional Education Achievements, Training, Certifications, and Licensures</b>			
Institution/Organization	Year	Type of Training, Certification, or Licensure	
Institute of Chartered Accountants of Nigeria Idowu Taylor Street, Victoria Island, Nigeria	1980-1988	Technical Educational & Standard Setting Skills for establishing the first TEN Nigerian Standards during my tenure as the Chief Executive and Executive Secretary of Nigerian Accounting Standards Board. Seconded to IASC, English Accounting Institutes for training 1981 -1986).	
Nigerian Accounting Standards Board, Idowu Taylor Street, Victoria Island, Lagos, Nigeria.			
International Accounting Standards Committee (IASB), London, United Kingdom.			

**PERTINENT WORK EXPERIENCE (starting with the most recent)**

1. Southern University at New Orleans, LA. ( Professor of Accounting) August 2005 to 2012..
2. Jackson State University, Jackson, Mississippi. (Visiting Professor of Accounting), August 2004 – August 2005.
3. Ogun State University, Ago-Iwoye, Ogun, Nigeria.(Professor of Accounting), August 2001- June 2003.
4. Enugu State University of Science and Technology, Lagos Campus. (Associate Professor) August 1995 – August 2001.
5. Ahmadu Bello University, Zaria, Kaduna State, Nigeria. (Assistant Professor), August 1979 – 1980.
6. Michigan State University, East Lansing, Michigan, USA. (Assistant Professor), August 1975 – July, 1979.
7. The Ohio State University, Columbus, Ohio, (Lecturer). August 1971 – August 1974.
8. Louisiana State University, Baton Rouge, LA. (Lecturer-Graduate Assistant), August 1968- August 1970.

**REFEREED JOURNAL ARTICLES (past five years)**

1. Okpechi, S.O., Samuel Eweni, Joseph Meynesse, & Victor Mbarika. "A Study of E-Readiness Assessment: The Case of Three Universities in Nigeria" *Journal of Information Systems Education*. ISSN:2167-1435v302513 March 2014.
2. Das, Amaresh & Okpechi, Simeon O. The Dynamics of Markets and Market Equilibrium." *International Journal of Statistics and Applied Finance*, Vol 3. No. 11, 2013
3. Okpechi, S.O. & Belmasrour (2011). **Women in Practicing Accounting Firms: Their Status, Investments and Returns.** *Journal of the Oxford Round Table: Forum on Public Policy Online*. Vol 2011 No 2.
4. Okpechi, S.O.(2009). **Mobile Location-based Technology: Catalyst for Economic Development of Rural Uganda.** *Journal of Social and Behavioral Sciences*. Volume 42 (1)
5. Okpechi, S.O. Eweni, Samuel, Alijani, Ghsem S. and Oraelosi,O.G.(2008). **An Assessment of Distributive Denial Services Attacks.** *International Journal of Development Studies: Concepts for Further Development*. Vol 5.01, 30-48.
6. Okpechi, S.O. & Ligali Agbomeji. (2008). **Value for Money Audit of Nigerian Housing Program: Lessons from Nigerian Experience.** *International Journal of Development Studies: Concepts for Further Development*. Vol. 5.01, 38- 46.
7. Okpechi, S.O., Eweni, Samuel, Alijani, Ghasem S., & Wolumoli, Godfrey (2007). **Mobile Phone Services In Rural Uganda**" *International Journal of Development Studies: Concepts for Further Development*. Vol 01. 25-35.

**PUBLISHED PROCEEDINGS (past five years)**

1. Okpechi, Simeon O. (2010). "Women Accountants In Practicing Accounting Firms: Their Status, Investments and Returns." Oxford University Round Table Conference, United Kingdom, March 14 – 19, 2010
2. Okpechi, Simeon O.(2008). "Poverty Alleviation in the State of Louisiana Through Targeting and Performance Budgeting Systems." *Proceedings of the American Accounting Association Southwest Conference*, Houston, March 6- 8, pp 80 -96.
3. Okpechi, S.O., Eweni, Samuel, Alijani, Ghasem S. (2008). "An Assessment of Targeting and Budgetary Allocation for Combating Poverty In Louisiana, 1999 -2005. *American Accounting Association, Annual Conference*, Anaheim, California. August 3-8.
4. Okpechi, S.O. (2008). "Collaboration of Financial Regulatory Authorities for Credible Reporting Regime: The International Experience and Lessons for Nigeria." *Annual Conference of Financial Regulatory Bodies in Nigeria*, Conference sponsored by The Nigerian Accounting Standards Board, December 17-18,

**PRESENTATIONS AT:  
PROFESSIONAL MEETINGS**

Same as above.

**OTHER VENUES**

**OTHER INTELLECTUAL CONTRIBUTIONS (Include service on Editorial Boards)**

As the first Education and Technical Director of The Institute of Chartered Accountants of Nigeria (ICAN), I accomplished the following:

- a. Established the Education Directorate of The Institute, the structure which is still being used with little modifications;
- b. Established the Technical Directorate of the Institute, the structure which is still in use today;
- c. Established the Nigerian Accounting Standards Board, first under ICAN until it was separated from ICAN in 1998. It is today known as National Financial Reporting Council.
- d. Trained as standard setting expert by International Accounting Standard (Committee) Board.
- e. Developed and helped to publish the first 10 Nigerian Accounting Standards. All Nigerian Standards are complimentary to International Financial Reporting Standards.
- f. As a member of the Nigerian Stock Exchange Financial Reporting Review Committee, I revised the Nigerian Stock Exchange Financial Reporting Formats and Standards.
- g. Serving as the only Civilian Budgeting Review Committee of the Army Finance Corps, I helped to establish the Nigerian Plan, Program, Budgeting and Evaluation System. That system established under General Badamosi Babangida (former Military President) in 1984 is still running smoothly today.

1. Okpechi, S.O. (2014-2017). University of Phoenix, Serving on the Dissertation Committee of Mr. Friday Adikema. Topic: "The Bargaining Dynamics between Nigeria and Major International Oil Corporations: A Qualitative Case Study". The defense of the Dissertation is expected soon.
2. Okpechi, S.O. (2016) Reviewed "Principles of Financial Accounting" for Cengage Publishers, Columbus, Ohio.
3. Okpechi, S.O. (2015) Nigerian Accounting Standards Board. Revised The Statement of Accounting Standard on Oil and Petroleum: Downstream Activities. NASB Publication, Lagos, Nigeria.
4. Okpechi, S.O. (2014) Nigerian Accounting Standards Board, Revised The Statement of Accounting Standard on Oil and Petroleum: Upstream Activities, NASB Publications, Lagos, Nigeria
5. Okpechi, S.O. "Women In Professional Accounting Firms: Their Status, Investments & Return" published in *Handbook on Well-Being of Working Women*, Published by SPRINGLER PATHEWAY, pages 317-344, and 821. 2015.
6. Simeon O. Okpechi (2009). **BOOK REVIEW. International Financial Standards: Practical Implementation Guide and Workbook (2008 2<sup>nd</sup> Edition) by Mirza, Orrell, and Holt. Hoboken, NJ: John Wiley & Sons, Inc., Published in the American Accounting Association Journal of International Accounting Vol. 4(1).**

#### **SESSIONS CHAIRED AT PROFESSIONAL MEETINGS**

1. African Accounting Forum of AAA. In Washington D.C.
2. International Accounting Section I: Why Convergence between GAAP and IFRS is difficult.
3. In New York, CO- Chaired the Committee on Development of Syllabus for Teaching International Accounting by Universities. The syllabus is to ensure uniform content and coverage.

#### **CONFERENCES ATTENDED (in the past five years)**

##### Professional Meetings/Conferences

American Accounting Association Annual Conference, San Diego California August 5 – 9, 2017.

American Accounting Association, Mid Year Meeting of International Section, Tampa, Fl. January 19 – 2, 2017.

American Accounting Association, Annual Conference, New York, NY, August 6 – 10, 2016. This is the Celebration of 100 years of Accounting Education in USA.

Accounting and Financial Women's Alliance, New Orleans Chapter: CPE and Student Activities, March, 2017.

Society of Louisiana Certified Public Accountants, CPE Workshop, April, 2017.

American Accounting Association Annual Conference, Washington DC. August 5-9, 2016.



American Accounting Association Annual Conference, Atlanta Georgia, August 6-10, 2015.  
American Accounting Association Annual Conference, San Francisco, CA. August 4-8, 2014.  
American Accounting Association, Annual Conference, Chicago, Illinois. August 6-10, 2013.  
American Accounting Association Annual Conference, Denver, Colorado, August 2011  
North American Petroleum & Gas Accounting Conference, Dallas Texas, May 2011.  
American Accounting Association Annual Conference, San Francisco, California, 2010.  
North American Petroleum & Gas Accounting Conference, Dallas Texas, May 2010.  
American Accounting Association, International Accounting Reporting, New Orleans, March, 2009.  
North American Petroleum Conference, Dallas, Texas, 2009  
Society of Women Accountants of Louisiana, CPE, December ,2009  
American Accounting Association, Annual Conference, Anaheim, California. August 2008  
American Accounting Association-Midwestern Regional Meeting, Houston Texas, March, 2008.  
Society of Louisiana Certified Public Accountants, Educators Workshop, April, 2008  
American Accounting Association Annual Meeting, San Francisco, California, August 2007  
American Accounting Association, Southwestern Regional Meeting,, Dallas TX, 2006.  
Louisiana Society of Certified Public Accountants, New Orleans Chapter, Educators Workshop, 2009  
Louisiana Society of Certified Public Accountants, New Orleans Chapter, Annual CPE Workshop, 2007  
American Society of Women Accountants, New Orleans Chapter, Annual Conference, March 2009.  
American Society of Women Accountants, New Orleans Chapter, Annual Conference, April 2008.  
Nigerian Accounting Standards Board Annual Finance & Reporting Conference, Lagos, December 17-18, 2008.

#### Accreditation Meetings/Conferences

AACSB Conference on Reporting Standards, Tampa, Florida 2007.  
American Accounting Society, International Section on AACSB Accreditation, Denver Colorado, 2011  
Society of Louisiana Certified Public Accountants, Workshop on AACSB Accreditation, March, 2009.  
Babson College Workshop On Entrepreneurship Education, Babson College, Boston. June 2007.  
Various Faculty and Mentor-driven Meetings on Accreditation Meetings dealing with Rubrics.

#### **GRANT PROPOSALS FUNDED PAST FIVE YEARS**

Volunteer Income Tax Assistance & Tax Counseling to Elders (VITA/TCE) 2010 to date.  
Board of Regents Enhancement Grant: 2016 – 2018 (Won the highest point for excellence in the State).

#### **OFFICER OR BOARD MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS**

Nigerian Accounting Standards Board, Ex-Officio Member  
American Taxation Association - Conference Planning Committee Member 2010 -2012.  
American Accounting Association, African Forum Section, Editor & Co Chairman of the Forum.

#### **MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS**

1. American Accounting Association
2. National Accounting Association
3. Association of Black Accountants
4. Nigerian Accounting Standards Board
5. North American Petroleum Accounting Association.

#### **CONSULTING ACTIVITIES**

1. Nigerian Accounting Standards Board- Standards Revision project, 2014-2015.

2. **Auditor General For the Federation of Nigeria, Value-for-Money Audit, sponsored by United Nations Grant, 1998-99.**
3. **United Nations Development Programs (UNDP) 1996-1998. Training of All Auditors-General of 36 States on how to conduct Value for money Audit. The materials developed for the training are still being used today.**
4. **Developed Training Materials with the help of Internal Revenue Service for Value-Added Tax for Internal Revenue Staff (1998).**
5. **Conducted a study on the Restructuring of Center for Management Development (CMD), Ikeja, Lagos. My recommendations were strictly followed and this led to more efficient CMD.**
6. **Conducted a study of the Effectiveness of Operations of United States International Development (USAID), Lagos Office on eradication of 6 children's killer diseases. The result of the study was so profound that Report had become a reference material.**

#### **UNIVERSITY SERVICE**

##### **College:**

##### **a. Committees Chaired:**

Chairman of CBA Retention, Tenure and Promotion Committee.

Chairman of Recruiting Committee of Assistant Professors for the College.

##### **University-wide**

##### **b. Committees Served on:**

Finance Committee of the Faculty Senate.

African Studies Center – Board Member

##### **c. Other University Service**

##### **Member of the Senate**

Interview Committee for screening and interviewing candidates for Vice Chancellor for Finance.

Compliance Certification Task Force for SACS Accreditation.

SAC Financial Resources Subcommittee

AACSB Accreditation- Faculty Sufficiency Committee

Faculty New Course Development Committee- Introduction to Business Entrepreneurship Course.

#### **COMMUNITY SERVICE**

Director: VITA/TCE Program of SUNO ( 2010 – 2017)

Member of Habitat for Humanity

Member Sigma Beta Delta

#### **COURSES TAUGHT PAST FOUR SEMESTERS**

<u>Prefix &amp; Number</u>	<u>Course Title</u>	<u>Level*</u>
Acct 201	Introduction to Financial Accounting	Undergraduate
Acct 202	Introduction to Managerial Accounting	Undergraduate
Acct 320	Cost Accounting	Undergraduate
Acct 310	Governmental & Not-for-Profit Accounting	Undergraduate
Acct 342	Intermediate Accounting	Undergraduate
Acct 410	Tax Accounting	Undergraduate
Acct 465	Accounting Information Systems	Undergraduate
Acct 462	Advanced Accounting	Undergraduate

\*Graduate (G) or Undergraduate (U)

Awards And Honors Received:

**SUNO 2005 – 2017**

Certificate of Submitted Proposals for Grants – Sept 2017

Certificate for Funded Proposals for Grant - September 2017

Certificate for Exceptional Grant Proposal – First Place in Louisiana - September 2017.

Certificate of Recognition- Wounded Warrior Project: May 23, 2016.

Certificate of Recognition Department of Treasury, Internal Revenue Service: April 2014.

Asset Building Coalition of Southeast Louisiana. Certificate of Recognition, 2015.

Department of Treasury, Internal Revenue Service. Certificate of Community Service Leadership, 2015.

Asset Building Coalition of Southeast Louisiana, Certificate of Recognition, 2014.

Department of Treasury, Internal Revenue Service: Certificate of Appreciation, 2013.

Certificate of Submitted Grant Proposal, SUNO, 2013.

Certificate for Funded Grant Proposal, September 2013.

Department of Treasury, Internal Revenue Service, Certificate of Recognition, 2012.

Certificate for Funded Grant Proposal, SUNO, 2012.

Certificate for Submitted Grant Proposal, SUNO, 2012.

Public Administration Certificate of Appreciation as their Favorite Accounting Teacher, 2012.

**Other awards outside SUNO**

Most Distinguished Service Award by Nigerian Accounting Standards Board, 2003.

The Most Distinguished Banker in Imo State, Nigeria, 1990.

The Most Outstanding Scholar Award by IMO State, for being 2<sup>nd</sup> Black to receive PHD from The Ohio State University and the 1<sup>st</sup> in IMO State to hold a PHD in Accounting.

The Most Valuable Tennis Player, 1967-68 Season for winning two open championships.




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ACADEMIC AFFAIRS

MEMORANDUM

TO: Lisa Mims-Devezin, Ph.D.  
Chancellor

FROM: David S. Adegboye, Ph.D.   
Vice Chancellor for Academic and Evening & Weekend Affairs/  
Accreditation Liaison

DATE: May 2, 2018

RE: **Millie M. Charles Endowed Chair for Human Rights and Social Work**

Please find attached the recommendations of the tenured faculty in the School of Social Work regarding the Millie M. Charles Endowed Chair for Human Rights and Social Work. Dr. Ira Neighbors, an Associate Professor of Social Work, is recommended. The Dean and I concur with the recommendation.

Accordingly, I am pleased to recommend **Dr. Ira Neighbors** as the **Millie M. Charles Endowed Chair for Human Rights and Social Work**. I seek your kind approval.

Thank you.

APPROVAL:



Lisa Mims-Devezin, Ph.D.  
Chancellor



School of Social Work  
Empowerment – Advocacy – Transformation™

SOUTHERN UNIVERSITY AT NEW ORLEANS

6801 PRESS DRIVE

Millie M. Charles Social Work Building 2<sup>nd</sup> Floor

New Orleans, LA 70126

Phone: (504) 286-5376

Fax: (504) 286-5387



April 25, 2018

David Adegboye, Ph.D.,  
Vice-Chancellor of Academic Affairs  
Southern University at New Orleans

Re: Millie M. Charles Endowed Chair in Social Work

Dear Dr. Adegboye,

I requested a review of the portfolio of the applicant for the Millie M. Charles Endowed Chair's position. Based on the responses of the tenured faculty and the applicant pool, I am recommending that Dr. Ira Neighbors be awarded the position of the Millie M. Charles Endowed Chair.

I would recommend that Dr. Neighbors list some specific outcomes while he serves in this capacity. I did not observe expectations or expected goals related to this particular endowed chair's position in the portfolio. Listing expected outcomes would help to evaluate yearly performance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rebecca Chaisson".

Rebecca Chaisson, Ph.D., LCSW  
Dean, School of Social Work  
Southern University at New Orleans  
New Orleans, LA. 70126

April 27, 2018

I have reviewed the application of Dr. Harry Knight for the Millie M. Charles Endowed Chair at Southern University of New Orleans. I approve or disapprove of the application by circling yes (for approval) or no (disapproval) on the form below:

List of tenured faculty:

<i>Eric Blanchard</i>	Edgar Blanchard	<input checked="" type="radio"/> Yes	No
<i>PO</i>	Patricia Guillory	<input checked="" type="radio"/> Yes	No
	Gladys Merrick <i>- out ill</i>	<input checked="" type="radio"/> Yes	No
	Claude Montegut <i>- out ill</i>	<input checked="" type="radio"/> Yes	No
<i>Jill Murray</i>	Jill Murray	<input checked="" type="radio"/> Yes	No
<i>Ben Robertson</i>	Ben Robertson	<input checked="" type="radio"/> Yes	No
<i>Harry Russell</i>	Harry Russell	<input checked="" type="radio"/> Yes	No

Total: Yes 7 Total: 0 No

CURRICULUM VITAE of:

IRA ARTHELL NEIGHBORS, DSW, LCSW, MSW

  
ineighbo@suno.edu

***EDUCATION:***

**Master's in Museum Studies, Southern University at New Orleans (SUNO) 2015. Title of Exhibit: Transitioning from African to African American Art, Selected works of Walter James Lowe, III**

Doctorate in Social Work (D.S.W.) Howard University, Washington, DC, 1994.  
Dissertation, "Quality of Life Issues for Persons with Developmental Disabilities: The District of Columbia a Case in Point"

Masters in Social Welfare (MSW) University of California at Los Angeles (UCLA), 1983. Thesis: "Career Paths of Male Social Work Administrators"

Master level classes: **Applied Behavioral Science**, Cal-State, Dominguez Hills, 1974-78 (all but thesis)

Baccalaureate (BA) in Psychology, Cal-State, Dominguez Hills, June 1973

***Honors and ADWARDS:***

Southern University at New Orleans (SUNO) Dr. Leetta Allen-Haynes' Award for **ACADEMIC EXCELLENCE IN MUSEUM STUDIES, 2016**

National Association of Black Social Workers (NABSW) **EDUCATOR OF THE YEAR, 2016**

National Organization of Forensic Social Workers (NOFSW) **SOL GOTHARD LIFETIME ACHIEVEMENT AWARD, 2013**

David Starr Jordan High School Alumni Association **ACADEMIC ACHIEVEMENT AWARD, 2016**

***INTERNATIONAL PRESENTATIONS:***

2015, Pacific Rim International Conference on Disabilities and Diversities, "Factors for Student Success at an HBCU," Honolulu, HI

2014, Pacific Rim International Conference on Disabilities and Diversities, "Students' Perceptions of Disabilities at an HBCU and PWI," Honolulu, HI

2009, National Association of Black Social Workers (NABSW) International Conference "Forensic Social Work in the U.S. and Canada" Nova Scotia, Canada"

2008, 34<sup>th</sup> Biannual Congress of the International Association of Schools of Social Work:

- 1) Durban, South Africa, presented a paper on "Post-Katrina New Orleans and Posttraumatic Stress Disorder.

Continued...

