

# **SOUTHERN<sup>®</sup> UNIVERSITY SYSTEM**

BATON ROUGE • NEW ORLEANS • SHREVEPORT

## **BOARD OF SUPERVISORS MEETING**

August 16, 2024

Board of Supervisors' Meeting Room  
J. S. Clark Administration Bldg. 2nd Floor  
Baton Rouge, LA.  
9:00 a.m.

## **Mission Statement**

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

## **SPECIAL RECOGNITION COMMITTEE**

**August 16, 2024**

Board of Supervisors' Meeting Room  
J. S. Clark Administration Bldg. 2nd Floor  
Baton Rouge, LA.

## **AGENDA**

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Special Presentation (s)
  - A. Above and Beyond
    - a. Student
    - b. Faculty/Staff
4. Adjournment

## **MEMBERS**

Mr. Myron K. Lawson – Chairman, Dr. Rani Whitfield – Vice Chair, Dr. Leon Tarver, II,  
Ms. Ann Smith Atty. Domoine Rutledge, Mr. Sam Gilliam, Rev. Dr. Samuel Tolbert, Atty. Tony Clayton,  
Atty. Edwin Shorty and Dr. Arlanda Williams  
Mr. Myron K. Lawson – Ex Officio

## **Mission Statement**

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

## **ACADEMIC AFFAIRS COMMITTEE**

**(Following Special Recognition Committee)**

### **AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
  - A. Request Approval of SACSCOC Governance Compliance Standards 4.2a, 4.2d, & 4.2g
    - SACSCOC Standard 4.2a (Mission Review) – Campus Mission Statements are submitted for the Board’s annual review.
    - SACSCOC Standard 4.2d (Conflict of Interest), A blank Conflict of Interest Form is attached that needs to be completed by each Board Member.
    - SACSCOC Standard 4.2g (Board Self-Evaluation) – A blank Board Self-Evaluation Form is attached that needs to be completed by each Board Member.
  - B. Request Approval of Academic Plans for SUBR, SUNO and SUSLA
  - C. Request Approval of Resolution Request to Grant a Posthumous Degree for Napoleon Gallien, Jr. (SUBR)
  - D. Request Approval to Award Vice Chancellor Roderick White the Title of Vice Chancellor Emeritus (SULC)
  - E. Request Approval of Resolution for Summer 2024 Graduates (SUBR)

6. Other Business

7. Adjournment

**MEMBERS**

Dr. Leon Tarver, II - Chairman, Mr. Sam Gilliam –Vice-Chair, Atty Tony Clayton, Mrs. Maple  
Gaines, Mrs. Ann Smith, and Dr. Arlanda Williams  
Mr. Myron K. Lawson – Ex Officio



**Year:** 2023-2024  
**SOUTHERN UNIVERSITY SYSTEM BOARD OF SUPERVISORS**  
**CONFLICT OF INTEREST DISCLOSURE STATEMENT**

I, \_\_\_\_\_ a member of the Board

of Supervisors of Southern University System affirm that:

- (a) I am familiar with the Bylaws of the Board.
- (b) I do not engage in conduct that is prohibited or unlawful.
- (c) I do not have a personal interest in a transaction with the University.
- (d) I do not engage in prohibited conduct relating to contracts with the University.
- (e) I do not have any business interest or family relations that could be deemed a conflict of interest under any law or board policy.
- (f) I have no conflict of interest as it relates to the institution.

If any situation arises that makes the above statements incomplete or incorrect, I will notify the Board immediately of any conflicts and actions I am taking to resolve such conflict(s). Notification shall be submitted in writing to the Board Chair.

\_\_\_\_\_  
Signature of Board Member

Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Board Self-Evaluation Instrument Evaluation Period: 2023-2024

Southern University System

Office of Strategic Planning, Policy,  
and Institutional Effectiveness



Board Member

Instructions: Please indicate your level of agreement with each statement listed below by clicking on the appropriate box.

## Section I

### Board Management Function

	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
1. The ultimate responsibility for management of the System and its institutions rests with the Management Board.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Through its policy-making process, the Board works collaboratively with the President-Chancellor and faculty to achieve the strategic priorities of the System and its institutions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The Board periodically reviews its policies to ensure that both the Bylaws and Policy Manual are up-to-date.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Board members uphold the final majority decision of the Board.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The Board regularly reviews the role, scope and mission of its institutions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Board Organization and Operation

	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
6. Board officer responsibilities are clearly defined in the Board's Bylaws.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Board committees have clearly defined responsibilities designed to assist the Board in its deliberations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. The outcome of Board member preparation is productive Board meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Board meeting agendas are relevant to the items presented to the Board for consideration.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Board minutes effectively capture and summarize Board actions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Board Self-Evaluation Instrument Evaluation Period: 2023-2024

### Section I [Continue]

#### Board Leadership and Accountability

	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
11. The Board adheres to its fiduciary duties as outlined in its Bylaws.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Board members adhere to the Louisiana Code of Governmental Ethics by completing an annual Code of Ethics training.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. The Board advocates on behalf of the System and its institutions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. The Board has an active professional development and orientation program for current and new Board members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. The Board monitors the effectiveness of its institutions in fulfilling their stated missions by reviewing performance data aligned with institutional priorities and outcomes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Board CEO Relations

	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
16. The Board sets clear expectations for the President-Chancellor/Chief Executive Officer (CEO) of the Southern University and A&M College System.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. The CEO's job description is current and accurate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. The Board effectively evaluates the CEO.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. The Board maintains open communication with the CEO.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. The Board provides the highest level of support to the CEO.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Board Self-Evaluation Instrument Evaluation Period: 2023-2024

### Section II

**Instructions:** Indicate your overall rating of Board performance and provide responses to the open ended questions.

My overall rating of Board Performance is

☐ Outstanding

☐ Above Average

☐ Average

☐ Below Average

☐ Poor

What are the Board's greatest strengths? (List at least one example)

What are the areas in which the Board could improve? (List at least one example)

What are the major accomplishments of the Board in the past year? (List at least one example)

As a Board member, I am most pleased about:

As a Board member, I am most concerned about:

I recommend that the Board adopt the following three (3) Goals/Priorities for the coming year (**2024-2025**):





# SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

Office of the Vice President, Strategic Planning, Policy & IE

J. S. Clark Administration Building, Fourth Floor, Baton Rouge, LA 70813

**TO:** Dennis J. Shields  
President  
Southern University and A&M College System

**FROM:** Vladimir A. Appeaning, Ph.D. *VAA*  
Vice President  
Southern University System and A&M College System

**DATE:** July 31, 2024

**RE:** Board Compliance with SACSCOC Standards - 4.2a, 4.2d, and 4.2g

The following items are submitted for Board review and approval at the August 16, 2024 Board of Supervisors meeting to ensure continued Board compliance with SACSCOC Standards 4.2a, 4.2d, & 4.2g.

- SACSCOC Standard 4.2a (Mission Review) – Campus Mission Statements are submitted for the Board's annual review.
- SACSCOC Standard 4.2d (Conflict of Interest), A blank Conflict of Interest Form is attached that needs to be completed by each Board Member.
- SACSCOC Standard 4.2g (Board Self-Evaluation) – A blank Board Self-Evaluation Form is attached that needs to be completed by each Board Member.

Your favorable consideration and approval are appreciated.

C: SU Campus Mission Statements  
Conflict of Interest Form (Blank)  
Board Self-Evaluation Form (Blank)

Approved:

A handwritten signature in black ink, appearing to read "D. J. Shields", written over a horizontal line.

Dennis J. Shields  
President  
Southern University and A&M College System

# **BOARD REVIEW OF CAMPUS MISSION STATEMENTS**

## **IN COMPLIANCE WITH SACSCOC STANDARD 4.2A**

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### **SOUTHERN UNIVERSITY AND A&M COLLEGE (SUBR)**

The mission of Southern University and A&M College, an historically black, 1890 land grant institution, in Baton Rouge, Louisiana is to provide a student-focused teaching and learning environment that creates global leadership opportunities for a diverse student population where teaching, research, service, scholarly and creative expectations for students and faculty are achieved through the bachelor's, master's, and doctoral programs offered at the institution via different instructional modalities and via public service.

### **SOUTHERN UNIVERSITY AT NEW ORLEANS (SUNO)**

Southern University at New Orleans, a public, historically black university, empowers and promotes the upward mobility of diverse populations of traditional and nontraditional students through quality academic programs, teaching, research, and service to achieve excellence in higher education using various teaching and learning modalities.

### **SOUTHERN UNIVERSITY AT SHREVEPORT (SUSLA)**

Southern University at Shreveport, a unit of the Southern University and A & M College System, a historically black comprehensive community college serving Northwest Louisiana and beyond, is committed to teaching and preparing traditional and non-traditional students for degree attainment, transfer, workforce, continuous learning and self-improvement. This preparation is available through multiple delivery methods and instructional sites for students seeking certificates, technical diplomas and associate degrees.

### **SOUTHERN UNIVERSITY LAW CENTER (SULC)**

The mission and tradition of the Law Center is to provide access and opportunity to a diverse group of students from underrepresented racial, ethnic, and socio-economic groups to obtain a high quality legal education with training in both civil and common law. Additionally, our mission is to train a cadre of lawyers equipped with the skills necessary for the practice of law and for positions of leadership in society.



## Office of Academic Affairs

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J.S. Clark Administration Building  
Post Office Box 9820  
Baton Rouge, Louisiana 70813  
Office: 225 771-2360

July 29, 2024

Chancellor John K. Pierre  
3<sup>rd</sup> Floor, JS Clark Administration Building  
Baton Rouge, LA 70813

Re: SUBR Academic Plan

Dear Chancellor Pierre,

I am pleased to submit for your consideration the Southern University and A&M College Academic Plan detailing the new degree programs and certifications proposed for the next three years, per the requirements of the Louisiana Board of Regents. This plan represents our commitment to expanding educational opportunities and meeting the dynamic needs of our students and the broader community. These new degree programs and certifications reflect our strategic priorities of diversifying our academic portfolio, enhancing interdisciplinary learning, and supporting workforce development in high-demand fields. They are designed to equip our graduates with the skills and knowledge required to thrive in today's competitive job market.

I am requesting that the SUBR Academic Plan is submitted to President Shields for consideration by the Southern University System Board of Supervisors at its August 16, 2024, board meeting. Thank you for your consideration. If you need additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads 'Luria Young' in a cursive script.

Luria Young, Ph.D.  
Vice Chancellor for Academic Affairs

Approval:

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Chancellor John K. Pierre

## Executive Summary

### Southern University and A&M College, Baton Rouge

*Answer each question below with details and examples. Boxes will expand with text.*

#### **Describe how the proposed programs align the institution's degree program portfolio with master plan priorities.**

The proposed programs are designed to closely align Southern University and A&M College's mission and strategic plan to prepare traditional and non-traditional students for degree attainment, workforce placement, continuous learning, and self-improvement to key master plan priorities. The new proposed programs have been developed after careful analysis of SUBR's strategic plan and in collaboration with business and industry, to ensure that they contribute to the overarching vision and mission of SUBR. The existing programs are being critically reviewed for redesign to ensure that they reflect a research focus, current and future business and industry needs, and academic excellence, as we extend our measure of success to be viable workforce placement for our graduates. These programs aim to enhance the strengths of SUBR, meet the needs of students and other stakeholders, and advance the strategic goals of SUBR.

#### **Provide a summary of institutional engagement with employer and industry stakeholders in developing the plan.**

SUBR's engagement with employer and industry stakeholders is being expanded to foster mutually beneficial relationships, align our academic programs with workforce needs, and prepare our students for viable employment by incorporating experiences germane to career readiness. We value input from our business and industry advisory boards and partners, such as the SUBR Business and Industry Cluster, and feedback received from various university stakeholders, while developing and strengthening our academic programs. We collaborate frequently with our SUBR strong alumni networks with a tremendous presence in business and industry across the United States and abroad.

#### **Highlight recent and planned institutional activities aimed toward achieving statewide attainment goal.**

Recent and planned institutional activities aimed toward achieving our statewide attainment goal focus on three areas: increasing positive student outcomes, being stewards of place, and diversifying revenue streams. Programs and activities germane to these goals include 1) recruiting events throughout the community, state, and nation; 2) strengthening our dual enrollment program through increased, diverse partnerships; 3) expanding student support services, infused with technology; 4) engaging in curriculum alignment with business and industry partners in a broadened capacity to revise existing curriculum and develop new programs, including certificate programs, to better prepare our students and meet the needs of the workforce; 5) implementing a wide range of community engagement support systems, such as the mobile medical unit and mobile virtual reality transport for engagement in the STEM disciplines; 6) expanding flexible learning options to engage students in multiple modalities, thus accommodating a diverse student population; and 7) reviewing, revising, and creating policies and procedures that contribute to greater and smoother student enrollment, retention, on-time graduation, and viable employment. These activities collectively contribute to the robust statewide attainment goal of 60% of all working-age adults (ages 25-64) to hold a degree or high-value credential by 2030.

**Highlight how institution priorities align with state and workforce needs.**

Southern University's institutional priorities align closely with Louisiana's state and workforce needs. By focusing on enhancing student success and outcomes, SUBR helps produce a well-educated workforce. This contributes to meeting the state's demand for skilled professionals, addressing workforce gaps, and fostering economic growth. Graduates who are well-prepared for their careers are essential for attracting and retaining businesses in the State. As stewards of place, SUBR actively engages with and contributes to the local community. This alignment supports community development and revitalization. By partnering with local industries, governments, and organizations, the university helps address local challenges and leverages regional strengths, thus improving the quality of life and economic prospects for citizens. Diversifying revenue streams ensures SUBR's financial strength, stability, and sustainability, allowing it to invest in innovative programs and infrastructure. By attracting funding from various sources, including grants, partnerships, contracts, and private investments, the SUBR can enhance its offerings and contribute to the state's economic development. Together, these priorities help focus SUBR to play a pivotal role in advancing Louisiana's educational landscape, economic vitality, and community well-being.

## Planned New Programs (August 2024)

Southern University and A&M College, Baton Rouge

Please fill out information on planned new degree programs (Section 1) and new certificates (Section 2)

### SECTION 1: New Degrees (Associate, Nexus, Bachelor's, Master's, Education Specialist, and Doctoral)

Degree Designation	Program Name	6 digit CIP code	Intended Modality	Does this program require a disciplinary accreditation?	List of Related Occupations and LWC star level	Rationale for <4 star rating	Industry partner support	Existing Concentration or Minor	Faculty	Facilities
e.g., AAS, BS, PhD	List up to 4 programs per year in order of priority for your institution.	6 digit code	<input type="checkbox"/> On campus (<50% online) <input type="checkbox"/> Hybrid (51-99% online) <input type="checkbox"/> 100% online	If Yes, specify the accreditor.	List up to 5 occupations for graduates of this program; Include LWC Occupation Level for each.	If star levels are below four stars provide a rationale for program addition	List REDOs or other industry advisory councils who have been consulted	Identify whether the program will be built from an existing concentration, minor, or other program at the institution.	Indicate whether existing and/or new faculty lines will be required to deliver the program within the first 5 years.	Indicate whether existing, new, and/or renovated space will be required to deliver the program within the first 5 years.
Year One (Sept. 2024-Aug. 2025)										
BA	General Studies	24.0102	Hybrid & 100% Online	No	Job prospects will vary based on the needs of industry and career aspirations of graduates.	N/A	N/A	No	Existing Faculty	Existing facilities
BA	Divinity	39.9999	<input type="checkbox"/> On campus (<50% online) <input type="checkbox"/> Hybrid (51-99% online) <input checked="" type="checkbox"/> 100% online	Yes, ATS	Chaplain, Pastor, Counselor, instructor	N/A	Church organizations	No	New Faculty	Existing Facilities
BA	English/Law (3 + 3 option)	23.9999 and 22.0101	On campus & Hybrid	Yes, ABA	Lawyer; Paralegal; Human Resources Professional; and Compliance Officer.	N/A	N/A	BA In English (SUBR) and Juris Doctorate (SULC)	No new lines are needed	Existing facilities
BA	Film Studies	90.102	On Campus, Hybrid, Online	Yes, ACEJMC	Cinematographer, Director, Filmmaker, Production manager, Screenwriter, Producer, Editing, Film marketing and distribution	N/A	Local Film Industry, Black Film Festivals	None	Some Mass Communication Faculty may be able to teach some courses but ultimately new faculty will be needed at least 1-2 additional full and/or part-time faculty will be needed.	Existing facilities may require some renovation. Grant and sponsorship support will be sought out to provide for those costs.
BS/ Concentration	Medicinal Plants	1.1101	On Campus	No	Holistic Specialist, vit/cultivist, hemp/cannabis specialist,	N/A	Faculty have met with local representatives to determine the need for the program	Plant and Soil Sciences	We currently have faculty that will be able to teach the courses	The existing spaces for classes will be available to launch the program
BS	Chemical Engineering	14.0701	<input checked="" type="checkbox"/> On campus (<50% online) <input type="checkbox"/> Hybrid (51-99% online) <input type="checkbox"/> 100% online	Yes, ABET EAC	chemical engineer (*****) environmental engineer (*****) petroleum engineer (*****)	N/A	The CSE Dean's Office is in conversation with industry partners (oil and gas industry) and will establish an advisory council to guide the planning and implementation for this program.	Yes (Chemistry and Engineering)	The CSE currently has 2 faculty we can teach in the program. We anticipate needing 2 or 3 additional full time faculty with the first three years.	Existing, new and renovated spaces will be required to deliver the program within the first five years. The CSE will seek external funding to provide renovation and extensions to current infrastructure.
BBA	Entrepreneurship Major	520701	<input checked="" type="checkbox"/> On campus (<50% online) <input type="checkbox"/> Hybrid (51-99% online) <input type="checkbox"/> 100% online	Yes, since the college of Business is accredited by AACSB, the Entrepreneurship major will be subject to AACSB accreditation standards.	Completers of the Entrepreneurship major can either start-up their own business or can work for any organization as business graduates. Since students in the major take at least 30 cr. hrs. of the business core, they will have at least (*****) business management job.	A survey conducted in 2018 and 2019 by two Southern University faculty, revealed students' interest in entrepreneurship and demand for entrepreneurship. There is a major need to enhance the entrepreneurship skill in the African American community compared to other communities. Thus, the major is designed to develop the entrepreneurial spirit needed to start up their own business or for careers within an existing organization.	The College of Business faculty Team members who developed the major are all fellows of the Babson College, a premiere institution in the world in the area of entrepreneurship education. After we develop the full proposal we will consult with the experts in Babson College.	Currently the College has Entrepreneurship minor for Business Majors and Minor for non-business majors.	We currently have four full-time and two adjunct faculty who can teach the entrepreneurship courses.	No additional space will be required for now. In the long run the planned new College of Business Building will provide the necessary space and lab as needed.
BA, MA, Ph.D.	Humanities (African American Studies, History Concentrations)	24.0103	On Campus & 100% Online	No	Archives/Museum Managers, Social/Public Services Workers, Coordinators/Consultants, Educators, Historians, Foreign Service Specialists, Journalists, Lawyers	While some occupations are at the 3 star level, for our region, several are in demand in within LA and in other states.	none	Yes. African American Experience Minor, BA in History, and MA in Social Science	Existing and eventually new faculty	Existing facilities
MA	English	23.0101	On campus & Hybrid	No	Technical Writer; Public Relations Professional; Instructional Coordinator; Secondary English Teacher; and Area, Ethnic, and Cultural Studies Postsecondary Teacher.	N/A	None at this time. However, the need for qualified secondary teachers in Louisiana is well-documented. As is the need for competent.	No	Currently, there are enough core faculty to meet the initial instructional needs of the MA program. The only additional faculty will be adjuncts/instructors to cover the potential for a increased co-requisite composition load.	None required, except for some refurbishing and reappointing of existing facilities.
MA	Mass Communication	90.102	On campus & 100% Online	Yes, ACEJMC	Public Relations, Broadcast Journalist	N/A	Local Public Relations and Media Induction of our current undergraduate	At least three faculty mem	Existing facilities will be used.	

MSW	Social Work	440701	[X] On campus (<50% online) [ ] Hybrid (51-99% online) [X] 100% online	Yes, CSWE	****	N/A	Faculty have met with the local state agencies to determine the needs for this program.	Will be implemented in conjunction with the existing MSW program at SUNO but with a different focus.	2 or 3 faculty positions are needed to support this program	None required except for some refurbishing
MA	Sociology	451101	[ ] On campus (<50% online) [ ] Hybrid (51-99% online) [X] 100% online	N/A	****	N/A	State and Federal Government and Agencies	This program will build on the foundation of the undergraduate Sociology program.	2 faculty positions are needed to support this program.	None required except for some refurbishing
MS	Geo-Energy Resources	14.4801 14.4899	[X] On campus (<50% online) [X] Hybrid (51-99% online) [ ] 100% online	No	Environmental Engineer (****)	N/A	The CSE Dean's Office is in conversation with industry partners and national agencies and to guide the planning and implementation for this program.	Yes	The CSE currently has 2 faculty we can teach in the program. We anticipate needing 2 additional full time faculty with the first three years.	Existing, new and renovated spaces will be required to deliver the program within the first five years. The CSE will seek external funding to provide renovation and extensions to current infrastructure.
EdD	Higher Educational Leadership with Concentrations representative of higher education organizational structure	13.0406	[ ] On campus (<50% online) [ ] Hybrid (51-99% online) [X] 100% online	No	HE Administration, Faculty	N/A	Business and Industry, Local, State, and National Government	No	Yes, Adjunct Faculty and Existing Employees	Existing Facilities
Psy D	Doctor of Psychology	420101	[X] On campus (<50% online) [X] Hybrid (51-99% online) [X] 100% online	N/A	****	N/A	State and Federal Government and Agencies	The professional program will be implemented using the foundation laid by the undergraduate program.	2 faculty positions are needed to support this program.	None required except for some refurbishing
DPP	Doctor of Public Policy	44.0501	[X] On campus (<50% online) [ ] Hybrid (51-99% online) [ ] 100% online	No; Accreditation will be sought.	****	N/A	Louisiana State Government and Agencies	Will be Implemented in cooperation with the PhD program in Public Administration	Two Faculty Positions will be need to be filled	None required except for some refurbishing
PHD	Materials and Systems Engineering and Applied Science	14.1801/14.2701	On Campus	No	Engineer, Scientist, Research	N/A	Louisiana is in need of this program to satisfy the workforce needs in the research and professional ranks	Program will be built for MS Computer Science, Master of Engineering and MS Math and Physics	We currently have 10 faculty who can teach in the program and anticipate needing 3 additional full time faculty members within the first few years.	The existing engineering and computer science facilities will be sufficient to launch the program. Laboratories will be dedicated for PhD programs faculty researchers in proposed new science complex as the program grows.
Year Two (Sept. 2025-Aug. 2026)										
MS/PHD	Agricultural Sciences and Technology	1.9999	On Campus	No	Ag environmental specialist, soil scientist, animal nutritionist, animal physiologist, agricultural economists	N/A	USDA, Cargill, Monsanto, Consolidated Grain Barge	Agricultural Sciences: Animal Science, Plant and Soil Sciences, Agribusiness, Agricultural Economics	We currently have 4 faculty who can teach in the program along with 5 faculty in SUAREC	The current spaces available in Fisher Hall and the AG Lab Spaces will be enough to launch the program.
Year Three (Sept. 2026-Aug. 2027)										
SECTION 2: New Certificates (Certificate of Applied Science, Certificate of General Studies, and Post-Associate Certificates and Above)										
Degree Designation and Program Name		CIP code	Intended Modality	Does this program require a disciplinary accreditation?	List of Related Occupations	Rationale for <4 star rating	Industry partner support	Existing Concentration or Minor	Faculty	Facilities
Type of Certificate	List up to 4 programs per year in order of priority for your campus.	6 digit code	[ ] On campus (<50% online) [ ] Hybrid (51-99% online) [ ] 100% online	if Yes, specify the accreditor.	List up to 5 occupations for graduates of this program	if the star level is below four stars provide a rationale for program addition	REDOs or other industry advisory councils who have been consulted	Identify whether the program will be built from an existing concentration, minor, or other program at the Institution.	Indicate whether Existing or New faculty lines will be required to deliver the program within the first 5 years.	Indicate whether Existing, New, or Renovated space will be required to deliver the program within the first 5 years.
Year One (Sept. 2024-Aug. 2025)										
Certificate	Strategic Intelligence	29.0203	[X] On campus (<50% online) [X] Hybrid (51-99% online) [X] 100% online	No	Analyst, Manager, Government	N/A	Business and Industry Cluster Partners	No	Existing and Adjuncts	Existing facilities
Certificate	Artificial Intelligence (online)	11.0102	[X] On campus (<50% online) [X] Hybrid (51-99% online) [ ] 100% online	No	Specialist, Interest In pursuing a Degree	N/A	Business and Industry Cluster Partners	No	Existing and Adjuncts	Existing facilities
Certificate	Data Science	30.7001	[X] On campus (<50% online) [X] Hybrid (51-99% online) [X] 100% online	No	data scientist ( ) data modeler ( ) big data engineer ( ) machine learning scientist/engineer ( )	The job outlook for data scientist is projected to grow 35% within the next ten years.	Mathematics and Computer Science faculty have collaborated with National Laboratories and have worked collaboratively with scientist to outline potential pathways.	The program will be build from the Mathematics and Computer Science programs.	Existing and new faculty will be required to deliver and sustain the program.	Existing and renovated spaces will be required to deliver the program in the first five years.
Certificate	Fashion and Business Certificate	52.1902	Hybrid (51-99% online)	No	Fashion Design Entrepreneur, Fashion Stylist, Fashion Merchandiser, Fashion Retail Manager	Grant funded program through USDA grant	N/A	Built from an existing concentration at the Institution (Fashion Merchandising, Design and Textiles)	New faculty lines will be required	Dedicated room in Pinkie Thrift. Supplies provided by funding agencies
Certificate	Quilt Fashion Certificate	50.0407	On Campus and 50% Online	No	Quilt Designer, Quilt Artisan	Grant funded program through USDA and Propel Education Center grant	N/A	Built from an existing concentration at the Institution (Fashion Merchandising, Design and Textiles)	New faculty lines will be required	Dedicated room in Pinkie Thrift. Supplies provided by funding agencies

Culinary Medicine	Culinary Medicine	Researcher/Scientist, Certified, Culinary Medicine Specialist, Nutrition and Culinary Educator	N/A	Built from an existing concentration at the Institution (Human Nutrition)	New faculty lines will be required	Dedicated room in Pinkie Thrift, 155/151
Dance Education	Dance Education	Dance Educator, Arts Administrator	N/A	Local Dance Agencies	Yes, Dance Minor present, but at least two new instructors will be needed.	Renovated Facilities needed
Certificate	African American Studies	Museums, Instructors	N/A	Local Museums	Yes, African American Experience minor present	Existing facilities
Certificate	International Relations	Local, State, and National Government	N/A	Local, State, and National Government	No	Existing facilities present, but at least two new instructors will be needed.
Certificate	Divinity Studies	Chaplain, Pastor, Counselor, Instructor	N/A	Church organizations	No	New faculty lines are needed.
Graduate Certificate	Graduate Certificate in Government Contracts and Procurement	Government Contracts and Procurement professionals are highly demanded by Federal, state, and local governments.	Although the Federal Government tried to increase the participation of minority-owned and female-owned small businesses in government contracts, they were unable to benefit from the opportunity due to the lack of professional support. There is a significant demand for government contracts and procurement professionals at local, state and federal levels. The Graduate certificate program is designed to prepare skilled government contracting and procurement professionals.	In the past we have been working with the Southern University Government Contracts and Procurement unit. During the Program Proposal development stage we will consult with experts in this unit.	We don't have specific concentration or minor. However the College of Business offers courses in logistics and procurement as well as business contracts with University Government Contracts and Procurement unit. In addition we will have already identified the required courses. In addition we will consult with University Government discipline. We have already identified the one additional faculty or discipline. Currently, the College has at least two faculty and we might need to hire at least one additional faculty or discipline.	No additional space will be required as the program will be offered 100% online.
Year Two (Sept. 2025-Aug. 2026)						
Certificate	Precision Nutrition	Researcher/Scientist, Certified Nutrition Specialist, Nutrition/Wellness Coach	N/A	Built from an existing concentration at the Institution (Human Nutrition)	New faculty lines will be required	Dedicated room in Pinkie Thrift, 155/151
Year Three (Sept. 2026-Aug. 2027)						



### Recently Approved Programs

Southern University and A&M College, Baton Rouge

List all programs (associate and above) approved by Regents in the last 5 years, plus any older programs still required to submit regular progress reports.