- 2) Cape Town, South Africa, Social Work Profession Celebration Conference, presented above paper.

2006, National Association of Social Workers (NASW), “The American Red Cross and Hurricane Katrina” U.S.—China Joint Conference, Beijing, China

2006, Howard University International Mental Health Conference: (August), Las Crobras, Puerto Rico, “Ethics and Forensic Social work”

1996, Crisis in Human Service Conference, “Education and Labor: Correlates of Satisfaction with Police among African American Males.” Cambridge, England

### ***MEMBERSHIP AFFILIATION:***

Council on Social Work Education (CSWE)

2016, BSW Site Reviewer, West Texas State, Wichita, TX,

2015, BSW Site Reviewer, Talladega, Alabama

2010, BSW Site Reviewer, Fort Hayes, Kansas

2008, MSW Site Review Team, Winthrop University, South Carolina

2006, BSW/MSW Site Review Team, Florida A & M University (FAMU)

National Association of Bachelor Program Directors (BPD)

American Association of University Professors (AAUP)

### ***CERTIFICATION/LICENSE/CREDENTIALS***

American Board Certified Diplomate (BCD) in Clinical Social Work, 1988

State of California, Licensed Clinical Social Worker (LCSW), 1986

State of Louisiana, Licensed Clinical Social Worker (LCSW), 2006

State of California Adult Teaching Credential, since 1984

### ***EMPLOYMENT HISTORY:***

#### **TEACHING/ADMINISTRATIVE EXPERIENCE—SOUTHERN UNIVERSITY AT NEW ORLEANS**

Since August 2013, Associate Professor, School of Social Work,

2010 to 2012, **Dean of Graduate Studies,**

2007 to 2010, Associate Dean/Associate Professor, and BSW Program Director (until July 2007), School of Social Work

2003—2008, Associate Professor in the School of Social Work, (See below, for duties and responsibilities as Associate Professor); January 2004, Director of the BSW Program, Duties included:

- Plan/Implement Seminar for Majors
- Plan/Implement Senior Seminar
- Plan/Implement Social Work Research
- Submit status of undergraduate program to CSWE
- Advise students on BSW requirements
- Teaching “On-Line” classes



2001—03, **Charles R. Drew University of Medicine and Science**, (Los Angeles, CA). Program Director (SPECTRUM/Psychiatry) of a mental health clinic serving clients with HIV/AIDS and co-existing psychosocial issues. Programs included: Case Management, Peer Self-help, Treatment Education, Home Health, Women and Children, Food Bank, and collaborative services with other agencies. Field Instructor for USC, UCLA, and Cal-State, Long Beach 1995-99 (Leave of Absence to **Southern University at New Orleans** to assist in developing Forensic Social Work 1999 to 2001), Assistant Professor in the **Department of Social Work at California State University, San Bernardino**. Served on various Department and University Committees [e.g., Institutional Review Board (IRB)].

MSW classes taught:

- Forensic Social Work
- Social Welfare Policy I
- Social Welfare Policy II
- Child Abuse and Neglect
- Social Work Practice with Families and Group
- Integrated Seminar on Children, Youth and Families
- Social Work Research (Project Supervisor)
- Social Work Field Liaison
- Social Work Field Integrated Seminar
- Title IV-E Instructor

1990-94, **Howard University School of Social Work**, Washington, DC, MSW Teaching Assistant in classes on:

- Social Welfare Policy and Services
- Social work Practices and Processes
- Computers for Social Workers

Additionally, worked as Research Assistant for the Institute of Urban Affairs and Research (IUAR) at Howard University, School of Social Work, research areas—1) African American males perceptions on masculinity; and 2) Black Male Violence

***UNIVERSITY ADJUNT TEACHING & FIELD INSTRUCTOR/LIAISON***

- 2005—Tulane University, Summer Updates, HIV/AIDS Ethical Considerations
- 2001—Tulane University, Center for Lifelong Learning, History of Forensic Social Work
- 1999—01 SOUTHERN UNIVERSITY @ NEW ORLEANS (SUNO)
- 2001—03, UNIVERSITY OF SOUTHERN CALIFORNIA (USC)
- 2001—03, CAL-STATE UNIVERSITY @ LONG BEACH
- 1989—1990; 2001—03, UNIVERSITY OF CALIFORNIA @ LOS ANGELES (UCLA)
- 1995—1999, CAL-STATE UNIVERSITY @ SAN BERNARDINO
- 1988—AZUSA PACIFIC COLLEGE/UNIVERSITY, BSW Program, AZUSA, CA

**TEACHING EXPERIENCE—ADULT SCHOOLS**

1996-97, Adult Education Teacher, Moreno Valley Unified School District (Riverside, CA). Taught English as a Second Language (ESL). The classes were designed for beginning speakers of English.

1987-90, Riverside County Office of Education, Adult Diagnostic and Program Treatment (ADAPT) –Court School. Supervised women and men inmate students in a minimum-security facility of the Riverside County Sheriff Department. Developed and taught individualized and group classes in such areas as: Adult Basic Education (ABE), Personal Computers (PC), General Education Development (GED) Test preparation, ESL, and others. Provided educational counseling services on an individual and group basis.

1985-86, Porterville Adult Schools, Porterville, CA. Adult Education Teacher. Taught ESL classes designed primarily for limited English speaking students. Students were primarily Mexican migrant farm workers. Also taught ABE classes.

1979-80; 1973-75, Lynwood Unified School District, (Los Angeles, CA). Adult Education Teacher, taught GED test preparation, and other ABE classes in a continuation high school setting. Worked with culturally diverse students with management and behavioral disorders.

**DEPARTMENT OF HUMAN SERVICES (DHS) DC GOVERNMENT SOCIAL WORK:**

1992-94, **Quality Assurance Specialist** for the LaShawn Administration Office in the District of Columbia's Family Services Administration of DHS. Duties and responsibilities included monitoring, evaluating, and conducting quantitative and qualitative analyses of records and services provided in the different branches of the Child and Family Services Division of DHS.

**Adoption Social Work**, entailed working with children and families in providing adoption services such as: writing court reports, home studies, and pre-post placement visitation. **Corrective Action Contractual Social Worker** for various services of DHS. As a team member, corrected problem cases under Court order of the LaShawn decree.

**LICENSED CLINICAL SOCIAL WORK EMPLOYMENT:**

1999, Vazquez Management Consultants (VMC)—Redlands, CA. Employment Assistant Program (EAP), worked with U.S. Postal Employees referred or self-referred to the program for a variety of problems, not limited to, but including: marital, family and child, alcohol and drugs; and potential violence.

**STATE OF CALIFORNIA/DEPARTMENT OF DEVELOPMENTAL SERVICES:**

1986-90, Lanterman Developmental Center, Pomona, CA. Worked in physical and social development programs as an LCSW. Duties and responsibilities included: case management and clinical services to and for families of children and adults with developmental disabilities. Work included writing Psychosocial evaluations, chairing interdisciplinary teams that were composed of parents, physicians, psychologists, teachers, physical/rehabilitation therapist and others. Extensive contact with families, California Regional Centers, schools, sheltered employment sites, and other agencies and entities that impinged upon the life of persons with developmental disabilities.

1984-86, Porterville Developmental Center, Porterville, CA (For duties, see above).

**CHILD WELFARE SOCIAL WORK:**

1983-84, Riverside County (CA) Department of Public Social Services. Social Services Practitioner I & II. Worked in the Juvenile Court Investigations Unit. Investigated cases involving child mal-treatment (e.g., abuse, neglect and sexual exploitation). Duties and

responsibilities included extensive interviewing of children, parents, school and medical personnel and others, as well as writing Court documents and reports to support and/or refute allegations in determining disposition of cases.

#### **MSW SOCIAL WORK INTERNSHIPS:**

1982-83, Los Angeles County Department of Senior Citizens Affairs, Social Work Administration. Duties and responsibilities included tasks of administration as related to contract monitoring, budget preparation, program development and personnel management. 1981-82, San Bernardino County, Department of Mental Health, Rancho Cucamonga Counseling Services—Clinical Social Work Intern, duties and responsibilities included diagnosing and treatment planning for adolescent and adult clients in a psychodynamic oriented program. Co-led “Systematic Training for Effective Parenting” STEP classes.

#### **CLIENT PROGRAM COORDINATOR:**

1980-81, San Gabriel Valley Regional Center for the Developmentally Disabled. Client Program Coordinator for clients in large residential facilities. Visited clients, developed and monitored individualized treatment plans for appropriateness. Worked extensively with interdisciplinary team members, families/care providers.

#### **RESEARCH INTEREST:**

- 1) African American males in the criminal justice system
- 2) Forensic Social Work in Schools of Social Work
- 3) Quality of Life and Developmental Disabilities
- 4) HIV/AIDS in African American communities

#### **GRANTS:**

2012 CMMI, Chairperson Grant Review; 2007, '06, '05, '04, '03, '02; 1997, '93 & '92; U.S. Department of Health and Human Services (USDHHS) Grants Reviewer for EITC (Earned Income Tax Credit), Compassion Capital/Faith-Based Initiative, Social and Economic Development, and the Joint Opportunity for Low Income Individuals (JOLI) Programs, and others; also experienced as Chairperson of review panels with the USDHHS

- Study of African American males on Southern University at New Orleans Campus
- Council on Social Work Education—CSWE Gero-Ed Center BSW Experiential Learning (BEL) Program
- Louisiana Board of Regents Endowed Chair “Millie M. Charles” grant proposal Participant
- Charles Drew University of Medicine and Science: 2002, NMAC—Computer assistance grant from the National Minority AIDS Council (NMAC); and

SAMSHA—Passport to Care, multi-year grant for post-incarcerated HIV/AIDS infected persons (2003—'07)

- Southern University of New Orleans:  
2001—City of New Orleans, Training and coordinating multi-level case management services for persons with HIV/AIDS
- 2001—Historically Black Colleges and University grant to institute HIV/AIDS awareness on SUNO campus
- California State University at San Bernardino: awarded grants in 1999, 98, 97, 96—Professional and Mini-Grants; and sponsored student grants

### **SELECTED PUBLICATIONS:**

- Neighbors, I.A., Founding Editor). (2011). *Journal of Forensic Social Work*. NY: Haworth Press—delayed because of publishers change to Francis and Taylor.
- Mancoske, R.J., Rountree, M.A., Donovan, M.E. & Neighbors, I. (2006). HIV/AIDS knowledge and perceptions among African American male and female college students at a Historically Black College & University (HBCU). *Journal of AIDS and Social Work*, 5(3/4).
- Neighbors, I. A., & Mancoske, R. (2002a). Empowerment practice in health/mental health. In Phyllis N. Black, Elaine P. Congress, and Kimberly Strom-Gottfried, editors, *Teaching social work values and ethics: A curriculum resource*. Alexandria, VA: Council on Social Work Education, Inc.
- Neighbors, I.A., Chambers, A., Levin, E., Nordman, G. Tutrone, C., (Eds.). (2002b). Social work and the law: *Proceedings of the National Organization of Forensic Social Work*. NY: The Haworth Press.
- Neighbors, I.A., Green-Faust, L. & van Byer, K. (2002c). Curricula development in forensic social work at the MSW and Post-MSW level. In Ira A. Neighbors, et al., eds. *Social work and the law: Proceedings of the National Organization of Forensic Social Work*. Neighbors, I.A. (2000). Forensic social work: The interface between social work and law. In K. Van Wormer & A.R. Roberts, *Teaching forensic social work: Course outlines on criminal and juvenile justice and victimology*. Alexandria, VA: CSWE, Inc.
- Neighbors, I.A. (1997). Satisfaction with police among African American males in San Bernardino and Riverside Counties. *Black Caucus: Journal of the National Association of Black Social Workers*, 2(4).
- Neighbors, I.A. (1996). Education and Labour: Correlates of satisfaction with police among Black American males. In R. Adams (Ed.). *Selected papers of Conference proceedings of crisis in human services, national and international issues*. Cambridge, England: University of Humberside.
- Neighbors, I.A. (1995). Correlates of satisfaction with police among Black American males. In A. Rogers, (Ed.). *Conference proceedings of the National Black Family Summit*. Columbia, SC: School of Social Work.

**Book Review:**

Alle-Corliss, L., & Alle-Corliss, R. (1998). *Human service agencies: An orientation to field work*. Pacific Gove, CA: Brooks/Cole Publishing Company

***BOARD OF DIRECTORS MEMBERSHIP:***

2014-15, National Slave Ship Museum, New Orleans, LA

**2013—Life Time Achievement Award;** Board Member, President (1999-2000); 2010—

Founding Editor, *Journal of Forensic Social Work*, 1996 to Present, National

Organization of Forensic Social Work (NOFSW)

2004-2006, Mayoral appointment to the New Orleans Regional AIDS Planning Council (NORAPC)

1996-99, Inland Behavioral Services (San Bernardino, CA)

1985-86, Tulare County Affirmative Action Advisory Committee (Tulare, CA)

1984-86, Optimist International—"Friend of Youth" (Porterville, CA)

**PAPER/POSTER PRESENTATIONS: Regional/National**

Social Welfare Action Alliance: Houston, TX, New Orleans, LA:

2008:

1) BSW Program Survival Post-Katrina

2) Two Different MSW Classes in HBSE Students' Reaction to Katrina 2007:

Men of Social Work Association (MOSWA) Presentation on "Revisiting Civil Rights Legislation."

NASW: November 2006, U.S.—China Joint Social Work Conference, Beijing, China

"Post-Katrina New Orleans and the American Red Cross"

Bachelors Program Directors (BPD) Conference, Los Angeles, CA" October 2006 "A BSW Program Experience of Rebuilding Post Katrina, 2005.

The Ninth UCLA AIDS Institute Scientific Symposium: Looking Beyond the First Twenty Years

2002, "Characteristics of Clients Receiving HIV Case Management Services in South Central Los Angeles."

The National Black Family Summit: University of South Carolina:

2000, "Forensic Social Work: An African American School of Social Work"

1994, "Correlates of Satisfaction with Police among Black Males"

Race, Gender, & Class Project of Southern University at New Orleans: New Orleans, LA

2007, Panel Moderator, Crime in Post-Katrina New Orleans, Social Work Interventions [(Men of Social Work Association (MOSWA)]

1999, 1) "Police Brutality and Ethnic Minorities," 2) "The 3 Strikes You're Out Law: Are African American Women Up to Bat?"

The National Organization of Forensic Social Work: New York, NY, Hartford, CT, Las Vegas, NV, Chicago, IL, New Orleans, LA, Philadelphia, PA, Palm Springs, CA, Reno, NV, New Orleans, LA, New York, NY, Chicago, IL

2014, "Survey of CSWE Schools of Social Work offering Forensic Social Work"

2008, "Cyber-Space Crime: Experiences of a Forensic Social Worker"

2007, "DNA and Prisoner Exoneration"

2006, "Review of NOFSW Ethics"

2005, "Forensic Social Work: HIV/AIDS and Suicide Ideations"

2001, "Developmental Disabilities: Another Dimension of Forensic Social Work"

2000, "Curricula Development in Forensic Social Work at the MSW and Post-MSW levels"

1999, "Forensic Social Work in Jails"

1998, "The 3 Strikes Out law: Are Women Up to Bat?"

1997, Panel: "Domestic Violence: The Law is not Enough" 1996,

"Are African American Men Satisfied Police?"

The Forensic Mental Health Association of California: ASILOMAR

1997, "Multi-Cultural Aspects of Domestic Violence"

Patton State Hospital Forensic Mental Health Conference: San Bernardino, CA

1997, "The Three Strikes Out Law: Are African American Women Up to Bat?"

1996, "Domestic Violence: Senate Bill 169"

The National Association of Black Social Workers (NABSW): Houston, TX, Los Angeles, CA, Atlanta GA, New Orleans, LA, Detroit, MI

2006, Panel: "African American Deans and Directors Experiences"

2000, "Forensic Social Work Development in an MSW Program at an HBCU"

1999, "Forensic Social Work in Jails"

1998, "The 3 Strikes out Law: Are African American Women Up to Bat?"

1997, "Domestic Violence: The Law is not Enough"

The California Association of Black Social Workers (CABSW): Riverside, Los Angeles, Sacramento, Fresno, San Francisco, San Bernardino

2007, "Post-Katrina New Orleans: PTSD and Social Work Interventions"

2002, "Forensic Social Work: Economic and Social Empowerment in Black Communities"

1998, "Ingredients for Strong African American Communities"

1997, "The 3 Strikes Out Law and African American Women"

1996, "Domestic Violence, Senate Bill 169: The Law is not Enough"

1995, "Police Brutality in the Black Community"

New Orleans Association of Black Social Workers—South East Region Conference:

New Orleans, LA:

2013, Forensic Social Work: The Angola Three, On Death Row

2003, African Americans in Forensic Social Work

The Research Association of Minority Professors (RAMP):

Houston, TX, 2004, Implication of Brown vs. Board of Education for Forensic Social Work;

New Orleans, LA, 2000, “Forensic Social Work Development in Graduate Schools of Social Work”

***VOLUNTEER, AWARDS AND COMMUNITY SERVICE:***

2008, Abbot Pharmaceuticals, presentation on Cultural Competence, NORAPC, New Orleans.

2005, Washington, DC, National Minority AIDS Conference, Rebuilding the Gulf Coast 2005, NASW-Southern Mississippi Chapter at Biloxi Presenter on: Ethical Dilemmas in Forensic Social Work.

2002, United States AIDS Conference, Anaheim, CA. Reviewer for selection of Research proposals

2002, AIDS/Walk with AIDS Project Los Angeles (APLA) fund raiser participant

2000, presented workshop on Forensic Social Work to the Sociology Club at Xavier University, New Orleans, LA

1999, Presidential Award for service to the California Associations of Black Social Workers

1998-99, Council on Social Work Education (CSWE) Annual Program Meeting (APM) Planning Committee—San Francisco, CA. Reviewed Research proposal presentations

1993-94, Social Work Consultant for Positive Kinship Bonding, Washington, DC. Assisted with out-of-District placement of adolescents returning to the District of Columbia

1993, Inter-University Consortium at the University of Michigan at Ann Arbor workshop on Research Methods on Mental Health Services for Children and Adolescents

1993, CSWE, APM New York, selected to chair session on Disabilities

1993, Department of Human Services (DHS), Washington, DC. Ryan White AIDS Grants Reviewer

1992, National Association of Social Workers (NASW), Washington, DC. World Assembly Volunteer

1987, 88 & 89, Youth Employment Services of Pomona—Interviewer for youth seeking Summer Jobs

1988, California Nurses Association, received trainer training for AIDS services and treatment for persons with Developmental Disabilities at Lanterman Developmental Center (Pomona, CA)

*Resume of*

DR. IRA ARTHELL NEIGHBORS, BCD, LCSW, MSW. Most recently, in May 2016, Dr. Neighbors received the Master in Museum Studies from Southern University at New Orleans. He earned the Doctorate in Social Work from, Howard University, in 1994 and the Master's in Social Welfare (MSW) from UCLA in 1983. He is an LCSW in Louisiana and California. He entered social work in 1966 as a Psychiatric Social Worker's Aide for the State of California. In 2016, he received the EDUCATOR OF THE YEAR AWARD—from the National Association of Black Social Workers (NABSW). In 2013, he received the Sol Gothard LIFE TIME ACHIEVEMENT AWARD from the National Organization of Forensic Social Work (NOFSW); and in 2016 recipient of the Dr. Leetta Allen-Haynes AWARD FOR ACADEMIC EXCELLENCE in Museum Studies at Southern University at New Orleans (SUNO).

Master's Program in Applied Behavioral Science completed course work at California State University, Dominguez Hills, June 1978.

Baccalaureate in Psychology, California State University, Dominguez Hills, June 1973.

**ACADEMIC APPOINTMENTS:**

**ADMINISTRATIVE/TEACHING *Employment***

2013—ASSOCIATE PROFESSOR, SUNO, SCHOOL OF SOCIAL WORK

2010—2012, DEAN OF GRADUATE STUDIES, SOUTHERN UNIVERSITY, SUNO

2007—2010, ASSOCIATE DEAN, SOUTHERN UNIVERSITY @ NEW ORLEANS

2003—2007, DIRECTOR OF BSW PROGRAM AT SUNO

2001—2003, CLINICAL DIRECTOR (SPECTRUM) DREW UNIVERSITY, L.A., CA

1999—01; 2003—2012, SOUTHERN UNIVERSITY @ NEW ORLEANS

ASSOCIATE PROFESSOR

1995—1999, CAL-STATE UNIVERSITY @ SAN BERNARDINO

ASSISTANT PROFESSOR

**FIELD INSTRUCTOR/ LIAISON**

2001—'03, UNIVERSITY OF SOUTHERN CALIFORNIA (USC)

2001—'03, CAL-STATE UNIVERSITY @ LONG BEACH

1989—1990; 2001—'03, UNIVERSITY OF CALIFORNIA @ LOS ANGELES (UCLA)

1995—1999, CAL-STATE UNIVERSITY @ SAN BERNARDINO

ASSISTANT PROFESSOR

1988—AZUSA PACIFIC COLLEGE/UNIVERSITY, AZUSA, CA—BSW PROGRAM

***International Presentations as follows:*** Cambridge, England; Beijing, China; Durban, South Africa; Los Cobras, Puerto Rico; Nova Scotia, Canada; and Honolulu, HI.

***CERTIFICATION/LICENSE/CREDENTIALS:*** American Board Certified Diplomate (BCD) in Clinical Social Work; State of California, Licensed Clinical Social Worker (LCSW) LCS #12020; State of Louisiana, Licensed Clinical Social Worker (LCSW)#9373; State of California Adult Teaching Credential

***MEMBERSHIP HONORS AND/OR BOARD OF DIRECTORS***

**\*\*2016 DR. LEETTA ALLEN-HAYNES' AWARD FOR ACADEMIC EXCELLENCE IN MUSEUM STUDIES--SUNO**

**\*\*“2016 EDUCATOR OF THE YEAR AWARD—NABSW”**



**\*\*“2013, LIFE TIME ACHIEVEMENT AWARD—NOFSW”**

SINCE 1996, National Organization of Forensic Social Work (NOFSW) President (1999-2000); Journal of Forensic Social Work—FOUNDING Editor

***MEMBERSHIP AFFILIATION***

American Association of University Professors (AAUP)

Council on Social Work Education (CSWE)

National Association of Social Workers (NASW)

\*\*National Association of Black Social Workers (NABSW)

\*\*National Organization of Forensic Social Work (NOFSW)

**SELECTED PUBLICATIONS:**

Neighbors, I.A. FOUNDING EDITOR (2011). *Journal of Forensic Social Work*. NY: FRANCIS & TAYLOR, PUBLISHERS.

Mancoske, R.J., Rountree, M.A., Donovan, M.E. & Neighbors, I. (2006). HIV/AIDS knowledge and perceptions among African American male and female college students at a Historically Black College & University (HBCU). *Journal of AIDS and Social Work*, 5(3/4).

Neighbors, I. A., & Mancoske, R. (2002a). Empowerment practice in health/mental health. In Phyllis N. Black, Elaine P. Congress, and Kimberly Strom-Gottfried, eds., *Teaching social work values and ethics: A curriculum resource*. Alexandria, VA: Council on Social Work Education, Inc.

Neighbors, I.A., Chambers, A., Levin, E., Nordman, G. Tutrone, C., (Eds.). (2002b). *Social work and the law: Proceedings of the National Organization of Forensic Social Work, 2000*. NY: The Haworth Press.

Neighbors, I.A., Green-Faust, L. & van Byer, K. (2002c). Curricula development in forensic social work at the MSW and Post-MSW level. In Ira A. Neighbors, et al., eds. *Social work and the law: Proceedings of the National Organization of Forensic Social Work, 2000*.

Neighbors, I.A. (2000). Forensic social work: The interface between social work and law. In K. Van Wormer & A.R. Roberts, *Teaching forensic social work: Course outlines on criminal and juvenile justice and victimology*. Alexandria, VA: CSWE, Inc.

Neighbors, I.A. (1997). Satisfaction with police among African American males in San Bernardino and Riverside Counties. Black Caucus: *Journal of the National Association of Black Social Workers*, 2(4).

Neighbors, I.A. (1996). Education and Labour: Correlates of satisfaction with police among Black American males. In R. Adams (Ed.). *Selected papers of Conference proceedings of crisis in human services, national and international issues*. Cambridge, England: University



**CONDITIONAL ADMISSIONS POLICY  
PROPOSED REVISION**

**PURPOSE**

The purpose of this policy is to broaden the educational opportunities offered by Southern University and A&M College with a focus on increasing student success towards degree completion. This specialized program will serve as a pilot and will be monitored closely based on the imposed additional educational requirements. Only first-time freshman who are degree-seeking applicants will be considered for this program.

**PROPOSED REVISIONS**

The following are the current and proposed policy guidelines.

Current Policy	Proposed Policy Revisions
<ul style="list-style-type: none"> <li>• Obtain a minimum high school cumulative GPA of 2.0</li> <li>• Obtain a 2.0 BoR Core GPA</li> <li>• Obtain the BoR Core Curriculum</li> <li>• Have at least an ACT score of 18 in English or 19 in Math</li> <li>• Have no less than an ACT score of 16 in Math or English - for developmental course placement (students can only take one developmental course)</li> </ul>	<ul style="list-style-type: none"> <li>• Obtain a minimum high school cumulative GPA of 2.0</li> <li>• Obtain a 2.0 BoR Core GPA</li> <li>• Obtain the BoR Core Curriculum</li> <li>• <b>Have no less than an ACT score of 15 in Math and/or English for developmental course placement.</b></li> <li>• <b>Required participation and completion of First-Year Academy</b></li> </ul> <p>****No Required ACCUPLACER</p>

**FRESHMEN ACADEMY**

The Freshmen Academy is an initiative that focuses on strengthening the knowledge, skills and professional dispositions of incoming first-year students with specific emphasis on mathematics and English. The goal of the Freshmen Academy is to provide students with a fundamental knowledge base that prepares them to move on to the next level of their educational journey. Freshmen Academy students will access to courses in the general education curriculum taught by faculty who engage a variety of active learning strategies to ensure student learning. The Freshmen Academy will foster the development of critical thinking, analytical reasoning, speaking and writing. It is expected that the Freshmen Academy will increase student enrollment, retention, and student degree completion in a timely manner.

The Freshmen Academy consists of the following:

1. A focus on coordinating and strengthening student success in the general education curriculum, with explicit attention on mathematics and English classes
2. Mathematics and English classes will have a lab (or recitation) included and will be taught during a 2-hour block
3. Class sizes will be reduced (reduced number of students per class section, 20-25 students per section)
4. Students will not be allowed to enroll in co-requisites.
5. Course content will be standardized across all course sections
6. Selected faculty will teach the general education courses and will receive ongoing professional development
7. The Timbuktu Academy's "Ten-Strand Systemic Mentoring Model" will be replicated
8. Every college will have its own Learning Center that will focus on developing and strengthening the skills of students that are germane to specific disciplines in the unit. Supplemental Instruction will occur in these learning centers.
9. Students will be placed in a residential living and learning community.

#### Application Process

All applicants must submit the following for consideration:

- (a) Application to Southern University and A&M College
- (b) High School Transcript
- (c) Test Scores
- (d) Immunization Records
- (e) Letter of Intent/Signed Contract for the Freshman Academy

# Facilities and Property Committee

# **FACILITIES AND PROPERTY COMMITTEE**

*(Following the Academics Committee)*

**Friday, May 25, 2018**

2<sup>nd</sup> Floor J.S. Clark Administration Building

Board of Supervisors Meeting Room

Baton Rouge, Louisiana

## **AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Informational Item(s)
  - A. Priority Projects Updates, by Campuses
6. Other Business
7. Adjournment

## **MEMBERS**

Rev. Donald R. Henry – Chair, - Dr. Rani Whitfield – Vice Chair,  
Dr. Leroy Davis, Mr. Raymond Fondel, Jr., Mr. Richard Hilliard, Dr. Leon R. Tarver II  
Mrs. Ann A. Smith- Ex Officio

# Southern University System

Office of Facilities Planning

## FACILITIES PROJECT UPDATES

May 14, 2018

### SU Baton Rouge

#### Capital Outlay New Projects part 1:

- SU System Campus Major Repairs and Deferred Maintenance Projects - Projects are in progress by campus Facility Director
  - **Benjamin Kraft Physical Plant** Mechanical Rooftop Equipment upgrades: **\$25,000 budget w/ pending bids**
  - **Rodney G. Higgins Hall** Mechanical Rooftop Equipment upgrades: **\$90,000 budget w/ pending bids**
  - **Mechanical System HVAC** repairs to Lee Hall, Fisher Hall, Stewart Hall and Seymour Gym. Buildings (**\$123,535**) work in progress by Watson Mechanical Services, Inc.- time duration to complete the project October 2017 to November 2017 / Feb 2018 – **100% complete.**
  - **J. S. Clark Adm. Building Roof Replacement** – AFC \$143,205 Mougeot Architecture; were contracted to prepare construction bid documents by FP&C. **in planning phase to bid**

#### Mechanical System Upgrades Capital Outlay part 2 *projects*:

##### **JW Fisher Hall** State I.D. 02142 / 90:

Scope of Work – Upgrade exiting Mechanical Classrooms/Office Fan Coil Units, make repairs to existing C.W. & H.W branch piping and flushing of existing coils & main piping system. Estimated Cost: \$100,000 less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002158 A/E and AFC Budget: \$97,000

- **David Mougeot / Thompson Luke A/E – Planning Phase for bidding**

##### **J. Lee Hall** State I.D. 02164 / 153 & **Health Research** State I.D. 02213 / 153A:

Scope of Work - Upgrade exiting Mechanical Classrooms Fan Coil Units / Office Fan Coil Units, make repairs to existing C.W. & H.W branch piping and flushing of existing coils & main piping system. Some isolation valves on main lines and fresh air A/H unit for (Health Research) may need replacing etc. (V.O.J.) Estimated Cost: \$100,000 less FP&C Admin. Cost \$3,000 3%. The State Project No. 19-615-16-01, F.19002159

A/E and AFC Budget: \$97,000

- **MEL INC Engineering, Mr. Morgan Watson, PE – Planning Phase for bidding**

**W W Stewart Hall** State I.D. 02170 /160

Scope of Work – Upgrade Mechanical units for the following locations (2) air handling units in the (Auditorium), ceiling A/H unit in (Mass Communication) area TV network room, upgrade Mechanical fan coil floor units in classrooms 103 &104, 342 and main lobby area. Estimated Cost: \$100,000 less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002160 A/E and AFC Budget: \$97,000

- GIS Engineering Mr. Seneca Toussant, P.E. – out for bidding

**T A Debose Music Hall** State I.D. 02143 / 91

Scope of Work – Upgrade Mechanical HVAC and dehumidifying system for proper operation. Estimated Cost: \$125,000 less FP&C Admin. Cost \$3,750 3%.

The State Project No. 19-615-16-01, F.19002161 A/E and AFC Budget: \$121,250

- GIS Engineering Mr. Seneca Toussant, P.E. – Planning Phase for bidding

**W. H. James Hall** State I.D. 02169 / 159

Scope of Work – Upgrade Mechanical Air Handling Unit located in the basement which supplies air to the entire building. New VFD's will be installed along with an Open Protocol Automated Control system (v.o.j.).

Estimated Cost: \$ 100,000 less FP&C Admin. Cost \$3,000 3%

The State Project No. 19-615-16-01, F.19002162 A/E and AFC Budget: \$97,000

- David Mougeot / Thompson Luke A/E– Planning Phase for bidding

**A O. Williams Hall** State I. D. 12846 / 183

Scope of Work – Upgrade/repair existing Mechanical HAVC system Variable Air Volume air reheat units, air handling unit, boilers, energy management system components and temperature controls. Estimated Cost: \$ 100,000 less FP&C Admin. Cost \$3,000 3%.

The State Project No. 19-615-16-01, F.19002163 A/E and AFC Budget: \$97,000

- MEL INC Engineering, Mr. Morgan Watson, PE– Planning Phase for bidding

**ADA Compliance projects:**

- **A. W. Mumford Stadium ADA Compliance and Upgrades**  
\$7,900,000 for planning and construction. March 2017 planning phase, bidding 12 March 2018, construction completion set for April 2019
- **F. G. Clark Activity Center ADA Compliance and Upgrades** – \$7,450,000  
planning & construction. April 2017 planning phase, bidding April 2018, construction completion set for March 2019.

- **T. T. Allain Hall ADA Compliance and Upgrades** – \$1,010,000 planning and construction. March 2017 planning phase: Design Development 21 July 17, bidding December 2017, construction completion set for December 2018. Kelly Construction Group, LLC - Notice to Proceed @ \$744,100 March 8, 2018 and complete work on September 22, 2018.



#### **SUBR Infrastructure project for *Mechanical and Electrical system upgrades***

The evaluation committee has submitted questions to the purchasing director pertaining to **Bernhard company** proposal for responses. The final approval to execute a contract to proceed with the infrastructure project is pending approval by SUBR Vice Chancellor of finance and SU System Vice President of finance.

#### **SUBR Title 9 Projects**

Athletic project upgrades are in design planning and assessment cost phase (*Mougeot Architecture*).

- Soccer, Volley Ball, Softball, and Track/Field events

#### **Hurricane Gustav repairs for various buildings**

- Office of Risk Management (**ORM**) AFC Budget approved by ORM and FP&C
- **Remaining projects** in progress with the State Office of Risk Management and SUBR Physical Plant Department and out for bid advertisement. (a list of projects & status of completion to be provided by FP&C and SUBR Physical Plant % of Completion)



## SUBR Title III funded projects:

### ADA E. C. Harrison Street Upgrades

The Luster Group, LLC bid \$388,808 construction duration time is set for July 24, 2017 to December 31, 2017. - 98% Completed

-pending completion of concrete sidewalk westside of T. T. Allain

### Frank Hayden Hall ADA Restrooms at main Lobby

Pending design/CD's and set budget amount for upgrades (\$56,000)

### John B. Cade Library 4<sup>th</sup> floor S/E ceiling tile and lighting upgrades

Project is out for bids January 2018 (\$125,000 AFC budget) Integrity Builders low bidder at \$84,700.

### J. B. Moore Hall Smart Classroom Renovation

General Contractor; Honore Companies LLC (\$250,000 AFC budget) low bidder at \$209,000. construction duration time is set for June 26, 2018.

### Southern University New Police Station

Design programing and assessment planning phase by SUBR and SUPD staff in progress to set a construction budget.

**Disaster Event** Dec 8-11, 2015 to August 2016: Mississippi River Flooding / sloughing-off of the Ravine, Bluff, various locations and building a new Bridge.

- Pending assessment review report by GOHSEP, ORM & FEMA to fund the project.
- Ravine/Bluff - State Capital Outlay Request for funding (\$8,000,000) FY 17-18. pending approval for FY 2018-19.
- **Bridge / Ravine** - State Capital Outlay Request for funding (\$7,800,000) FY 17-18, funding was approved in conjunction with DOTD office for \$10,000,000.
  - Topographic Survey: December 2017
  - Preliminary Plans: February 2018
  - Final Bid Plans: April 2018
  - Advertise for bids in May or June 2018
  - Construction timeline 6 to 9 months pending update from Mr. Corey Landry of DOTD **July 2018 to March 2019.**
  - *Review designing a Water Lake (3 ft. deep) apart of the ravine system just West of the New Bridge Site that will be for student gathering to appreciate the beautiful natural terrain and landscaping, as recommended by the Honorable SU board member Mr. Tony Clayton. A wooden platform walking trail would be incorporated into this design.*



○

## Inclement Weather issues

**John B. Cade Library** –January 18<sup>th</sup> freeze causing water pipe leak w/ major flooding on each of the four floors. Building dry-out was completed on February 1 by Guarantee Restoration Services. **State Risk Management Department to proceed with planning and bidding to make the required repairs** – in progress.



School of Nursing signage:



## SU Foundation projects on SUBR campus

- The “Tony Clayton Championship Plaza”

Stuart’s Construction Pre-construction conference set for March 19, 2018 and completion set for September 2018 (AFC \$465,000)



Construction in progress

- SUBR Master Plan “Imagine 20,000 students” - pending advertisement for RFP March 2018.

## SU New Orleans

### Capital Outlay New Projects:

- SU System Campus Major Repairs and Deferred Maintenance Projects, in progress by campus Facility Director
  - **SUNO University Center** Roof Replacement (\$437,979) – Bid opening November 28, 2017 – bid at \$418,275.00 w/ pending Low bidder: **Rycars Construction.** The pre-construction Feb. 6, 2018 to **Sept 2018**



- **University Center** HVAC 3 air handling unit upgrades (\$236,264) Bid opening November 15, 2017. Bid at \$224,900 and low bidder was Gallo Mechanical – **work in progress** and duration for completion is July/Aug, 2018.
- **Electrical System repairs** (\$40,000 budget) bids are under review to proceed with repairs.
- **Mechanical system and underground piping repairs** (\$50,000 budget) bids are under review to proceed with repairs.

- **University Center Parking lot repairs** (\$60,000 budget) bids are under review to proceed with construction. **A-1 Asphalt low bidder and work to proceed on 26March2018. Parking lot is completed.** Pending sidewalks upgrades are pending planning and cost.



## SUNO New Natural Science Building – completion set for Oct. 2018

- Architect Selections were made on Wednesday, May 15, 2013.
- FP&C project manager: Mr. David Van Alstine 504 568 2414
- Architects: Sizzler Thompson Brown – Awarded Natural Science Building. Science building will change from 3 to 4 stories to house Science, Sch. of Nursing, Math, Physics, Health Information Management Systems, Biology, Chemistry and Forensic Science. It will consist of a total of 107,435 sq. ft. and will be located on the Park Campus. Construction Document Phase complete. Budget increased to \$27,750,000.
- Bid Advertisement: September 2016
- Bid Opening set for October 27, 2016
- General Contractor: Roy Anderson Corporation \$26,609,000
- Notice to Proceed: January 2, 2017. Construction in progress.
- Construction duration time: 558 days /18.6 months July 2018



## **SUNO New Education and Human Development Building (lake campus)**

- FP&C project manager: Mr. David Van Alstine 504 568 2414
- Verges Rome Architects – Awarded Education and Human Development Building,

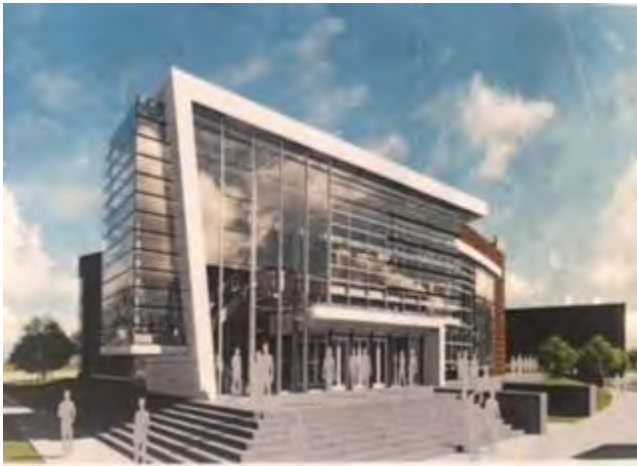
This building will be two stories in height and have a total of 49,114 square feet.

Project will be located on the Lake Campus. Construction Documents 100% complete. Cost of the project is budgeted at \$11, 608,000.