[illegible]

## Low Completer Review

Southern University and A&M College, Baton Rouge

List all programs in your institution's inventory that fall below Regents low completer thresholds (listed below). Do not include programs listed on the "recently approved programs" list.

Completer Thresholds (3 yr avg)													
Associate, Bachelor's, Ugrad Level Certs.		8 STEM, 10 non-STEM											
Master's, Grad Level Certs.		5 STEM, 5 non-STEM											
Doctorate, Post-Doc Level Certs.		2 STEM, 2.5 non-STEM											
				Enrollment				Completers					Justification
Degree Designation	STEM or Non-STEM	Program Name	6 digit CIP Code	AY 21/22	AY 22/23	AY 23/24	3 yr avg	AY 21/22	AY 22/23	AY 23/24	3 yr avg	Terminate? Y/N	If you are not requesting program termination, provide a justification for the low completion rates and how you plan to address them within the next 2 years.
BA	Non-STEM	English	23.0101	46	43	39	43	5	8	8	7	N	As indicated, the completer rates for the BA in English have increased over the most recent 3-year cycle and will continue to do so. The English program remains necessary for students pursuing careers as Secondary English Teachers and those seeking a most valuable Humanities skill-based undergraduate degree prior to entering graduate and professional schools in myriad disciplines. The program has proposed several initiatives to increase English program enrollment, which will further increase BA in English completer rates once implemented. English faculty have developed a comprehensive recruitment plan designed to attract students interested in careers in the legal, educational, creative writing, and professional/technical writing professions. Such strategies will be augmented by the increased availability of scholarship funding for English majors.
BA	Non-STEM	History	54.0101	42	36	34	37	4	5	7	5	N	The program has enjoyed relative success in training students for subsequent educational endeavors and those immediately entering the teaching profession as well as other work-force occupations requiring history degrees, such as archives management, museum curators, social, public services, social workers, design/graphic arts, sales, management, etc. A number of students have pursued graduate and professional degrees upon completion of the undergraduate degree, ultimately leading to the terminal degree, and entered the teaching and other professions. In many cases, the program has traditionally trained and encouraged several of its own to possibly return to the university and work to ensure program sustainability, progress, and longevity. Low completion will be addressed within the next 2 years by emphatically encouraging students to report each semester and take advantage of strong intra-departmental advisement and to maintain the necessary focus and motivation entailed for successful program matriculation.
BM	Non-STEM	Music	50.0903	108	112	122	114	5	10	13	9	N	As clearly indicated, the Bachelor of Music degree completer rate has increased dramatically since AY 21/22. In fact, the current 3-year average, based on the completer amounts provided, is 9.33. With the addition of the Music Technology and Entrepreneurship concentration, it is anticipated that both enrollment and completers thresholds will rise exponentially over the forthcoming two years.
BS	Non-STEM	Special Education	13.1001	0	0	0	0	0	1	0	0	N	To increase enrollment and degree production in special education, we will implement a multi-faceted strategy that includes targeted outreach, enhanced support services, and strong partnerships. We will launch a comprehensive marketing campaign highlighting the critical need for special education professionals, the rewarding career opportunities, and the unique advantages of the program. We will strengthen our recruitment efforts by collaborating with local high schools, community colleges, and special education organizations to identify and attract prospective students who are passionate about making a difference. Additionally, we will enhance our student support services and other opportunities, including mentorship programs, academic advising, financial aid options, hands-on training, internships, and job placement, to ensure that our students have the resources they need to succeed in a highly competitive job market.
BS	Non-STEM	Middle School Education and Teaching	13.1203	15	19	18	17	0	1	0	0	N	The Curriculum and Instruction program is now under new leadership. As a result, new strategies are being both developed and implemented to increase student enrollment, retention, and graduation rates. The need for elementary, middle, and secondary school teachers continues to increase. As such, the School of Education is committed to ensuring the increase of student enrollment and completer rates to meet the instructional needs of K-12 students and school systems.
MA	Non-STEM	Social Science	45.0101	20	20	16	19	6	6	3	5	N	Low completion rates are the result of a lack of clarity regarding administrative oversight. Once approved, this graduate program will be reinvigorated via a comprehensive program revision and applicable recruitment strategies designed to attract students interested in developing an interdisciplinary master level expertise in Humanities and/or Social Studies areas of interest.

MAT	Non-STEM	Elementary Education	13.1202	11	13	13	12	0	5	6	4	N	The Curriculum and Instruction program is now under new leadership. As a result, new strategies are being both developed and implemented to increase student enrollment, retention, and graduation rates. The need for elementary, middle, and secondary school teachers continues to increase. As such, the School of Education is committed to ensuring the increase of student enrollment and completion rates to meet the instructional needs of K-12 students and school systems.
PHD	Non-STEM	Nursing	51.3808	9	8	8	8	0	0	1	0	N	Southern University is the only HBCU in the state of Louisiana that offers a PhD in Nursing. There is currently a cohort of 7 PhD students enrolled in the PhD Program with a projected completion date of Spring 2025. The low completion rate over the past 3 years is attributed to the challenges that this cohort experienced during COVID. Enrollment of PhD students in Nursing has declined nationally, while there has been an increase in enrollment of students in DNP Programs. The School of Nursing has developed a robust recruitment plan targeting partnerships with local hospitals to offer doctoral courses to nurses and to tailor course offerings during the evenings and weekends. Additionally, the program provides funding through scholarships and assistantships as a recruitment incentive.
BS	STEM	Urban Forestry	03.0508	51	42	44	46	6	5	5	5	N	The program does well with providing funding through scholarships and assistantships to recruit students. Southern University is the only HBCU University in the nation that offers a comprehensive urban forestry education program leading to BS, MS, and PhD degrees in Urban Forestry. The program has strong student financial support to include USDA/Forestry Service, Louisiana Office of Financial Aid (Rockefeller Awards), and USDA 1890 Scholarship Program. We added Natural Resources and Environmental Science concentrations to increase the program marketability and viability by producing more 4-5-star workforce job opportunities. A new minor in Geographic Information System/Remote Sensing (GIS/RS) Application will be offered to meet the technology demand by all SU students. Existing courses will be developed into hybrid and on-line courses and offered in the future to attract more students. The UFOR's B.S. enrollment will be monitored for three (3) years, semester-by-semester.
BS	STEM	Mathematics and Physics	27.0199	29	29	19	26	2	5	2	3	N	The Department of Mathematics and Physics is an essential component of the College of Sciences and Engineering (CSE). The department provides a majority of the basic science requirements for all university programs, provides the core courses for disciplines within the CSE, and provides robust mathematics and physics curriculum providing pathways to CSE and external graduate programs. Mathematician, Statisticians, Physicists and Astronomers are in high demand in science, technology, engineering, and mathematics (STEM) related industries and in education. Per the U.S. Bureau of Labor Statistics concerning job perspectives, "employment of mathematicians and statisticians is projected to grow 30 percent from 2022 to 2032, much faster than the average for all occupations" ( <a href="https://www.bls.gov/ooh/math/mathematicians-and-statisticians.htm">https://www.bls.gov/ooh/math/mathematicians-and-statisticians.htm</a> , 2024/07/31). Concerning job perspectives "employment of physicists and astronomers is projected to grow 5 percent from 2022 to 2032, faster than the average for all occupations" ( <a href="https://www.bls.gov/ooh/Life-Physical-and-Social-Science/Physicists-and-astronomers.htm">https://www.bls.gov/ooh/Life-Physical-and-Social-Science/Physicists-and-astronomers.htm</a> ). The Department of Mathematics and Physics is actively engaging enrolled students and creating individual plans to complete graduation requirements. Further the College is launching a holistic student success plan to monitor and engage first- and second-year students. We expect these changes will lead to increased enrollment, engagement and academic progress from our undergraduate students.

BS	STEM	Chemistry	40.0501	51	32	28	37	7	4	0	4	N	Our recent low enrollment and low completer status stems from a combination of issues, including loss of faculty, infrastructure problems, and lower enrollment and student return during the COVID-19 pandemic. All these areas are being addressed, with the goal of increasing enrollment, performance, and graduation rates in the Chemistry Program. We have hired three tenure-track faculty in the past three years and are looking to hire two or three additional faculty members over the next two years. The addition of new faculty has helped to spur increased research efforts in the program, increases in proposals submitted and funded, and increased publications. Four of our teaching labs were recently renovated and next year the University will begin construction of a new Science Complex. The design of the new building will facilitate cooperativity amongst the programs, which will enhance our research efforts and offerings. This will give us updated and safe facilities to help with recruiting new students to the Chemistry Program. We enrolled 20 new first year students this past academic year, who will benefit from the recent and upcoming infrastructure changes to the Chemistry Program. Our upper-level chemistry major course enrollments have increased this past academic year, which suggests we are beginning to climb back to higher levels. Finally, we are in the process of developing a new cosmetics chemistry track to speak to the growing interests and opportunities in this area and attract additional students.
MS	STEM	Mathematics and Physics	27.0199	6	6	7	6	4	2	0	2	N	The Department of Mathematics and Physics is working in collaboration with the College concerning recruitment and retention planning. Programming to identify sustainable funding to support graduate research and special projects are priorities to build and maintain a healthy graduate program. Further, expansion of the faculty base to include expertise that aligns with industry and governmental needs will assist in promoting recruitment, retention and graduation efforts. In addition, the department collaborates with the Science/Mathematics Education (SMED) Doctoral Program to facilitate pathways for students to achieve Master of Science degrees in preparation for SMED doctoral studies.
PHD	STEM	Environmental Toxicology	26.1006	16	22	20	19	0	1	3	1	N	The Ph.D. program in Environmental Toxicology (ENTX) is one of its kind in Louisiana, offered only at Southern University-Baton Rouge (SUBR). Also, it is one of the only 14 doctoral programs in Environmental Toxicology in the United States. The Ph.D. program in environmental toxicology at SUBR has played a critical role in training minority students over the years. The ENTX Ph.D. program had a rich history of training postdoctoral researchers in the areas of chemical and molecular toxicology, organic chemistry and biotechnology, and molecular virology as well. Since the beginning of the ENTX Ph.D. program, we had a diverse population of both national and international students. COVID-19 also played a significant role in slowing down the activities during the last couple of years in terms of graduating students, which is now picking up slowly. With the funding from LBRN, NSF, and USDA, there has been a significant increase in the students inquiring about the program as it is internationally recognized, and have been planning to join the ENTX Ph.D. program. Several students are currently enrolled in the department and are at various stages of the dissertation work. This ensures that the graduation rates can be significantly improved. A request for the recruitment of new faculty will be submitted for recruiting two new faculty in the program who can significantly impact the extramural funding and graduation rate. This is critical, as a couple of ENTX faculty are close to their retirement term which has also slowed the graduation rate significantly.

Note: \* STEM Degree Programs

## Program Terminations

Southern University and A&amp;M College, Baton Rouge

List all planned program terminations for the next three years. Consider the institution's full inventory of programs, especially new programs that are not meeting enrollment targets. Include all low completer programs identified for termination on the previous tab.

[illegible]

## Executive Summary

### Southern University at New Orleans

*Answer each question below with details and examples. Boxes will expand with text.*

#### **Describe how the proposed programs align the institution's degree program portfolio with master plan priorities.**

The proposed degree and certificate programs will build upon Southern University at New Orleans' (SUNO) current degree programs to address Louisiana's workforce gap and to close state achievement gaps. The proposed programs, in STEM Business Administration, Counseling, Education, Environmental Science, and Health Sciences, will address the need for new approaches of teaching and learning in higher education. The program will use 21st century teaching modalities to meet the needs of working-age adults that will contribute to the Board of Regents meeting its goal of 60% of all working-age adults in Louisiana to hold a degree or high value credential by 2030. The proposed programs' faculty and staff will use evidence-based practices to keep minority and low-income students, ultimately contributing to improving Louisiana persistence and completion rates on its postsecondary campuses. Because many minority students have limited exposure to higher education, some of the proposed programs use a stackable approach to introduce students' postsecondary education. SUNO will also offer stackable undergraduate, post-baccalaureate, and graduate certificate programs that will provide students with the opportunity to earn academic credit, non-degree credential for completing a structured sequence of courses. These programs are designed to meet identified workforce needs and provide students with the knowledge and skills necessary for the 21st century economy. Southern University at New Orleans' proposed degree programs and best practices are in alignment with the master plan priorities and will contribute to increasing Louisiana's economy and its adult population ability to compete in the 21st century.

#### **Provide a summary of institutional engagement with employer and industry stakeholders in developing the plan.**

The planned programs are based on the institution's engagement and/or relationships with businesses, industries and stakeholders (see brief list below) to develop degree-offering programs and increase the number of well-trained graduates in demanding fields, which have a workforce shortage in the diverse job market. These businesses, industries, and stakeholders will provide internships and employment opportunities for our undergraduates and graduates. Short List: Ochsner Health System; LCMC Health; Federal Bureau of Investigation; Kellogg; CVS; City of New Orleans; DXC Technology; IBM; Gulf States Bank; Horizon Bank; Chase Bank; Actalent/Aerotech; Greater New Orleans Metropolitan Area School Systems-public, private and charter. In addition, the planned new programs will significantly affect Louisiana's economy because it will produce highly trained, more qualified graduates to compete successfully in today's competitive and diverse job market. This will result in added higher paying jobs for Louisiana residents, which is related to increasing the state's revenue and tax base.

#### **Highlight recent and planned institutional activities aimed toward achieving the statewide attainment goal.**

Southern University at New Orleans (SUNO), in alignment with the Louisiana Board of Regents, has embraced a robust new goal that calls for 60% of all working-aged adults (ages 25-64) in Louisiana to hold a degree or high-value credential by 2030. In the Spring of 2022, we were approved by the Southern University System, the Louisiana Board of Regents, and the Louisiana Department of Education to offer two Master of Arts in Teaching degree programs to meet the needs of K-12 school systems. SUNO was also approved by the Southern University System, the Louisiana Board of Regents, and the Louisiana Board of Nursing to offer the Bachelor of Science in Nursing in Fall 2022. Nursing is a high-demand and five-star program that will address the national nursing shortage and racial disparity in the field. Most recently, SUNO was approved by the Southern University System and the Louisiana Board of Regents to offer the Bachelor of Science in Cybersecurity in Fall 2023. In this proposal, we are planning activities around the workforce needs in the high demand areas with four and five-star ratings including data science, education, and health-related fields. We will propose Associate, Bachelor, Master and Doctoral degrees as well as certificate programs to answer the BOR (Board of Regents) charge to educate students at all levels, innovate with 21st century programs and curriculum to make SUNO a go-to institution for talent and collaborate with industry partners to fill immediate and future needs.

#### **Highlight how institution priorities align with state and workforce needs.**

## Highlight Existing Programs

### Southern University at New Orleans

Provide information on existing programs that align with the state's current workforce needs. This may include information about high priority/high performing programs, and/or modifications to existing program to better align them present and future needs.

				Enrollment					Completers					Comment on why this program is a priority for the institution and highlight how it meets workforce needs
Degree Designation	Program Name	6 digit CIP Code	BOR Approval Date	AY 19/20	AY 20/21	AY 21/22	AY 22/23	AY 23/24	AY 19/20	AY 20/21	AY 21/22	AY 22/23	AY 23/24	
B.S.	Cybersecurity	11.1003	3/22/2023					15						Southern University at New Orleans prioritizes the Bachelor of Science in Cybersecurity for several reasons, particularly in the context of workforce needs in Louisiana. Louisiana, like many other states, faces a significant shortage of cybersecurity professionals. Cybersecurity is one of the fast-growing fields, offering high salaries and stable career opportunities. By prioritizing the cybersecurity program, SUNO (Southern University at New Orleans) enhances the employability of its graduates and supports their career goals. In summary, Southern University at New Orleans prioritizing B.S. in Cybersecurity degree program addresses the urgent and growing need for cybersecurity professionals in Louisiana, supports the economic development, and aligns with the Louisiana Board of Regents initiative, and gives significant career opportunities to our graduates.
B.S.	Nursing	51.3801	5/21/2021				10	34						The Bachelor of Science in Nursing program is a priority for Southern University at New Orleans because of the significant shortage of nurses in the metro New Orleans Area and the rest of the state. The shortage is driven by the aging nursing workforce nearing retirement, and an overall increase in healthcare needs. By prioritizing the nursing program, SUNO hopes to fill these critical gaps. The University also prioritizes the nursing program because the program creates clear pathways for students, from undergraduate to advanced practice roles. By prioritizing the nursing program, Southern University at New Orleans is addressing a critical workforce need, improving healthcare outcomes, and supporting the overall well-being of the metro New Orleans area.
M.S.	Computer Information Systems	110401	8/1/2013	48	37	48	67	58	18	11	12	25	30	The Master of Science in Computer Information Systems (CIS) degree program is a priority for Southern University at New Orleans for several reasons; all of which align with meeting workforce needs in Louisiana. As Louisiana and the rest of the world becomes increasingly digital, the demand for skilled professionals in computer information systems continues to rise. Southern University at New Orleans prioritizes the Master of Science in Computers Information Systems (CIS) ensures students are equipped with the skills necessary for the field. According to the Louisiana Workforce Commission, IT-related jobs are among the fastest-growing in the state. SUNO's CIS program is designed to prepare students for high demand jobs such as software developers, network administrators, and data analyst. By prioritizing this program, Southern University at New Orleans will help graduates achieve financial stability and contribute to the overall health of Louisiana.

B.S.	Health Information Management	51.0706	8/1/2006	67	57	51	51	43	12	2	8	10	7	The Bachelor of Science in Health Information Management degree program is a priority for Southern University at New Orleans for several reasons, all of which align with meeting the workforce needs in Louisiana. In Louisiana, the healthcare industry is expanding, and there is a growing need for skilled HIM professionals to manage the increasing volume of health data. Louisiana's healthcare providers require proficient HIM professionals to support efficient operations, follow regulations and deliver high-quality patient care which is crucial to support the overall health infrastructure of the state. In summary, prioritizing health information management is essential for the effective functioning of healthcare institutions, and it aligns with Louisiana's workforce needs by creating job opportunities, supporting healthcare providers, and contributing the state's economic development.
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**Describe campus resources that will ensure students in online courses have adequate access to instruction, course materials, faculty, and student services.**

Southern University at New Orleans (SUNO) offers a variety of resources to support students in online courses, ensuring they have access to instruction, course materials, faculty, and student services. **Access to Instruction:** Platforms like Canvas centralize course materials, assignments, quizzes, and discussion forums. Canvas provides a structured environment for accessing instructional content and sending coursework. The institution's library has online databases, e-books, academic journals, and other digital resources available for students enrolled in 100% online programming. **Faculty:** Instructors provide virtual office hours via video conferencing tools like Zoom, Microsoft Teams, or Webex. This ensures students can discuss course content, ask questions, and receive personalized help. **Student Services:** Online students have access to academic advisors who can help with course choice, degree planning, and other academic concerns through email, phone, or video appointments. SUNO also provides Institutions provide online counseling services, mental health resources, and support groups to ensure students' well-being. **Support:** SUNO has a fully staffed Online/eLearning department that provides support to students and faculty for 100% online programs. They aid with LMS building and access, training, eTextbooks/OER, course development, etc.

**Implementation  
Date**

Fall 2025

Spring 2026

Spring 2025

Spring 2025

## Executive Summary

### Southern University at Shreveport

*Answer each question below with details and examples. Boxes will expand with text.*

#### **Describe how the proposed programs align the institution's degree program portfolio with master plan priorities**

The proposed programs advance the mission of the university -- to teach and prepare traditional and non-traditional students for degree attainment, transfer, workforce, continuous learning, and self-improvement. The programs align with the institution's role, scope, and mission by preparing students to compete globally in their fields of study and to achieve excellence in undergraduate education, research and public service. The programs align with SUSLA's Strategic Plan Goals and Objective Strategies 1.1.2, 1.2.4, 1.3.2 and 1.5.4. Through these

#### **Provide a summary of institutional engagement with employer and industry stakeholders in developing the plan**

In developing our programs, we consider input from our Advisory Boards. Historically, SUSLA's Advisory Boards have consisted of individuals from the following sectors: Business and Industry, Non-Profit Organizations, Governmental Entities, Higher Education Institutions, and Community Leaders. Examples include the following: Delta, Centerpoint Energy, McDonalds, Griggs Enterprises, Mobile, Exxon, Grambling State University (Faculty and Administrators), Southern University (Faculty and Administrators), City Council, and Local Business Leaders.

#### **Highlight recent and planned institutional activities aimed toward achieving the statewide attainment goal.**

SUSLA has recently entered into the Complete College America Accelerator project. This project includes completing an Institutional Transformation Assessment. The SUSLA team has chosen the four areas in need of immediate support: Pathways, Advising, Developmental Education, and Institution Research. These four areas will directly affect the retention, persistence, and completion rate of our students. Our student body sees 80 to 90% of its students needing developmental education. Therefore, our students require more wrap around

#### **Highlight how institution priorities align with state and workforce needs.**

SUSLA prioritizes programs that directly address the skills and knowledge required by local and state industries. This includes partnerships with regional businesses and industries to ensure curricula are relevant and up to date, aligning with the needs of the workforce. The institution emphasizes degrees and certifications in fields such as healthcare, technology, and skilled trades, which are critical to Louisiana's economic development. By expanding programs in these areas, SUSLA helps to fill workforce gaps and supports the state's economic growth. SUSLA has

Low Completer Review

Southern University at Shreveport

List all programs in your institution's inventory that fall below Regents low completer thresholds (listed below). Do not include programs listed on the "recently approved programs" list.

Completer Thresholds (3 yr avg)												
Associate, Bachelor's, Ugrad Level Certs.			8 STEM, 10 non-STEM									
Master's, Grad Level Certs.			5 STEM, 6 non-STEM									
Doctorate, Post-Doc Level Certs.			2 STEM, 2.5 non-STEM									
			Enrollment				Completers					
Degree Designation	Program Name	6 digit CIP Code	AY 21/22	AY 22/23	AY 23/24	3 yr avg	AY 21/22	AY 22/23	AY 23/24	3 yr avg	Terminate? Y/N	If you are not requesting program termination, provide a justification for the low completion rates and how you plan to address them within the next 2 years.
AS	Computer Science	11.0701	37	34	50	40	1	3	2	1	N	Currently, the Computer Science Department has access to Louisiana Economic Development Funds to support the AS in Computer Science Program. With newly approved CTS programs in Digital Forensics and Cybersecurity, the faculty intend to use the funds to create 21st century learning spaces. Remodeling has already begun on new lab spaces, including one for Cyber Security. These CTS programs can be embedded in the AS program. The faculty are developing 2+2 agreements with four-year institutions including SUNO, which is in the SU System. Students will have the opportunity to earn certification in various areas such as CompTIA, IBM, AWS, etc. Most courses taken will be within the CS Department while some students may take courses outside of the department. These are the concentrations in the Associate of Science, Computer Science program: Computer Science (Scientific Option) Computer Science (Business Option) Computer Science (Concentration in Information Systems) Computer Science (Concentration in Digital Forensics) Applied Computer Science (Concentration in Computer Network Technology) Computer Science (Concentration in Web Development) Computer Science (Concentration in Cyber Security) The current science program consist of the following programs: AS - Computer Science - Scientific Option AS - Computer Science - Business Option CAS - Computer Information Systems CAS - Web Development CTS - Cyber Security
AAS	Health Information Technology	51.0707	49	53	48	50	2	2	3	2	N	The program faculty have developed new strategic, retention and recruitment initiatives, such as offering flexibility in course delivery, utilizing a selection process to minimize attrition in an attempt to improve and increase completion rates. Additionally, the program received Louisiana Department of Health dollars this past year to support the program. HITG has purchased EHR software designed for clinical based learning with realistic, diverse patients and activities used in simulation to demonstrate experiential learning using real-world skill sets. This will prepare stduents for the national exam.



AAS	Respiratory Therapy	51.0908	76	95	83	85	6	8	3	6	N	To improve completion rates, the program has instituted the following measures: increased the minimum score of the admission exam, mandatory tutoring, increased lab time, purchased and implemented credentialing test prep software that is available and required for student use, re-engineered advisement process, and periodic faculty and administrative/medical director review of student achievement data for the purpose of improving retention and completion rates as well as making curricula adjustments. The program is also using LDH dollars to upgrade and replenish lab supplies to enable students to develop their skills through practical application.
AAS	Surgical Technology	51.0909	40	55	71	55	7	2	0	3	N	To address the low completion rates, the program has implemented twice a year admission, fall and spring, coupled with the following measures: mandatory tutoring, increased lab time, implementation of test prep software that is available and required for student use, re-engineered advisement process, and periodic faculty and administrative/medical director review of student achievement data for the purpose of improving retention and completion rates as well as making curricula adjustments. The program is also benefitting from Rapid Response funding. A new, strategic marketing plan has been implemented to assist with enrollment.
AAS	Medical Laboratory Technology	51.1004	49	49	39	46	4	5	8	6	N	To improve the retention and completion rates, the program has developed strategies such as, mandatory tutoring and study sessions after two (2) failed exams, evening and weekend tutoring, and peer mentorship for 1st year students utilizing 2nd year student mentors. The program is also benefitting from LDH dollars. The current lab is being remodeled to include 21st century equipment.
AS	Human Services	51.1501	89	82	76	82	9	10	6	8	N	To improve completion rates, the Human Services program is looking to develop 2+2 agreements with four year institutions that offer the BS in Social Work. Many students in the program suffer from personal battles, so the program coordinator is looking for ways the University can combat these barriers, such as addressing food insecurities, child care, or transportation issues.
AS	Accounting	52.0302	41	40	27	36	4	5	3	4	N	Accounting is a major program of the newly formed Roy Griggs School of Business (RGSB). The RGSB now has an endowment fund to support the programs in the department. The RGSB Advisory Board has pledged to support a new scholarship program for students majoring in Business and Accounting. The RGSB will also support marketing for the program along with professional development opportunities for faculty and students.

## Program Terminations

Southern University at Shreveport

List all planned program terminations for the next three years. Consider the institution meeting enrollment targets. Include all low completer programs identified for termination.

[illegible]

### Program Modality Changes

Southern University at Shreveport

List program modality change requests for existing degree programs. The highest online conte

[illegible]



## Highlight Existing Programs

Southern University at Shreveport

*Provide information on existing programs that align with the state's current workforce needs. This may include information about high priority/high performing programs, and/or modifications to existing program to better align them present and future needs.*

[illegible]



*Office of the Chancellor*

3<sup>rd</sup> Floor, J.S. Clark Administration Building  
Post Office Box 9820  
Baton Rouge, Louisiana 70813  
Office: 225-771-2360

July 31, 2024

Dennis J. Shields President  
Southern University System  
4<sup>th</sup> Floor, J. S. Clark Administration Building  
Baton Rouge, Louisiana 70813

Re: Conferring an honorary/posthumous degree upon Napoleon Gallien, Jr.

Dear President Shields,

Napoleon Gallien, Jr., tragically passed away on December 6, 1940 in his senior year at Southern University and A&M College before he completed his studies and graduated. Mr. Gallien was an exceptional student in the College of Agriculture. He demonstrated a deep commitment to his education, his rural Saint Landry parish community, and the university.

In the obituary announcing his passing, he was recognized as the first student in the state of Louisiana to receive the Superior Farmer's Medal in the New Farmers of America (NFA) organization. The Superior Farmer's Award was the highest degree awarded to members in the NFA, the national organization for African American farm youth that promoted agricultural leadership, character, thrift, scholarship, cooperation, and citizenship.

Mr. Gallien was an innovator and inventor. He was awarded a patent by the United States Patent Office for a device he invented on November 26, 1940, ten days before his untimely death.