- Bid Advertisement: bids open December 13, 2017
- **General Contractor: Frank A. Anzalone General Contractors, Inc.**
- **Bid amount: \$10,480,000**
- Notice to Proceed: January 2018. Construction in progress.
- Construction duration time: 18 months



**SUNO New Arts, Humanities and Social Sciences Building - completion set for October 2018**



- FP&C project manager: Mr. David Van Alstine 504-568-2414
- Chasm + Fusion Architects – Awarded Arts & Humanities and Social Science Bldg.  
Project will be located on the Park Campus. Building will consist of a three (3) story office and lab wing with the auditorium and proscenium tower extending to nearly five stories. The building will have 70,640 square feet. Estimated cost of the project is \$21,200,000.
- Construction Bid Documents completed: March 2016
- Bid Advertisement: September 2016
- Bid Opening: October 18, 2016
- Low Bidder: Roy Anderson Corporation at \$24,197,000 / \$21,200,000
- General Contractor: Roy Anderson Corporation – Approval from FP&C April 2017
- **Construction duration time: 558 days /18.6 months Oct. 2018**
- Pre-Construction meeting: 12 April 2017
- Under Construction (set up for groundbreaking ceremony June 16, 2017)



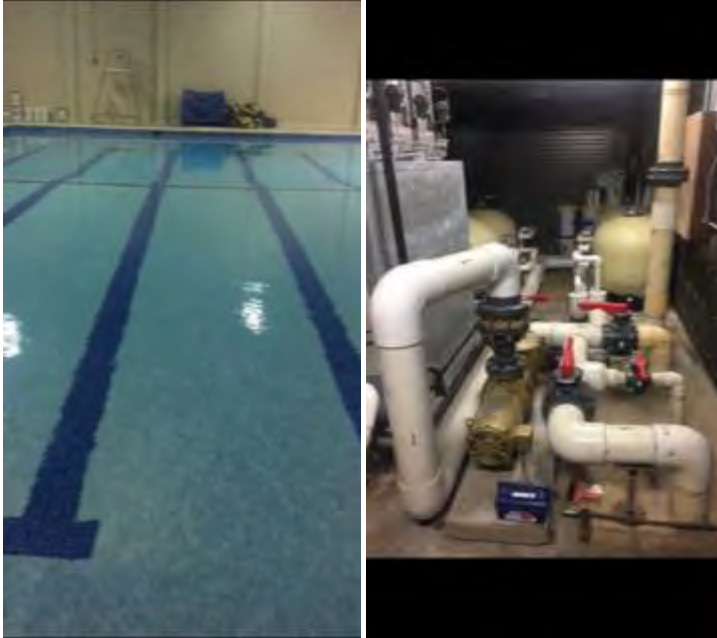
## SUNO New School of Social Work- completion set for January 2018

- FP&C project manager: Mr. David Van Alstine 504 568 2414
- Architect: Waggoner & Ball Architects
- AFC budget is \$10, 257,000
- Pre-bid meeting scheduled for October 15, 2015
- General Contractor: Lamar Contractors LLC
- Bid amount: \$9,910,000
- Construction has started: November 2015
- Completion scheduled for October 2017 / November 2017 – delays in construction by G.C. – pending punch list items pending completion.



## SUNO University Center Swimming Pool repairs

- FP&C project manager: Mr. David Van Alstine 504-568-2414
- Executed Contract/Notice to proceed Date: 14 Aug 2017 w/ JH Refrigeration, LLC for \$59,800 pool repairs + \$64,000 c.o. 1 re-coating pool + \$35,000 c.o. 2 replacement of existing mechanical duct system
- Construction duration time set for January 2018. **project completed**



Notes: (pool is losing water) pool underground drainage piping system may have a leak and a pending investigation to be performed by FP&C and SUNO.

## SUNO Campus lighting site inspection notes:

- *Planning and bidding is underway (meeting with electrical contractor for estimated cost and troubleshooting existing underground and building wiring/fixture issues)*
- **FP&C approved \$50,000 for repairs/upgrades - great progress!**



## SU Shreveport

### Capital Outlay New Projects:

- SU System Campus Major Repairs and Deferred Maintenance Projects –in progress by campus Facility Director
  - **Campus HVAC** system repairs, \$98,786 – **95% complete**
  - **Campus sidewalk** Safety Compliance, \$95,000 – **Walker Landscape Low bidder for \$37,410.**
  - **Gymnasium** roofing repairs, AFC \$155,000 – **Pintail Roofing low bidder for \$82,649.**
  - **Gymnasium** Roofing Gutter system (AFC see above) **Rain Pro low bidder for \$38,122.**
  - **ADA** Compliance for doors and walkways, (AFC \$125,000) – **Pro-Door low bidder at \$51,738 work in-progress.**
  - **Lighting** upgrades, (AFC \$25,000) – **100 % completed**

### SUSLA New Science and General Classroom “A. Jackson” Building - Main Campus - **Completed**

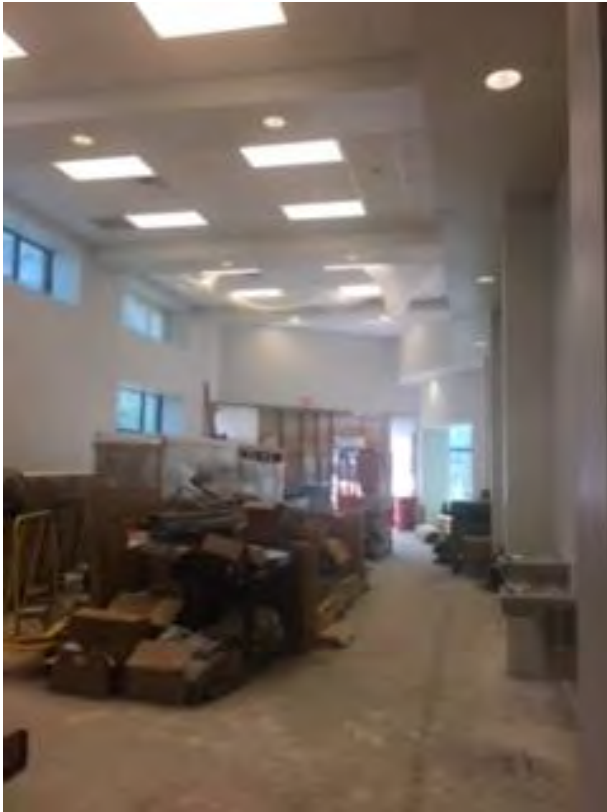
- FP&C project manager: Stephen Losavio 225-342-0832 / Sara McCann
- FP&C Funding of \$6,300,000 available to begin the New Classroom Building.
- Architect: KSA, Inc.
- Project bid October 8, 2014,
- General Contractor: ELA Group, Inc.
- Bid amount: \$6,159,076
- Executed Contract/Notice to proceed Date: February 11, 2015.
- Construction project completion date: January/Feb/April/June 2017/August 2017/January 2018
- Furnishing budget \$420,000 by FP&C ([SUSLA to provide list of furnishings and IT equipment, phone system at D-Mark](#)) – **Completed**



**SUSLA Renovation to Allen Building / School of Nursing - 600 Texas Street,  
Shreveport, LA (Downtown) - completion set for March 2018/ April/May/June, 2018**

- FP&C project manager: Sara McCann 318-676-7984 or 318-469-6658 cell
- Project No.: 19-618-07S-01, Part 01 – State ID S28020 – Site Code: 7-09-025
- AFC: \$3,500,000
- Architects: KSA, Inc. (John Selmer 318-344-8443 cell)
- Bid date: April 19, 2016
- General Contractor: ELA Group, Inc.
- Bid amount: \$3,350,000 *base bid*
- Executed Contract/Notice to proceed Date: September 12, 2016
- Duration time to complete the project: 420 days / September to November 7, 2017

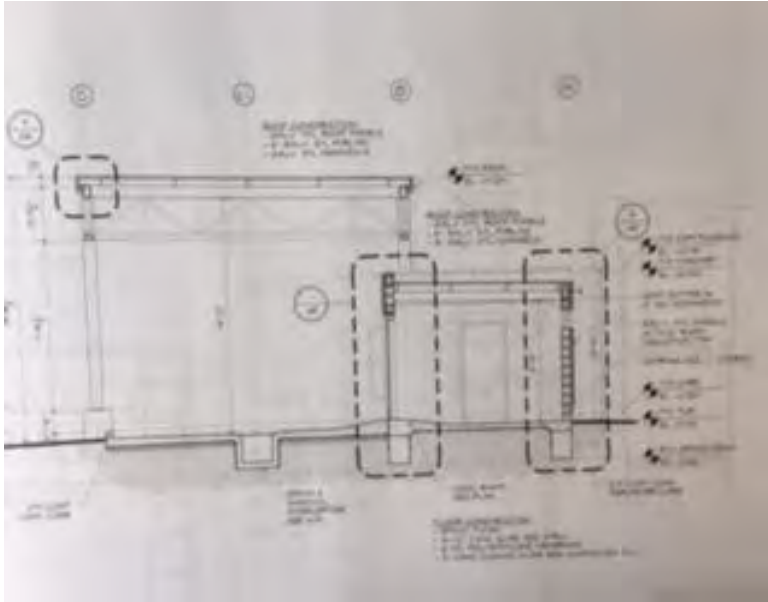
*Notes: Funding required for Furnishing and Equipment (F&E) FP&C to follow-up.*



## SU Ag Center (Southern University Agricultural Research and Extension Center)

### 1. SUAG New Pesticide Storage Shed Building– SUAG Experimental Lab Farm

- Budget: \$242,522
- Architect: Williams and Williams Architecture - designer fees \$25,400
- AFC: \$217,122
- Construction Bid Documents and Spec's completed April 28, 2017
- Bid Advertisement: Set for December 2017.
- Pre-Bid meeting 2Feb2018- ANR Construction Low bidder at \$207,900



### 2. A.O. Williams Hall Renovation

- FP&C project manager: Tony Palotta 225.342.0827
- Budget amount is \$2,764,630
- Project was awarded to Engineer – Quebedeaux Engineers / Architect – Crump Wilson and Associates
- Estimated cost is approximately \$2,300,000.00
- Design phase started 4/27/2016
- Design team is working with FP&C to finalize a design solution within the budget amount - pending completion February/April/May/June 2017.
- Duration time of bidding and construction-August 2017 bidding / Nov. 2017 to November 2018 construction. Bid open 19Dec2017
- Sienna Construction LLC – low bidder \$1,647,000



3. **New Multipurpose Building**, Agriculture Research & Extension Center at the Experimental Lab Farm/North Campus - **Completion set for JULY 2018**



- FP&C project manager: Alan Antoine 225.342.3443
- Waiting on FP&C to have the building re-designed within the AFC budget of \$1,300,000 and Fee \$113,873 + \$3,700 reimbursable expense.
- LA Architectural Selection Board: September 22, 2016
- Designer selected by the FP&C/LAAS Board: Domain Architecture
- Design Planning and Construction Bid Document Phase- November 2, 2016 to May 2017
- State Fire Marshal /IBC/FP&C/NFPA/ADA reviews: May 10, 2017 (2 to 3 weeks for review)
- Bid Date: pending June 2017 (30 days) Contract Award (July 2017 (30 days))-
- Pre-bid meeting is set for August 2, 2017 and bid opening August 16, 2017
- **Construction time** (allow for 7 months / 210 days + 45days) Sept / Oct. 2017 to March /April/**June 2018**
- Low Bidder: **Blount General Contractors, LLC - \$1,199,000**
- Pre-construction December 14, 2017

Concrete Foundation in progress:



Prepared By:

Eli G. Guillory III  
*Director*

**Southern University System**

Office of Facilities Planning  
225-771-2786 office 225-573-0811 cell

**SU System**

Tracie Woods JD, GC	SUS	225-771-2211
Cedric Upshaw JD, ADA	SUS	225-771-5565
Flandus McClinton Jr. V.P.	SUS	225-771-6278
Gloria Matthews	SUS	225-771-3476
Kimberly Knighton	SUS	225-771-5372

**SU Baton Rouge**

Benjamin Pugh, VC	SUBR	225-771-5021
Frank Maurice Pitts	SUBR	225-771-2488
Henry L. Thurman III	SUBR	225-771-2413
Kim Ross	SUBR	225-771-3491
Kestee Weir III	SUBR	225-771-6235
Tracie A. Abraham	SUBR	225-771-3590
Linda Antoine	SUBR	225-771-4580

**SU Law Center**

Terry Hall, VC	SULC	225-771-2506
Angela Gaines	SULC	225-771-4931

**SU Agricultural Center**

Linda M. Batiste, VC	SUAG	225-771-5707
James L. Mahomes	SUAG	225-771-2242
Christopher Rogers	SUAG	225-771-5669
Eugene Runles	SUAG	225-771-2262
Oscar Udoh	SUAG	225-771-2090

**SU New Orleans**

Jullin Renthropoe, VC	SUNO	504-286-5117
Shaun Lewis	SUNO	504-286-5295
Tracey Webster	SUNO	504-286-5297
Marilyn Manuel	SUNO	504-286-5020
Harry Doughty	SUNO	504-286-5117

**SU Shreveport**

Brandy Jacobsen, VC	SUSLA	318-670-9371
Janice Sneed, VC	SUSLA	318-670-9471
Leslie McClellon	SUSLA	318-670-9300
Darrell Street	SUSLA	318-670-9378
Sophia Lee	SUSLA	318-670-9355

**Southern Strategy Group**

Rodney Braxton	SSG	255-381-0166
Kevin Cunningham	SSG	255-381-0166

# Finance Committee



**FINANCE COMMITTEE**  
*(Following the Facilities and Property Committee)*  
**Friday, May 25, 2018**  
2<sup>nd</sup> Floor J.S. Clark Administration Building  
Board of Supervisors Meeting Room  
Baton Rouge, Louisiana

**AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
  - A. Request Approval to Increase/Establish Student Fees (SUSLA)
    1. Laboratory Course Fees: Biology, Chemistry, Physics and Education (\$45 per student for lab courses and \$88 for education curriculum student background check)
    2. Student Assessed Fee Increase (\$13 per student - per student vote)
  - B. Request Approval to Implement Student Fee Increase for AROTC per student vote, SUBR
6. Informational Item(s)
  - A. Interim Financial Report
7. Other Business
8. Adjournment

**MEMBERS**

Atty. Domoine Rutledge–Chair, Mr. Richard Hilliard–Vice Chair  
Atty. Tony Clayton, Mr. Armond Duncan, Rev. Joe R. Gant, Jr., Rev. Donald R. Henry, Dr. Leon R. Tarver II,  
Mrs. Ann A. Smith- Ex Officio



Dr. Rodney A. Ellis  
Chancellor



May 10, 2018

Dr. Ray L. Belton, President  
S U System Office  
4<sup>th</sup> Floor, J. S. Clark Administration Building  
Baton Rouge, La 70813

**RE: Request to Increase Fees for Lab Fees for Biology, Chemistry, Physics and Education**

Dear Dr. Belton:

This correspondence comes requesting authorization to increase fees relative to the **Lab Fees in Biology, Chemistry, Physics, and Education** as it relates to the students at Southern University at Shreveport Louisiana (SUSLA). Per the attached documentation shared by Mrs. Brandy Jacobsen, Chief Finance Officer, funds from this increase will allow the university to remain competitive by covering the costs of increased operational expenses related to delivering practical training in labs and clinicals.

I request your endorsement of this fee increase and that of the Southern University Board of Supervisors at their next scheduled meeting.

Thank you in advance for your kind consideration.

Respectfully submitted,

Rodney A. Ellis, Ed.D.  
Chancellor

RAE/lw

Attachments

3050 MARTIN LUTHER KING, JR. DRIVE, \* SHREVEPORT, LOUISIANA 71107

PHONE: (318) 670-9312 \* FAX (318) 670-6374

TOLL FREE: 1-800-458-1472, EXT 6312

[www.SUSLA.EDU](http://www.SUSLA.EDU)



May 9, 2018

Rodney A. Ellis, Ed.D.  
Chancellor  
Southern University at Shreveport  
3050 Martin Luther King Jr. Dr.  
Shreveport, La 71107

**Ref: Lab Fees Biology, Chemistry, Physics, and Education**

Dear Dr. Ellis:

SUSLA offers several lab courses in Biology, Chemistry, and Physics where the students participate in practical science experiments. To ensure the labs have sufficient supplies, Dr. Sharron Herron-Williams and Dr. Barry Hester have proposed a course fee of \$45 per student for each of the lab courses.

Additionally, as part of the requirements for the Education curriculum, students are required to obtain a background check in order to complete the practical clinical portion by working at offsite daycare centers. Dr. Sharron Herron-Williams and Dr. Lonnie McCray request authorization to add a lab fee of \$88 to cover the cost of the background check that students currently pay out of pocket.

**Table 1** below provides a list of the courses impacted and the potential revenue generated based upon prior course enrollment.

3050 MARTIN LUTHER KING, JR. DRIVE, \* SHREVEPORT, LOUISIANA 71107  
PHONE: (318) 670-9312 \* FAX (318) 670-6374  
TOLL FREE: 1-800-458-1472, EXT 6312

[www.SUSLA.EDU](http://www.SUSLA.EDU)

Southern University at Shreveport does not discriminate on the basis of race, color, national origin, gender, age, disability or any other protected class. Title IX Coordinator: Ms. Tilisha T. Bryant, Administration Building, Room A-43, (318) 670-9210. Section 504 Coordinator: Ms. Jerushka Ellis, Fine Arts Building, Room C08 D, (318) 670-9285.

Biology, Chemistry, Physics, and Education  
Proposed Course Fees

Table 1

COURSE PREFIX	COURSE NUMBER	COURSE NAME	LAB FEE	Potential Revenue
BIOL	104L	General Biology I Lab	45.00	9,300.00
BIOL	105L	General Biology II Lab	45.00	900.00
BIOL	200L	Microbiology Lab	45.00	6,100.00
BIOL	220L	Human Anatomy & Physiology I Lab	45.00	11,600.00
BIOL	222L	Human Anatomy & Physiology II Lab	45.00	8,000.00
BIOL	264L	Cell & Molecular Biology Lab	45.00	450.00
CHEM	130L	General Chemistry Lab I (non-Science Majors)	45.00	4,100.00
CHEM	131L	General Chemistry Lab II (non-Science Majors)	45.00	450.00
CHEM	132L	General Chemistry Lab I (Science Majors)	45.00	450.00
CHEM	133L	Inorganic and Equilibrium Chemistry Lab	45.00	450.00
CHEM	230L	Organic Chemistry I Lab	45.00	450.00
CHEM	231L	Organic Chemistry II Lab	45.00	450.00
CHEM	251L	Inorganic, Organic and Biochemistry Lab	45.00	450.00
PHYS	221	General Physics I Lec& Lab	45.00	945.00
PHYS	222	General Physics II Lec& Lab	45.00	945.00
PHYS	100	Physical Science Lec & lab	45.00	8,000.00
EDUC	249	Practicum in Childhood Education	88.00	600.00

We are requesting these proposed lab fees be submitted to the Southern University System Office and Board of Supervisors for approval. Implementation of this fee will be for the Fall 2018 semester.

Sincerely,



Mrs. Brandy Jacobsen  
Chief Finance Officer

3050 MARTIN LUTHER KING, JR. DRIVE, \* SHREVEPORT, LOUISIANA 71107  
PHONE: (318) 670-9312 \* FAX (318) 670-6374  
TOLL FREE: 1-800-458-1472, EXT 6312

[WWW.SUSLA.EDU](http://WWW.SUSLA.EDU)

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Dr. Rodney A. Ellis  
Chancellor



May 10, 2018

Ray L. Belton, Ph.D.  
President-Chancellor  
Southern University System  
4<sup>th</sup> Floor, J.S. Clark Administration Bldg.  
Baton Rouge, Louisiana 70813

**Ref: Student Assessed Fee Increase Request**

Dear President-Chancellor Belton:

In May 2018, the student body voted to increase student fees. The attached letter indicates the voting results. Based upon these results, the following table depicts the potential revenue that will be generated during the upcoming fiscal year:

Fee Name	Fee Purpose	Fee Amount	Student Base**	Potential Revenue
Student Assessed Fee Increase Request	To enhance student initiatives, life and the cheer, dance and athletic teams <ul style="list-style-type: none"> <li>• Student Life Improvement Fee (\$5/student)</li> <li>• Cheer (\$5/student)</li> <li>• Athletic (\$3/student)</li> </ul>	\$ 13 per student	3,404	\$44,252
** Based upon student enrollment				

Sincerely,



Rodney A. Ellis, Ed.D.  
Chancellor

RAE/bj

3050 MARTIN LUTHER KING, JR. DRIVE, \* SHREVEPORT, LOUISIANA 71107  
PHONE: (318) 670-9312 \* FAX (318) 670-6374  
TOLL FREE: 1-800-458-1472, EXT 6312  
[www.SUSLA.EDU](http://www.SUSLA.EDU)



Office Of Student Affairs and Enrollment Management

May 9, 2018

Dr. Rodney Ellis, Chancellor
Southern University at Shreveport
3050 Martin Luther King Jr. Dr
Shreveport, La 71107

Dear Dr. Ellis,

This is a request that the following items be placed on the Board of Supervisors' agenda for their consideration.