I respectfully request that my recommendation to confer an honorary/posthumous degree to honor the accomplishments of Napoleon Gallien, Jr. be presented to the Southern University Board of Supervisors for approval at its August 16, 2024 meeting. The degree, if approved would be conferred at the December 2024 commencement exercise. If you have any questions, please contact me.

Yours sincerely,

John K. Pierre, Chancellor  
and Vanue B. Lacour Endowed Law Professor

## Outstanding Negro Youth Dies At S. U.

The death Friday morning at Southern University in Scotland, La., of Napoleon Gallien, Jr., whose father and mother reside in the Plaquemine Point community, is a great loss to the negro citizenry of St. Landry parish.

Gallien was a senior student in the school of agriculture at the university. He began his vocational agriculture career here at the St. Landry Parish Training School under Leon Robinson at which time he was the first student in the state to receive the Superior Farmer's medal in the New Farmers of America organization for his outstanding achievements.

Just prior to his death, Gallien received a letter from patent authorities that a device he had invented was approved. He was a member of the Inventor's Association, New Farmers of America, and Peter Clauer.

Cost Has 550 Pieces



# Merry Christmas, Happy New Year

## SOUTHERN UNIVERSITY DIGEST

VOLUME XIV.

SOUTHERN UNIVERSITY, BATON ROUGE, LA. DECEMBER 20, 1947

NUMBER 4

### Home Chapter Alumni Host to Baton Rouge Chapter

At the regular monthly meeting of the Home Chapter Southern University Alumni club, more than forty five persons comprising the Baton Rouge Chapter, headed by Mrs. Nance Givens, President and the Scotlandville Chapter, headed by Mr. Buffington Cox, President, were guest.

The coming together of these chapters, which are all in close proximity, is the result of an initial invitation of the Home Chapter to the Baton Rouge Chapter about three years ago. So wholesome was this meeting that the two chapters at that very meeting agreed to make joint meetings a part of their annual programs, with alternate visits by the two chapters. The Scotlandville Chapter, being a neighbor to the Home Chapter, finds it very convenient to fraternize with the two regional chapters in their annual "get-together."

The Home Chapter went through its regular business procedures, many of which were of such nature that the Baton Rouge and Scotlandville chapters could participate.

The visiting chapters were entertained with motion pictures of the 1940 Homecoming.

The regular committees for the month served a well-prepared luncheon to the body which assembled in the Home Economics Building immediately after the business and educational meeting.

### TAKES CHAPTER VISITING



MRS. IDA N. GIVENS

President of the Baton Rouge Chapter, who, with her 33 members visited the Home Chapter last week.

### Miss Southern of '39 Honored by Local Co.

A signal honor has been Miss Corinne D. Maybucc, "Miss Southern" of 1939, by Lindsay Furniture Company, one of the local furniture houses located on Main street, Baton Rouge, La.

Having observed the portrait of "Miss Southern" in one of the newspapers around Homecoming time last year, the manager of the company requested Miss Maybucc the use of her photo on his 1941 calendars. The calendars have just been completed, bearing the photo of Miss Maybucc, and is being distributed among customers of the Furniture company.

Miss Maybucc is a graduate of the Class of 1940, and is teaching in Desoto parish at the Mansfield school.

### Miss Etta Moten Visits Southern While in Baton Rouge

Southern was graced with the presence of Miss Etta Moten in the university auditorium, Friday, December 13th at the noon chapel period. Miss Moten, internationally famous Radio, Stage Screen and Concert star, came as a surprise.

While a program was being presented, Miss Moten merely "slipped" in the auditorium and remained in the rear unnoticed until mention was made of her presence by Dean Cade. With Mrs. Huggins of Baton Rouge introducing her, this talented artist agreed to sing a number for the students.

As she came to the stage, Miss Moten was greeted with thunderous applause. She stated that while in this vicinity, she could not resist visiting the campus of Southern University, and that as she did not have an accompanist, she would sing "A city called Heaven." After this first number, a prolonged loud applause brought Miss Moten back to sing a second number. This time she sang a Brazilian tune in rhumba tempo with students in the balcony beating out the rhythm which served, as she said, "as my accompanist."

Mescames Huggins, Butler, and Lawless, prominent residents of Baton Rouge accompanied Miss Moten to the campus. After leaving the auditorium, Miss Moten was besieged by autograph seekers.

Miss Moten appeared in concert at McKinley High School Friday night under the sponsorship of the Colored Civic Association.

### NEW DEAN OF MEN



PROF. A. P. PERTEE

### Prof. Pertee Appointed New Dean of Men

An announcement was made December 1st of the appointment of Mr. Adrian P. Pertee as new Dean of Men here at Southern, succeeding Mr. J. L. Page who received a government job.

For the last two and half years, Mr. Pertee has been serving as Director of Southern University's Extension School. During last summer, Mr. Pertee taught history courses in the regular Summer Session here at the University. He is well known throughout the state.

Continued on Page 2)

### Dr. J. S. Clark Speaks To Student Body in Auditorium

On Thursday, December 6th, Dr. J. S. Clark, President-emeritus, addressed the student body and faculty in the university auditorium.

Dr. Clark, speaking as a father to his children, spoke in glowing terms of the advancement of the university in all departments, the administration and personnel divisions. He admonished the students telling them to uphold the standards and principles for which the university stands. Dr. Clark reminded his hearers of the anticipated visit of members of the State Board of Education the following Saturday who were looking into the program of all state schools.

In closing, Dr. Clark praised the football team and expressed his good wishes for its success with Xavier that Saturday.

A late bulletin has just come to the Digest office that Dr. J. S. Clark, president-emeritus, suffering from an attack of influenza has been ordered by his physician to remain in bed owing to a temperature which has accompanied the malady for the past three days.

In spite of this condition, and certainly against doctor's orders, Dr. Clark left the bed last Sunday evening in order to meet an engagement at the Sunday Vesper Services, where he delivered the 26th annual Christmas message to the Faculty and Students of Southern University in unbroken succession.

### Southern Mourns Loss of Student Who Died Dec. 6

Napoleon Gallien, senior student in the college of agriculture here, died early Friday morning, December 6th of a heart attack as he slept in the room with another student of the University in their room in Scotlandville.

Gallien had a very creative imagination in the field of his specialty. It was only recent, that Gallien, whose early life was spent on his father's farm near Opelousas, received a patent on an instrument designed to remove rings from the noses of swine and cattle. Gallien had noted that there was an instrument for placing these rings in the noses, but none for removing them, hence he set about developing this instrument.

Only a few days before his sudden death, Gallien had received word from the United States Government that a drawing of a new

bomb which he had hoped would revolutionize the American bomb, had attracted the attention of the experts in Washington as they have nothing like on record. They instructed him further that engineers were going over his drawings with keen interest and if his bomb proved sound, they would grant him a patent on same and use it in their defense program.

Gallien leaves his family a lot of drawings of unfinished work and a lot of devices he has rigged up for production on his father's farm. He has credited to him a number of farm implements that have aided the farming industry of his section of the state.

A bus load of students attended the funeral held in Opelousas, La., Sunday, December 8th.

### ART CLASSES TOUR

By Wm. Fields, Jr.

During the celebration of National Week, the Commercial Art classes of Mr. Augustus Walker toured the old Louisiana State Capitol overlooking the mighty Mississippi River.

For that week pictures were on display from Southern and Louisiana State Universities. Articles from practically all over the world were exhibited.

Students found particularly interesting the windows of the building which were designed in a 19th century French-Gothic style. There were no two rooms with windows alike. Probably the most striking feature of the old building was the great dome made of colored glasses placed in a helter-skelter manner making a beautiful "sky" under which would the famous winding staircase which has been the

(Continued on Page 4)

### Southern University Agriculture Department Holds Confab

The Agricultural Department of Southern University, coordinating with the Agricultural Extension Department of Louisiana State University, is putting forth an effort to help the Negro farmers of the State of Louisiana by conducting a Short Course here at Southern University from January 6th through January 11, 1948.

The Short Course, lasting for a period of one week, will embrace every section of the State which will be divided into districts or territories. Each Agricultural Agent attending the Short Course will have not more than five representatives from his territory. The representatives will be selected by members of the parish self-help league members with the approval of the farm and home demonstra-

tion agents. It is felt that this type of selective distribution will reach a large number of farmers who are unable to attend the short course, which is one of the several features of the Agricultural Department of Southern University, under the direction of Prof. J. W. Fisher.

The first session will be Monday, January 6th and will continue throughout the week under the theme: "Improvement of Rural Life for Farmers Through Improved Garden, Farm Orchard, and Poultry Practices."

Monday, January 6, 1948  
8:00-10:00 — Registration;  
Animal Arena, Room 114  
Agricultural Sc. Building.

(Continued on Page 4)

# SOUTHERN UNIVERSITY DIGEST

Published at Southern University Printing Department by the students of Southern University, Scotlandville, La., from October to June.

Official voice of the students and mouth-piece of the University.

Term of subscription: One dollar and fifty cents per year; payable in advance.  
Single copy, 10 cents.

VOICE OF THE  
STUDENTS



MOUTh-PIECe OF THE  
UNIVERSITY

A promoter of school spirit by encouraging projects, efforts and findings among student groups and individuals.

An instrument for reducing friction and fostering friendly rivalry on the campus, and in all activities involving Southern University students or graduates.

A medium through which an opportunity is provided for students to obtain experience in news-gathering, reporting, book-receiving, editorial writing and in soliciting advertisement.

SAMUEL P. JENKINS, '41 — CLAUDE M. DIXON, '41  
Editors-in-Chief

William Fields, Jr. .... Associate Editor  
Verlin Walker, '42 .... Society Editor  
Eula Gray, '41 .... Associate Society Editor  
Matthew Shannon, '41 .... Business Manager  
Alfred Gardere, '41 .... Circulation Manager  
Leon C. Maybuce, '41 .... Exchange Editor

## REPORTORIAL STAFF

Alcibia Guthrie, '41; Edna Lyons, '41; Girardeau Spann, '42; Charles Byrom, '43; Joyce Todd, '44; Rose Wilson, '44.

## WHAT ABOUT BOXING?

One of the greatest wonders on our campus should be, why is it that Boxing does not bloom on our campus like it does elsewhere or simply like the spring flowers? Athletic interest on Southern's campus is very high; where will it go from here? Why wait on the distant basketball season? The boxing game is one of the most attractive athletic interests of the year on many campuses; it should be the same here. Read the daily papers; read the college papers; all interests now swing to boxing.

Southern now has two gymnasiums; one equipped with a partially complete \$500 boxing ring. This has been the set up for almost two years; but still no boxing. Well, where is the trouble? Is there any trouble? Maybe there is no faculty interest. Impossible, from what can be learned from discussions and interviews. Well maybe there is no student interest. No, that couldn't be true, for there are several Golden Glove "champs" on the campus who are often squaring off at someone and asking when will BOXING be instituted here at Southern. What about Gym conditions and arrangement? What about equipment? Well, maybe the time is not ripe for the introduction of the formal fistic world here on our campus. As to the latter, practical interest would dispute such a change.

Physical Education Majors and other interested persons, here is YOUR CHANCE! Make good of it! Sociology and psychology students you can help by polling and directing public opinion. Fans, who will be the greatest benefited, can do much in demanding that the pugilists be given a chance to exhibit their talents on many of the eventful week ends to come since the close of the football season. Of course the administration and faculty must approve and show interest. Let's all coordinate these dangling interests and bring BOXING, a deserving sport to Southern's campus! Now is the Season! ! !

## IN MEMORIAM

Students, faculty and friends of Southern University mourn the sudden death of one of our most ardent students, Napoleon Gallien, senior in the agriculture curricula, who died December 6th of a heart attack, would have been a credit to any school. He was a quiet, unassuming youngster who spent most of his time at his work—on the farm, in the blacksmith shop—working out new plans, creating new inventions which are a credit to the Negro as a whole.

## EAVESDROPPER



Rainy weather has kept me indoors lately, so has it kept indoors the great campus romancers, but here's the bird's eye view of the going ons in and about the campus:

Since the close of football season these piskin boys are sure popular:

Scott seems to be going pretty hard for Miss Byrd; Nice running, Scotty!!

"Bull" Piper is spending some time in Scotland with Miss McGee. Honeywood was at the show with Smith last week.

Barnes, who is it? Inez? Margaret? or is it Edna? Maybe it's the latter since I hear that she and Claude are on the "bad."

All of the co-champs believe in campus lovelies; have you been watching Marcelle with Olynn lately?

I noticed Phillips and Miss Collier at the movies last week, they are seen together quite often now.

They say Joe Epps went on Pro twice; once for himself and once for Francis.

Erza Scott and Ella Amacker—My I was a long time getting that couple!

Geraldine Page has been happy only twice this year—Homecoming and the Southern-Xavier game—when Foote came back.

Pearyman and Royal make a lovely couple.

Earl Jones can tell you something about Rosalie, the cheerleader, where's Captain Hill?

Miss Eddington is "Rock Bottom's" new heart throb.

SUD

## New Dean of Men

(Continued From Page 1)

The new Dean and his personnel department, which consists of Mr. Blunt and Mr. Stanback, have met with the men students and have presented and mapped out many interesting plans for the rest of the school year.

The entire policy of the new Dean's personnel may be expressed in his words in his first meeting with the men on December 4th. "Come and talk with us, and let us know one another.....and let us help you to make this a fuller college life."

Our sympathy goes to the bereaved ones of this student who made a contribution to society. May they reap the benefits of his contributions to the field of invention and feel that his life was a full complete one as long as it lasted. Although he is gone in flesh, his creative works will live forever in the hearts of men who use them and the U. S. Government, which was going over one of his "bomb inventions" at the time of his death.

## Book Review

### LIBRARY NOTES

By Claude M. Dixon, '41  
Each day as I traverse quarters of our extensive campus I can hear a student saying apologetically: "I just can't find any time to read books!" Yet... if he spend (on an average) of only 30 minutes a day before bedtime, while traveling to and from the campus (if he is a town student), or during the time when he has no classes before and after chapel time or in other leisure moments—he could easily read the few widely discussed new books, and a great deal more.

Book-reading is a habit. You had it when you were younger—in high school. Recall the unnumbered glorious hours you have spent lost in that new strange world which every good book opens to you. Have you, because of the distractions that are the curse of this generation, lost that best of all habits?

If it is so, there is a simple way to regain it. William James, in his fascinating chapters on habit, revealed that it is just as easy to form fascinating chapters on habit, revealed that its just as easy to form good ones as bad. The truth is—is it not?—that you are always eager to read the widely discussed new books. It is a deprivation not to. You continuously upbraid yourself for failing to do so. Time and again you find yourself apologizing because you haven't "yet got around to reading" this or that important book.

The sensible thing to do is to apply at the Library for the books that you would like to read, and BEGIN reading NOW.

Some of the latest additions to the Library include: McKimney, "All White America"; Little's "From Harlem to the Rhine"; Edmond's "Chadannan"; Shay's "Judge Lynch"; "His First Hundred Years"; Barrett's "Ethics"; Bradford's "Money and Banking"; Stuart's, "An Economic Detour"; Coe's "The Pulitzer Prize Plays"; Fosdick's, "Twelve Tests of Character"; Fort's, "A Vacation in Africa"; Van Deusen's, "The Black Man in White America"; and Montague's, "Haiti and the United States".

SUD

## Scrollers Present Program in Chapel

By Louis Eames, '43

The Scroller Pledge Club of Kappa Alpha Psi fraternity presented its annual program in the University Auditorium, December 6th.

"Across the Border", a one-act play was presented and was enjoyed by all present. The scene of this play was a room on a ranch north of El Paso, Texas, across from Mexico; and the time was midnight. Characters participating were: Mrs. Hopper, played by Pyram'd Boulah Wilms; Ed. Hopper, by Scroller Ernest Jones; Frank Henderson, by Scroller Louis Eames. A solo was sung by Robert McCalneay and Bruce Bell gave brief remarks, with Chester Lencan paying.

## The Poet's Sweat Shop

### CHRISTMAS GIFT

By Shelton Louis Ford, '41  
Into the world the Savior came  
Simply born but highly brained  
To save the world from sin and shame  
And teach the will of God the king.

Greater love can no man give  
Than that he prizes dear—  
As it charity, hope and love or yet  
the life he lives  
Or oft a smile, a welcome cheer,  
or a sympathetic tear.

Share the wealth that you possess,  
And cast aside excessive greed.  
For love of man is best expressed,  
And measured by his daily deeds.

Merry Xmas and Happy New Year

### THE CHRISTMAS SPIRIT

By J. Marie Spotts  
This is the time for Christmas giving,  
To Mother, Dad and all else living,  
Some give candy, socks and ties  
galore,  
All the fruitcakes that's ben in store.

A touch of glamour here and there  
Makes life's burdens easier to bear  
How fine 't would be if we could see  
That Christ-like spirit in you and me.

## Hail Almighty Gold and Blue

By Joyce Todd, '44  
Best team in the U. S. A.  
So goes a certain yell,  
And I'm so inclined to believe that way,  
Since the ringing of a bell.  
T'was Tuesday if I remember right,  
That our boys went away,  
To Prairie View to play a game  
On good old Turkey Day.  
The Gold and Blue, they played a game

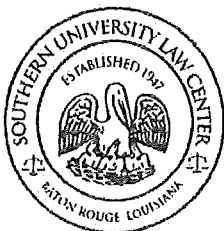
For good old Southern University;  
Eleven men were on the team  
A twelfth man in it too.  
And as the team went down the field

The excitement grew and grew,  
The referee held his arms in the air,  
The score was seven to two.  
Harvard's great and so is Yale,  
They talk of Princeton too,  
But we of Southern are proudest of

The Gold and Blue.  
Hail Almighty Gold and Blue,  
Our Alma Mater dear,  
Until I die, I'll sing they praise  
And hold these ever true.

Students and teachers wishing to submit articles for publication in the Digest may do so by giving the articles to any member of the staff or mail to the Editor through the campus post office. Articles must be in the hands of the Editor by the 10th and 25th of each month for publication on the 1st and 15th.

—THE EDITORS



## SOUTHERN UNIVERSITY LAW CENTER

2 ROOSEVELT STEPTOE DRIVE  
POST OFFICE BOX 9294  
BATON ROUGE, LOUISIANA 70813

OFFICE OF THE CHANCELLOR  
(225) 771-2552  
FAX (225) 771-2474

July 29, 2024

Dennis J. Shields  
President  
Southern University System  
J. S. Clark Administration Building  
Fourth Floor  
Baton Rouge, LA 70813

RE: Appointing Vice Chancellor Roderick White to the status of Vice Chancellor  
Emeritus

Dear President Shields:

I am writing to seek approval from you and the Southern University Board of Supervisors to posthumously appoint the late Vice Chancellor Roderick White to the status of Vice Chancellor Emeritus of Student and Academic Affairs.

Vice Chancellor White began his tenure at the Southern University Law Center (SULC) in 1993 as an assistant professor. He was promoted to associate professor in 1999 and became a full professor in 2005. In 2002, he served as the Interim Vice Chancellor, and in 2003 was appointed as the Associate Vice Chancellor of Student Affairs. During his time as Vice Chancellor of Student Affairs, he also served as an advisor to the Student Bar Association, Public Defenders, and Christians at Law Society.

His responsibilities expanded to Vice Chancellor of Student and Academic Affairs. In this role, he continued to oversee Student Affairs, Records and Registration, Admission, and the Recruitment departments. He also served as the Chief Disciplinary Officer, responsible for academic and non-academic referrals to the SULC's Honor Code committees.

In 2012, Vice Chancellor White was named the Charles Hatfield Endowed Professor of Law by the Southern University Board of Supervisors. During his tenure, he chaired various committees including the Faculty Appointment, Retention, Promotion, and Tenure Committee, the Student Affairs Committee, and the Endowed Professorship Selection Committee. Additionally, he was a member of the Faculty Advisory and Planning Committee, and Teaching Excellence Committee.

Vice Chancellor White had an impressive teaching record. He received the Outstanding SU System Faculty award in 2011 and was named the SBA Teacher of the Year in 2000, 2007, 2010, and 2011. Additionally, he was recognized as the SBA Most Popular Professor in 1993, 1994, 1996, 1997, and 1998. He taught subjects such as Contracts, Corporations, Equity, Professional Responsibility, and Conflict of Laws.

He was involved in numerous organizations, including the Louisiana State Law Institute Governing Council, Michigan Bar Association, American Bar Association, Baton Rouge Citizens Advisor Council, National Honor Society of Business Scholars, and the National Honor Society of Secondary Schools.

Vice Chancellor White graduated magna cum laude from the Southern University Laboratory School and Southern University A&M College. He earned an MBA with high distinction and a juris doctor degree cum laude from Wayne State University Law School. Before joining SULC, Vice Chancellor White gained extensive legal experience in labor law as the Labor Relations supervisor for General Motors Cadillac Motor Car Company in Detroit, Michigan.

Lastly, I kindly request favorable consideration for the appointment of Vice Chancellor Roderick White to Vice Chancellor Emeritus of Student and Academic Affairs, and that this recommendation be submitted to the Board of Supervisors for approval at their August 16, 2024, board meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Alvin Washington". The signature is fluid and cursive, with the first name "Alvin" and last name "Washington" clearly distinguishable.

Alvin Washington  
Interim Chancellor

APPROVED: \_\_\_\_\_

Dennis J. Shields  
President



**Roederick C. White, Sr.  
3015 Westerwood Drive  
Baton Rouge, LA 70816**

**EDUCATION**

**Wayne State University, Detroit, MI**

**School of Law**

Juris Doctorate

37<sup>th</sup> of 209 Graduates, GPA 3.38 cum laude

Passed Michigan Bar Exam on first attempt:

MBE Score 162(82<sup>nd</sup> percentile of all United States test takers)

**Wayne State University, Detroit, MI**

**Graduate School of Business**

Master of Business Administration

GPA 3.72 graduate high distinction

**Southern University A & M College, Baton Rouge, LA**

**College of Business**

Bachelor of Science (Management)

Chief Student Marshall

#1 of 330 Graduates, GPA 3.79 magna cum laude

**Southern University Laboratory School, Baton Rouge, LA**

High School Diploma

4<sup>th</sup> of 47 Graduates, GPA 3.75 magna cum laude

**SPECIAL TRAINING AND CERTIFICATIONS**

**General Motors Executive Development Program**

**The Wharton School, University of Pennsylvania**

Strategic Business Management Seminar

**General Motors Corporation**

**UAW-GM Human Resources Center**

Certified Joint Activities Supervisor

Certified Joint Training Supervisor

**General Motors Corporation Personnel Administration**

Certified Salaried Employee Supervisor

Certified Equal Employment Opportunity Coordinator

Certified College Recruiter

Certified Labor Relations Negotiator

**Academic Impressions (AI)**

Certified Title IX Investigator

**University of Cincinnati, School of Medicine**

Industrial Hygiene Certificate

**SPECIAL TRAINING AND CERTIFICATIONS (cont)**

**Mt. Zion Temple, Clarkston, Michigan**  
Graduate, Minister Candidate School

**Jewish-Christian Institute, Dallas, Texas**  
Diploma, Jewish-Christian Studies

**Rhema Bible School, Broken Arrow, Oklahoma**  
Diploma, General Bible Studies

**EMPLOYMENT**

**LEGAL**

**Dykema Gossett, Detroit, MI**  
Employment Litigation

April 1993 - August 1993

**General Motors Corporation, Detroit, MI**  
Corporate National Labor Relations Staff  
Arbitration and Union Negotiations

September 1992 - March 1993

**ADMINISTRATIVE**

**Southern University Law Center**  
Vice Chancellor Student Affairs

July 2013-Present

**Southern University Law Center**  
Associate Vice Chancellor Student Affairs

August 2003-June 2013

**Southern University Law Center**  
Interim Vice Chancellor

August 2002-January 2003

**Southern University Law Center**  
Director, ABA Re-Accreditation Self Study Project

September 1999 – December 2002

**Cadillac Motor Car Division, Detroit, MI**  
Supervisor Executive Administration  
Supervisor Employment Recruiting  
Supervisor Salaried Employment  
Supervisor Labor Relations  
Supervisor Health and Safety

August 1985 - August 1992

**TEACHING**

**Southern University Law Center**  
Professor of Law

August 2005-Present

**Southern University Law Center**

August 1999-July 2005

Associate Professor of Law

**Southern University Law Center**  
Assistant Professor of Law

August 1993 - July 1999

**COURSES OF INSTRUCTION**

Contracts; Obligations; Equity; Legal Ethics; Conflict of Laws; Corporations

**ADVISEMENT AND COUNSELING**

**Southern University Law Center**  
-Student Bar Association Faculty Advisor  
-Public Defender Faculty Advisor  
-Christians at Law Faculty Advisor

1993 - present

**MEMBERSHIPS**

American Bar Association  
Michigan Bar Association  
U. S. 5<sup>th</sup> Circuit Court of Appeals  
Beta Gamma Sigma National Honor Society of Business  
National Honor Society of Secondary Schools

**COMMITTEES**

**Chairman**, Faculty Appointment, Retention  
Promotion and Tenure Committee

January 2008-Present

**Chairman**, Curriculum Committee, SULC

August 2006-2008

**Chairman**, Student Affairs Committee, SULC

August 1993 - present

**COMMITTEES (continued)**

<b>Chairman</b> , Endowed Professorship Selection Committee, SULC	January 2005-Present
<b>Chairman</b> , Special Committee to Study Law Center Governance, SULC	April 2001 – December 2002
<b>Chairman</b> , Editorial Committee ABA Self Study, SULC	1999 - 2002
<b>Member</b> , Faculty Advisory and Planning Committee SULC	1995 - 96; 1998 - Present
<b>Member</b> , Southern University System Wide Planning and Assessment Council, SULC	1998 - 2003
<b>Member</b> , Southern University System Wide December 2002 Council of Faculty Advisors	Sept. 2000 –
<b>Member</b> , Lecture Series Committee, SULC	1993 - 95; 2000 - 2006
<b>Member</b> , Code of Conduct Appeal Committee, SULC	1994 – 2002
<b>Member</b> , Teaching Excellence Committee, SULC	2009-present
<b>Member</b> , Lawyer Advertising Committee Louisiana State Bar Association	1995 -1996
<b>Member</b> , Special Task Force; City of New Orleans Study of Proposed Office of Inspector General	2006-2008

**COMMUNITY SERVICE**

<b>Jesus Christ Is Lord Ministries</b> Founder and Pastor	1994-present
<b>Jesus Christ Is Lord Ministries</b> Free Neighborhood Legal Clinic	May 2003-present

**Resume'**

**Roederick C. White, Sr.**

**Page -5-**

**COMMUNITY SERVICE Cont.**

<b>Louisiana State Law Institute</b> Governing Council Member Virtual Law Committee Member Single Business Enterprise Committee Member Corporations Committee Member	1999-present
<b>Catholic Community Services</b> Department of Social Responsibility Consultant to Homeless Micro-Enterprise Program	2001-2002
<b>Citizens Advisory Council For Community Development</b> Board Member, City of Baton Rouge	1998-2001
<b>Caleb Community Development Corporation</b> Board Member, Chairman Housing Committee	1997-2000
<b>Louisiana Supreme Court</b> Panel Member, Preventing Lawyer Misconduct Conference	September 1998
<b>Small Minority Business Consultation</b> -Premier Home Health Agency -Petra Insurance Agency; Times of Refreshing Ministries -Jehovah Ministries; River Way, LLC	1993 - present

**AWARDS**

Charles Hatfield Endowed Professor of Law

Outstanding SU System Faculty Award: 2011

SULC SBA Teacher of the Year: 2015, 2011, 2010, 2007, 2000

SULC SBA Co-Teacher of the Year: 2001

SULC SBA Most Popular Professor: (In 1999 SBA began Teacher of the Year)  
(1998, 1997, 1996, 1995, 1993)

**1990 Who's Who Among American Law Students**  
Wayne State University Law School

**1989 Silver Key Award**  
Wayne State University Law School

**Resume'**  
**Roederick C. White**  
**Page -6-**

**AWARDS (cont)**

**1988 Beta Gamma Sigma Scholar**  
National Honor Society of Business  
Wayne State University Graduate School of Business  
Scholastic Business Award  
**1985 Scholastic Business Excellence Award**  
Southern University A&M College

**1984 Who's Who Among American Universities and Colleges**  
Southern University A&M College

**(1980, 1981, 1984, 1985) The National Deans List of Universities,**  
Southern University A&M College

**(1980-1985) Deans List,** Southern University A&M College

**1979 Recipient Full Academic Scholarship**  
**& College of Engineering Partial Academic Scholarship**  
Southern University A&M College

**1979 Biological Sciences Award**  
American Institute of Biological Sciences  
Tri Beta Biological Honor Society

**1979 Baseball High School All American**  
Southern University Laboratory School

**PUBLICATIONS**

*How The Wheels Come Off: The Inevitable Crash of Irreconcilable Jurisprudence: Laws Based on Orthodox Judeo-Christian Theology in a Pluralistic Society;* 37.1 S.U.L. Rev. (Fall 2009)  
Southern University Law Review

*The Matrix Phenomenon: The Belief that the Lawyer Disciplinary System is Designed to Give Lawyers Another Chance. Revisiting Penological Theory;* 32 S.U.L. Rev. 1 (Fall 2004) Southern  
University Law Review

**PUBLICATIONS (Continued)**

*The Typical Cost Reimbursement Lawyer Employment Contract: A Conflict of Interest in General, A Prohibited Transaction Specifically and How to Protect the Rights of Clients;* 30 S.U.L. Rev. 33 (Fall 2002) Southern University Law Review

*Lawyer Fee Sharing Agreements* 25 S.U.L. Rev. 227 (Spring 1998) Southern University Law Review

*What Right to Privacy? The Risk to the Voluntary Mental Health Patient as a Result of Louisiana's Current Forcible Medication Statute* 24 S.U.L. Rev. 1 (Fall 1996) Southern University Law Review

*Constitutional Ethics: Lawyer Solicitation of Clients Recent Development* 23 S.U.L. Rev. 307 (Spring 1996) Southern University Law Review

*Constitutional Ethics: Lawyer Solicitation of Clients* 22 S.U.L. Rev. 275 (Spring 1995) Southern University Law Review

**CITATIONS TO PUBLICATIONS**

*Sup. Ct. Rules, Rule 7, 8 LSA-R.S.* West's Louisiana Statutes Annotated, Louisiana Revised Statutes, Rules of Supreme Court of Louisiana Part A. Practice and Procedure Rule VII. Briefs

*Sup. Ct. Rules, Rule 17, 8 LSA-R.S.* West's Louisiana Statutes Annotated, Louisiana Revised Statutes, Rules of Supreme Court of Louisiana Part B. Administrative Rules Rule XVII. Admission to the Bar of The State of Louisiana *Sup. Ct. Rules, Rule 19, Lawyer Disciplinary Enforcement Rules* West's Louisiana Statutes Annotated,

Louisiana Revised Statutes, Rules of Supreme Court of Louisiana Part B. Administrative Rules Rule XIX. Rules for Lawyer Disciplinary Enforcement

*LSA-Const. Art. 1, § 7* West's Louisiana Statutes Annotated Constitution of the State of Louisiana of 1974 Article I. Declaration of Rights § 7. Freedom of Expression

*State Bar Articles of Incorporation, Art. 16, Rules of Prof. Conduct, Rule 1.5, LSA-R.S. 37:221* West's Louisiana Statutes Annotated Louisiana Revised Statutes Title 37. Professions and Occupations Chapter 4—Appendix Articles of Incorporation of the Louisiana State Bar Association Article XVI. Rules of Professional Conduct Client-Lawyer Relationship Rule 1.5. Fees

*1 Am. Jur. Trials 1, INTERVIEWING THE CLIENT*

**CITATIONS TO PUBLICATIONS (continued)**

*1 Am. Jur. Trials 93, SETTING THE FEE*

*31 Am. Jur. Trials 633, DEFENDING LAWYERS IN DISCIPLINARY PROCEEDINGS*

*46 Am. Jur. Proof of Facts 2d 1, REASONABLENESS OF CONTINGENT FEE  
IN PERSONAL INJURY ACTION*

*69 Am. Jur. Trials 411, ETHICS IN ADVERSARIAL PRACTICE*

*Abeyta v. HCA Health Services*, 2012 WL5266321, Tenn.Ct.App.

Harvey L. Fiser, J.D., Paula K. Garrett, Ph.D., Life Begins at Ejaculation: Legislating Sperm As the Potential to Create Life and the Effects on Contracts for Artificial Insemination, 21 Am. U. J. Gender Soc. Policy & L. 39, 39 (2012).

*Religion Clause: Recent Articles and Books of Interest*; Howard Friedman, July 19, 2010  
<http://religionclause.blogspot.com/2010/07/recent-articles-and-books-of-interest.html>

*Alliance Defense Fund; Alliance Alert*; June 2, 2010, <http://www.alliancealert.org/2010/06/02/law-review-the-inevitable-crash-of-irreconcilable-jurisprudence-laws-based-on-orthodox-judeo-christian-theology-in-a-pluralistic-society/>

*Is The Appearance of Impropriety An Appropriate Standard For Disciplining Judges in the Twenty-First Century?* Nancy Moore, 41 LYUCHILJ 285 (2010) Loyola University Chicago Law Journal

*Teaching legal ideals through jurisprudence*, Seow Hon Tan, The Law Teacher, The International Journal of Legal Education Vol. 43, Issue 1: March 2009 pages 14-36.

*Embracing The Principle of Growth: A Call for the Expansion of the Doctrine of Fortuitous Event in Louisiana Law*, Jonathan Riley, 35 S.L.U. Rev. 413 (2008) Southern University Law Review

*Should Permanent Disbarment Be Permanent*, Brian Finkelstein, 20 GEOJLE 587 (2007), Georgetown Journal of Legal Ethics

*The Academic Equivalence of Science and Law: Normative Legal Scholarship in the Quantitative Domain of Social Science*, David Monsma, 23 T.M. Cooley L.Rev. 157 (2006).

*The Professionalism of Lawyering*, Judge Mark D. Plaisance, Continuing Legal



**CITATIONS TO PUBLICATIONS (continued)**

Education Seminar, Baton Rouge Bar Association, Dec. 17, 2004 at pages 7-8.

*Discovery of Information and Documents from a Litigants Former Employees: Synergy and Synthesis of Civil Rules, Ethical Standards, Privilege Doctrines, and Common Law Principles*, Susan J. Becker, 81 Neb. L. Rev. 868 ( 2003 ).

*Protecting Our Mentally Ill: A Critique of The Role of Indiana State Courts in Protecting Involuntarily Committed Mental Patients' Right to Refuse Medication* Michael Leonard Goff, Jr., 76 Ind. L.J. 983 (2001).

*Waging A War On Drugs: Administering a Lethal Dose to Kendra's Law* Jennifer Gutterman, 68 Fordham L. Rev. 2401 (2000).

*Accountant Advertising and Solicitation: Regulating The Use of the CPA Designation* Randall Hansen, Jack Baker, 14 Midwest L. Rev. 19, 25 (1996).

*Constitutional Law-Supreme Court Upholds Thirty-Day Moratorium on Lawyers' Direct Mail Solicitation of Accident Victims. Florida Bar v. Went for It inc.*, 115 S.Ct. 237 (1995). Mark W. Hodge 19 U.Ark. Little Rock L.J. 131 (1996).

*Compilation Recent Law Review Articles Concerning the Legal Profession* C. Mark Bain 20 J. Legal Prof. 401 (1995-1996).

*Legal Profession Takes a Positive Step*, 43 La. B.J. 443 (Feb.1996) President's Message

*Army Lawyer Current Material of Interest:*  
46 Army Lawyer August, 1996  
81 Army Lawyer May, 1999

E. Pucket, *University of Georgia School of Law, Bibliography of Law Review Articles On Disability Law*: [http://www.lawsch.uga.edu/cgi-bin/faculty/new\\_disdb/dynddb.pl#18](http://www.lawsch.uga.edu/cgi-bin/faculty/new_disdb/dynddb.pl#18) (updated continuously)

**PRESENTATIONS**

<b>SULC Pre-Law Day</b> "The Lawyer's Character and Fitness" Southern University Law Center	February 2000-present
<b>Convocation Speaker Invitation</b> "No Courts, No Justice, No Freedom" Tougaloo College Touga, Mississippi	April 2012
<b>Permanent Disbarment</b> Southern University Law Center Continuing Legal Education	December 2007
<b>Bill to Study Diversity of the Louisiana Law Institute</b> Testimony before Louisiana Legislature	2001 session
<b>Recent Legal Developments</b> Southern University Law Center Continuing Legal Education	December 1999
<b>Ethical Considerations in Criminal Litigation</b> Southern University Law Center Continuing Legal Education	December 1997
<b>Ethical Considerations in Recent Legislation</b> Southern University Law Center Continuing Legal Education	November 1997
<b>Ethical Considerations in Tort Litigation</b> Southern University Law Center Continuing Legal Education New Orleans, LA	May 1996
<b>Recent U.S. Supreme Court Decisions</b> <b>Ethical Considerations</b> Southern University Law Center	December 1995

**Resume'**  
**Roederick C. White**  
**Page -11-**

**PRESENTATIONS (Continued)**

Continuing Legal Education  
Shreveport, LA

**Ethics and Reasonable Attorney's Fees**  
Louis Martinet Legal Society Banquet  
Baton Rouge, LA

October 1995

**Ethical Considerations in Tort Litigation**  
Southern University Law Center  
Continuing Legal Education  
Lafayette, LA

May 1995

**Business and Legal Ethics**  
Southern University A&M College  
College of Business

October 1993

# SOUTHERN UNIVERSITY and A&M College at Baton Rouge

## Resolution

*Whereas,* the Summer 2024 session for the Southern University Baton Rouge campus ends on Friday, August; and

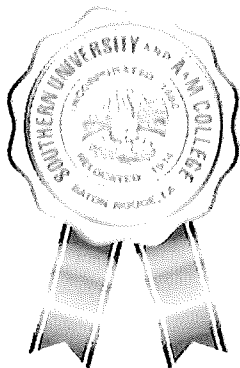
*Whereas* there are approximately **84** prospective graduates at Southern University at Baton Rouge, who are to receive Bachelor's degrees, Master's degrees, and Ph.D. degrees.

*Now, therefore be it resolved* that the degrees conferred upon the candidates for graduation at the Commencement Exercises at Southern University and A&M College at Baton Rouge submitted by Chancellor John K. Pierre, upon the approval and recommendation of the Faculty, Council of Academic Deans, and appropriate administration be, and they are hereby approved.

*Be it further resolved* that the list of graduates may be supplemented or modified as necessary to carry out the intent of this resolution.

## Certificate

We, the duly qualified and acting officers of the Board of Supervisors of the Southern University and Agricultural and Mechanical College, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Southern University Board of Supervisors at its regular meeting on the 16th day of August 2024.



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Dennis J. Shields, Secretary  
Board of Supervisors, Southern University  
and Agricultural and Mechanical College

---

Myron K. Lawson, Chair  
Board of Supervisors, Southern University  
and Agricultural and Mechanical College

## **Mission Statement**

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

## **FACILITIES AND PROPERTY COMMITTEE** **(Following Academic Affairs Committee)**

### **AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Informational Item(s)
  - A. Facilities Update (SUS)
    - HB940 Deferred Maintenance Update
    - Defense Community Infrastructure Program Grant submission

*The Defense Community Infrastructure Program (DCIP) grant is catered to supporting programs at educational institutions, providing infrastructure funding to enhance military value, increase recruitment potential, and support improved training for cadets at educational institutions. Through SUBR, funding has been requested to construct a new ROTC complex which will improve the quality of education and training for future military leaders while addressing the university's infrastructure needs. Due to its strategic location and capabilities, this complex will also be used as a joint emergency planning and operations center providing incident command and training support to city, state, and federal first responders for hazards.*
6. Other Business
7. Adjournment

### **MEMBERS**

Atty Edwin Shorty - Chairman, Atty Domoine Rutledge – Vice-Chair,  
Mr. Paul Matthews, Mrs. Ann Smith, Dr. Leon Tarver, II and Dr. Rani Whitfield  
Mr. Myron K. Lawson - Ex Officio

### Capital Outlay Funded Projects

SUS Board Meeting - August 2024

**Southern University System**  
**Active Capital Improvement Project Tracking**

### Self-Funded Projects

### Legend

## Planning and Design

## Bidding and Contracting

## Construction

		FY2023-24												FY2024-25								FY2025-26								FY2026-27								FY2027-28																					
		Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28
Project Title		1Q		2Q		3Q		4Q		1Q		2Q		3Q		4Q		1Q		2Q		3Q		4Q		1Q		2Q		3Q		4Q		1Q		2Q		3Q		4Q																			
SUBR	Global Innovation and Welcome Center									Bidding and Contracting		Construction																																															
	Public Safety Building									Bidding and Contracting		Construction																																															
	TH Harris Learning Lobby									Bidding and Contracting		Construction																																															
	Outdoor Classroom/Amphitheatre	Planning and Design						Bidding and Contracting		Construction																																																	
	Global Innovation and Welcome Center, Phase II									Planning and Design						Bidding and Contracting		Construction																																									
SUNO	Nursing and Allied Health Building					Planning and Design						Bidding and Contracting		Construction																																													
SULC	Law Clinic	Planning and Design						Bidding and Contracting		Construction																																																	
SUAG	Swine and Poultry Structures Repairs	Planning and Design						Bidding and Contracting		Construction																																																	
SUAG	Meat Processing Lab Facility					Planning and Design				Bidding and Contracting		Construction																																															

**SYSTEM:** Southern University **Due to Board of Regents on June 28th, 2024**

PROJECTS WITHIN HB2 DEFERRED MAINTENANCE IN NATURE (Only Provide Projects to be Funded with HB940 Monies)		

[illegible][illegible][illegible][illegible][illegible]

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20	SU - AgCenter			Urban Forestry Headhouse	Boiler replacement	Replacement of inoperable controls, replacement of damaged boiler	\$ 500,000.00	\$ 50,000	\$ 50,000	\$ 6,000	\$ 606,000
21	SU - AgCenter			Pinkie Thrift	HVAC Repair/Replacement	Repair damaged HVAC	\$ 900,000.00	\$ 90,000	\$ 90,000	\$ 10,800	\$ 1,090,800
22	SU - AgCenter			Fisher Hall	Parking lot repairs/Entrance repair	Repair damaged and cracked pavement in parking lot of Fisher Hall, repair of entrance steps	\$ 800,000.00	\$ 80,000	\$ 80,000	\$ 9,600	\$ 969,600
23	SU - AgCenter			Finance Office	Parking lot repairs	Repair of damaged parking lot around finance office	\$ 300,000.00	\$ 30,000	\$ 30,000	\$ 3,600	\$ 363,600
24	SU - Shreveport Campus			Main Campus	IT Room HVAC repairs	Repairing and redesigned HVAC system within IT room to allow for necessary airflow	\$ 250,000.00	\$ 25,000	\$ 25,000	\$ 3,000	\$ 303,000
25	SU - New Orleans Campus			Multi-Building	ADA compliant doors in Admin, Education building, University Center, and Cafeteria	Replacement of existing non-compliant ADA doors around campus	\$ 400,000.00	\$ 40,000	\$ 40,000	\$ 4,800	\$ 484,800
26	SU - New Orleans Campus			University Center	Locker room shower and drainage repairs	Repair to damaged drainage system within the locker room, repair damaged shower fixtures	\$ 300,000.00	\$ 30,000	\$ 30,000	\$ 3,600	\$ 363,600
27	SU - New Orleans Campus			Gymnasium	Repair gym floor	Repair of damaged and cracked floor in the gymnasium	\$ 50,000.00	\$ 5,000	\$ 5,000	\$ 600	\$ 60,600
28	SU - New Orleans Campus			Gymnasium	Replace entry doors	Replacement of damaged doors with ADA compliant doors and openings	\$ 50,000.00	\$ 5,000	\$ 5,000	\$ 600	\$ 60,600
					Total DM Projects with Estimated AFC Less Than \$1M		\$8,071,000	\$807,100	\$807,100	\$96,852	\$9,782,052
<b>NEW DM PROJECTS WITH ESTIMATED AFC GREATER THAN \$1M (REQUIRE SELECTION BOARD)</b>											
	Campus	Project No. (If Applicable)	State ID (If Applicable)	Building/Site	Project	Project Scope (2-3 Sentences)	Estimated Approved for Construction (AFC)	Design, PM Services, Misc. (Minimum 10% of AFC)	Contingency (10% of AFC)	FP&C Admin (1%)	Estimated Project Total
1	SU - Baton Rouge Campus			Campus-Wide	Boiler replacement	Replacement of all broken/damaged boilers across the Baton Rouge campus	\$ 1,000,000.00	\$ 100,000	\$ 100,000	\$ 12,000	\$ 1,212,000
2	SU - Baton Rouge Campus			Aquatic Center	Repair/replacement/facility renovation	Window replacement, pool pump replacement, pool deck repair due to damaged/cracked surface, and overall facility renovation to lessen future needs of deferred maintenance	\$ 1,250,000.00	\$ 125,000	\$ 125,000	\$ 15,000	\$ 1,515,000
3	SU - Baton Rouge Campus			Army ROTC Building	Roof replacement, exterior envelope repair	Replacement of damaged roof, repair to prevent water intrusion, window replacement, repair of leaking ceiling and damaged grid	\$ 4,000,000.00	\$ 400,000	\$ 400,000	\$ 48,000	\$ 4,848,000
4	SU - Baton Rouge Campus			Lee Hall	Complete building renovation	Renovation of Lee Hall to lessen future needs of deferred maintenance	\$ 18,000,000.00	\$ 1,800,000	\$ 1,800,000	\$ 216,000	\$ 21,816,000
5	SU - Baton Rouge Campus			Student Union	Roof Replacement	Replace roof that has reached end of useful life	\$ 2,000,000.00	\$ 200,000	\$ 200,000	\$ 24,000	\$ 2,424,000
6	SU - Shreveport Campus			Main Campus	ADA - Campus wide ADA ramps & sidewalk replacement	Repair of all sidewalks to ensure ADA compliance, replacement of broken sidewalks, repair of damaged ADA ramps	\$ 1,000,000.00	\$ 100,000	\$ 100,000	\$ 12,000	\$ 1,212,000
7	SU - Shreveport Campus			Main Campus	Chilled & hot water loop repairs	Repair of damaged pipe and structure of chilled/hot water loop to allow fully functioning system and lessen future needs of deferred maintenance	\$ 4,000,000.00	\$ 400,000	\$ 400,000	\$ 48,000	\$ 4,848,000
8	SU - New Orleans Campus			Campus-Wide	Sidewalk/Street repair/replacement, ADA accessibility	Repair of all sidewalks and roadways to ensure ADA compliance, replacement of broken sidewalks	\$ 1,600,000.00	\$ 160,000	\$ 160,000	\$ 19,200	\$ 1,939,200
					Total DM Projects with Estimated AFC Greater Than \$1M		\$32,850,000	\$3,285,000	\$3,285,000	\$394,200	\$39,814,200
<b>DEMOLITION PROJECTS</b>											
	Campus	Project No. (If Applicable)	State ID (If Applicable)	Building/Site	Project	Project Scope (2-3 Sentences Max)	Estimated Approved for Construction (AFC)	Design, PM Services, Misc. (Minimum 10% of AFC)	Contingency (10% of AFC)	FP&C Admin (1%)	Estimated Project Total
							\$ -	\$ -	\$ -	\$ -	\$ -
					Demolition Projects		\$0	\$0	\$0	\$0	\$0
<b>TOTAL SYSTEM-WIDE DEFERRED MAINTENANCE REQUEST FOR JLCH</b>							\$41,706,000	\$4,170,000	\$4,170,000	\$500,400	\$50,546,400

\*Only complete this column for renovation/demolition projects

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## **Mission Statement**

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

## **FINANCE COMMITTEE** **(Following Facilities and Property Committee)**

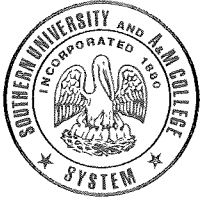
### **AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item
  - A. Request Approval of FY 2024-2025 Operating Budgets (SUS)
    - Southern University System Budget Narrative
    - Southern University System Employee Schedule
    - Southern University Board and System Administration Operating Budget
    - Southern University Board and System Inter-Institutional Cost Transfer Budget
    - Southern University Board and System Administration Inter-Institutional Transfers Direct Charges Budget
    - Southern University Board and System Special Meals and Miscellaneous Travel Budget
    - Southern University Baton Rouge Campus Operating Budget
    - Southern University Law Center Operating Budget
    - Southern University New Orleans Campus Operating Budget
    - Southern University Shreveport Campus Operating Budget
    - Southern University Agricultural Research and Extension Center Operating Budget
    - SUBR Athletics Intercollegiate Budget
    - SUNO Athletics Budget
    - SUSLA Athletics Budget
  - B. Request Approval to Cancel the HBCU Loan for the Student Union and Dormitory Projects (SUS)
6. Other Business

## 7. Adjournment

### **MEMBERS**

Dr. Arlanda Williams- Chairman, Ms. Ann Smith – Vice-Chair,  
Mr. Sam Gilliam, Mrs. Christy Reeves, Atty. Domoine Rutledge, and Dr. Leon Tarver, II  
Mr. Myron K. Lawson - Ex Officio



# SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

J.S. CLARK ADMINISTRATION BUILDING  
4TH FLOOR  
BATON ROUGE, LOUISIANA 70813

OFFICE OF THE  
PRESIDENT - CHANCELLOR  
(225) 771-4680

August 5, 2024

FAX NUMBER  
(225) 771-5522

Honorable Myron Lawson  
Chairman of the Board  
Southern University System  
Board of Supervisors  
4<sup>th</sup> Floor, J.S. Clark Administration Building  
Baton Rouge, LA 70813

**RE: SUBR HBCU Loans - Rice Capital Access Program, LLC  
Future Advance Project Funding Bonds, Series A 2021-5 and  
Series A 2021-6 (Southern University and A&M College Project)**

Dear Chairman Lawson:

In 2021, the Southern University and A&M College (SUBR) borrowed \$69,000,000 through the HBCU Loan Program to finance a new Student Union (\$34,500,000) and a new Honors Dorm (\$34,500,000). SUBR secured the HBCU Loans with the U.S. Department of Education and facilitated through Rice Capital Access Program, LLC.

Based on many discussions and after cautious considerations of the various projections and proforma scenarios that were prepared, the HBCU loans that were obtained for the new Honors Dormitory and new Student Union no longer cashflow based on inflationary adjustments for the costs of construction. Furthermore, in order to cover operating costs and debt service on the loans, significant increases in student union fees and room rental rates will need to occur.

We are requesting your approval and the approval of the Board of Supervisors to cancel the SUBR HBCU Loans.

If you have any questions or need additional information, please let me know.

Sincerely,

Dennis J. Shields  
President

*"Five Campuses, One Vision... Global Excellence"*

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## Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

## LEGAL AFFAIRS COMMITTEE (Following Finance Committee)

### AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)

- A. Request Approval of Contracts, Amendments, Agreements, Grants, etc...  
Equal to or Greater than \$300,000.00

Title	Description	Amount	Campus
1. Synergy Building Solution, LLC.	Synergy Building Solutions shall furnish all labor and materials and perform all the work required to provide preventive maintenance services, troubleshoot and resolve day-to-day HVAC issues, and provide consultative services to improve operational efficiency and be performed in a thorough and workmanlike manner for the SUNO Park and Lake campuses as well as Residential Housing buildings.	\$582,000.00	SUNO HVAC
2. USDA, Forest Service Southern Region	Federal Financial Assistance Award of Domestic Grant between the USDA, Forest Service and Southern University. The program title called "Inflation Reduction Act Urban and Community Forestry Expansion." is intended to reforest areas in Louisiana that were devastated by inclement weather. (Hurricanes, Floods and Drought)	\$9,504,066.00	SUBR
3. Gallagher Basset Insurance Company	Blanket Student Accident Policy for all SUS Students and Annual Intercollegiate Sports Accident Insurance Renewal for SUBR, SUNO, and SUSLA in accordance with division requirements	\$421,113 for athletic policies and \$27/student for accident	SUS

6. Informational Item(s)<sup>1</sup>

Discussion re Strategy and Status of Suit against Travelers, et al. Docket No. 649,834. Executive session will be required pursuant to LSA-R.S. 42:17.

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<sup>1</sup> Executive session will be required pursuant to LSA R.S. 42:17.

7. Other Business

8. Adjournment

**MEMBERS**

Atty. Tony Clayton– Chair, Atty. Domoine Rutledge – Vice Chair  
Atty. Edwin Shorty, Miss Dana Bailey, Ms. Christy O. Reeves, Ms. Maple L. Gaines  
Mr. Myron K. Lawson – Ex Officio



## Southern University and A&M College System

J.S. Clark Administration Building  
4th Floor  
Baton Rouge, Louisiana 70813

Office of The President  
(225) 771-4092

Fax Number  
(225) 771-5522

July 12, 2024

Mr. Dennis J. Shields  
President  
J.S. Clark Administration Building, 4<sup>th</sup> Floor  
Baton Rouge, LA 70813

RE: Synergy Building Solutions, LLC (SUNO-HVAC)

Dear President Shields,

This correspondence is regarding the attached Contract between Synergy Building Solutions and Southern University at New Orleans which has been reviewed and approved by The Office of General Counsel.

Synergy Building Solutions shall furnish all labor and materials and perform all of the work required to provide preventive maintenance services, troubleshoot and resolve day-to-day HVAC issues, and provide consultative services to improve operational efficiency and be performed in a thorough and workmanlike manner for the Southern University at New Orleans Park and Lake campuses as well as Residential Housing buildings. The maximum amount payable to the Contractor totals \$ 582,000.00, which warrants Board approval.

Please let me know if you have any questions or concerns.

Thank you,

A handwritten signature in black ink, appearing to read "Christ Beaner", is written over a horizontal line.

Christ Beaner  
Associate General Counsel  
Southern University System

*Five Campuses, One Vision...Global*

*Excellence*

**WWW.SUS.EDU**



SOUTHERN UNIVERSITY AT NEW ORLEANS  
CONTRACT BETWEEN OWNER AND CONTRACTOR  
AND PERFORMANCE AND PAYMENT BOND

This agreement entered into this 8th day of July 2024, between Synergy Building Solutions, LLC hereinafter called the "Contractor", whose business address is 2121 Airline Dr., Suite #550, Metairie, LA 70001, and the Southern University at New Orleans, herein represented by the contracting officer executing this contract, hereinafter called the "Owner".

Witnessed that the Contractor and the Owner, in consideration of premises and the mutual covenants; consideration, and agreement herein contained, agree as follows:

Statement of Work: The contractor shall furnish all labor and materials and perform all of the work required to provide preventive maintenance services, troubleshoot and resolve day-to-day HVAC issues, and provide consultative services to improve operational efficiency and be performed in a thorough and workmanlike manner for the Southern University at New Orleans Park and Lake campuses as well as Residential Housing buildings.

Project Name: HYAC Preventative Maintenance Services  
Project Location: Park and Lake Campuses  
Project No. RFP #0001

In strict accordance with the Contract Documents prepared by:

SOUTHERN UNIVERSITY AT NEW ORLEANS  
FACILITIES MANAGEMENT OFFICE  
6400 PRESS DRIVE, NEW ORLEANS. LA 70126

It is recognized by the parties herein that said Contract Documents including by way of example and not of aid Contract Documents including by way of example and not of limitation, RFP #0001, Performance and Payment Bond, the Specifications The Instruction to Bidders, Bid Form, Certificate of Insurance, any Addenda thereto, impose duties and obligations upon the parties herein and said parties hereby agree that they shall be bound by said duties and obligations. For these purposes, all of the provisions contained in the aforementioned Contract Documents are incorporated herein by reference with the same force and effect as though said Contract Documents were herein set out in full.

Compensation to be paid to the Contractor: The Owner will pay and the Contractor will accept in full consideration for the performance of the contract the sum of Five Hundred Eighty-Two Thousand and 00/100 dollars (\$582,000.00) which sum represents the full contract.