The students of SUSLA placed three referendums on their spring 2018 General Election ballot relative to student fees. They are as follows:

- 1. Student Life Improvement Fee: Provides \$5 for the fall and \$5 for the spring semester only for the enhancement of student initiatives and student life including, programs, equipment, facility improvements, supplies, etc. To be managed by the Vice Chancellor for Student Affairs and Enrollment Management. Referendum Passed: (50) For / (21) Against
2. Cheer/Dance Fee: To provide \$5.00 per semester for the enhancement of the cheer and dance team. Referendum Passed: (38) For / (33) Against
3. Athletic Fee: Increase the athletic fee by \$3.00 to support the Women and Men's basketball teams, and the expansion of athletics. Referendum Passed: (46) For / (26) Against

As you can see from the election returns, the students voted favorably to asses these fees therefore it is our recommendation to bring forth this request on their behalf.

Sincerely,

Melva

Melva Williams, Ph.D.,
Vice Chancellor for Student Affairs
and Enrollment Management

Approved: [Signature]
Rodney Ellis, Ed.D., Chancellor, SUSLA

[Signature]
Brandy Jacobsen
Chief Finance officer

Approved: \_\_\_\_\_
Ray L. Belton, Ph.D., President-Chancellor, SUS

# OFFICIAL ELECTION RESULTS



**Organization / Election Title:** Southern University at Shreveport / Student Government Association Election

**Date of Election:** May 2, 2018

Race/Candidate	M1	M2	M3	M4	M5	TOTAL
<b>SGA President</b> (Vote For 1)						
Beatrice Wright (Unopposed)	32	20				52
<b>Sophomore Class President</b> (Vote For 1)						
Cynthia Afolabi (Unopposed)	28	24				52
<b>Miss Southern University Shreveport</b> (Vote For 1)						
Sasha Hooper	12	9				21
Caitlyn Jones	26	22				48
<b>Secretary</b> (Vote For 1)						
Rosilyn Williams (Unopposed)	31	22				53
<b>Miss Sophomore</b> (Vote For 1)						
Miracle Curry	27	21				48
Angel Hicks	10	9				19

Race/Candidate	M1	M2	M3	M4	M5	TOTAL
<b>Referendum 1</b> <b>Student Life Improvement Fee</b> (Vote For 1)						
FOR	25	25				50
AGAINST	13	8				21
<b>Referendum 2</b> <b>Cheer/Dance Fee</b> (Vote For 1)						
FOR	18	20				38
AGAINST	20	13				33
<b>Referendum 3</b> <b>Athletic Fee</b> (Vote For 1)						
FOR	24	22				46
AGAINST	14	12				26

Verifying Technician: Charles Dudley

Date: 5-2-2018

Verifying Technician: \_\_\_\_\_



OFFICIAL RESULTS REPORT

\*\*\*\*\*

Date 05/02/2018 Time 1:58 PM  
 Serial Number 51197  
 Protective Counter 6388  
 Public Counter 36

Poll Site  
 Election

Polling Place ID

Ballot Version 1 0

Report Source Internal Memory

Southern Shreveport  
 May 2, 2018

Candidate Totals  
 Candidate Total

\*\*\* \*\*\* \*\*\*

SGA President (1)  
 Beatrice Wriht 20  
 Undervotes 16

Miss Southern University (1)  
 Sasha Hooper 9  
 Caitlyn Jones 22  
 Undervotes 5

Miss Sophomore (1)  
 Miracle Curry 21  
 Angel Hicks 9  
 Undervotes 6

Secretary (1)  
 Rosilyn Williams 22  
 Undervotes 14

Sophomore President (1)  
 Cynthia Afolabi 24  
 Undervotes 12

Referendum 1 (1)  
 For 25  
 Against 8  
 Undervotes 3

Referendum 2 (1)  
 For 20  
 Against 13  
 Undervotes 3

Referendum 3 (1)  
 For 22  
 Against 12  
 Undervotes 2

Write In Votes  
 No Write In Votes In Memory

Selection Code Totals

1 36

OFFICIAL RESULTS REPORT

\*\*\*\*\*

Date 05/02/2018 Time 1:58 PM  
 Serial Number 47029  
 Protective Counter 4573  
 Public Counter 42

Poll Site  
 Election

Polling Place ID

Ballot Version 1 0

Report Source Internal Memory

Southern Shreveport  
 May 2, 2018

Candidate Totals  
 Candidate Total

\*\*\* \*\*\* \*\*\*

SGA President (1)  
 Beatrice Wriht 32  
 Undervotes 10

Miss Southern University (1)  
 Sasha Hooper 12  
 Caitlyn Jones 26  
 Undervotes 4

Miss Sophomore (1)  
 Miracle Curry 27  
 Angel Hicks 10  
 Undervotes 5

Secretary (1)  
 Rosilyn Williams 31  
 Undervotes 11

Sophomore President (1)  
 Cynthia Afolabi 28  
 Undervotes 14

Referendum 1 (1)  
 For 25  
 Against 13  
 Undervotes 4

Referendum 2 (1)  
 For 18  
 Against 20  
 Undervotes 4

Referendum 3 (1)  
 For 24  
 Against 14  
 Undervotes 4

Write In Votes  
 No Write In Votes In Memory

Selection Code Totals

1 42

**The Student Government Association  
Spring 2018 Student Election and Referendum  
Official Results  
CERTIFICATION OF SPRING 2018 ELECTION RESULTS**

We, the members of the Student Government Association, DO HEREBY CERTIFY THAT the following candidates and referenda were put before the students enrolled at Southern University at Shreveport LA and that all ballots which were cast by eligible voters on May 2, 2018 have been counted and officially reported by the Louisiana Department of State, Election Division as of May 2, 2018.

WE DO HEREBY FURTHER CERTIFY that there were no election complaints filed as of May 2, 2018 and that all candidates have been notified of election results.

WE HEREBY FURTHER CERTIFY that eligible voters have cast their vote for each candidate/referendum and each candidate/referendum has secured and/or received total votes as reported by the Louisiana Department of State below.

**SGA President**

Beatrice Wright      52            WINNER

**Miss Southern University at Shreveport**

Sasha Hooper            21

Caitlyn Jones            48            WINNER

**Miss Sophomore**

Miracle Curry            48            WINNER

Angel Hicks              19

**Secretary**

Rosilyn Williams      53            WINNER

**Sophomore Class President**

Cynthia Afolabi        52            WINNER

**Student Life Improvement Fee:** Provides \$5 for fall and spring semester only for the enhancement of student initiatives and student life including, programs, equipment, facility improvements, supplies, etc. To be managed by the Vice Chancellor for Student Affairs and Enrollment Management.

FOR	50		PASSED
AGAINST	21		
Total Votes Cast	71		

**The Student Government Association  
Spring 2018 Student Election and Referendum  
Official Results**

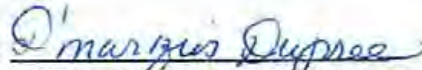
**Cheer/Dance Fee:** To provide \$5.00 per semester for the enhancement of the cheer and dance team.

FOR	38		PASSED
AGAINST	33		
Total Votes Cast	71		

**Athletic Fee:** Increase the athletic fee by \$3.00 to support the Women and Men's basketball teams.

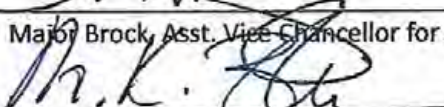
FOR	46		PASSED
AGAINST	26		
Total Votes Cast	72		

Approval:

  
D'Marquis Dupree, SGA President

  
Rebecca Gilliam, Director of Student Activities

  
Major Brock, Asst. Vice Chancellor for Student Success

  
Dr. Melva Williams, Vice Chancellor Student Affairs and Enrollment Management



May 17, 2018

Dr. Ray L. Belton, President/Chancellor  
Southern University System  
4<sup>th</sup> Floor, JS Clark Administration Building  
Baton Rouge, Louisiana 70813

RE: AROTC Referendum

Dear President Belton,

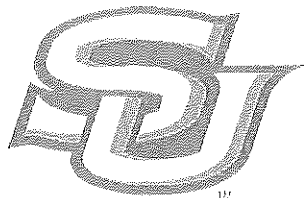
The Student Government Association is submitting an AROTC Referendum to implement a \$2.00 AROTC fee to support the maintenance of equipment, host competitions, scholarships, and travel expenses. The bill was passed during the SGA general election on March 16, 2016 with 64.4% of students voting in favor of supporting the fee. You will note that the Cheerleaders support referendum failed as 66.3% of students were not in favor of paying additional fees to maintain equipment, provide scholarships, and fund travel expenses for the cheerleaders.

As a result, we ask that you submit the AROTC item for the Board of Supervisors review and vote to approve for implementation in the 2018 Fall. As always, we appreciate your consideration and support of the student experience.

Sincerely,

*Kimberly M. Scott*

Kimberly M. Scott, PhD  
Vice Chancellor for Student Affairs &  
Enrollment Management



April 23, 2018

Dr. Kimberly Ferguson- Scott  
VC For Student Affairs and Enrollment Management

Dear Dr. Scott,

The Student Government Association request that the following item be submitted for administrative approval and consideration by the Southern University Board of Supervisors at the regularly scheduled meeting.

Southern University – Baton Rouge students placed the following referendums on the Spring 2018 General Election Ballot relating to new and revised student fees.

**\*CHEERLEADERS SUPPORT:**

*For the purpose of gaining the necessary funding to purchase and maintain equipment, scholarships, and travel expenses that affect the functionality of the Cheerleaders at SU, Do you Support the renewal and increase from \$3.00 to \$15.00 Cheerleader Fee?*

**\*AROTC SUPPORT:**

*For the purpose of gaining the necessary funding to purchase and maintain equipment, host competitions, scholarships, travel expenses, or any other necessary expenses that affect the functionality of the AROTC at SU, Do you Support the implementation of a \$2.00 AROTC fee?*

The AROTC BILL was voted on successfully with the results of:  
**1331 YES VOTES and 737 NO VOTES**

We require action on this items to begin Fall of 2018. Your consideration is greatly appreciated.

Sincerely,

  
Armond Duncan,  
President, SGA 2017-2018

Approved:   
Jonas Vanderbilt, Director of Student Life

APPROVED BY:

  
Asst. Vice Chancellor, Division for Student Affairs

APPROVED BY:

  
VC For Student Affairs and Enrollment Management

**Student  
Government  
Association**

227 Smith-Brown  
Memorial Student Union

PO Box 10202  
Baton Rouge, LA 70813

Phone: (225) 771-2585  
Fax: (225) 771-2202  
www.subr.edu/sga

Southern University System  
Comparison of Actual Expenditures to Budgeted Amounts  
For Fiscal Year Ending June 30, 2018  
As of April 30, 2018

	Actual as of 4/30/2018	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
<b>Revenues</b>						
General Fund Direct	\$37,074,422	\$4,415,959	\$41,490,381	\$41,490,381	89.4%	\$0
Statutory Dedicated	2,053,436	2,651,848	4,705,283	4,705,283	43.6%	0
Funds Due From BOR						
Federal	1,637,533	2,016,676	3,654,209	3,654,209	44.8%	0
<b>Self Generated</b>						
Tuition - Fall 2017	32,386,967	227,914	32,614,881	33,135,133	97.7%	(520,252)
Tuition - Spring 2018	29,816,286	179,987	29,996,273	30,593,884	97.5%	(597,611)
Tuition - Summer	2,210,353	2,205,766	4,416,119	4,083,158	54.1%	332,961
Out-of-State Fees	8,365,957	281,018	8,646,975	8,949,732	93.5%	(302,757)
Other	7,333,414	5,160,835	12,494,249	12,435,288	59.0%	58,961
InterAgency Transfer	2,716,299	294,232	3,010,531	3,411,787	79.6%	(401,256)
<b>Total Revenues</b>	<b>\$123,594,666</b>	<b>\$17,434,235</b>	<b>\$141,028,901</b>	<b>\$142,458,855</b>	<b>86.8%</b>	<b>(\$1,429,954)</b>
<b>Expenditures by Object</b>						
Salaries	\$60,331,248	\$10,584,360	\$70,915,608	\$71,221,090	84.7%	\$(305,482)
Other Compensation	248,174	44,000	292,174	329,477	75.3%	(37,303)
Related Benefits	26,557,789	3,813,664	30,371,453	31,388,576	84.6%	(1,017,123)
<b>Total Personal Services</b>	<b>\$87,137,210</b>	<b>\$14,442,024</b>	<b>\$101,579,235</b>	<b>\$102,939,143</b>	<b>84.6%</b>	<b>\$(1,359,908)</b>
<b>Travel</b>	<b>\$477,634</b>	<b>\$260,481</b>	<b>\$738,115</b>	<b>\$768,637</b>	<b>62.1%</b>	<b>(\$30,522)</b>
Operating Services	\$10,741,156	\$2,824,613	\$13,565,769	\$13,725,340	78.3%	(159,571)
Supplies	1,182,075	312,716	1,494,791	1,597,960	74.0%	(103,169)
<b>Total Operating Expenses</b>	<b>\$11,923,232</b>	<b>\$3,137,328</b>	<b>\$15,060,560</b>	<b>\$15,323,300</b>	<b>77.8%</b>	<b>(\$262,740)</b>
Professional Services	\$1,170,104	\$965,425	\$2,135,529	\$2,203,188	53.1%	(67,659)
Other Charges	2,162,727	4,675,742	6,838,469	6,950,158	31.1%	(111,689)
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	4,310,361	1,909,872	6,220,233	6,164,373	69.9%	55,860
<b>Total Other Charges</b>	<b>\$7,643,192</b>	<b>\$7,551,039</b>	<b>15,194,231</b>	<b>\$15,317,719</b>	<b>49.9%</b>	<b>(\$123,488)</b>
General Acquisitions	\$57,766	\$104,775	\$162,541	\$165,032	35.0%	(2,491)
Library Acquisitions	258,755	198,522	457,276	487,649	53.1%	(30,373)
Major Repairs	0	74,140	74,140	90,000	0.0%	(15,860)
<b>Total Acquist. &amp; Major Repairs</b>	<b>\$316,520</b>	<b>\$377,437</b>	<b>\$693,957</b>	<b>\$742,681</b>	<b>42.6%</b>	<b>(\$48,724)</b>
Scholarships	\$7,497,301	\$265,501	\$7,762,802	\$7,367,375	101.8%	\$395,427
<b>Total Expenditures</b>	<b>\$114,995,090</b>	<b>\$26,033,810</b>	<b>\$141,028,900</b>	<b>\$142,458,855</b>	<b>80.7%</b>	<b>\$(1,429,955)</b>

Southern University Board and System Administration  
 Comparison of Actual Expenditures to Budgeted Amounts  
 For Fiscal Year Ending June 30, 2018  
 As of April 30, 2018

	Actual as of 4/30/2018	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
<b>Revenues</b>						
General Fund Direct	\$2,644,598	\$314,587	\$2,959,185	\$2,959,185	89.4%	\$0
Statutory Dedicated						
Funds Due To/ From Mgmt						
Federal						
<b>Self Generated</b>						
Tuition - Fall 2017						
Tuition - Spring 2018						
Tuition - Summer						
Out-of-State Fees						
Other						
InterAgency Transfer						
<b>Total Revenues</b>	<b>\$2,644,598</b>	<b>\$314,587</b>	<b>\$2,959,185</b>	<b>\$2,959,185</b>	<b>89.4%</b>	<b>\$0</b>
<b>Expenditures by Object</b>						
Salaries	\$1,125,564	\$214,085	\$1,339,649	\$1,339,649	84.0%	\$0
Other Compensation	55,333	9,167	64,500	64,500	85.8%	0
Related Benefits	355,702	296,270	651,972	651,972	54.6%	0
<b>Total Personal Services</b>	<b>\$1,536,599</b>	<b>\$519,522</b>	<b>\$2,056,121</b>	<b>\$2,056,121</b>	<b>74.7%</b>	<b>\$0</b>
<b>Travel</b>	<b>\$58,498</b>	<b>\$79,096</b>	<b>\$137,594</b>	<b>\$137,594</b>	<b>42.5%</b>	<b>\$0</b>
Operating Services	\$58,923	\$55,077	\$114,000	\$114,000	51.7%	\$0
Supplies	23,298	45,513	68,811	68,811	33.9%	0
<b>Total Operating Expenses</b>	<b>\$82,221</b>	<b>\$100,590</b>	<b>\$182,811</b>	<b>\$182,811</b>	<b>45.0%</b>	<b>\$0</b>
Professional Services	\$99,000	\$79,000	\$178,000	\$178,000	55.6%	\$0
Other Charges	0	236,753	236,753	236,753	0.0%	0
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	0	0	0	0	0.0%	0
<b>Total Other Charges</b>	<b>\$99,000</b>	<b>\$315,753</b>	<b>\$414,753</b>	<b>\$414,753</b>	<b>23.9%</b>	<b>\$0</b>
General Acquisitions	\$2,575	\$89,925	\$92,500	\$92,500	0.0%	\$0
Library Acquisitions	0	0	0	0	0.0%	0
Major Repairs	0	25,000	25,000	25,000	0.0%	0
<b>Total Acquist. &amp; Major Repairs</b>	<b>\$2,575</b>	<b>\$114,925</b>	<b>\$117,500</b>	<b>\$117,500</b>	<b>0.0%</b>	<b>\$0</b>
Scholarships	42,278	\$8,128	\$50,406	50,406	83.9%	\$0
<b>Total Expenditures</b>	<b>\$1,821,171</b>	<b>\$1,138,014</b>	<b>\$2,959,185</b>	<b>\$2,959,185</b>	<b>61.5%</b>	<b>\$0</b>

Southern University - Baton Rouge  
Comparison of Actual Expenditures to Budgeted Amounts  
For Fiscal Year Ending June 30, 2018  
As of April 30, 2018

	Actual as of 4/30/2018	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
<b>Revenues</b>						
General Fund Direct	\$17,315,018	\$2,063,293	\$19,378,311	\$19,378,311	89.4%	\$0
Statutory Dedicated	984,146	918,116	1,902,262	1,902,262	51.7%	0
Funds Due From Mgmt or BOR						
Federal						
<b>Self Generated</b>						
Tuition - Fall 2017	19,534,637	227,914	19,762,551	20,230,630	96.6%	\$(468,079)
Tuition - Spring 2018	17,924,458	179,987	18,104,445	18,104,445	99.0%	0
Tuition - Summer	1,234,762	1,317,928	2,552,690	2,552,690	48.4%	0
Out-of-State Fees	5,844,458	159,188	6,003,646	6,032,232	96.9%	(28,586)
Other	3,848,172	4,629,284	8,477,456	8,069,202	47.7%	408,254
InterAgency Transfer	2,716,299	294,232	3,010,531	3,411,787	79.6%	(401,256)
<b>Total Revenues</b>	<b>\$69,401,950</b>	<b>\$9,789,942</b>	<b>\$79,191,892</b>	<b>\$79,681,559</b>	<b>87.1%</b>	<b>(\$489,667)</b>
<b>Expenditures by Object</b>						
Salaries	\$33,736,308	\$5,366,356	\$39,102,664	\$39,102,664	86.3%	0
Other Compensation	151,174	25,000	176,174	213,477	70.8%	(37,303)
Related Benefits	16,347,139	847,554	17,194,693	17,194,693	95.1%	0
<b>Total Personal Services</b>	<b>\$50,234,621</b>	<b>\$6,238,910</b>	<b>\$56,473,531</b>	<b>\$56,510,834</b>	<b>88.9%</b>	<b>(\$37,303)</b>
<b>Travel</b>	<b>\$111,671</b>	<b>\$98,000</b>	<b>209,671</b>	<b>\$230,000</b>	<b>48.6%</b>	<b>(\$20,329)</b>
Operating Services	5,970,689	1,281,700	7,252,389	7,252,389	82.3%	0
Supplies	706,659	163,000	869,659	909,661	77.7%	(40,002)
<b>Total Operating Expenses</b>	<b>\$6,677,349</b>	<b>\$1,444,699</b>	<b>\$8,122,048</b>	<b>\$8,162,050</b>	<b>160.0%</b>	<b>(\$40,002)</b>
Professional Services	705,396	365,268	\$1,070,664	1,288,127	54.8%	-\$217,463
Other Charges	631,493	2,842,178	3,473,671	3,475,171	18.2%	-1,500
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	2,101,146	1,192,761	3,293,907	3,293,907	63.8%	0
<b>Total Other Charges</b>	<b>\$3,438,035</b>	<b>\$4,400,207</b>	<b>\$7,838,242</b>	<b>\$8,057,205</b>	<b>42.7%</b>	<b>(\$218,963)</b>
General Acquisitions	43,920	0	\$43,920	43,532	100.9%	\$388
Library Acquisitions	106,844	433	107,276	137,649	77.6%	(30,373)
Major Repairs	0	0	0	0	0.0%	0
<b>Total Acquist. &amp; Major Repairs</b>	<b>\$150,763</b>	<b>\$433</b>	<b>\$151,196</b>	<b>\$181,181</b>	<b>83.2%</b>	<b>-\$29,985</b>
Scholarships	\$6,153,757	\$243,446	\$6,397,203	\$6,540,289	94.1%	-\$143,086
<b>Total Expenditures</b>	<b>\$66,766,196</b>	<b>\$12,425,695</b>	<b>\$79,191,891</b>	<b>\$79,681,559</b>	<b>83.8%</b>	<b>(\$489,668)</b>