- Quarter 1 - July to September, Quarterly Cost of \$146,000.00, Monthly Cost of \$48,667.00 x 3.
- Quarter 2 - October to December, Credits from Energy Smart to offset for Coil Cleaning and Air Handling Units, Quarterly Cost of \$108,000.00, Monthly Cost of \$36,000.00 x 3.
- Quarter 3 - January to March, Quarterly Cost of \$146,000.00, Monthly Cost of \$48,667.00 x 3.
- Quarter 4 - April to June, Credits from Energy Smart to offset for Controls Projects, Quarterly Cost of \$121,000.00, Monthly Cost of \$40,333 x 3.

This annual agreement shall continue in effect with an option to renew in twelve-month periods for an additional four years.

Taxes: The contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under this contract and/or legislative appropriation shall be the contractor's obligation and identified under Federal tax identification number 80-0306962.

Performance & Payment Bond: The condition of this performance and payment bond shall be that should the Contractor herein not perform the contract in accordance with the terms and conditions hereof, or should said Contractor not fully indemnify and save harmless the Owner, from all cost and damages which he may suffer by said Contractor's non-performance or should said Contractor not pay all persons who have and fulfill obligations to perform labor and/or furnish materials in the prosecution of the work provided for herein, including by way of example workmen, laborers, mechanics, and furnishers of materials, machinery, equipment, and fixtures, then said Surety agrees and is bound to so perform the contract and make said payment(s).

Provided, that any alterations which may be made in the terms of the contract or in the work to be done under it, or the giving by the Owner of any extensions of time for the performance of the contract, or any other forbearance on the part of either the Owner or the Contractor to the other shall not in any way release the Contractor or the Surety from their liability hereunder, notice to the Surety of any such alterations, extensions or other forbearance being hereby waived.

The Contractor has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the state when requested. This applies even if this Contract is terminated and/or a lawsuit is filed. Specifically, the Contractor shall not limit or impede the State's right to audit or shall not withhold State owned documents.

It is hereby agreed that any authorized agency of the State (e.g. Office of the Legislative Auditor, Office of the Governor, Inspector General's Office, Division of Administration, etc.) and of the Federal Government

has the right to inspect and review all books and records pertaining to services rendered under this contract for a period of five years from the date of final payment under the prime contract and any subcontract. The Contractor and subcontractor shall maintain such books and records for this five-year period and cooperate fully with the authorized auditing agency. Contractor and subcontractor shall comply with federal and state laws authorizing an audit of their operations as a whole, or of specific program activities.

Contractor has a continuing obligation to disclose any suspensions or debarment by any government entity, including but not limited to General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of the Contract and debarment from future Contracts. Contractor, and each tier of Subcontractors, shall certify that it is not on the List of Parties Excluded from Federal Procurement or Non-procurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 CFR part 24.

Contractor shall protect from unauthorized use and disclosure all information relating to the State's operations and data (e.g. financial, statistical, personal, technical, etc.) that becomes available to the Contractor in carrying out this Contract. Contractor shall use protecting measures that are the same or more effective than those used by the State. Contractor is not required to protect information or data that is publicly available outside the scope of this Contract; already rightfully in the Contractor's possession; independently developed by the Contractor outside the scope of this Contract; or rightfully obtained from third parties.

Under no circumstance shall the Contractor discuss and/or release information to the media concerning this project without prior express written approval of the State.

In accordance with R.S. 39:1602.1, for any contract for \$100,000 or more and for any contractor with five or more employees, the Contractor certifies that neither it nor its subcontractors are engaged in a boycott of Israel, and that the Contractor and any subcontractors shall, for the duration of this contract, refrain from a boycott of Israel. The State reserves the right to terminate this contract if the Contractor, or any Subcontractor, engages in a boycott of Israel during the term of this contract.

In accordance with La. R.S. 42:1267(B)(3) and the State of Louisiana's Information Security Policy, if the Contractor, any of its employees, agents, or subcontractors will have access to State government information technology assets, the Contractor's employees, agents, or subcontractors with such access must complete cybersecurity training annually, and the Contractor must present evidence of such compliance annually and upon request. The Contractor may use the cybersecurity training course offered by the Louisiana Department of State Civil Service without additional cost or may use any alternate course approved in writing by the Office of Technology Services.

For purposes of this Section, "access to State government information technology assets" means the possession of credentials, equipment, or authorization to access the internal workings of State information technology systems or networks. Examples would include but not be limited to State-issued laptops, VPN credentials to credentials to access the State network, badging to access the State's telecommunications closets or systems, or permissions to maintain or modify IT systems used by the State. Final determination of scope inclusions or exclusions relative to access to State government information technology assets will be made by the Office of Technology Services.

The Contractor acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Contracting Party in the performance of services called for in this Contract. The Contractor agrees to immediately notify the state if potential violations of the Code of Governmental Ethics arise at any time during the term of this Contract.

This contract is not effective until executed by all parties and approved in writing by the Office of State Procurement, in accordance with LSA-R.S.39:1595.1.

The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract or is such appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

The Contractor agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1972, and contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

The contractor agrees not to discriminate in its employment practices and will render services under this contract without regard to race, color, sex, religion, national origin, genetic information, age, or disabilities. Any act of discrimination committed by the Contractor or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

#### **Limitations and exclusions of liability**

1 Nothing in these terms and conditions will:

- (a) limit or exclude any liability for death or personal injury resulting from negligence;
- (b) limit or exclude any liability for fraud or fraudulent misrepresentation;
- (c) limit any liabilities in any way that is not permitted under applicable law, or
- (d) exclude any liabilities that may not be excluded under applicable law.

**Indemnification**

Contractor shall be responsible to and shall fully defend, indemnify, and hold harmless Southern University and their respective officers, trustees, directors, agents and employees without limitation, from any and all losses, expenses, damages and liabilities, including reasonable attorneys' fees, arising out of the intentional or negligent acts or omissions of Company, its officers, employees, agents or licensees in any performance under this Contract including: (i) personal injury, damage to real or personal tangible property; and (ii) negligence, either active or passive. Southern University reserves the right to join such action, at its sole expense, when it determines there is an issue involving a significant public interest.

In Witness whereof, the parties hereto on the day and year first above written have executed this agreement in two (2) counterparts, each of which shall, without proof or accountancy for the other counterparts, be deemed an original thereof.

**Synergy Building Solutions, LLC**\_\_\_\_\_  
Jody Torres, President

PRINT: \_\_\_\_\_

WITNESS: \_\_\_\_\_

BY: \_\_\_\_\_  
SURETYBY: \_\_\_\_\_  
ATTORNEY IN FACT

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

**SOUTHERN UNIVERSITY AT NEW ORLEANS**BY: \_\_\_\_\_  
Dr. James H. Ammons, Chancellor**SOUTHERN UNIVERSITY SYSTEM**\_\_\_\_\_  
Dennis J. Shields, President

STATE OF LOUISIANA PARISH OF ORLEANS  
SOUTHERN UNIVERSITY AT NEW ORLEANS  
HVAC Preventative Maintenance Services

AFFIDAVIT

Before me, the undersigned authority, duly commissioned and qualified within and for the State and Parish aforesaid, personally came and appeared representing who, being by me first duly sworn deposed and said he has read this affidavit and does hereby agree under oath to comply with all provisions herein as follows:

PART I

Section 2224 of Part II of Chapter IO of Title 38 of the Louisiana Revised Statutes, as amended.

1. That affiant employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for affiant; and
2. That no part of the Contract price received by the affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the Contract, other than the payment of their normal compensation to persons regularly employed by the affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course for affiant.

PART II

Section 2190 of Part I of Chapter 10 of Title 38 of the Louisiana Revised Statutes, as amended.

That affiant, if an Owner or engineer, or representative thereof, does not own a substantial financial interest, either directly or indirectly, in any corporation, firm, partnership, or other organization that applies materials for the construction of a public work when the Owner or engineer has performed architectural or engineering services, either directly or indirectly, in connection with the public work for which the materials are being supplied..

For the purposes of this Section, a "substantial financial interest" shall exclude any interest in stock being traded on the American Stock Exchange or the New York Stock Exchange.

That affiant, if subject to the provisions of this section, does hereby agree to be subject to the penalties involved for the violation of this section.

\_\_\_\_\_  
AFFIANT

SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
NOTARY



Arlean Wehle  
Southern University of New Orleans  
6400 Press Drive, New Orleans

## RFP for HVAC Preventative Maintenance – Price Revision 6/24/2024

Mrs. Wehle,

Based on the Discussion with SUNO Staff in reviewing the RFP Scope, Price, and Budget, Synergy Building Solutions is proposing this price revision as of 6/24/2024. The attached Proposal will be amended as stated below:

- Preventative Maintenance on Chiller 3 of the Central Plant, along with associated Pumps and Cooling Tower, to be removed from the scope of work. This chiller is inoperable and may be replaced in the future by FP&C.
  - Credit of \$12,000 Annually.
- Full Time Mechanic on site to be reduced to as needed helper for Preventative Maintenance Tasks.
  - Credit of \$32,000 Annually.

The revised price of this RFP for HVAC Preventative Maintenance is \$582,000.00. This amount will be charged quarterly to SUNO

Along with the above credits for amending the scope of work, Synergy can apply Energy Smart incentives to help offset these costs as follows below. These credits are available once and will not be able to be used in consideration of the RFP in Year 2.

- Coil Cleaning of DX and North Campus Chillers. This credit to be applied to the 2<sup>nd</sup> quarter of the agreement.
  - Credit of \$18,000
- Coil Cleaning of Air Handlers across SUNO Campus. This credit to be applied to the 2<sup>nd</sup> quarter of the agreement.
  - Credit of \$20,000. This credit is estimated and will be communicated to SUNO as the credit is finalized.
- Energy Management Strategies for 3 buildings receiving FP&C dollars to replace obsolete controls. This credit to be applied to the 4<sup>th</sup> quarter of the agreement based on the current timeline of projects.
  - Credit of \$25,000.



See below for Quarterly and Monthly Costs to SUNO based on above credits:

- Quarter 1 – July to September
  - Quarterly Cost of \$146,000.
    - Monthly Cost of \$48,667 x 3.
- Quarter 2 – October to December
  - Credits from Energy Smart to offset for Coil Cleaning and Air Handling Units.
  - Quarterly Cost of \$108,000
    - Monthly cost of \$36,000 x 3.
- Quarter 3 – January to March
  - Quarterly Cost of \$146,000.
    - Monthly Cost of \$48,667 x 3.
- Quarter 4 – April to June
  - Credits from Energy Smart to offset for Controls Projects.
  - Quarterly Cost of \$121,000.
    - Monthly cost of \$40,333 x 3.

It is important to note that over the past 11 months, SUNO has completed or is in the process of completing 8 energy efficiency projects through the Energy Smart program paid for by Entergy New Orleans. To qualify for these projects, energy savings must be modeled and confirmed by the program that reports these programs to the City Council. Based on the savings estimates that were vetted by Energy Smart, the estimated savings for these projects are more than \$350,000. Even assuming a very conservative \$200,000, the cost to operate with the RFP scope is justified by the costs spent over the last year on repairs that could've been avoided with proper maintenance. Proper maintenance of these crucial pieces of equipment will not only decrease the repair costs, but allow the equipment to continue running efficiently for years to come.



June 28, 2024

# Southern University at New Orleans

## HVAC Preventative Maintenance Services

# Cover Letter



# SYNERGY

Building Solutions, LLC

**To: Southern University New Orleans**

**From: Jody Torres | President of Synergy Building Solutions**

Synergy Building Solutions greatly appreciates the opportunity to provide our concept for the Southern University New Orleans (SUNO) HVAC Preventative Maintenance RFP. We have curated a team of partners that specialize in executing the services detailed in the RFP. This team consists of the following partners:

- 1.) Johnson Controls
- 2.) Towers Construction LLC
- 3.) Synergy Building Solutions LLC

Over the past year, all three companies have become intimately familiar with SUNO's HVAC systems. Synergy and Towers diagnosed and resolved the pipe uncrossing that prevented a campus shut down during the Fall 2023 semester. Synergy and Johnson Controls, the manufacturer of York Chillers located in the Central Plant, worked together to get Chiller 2 running at 100% capacity. Synergy was able to procure over \$360,000 from Energy Smart to complete necessary repairs, while also reducing SUNO's overall utility expenses. These examples are a testament of how our team has strived and will continue to strive to establish a long-term relationship with SUNO to help resolve and prevent future HVAC issues.

Based on the RFP, SUNO's goals are to:

Select a partner that has the most experience and qualifications to perform the specified services.

Implement a scheduled preventative maintenance plan and **communicate** all actions completed in a timely and effective manner.

Implement an efficient workflow to respond to real-time service calls in a timely manner.

Select a partner that can provide additional value beyond preventative maintenance – including: Energy Analysis, Consultative Services, ideas on how to reduce downtime of major equipment, and how to maximize occupant comfort throughout all buildings.

Our team is confident in helping SUNO achieve these goals and we believe our proposal will reinforce how we plan to do so. It has been a pleasure working with SUNO over the past year and we look forward to carrying our successes into the year to come.

We're excited to discuss our plan and the role we could play in this venture.

# **Executive Summary**

## **Executive Summary**

Synergy has drafted this proposal with the help of Johnson Controls and Towers Construction. We drafted this proposal with the understanding that each partner provides a specific value to SUNO.

Johnson Controls is the manufacturer's representative for York Chillers and specializes in chiller service and preventative maintenance. They will be responsible for executing the preventative maintenance services related to the central plant on Park Campus and all ancillary chiller plants located on Lake Campus.

Towers Construction has mechanical and HVAC certifications and specializes in HVAC and Boiler service and preventative maintenance. They will be responsible for executing the preventative maintenance services related to the airside equipment and boilers in all buildings covered under this proposal.

Synergy Building Solutions has certified BAS technicians and specializes in controls service and preventative maintenance. In addition to BAS preventative maintenance, Synergy will be responsible for being the "first line of defense" as it pertains to being the first responder to all HVAC service requests.

In addition to scheduled preventative maintenance, our team has developed a workflow that specifically caters to SUNO's real-time needs:

If an HVAC issue is reported in one of SUNO's buildings:

- Utilize Synergy's call center located in Jefferson Parish
  - Remote troubleshoot (and dispatch if needed by Synergy)
    - 91% of BAS issues can be resolved remotely!
  - Coordinate with Towers Construction and Johnson Controls to resolve and escalate issues
  - Report updates and resolution to SUNO

**Our goal is to develop a partnership with SUNO to execute preventative maintenance services, troubleshoot and resolve day-to-day HVAC issues, and provide consultative services to improve overall operational efficiency.**

# **Experience/ Qualifications**



### **3.0 Experience/References**

Contractors must provide specific service work that they have performed for SUNO with corresponding documentation. In lieu of work performed at SUNO, please provide references of service work performed at other Higher Education Institutions in the geographical area that show the ability to perform HVAC maintenance, Centrifugal Chiller maintenance, and BAS maintenance. For each reference, please provide the following information:

- Name of Institution
- Point of Contact (include name, title, phone, and email address)
- Description of Work Performed (include any pertinent documentation)

#### ***Work Performed at SUNO***

Partner – Synergy Building Solutions

1. Natural Science Building
  - a. Point of Contact – Derrick James/Director of Facilities
  - b. Scope - Installed controls to optimize and schedule building equipment. Currently have an existing service contract where we perform preventative maintenance services and provide as-needed troubleshooting support on all HVAC related issues for this building. (see service agreement in appendix)
2. Arts and Humanities Building
  - a. Point of Contact – Derrick James/Director of Facilities
  - b. Installed controls to optimize and schedule building equipment. Currently have an existing service contract where we perform preventative maintenance services and provide as-needed troubleshooting support on all HVAC related issues for this building. (see service agreement in appendix)
3. Health and PE
  - a. Point of Contact – Derrick James/Director of Facilities
  - b. Scope – Installed controls to optimize and schedule building equipment.
4. Central Plant
  - a. Point of Contact – Arlean Wehle / Kenneth Dawson
  - b. Scope – In Partnership with JCI and Towers, diagnosed Central Plant issues. Calculated optimal chiller loads in relation to campus demand. Devised a controls strategy to maximize occupant comfort, save SUNO over \$100,000 per year on utility costs, and completely replace the BAS on the Central plant, all while getting Energy Smart to cover 100% of the cost.

## ***Projects Underway***

### **Partner – Synergy Building Solutions**

The below list of projects are currently under contract with SUNO and will be completed within the term of the proposed RFP. The scope to include controls replacement, and tying new controls into existing system that controls the Central Plant. This project will give the facility manager eyes into these buildings on a singular platform.

1. Informational Technology Center
2. Business Building
3. Incubator
4. Knight Dining Hall
5. South Campus Waterside Controls

### **Partner – Johnson Controls**

#### **1. Central Plant Chillers**

- a. Point of Contact – Arlean Wehle / Kenneth Dawson
- b. Scope – Accessed the chiller plant to find Chiller 1 at 40% and Chiller 2 at 60% capacity. Cleaned and Acid washed the condenser tubes; changed the oil cooler (at 1/10<sup>th</sup> the price of the competition). Johnson Controls is the Manufacturer of the York Chillers in the Central Plant, giving them direct access to parts, factory trained technicians, and information on everything needed to get chillers working at optimum efficiency.

#### **2. Central Plant Cooling Towers**

- a. Point of Contact – Arlean Wehle / Kenneth Dawson
- b. Scope – Diagnosed the clogged cooling towers, performed weekend maintenance to clean cooling towers while not disrupting class and university operations.
- c.

### **Partner – Towers Construction**

#### **1. Chilled Water Pipes**

- a. Point of Contact – Arlean Wehle / Kenneth Dawson
- b. Scope – Pipe Uncrossing – Full South Campus assessment of Chilled water piping. Identified a 5+ year problem. Successfully uncrossed pipes to increase occupant comfort and increase efficiency of chiller system. Fast response, worked tirelessly on weekends and holiday to address issue.

#### **2. Boilers**

- a. Point of Contact – Arlean Wehle / Kenneth Dawson
- b. Scope – Assess, repair, replace parts on boilers with less than 2-hour response time. Able to get a total of 8 boilers repaired to operate during below freezing temperatures. Installed boiler at Arts and Humanities.

## **Worked Performed at other Higher Education Institutions**

### **Partner – Synergy Building Solutions**

1. Delgado Community College
  - a. Point of Contact – James Royer/Assistant Vice Chancellor Facilities & Planning
    - i. Email: [jroyer@dcc.edu](mailto:jroyer@dcc.edu)
    - ii. Phone: 504-671-5477
  - b. Scope – Installed controls and/or integrated into existing building automation systems throughout buildings on City Park and West Bank campuses. Optimized and scheduled each building for energy efficiency, and provided customer with a graphical front end and trained them to be able to monitor all equipment statuses. Have an existing preventative maintenance and troubleshooting service agreement for all their campuses which entails quarterly preventative maintenance services and real-time troubleshooting on all HVAC related issues.
2. Dillard University
  - a. Point of Contact – Marion Bracy
    - i. Email: [mbracy@dillard.edu](mailto:mbracy@dillard.edu)
    - ii. Phone: 504-415-4719
  - b. Scope – Installed controls on central plant and several classroom buildings. Helped identify, troubleshoot, and repair several HVAC related issues to increase operational efficiency and occupant comfort.

# **Implementation Plan**



**As stated in the executive summary and experience/qualifications section, our team is comprised of partners that specialize in performing the preventative maintenance services detailed in this RFP.**

- Johnson Controls has certified chiller technicians (see appendix) that are capable of servicing the central plant on the Park Campus and the ancillary chiller plants located on the Lake Campus. Johnson controls will work with SUNO to set a schedule to complete the following preventative maintenance tasks:

Chillers:

Annual preventive maintenance shall be completed one (1) time per year during the months of November, December, January, and February. Check oil level, oil temperature and refrigerant charge. If refrigerant is needed, it shall be added at the contractor's cost.

1. Check the compressor for excessive noise vibrations.
2. Clean all water strainers in both the chilled and condensing water piping systems.
3. Check and test run all operating and safety controls. Record settings and report to SUNO.
4. Check pressures, temperatures, voltage and amperage. Record in operator's log.
5. Check purge system; remove water observed in sight glass.
6. Take an oil sample and have a full spectrum analysis done by a qualified laboratory and report to SUNO. Replace the oil if the oil analysis so recommends.
7. Check oil level and refrigerant charge.
8. Check all piping and valves internal to the chiller for leaks, advise SUNO of any leaks.
9. Lubricate all bearings and shafts.
10. Check all electrical wiring and connections.
11. Replace oil filter elements, and mark with the date of installation.
12. Test vent piping of all relief valves for presence of refrigerant to detect improperly sealed relief valves.
13. Inspect the condenser tubes for fouling; clean if necessary. Refer to manufacturer's maintenance procedures for cleaning specifications.
14. Measure the compressor motor winding resistance to ground.
15. Test for refrigerant and water leaks.
16. Test and calibrate all operating and safety controls.
17. Tighten all electrical connections.
18. Check condition of contactors for wear and pitting.
19. Tighten all starter terminals and check contacts for wear. Check and calibrate overloads. Record trip times, and trip amps.
20. Check operation of unloaders.
21. During the annual inspection and once during the operating season, oil samples will be taken and analyzed by a professional laboratory specializing in the analysis of samples taken from refrigeration equipment. The results shall be reported to SUNO.
22. Replace seals per manufacturer specifications.
23. Test chiller controls including refrigerant monitoring/alarms and fan status.
24. Review for energy optimization. Contractor to coordinate with SUNO and BAS manufacturer's representative before implementing any changes.
25. Inspection of all piping

26. Centrifugal chillers shall be monitored 24 hours per day with access to all data.

Evaporator & Condenser Coils:

1. Clean the coil (brush or pressure wash). Contractor shall not use acid cleaners.
2. Inspect coils for excessive fin deterioration and advise SUNO.
3. Condensing coils must be cleaned at least two (2) times per calendar year, or as needed or directed.

Cooling Towers:

1. Check oil level in gear reducer, add oil if necessary.
2. Check fan, motor, and belts for proper operation; take corrective actions if required.
3. Check float valve assembly and adjust for proper operation if necessary.
4. Check and clean the intake strainer.
5. NOTE: Acid or corrosive agent cleaning of any tower component is not permitted.
6. Check for debris, on the platform and surrounding area.
7. Clean the water sump, and check the condition.
8. Clean and check bleed off line and overflow.
9. Clean tower spray nozzles and eliminators.
10. Clean tower strainers.
11. Check the system for leaks.
12. Lubricate fan and motor bearings per manufacturer's recommendations.
13. Check motor voltage and current.
14. Check electrical connections, contactors, relays and operating/safety controls.
15. Check and adjust the condenser water temperature regulator system.
16. Change oil in the gearbox as needed.
17. Brush, clean, and paint metal areas that show signs of corrosion/ oxidation.

Pumps:

1. Lubricate pump bearings.
2. Lubricate motor bearings.
3. Check suction, and discharge pressures.
4. Check packing, or mechanical seal.
5. Check motor voltage and amperage.
6. Visually check the motor, and pump alignment.
7. Check for loose or frayed electrical connections.
8. Clean, and check pump strainers.
9. Check all valves, and piping for leaks.
10. Inspect and clean all frequency drives.
11. Lubricate pump bearings.
12. Lubricate motor bearings.
13. Tighten all nuts and bolts. Check motor mounts and vibration pads.
14. Visually check pump alignment and coupling.
15. Check motor operating conditions.
16. Inspect electrical connections and contactors.
17. Check and clean strainers.

Water Valves:

1. Check for proper operation and leaks.

**\*\*\*Note: Chiller 3 and associated Cooling Tower of the Central Plant will be excluded from the above PMs to reduce cost. Chiller 3 is not operational currently.**

Towers Construction has certified mechanics (see appendix) that are capable of servicing all the airside equipment and boilers throughout SUNO's campus. Towers Construction will work with SUNO to set a schedule to complete the following preventative maintenance tasks

Air Handlers:

1. Inspect condition of belts, including alignment and tension. Replace belts as necessary (should be included in total base price). Check controls for proper operation.
2. Inspect fan shaft and bearing for excessive play.
3. Inspect conditions of motor mounts.
4. Inspect condition of motor bearings for excessive play. Add and apply grease quarterly.
5. Check the drain pan for accumulation of water and debris. Clean drain pan and line to ensure water flows smoothly. Notify SUNO if corrosion is found.
6. Check the unit for excessive vibration or noises.
7. Check fan wheels for condition and balance (visually).
8. Inspect drive sheaves for condition.
9. Check inlet vanes (where applicable).
10. Seal any panels found to be leaking air. Replace any missing screws.
11. Check all coils for water or refrigerant leaks.
12. Clean all coils. Do not use acidic cleaners.
13. Flush all drain lines.
14. Check all wiring for condition, tighten all connections.
15. Check contactor for condition.
16. Check the starter for proper operation.
17. Check operating voltage and currents.
18. Check air flow pressure drop on coil against manufacturer specifications.
19. Clean fan wheel.
20. All panels shall be checked for all air leaks.
21. Inspection of motorized dampers.
22. Inspection of Variable Frequency Drives.

Boilers:

Annual preventive maintenance shall be completed one (1) time per year during the months of May, June, July, and August, Two (2) pipe systems shall only be test fired.

1. Inspect burner for proper operation.
2. Test low water cutoff valve for proper operation.
3. Test pressure relief valve for proper operation.
4. Blow down and test low water cutoff and feed water controls.
5. Check the unit for water, air, and fuel leaks.

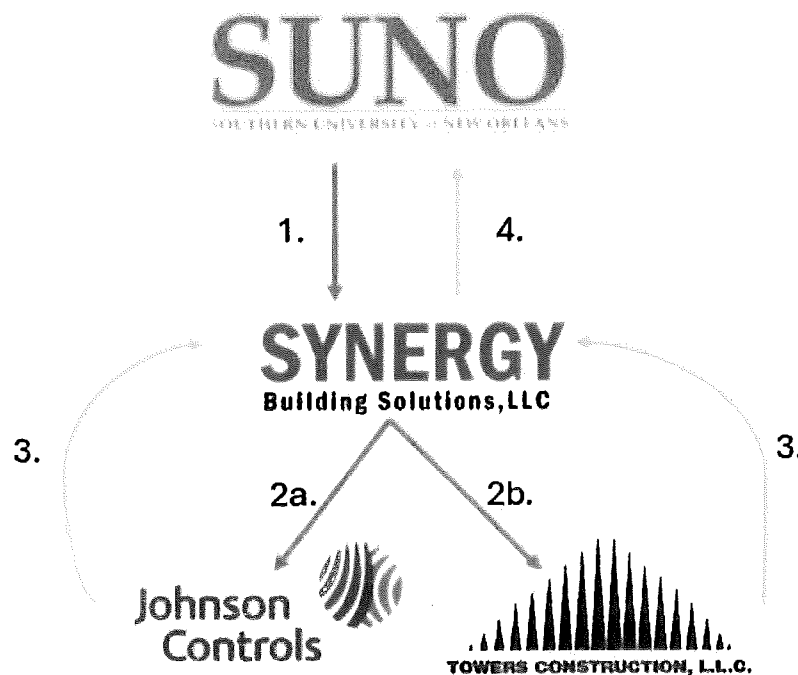
6. Check sequence of operation of flame safeguard control.
7. Check operating and high limit controls for correct setting.
8. Check the modulating motor for proper operation.
9. Lift safety/relief valves with at least 70% rated pressure. Blow down gauge cocks and try cocks to confirm glass water level.
10. Check and test boiler blow down valve for leaks and proper opening and closing.
11. Lubricate motor and shaft bearings per manufacturer's recommendations.
12. Test the following as applicable: Firing rate, Fuel/ air ratio, CO<sub>2</sub>, CO
13. Adjust burner air/fuel controls as required in order to obtain proper combustion.
14. Secure and drain boiler.
15. Open fire side and water side.
16. Check heating surfaces and water side for corrosion, pitting, scale, blisters, bulges, soot accumulation, calcium oxide accumulation, iron oxide accumulation, and other signs of deterioration.
17. Check the refractory for cracks and other signs of deterioration.
18. Brush all boiler tubes clean.
19. Clean fire inspection glass.
20. Disassemble, clean and inspect low water cutoff controls.
21. Reassemble boiler and low water cutoff controls and install new gaskets.
22. Check blow down valve packing and lubricate.
23. Replace fuel filters. Check fuel systems for leaks.
24. Replace fuel nozzles.
25. Check electrical wiring to burner controls, blower and other components.
26. Check the condition of the flue pipe, damper and exhaust stack.
27. Clean burner fan wheel and air damper.
28. Inspect and clean oil burner gun and ignition assembly, where applicable.
29. Check operation of all control switches.
30. Remove flame safeguard scanner and send it to a certified repair facility for cleaning, testing and calibration.  
Test emergency stop mechanism.
31. Check all burner linkages for wear.
32. Tighten all linkage set screws.
33. Check gas valves for leakage (where test clocks are provided).
34. Perform pilot turn down test.
35. Check operation of low water cutoff and feed controls.
36. Check settings and test all operating and limit controls.
37. Refill boiler.
38. Perform hydrostatic test to system specifications.
39. Test safety/relief valves after start up (full pressure test).
40. Inspection of Condensate Neutralizer.
41. Gas monitoring, inspect ventilation fans, and test all alarms.

#### Exhaust Fans:

1. Outside air fans shall be included, this also includes toilet exhaust fans.
2. Check the unit for proper operation, noises/vibration.
3. Check drive belts.
4. Lubricate fan shaft bearings.
5. Lubricate motor bearings, if applicable.

6. Clean fan wheel, and fan housing.
7. Check fan blade/wheel for condition.
8. Check fan dampers for proper operation.
9. Lubricate fan dampers.
10. Check guards, and make sure the unit is properly secured.
11. Check all electrical wiring for condition.
12. Measure and record operating current and voltage.
13. Replace belts.

Synergy Building Solutions has certified controls technicians (see appendix) that are capable of servicing Energy Management Systems (EMS). In addition to completing scheduled preventative maintenance on SUNO's EMS, Synergy Building Solutions will act as "the first line of defense" to respond and troubleshoot any reported occupant comfort issues. As stated in the Executive Summary, our team has developed a service workflow to resolve issues as efficiently as possible. **The below workflow has been in place for the last 6 months and has already proven its effectiveness in resolving issues in a timely manner.**



*Figure A*

As depicted in *Figure A* above, the following service workflow will continue to be implemented throughout the life of the preventative maintenance agreement:

1. SUNO reports HVAC related issue to Synergy
  1. If Synergy troubleshoots and resolves issue, proceed to step 4. If not, proceed to step 2.
2. Synergy communicates and dispatches appropriate technician based on issue.
  1. 2a.: Johnson Controls will troubleshoot any issues specifically pertaining to Park Campus Central Plant or Lake Campus Chillers and Pumps
  2. 2b: Towers Construction will troubleshoot any issues specifically pertaining to airside equipment and boilers.
3. Dispatched technician communicates all updates and resolution to Synergy.
4. Synergy relays all updates, next steps, etc to SUNO. Once resolved, Synergy will close request and report back to SUNO. **\*See Real-Time Communication Below**

#### Scheduled Reporting Plan

Our team will work with SUNO to set a recurring monthly meeting to review:

- All actions completed within the last 30 days
  - Report all issues identified
    - Label issues as resolved or outstanding
      - If outstanding -> provide next steps to resolve.
- All actions that are scheduled for the next 30 days
- Review all short- and long-term facility goals for SUNO.

## Communication

Official preventative maintenance checkouts will be shared with SUNO. These checkouts will include:

- All completed preventative maintenance tasks within the last 30 days
- All issues identified within the last 30 days
- All changes to previous issues (including next steps if not resolved)
- All changes made to equipment and/or EMS

Please refer to the appendix to review examples of preventative maintenance documents that would be shared with SUNO during the life of this agreement.

## Real-Time Communication

Our team will work with SUNO to establish protocols for their preferred methods of **Real-Time Communication**. Real-Time Communication is defined as the methods used to communicate issues, troubleshooting updates, and resolutions to SUNO on a day-to-day basis. We will work with SUNO to customize how they want to receive real-time communication; however, our recommendations are as follows:

- **Email**
  - Create a SUNO email handle (i.g. [hvacpms@suno.edu](mailto:hvacpms@suno.edu)).
  - All updates and resolutions pertaining to this contract are sent to this email
  - The email is configured to forward all emails to appropriate SUNO personnel
- **Phone**
  - Our team establishes one point of contact (Synergy Service Line) to receive all calls pertaining to this contract
    - An escalation policy is implemented so if someone does not answer the phone, it will be forwarded to the next available technician.
  - It is recommended that SUNO also establish a main point of contact (with a back-up) that would be responsible for receiving all updates pertaining to this contract
- **Live Spreadsheet**
  - Create a secure live spreadsheet that is shared between our team and SUNO.
  - All issues, troubleshooting updates, and resolutions are recorded and viewable in real-time.

# **Additional Value**



## Additional Value

In addition to Experience/Qualifications, Implementation Plan, and Price, SUNO is giving each contractor the opportunity to provide their ideas (and examples) on how they can provide additional value above and beyond the scope of this RFP. In regard to the below categories:

1. **Energy Analysis:** SUNO's total energy cost is heavily impacted by the overall BAS and Mechanical Maintenance. Explain how your company plans to have a positive impact on total energy usage. Show examples of how you have done this with past clients. Also, describe Energy cost reduction methods **THAT ARE INCLUDED IN TOTAL PRICE** over and above PM scope.
2. **Consultative Service:** If SUNO Facilities Department needs support with mechanical issues that are outside the scope of work of this preventative maintenance agreement, how could you assist? Please provide specific examples of how your staff plans to support SUNO's facility department with this Consultative support which **WOULD BE INCLUDED IN TOTAL ANNUAL PRICE**.
3. **Reduction in down time of major equipment:** Explain additional PMs or services **THAT ARE INCLUDED IN TOTAL PRICE** that will reduce downtime of major equipment.
4. **Occupant Comfort:** Managing the environment of the Students/Faculty is of utmost importance. Explain specific actions **THAT ARE INCLUDED IN TOTAL PRICE** that will improve occupant comfort.

### 1. Energy Analysis

1. Synergy Performed an analysis of the entire campus aimed at maximizing energy efficiency. Chart A below displays the Incentive funds procured through Energy Smart, the energy efficiency program for Entergy New Orleans, that was applied to both Chiller enhancements at the Central Plant, and energy management controls at the individual building level. Additional funds (~\$50,000) are available for projects that are slated under deferred maintenance in the future. Synergy was able to procure a total of **\$362,263.32** to subsidize upgrades for 9 buildings on SUNO's campus. **SUNO had a total of \$0 out-of-pocket expenses for all 9 projects.**

**Chart A**

<b>Building</b>	<b>Incentive Dollars</b>	<b>Estimated Savings</b>
Central Plant	\$ 130,876.00	\$ 104,700.00
South Campus Scheduling	\$ 53,037.41	\$ 42,429.93
Social Work Scheduling	\$ 51,688.28	\$ 41,350.62
Education Scheduling	\$ 55,868.04	\$ 44,694.43
South Campus 2024	\$ 37,622.41	\$ 37,622.41
Information Technology Center	\$ 12,659.23	\$ 12,659.23
Incubator	\$ 12,243.66	\$ 12,243.66
Business	\$ 8,268.29	\$ 8,268.29
<b>Total</b>	<b>\$ 362,263.32</b>	<b>\$ 303,969.37</b>

2. **Consultative Service** – Our team has worked together over the past 12 months to troubleshoot and resolve issues on campus including, but not limited to:
  - i. Pipe Uncrossing – Our team worked with both internal and external stakeholders to identify a multiyear issue that was preventing campus from opening the first week of 2023 Fall semester.
  - ii. Boilers –
    1. *Arts and Humanities* – SUNO expressed concern over a broken boiler while approaching the coldest week of winter. Synergy helped locate, secure, and coordinate installation of a new boiler for the Arts and Humanities Building within 5 business days.
    2. *Campus Wide Boiler Work* – Our team coordinated with boiler techs for the following buildings: Natural Sciences, Arts and Humanities, Library, Cafeteria, Incubator, Maintenance Building, and others. Our team worked with staff during freeze to take every precaution to reduce busted pipes.
  - iii. Water treatment – Our team coordinated with Water Treatment Service Provider to address recurring issues on campus.
3. **Reduction in down time of major equipment**
  - i. JCI Remote Monitoring – Johnson Controls, the manufacturer of the Chillers on the South Campus Plant, have a remote monitoring solution proprietary to their York Chillers. These monitors provide real time alarm and can notify of major equipment failure.
  - ii. Synergy Controls Alarms – Alarms tailored to SUNOs buildings can provide email/text alarms of all equipment. Synergy to work with staff to coordinate alarms for critical equipment without causing nuisance alarms.
4. **Occupant Comfort**
  - i. Every Zone 70 Degrees – Per Dr. Ammons, each building serviced by our team will be set at 70 degrees. The BAS allows for adjustment, however for simplicity and standardization, the team will make a concentrated effort to maintain 70 degrees at every zone during normal school hours.
  - ii. Energy Efficiency – To maximize energy efficiency, the BAS was scheduled to follow an occupied/unoccupied schedule. The number 1 goal is keeping students and staff alike comfortable. Our team will work with staff to adjust equipment schedules as needed. Synergy will also provide training to ensure staff feels comfortable navigating the BAS and making changes they deem necessary.

**Price**

The below lump sum annual price includes everything specified in RFP Section 1.0 Scope of Services for the facilities listed in RFP Section 2.0 Campus Facilities to be Covered Under this Agreement.

**Total Annual Price**.....**\$582,000**

SUNO retains the right to bid out any equipment replacements, repair work, or any projects that fall outside the scope of this preventative maintenance agreement. However, the awarded contractor will have the right, as an approved/preferred SUNO vendor, to provide pricing for all future SUNO construction and repair projects. Due to this allowance, Labor Rates may be included in the overall evaluation process of this RFP.

Please include hourly straight time and overtime labor rates for the following:

<u>Labor Rates</u>	<u>S.T.\$</u>	<u>O.T.\$</u>
1. BAS (Certified only)	\$ <u>106</u>	\$ <u>159</u>
2. Mechanic (Certified Only)	\$ <u>95</u>	\$ <u>130</u>
3. Chiller (Certified Only)	\$ <u>198</u>	\$ <u>298</u>
4. Helper (All others)	\$ <u>40</u>	\$ <u>65</u>

**Synergy can apply Energy Smart incentives to help offset these costs as follows below. These credits are available once and will not be able to be used in consideration of the RFP in Year 2.**

- Coil Cleaning of DX and North Campus Chillers. This credit to be applied to the 2<sup>nd</sup> quarter of the agreement.
  - o Credit of \$18,000
- Coil Cleaning of Air Handlers across SUNO Campus. This credit to be applied to the 2<sup>nd</sup> quarter of the agreement.
  - o Credit of \$20,000. This credit is estimated and will be communicated to SUNO as the credit is finalized.
- Energy Management Strategies for 3 buildings receiving FP&C dollars to replace obsolete controls. This credit to be applied to the 4<sup>th</sup> quarter of the agreement based on the current timeline of projects.
  - o Credit of \$25,000.

See below for Quarterly and Monthly Costs to SUNO based on above credits:

- Quarter 1 – July to September
  - Quarterly Cost of \$146,000.
    - Monthly Cost of \$48,667 x 3.
- Quarter 2 – October to December
  - Credits from Energy Smart to offset for Coil Cleaning and Air Handling Units.
  - Quarterly Cost of \$108,000
    - Monthly cost of \$36,000 x 3.
- Quarter 3 – January to March
  - Quarterly Cost of \$146,000.
    - Monthly Cost of \$48,667 x 3.
- Quarter 4 – April to June
  - Credits from Energy Smart to offset for Controls Projects.
  - Quarterly Cost of \$121,000.
    - Monthly cost of \$40,333 x 3.

**Approval**

**Southern University of New Orleans**

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Print Name

---

Title

---

Authorized Signature

Date

**Synergy Building Solutions:**

*Jaeden Wallace*

*6/28/2024*

---

Signature

Date



## Southern University and A&M College System

J.S. Clark Administration Building  
4th Floor  
Baton Rouge, Louisiana 70813

Office of The President  
(225) 771-4092

Fax Number  
(225) 771-5522

July 15, 2024

Mr. Dennis J. Shields  
President  
J.S. Clark Administration Building, 4<sup>th</sup> Floor  
Baton Rouge, LA 70813

RE: USDA, Forest Service Southern Region (SUBR-Dr. Zhu Ning)

Dear President Shields,

This correspondence is regarding the attached Federal Financial Assistance Award of Domestic Grant between the USDA, Forest Service and Southern University and A&M College which has been reviewed and approved by The Office of General Counsel.

The program title of this award is called "Inflation Reduction Act Urban and Community Forestry Expansion." The maximum amount awarded to Southern University and A&M College totals \$ 9,504,066.00, which warrants Board approval.

Please let me know if you have any questions or concerns.

Thank you,

A handwritten signature in black ink, appearing to read "C. Beaner", is written over a horizontal line.

Christ Beaner  
Associate General Counsel  
Southern University System

*Five Campuses, One Vision...Global*

*Excellence*

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**FEDERAL FINANCIAL ASSISTANCE  
AWARD OF DOMESTIC GRANT 24-DG-11083150-558  
Between  
SOUTHERN UNIVERSITY AND A & M COLLEGE  
And The  
USDA, FOREST SERVICE  
SOUTHERN REGION**

Program Title: Inflation Reduction Act Urban and Community Forestry Expansion

Upon execution of this document, an award to SOUTHERN UNIVERSITY AND A & M COLLEGE, hereinafter referred to as "Southern University and A&M College," in the amount of **\$9,504,066.00**, is made under the authority of Cooperative Forestry Assistance Act, P.L. 95-313 as amended, 16 USC 2105 and Public Law 117-169, Subtitle D, Section 23003(a). The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name are 10.727 Inflation Reduction Act Urban & Community Forestry Program. Southern University and A&M College accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated 06/01/2023, and the attached Forest Service provisions, 'Forest Service Award Provisions,' are incorporated into this letter and made a part of this award.

The Urban & Community authority requires a 1:1 match, however match has been waived under the provision of Public Law 117-169 (Inflation Reduction Act) and based on assurance from the Cooperator that 100% of the work and funding will benefit disadvantaged communities

This is an award of Federal financial assistance. Prime and sub-recipients to this award are subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

Electronic copies of the CFRs can be obtained at the following internet site: [www.ecfr.gov](http://www.ecfr.gov). If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at SM.FS.R8\_CPG@USDA.GOV.

The following administrative provisions apply to this award:

- A. LEGAL AUTHORITY. Southern University and A&M College shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.
- B. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this award.





**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Name: Dr. Zhu Hua Ning Address: P.O. Box 10771 City, State, Zip: Baton Rouge, LA 70813 Telephone: 225-771-6292 Email: <a href="mailto:zhu_ning@subr.edu">zhu_ning@subr.edu</a>	Name: Desiree Honore-Thomas Address: 3rd Floor, J.S. Clark Administration Bldg. City, State, Zip: Baton Rouge, LA 70813 Telephone: 225-771-2980 Email: <a href="mailto:desiree.honorethomas@sus.edu">desiree.honorethomas@sus.edu</a>

**Principal Forest Service Contacts:**

<b>Forest Service Program Manager Contact</b>	<b>Forest Service Administrative Contact</b>
Name: Annie Hermansen-Baez Address: 1720 Peachtree Street NW Suite 700 City, State, Zip: Atlanta, GA 30309 Telephone: 352-757-3378 Email: <a href="mailto:annie.hermansen@usda.gov">annie.hermansen@usda.gov</a>	Name: Jason Atwell Address: 1720 Peachtree Street NW Suite 700 City, State, Zip: Atlanta, GA 30309 Telephone: 470-543-3184 Email: <a href="mailto:jason.atwell@usda.gov">jason.atwell@usda.gov</a>

- C. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). Southern University and A&M College shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this agreement in the System for Award Management (SAM) until receipt of final payment. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or agreement term(s). Any change to the original UEI provided in this agreement will result in termination of this agreement and de-obligation of any remaining funds. For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at [www.sam.gov](http://www.sam.gov).
- D. ADVANCE AND REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE. Advance and Reimbursable payments are approved under this award. Only costs for those project activities approved in (1) the initial award, or (2) modifications thereto, are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

Advance payments must not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. If the Recipient receives an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, upon expiration of this award must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment.

The invoice must be sent by one of three methods:	Send a copy to:
EMAIL (preferred): <u>SM.FS.asc_ga@usda.gov</u>	<u>Annie.hermansen@usda.gov</u>
FAX: 877-687-4894	
POSTAL: USDA Forest Service Budget & Finance - Grants and Agreements 4000 Masthead St, NE Albuquerque, NM 87109	

- E. INDIRECT COST RATES. The approved indirect cost rate at the time of execution is **43.00%** as shown in the NICRA provided by the Cooperator, however the Cooperator has elected to assess a reduced indirect cost rate of 10.00%.

As new NICRAs are agreed to between Southern University and A&M College and their cognizant audit agency, the revised provisional or final rate(s) are automatically incorporated into this award, as appropriate, and must specify (1) the agreed upon rates, (2) the bases to which the rates apply, (3) the fiscal year for which the rates apply, and (4) the items treated as direct costs. The award obligation will not increase as a result of indirect cost rate increases. Updates to NICRAs will not affect the total funds available for this award unless documented in a formally executed modification.

If the NICRA is for a provisional rate, Southern University and A&M College shall be reimbursed at the established provisional rate(s), subject to appropriate adjustment when the final rate(s) for the fiscal year are established.

- F. PRIOR WRITTEN APPROVAL. Southern University and A&M College shall obtain prior written approval pursuant to conditions set forth in 2 CFR 200.407.
- G. MODIFICATIONS. Modifications within the scope of this award must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.

- H. PERIOD OF PERFORMANCE. This agreement is executed as of the date of the Forest Service signatory official signature.

The end date, or expiration date is (5) five years from date of execution (date of the Forest Service signatory official signature).

- I. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this award. In witness whereof the parties hereto have executed this award.

---

DENNIS J. SHIELDS  
President  
Southern University System

Date

---

EDWARD HUNTER, JR.  
Deputy Regional Forester  
State, Private, and Tribal Forestry

Date

The authority and the format of this award have been reviewed and approved for signature.

**JASON ATWELL**

Digitally signed by JASON

ATWELL

Date: 2024.07.01 14:52:23 -04'00'

7/1/24

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JASON ATWELL  
Forest Service Grants Management Specialist

Date

## **ATTACHMENT A: FOREST SERVICE AWARD PROVISIONS**

- A. COLLABORATIVE ARRANGEMENTS. Where permitted by terms of the award and Federal law, Southern University and A&M College may enter into collaborative arrangements with other organizations to jointly carry out activities with Forest Service funds available under this award.
- B. FOREST SERVICE LIABILITY TO THE RECIPIENT. The United States shall not be liable to Southern University and A&M College for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by Southern University and A&M College or any third party.
- C. NOTICES. Any notice given by the Forest Service or Southern University and A&M College will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To Southern University and A&M College, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- D. SUBAWARDS. Prior approval is required to issue subawards under this grant. The intent to subaward must be identified in the approved budget and scope of work and approved in the initial award or through subsequent modifications. Approval of each individual subaward is not required, however the cooperator must document that each sub-recipient does NOT have active exclusions in the System for Award Management (sam.gov).

The Cooperator must also ensure that they have evaluated each subrecipient's risk in accordance with 2 CFR 200.332 (b).

Any subrecipient under this award must be notified that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.331 through .333.

All subawards \$30,000 or more must be reported at [fsrcs.gov](https://fsrcs.gov) in compliance with 2 CFR 170. *See Attachment B for full text.*

- E. FINANCIAL STATUS REPORTING. A Federal Financial Report, Standard Form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted semi-annually. These reports are due 30 days after

the reporting period ending June 30 and December 31. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later than 120 days from the expiration date of the award. These forms may be found at <https://www.grants.gov/web/grants/forms.html>.

- F. PROGRAM PERFORMANCE REPORTS. The recipient shall perform all actions identified and funded in application/modification narratives within the performance period identified in award.

In accordance with 2 CFR 200.301, reports must relate financial data to performance accomplishments of the federal award.

Southern University and A&M College shall submit semi-annual performance reports. These reports are due 30 days after the reporting period ending June 30 and December 31. The final performance report shall be submitted either with Southern University and A&M College's final payment request, or separately, but not later than 120 days from the expiration date of the award.

To support consistent and transparent public access to project outcomes funded through the Inflation Reduction Act, grantees are required to report quantitative and qualitative project accomplishments for reporting periods ending June 30 and December 31 to a public-facing Impact Reporting Platform. Grantees will be provided instructions for project impact reporting.

- G. NOTIFICATION. Southern University and A&M College shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
- H. CHANGES IN KEY PERSONNEL. Any revision to key personnel identified in this award requires notification of the Forest Service Program Manager by email or letter.
- I. USE OF FOREST SERVICE INSIGNIA. In order for Southern University and A&M College to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications (Washington Office). A written request will be submitted by Forest Service, Program Manager, to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service Program Manager will notify Southern University and A&M College when permission is granted.
- J. FUNDING EQUIPMENT. Federal funding under this award is not available for reimbursement of Southern University and A&M College's purchase of equipment.

Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year. Supplies are those items that are not equipment.

- K. INTERNATIONAL TRAVEL. When Forest Service funds are used, and no Federal, statutory exceptions apply, Southern University and A&M College shall ensure that any air transportation of passengers and property is provided by a carrier holding a United States government issued certificate in compliance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. 40118 (Fly American Act).
- L. PUBLIC NOTICES. It is Forest Service's policy to inform the public as fully as possible of its programs and activities. Southern University and A&M College is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

Southern University and A&M College may call on Forest Service's Office of Communication for advice regarding public notices. Southern University and A&M College is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- M. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. Southern University and A&M College shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this award. Follow direction in USDA Supplemental 2 CFR 415.2.
- N. COPYRIGHTING. Southern University and A&M College is granted sole and exclusive right to copyright any publications developed as a result of this award. This includes the right to publish and vend throughout the world in any language and in all media and forms, in whole or in part, for the full term of copyright and all renewals thereof in accordance with this award.

No original text or graphics produced and submitted by the Forest Service shall be copyrighted. The Forest Service reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for federal government purposes.

This right shall be transferred to any sub-awards or subcontracts.

This provision includes:

- The copyright in any work developed by Southern University and A&M College under this award.
- Any right of copyright to which Southern University and A&M College purchase(s) ownership with any federal contributions.

- O. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. Southern University and A&M College shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

*In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)*

*Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.*

*To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:*

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or*
- (2) Fax: (833) 256-1665 or (202) 690-7442; or*
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov).*

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement:

***“This institution is an equal opportunity provider.”***

- P. DISPUTES. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution (ADR) procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.

Should the parties be unable to resolve the issue of controversy through ADR, then the Signatory Official will make the decision. A written copy of the decision will be provided to the Cooperator.

Decisions of the Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, the Cooperator appeals the decision to the Forest

Service's Deputy Chief, State, Private, and Tribal Forestry (SPTF). Any appeal made under this provision shall be in writing and addressed to the Deputy Chief, SPTF, USDA, Forest Service, Washington, DC 20024. A copy of the appeal shall be concurrently furnished to the Signatory Official.

A decision under this provision by the Deputy Chief, SPTF, is final. The final decision by the Deputy Chief, SPTF, does not preclude the Cooperator from pursuing remedies available under the law.

- Q. AWARD CLOSEOUT. Southern University and A&M College must submit, no later than 120 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award.

Any unobligated balance of cash advanced to Southern University and A&M College must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.344(d).

If this award is closed without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- R. TERMINATION. This award may be terminated, in whole or part pursuant to 2 CFR 200.340.

- S. DEBARMENT AND SUSPENSION. Southern University and A&M College shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should Southern University and A&M College or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary. The Recipient shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-recipients or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary recipient.

- T. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise therefrom, either directly or indirectly.



- U. SCIENTIFIC INTEGRITY: USDA is committed to the highest levels of integrity in all of our scientific activities and decision making. This includes to performing, recording and reporting the results of scientific activities with honesty, objectivity, and transparency. All persons performing under this agreement shall adhere to the principles of scientific integrity described in Departmental Regulation (DR) 1074-001.
- V. GEOSPATIAL DATA. All data collected will meet the requirements of the Geospatial Data Act of 2018 where applicable. This will always include the documentation of all relevant metadata standards, use of standard data formats; description of quantitative measures of uncertainty and source of uncertainty and sources of uncertainty associated with the data. Additionally, the data must meet specific standards specified elsewhere to ensure the data is useful to support the USDA's mission. The recipient/cooperator agrees to comply with USDA's Department-wide enterprise geospatial data management policy implemented in Departmental Regulation 3465-001 which establishes the USDA policy for defining the strategic direction necessary to optimize the management of the USDA geospatial data and geospatial infrastructure, including all geospatial data created for, by, and enhanced by USDA.
- W. PUBLIC ACCESS TO SCHOLARLY PUBLICATIONS AND DIGITAL SCIENTIFIC RESEARCH DATA. The recipient agrees to comply with USDA's Department-wide public access policy implemented in Departmental Regulation 1020-006 which establishes the USDA policy for public access to scholarly publications and digital scientific research data assets. The USDA will make all peer-reviewed, scholarly publications and digital scientific research data assets arising from unclassified scientific research supported wholly or in part by the USDA accessible to the public, to the extent practicable.
- X. BUY AMERICA BUILD AMERICA. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for an infrastructure project unless:
  - (1) All iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
  - (2) All manufactured products used in the project are produced in the United States— this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard that meets or exceeds this standard has been established under applicable law or regulation for determining the minimum amount of domestic content of the manufactured product; and

(3) All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The construction material standards are listed below.

*Incorporation into an infrastructure project.* The Buy America Preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America Preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

*Categorization of articles, materials, and supplies.* An article, material, or supply should only be classified into one of the following categories: (i) Iron or steel products; (ii) Manufactured products; (iii) Construction materials; or (iv) Section 70917(c) materials. An article, material, or supply should not be considered to fall into multiple categories. In some cases, an article, material, or supply may not fall under any of the categories listed in this paragraph. The classification of an article, material, or supply as falling into one of the categories listed in this paragraph must be made based on its status at the time it is brought to the work site for incorporation into an infrastructure project. In general, the work site is the location of the infrastructure project at which the iron, steel, manufactured products, and construction materials will be incorporated.

*Application of the Buy America Preference by category.* An article, material, or supply incorporated into an infrastructure project must meet the Buy America Preference for only the single category in which it is classified.

*Determining the cost of components for manufactured products.* In determining whether the cost of components for manufactured products is greater than 55 percent of the total cost of all components, use the following instructions:

- (a) For components purchased by the manufacturer, the acquisition cost, including transportation costs to the place of incorporation into the manufactured product (whether or not such costs are paid to a domestic firm), and any applicable duty (whether or not a duty-free entry certificate is issued); or
- (b) For components manufactured by the manufacturer, all costs associated with the manufacture of the component, including transportation costs as described in paragraph (a), plus allocable overhead costs, but excluding profit. Cost of components does not include any costs associated with the manufacture of the manufactured product.

*Construction material standards.* The Buy America Preference applies to the following construction materials incorporated into infrastructure projects. Each construction material is followed by a standard for the material to be considered “produced in the United States.” Except as specifically provided, only a single standard should be applied

to a single construction material.