Southern University Law Center  
Comparison of Actual Expenditures to Budgeted Amounts  
For Fiscal Year Ending June 30, 2018  
As of April 30, 2018

	Actual as of 4/30/2018	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
<b>Revenues</b>						
General Fund Direct	\$3,589,003	\$427,325	\$4,016,328	\$4,016,328	89.4%	0
Statutory Dedicated	106,899	100,773	207,672	207,672	51.5%	0
Funds Due From Mgmt or BOR						
Federal						
<b>Self Generated</b>						
Tuition - Fall 2017	3,174,727	0	3,174,727	2,940,403	108.0%	234,324
Tuition - Spring 2018	2,900,298	0	2,900,298	2,830,085	102.5%	70,213
Tuition - Summer	237,162	462,838	700,000	700,000	33.9%	0
Out-of-State Fees	1,588,075	0	1,588,075	1,417,500	112.0%	170,575
Other	1,625,542	169,720	1,795,262	2,253,087	72.1%	(457,825)
InterAgency Transfer						
<b>Total Revenues</b>	<b>\$13,221,706</b>	<b>\$1,160,656</b>	<b>\$14,382,362</b>	<b>\$14,365,075</b>	<b>92.0%</b>	<b>\$17,287</b>
<b>Expenditures by Object</b>						
Salaries	\$6,455,650	\$1,179,588	\$7,635,238	\$7,635,238	84.6%	\$(0)
Other Compensation	0	0	0	0	0.0%	0
Related Benefits	2,059,497	859,696	2,919,193	\$2,919,193	70.6%	0
<b>Total Personal Services</b>	<b>\$8,515,147</b>	<b>\$2,039,284</b>	<b>\$10,554,431</b>	<b>\$10,554,431</b>	<b>80.7%</b>	<b>\$0</b>
<b>Travel</b>	<b>\$145,140</b>	<b>\$29,860</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>82.9%</b>	<b>\$0</b>
Operating Services	\$1,581,512	\$79,681	\$1,661,193	\$1,661,193	95.2%	\$-00
Supplies	128,147	15,000	143,147	110,000	116.5%	33,147
<b>Total Operating Expenses</b>	<b>\$1,709,659</b>	<b>\$94,681</b>	<b>\$1,804,340</b>	<b>\$1,771,193</b>	<b>96.5%</b>	<b>\$33,147</b>
Professional Services	\$164,984	\$474,257	\$639,241	\$639,241	25.8%	\$-00
Other Charges	203,249	85,708	288,957	288,957	70.3%	0
Debt Services	0	0	0	0	0.0%	0
Interagency Transfers	131,325	139,928	271,253	271,253	48.4%	0
<b>Total Other Charges</b>	<b>\$499,558</b>	<b>\$699,893</b>	<b>\$1,199,451</b>	<b>\$1,199,451</b>	<b>41.6%</b>	<b>\$-00</b>
General Acquisitions	\$0		\$0	\$0	0.0%	\$(0)
Library Acquisitions	151,911	198,089	350,000	350,000	43.4%	0
Major Repairs		49,140	49,140	65,000	0.0%	(15,860)
<b>Total Acquist. &amp; Major Repairs</b>	<b>\$151,911</b>	<b>\$247,229</b>	<b>\$399,140</b>	<b>\$415,000</b>	<b>36.6%</b>	<b>\$(15,860)</b>
<b>Scholarships</b>	<b>\$236,073</b>	<b>\$13,927</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>94.4%</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$11,257,488</b>	<b>\$3,124,874</b>	<b>\$14,382,362</b>	<b>\$14,365,075</b>	<b>78.4%</b>	<b>\$17,287</b>

Southern University at New Orleans  
Comparison of Actual Expenditures to Budgeted Amounts  
For Fiscal Year Ending June 30, 2018  
As of April 30, 2018

	Actual as of 4/30/2018	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
<b>Revenues</b>						
General Fund Direct	\$5,512,967	\$656,941	\$6,169,908	\$6,169,908	89.4%	\$0
Statutory Dedicated	296,644	297,095	593,739	593,739	50.0%	0
Funds Due From Mgmt or BOR			0	0	0.0%	0
Federal			0	0	0.0%	0
<b>Self Generated</b>						
Tuition - Fall 2017	6,101,152		6,101,152	6,086,247	100.2%	14,905
Tuition - Spring 2018	5,763,759		5,763,759	5,967,599	96.6%	(203,840)
Tuition - Summer	185,403	195,000	380,403	300,000	61.8%	80,403
Out-of-State Fees	487,170	112,830	600,000	600,000	81.2%	\$0
Other	1,575,653	87,116	1,662,769	1,554,237	101.4%	108,532
InterAgency Transfer						
<b>Total Revenues</b>	<b>\$19,922,748</b>	<b>\$1,348,982</b>	<b>\$21,271,730</b>	<b>\$21,271,730</b>	<b>93.7%</b>	<b>\$0</b>
<b>Expenditures by Object</b>						
Salaries	\$9,493,762	\$1,633,995	\$11,127,757	\$11,127,757	85.3%	\$0
Other Compensation	0	0	0	0	0.0%	0
Related Benefits	3,793,362	530,320	4,323,682	5,167,226	73.4%	(843,544)
<b>Total Personal Services</b>	<b>13,287,124</b>	<b>2,164,315</b>	<b>15,451,439</b>	<b>16,294,983</b>	<b>81.5%</b>	<b>(\$843,544)</b>
<b>Travel</b>	<b>\$24,677</b>	<b>\$35,323</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>41.1%</b>	<b>\$0</b>
Operating Services	\$1,874,257	\$625,226	\$2,499,483	\$2,188,045	85.7%	\$311,438
Supplies	193,939	35,000	228,939	168,500	115.1%	60,439
<b>Total Operating Expenses</b>	<b>\$2,068,196</b>	<b>\$660,226</b>	<b>\$2,728,422</b>	<b>\$2,356,545</b>	<b>87.8%</b>	<b>\$371,877</b>
Professional Services	\$28,457	\$25,363	\$53,820	\$53,820	52.9%	\$0
Other Charges	1,145,713	627,232	1,772,945	1,827,274	62.7%	(54,329)
Debt Services			0	0	0.0%	0
Interagency Transfers	206,267	196,161	402,428	402,428	51.3%	0
<b>Total Other Charges</b>	<b>\$1,380,437</b>	<b>\$848,756</b>	<b>\$2,229,193</b>	<b>\$2,283,522</b>	<b>60.5%</b>	<b>(\$54,329)</b>
General Acquisitions	0	0	\$0	\$0	0.0%	\$0
Library Acquisitions	0	0	0	0	0.0%	0
Major Repairs	0	0	0	0	0.0%	0
<b>Total Acquist. &amp; Major Repairs</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>
<b>Scholarships</b>	<b>\$802,676</b>		<b>\$802,676</b>	<b>\$276,680</b>	<b>290.1%</b>	<b>\$525,996</b>
<b>Total Expenditures</b>	<b>\$17,563,110</b>	<b>\$3,708,620</b>	<b>\$21,271,730</b>	<b>\$21,271,730</b>	<b>82.6%</b>	<b>\$0</b>

Southern University at Shreveport  
Comparison of Actual Expenditures to Budgeted Amounts  
For Fiscal Year Ending June 30, 2018  
As of April 30, 2018

	Actual as of 4/30/2018	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
<b>Revenues</b>						
General Fund Direct	\$4,931,284	\$587,143	\$5,518,427	\$5,518,427	89.4%	\$0
Statutory Dedicated	106,899	87,708	194,607	194,607	54.9%	0
Funds Due From Mgmt or BOR						
Federal						
<b>Self Generated</b>						
Tuition - Fall 2017	3,576,451	0	3,576,451	3,877,853	92.2%	(301,402)
Tuition - Spring 2018	3,227,771	-00	3,227,771	3,691,755	87.4%	(463,984)
Tuition - Summer	553,026	230,000	783,026	530,468	104.3%	252,558
Out-of-State Fees	446,254	9,000	455,254	900,000	49.6%	(444,746)
Other	284,047	274,715	558,762	558,762	50.8%	0
InterAgency Transfer						
<b>Total Revenues</b>	<b>\$13,125,732</b>	<b>\$1,188,566</b>	<b>\$14,314,298</b>	<b>\$15,271,872</b>	<b>85.9%</b>	<b>(\$957,574)</b>
<b>Expenditures by Object</b>						
Salaries	\$6,246,397	\$1,197,237	\$7,443,634	\$7,749,116	80.6%	(\$305,482)
Other Compensation	0	0	0	0	0.0%	0
Related Benefits	2,703,884	569,930	3,273,814	3,447,393	78.4%	(173,579)
<b>Total Personal Services</b>	<b>\$8,950,281</b>	<b>\$1,767,167</b>	<b>\$10,717,448</b>	<b>\$11,196,509</b>	<b>79.9%</b>	<b>(\$479,061)</b>
Travel	\$31,007	\$3,000	\$34,007	\$44,200	70.2%	(\$10,193)
Operating Services	\$963,954	\$697,250	\$1,661,204	\$2,132,213	45.2%	\$(471,009)
Supplies	62,347	5,000	67,347	224,100	27.8%	(156,753)
<b>Total Operating Expenses</b>	<b>\$1,026,301</b>	<b>\$702,250</b>	<b>\$1,728,551</b>	<b>\$2,356,313</b>	<b>43.6%</b>	<b>(\$627,762)</b>
Professional Services	\$155,804	\$5,000	\$160,804	\$11,000	1416.4%	\$149,804
Other Charges	182,272	454,070	636,342	636,342	28.6%	0
Debt Services			0	0	0.0%	0
Interagency Transfers	392,486	381,022	773,508	773,508	51%	0
<b>Total Other Charges</b>	<b>\$730,562</b>	<b>\$840,092</b>	<b>\$1,570,654</b>	<b>\$1,420,850</b>	<b>51.4%</b>	<b>\$149,804</b>
General Acquisitions	\$1,121	\$0	\$1,121	\$4,000	28.0%	(\$2,879)
Library Acquisitions	0		0	0	0.0%	0
Major Repairs	0		0	0	0.0%	0
<b>Total Acquist. &amp; Major Repairs</b>	<b>\$1,121</b>	<b>\$-00</b>	<b>\$1,121</b>	<b>\$4,000</b>	<b>28.0%</b>	<b>(\$2,879)</b>
Scholarships	\$262,517	\$-00	\$262,517	\$250,000	0.0%	\$12,517
<b>Total Expenditures</b>	<b>\$11,001,789</b>	<b>\$3,312,509</b>	<b>\$14,314,298</b>	<b>\$15,271,872</b>	<b>72.0%</b>	<b>(\$957,574)</b>

Southern University Agricultural Research and Extension Center  
Comparison of Actual Expenditures to Budgeted Amounts  
For Fiscal Year Ending June 30, 2018  
As of April 30, 2018

	Actual as of 4/30/2018	Projected	Total FY 2017-18	Budget FY 2017-18	Actual as % of Budget	Over (Under) Budget
<b>Revenues</b>						
General Fund Direct	\$3,081,552	\$366,670	\$3,448,222	\$3,448,222	89.4%	\$0
Statutory Dedicated	558,847	1,248,156	\$1,807,003	1,807,003	30.9%	0
Funds Due From Mgmt or BOR						0
Federal	1,637,533	2,016,676	\$3,654,209	3,654,209	44.8%	0
<b>Self Generated</b>						
Tuition - Fall 2017						
Tuition - Spring 2018						
Tuition - Summer						
Out-of-State Fees						
Other						
InterAgency Transfer						
<b>Total Revenues</b>	<b>\$5,277,932</b>	<b>\$3,631,502</b>	<b>\$8,909,434</b>	<b>\$8,909,434</b>	<b>59.2%</b>	<b>\$0</b>
<b>Expenditures by Object</b>						
Salaries	\$3,273,567	\$993,099	\$4,266,666	\$4,266,666	76.7%	\$0
Other Compensation	41,667	9,833	\$51,500	51,500	80.9%	0
Related Benefits	1,298,205	709,894	\$2,008,099	2,008,099	64.6%	0
<b>Total Personal Services</b>	<b>\$4,613,439</b>	<b>\$1,712,826</b>	<b>\$6,326,265</b>	<b>6,326,265</b>	<b>72.9%</b>	<b>\$0</b>
<b>Travel</b>	<b>\$106,641</b>	<b>\$15,202</b>	<b>\$121,843</b>	<b>\$121,843</b>	<b>87.5%</b>	<b>\$0</b>
Operating Services	\$291,821	\$85,679	\$377,500	\$377,500	77.3%	\$0
Supplies	67,685	49,203	116,888	116,888	57.9%	0
<b>Total Operating Expenses</b>	<b>\$359,506</b>	<b>\$134,882</b>	<b>\$494,388</b>	<b>\$494,388</b>	<b>72.7%</b>	<b>\$0</b>
Professional Services	\$16,463	\$16,537	\$33,000	\$33,000	49.9%	\$0
Other Charges		429,801	\$429,801	485,661	0.0%	(55,860)
Debt Services			0	0	0.0%	0
Interagency Transfers	1,479,137		\$1,479,137	1,423,277	103.9%	55,860
<b>Total Other Charges</b>	<b>\$1,495,600</b>	<b>\$446,338</b>	<b>\$1,941,938</b>	<b>\$1,941,938</b>	<b>77.0%</b>	<b>\$0</b>
General Acquisitions	\$10,150	\$14,850	\$25,000	\$25,000	40.6%	0
Library Acquisitions			0	0	0.0%	0
Major Repairs			0	0	0.0%	0
<b>Total Acquist. &amp; Major Repairs</b>	<b>\$10,150</b>	<b>\$14,850</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>40.6%</b>	<b>\$0</b>
Scholarships	\$0	\$0	\$0	\$0	0.0%	\$0
<b>Total Expenditures</b>	<b>\$6,585,336</b>	<b>\$2,324,098</b>	<b>\$8,909,434</b>	<b>\$8,909,434</b>	<b>73.9%</b>	<b>\$0</b>

# Governance Committee

# **GOVERNANCE COMMITTEE**

*(Following the Finance Committee)*

**Friday, May 25, 2018**

2<sup>nd</sup> Floor J.S. Clark Administration Building

Board of Supervisors Meeting Room

Baton Rouge, Louisiana

## **AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
  - A. Request Approval of System Policy on Policies (6-001)
  - B. Request Approval of System Policy on Policies Template (6-002)
  - C. Request Approval of Board Self-Evaluation Policy and Instrument (per SACSCOC) (6-003)
  - D. Request Approval of Mission Review Policy (per SACSCOC) (6-004)
6. Other Business
7. Adjournment

## **MEMBERS**

Dr. Leroy Davis-Chair, Rev. Joe R. Gant-Vice Chair

Mr. John L. Barthelemy, Mr. Armond Duncan, Mr. Mike Small, Rev. Samuel C. Tolbert,

Mrs. Ann A. Smith- Ex Officio



**POLICY TITLE**  
***Policy on Policies***

**POLICY NUMBER**  
***6-001***

<b>Responsible Unit:</b> <i>Office of Strategic Planning, Policy, and Institutional Effectiveness</i>	<b>Effective Date:</b> <i>05/25/2018</i>
<b>Responsible Official:</b> <i>Vice President for Strategic Planning, Policy, and Institutional Effectiveness</i>	<b>Last Reviewed Date:</b> <i>05/25/2018</i>
<b>Policy Classification:</b> <i>Governance</i>	<b>Origination Date:</b> <i>05/25/2018</i>

**I. POLICY STATEMENT AND RATIONALE**

Accessible and well-developed policies promote efficiency, accountability, and minimize institutional risks. This System policy promotes an expeditious policy development, review, approval, and management process, while allowing for robust debate and discussion of draft policies. This System policy identifies a consistent policy format and an accessible electronic policy manual. The President-Chancellor of the Southern University and A&M College System serves as the signature authority for System policy approvals.

**II. POLICY SCOPE AND AUDIENCE**

The scope of this policy is system-wide. This policy applies to all system-wide administrators, faculty and staff who develop, review, approve, publish, manage, or otherwise engage in the creation, promulgation, and dissemination of institutional policies.

**III. POLICY COMPLIANCE**

New and revised institutional policies effective May 25, 2018 and thereafter, shall comply with this System policy.

**IV. POLICY DEFINITIONS**

***Approval Official:*** President-Chancellor of the Southern University and A&M College System serves as the signature authority for System policy approvals.

**Board of Supervisors of the Southern University and A&M College System (Board):** The Board is vested with the responsibility via the Louisiana State Constitution of 1974 and specific Louisiana Revised Statutes for the management and supervision of its institutions, statewide agricultural programs and other programs which comprise the Southern University and A&M College System.

**Exception(s):** The President-Chancellor for the Southern University and A&M College System may grant an exception under unique circumstances, provided such an exception shall not be in conflict with applicable federal or state, laws, policies, regulations or Board policies. An interim policy is an example of an exception, where the Responsible Unit, with the permission of the President-Chancellor may establish an interim policy in a special or emergency situation. Such a situation may include a change in federal or state law, a significant and immediate financial opportunity, or a major institutional risk. An interim policy shall remain in force for up to one year from the effective date of issuance.

**Policy Classification:** Within the Policy Manual, policies shall be classified as:

- Academic Affairs (1-000)
- Enrollment Management (2-000)
- External Affairs & Public Relations (3-000)
- Facilities (4-000)
- Finance, Audit, & Budget (5-000)
- **Governance** (6-000)
- Human Resources (7-000)
- Information Technology (8-000)
- Institutional Advancement (9-000)
- Legislative Affairs & Legal (10-000)
- Research & Extension (11-000)
- Safety & Security (12-000)
- Student Affairs (13-000)
- Workforce & Economic Development (14-000)

Within the Policy Manual, the *Policy on Policies* is listed under the *Governance Policy Classification*.

**Policy Review Cycle:** This policy is subject to a five-year policy review cycle.

**Policy Template:** The newly developed **Official Policy on Policies Template** shall serve as the official template for posting policies.

**Responsible Unit:** The unit charged with oversight for the development, review, update, archive, and implementation of this policy.

**Responsible Official:** The official that is responsible for the implementation of this policy.

**Policy Implementation Procedures:** A series of interrelated steps or guidelines necessary to implement policies.



## V. POLICY IMPLEMENTATION PROCEDURES

***Policy Development, Review and Approval Process:*** All policies will have a defined set of implementation procedures. With respect to this System policy, the Responsible Official, a member of the President-Chancellor’s Executive Cabinet, shall initiate the development of a new System policy or the review of an existing System policy under their jurisdiction. Consistent with the tenants of shared governance, the Responsible Official can include the faculty via the Faculty Senate in the development and review of academic policies. Also, the development and review of non-academic policies may include a cross-section of staff in the respective areas under the purview of the Responsible Official. Finally, the Responsible Official may include a student representative via the Student Government Association in the development of new or review of existing System policies.

The Responsible Official shall use the ***Official Policy on Policies Template*** to submit a new or revised System policy to the *President-Chancellor’s Executive Cabinet* for review and approval. Following approval by the *President-Chancellor’s Executive Cabinet*, a proposed new or revised System policy is forwarded to the *Board’s Governance Committee* through the *System’s Office of Strategic Planning, Policy, and Institutional Effectiveness* and ultimately to the full *Board of Supervisors of the Southern University and A&M College System* for approval.

***Policy Post-Approval Posting Procedures:*** The Responsible Official shall forward the approved and signed System policy to the *System’s Office of Strategic Planning, Policy, and Institutional Effectiveness* for inclusion in the *Policy Manual* and posting on the System website.

## VI. POLICY RELATED INFORMATION

Not applicable.

## VII. POLICY HISTORY AND REVIEW CYCLE

This is a new policy. The effective date of this policy is determined by the approval date and signature of the President-Chancellor for the Southern University and A&M College System. This policy requires that all new and existing System policies be subject to a review within the five-year policy review cycle.

## VIII. POLICY URL

This section identifies the Southern University System website where the policies are archived – [www.sus.edu](http://www.sus.edu).

## IX. POLICY APPROVAL

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***President-Chancellor Ray L. Belton, Ph.D.***  
*Southern University and A&M College System*

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***Effective Date of Policy***



## **OFFICIAL POLICY ON POLICIES TEMPLATE**

*Italicized instructions provided in this template are for guidance only and should be deleted as specific policy content is inserted.*

### **POLICY TITLE**

***Policy on Policies***

### **POLICY NUMBER**

***6-002***

<b>Responsible Unit:</b> <i>Office of Strategic Planning, Policy, and Institutional Effectiveness</i>	<b>Effective Date:</b> <i>05/25/2018</i>
<b>Responsible Official:</b> <i>Vice President for Strategic Planning, Policy, and Institutional Effectiveness</i>	<b>Last Reviewed Date:</b> <i>05/25/2018</i>
<b>Policy Classification:</b> <i>Governance</i>	<b>Origination Date:</b> <i>05/25/2018</i>

### **I. POLICY STATEMENT AND RATIONALE**

*The policy statement is a concise statement of the overall purpose of the policy. This section identifies the goal and rationale for this policy.*

### **II. POLICY SCOPE AND AUDIENCE**

*This section identifies the scope and audience for this policy and communicates who shall be aware of and comply with this policy.*

### **III. POLICY COMPLIANCE**

*This section identifies the specific impact and consequences of not following this policy.*

### **IV. POLICY DEFINITIONS**

*This section defines any terms used in the policy that are important to its compliance and/or might be misunderstood by the audience. This may include specialized terms used in this policy.*

### **V. POLICY IMPLEMENTATION PROCEDURES**

*This section describes the means by which this policy is implemented and serves as a summary of the policy implementation process. Detailed steps for policy implementation may be developed in a separate procedures document. Link(s) to a detailed implementation procedures document shall be provided.*

## **VI. POLICY RELATED INFORMATION**

*This section lists and provides links to any applicable federal, state, and local laws, policies, regulations or SUS Board Bylaws that impact this policy.*

## **VII. POLICY HISTORY AND REVIEW CYCLE**

*This section identifies whether this is a new or existing policy. The effective date of this policy is determined by the approval date of the President-Chancellor of the Southern University and A&M College System. Additionally, the policy last review and origination dates are identified. This policy is subject to a five-year policy review cycle.*

## **VIII. POLICY URL**

*This section identifies the Southern University System website where the system policies are archived – [www.sus.edu](http://www.sus.edu).*

## **IX. POLICY APPROVAL**

*This section identifies the appropriate official who has final authority to approve this policy. The final approval date establishes the effective date of the policy.*

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***President-Chancellor Ray L. Belton, Ph.D.***  
*Southern University and A&M College System*

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***Effective Date of Policy***



**POLICY TITLE**  
***Board Self-Evaluation Policy***

**POLICY NUMBER**  
***6-003***

<b>Responsible Unit:</b> <i>Office of Strategic Planning, Policy, and Institutional Effectiveness</i>	<b>Effective Date:</b> <i>05/25/2018</i>
<b>Responsible Official:</b> <i>Vice President for Strategic Planning, Policy, and Institutional Effectiveness</i>	<b>Last Reviewed Date:</b> <i>05/25/2018</i>
<b>Policy Classification:</b> <i>Governance</i>	<b>Origination Date:</b> <i>05/25/2018</i>

**I. POLICY STATEMENT AND RATIONALE**

*Article VIII, Section 7 of the 1974 Constitution of the State of Louisiana* authorizes the creation of the Southern University Board of Supervisors (Board) as a corporate body. Subject to powers vested in the Board of Regents by *Article VIII, Section 5 of the 1974 Constitution of the State of Louisiana*, the Board shall supervise and manage the Southern University System and its several components including the statewide agricultural programs and other programs administered through its System.

The Board is committed to establishing an evidence-based planning and assessment culture that is focused on continuous improvement. The Board is committed to closing the assessment loop by: 1) conducting an Annual Self-Evaluation, 2) analyzing the results, and 3) using the results to identify areas for improvement. A list of expected outcomes shall include:

- Identification of Board accomplishments
- Identification of Board strengths
- Identification of areas of concern for the Board
- Identification of Board expectations, goals, and priorities for the coming year

This policy reinforces Southern Association of Schools and Colleges, Commission on Colleges (SACS-COC) Planning and Assessment Model that is systematic, integrated, research-based, ongoing and comprehensive.

Through its policy-making process, the Board works collaboratively with the President-Chancellor and faculty to achieve the strategic priorities of the System and its institutions. The outcome of this collaborative effort will best serve the interests of Southern University A&M College System.

## II. POLICY SCOPE AND AUDIENCE

This policy applies to the sixteen (16) members of the Board of Supervisors of the Southern University and A&M College System.

## III. POLICY COMPLIANCE

In December 2017, the 2018 Edition of the Southern Association of Schools and Colleges, Commission on Colleges (SACS-COC) Principles of Accreditation – Foundations for Quality was adopted by the College Delegate Assembly. Implementation of the *Board Self-Evaluation Policy* shall ensure that the Board is in compliance with SACS-COC Principle 4.2.g. that states the *Board defines and regularly evaluates its responsibilities and expectations (Board Self-Evaluation)*.

## IV. POLICY DEFINITIONS

***Board of Supervisors of the Southern University and A&M College System (Board):*** The Board is vested with the responsibility via the Louisiana State Constitution of 1974 and specific Louisiana Revised Statutes for the management and supervision of its institutions, statewide agricultural programs and other programs which comprise the Southern University and A&M College System.

***Southern Association of Schools and Colleges, Commission on Colleges (SACS-COC):*** SACS-COC is the regional body for the accreditation of degree-granting higher education institutions in the Southern states. The mission of SACS-COC is to assure the educational quality and improve the effectiveness of its member institutions. Accreditation by SACS-COC signifies that the institution (1) has a mission appropriate to higher education, (2) has resources, programs, and services sufficient to accomplish and sustain that mission, and (3) maintains clearly specified educational objectives that are consistent with its mission and appropriate to the degrees it offers and that indicate whether it is successful in achieving its stated objectives.

***Institutional Effectiveness:*** Effective institutions demonstrate a commitment to principles of continuous improvement, based on a systematic and documented process of assessing performance with respect to the mission. An institutional planning and effectiveness process involves all programs, services, and constituencies; is linked to the decision-making process at all levels; and provides a sound basis for budgetary decisions and resource allocations.

***Policy Classification:*** Within the proposed Board Policy Manual, the Board's *Self-Evaluation Policy* will be listed under the *Governance Policy Classification*.

***Responsible Unit:*** The unit charged with oversight for the development, review, update, archive, and implementation of this Board policy.

***Responsible Official:*** The official that is responsible for the implementation of this Board policy.

***Policy Implementation Procedures:*** A series of interrelated steps or guidelines necessary to implement Board policies.

## **V. POLICY IMPLEMENTATION PROCEDURES**

The implementation of this Board policy involves the annual administration and analysis of a Board-approved Self-Evaluation Instrument.

- Board members shall participate in the Annual Self-Evaluation process by completing a Board approved Self-Evaluation Instrument.
- Board Self-Evaluations shall occur annually at the end of the fiscal year in June.
- Board members shall be involved in the discussion of the Self-Evaluation results and shall participate in charting a path-forward for improving and strengthening the Board’s role in advancing the priorities of the Southern University and A&M College System.
- The System’s Vice President for Strategic Planning, Policy, and Institutional Effectiveness is charged with facilitating an Annual Board Self-Evaluation Process that:
  - Underscores confidentiality and integrity.
  - Creates a customized Board Self-Evaluation Instrument that is flexible and user-friendly.
  - Administers the Board’s Annual Self-Evaluation Instrument at the end of the fiscal year in June.
  - Analyzes the results of the Board’s Self-Evaluation and identifies areas of strength and areas of concern for Board members.
  - Prepares an assessment report which:
    - Provides the Board with an opportunity to engage in constructive discussion on how to close the “gaps” between expectations and performance.
    - Sets the stage for strategic improvements.
    - Establishes policy goals and priorities for the upcoming year.

## **VI. POLICY RELATED INFORMATION**

SACS-COC Principle 4.2.g. requires a Board Self-Evaluation. This requirement is identified in the 2018 Edition of the SACS-COC Principles of Accreditation – Foundations for Quality located at [www.sacs.org](http://www.sacs.org).

## **VII. POLICY HISTORY AND REVIEW CYCLE**

This is a new policy. The effective date of this policy is determined by the approval date and signature of the Board Chair. This policy is subject to a five-year policy review cycle.

## **VIII. POLICY URL**

This section identifies the Southern University System Website where the Board policies are archived – [www.sus.edu](http://www.sus.edu).

## **IX. POLICY APPROVAL**

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*The Honorable Mrs. Ann A. Smith*  
*Chair - Southern University System Board of Supervisors*

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*Effective Date of Policy*



# Board Self-Evaluation Instrument

**Evaluation Period: 2017-2018**

**SCORING RUBRIC: 5 – Strongly Agree; 4 – Agree; 3 – No Opinion; 2 – Disagree; 1 – Strongly Disagree**

## SECTION I

**INSTRUCTIONS: Please indicate your level of agreement with each statement listed below.**

<i>Board Management Function</i>		LEVEL OF AGREEMENT				
		Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
1	The ultimate responsibility for management of the System and its institutions rests with the Management Board.					
2	Through its policy-making process, the Board works collaboratively with the President-Chancellor and faculty to achieve the strategic priorities of the System and its institutions.					
3	The Board periodically reviews its policies to ensure that both the Bylaws and Policy Manual are up-to-date.					
4	Board members uphold the final majority decision of the Board.					
5	The Board regularly reviews the role, scope and mission of its institutions.					

<i>Board Organization and Operation</i>		LEVEL OF AGREEMENT				
		Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
6	Board officer responsibilities are clearly defined in the Board's Bylaws.					
7	Board committees have clearly defined responsibilities designed to assist the Board in its deliberations.					
8	The outcome of Board member preparation is productive Board meetings.					
9	Board meeting agendas are relevant to the items presented to the Board for consideration.					
10	Board minutes effectively capture and summarize Board actions.					

<i>Board Leadership and Accountability</i>		LEVEL OF AGREEMENT				
		Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
11	The Board adheres to its fiduciary duties as outlined in its Bylaws.					
12	Board members adhere to the Louisiana Code of Governmental Ethics by completing an annual Code of Ethics training.					
13	The Board advocates on behalf of the System and its institutions.					
14	The Board has an active professional development and orientation program for current and new Board members.					
15	The Board monitors the effectiveness of its institutions in fulfilling their stated missions by reviewing performance data aligned with institutional priorities and outcomes.					

<i>Board – CEO Relations</i>		LEVEL OF AGREEMENT				
		Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
16	The Board sets clear expectations for the President-Chancellor/Chief Executive Officer (CEO) of the Southern University and A&M College System.					
17	The CEO's job description is current and accurate.					
18	The Board effectively evaluates the CEO.					
19	The Board maintains open communication with the CEO.					
20	The Board provides the highest level of support to the CEO.					

## SECTION II

**INSTRUCTIONS:** Indicate your overall rating of Board performance and provide responses to the open ended questions.

- My overall rating of Board Performance is: (*Circle Your Response*)
  - 5 – Outstanding
  - 4 – Above Average
  - 3 – Average
  - 2 – Below Average
  - 1 – Poor
  
- What are the Board's greatest strengths? (*List 3 examples*)
  - 
  - 
  -
  
- What are the areas in which the Board could improve? (*List 3 examples*)
  - 
  - 
  -
  
- What are the major accomplishments of the Board in the past year? (*List 3 examples*)
  - 
  - 
  -
  
- As a Board member, I am most pleased about:
  -
  
- As a Board member, I am most concerned about:
  -
  
- I recommend that the Board adopt the following three (3) Goals for the coming year:
  - 
  - 
  -





**POLICY TITLE**  
***Mission Review Policy***

**POLICY NUMBER**  
***6-004***

<p><b>Responsible Unit:</b> <i>Office of Strategic Planning, Policy, and Institutional Effectiveness</i></p> <p><b>Responsible Official:</b> <i>Vice President for Strategic Planning, Policy, and Institutional Effectiveness</i></p> <p><b>Policy Classification:</b> <i>Governance</i></p>	<p><b>Effective Date:</b> <i>05/25/2018</i></p> <p><b>Last Reviewed Date:</b> <i>05/25/2018</i></p> <p><b>Origination Date:</b> <i>05/25/2018</i></p>
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**I. POLICY STATEMENT AND RATIONALE**

The Board of Supervisors of the Southern University and A&M College System (Board) formally approves and periodically reviews the mission statements of its institutions. The Board, in its review, reaffirms the mission statements and whether changes are made, thereby ensuring that institutional policies, procedures, and activities remain compatible with the mission statement.

**II. POLICY SCOPE AND AUDIENCE**

The mission statements of the five campuses that make up the Southern University and A&M College System are eligible for regular review by the Board.

**III. POLICY COMPLIANCE**

In December 2017, the 2018 Edition of the Southern Association of Schools and Colleges, Commission on Colleges (SACS-COC) Principles of Accreditation – Foundations for Quality was adopted by the College Delegate Assembly. Implementation of the *Mission Review Policy* shall ensure that the Board is in compliance with SACS-COC Principle 4.2.a. that states the *Governing Board ensures the regular review of the institution’s mission (Mission Review)*.

**IV. POLICY DEFINITIONS**

***Board of Supervisors of the Southern University and A&M College System:*** The Board is vested with the responsibility via the Louisiana State Constitution of 1974 and specific Louisiana Revised Statutes for the management and supervision of its institutions, statewide agricultural programs and other programs which comprise the Southern University and A&M College System.

***Southern Association of Schools and Colleges, Commission on Colleges (SACS-COC):*** SACS-COC is the regional body for the accreditation of degree-granting higher education institutions in the Southern states. The mission of SACS-COC is to assure the educational quality and improve the effectiveness of its member institutions. Accreditation by SACS-COC signifies that the institution (1) has a mission appropriate to higher education, (2) has resources, programs, and services sufficient to accomplish and sustain that mission, and (3) maintains clearly specified educational objectives that are consistent with its mission and appropriate to the degrees it offers and that indicate whether it is successful in achieving its stated objectives.

***Mission:*** The mission statement is a comprehensive statement addressing all aspects of institutional function. It is important that the institutional mission statement be formally adopted, published, implemented, and made available to all the constituencies of the institution and to the general public. Because the mission statement describes what the institution does, it is the foundation for planning and effectiveness processes. These processes validate that the institution does what it claims and evaluates how well it fulfills its mission statement. The mission statement thus provides the basis and context for evaluating institutional effectiveness. SACS-COC uses the term “mission” throughout its standards to be consistent in representing other terminology that may mean the same, such as purpose or vision.

***Policy Classification:*** Within the proposed Board Policy Manual, the Board’s *Mission Review Policy* will be listed under the *Governance Policy Classification*.

***Responsible Unit:*** The unit charged with oversight for the development, review, update, archive, and implementation of this Board policy.

***Responsible Official:*** The official that is responsible for the implementation of this Board policy.

***Policy Implementation Procedures:*** A series of interrelated steps or guidelines necessary to implement Board policies.

## **V. POLICY IMPLEMENTATION PROCEDURES**

The implementation of this policy requires the Board to conduct an annual review of the mission statements of its institutions.

- Mission reviews shall occur annually at the end of the fiscal year in June.
- The Chancellors of each institution shall present their respective mission statements to the Board for review, analysis, and discussion.
- The Board, in its review, may reaffirm the mission statements and determine whether changes need to be made, thereby ensuring that institutional policies, procedures, and activities remain compatible with and included in the mission statement.
- Mission reviews further allows the Board to better assess the effectiveness of its institutions.

## **VI. POLICY RELATED INFORMATION**

SACS-COC Principle 4.2.a. requires the Board to ensure the regular review of the mission statements of its institutions. This requirement is identified in the 2018 Edition of the SACS-COC Principles of Accreditation – Foundations for Quality located at [www.sacs.org](http://www.sacs.org).

## **VII. POLICY HISTORY AND REVIEW CYCLE**

This is a new policy. The effective date of this policy is determined by the approval date and signature of the Board Chair. This policy is subject to a five-year policy review cycle.

## **VIII. POLICY URL**

This section identifies the Southern University System website where the Board policies are archived – [www.sus.edu](http://www.sus.edu).

## **IX. POLICY APPROVAL**

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*The Honorable Mrs. Ann A. Smith*  
*Chair - Southern University System Board of Supervisors*

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*Effective Date of Policy*

# Student Affairs Committee

# **STUDENT AFFAIRS COMMITTEE**

*(Following the Governance Committee)*

**Friday, May 25, 2018**

2<sup>nd</sup> Floor J.S. Clark Administration Building

Board of Supervisors Meeting Room

Baton Rouge, Louisiana

## **AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
  - A. Request Approval of Manicia J. Finch as Associate Vice-Chancellor, Enrollment Services (SUBR)
6. Other Business
7. Adjournment

## **MEMBERS**

Dr. Leroy Davis-Chair, Rev. Joe R. Gant-Vice Chair

Mr. John L. Barthelemy, Mr. Armond Duncan, Mr. Mike Small, Rev. Samuel C. Tolbert,

Mrs. Ann A. Smith- Ex Officio



May 10, 2018

Dr. James Ammons, Executive Vice-President & Executive Vice-Chancellor  
Southern University System  
3rd Floor, JS Clark Administration Building  
Baton Rouge, Louisiana 70813

RE: Position Appointment for Associate Vice-President for Enrollment Management

Dear Dr. Ammons,

On behalf of the Search Committee for the Associate Vice-Chancellor for Enrollment Management, I would like to recommend Dr. Manicia Finch to fill the position of Associate Vice-Chancellor for Enrollment Management after a nationwide search, phone and campus interview process with the Southern University community.

Dr. Finch brings over 11 years of experience in enrollment management, and is currently serving as the Director of Admission at Bethune-Cookman University. She has also served in a similar capacity at Alabama Agricultural & Mechanical University and Stillman University where she increased enrollment by expanding out-of-state recruitment through professional relationships with high school and community college administrators, principals and counselors and enhanced articulation agreements with community and technical colleges across the United States. In addition, Dr. Finch has leveraged scholarships to enhance recruitment of high achieving students while also boosting dual enrollments and recruitment, retention and student support services for prospective students with developmental needs.

Dr. Finch believes in using data to strategically enhance recruitment and financial aid with proven outcomes that have resulted in increased applications, deposits, and enrollments at each institution. She has a strong reputation with school districts, including the Southern University Lab School and other parishes right in our backyard. Even more, she has established relationships with schools in states such as California, Texas, Mississippi, Alabama and Florida which are large recruitment areas for Southern University. Over the course of the last eleven years, Dr. Finch has worked with her staff to enroll the largest classes in the history of Bethune Cookman University, Alabama Agricultural & Mechanical University and Stillman University for several consecutive years at each institution.