- (1) Non-ferrous metals. All manufacturing processes, from initial smelting or melting through final shaping, coating, and assembly, occurred in the United States.
- (2) Plastic and polymer-based products. All manufacturing processes, from initial combination of constituent plastic or polymer-based inputs, or, where applicable, constituent composite materials, until the item is in its final form, occurred in the United States.
- (3) Glass. All manufacturing processes, from initial batching and melting of raw materials through annealing, cooling, and cutting, occurred in the United States.
- (4) Fiber optic cable (including drop cable). All manufacturing processes, from the initial ribboning (if applicable), through buffering, fiber stranding and jacketing, occurred in the United States. All manufacturing processes also include the standards for glass and optical fiber, but not for non-ferrous metals, plastic and polymer-based products, or any others.
- (5) Optical fiber. All manufacturing processes, from the initial preform fabrication stage through the completion of the draw, occurred in the United States.
- (6) Lumber. All manufacturing processes, from initial debarking through treatment and planning, occurred in the United States.
- (7) Drywall. All manufacturing processes, from initial blending of mined or synthetic gypsum plaster and additives through cutting and drying of sandwiched panels, occurred in the United States.
- (8) Engineered wood. All manufacturing processes from the initial combination of constituent materials until the wood product is in its final form, occurred in the United States.

*Waivers.* When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements.

When the Federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the Buy America Preference in any case in which the agency determines that:

- (1) applying the Buy America Preference would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or

- (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the Buy America Preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at [USDA Buy America Waivers for Federal Financial Assistance | USDA](#).

### Definitions

**“Buy America Preference”** means the “domestic content procurement preference” set forth in section 70914 of the Build America, Buy America Act, which requires the head of each Federal agency to ensure that none of the funds made available for a Federal award for an infrastructure project may be obligated unless all of the iron, steel, manufactured products, and construction materials incorporated into the project are produced in the United States.

**“Construction materials”** means articles, materials, or supplies that consist of only one of the items listed in paragraph (1) of this definition, except as provided in paragraph (2) of this definition. To the extent one of the items listed in paragraph (1) contains as inputs other items listed in paragraph (1), it is nonetheless a construction material.

- (1) The listed items are:

- (i) Non-ferrous metals;
- (ii) Plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- (iii) Glass (including optic glass);
- (iv) Fiber optic cable (including drop cable);
- (v) Optical fiber;
- (vi) Lumber;
- (vii) Engineered wood; and
- (viii) Drywall.

- (2) Minor additions of articles, materials, supplies, or binding agents to a construction material do not change the categorization of the construction material.

**“Infrastructure”** means public infrastructure projects in the United States, which includes, at a minimum, the structures, facilities, and equipment for roads, highways, and

bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property; and structures, facilities, and equipment that generate, transport, and distribute energy including electric vehicle (EV) charging.

**“Infrastructure project”** means any activity related to the construction, alteration, maintenance, or repair of infrastructure in the United States regardless of whether infrastructure is the primary purpose of the project. See also paragraphs (c) and (d) of 2 CFR 184.4.

**“Iron or steel products”** means articles, materials, or supplies that consist wholly or predominantly of iron or steel or a combination of both.

Y. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Recipient that is a private entity.

- a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients’ employees may not:
  - (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (2) Procure a commercial sex act during the period of time that the award is in effect; or
  - (3) Use forced labor in the performance of the award or subawards under the award.
- b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
  - (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
  - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:
    - i. Associated with performance under this award; or
    - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),”.

2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:

- a. Is determined to have violated an applicable prohibition in paragraph a.1 of this

- award term; or
  - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
    - (1) Associated with performance under this award; or
    - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),”
3. Provisions applicable to any recipient.
- a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
  - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
    - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
    - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.
  - c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
4. Definitions. For purposes of this award term:
- a. “Employee” means either:
    - (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
    - (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
  - b. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
  - c. “Private entity”:
    - (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
    - (2) Includes:
      - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
      - ii. A for-profit organization.
  - d. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

Z. DRUG-FREE WORKPLACE.

1. Southern University and A&M College agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
  - a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
  - b. Specify the actions Southern University and A&M College will take against employees for violating that prohibition; and
  - c. Let each employee know that, as a condition of employment under any award, the employee:
    - (1) Shall abide by the terms of the statement, and
    - (2) Shall notify Southern University and A&M College in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
2. Southern University and A&M College agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
  - a. The dangers of drug abuse in the workplace;
  - b. The established policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation and employee assistance programs; and
  - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
4. Southern University and A&M College agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after Southern University and A&M College learns of the conviction.
5. Within 30 calendar days of learning about an employee's conviction, Southern University and A&M College must either
  - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
  - b. Require the employee to participate satisfactorily in a drug abuse assistance or

rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.

AA. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.

1. The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
2. The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this award provision are no longer in effect.
3. The prohibition in paragraph (1) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
4. If the Government determines that the recipient is not in compliance with this award provision, it;
  - a. Will prohibit the recipient's use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
  - b. May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

BB. ELIGIBLE WORKERS. Southern University and A&M College shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 U.S.C. 1324(a)). Southern University and A&M College shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

CC. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e).

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

DD. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official



Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

- EE. PROMOTING FREE SPEECH AND RELIGIOUS FREEDOM. As a recipient of USDA financial assistance, you will comply with the following:
1. Do not discriminate against applicants for sub-grants on the basis of their religious character.
  2. 7 Code of Federal Regulations (CFR) part 16.3(a), Rights of Religious Organizations.
  3. Statutory and National policy requirements, including those prohibiting discrimination and those described in Executive Order 13798 promoting free speech and religious freedom, 2 CFR 200.300.

- FF. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. The cooperator (including subrecipients) is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216. See Public Law 115-232, Section 889 for additional information.

In accordance with 2 CFR 200.216, the grantee (including subrecipients) is prohibited from obligating or expending loan or grant funds for covered telecommunications equipment or services to:

- (1) procure or obtain, extend or renew a contract to procure or obtain;
- (2) enter into a contract (or extend or renew a contract) to procure; or
- (3) obtain the equipment, services or systems.

- GG. DAVIS BACON WAGES FOR CONSTRUCTION. Following the requirement in Section 41101 of the Bipartisan Infrastructure Law, P.L. 117-58, Davis-Bacon wage rates must be applied for all laborers and mechanics employed by contractors or subcontractors in the performance of construction, alteration, or repair work on a project assisted in whole or in part by funding made available under this Act. Laborers and mechanics shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly referred to as the "Davis-Bacon Act").

- HH. JUSTICE 40 INITIATIVE. Executive Order (EO) 14008, Tackling the Climate Crisis at Home and Abroad, was signed on January 27, 2021. This EO commits federal agencies to providing 40% of federal benefits to disadvantaged communities. When the cooperator is considering a sub-award or contract to be executed under this agreement, the cooperator shall consider the requirements of EO 14008, section 223, OMB M-21-28 and OMB-23-09.

- II. Investing in America Signage. For any Bipartisan Infrastructure Law or Inflation Reduction Act funded public construction projects over \$250,000, the Cooperator shall visibly post clear and prominent signs acknowledging the source of funding. See Office of Management and Budget Memorandum CA-23-6.

For any construction project less than \$250,000 or a non-construction project, the Cooperator is encouraged to display a poster or utilize other appropriate Investing in America media. Specific sign and poster design criteria may be found in the USDA Style Guide. Production costs of Investing in America signs shall be reasonable. To maintain reasonable costs, the Cooperator is encouraged to use recycled or recovered materials when producing signs. In the event production of such signs and/or posters will result in unreasonable costs, expenses or burden to the Cooperator, production will not be required, and the Forest Service should be notified.

## ATTACHMENT B: 2 CFR PART 170

### Appendix A to Part 170—Award Term

#### I. Reporting Subawards and Executive Compensation

##### a. *Reporting of first-tier subawards.*

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).
2. *Where and when to report.*
  - i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
  - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

##### b. *Reporting total compensation of recipient executives for non-Federal entities.*

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
  - i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;
  - ii. in the preceding fiscal year, you received—
    - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and
    - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
  - i. As part of your registration profile at <https://www.sam.gov>.
  - ii. By the end of the month following the month in which this award is made, and annually thereafter.

##### c. *Reporting of Total Compensation of Subrecipient Executives.*

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most

highly compensated executives for the subrecipient's preceding completed fiscal year, if—

- i. in the subrecipient's preceding fiscal year, the subrecipient received—
    - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,
    - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
  - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
- i. To the recipient.
  - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- d. *Exemptions.* If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
- i. Subawards, and
  - ii. The total compensation of the five most highly compensated executives of any subrecipient.
- e. *Definitions.* For purposes of this award term:
1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
  2. Non-Federal *entity* means all of the following, as defined in 2 CFR part 25:
    - i. A Governmental organization, which is a State, local government, or Indian tribe;
    - ii. A foreign public entity;
    - iii. A domestic or foreign nonprofit organization; and,
    - iv. A domestic or foreign for-profit organization
  3. *Executive* means officers, managing partners, or any other employees in management positions.
  4. *Subaward:*
    - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
    - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).
    - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. *Subrecipient* means a non-Federal entity or Federal agency that:
  - i. Receives a subaward from you (the recipient) under this award; and
  - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
6. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

END OF ATTACHMENT B: 2 CFR PART 170

## **ATTACHMENT C: WHISTLEBLOWER NOTICE**

Whistleblowers perform an important service to USDA and the public when they come forward with what they reasonably believe to be evidence of wrongdoing. They should never be subject to reprisal for doing so. Federal law protects federal employees as well as personal services contractors and employees of Federal contractors, subcontractors, grantees, and subgrantees against reprisal for whistleblowing. USDA bears the responsibility to ensure that nothing in a non-disclosure agreement which a contractor, subcontractor, grantee, or subgrantee requires their employees to sign should be interpreted as limiting their ability to provide information to the Office of Inspector General (OIG).

41 U.S.C. § 4712 requires the head of each executive agency to ensure that its contractors inform their workers in writing of the rights and remedies under the statute.

Accordingly, it is illegal for a personal services contractor or an employee of a Federal contractor, subcontractor, grantee, or subgrantee to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure. In this context, these categories of individuals are whistleblowers who disclose information that the individual reasonably believes is evidence of one of the following:

- Gross mismanagement of a Federal contract or grant;
- A gross waste of Federal funds;
- An abuse of authority relating to a Federal contract or grant;
- A substantial and specific danger to public health or safety; or
- A violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

To be protected under 41 U.S.C. § 4712, the disclosure must be made to one of the following:

- A Member of Congress, or a representative of a committee of Congress;
- The OIG;
- The Government Accountability Office (GAO);
- A Federal employee responsible for contract or grant oversight or management at USDA;
- An otherwise authorized official at USDA or other law enforcement agency;
- A court or grand jury; or
- A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Under 41 U.S.C. § 4712, personal services contractors as well as employees of contractors, subcontractors, grantees, or subgrantees may file a complaint with OIG, who will investigate the matter unless they determine that the complaint is frivolous, fails to allege a violation of the prohibition against whistleblower reprisal, or has been addressed in another proceeding. OIG's investigation is then presented to the head of the executive agency who evaluates the facts of the investigation and can order the contractor, subcontractor, grantee, or subgrantee

to take remedial action, such as reinstatement or back pay.

Federal Acquisition Regulation (FAR) Subpart 3.903, *Whistleblower Protections for Contractor Employees, Policy*, prohibits government contractors from retaliating against a contract worker for making a protected disclosure related to the contract. FAR Subpart 3.909-1 prohibits the Government from using funds for a contract with an entity that requires its employees or subcontractors to sign internal confidentiality statements prohibiting or restricting disclosures of fraud, waste, or abuse to designated persons. This prohibition does not contravene agreements pertaining to classified information. The regulation also requires contracting officers to insert FAR clause 52.203-17, *Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights*, in all solicitations and contracts that exceed the Simplified Acquisition Threshold as defined in FAR Subpart 3.908. This clause requires notification to contractor employees that they are subject to the whistleblower rights and remedies referenced in 41 U.S.C. § 4712.

In order to make a complaint alleging any of the violations mentioned above, one should complete the OIG Hotline form located at: <https://www.usda.gov/oig/hotline>. For additional information, they may also visit the WPC's webpage at: <https://www.usda.gov/oig/wpc> or they may directly contact the WPC at [OIGWPC@oig.usda.gov](mailto:OIGWPC@oig.usda.gov).

# **Southern University of New Orleans**

6400 Press Drive  
New Orleans, LA 70126

Presented: July 18, 2024  
Effective: August 1, 2024



Student Health &  
Special Risk

# **2024-2025 Athletic Accident Insurance Renewal**

**Daniel J. Buckley**  
**Managing Director of Special Risk**

Gallagher Special Risk  
500 Victory Road  
Quincy, MA 02171  
Dan\_Buckley@AJG.com

**Carra DelGrosso**  
**Account Manager**

Gallagher Special Risk  
500 Victory Road  
Quincy, MA 02171  
Carra\_DelGrosso@AJG.com





July 18, 2024

Southern University of New Orleans  
Mike Tucker  
Alliant  
Producer  
8555 United Plaza Blvd.  
Suite 110  
Baton Rouge, LA 70112

Re: Athletic Accident Insurance  
Effective Date: August 1, 2023

Dear Mike,

The coverage outlined within this proposal may not conform to the terms and conditions you requested. Please check this carefully, and check the policy(ies) carefully on receipt. This document is intended for use as evidence that the insurance, as described herein, has been effected and shall be subject to all terms and conditions of policy(ies) which will be issued. In the event of any inconsistency between this document and the policy(ies), the terms and provisions of such policy(ies) shall prevail. We would like to outline the following notable points for your consideration:

- The insurance carrier is National Union Fire Insurance Company of Pittsburgh, PA (AIG) with the A.M. Best Rating of A (Excellent) and The Financial Status is: XV; see Carrier Ratings and Admitted Status page.
- Retailer's Commission: 10%
- Claim Handling Instructions are on the Carrier and Claims Company Information page(s).
- Note: This proposal abides by wholesale mandatory requirements, not those required in a retail proposal. It is the retail agent's responsibility to deliver the retail (Professional Standards) compliant proposal to the client.
- You are not an agent of the insurer and as such cannot (a) bind coverage, (b) make any commitments on behalf of the insurer or their agent. The policy cannot be assigned without the written consent of the insurer or their agent.
- At binding, you commit to any provisions of coverage. There are no flat cancellations allowed.

**To bind this policy**, please refer to the "Client Authorization to Bind Coverage" page attached. Note any changes you desire, date, sign and return prior to the effective date of coverage.

We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,

Daniel J. Buckley  
Managing Director of Special Risk  
Gallagher Special Risk



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# Census

## Intercollegiate Sports Census

Sport	Men	Women
Baseball	28	0
Basketball	11	11
Cheer	0	5
Student Coaches/Managers/Trainers	3	3
Volleyball	0	15

## Carrier and Claims Company Information

<b>Carrier Name</b>	<b>National Union Fire Insurance Company of Pittsburgh PA</b>
<b>A Subsidiary of</b>	<b>AIG, Inc.</b>
<b>City, State</b>	New York, NY
<b>A.M. Best Rating</b>	A
<b>S&amp;P Rating</b>	A+
<b>Moody's Rating</b>	Aa3
<b>Fitch Rating (if applicable)</b>	A+
<b>Carrier Description</b>	AIG is a world leading property-casualty and general insurance organization serving more than 40 million clients in over 160 countries and jurisdictions. With a 90-year history, one of the industry's most extensive ranges of products and services, deep claims expertise and excellent financial strength, AIG enables its commercial and personal insurance clients alike to manage virtually any risk with confidence. AIG is the marketing name for the worldwide property-casualty and general insurance operations of AIG Inc.
<b>Claims Company Name</b>	<b>AG Administrators</b>
<b>City, State</b>	Valley Forge, PA
<b>Years of serving student insurance industry</b>	30 years
<b>Claims Submission Information</b>	
<b>Nationwide Toll-Free Number</b>	1-800-634-8628
<b>Claim Form Required?</b>	Yes
<b>Claim lookup online?</b>	Yes
<b>Claim Submission Deadline</b>	90 days or as soon as possible, or within 90 days of date of injury or first treatment for the injury. Medical bill, HCFA 1500 or UB92 should be used to submit expenses.
<b>Mailing address for claim submission</b>	PO Box 21013, Eagan, MN 55121
<b>E-mail address for claim submission</b>	<a href="mailto:claims@agadm.com">claims@agadm.com</a>
<b>Website</b>	<a href="http://www.agadministrators.com">www.agadministrators.com</a>
<b>Customer Service Hours (EST)</b>	Monday - Friday 8:00am – 6:00pm EST
<b>Assigned Specific Claims Examiner?</b>	Yes
<b>Claims Processing Time for a complete claim while maintaining a 98.9% financial accuracy (# of days/range)</b>	5-7 Business Days
<b>HIPAA Compliance with federal privacy and confidentiality requirements Yes/NO</b>	Yes



## Premium Quotation

Carrier Name: National Union Fire Insurance Company of Pittsburgh, PA (AIG)  
2024-2025 Premium

### Basic Sports Accident Insurance \$35,000 per Injury Maximum

Deductible	2024 – 2025 Annual Premium
\$5,000 Deductible per Injury (Covered through Blanket Student Accident)	\$33,229

**NOTE:** The information contained in this proposal is only an outline of the benefits offered. It is NOT a complete explanation of the policy provisions or specifics of the policy benefits. No coverage is extended via this proposal and no representations are made other than what is stated in the policy. To review a complete description of the program coverage, exclusions, and benefits, please contact us for a specimen copy of the policy.

## Schedule of Benefits

Plan Maximum	\$35,000 medical maximum per intercollegiate sports injury
Insured's	All active registered student athletes, coaches, managers and trainers whose names are on file with the policyholder, for whom premium has been paid.
Covered Activities	Coverage is provided for all participants of the policyholder who are members of a covered team sport in a scheduled game, official tournament game, or practice session authorized, organized or directly supervised by the policyholder; and who are traveling as a team directly to or from such game or practice session.
Deductible <sup>1</sup>	\$5,000 per Injury
Coinsurance <sup>2</sup>	100% of Usual and Customary charges after the deductible
First Medical Treatment (Includes treatment provided by Student Health Service or Athletic Trainers.)	Within 90 days of the injury to trigger the claim to be eligible under the policy
HMO/PPO Denial Coverage <sup>3</sup>	Yes
Pre-existing Condition Coverage <sup>4</sup>	Yes
Benefit Period	104 weeks from the original date of injury
Accidental Death and Dismemberment	\$10,000 per occurrence \$500,000 Aggregate
Recurring Injuries	Yes
Cardiovascular accident, heat exhaustion, stroke or other traumatic events caused by exertion <sup>5</sup>	Yes
Outpatient Physical Therapy	Yes
Durable Medical Equipment	Yes
Off Season Conditioning	Yes if school sponsored and supervised
Prescription Drug Benefit	Yes
Air/Ground Ambulance Benefit	Yes

<sup>1</sup> A coordinating deductible allows for the deductible to be met if the student's primary insurance has reimbursed eligible medical claims above the deductible amount.

<sup>2</sup> Eligible expenses include: medically necessary treatment up to the "Usual and Customary" charge.

<sup>3</sup> Benefits will be paid on primary basis if the athlete is denied benefits by a HMO/PPO due to failure to follow any required pre-certification or other managed care procedures. A written denial of benefit is required.

<sup>4</sup> Pre-existing conditions are covered only if a student was initially cleared by a team physician to participate in a sport.

<sup>5</sup> Cardiovascular Accident such as heat exhaustion, strokes or other traumatic events caused by exertion are covered. Cardiovascular testing is covered as a result of the accident; cardiovascular screenings are not covered.

## Exclusions and Limitations

No coverage shall be provided under this Policy and no payment shall be made for any loss resulting in whole or in part from, or contributed by, or as a natural and probable consequence of any of the following excluded risks even if the proximate or precipitating cause of the loss is an accidental bodily injury.

1. Suicide or any attempt at suicide or intentionally self-inflicted Injury.
2. Sickness, or disease, mental incapacity or bodily infirmity whether the loss results directly or indirectly from any either of these.
3. The Insured's commission of or attempt to commit a felony.
4. Infections of any kind regardless of how contracted, except bacterial infections that are directly caused by botulism, ptomaine poisoning or an accidental cut or wound independent and in the absence of any underlying sickness, disease or condition including but not limited to diabetes.
5. Declared or undeclared war, or any act of declared or undeclared war, except if specifically provided by this Policy.
6. Participation in interscholastic sports, except participation in a Covered Activity.
7. Service in the armed forces or units auxiliary thereto of any country or international authority. (Unearned premium for any period for which the Insured is not covered due to his or her active duty status will be refunded) (Loss caused while on short-term National Guard or reserve duty for regularly scheduled training purposes is not excluded).
8. Travel or flight in or on (including getting in or out of, or on or off of) any vehicle used for aerial navigation, other than as a fare-paying passenger on a scheduled or charter flight operated by a scheduled airline.
9. The Insured being under the influence of intoxicants while operating any vehicle or means of transportation or conveyance.
10. The Insured being under the influence of narcotics unless taken under the advice of and as specified by a Physician.
11. The medical or surgical treatment of sickness, disease, mental incapacity or bodily infirmity whether the loss results directly or indirectly from the treatment.
12. Any condition for which the Insured is entitled to benefits under any Workers' compensation Act, employers' liability or occupational disease law.
13. The Insured riding in or driving any type of motor vehicle as part of a speed contest or scheduled race, including testing such vehicle on a track, speedway or proving ground
14. Any loss incurred while outside the United States, its Territories, Mexico or Canada

## Additional Products & Services

Gallagher Student Health & Special Risk specializes in meeting the athletic and special risk insurance needs of intercollegiate, club and intramural athletic programs for colleges and universities.

With nearly 30 years of experience in the athletic insurance market, Gallagher has experienced the evolution of the athletic-specific insurance landscape. From claims advocacy to risk management recommendations, Gallagher will work alongside your institution to deliver you a tailored insurance solution. In addition to the coverage presented, Gallagher can also help you with implementing the outlined products and services.



### Primary Insurance Verification Services

Student-athletes without primary health insurance can be a significant burden on an excess athletic accident insurance policy. Gallagher offers insurance verification services to college and university clients to determine if a student-athlete has active health insurance. This can be a best practice for institutions to catch any students who are uninsured, which in turn protects the athletic accident insurance program.

### U.S. Council for Athletes' Health (USCAH)

Gallagher is pleased to offer our clients preferred access to the experts and training programs offered by USCAH, an independent, third-party team of experts specializing in athlete health and safety consultation, education and compliance. The team at USCAH partners with higher education institutions to deliver athlete health and safety consultation, education and compliance resources

that reduce risk and protect against undue injuries, wrongful deaths and avoidable scandals. USCAH offers program assessment consultation, a proprietary E-Learning platform with more than 120 courses, and more.

### International Student-Athlete & Scholars Health Insurance

J-1 and F-1 visa status international students and scholars traveling outside of their home country to the United States are eligible for Gallagher's ISS Health Insurance program. This shelf plan provides coverage to your students for doctors' visits, emergency room visits, inpatient and outpatient hospital services, outpatient prescription drug coverage, wellness care, dependent coverage, and 24 hour worldwide assistance services, which includes medical evacuation and repatriation. Our program also offers plan designs which include a benefit for student-athletes who are injured during a covered intercollegiate sporting activity.





### Study Abroad Insurance Plans

Gallagher offers both Silver and Gold plans which provide medical services such as physician and emergency room visits, inpatient and outpatient hospital services and pharmacy coverage. The plan also covers medical evacuations (including coverage for natural disasters) and repatriation of remains, and provides a 24-hour worldwide assistance program with services such as trip cancellation, trip interruption, lost luggage, medical referrals and guarantee of payment directly to providers abroad.

### Student Health Insurance Plans (SHIP)

Gallagher has been offering comprehensive student health insurance programs since 1994. As the largest independent national broker we have access to all national and regional carriers, and are able to leverage our expertise to secure favorable coverage terms for your students while providing superior service. We offer value to our clients by providing customized waiver, enrollment and insurance audit services. Our clients can also expect quarterly claims reviews, dedicated customer service teams and industry newsletters.



### Game Point Capital

In partnership with Game Point Capital (GPC), Gallagher strives to offer our collegiate athletic clients insurance for program costs tied to on-field performance. GPC offers insurance products insuring the potential costs athletic departments may incur for coach performance bonuses, postseason travel costs, championship rings, employment/excise taxes and more. The goal is to help our client institutions reduce the risk of unexpected costs, eliminate financial uncertainty and budget more efficiently.



### Other Specialty Insurance Products:

- Catastrophic Club / Intramural Accident Plans
- Camps, Clinics, Tournaments & Other Special Events
- Event Cancellation / Loss of Revenue
- High Limit Accidental Death & Dismemberment
- Prospective Professional Athlete Insurance (Disability and Loss of Value)
- Mental Health Platforms & Services
- Athletic Trainer Liability Insurance

## Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated July 18, 2024, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

Effective Dates: August 1 <sup>st</sup> , 2024 – August 1 <sup>st</sup> , 2025	LINE OF COVERAGE	PREMIUM	CARRIER
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Intercollegiate Athletic Insurance	\$33,229	AIG

### Do you have other coverage considerations?

☐ Yes ☐ No

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

### Producer/ Insured Coverage Amendments and Notes:

### Account Services Provided:

- Placement of insurance coverage
- Maintenance and day to day account management
- Management of the renewal process with the incumbent carrier and ability to obtain additional renewal proposals, if appropriate, to guarantee competitive pricing and coverage terms
- Communication with campus stakeholders to provide education on claims policies and procedures
- Creation of relevant marketing materials (FAQs, brochures, claims filing procedures, etc.) with policy information and benefits
- Distribution and analysis of periodic claim summary reports
- Benchmarking and policy review to ensure the current program provides the best coverage and benefits
- Quarterly Market Update Series
- Monthly Product Spotlight Series
- Aerogami Student Communications (if selected)

### Exposures and Values

You confirm the schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values and exposures used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your exposures.



### Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher's Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Gallagher's liability to you arising from any of Gallagher's acts or omissions will not exceed \$20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher's services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>.

You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By: \_\_\_\_\_

Print Name (Specify Title)

\_\_\_\_\_  
Company

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

## Carrier Ratings and Admitted Status

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

Line of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response*	Admitted***
Athletic Accident Insurance	National Union Fire Insurance Company (A/XV)	Quoted	Admitted

\*If shown as an indication, the actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

\*\*Gallagher companies use AM Best rated insurers and the rating listed above was verified on the date the proposal document was created.

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A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the AM Best website at <http://www.ambest.com/ratings/>.

\*\*\*If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier, and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

**Southern University  
Shreveport Louisiana**

3050 Martin Luther King Dr.  
Shreveport, LA 71107

Presented: July 18, 2024

Effective: September 1, 2024



Student Health &  
Special Risk

# **2024-2025 Intercollegiate Sports Accident Insurance Renewal**

**Daniel J. Buckley**  
**Managig Director of Special Risk**

Gallagher Special Risk  
500 Victory Road  
Quincy, MA 02171  
[Daniel\\_Buckley@AJG.com](mailto:Daniel_Buckley@AJG.com)

**Carra DelGrosso**  
**Account Manager**

Gallagher Special Risk  
500 Victory Road  
Quincy, MA 02171  
[Carra\\_DelGrosso@AJG.com](mailto:Carra_DelGrosso@AJG.com)



## Southern University Shreveport Louisiana

July 18, 2024

Southern University Shreveport Louisiana  
Mike Tucker  
Alliant  
Producer  
8555 United Plaza Blvd.  
Suite 110  
Baton Rouge, LA 70112

Re: Intercollegiate Sports Accident Insurance Renewal  
Effective Date: September 1, 2024

Dear Mike,

The coverage outlined within this proposal may not conform to the terms and conditions you requested. Please check this carefully, and check the policy(ies) carefully on receipt. This document is intended for use as evidence that the insurance, as described herein, has been effected and shall be subject to all terms and conditions of policy(ies) which will be issued. In the event of any inconsistency between this document and the policy(ies), the terms and provisions of such policy(ies) shall prevail. We would like to outline the following notable points for your consideration:

- The recommended insurance carrier is National Union Fire Insurance Company (AIG) with the A.M. Best Rating of A and the Financial Status of XV; see Carrier Ratings and Admitted Status page.
- Retailer's Commission: 10%
- Claim Handling Instructions are on the Carrier and Claims Company Information page(s).
- Note: This proposal abides by wholesale mandatory requirements, not those required in a retail proposal. It is the retail agent's responsibility to deliver the retail (Professional Standards) compliant proposal to the client.
- You are not an agent of the insurer and as such cannot (a) bind coverage, (b) make any commitments on behalf of the insurer or their agent. The policy cannot be assigned without the written consent of the insurer or their agent.
- At binding, you commit to any provisions of coverage. There are no flat cancellations allowed.