Moreover, Dr. Finch has specialized enrollment management training that prepares her to be successful in this role as she attended and completed Harvard University's Summer Institute on Admissions, as well as completed an enrollment management certification with Joel Levitz, one of the leading experts on enrollment and retention. She also graduated in 2017 with a doctorate in Educational Leadership and Management with a focus on Enrollment Management and received Presidential Honors from Capella University. Dr. Finch has a passion for enrollment management and leadership with the unique ability to overcome the challenges within an HBCU enrollment services division that includes admission, recruitment, retention, registration, and financial aid.

Dr. Manicia Finch loves the HBCU community and desires to use all that she has learned over her 11 year career at Southern University as Associate Vice-Chancellor of Enrollment Management.

Sincerely,  
Kimberly M. Scott, PhD  
Vice-Chancellor for Student Affairs & Enrollment Management

# Dr. Manicia J. Finch, Ed.D.

## Contact

[REDACTED]  
[REDACTED]  
[REDACTED]

## Address

[REDACTED]  
[REDACTED]

## Profile

**Career Synopsis** A highly-skilled Enrollment, Student Affairs and Marketing Management professional, with years of experience in building strategic student recruitment programs and developing Marketing and Communications plans. Knowledgeable in developing comprehensive procedures that embrace innovative, customer-centered recruitment, enrollment, retention and focused communication initiatives in higher education. Highly effective leader in data analysis, interpretation of analysis, and preparation of reports, developing marketing materials and event planning. Experienced in providing strategic vision, leadership and direction in the preparation and implementation of the institution's overall marketing, strategic recruitment and enrollment management planning. Effective in building stakeholder relationships in and outside of the institution. Expert in higher education branding, A hands-on leader focused on institutional effectiveness, building strong media relations, student recruitment, and retention and student matriculation adaptation in a higher education environment.

Multiple accomplishments in the following, not limited to: field recruitment, marketing campaigns, strategic enrollment planning, skilled in forecasting, and developing information flow between the administration, college/school deans and associate deans, faculty, staff, and constituents of the College in order to develop a cohesive objective for the early enrollment and retention of students along with the implementation of enrollment initiatives and fulfilling the mission of the College.

Willing to go the extra mile to manifest the vision of the institution and effectively collaborate with academic, advancement, financial, and student services departments in order to develop and accomplish a comprehensive enrollment management plan.

## Key Skills

Proficient or familiar with a vast array of higher education enrollment procedures, including:

Recruitment/Training	Enrollment Management Consulting	Budgeting	Team Management & Skills Success Workshops
Stakeholder Relationship Building	ARGOS Reporting Tools	Conference Planning	Photography
Marketing Campaigns	CRM	Production Fundamentals	Data Analysis/Assessments/Alignment of Resources vs. Goals
Building Collaborative Partnerships	Banner/Datatel/Jenzabar EX	Event Planning Logistics	Fundraising
Enrollment Forecasting	Strategic Planning for Enrollment Management	Social Media Marketing	

## Education

<b>2017</b>	<b>Capella University</b> Educational Leadership and Management Doctorate of Education
<b>2012</b>	<b>Capella University</b> Master of Science in Higher Education – Specialization, Enrollment Management
<b>2012</b>	<b>Capella University/Noel Levitz</b> Post Masters Certification
<b>2012</b>	<b>Harvard Institute on Admissions</b> Certificate of Admissions Completion
<b>1984</b>	<b>Alabama A&amp;M University</b> Bachelor of Arts – Telecommunications/Marketing
<b>2012-2017</b>	<b>Capella University</b> Ed.D. Educational Leadership and Management

## Work Experience

<b>Bethune-Cookman University</b>	<b>Daytona Beach, Florida</b>
<b>Director of Admissions/Recruitment</b>	<b>August 2015 to Current</b>

- Established admissions operational strategies by evaluating trends, managing data, establishing critical measurements, and creating assessment for key performance indicators for aligning university mission with enrollment objectives.
- Manage staff of 15 employees and 40 student ambassadors. Developed production, productivity, quality, and customer-service strategies; designed systems in admissions to align with financial aid to develop leveraging of financial aid and scholarship resources with enrollment goals. Implemented change management strategies through development and implementation of communications and process flow, recruitment marketing and branding, increased staff training and development.
- Developed admissions organizational strategies by contributing information, analysis and recommendations to strategically rethink the direction of recruitment and territory penetration of existing markets and surfacing of new markets through feasibility and viability analysis.
- Consistent collaborations with internal and external stakeholders to build collaborative partnerships to attract new students and maintain existing students through working relationships with other university departments, high school administrators, non-profit college readiness programs, churches and community affiliates, the alumni office and the public relations department.

### Alabama A&M University

**Normal, AL**

#### Assistant Director of Admissions/Recruitment

**August 2010 to August 2015**

- Developed and implemented strategic marketing plans and target marketing campaigns in multiple states. Built and facilitated close professional relationships with counselors, administrators, CEO's of College Readiness Organizations, community college administrators and community leaders. Created marketing campaigns that advanced the school's objective to prospective students. Worked closely with academic department heads, athletic and auxiliary directors, as well as the financial aid department to ensure that the admissions process functioned smoothly and paralleled the mission of the College. Facilitated increase in enrollment in non-traditional programs in all disciplines.



**Stillman College****Tuscaloosa, AL****Director of Admissions****July 2007 to August 2010**

- Developed and implemented all admissions goals and recruitment strategies by working closely with the Enrollment Management team and the school's leadership. Managed a staff of admissions officers and worked in conjunction with other school administrators to keep the school's president and other department heads informed about pertinent admissions statistics and updates. Provided information about the school and its enrollment policies to prospective students, their parents and other family members. Served on policy making admissions committee. Created marketing campaigns that relay the school's mission to prospective students. Established quotas, administered performance reviews and terminated employees when required.
- Worked closely with department heads of all academic departments as well as Institutional Advancement and Public Relations to ensure that stakeholders remained involved in the admissions and enrollment process. Created alumni recruitment plan and implemented training. Evaluated courses offered by other schools to determine their equivalency to courses offered on campus. Directed preparation of printed materials explaining admission requirements. Managed annual budget for the Admissions Office. Recruited and hired team members for the admissions department. Developed Placement Recruiter Procedure Manual, Admissions Operations Manual and Recruiter Training Manual. Developed and implemented Regional and Diversity Recruitment plans. Created initial recruitment plan: "It's a New Day at Stillman."

**Finesse Marketing Group****Smyrna, GA****President/CEO****May 1995 to July 2007**

- Provided leadership to position the company in the area of Marketing, sales and inventory logistics. Developed a strategic plan to advance the company's mission and objectives and to promote revenue, profitability and growth as an organization. Directed company operations to insure production efficiency, quality, service, and cost-effective management of resources. Conducted monthly training for small business owners and produced major trade shows. The company generated revenue of over \$250,000 annually and included over a dozen sales staff. Staff managed logistics for inventory of over \$500,000. Opened territory for new product sales for major hair care line. Additionally, responsible for branding, web development, and sales and marketing consulting for over 75 small businesses. Built collaborative partnerships with major sponsors for events. Mastery in strategic planning and project management. Expertise in fundraising and building stakeholder relationships.

**City of Smyrna Government****Smyrna, GA****Senior Control Clerk****May 1995 to July 2007**

- Provided data entry, technical, customer service and accounting support.

**Atlanta Life Insurance****Atlanta, GA****District Sales/Recruitment Manager****August 1984 to July 1989**

- Managed 15 sales representatives in North Georgia Region. Increased regional sales from \$5K to \$20K in monthly revenue collections and insurance sales. Implemented training course for new recruits — speeding profitability

### **Accomplishments and Professional Affiliations**

2018 Featured Guest on two Radio Shows: Hot105-Miami and WKKC-89.3 Chicago  
2017 Bethune-Cookman University, Largest Freshman Class in University History  
2016 Bethune-Cookman University, Freshman Class, Largest in University History  
2016 Bethune-Cookman University, Freshman Class Highest Academic Profile ACT/SAT/GPA  
2016 Bethune-Cookman University, Freshman Class most Accepted Scholarships  
2016 Featured in Diverse Education-California Community Colleges Expand Transfer Deal HBCU  
2016 Featured in LA, "I know That I have a Bright Future: GCCs Black Scholars Office  
2016 Featured in the Charlotte Observer- Homeless Student Goes To College  
2016 Featured in HBCU Buzz- B-CU 2016 Freshman Class  
2016 Featured- B-CU Campus News-"Homeless and Hardships Didn't Stop North Carolina"

### **Accomplishments and Professional Affiliations, Continued**

2016 Interviewed by Chronicles of Higher Education  
2015 Developed/Rebranding Enrollment Events: B-CU Connect Day, Wildcat Day, Florida Classic Breakfast and Pep-Rally and B-CU Florida Experience Bus Tour  
2011-2015 Logistics Coordinator for the Alabama A&M University Presidential Bus Tour  
2007-2010 Stillman Class largest Freshman Class Enrollment Three consecutive years  
2010 Stillman College Staff of the Year , Student Choice Awards  
2009 Stillman College Staff of the Year, Student Choice Awards  
Member, ZETA PHI BETA, Sorority, INC  
Member, National Association of College Admissions Counselors(NACAC)  
Member, Southern Association of Colleges and Schools(SACAS)

### **Committees**

B-CU Global Task Force Policy and Procedures Development Committee –Established by President  
B-CU Athletics Compliance and Grievance Committee



April 10, 2018

To Whom It May Concern:

It gives me immense pleasure to write this letter of recommendation for Manicia Finch whom I have known for more than ten years. I worked as the Assistance to the Vice President for Academic Affairs with Dr. Finch in her role as Director of Admissions at Stillman College. We worked daily on countless projects and I came to know her as a consummate professional, taking on challenges and meeting those challenges with determination and persistence. It was evident very early on that Dr. Finch was highly successful and accountable at achieving the College's enrollment objectives through admissions management; student recruitment, and college representation.

Having worked in higher education for many years, few individuals compare to her approach when dealing with students and parents and relentless passion for minority students to realize their dream. In addition, Dr. Finch not only can organize, train, develop and lead a diverse staff of professionals. She is highly skilled at developing operational strategic plans and objectives that are cutting edge and crucial to student improvement and success and moves the College forward. Willingly, Dr. Finch took on a major role to reposition the College to attract and retain students. I watched her work day and night to find real solutions that supported enrollment objectives to bring higher academically sound students from all over the world.

As Director of Admissions, Dr. Finch also brought a more focused level of expertise in data analysis, interpretation of analysis, and forecasting that were vital in projecting goals at Stillman College. Dr. Finch also worked to enhance effective data and information flow between the administration, faculty, and staff to develop a cohesive objective for the early enrollment and retention of students. This new way of communication and approach fostered a plan of action the entire College could embrace that moved the needle of progress during critical low enrollment performance years.

Since completing her terminal degree with Capella University in Enrollment Management with a highly impressive 4.0 GPA, it speaks to her personal commitment to all things enrollment management centered. Dr. Finch is no stranger to challenging work, understanding of higher education practices, and commitment to excellence. More importantly, Dr. Finch is always thoughtful in her approach with students working hard to seek new innovative ways to assist



**Mr. L. M. Roziers**  
Assistant Superintendent (Retired)

2034 Knotty Pine Court | Jacksonville, FL 32246  
904.221-7463  
Uptownusa1@att.net

March 19, 2018

To whom this may concern,

It is with great pleasure that I recommend Dr. Manicia J. Finch for your consideration.

As a truly dedicated proponent and firm believer in partnering, Dr. Finch is always one of the first to bring together her longtime professional and personal relationships to develop solutions that have become obstacles and excuses for high school students from furthering their college-going dreams. By leveraging her Bethune-Cookman University (BCU) position as Director of Admissions/Recruitment, for many years, she has been able to successfully build bridges that binds the local public-school systems. This high level of synergy, and her commitment to assist high school students all over Duval County in pursuing their college going dreams despite of any challenges and/or life obstacles, especially students from undeserved and underrepresented communities. It is evident that Dr. Finch's goals are to make certain these students are appropriately prepared and equipped with the necessary knowledge to not only be accepted into college, but also to graduate from the college of their choice is to be commended.

Just as public education is the great equalizer to making sure our children can succeed in life, Dr. Manicia J. Finch is a friend of Duval County Public Schools and she works hard to strengthen our partnership by supporting the college going goals of our principals, counselors, parents and students. A recent initiative developed by Dr. Finch further demonstrates her vision and commitment to improving the college-going process. She sees a problem and instead of allowing it to linger; she works to resolve it. This past year, Duval County Public Schools partnered with Bethune Cookman University's Admissions office, led by Dr. Finch to host a unique local College Informative Fair (CIF); this CIF allowed selected high school students to interactive with college students from BCU in a very festival fashion. This event was designed by Dr. Finch to improve high school student's awareness of the college going culture in a safe informative environment; however, it underscored the importance of attending college well informed.

To date, this kind of innovative partnership has supported many of our high school students and their parents; it has giving them true direction and real purpose. Dr. Finch embodies what it means to be a true advocate for all students. Because of Dr. Manicia J. Finch our students our well informed and have the appropriate tools to eliminate all excuses. I am confident Dr. Finch's creative and positive innovative approach to empowering our students and their parents will become the blue print for other universities to follow.

Yours sincerely,

A handwritten signature in black ink that reads "L.M. Roziers".

L.M. Roziers  
Assistant Superintendent (Retired)

## From The Desk of George Lee Retired VP and Dean of Enrollment Management

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December 20, 2017

Office of Human Resources  
1100 College Street MUW-1609  
Columbus, MS 39701

Re: Letter of Recommendation for Manicia Finch

Dear Human Resources Director,

Ms. Finch was employed as the Director of Admissions at Stillman College from 2010 to 2012. During that time, I was the Assistant Vice President and Dean of Enrollment Management for the institution. I have worked in enrollment services for over 25 years for two institutions, with many Directors working under my supervision. It gives me great pleasure to share with you that Manicia is one of the greatest if not the greatest Admissions Director I have ever had the pleasure of working with at any institution.

Manicia is a professional that takes her influence on student's decisions about college and careers very seriously. Manicia managed a staff of 6 and oftentimes she doubled as an Admissions Counselor to meet enrollment goals.

I witnessed some amazing accomplishments by Manicia over the course of her tenure at Stillman. In 2010, she broke the institutions record by enrolling the largest class in the history of Stillman with the largest number of out of state students that the college had ever enrolled from California.

Ms. Finch personally recruited these students from recruitment travels to California. Oftentimes, I witness Manicia doing the work of the Director of Admissions, Assistant Director of Admissions, and a Recruiter.

In 2011 Ms. Finch enrolled another record breaking freshmen class of very accomplished students that represented 6 states. Ms. Finch was excellent in student advising, counseling and retention. She became Mama Finch to many students that traveled thousands of miles from home to matriculate at Stillman. Ms. Finch extended her service far beyond the call of duty to assist many students and parents that could not afford college by helping them find financial resources.

## **Associate Vice Chancellor for Enrollment Management Manicia Finch Evaluation Summary**

Number of Respondents=30

Staff	57%
Administrators	27%
Search Committee	10%
Students	3%
Faculty	3%

1. The candidate exhibited enrollment management experience.

Strong	83%
Average	13%
Not Observed	3%

### Comments

- Dr. Finch was well versed in CRM systems and Banner. She has great ideas regarding student recruitment and retention. Also Dr. Finch has done her research on state grants, scholarship outreach, and Financial Aid processes. She seems like she is a go getter who is ready and willing to hit the ground running.
  - This candidate has successfully planned and implemented recruitment plans and strategies at several universities.
  - Through discussions with the candidate and by reviewing the resume, she has extensive knowledge in Enrollment management. She also broke enrollment records at the institutions affiliated with. It appears she did a lot of research on Southern University and could speak to the data. It appears that she is a get down in the trenches leader.
  - Dr Finch provided facts of work that she has completed in her previous roles
  - The candidate exhibited lots of admission and recruiting knowledge, however, she did not demonstrate equal knowledge and experience with financial aid, or Title III.
  - I believe she was very passionate about seeing the development of the entire enrollment process and for the for the staff to advance to the next level.
2. The candidate has a student-centered orientation.

Strong	63%
Average	23%
Not Observed	7%

Comments

- The majority of the discussions with the candidate were student centered. With most questions asked, she centered them around students, the student experience and the kinds of things we should be doing to increase communications among students, the University, and the public. At her current school, she has applications from approximately 67 students
- The candidate was able to convey how involved she is with enrollment with the student as the focus.

3. The candidate seems likely to build trusting relationships.

Strong	72%
Average	24%
Not Observed	3%

Comments

- Dr. Finch listened to our team, our opportunities and challenges functioning in our present capacities. Not only was she attentive, she provides quick wins to assist us in our day to day operations. She caused us to reflect moreso on our first year students' data, retention rates, default rates, and graduation rates as well as assisted us with ways that we can improve for the students and families that we serve. She seems passionate and compassionate about the Jaguar Nation and will quickly build and positive and lasting rapport with our student body.
- During the interview, the candidate seemed to connect with the staff. She was very personable and easy to talk with.

4. The candidate exhibits that they are a team player.

Strong	70%
Average	24%
Not Observed	3%

Comments

- Dr. Finch feels that the Admissions and Recruitment team and Financial Aid team should work closely together to have a more affective and conducive registration process (which I strongly agree). She listened attentively to our suggestions and stated that she would work in the trenches with all of our teams to ensure that our students have a great experience. She seems genuine and willing to work hard to accomplish the goals of the system while ensuring the students and families are pleased with our customer service experience. She has many innovative ideas!

- Dr Finch spoke about how she plans to work with her team to increase enrollment and retain students.
- While I think she probably asks for feedback from others and, probably makes an effort to be inclusive. It was also clear that she is "hand on," which can raise the question of whether she micro-manages, or simply run the ball on her own.
- I think the candidates different areas of employments shows that she is team player.

5. The candidate exhibits strong problem-solving skills.

Strong	63%
Average	27%
Not Observed	3%

Comments

- Dr. Finch viewed every challenge we presented her with as an opportunity to growth and change. Based on her vision of the first 90 days, she demonstrates the ability to make sound and realistic decisions.
- This candidate was very impressive in their presentation. They came off as a strong and confident leader.

6. The candidate exhibits good communication skills.

Strong	60%
Average	37%
Not Observed	3%

Comments

- Dr. Finch was warm and welcoming throughout the entire interview. She seems genuine, hardworking, passionate, and committed to improving enrollment management by increasing recruitment efforts and streamlining admissions and financial aid for an easier experience for our student body. I believe the students will be quite receptive to her.
- Spoke with authority and confidence.
- Dr. Finch has a very warm and inviting personality and I would feel comfortable coming to her if a problem were to arise in the department.
- I enjoyed her ability to communicate efficiently what was being asked of her. I did however notice that her tone seem to be stronger than I am used to, as she is a very confident woman. But overall, I enjoyed her responses to each questions.



## 7. Candidate Strengths

- Strategies on improvement in quality of enrollment
- Experience and Knowledge in Enrollment Services
- Expresses leadership
- Innovative, hardworking, analytical, genuine, firm but fair
- This candidate has extensive experience in enrollment management. That experience cover multiple four-year universities, some similar in size to Southern. This candidate has the background, training, talent and experience needed in enrollment management at Southern.
- Knowledge on how to Estrade data to support retention and graduation efforts.
- Proven track record at different institutions. Knowledge in the field. Seems to embrace learning.
- Enrollment Management experience and Leadership, the ability to develop strategic recruitment and enrollment plan and Good Communications Skills
- Honest, wise and brave.
- Experience. Communication. Transparency
- I believe a strength of the candidate is her background with HBCU's and her educational background in enrollment management.
- One of Dr. Finch's strength is her strong personality. I feel that she will go to bat for her team if necessary and she will be able to get the alumni on board.
- Her proven leadership and results.
- TEAM LEADER! Aware of surroundings and accomplishments that needs to be addressed.
- Very knowledgeable about Enrollment Management and the enrollment process.
- She knows enrollment management.
- Assertive, knowledgeable, can command an audience, says she's a team player, tech savvy, student centered, demonstrates a love of the job.
- Strong personality and seemed to have the ability to motivate employees
- -great accomplishments with admissions in regards to non populated majors.
- She has a detailed knowledge about enrollment landscape.
- She is confident, energetic, and approachable.
- Candidate is very knowledgeable of position applying for, teamwork is a priority and she has strong communication skills.