**To bind this policy**, please refer to the "Client Authorization to Bind Coverage" page attached. **Note any changes you desire, date, sign and return** prior to the effective date of coverage.

We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,

Dan Buckley  
Managing Director of Special Risk  
Gallagher Special Risk



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## Program Data

### Intercollegiate Sports Census

Sport	Men	Women
Basketball	13	12
Band	20	16
Cheerleading	1	5
Student Managers/Trainers	5	5
<b>TOTAL</b>	<b>77</b>	



## Carrier and Claims Company Information

<b>Carrier Name</b>	<b>National Union Fire Insurance Company of Pittsburgh PA</b>
<b>A Subsidiary of</b>	<b>AIG, Inc.</b>
<b>City, State</b>	New York, NY
<b>A.M. Best Rating</b>	A
<b>S&amp;P Rating</b>	A+
<b>Moody's Rating</b>	Aa3
<b>Fitch Rating (if applicable)</b>	A+
<b>Carrier Description</b>	AIG is a world leading property-casualty and general insurance organization serving more than 40 million clients in over 160 countries and jurisdictions. With a 90-year history, one of the industry's most extensive ranges of products and services, deep claims expertise and excellent financial strength, AIG enables its commercial and personal insurance clients alike to manage virtually any risk with confidence. AIG is the marketing name for the worldwide property-casualty and general insurance operations of AIG Inc.
<b>Claims Company Name</b>	<b>AG Administrators</b>
<b>City, State</b>	Valley Forge, PA
<b>Years of serving student insurance industry</b>	30 years
<b>Claims Submission Information</b>	
<b>Nationwide Toll-Free Number</b>	1-800-634-8628
<b>Claim Form Required?</b>	Yes
<b>Claim lookup online?</b>	Yes
<b>Claim Submission Deadline</b>	90 days or as soon as possible, or within 90 days of date of injury or first treatment for the injury. Medical bill, HCFA 1500 or UB92 should be used to submit expenses.
<b>Mailing address for claim submission</b>	PO Box 21013, Eagan, MN 55121
<b>E-mail address for claim submission</b>	<a href="mailto:claims@agadm.com">claims@agadm.com</a>
<b>Website</b>	<a href="http://www.agadministrators.com">www.agadministrators.com</a>
<b>Customer Service Hours (EST)</b>	Monday - Friday 8:00am – 6:00pm EST
<b>Assigned Specific Claims Examiner?</b>	Yes
<b>Claims Processing Time for a complete claim while maintaining a 98.9% financial accuracy (# of days/range)</b>	5-7 Business Days
<b>HIPAA Compliance with federal privacy and confidentiality requirements Yes/NO</b>	Yes



## Premium Quotation

Carrier Name: National Union Fire Insurance Company (AIG)  
2024-2025 Premium

### Intercollegiate Sports Accident Medical Insurance \$50,000 per Injury Maximum

Deductible	2024-2025 Annual Premium
\$5,000 per Injury	\$9,100

**NOTE:** The information contained in this proposal is only an outline of the benefits offered. It is NOT a complete explanation of the policy provisions or specifics of the policy benefits. No coverage is extended via this proposal and no representations are made other than what is stated in the policy. To review a complete description of the program coverage, exclusions, and benefits, please contact us for a specimen copy of the policy.

## Schedule of Benefits

Accident Medical Expense Maximum <sup>1</sup>	\$50,000 per Injury
Eligible Persons	All intercollegiate student-athletes, student managers, student coaches of the Policyholder.
Covered Activities	While participating in sponsored, scheduled and supervised intercollegiate games, practice, conditioning, and authorized team travel to and from events for the Intercollegiate Sports on file.
Deductible <sup>2</sup>	\$5,000 per Injury (covered under system student accident policy)
Coinsurance <sup>3</sup>	100% of Usual & Customary
Scope of Coverage	Full Excess
Benefit Period	104 weeks from the date of the Covered Accident
Loss Period First Covered Expenses must be incurred within	180 days after the Covered Accident
Accidental Death and Dismemberment (AD&D)	\$10,000 with a \$500,000 Agg for any one accident
Accidental Dental Benefit	Same as Medical Maximum
Expanded Medical Coverage, Recurring Injuries*	Included
HMO/PPO Denial Coverage <sup>4*</sup>	Included
Pre-existing Condition Coverage <sup>5*</sup>	Included
Heart & Circulatory Malfunctions <sup>6*</sup>	Included
Rehabilitative Braces and Appliances	Included

<sup>1</sup> Excess to any other collectible and valid primary insurance policy

<sup>2</sup> A coordinating deductible allows for the deductible to be met if the student's primary insurance has reimbursed eligible medical claims above the deductible amount.

<sup>3</sup> Eligible expenses include: medically necessary treatment up to the "Usual and Customary" charge.

<sup>4</sup> Benefits will be paid on primary basis if the athlete is denied benefits by a HMO/PPO due to failure to follow any required pre-certification or other managed care procedures. A written denial of benefit is required.

<sup>5</sup> Pre-existing conditions are covered only if a student was initially cleared by a team physician to participate in a sport.

<sup>6</sup> Cardiovascular Accident such as heat exhaustion, strokes, or other traumatic events caused by exertion are covered. Cardiovascular testing is covered as a result of the accident; cardiovascular screenings are not covered.

## Exclusions and Limitations

1. repair or replacement of existing artificial limbs, artificial eyes or other prosthetic appliances or rental of existing Durable Medical Equipment unless due to a covered Injury;
2. new, or repair or replacement of, dentures, bridges, dental implants, dental bands or braces or other dental appliances, crowns, caps, inlays or onlays, fillings or any other treatment of the teeth or gums, except for repair or replacement of sound natural teeth damaged or lost as a result of Injury up to the Maximum shown in the Benefit Schedule
3. new eye glasses or contact lenses or eye examinations related to the correction of vision or related to the fitting of glasses or contact lenses, due to a covered Injury or repair or replacement of existing eyeglasses
1. or contact lenses unless due to covered Injury;
4. new hearing aids or hearing examinations unless due to a covered Injury; or repair or replacement of existing hearing aids unless due to a covered Injury;
5. rental of Durable Medical Equipment where the total rental expense exceeds the usual purchase expense
2. for similar equipment in the locality where the expense is incurred (but if, in the Company's sole judgment, Accident Medical Expense benefits for rental of Durable Medical Equipment are expected to exceed the usual purchase expense for similar equipment in the locality where the expense is incurred,
3. the Company may, but is not required to, choose to consider such purchase expense as a Usual and Customary Covered Accident Medical Expense in lieu of such rental expense);
6. any charge for medical care for which the Insured is not legally obligated to pay;
7. care, treatment or services provided by an Insured or by an Immediate Family Member;
8. routine physical exam and related medical services;
9. personal comfort or convenience items, such as but not limited to, Hospital telephone charges, television rental, or guest meals while confined in a Hospital or for items taken away or home from the Hospital,
4. except Durable Medical Equipment.
10. elective treatment or surgery;
11. Experimental or Investigative treatment or procedures;
12. treatment for temporomandibular dysfunction;
13. care, treatment or services provided by persons retained or employed by the Policyholder; or for supplies, prescriptions or medicines paid for or reimbursable by the Policyholder, or for which a charge is not made;
14. Mental Illness, psychological or psychiatric counseling of any kind, mental and nervous disease or disorders and rest cures;
15. educational or vocational testing or training;
16. detached retina unless due to an Injury;
17. plastic or cosmetic surgery, except due to a covered Injury.
18. charges that are payable under motor vehicle medical benefits;
19. hernia, except as a result of participation in a Covered Activity;
20. any condition for which the Insured is entitled to benefits under any Workers' Compensation Act or similar

## Additional Products & Services

Gallagher Student Health & Special Risk specializes in meeting the athletic and special risk insurance needs of intercollegiate, club and intramural athletic programs for colleges and universities.

With nearly 30 years of experience in the athletic insurance market, Gallagher has experienced the evolution of the athletic-specific insurance landscape. From claims advocacy to risk management recommendations, Gallagher will work alongside your institution to deliver you a tailored insurance solution. In addition to the coverage presented, Gallagher can also help you with implementing the outlined products and services.



### Primary Insurance Verification Services

Student-athletes without primary health insurance can be a significant burden on an excess athletic accident insurance policy. Gallagher offers insurance verification services to college and university clients to determine if a student-athlete has active health insurance. This can be a best practice for institutions to catch any students who are uninsured, which in turn protects the athletic accident insurance program.

### U.S. Council for Athletes' Health (USCAH)

Gallagher is pleased to offer our clients preferred access to the experts and training programs offered by USCAH, an independent, third-party team of experts specializing in athlete health and safety consultation, education and compliance. The team at USCAH partners with higher education institutions to deliver athlete health and safety consultation, education and compliance resources

that reduce risk and protect against undue injuries, wrongful deaths and avoidable scandals. USCAH offers program assessment consultation, a proprietary E-Learning platform with more than 120 courses, and more.

### International Student-Athlete & Scholars Health Insurance

J-1 and F-1 via status international students and scholars traveling outside of their home country to the United States are eligible for Gallagher's ISS Health Insurance program. This shelf plan provides coverage to your students for doctors' visits, emergency room visits, inpatient and outpatient hospital services, outpatient prescription drug coverage, wellness care, dependent coverage, and 24 hour worldwide assistance services, which includes medical evacuation and repatriation. Our program also offers plan designs which include a benefit for student-athletes who are injured during a covered intercollegiate sporting activity.



### Study Abroad Insurance Plans

Gallagher offers both Silver and Gold plans which provide medical services such as physician and emergency room visits, inpatient and outpatient hospital services and pharmacy coverage. The plan also covers medical evacuations (including coverage for natural disasters) and repatriation of remains, and provides a 24-hour worldwide assistance program with services such as trip cancellation, trip interruption, lost luggage, medical referrals and guarantee of payment directly to providers abroad.

### Student Health Insurance Plans (SHIP)

Gallagher has been offering comprehensive student health insurance programs since 1994. As the largest independent national broker we have access to all national and regional carriers, and are able to leverage our expertise to secure favorable coverage terms for your students while providing superior service. We offer value to our clients by providing customized waiver, enrollment and insurance audit services. Our clients can also expect quarterly claims reviews, dedicated customer service teams and industry newsletters.



### Game Point Capital

In partnership with Game Point Capital (GPC), Gallagher strives to offer our collegiate athletic clients insurance for program costs tied to on-field performance. GPC offers insurance products insuring the potential costs athletic departments may incur for coach performance bonuses, postseason travel costs, championship rings, employment/excise taxes and more. The goal is to help our client institutions reduce the risk of unexpected costs, eliminate financial uncertainty and budget more efficiently.

### Other Specialty Insurance Products:

- Catastrophic Club / Intramural Accident Plans
- Camps, Clinics, Tournaments & Other Special Events
- Event Cancellation / Loss of Revenue
- High Limit Accidental Death & Dismemberment
- Prospective Professional Athlete Insurance (Disability and Loss of Value)
- Mental Health Platforms & Services
- Athletic Trainer Liability Insurance

## Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated July 18, 2024, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

Effective Dates: September 1, 2024 – September 1, 2025	LINE OF COVERAGE	PREMIUM	CARRIER
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	\$5,000 per Injury Fully Insured Intercollegiate Athletic Accident Insurance	\$9,100	National Union Fire Insurance Company (AIG)

### Do you have other coverage considerations?

☐ Yes ☐ No

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

### Producer/ Insured Coverage Amendments and Notes:

### Account Services Provided:

- Placement of insurance coverage
- Maintenance and day to day account management
- Management of the renewal process with the incumbent carrier and ability to obtain additional renewal proposals, if appropriate, to guarantee competitive pricing and coverage terms
- Communication with campus stakeholders to provide education on claims policies and procedures
- Creation of relevant marketing materials (FAQs, brochures, claims filing procedures, etc.) with policy information and benefits
- Distribution and analysis of periodic claim summary reports
- Benchmarking and policy review to ensure the current program provides the best coverage and benefits
- Quarterly Market Update Series
- Monthly Product Spotlight Series
- Aerogami Student Communications (if selected)

### Exposures and Values

You confirm the schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values and exposures used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your exposures.



### Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher's Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Gallagher's liability to you arising from any of Gallagher's acts or omissions will not exceed \$20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher's services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>.

You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By:

\_\_\_\_\_  
Print Name (Specify Title)

\_\_\_\_\_  
Company

\_\_\_\_\_  
Signature

Date:

\_\_\_\_\_



## Carrier Ratings and Admitted Status

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

Line of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response*	Admitted***
Athletic Accident Insurance	National Union Fire Insurance Company A XV	Quoted	Admitted

\*If shown as an indication, the actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

\*\*Gallagher companies use AM Best rated insurers and the rating listed above was verified on the date the proposal document was created.

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A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the AM Best website at <http://www.ambest.com/ratings/>.

\*\*\*If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier, and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

# **Southern University and A&M College**

PO Box 9534  
Baton Rouge, LA 70813  
Presented: July 30, 2024  
Effective: August 1, 2024



Student Health &  
Special Risk

# **2024-2025 Blanket Student Accident & ICS Renewal**

**Daniel J. Buckley**  
**Managing Director of Special Risk**

Gallagher Special Risk  
500 Victory Road  
Quincy, MA 02171  
[Dan\\_Buckley@AJG.com](mailto:Dan_Buckley@AJG.com)

**Carra DelGrosso**  
**Account Manager**

Gallagher Special Risk  
500 Victory Road  
Quincy, MA 02171  
[Carra\\_DelGrosso@AJG.com](mailto:Carra_DelGrosso@AJG.com)



## Southern University and A&M College

July 30, 2024

Southern University and A&M College  
Mike Tucker  
Alliant  
Producer  
8555 United Plaza Blvd.  
Suite 110  
Baton Rouge, LA 70112

Re: Blanket Student Accident & ICS Coverage  
Effective Date: August 1, 2024

Dear Mike,

The coverage outlined within this proposal may not conform to the terms and conditions you requested. Please check this carefully, and check the policy(ies) carefully on receipt. This document is intended for use as evidence that the insurance, as described herein, has been effected and shall be subject to all terms and conditions of policy(ies) which will be issued. In the event of any inconsistency between this document and the policy(ies), the terms and provisions of such policy(ies) shall prevail. We would like to outline the following notable points for your consideration:

- The insurance carriers are: Mutual of Omaha with the A.M. Best Rating of A+ (Superior) and The Financial Status of XV; Zurich Insurance Company Limited with the A.M. Best Rating of A+ (Superior) and The Financial Status of XV; National Union Fire Insurance Company (AIG) with the A.M. Best Rating of A (Excellent) and The Financial Status of XV; QBE Insurance Corporation with the A.M. Best Rating of A (Excellent) and The Financial Status of XV; see Carrier Ratings and Admitted Status page.
- Commission: Alliant: 10%
- Claim Handling Instructions are on the Carrier and Claims Company Information page(s).
- Note: This proposal abides by wholesale mandatory requirements, not those required in a retail proposal. It is the retail agent's responsibility to deliver the retail (Professional Standards) compliant proposal to the client.
- You are not an agent of the insurer and as such cannot (a) bind coverage, (b) make any commitments on behalf of the insurer or their agent. The policy cannot be assigned without the written consent of the insurer or their agent.
- At binding, you commit to any provisions of coverage. There are no flat cancellations allowed.

**To bind this policy**, please refer to the "Client Authorization to Bind Coverage" page attached. **Note any changes you desire, date, sign and return** prior to the effective date of coverage.

We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,

Daniel J. Buckley  
Managing Director of Special Risk  
Gallagher Student Health & Special Risk



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## Program Summary

### Basic Intercollegiate/Club Athletic Accident Policy Paid Claims as of July 15, 2024

Year	SUBR Athletics Claims	SU Shreveport Athletic Claims	SUNO Athletic Claims	Blanket Student Accident Claims	Total Paid Claims
2015-2016	\$216,423 <sup>1</sup>	\$0	\$32,005	\$20,616	\$269,044
2016-2017	\$207,589 <sup>1</sup>	\$0	\$5,762	\$0	\$213,351
2017-2018	\$294,835 <sup>1</sup>	\$1,937	\$38,384	\$10,000	\$345,156
2018-2019	\$136,816 <sup>1</sup>	\$0	\$20,658	\$0	\$157,474
2019-2020	\$236,591 <sup>1</sup>	\$0	\$10,161	\$30,000	\$282,241 \$276,752 <sup>3</sup>
2020-2021	\$232,765 <sup>1</sup>	\$0	N/A	\$15,995 <sup>2</sup>	\$270,203 \$248,760 <sup>4</sup>
2021-2022	\$222,914 <sup>1</sup>	\$0	N/A	\$76,184 <sup>2</sup>	\$385,796 \$299,098 <sup>5</sup>
2022-2023	\$422,255	\$0	\$14,462	\$100,482 <sup>2</sup>	\$537,140
2023-2024	\$119,869	\$0	\$15,533	\$21,959 <sup>2</sup>	\$157,361

1. For the years 2015-16 through 2021-22 SUBR had an aggregate deductible of \$325,000 and a stop loss premium/program admin fee of \$107,500.
2. Blanket Student Accident policy with QBE not AIG.
3. There is another \$5,489 in Athletic Injury claims that can't be paid until funding is provided
4. There is another \$21,443 in Athletic Injury claims that can't be paid until funding is provided
5. There is another \$86,698 in Athletic injury claims that can't be paid until funding is provided

## QBE Carrier and Claims Company Information

Entity Name		QBE Insurance Corporation
City, State		New York, NY
A.M. Best Rating		A (Excellent)
S&P Rating		A+ (Stable)
Carrier Description		QBE Insurance Corporation (QBEIC) is part of QBE Insurance Group Limited, one of the top 25 insurers and reinsurers worldwide. Headquartered in Sydney, Australia, QBE operates in 45 countries around the globe, with a presence in every key insurance market. The Americas Division, headquartered in New York, conducts business through various property and casualty insurance subsidiaries in eight countries. QBE's Americas Division produced more than \$4.8 billion in gross written premium in 2010, and has a policyholder's surplus of more than \$3.5 billion. QBE Insurance companies are rate "A" (Excellent) by AM Best and "A+" by Standard and Poor's. For more information visit qbe.com.
Claims Company Name		AG Administrators
City, State		Valley Forge, PA
Years of serving student insurance industry		30 years
Claims Submission Information		
Nationwide Toll-Free Number		1-800-634-8628
Claim Form Required? Yes/No		Yes
Claim lookup online? Yes/No		Yes
Claim Submission Deadline		90 days or as soon as possible, or within 90 days of date of injury or first treatment for the injury. Medical bill, HCFA 1500 or UB92 should be used to submit expenses
Mailing address for claim submission		PO Box 21013 Eagan, MN 55121
E-mail address for claim submission		<a href="mailto:claims@agadm.com">claims@agadm.com</a>
Website		<a href="http://www.agadministrators.com">www.agadministrators.com</a>
Customer Service Hours (EST)		Monday - Friday 8:00am – 6:00pm EST
Assigned Specific Claims Examiner? Yes/No		Yes
Claims Processing Time for a complete claim while maintaining a 98.9% financial accuracy (# of days/range)		5-7 business days
HIPAA Compliance with federal privacy and confidentiality requirements Yes/No		Yes

## AIG Carrier and Claims Company Information

Carrier Name		National Union Fire Insurance Company of Pittsburgh PA
A Subsidiary of		AIG, Inc.
City, State		New York, NY
A.M. Best Rating		A (Excellent)
Financial Status		XV

**Company Description:** AIG is a world leading property-casualty and general insurance organization serving more than 40 million clients in over 160 countries and jurisdictions. With a 90-year history, one of the industry's most extensive ranges of products and services, deep claims expertise and excellent financial strength, AIG enables its commercial and personal insurance clients alike to manage virtually any risk with confidence. AIG is the marketing name for the worldwide property-casualty and general insurance operations of AIG Inc.

Claims Company Name		A-G Administrators
City, State		Valley Forge, PA
Years of serving student insurance industry		30 years

**Company Description:** A-G's solution focuses on three pillars —service, savings, and technology integration. Our goal is to simplify the process for schools. One way in which we achieve this is by having a dedicated team to track down bills and EOBs in order to alleviate you from this burdensome task so that you may better take care of your student-athletes. With advanced EDI capabilities, A-G accepts and stores the digital documents collected from the medical providers, extracts the data from them, and gets them into the proper claim within 24 hours of receipt. A-G's proprietary, web-based claims management system acts as a reservoir of data, providing clients with a real-time update on what is needed to pay a claim, the paid amount, check number, and other relevant information through an intuitive claims portal. A-G has developed a unique savings model that yields superior cost savings on claims in order to attain the most stable pricing possible as the result of helping schools achieve better claims experience and more savings.

Claims Submission Information	
Nationwide Toll-Free Number	1-800-634-8628
Claim Form Required?	Yes
Claim lookup online?	Yes
Claim Submission Deadline	90 days or as soon as possible, or within 90 days of date of injury or first treatment for the injury. Medical bill, HCFA 1500 or UB04 should be used to submit expenses.
Mailing address for claim submission	PO Box 21013, Eagan, MN 55121
E-mail address for claim submission	<a href="mailto:claims@agadm.com">claims@agadm.com</a>
Website	<a href="http://www.agadministrators.com">www.agadministrators.com</a>
Customer Service Hours (EST)	Monday - Friday 8:00am – 6:00pm EST
Assigned Specific Claims Examiner?	Yes
Claims Processing Time for a complete claim while maintaining a 98.9% financial accuracy (# of days/range)	5-7 Business Days
HIPAA Compliance with federal privacy and confidentiality requirements Yes/NO	Yes

## Zurich Carrier and Claims Company Information

<b>Carrier Name</b>	<b>Zurich American Insurance Company</b>
<b>City, State</b>	Schaumburg, Illinois
<b>A.M. Best Rating</b>	A+ (Superior)
<b>Financial Status</b>	XV
<p><b>Company Description:</b> Zurich has been providing comprehensive solutions for more than 140 years around the globe. Zurich insures 90% of Fortune 500 companies and provides cutting-edge insights for 25 industries. We are a values based organization and live the Zurich commitment in all we do, which includes acting responsibly and following our core values</p>	
<b>Claims Company Name</b>	<b>A-G Administrators</b>
<b>City, State</b>	Valley Forge, PA
<b>Years of serving student insurance industry</b>	30 years
<p><b>Company Description:</b> A-G's solution focuses on three pillars —service, savings, and technology integration. Our goal is to simplify the process for schools. One way in which we achieve this is by having a dedicated team to track down bills and EOBs in order to alleviate you from this burdensome task so that you may better take care of your student-athletes. With advanced EDI capabilities, A-G accepts and stores the digital documents collected from the medical providers, extracts the data from them, and gets them into the proper claim within 24 hours of receipt. A-G's proprietary, web-based claims management system acts as a reservoir of data, providing clients with a real-time update on what is needed to pay a claim, the paid amount, check number, and other relevant information through an intuitive claims portal. A-G has developed a unique savings model that yields superior cost savings on claims in order to attain the most stable pricing possible as the result of helping schools achieve better claims experience and more savings.</p>	
<b>Claims Submission Information</b>	
<b>Nationwide Toll-Free Number</b>	1-800-634-8628
<b>Claim Form Required?</b>	Yes
<b>Claim lookup online?</b>	Yes
<b>Claim Submission Deadline</b>	90 days or as soon as possible, or within 90 days of date of injury or first treatment for the injury. Medical bill, HCFA 1500 or UB04 should be used to submit expenses.
<b>Mailing address for claim submission</b>	PO Box 21013, Eagan, MN 55121
<b>E-mail address for claim submission</b>	<a href="mailto:claims@agadm.com">claims@agadm.com</a>
<b>Website</b>	<a href="http://www.agadministrators.com">www.agadministrators.com</a>
<b>Customer Service Hours (EST)</b>	Monday - Friday 8:00am – 6:00pm EST
<b>Assigned Specific Claims Examiner?</b>	Yes
<b>Claims Processing Time for a complete claim while maintaining a 98.9% financial accuracy (# of days/range)</b>	5-7 Business Days
<b>HIPAA Compliance with federal privacy and confidentiality requirements Yes/NO</b>	Yes



## Mutual of Omaha Carrier & Claims Company Information

Carrier Name		Mutual of Omaha Insurance Company
City, State		Omaha, Nebraska
A.M. Best Rating		A+ (Superior)
Financial Status		XV
<b>Company Description:</b> Mutual of Omaha was founded in 1909. We are a Company you can count on for the strength, stability and security that's even more important in these uncertain times. Mutual of Omaha enjoys a leadership position with several products in the Special Risk marketplace. Several factors contribute to our dominance in this market, including an experienced underwriting staff and strong case management. The Mutual of Omaha brand and reputation create confidence for the sponsoring organization buying our products. Our continued focus is on accident only plans in which we have demonstrated competencies. As an industry leader in Catastrophic and Intercollegiate Sports, we can build on that success to evolve into the "Accident Leader" in the industry.		
Claims Company Name		A-G Administrators
City, State		Valley Forge, PA
Years of serving student insurance industry		30 years
<b>Company Description:</b> A-G's solution focuses on three pillars —service, savings, and technology integration. Our goal is to simplify the process for schools. One way in which we achieve this is by having a dedicated team to track down bills and EOBs in order to alleviate you from this burdensome task so that you may better take care of your student-athletes. With advanced EDI capabilities, A-G accepts and stores the digital documents collected from the medical providers, extracts the data from them, and gets them into the proper claim within 24 hours of receipt. A-G's proprietary, web-based claims management system acts as a reservoir of data, providing clients with a real-time update on what is needed to pay a claim, the paid amount, check number, and other relevant information through an intuitive claims portal. A-G has developed a unique savings model that yields superior cost savings on claims in order to attain the most stable pricing possible as the result of helping schools achieve better claims experience and more savings.		
Claims Submission Information		
Nationwide Toll-Free Number		1-800-634-8628
Claim Form Required?		Yes
Claim lookup online?		Yes
Claim Submission Deadline		90 days or as soon as possible, or within 90 days of date of injury or first treatment for the injury. Medical bill, HCFA 1500 or UB04 should be used to submit expenses.
Mailing address for claim submission		PO Box 21013, Eagan, MN 55121
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Website		<a href="http://www.agadministrators.com">www.agadministrators.com</a>
Customer Service Hours (EST)		Monday - Friday 8:00am – 6:00pm EST
Assigned Specific Claims Examiner?		Yes
Claims Processing Time for a complete claim while maintaining a 98.9% financial accuracy (# of days/range)		5-7 Business Days
HIPAA Compliance with federal privacy and confidentiality requirements Yes/NO		Yes

## Premium Quotations

2024-2025 Premiums

### Mandatory Student Accident Medical Insurance \$10,000 per Injury Maximum

Deductible	QBE with \$5,000 of ICS Coverage	QBE No ICS Coverage	Mutual of Omaha with \$5,000 of ICS Coverage	Zurich NO ICS Coverage
\$10,000 Accident Medical Annual Rate 24 hour Coverage	\$51 per Student (\$28/Student if ICS at \$445,741 purchased	\$18 per Student	\$27 per Student	\$23 per Student
\$10,000 Accident Medical Spring Rate 24 hour Coverage	\$25 per Student (\$17/Student if ICS at \$445,741 purchased	\$12 per Student	\$16 per Student	\$14 per Student
\$10,000 Accident Medical Summer Rate 24 hour Coverage	\$14 per Student (\$9/Student if ICS at \$445,741 purchjased	\$6 per Student	\$8 per Student	\$8 per Student

### Southern Baton Rouge ICS Basic Sports Accident Insurance \$90,000 per Injury Maximum

Deductible	QBE Annual Premium	Zurich Annual Premium	Mutual of Omaha Annual Premium
\$0.00	\$445,741 (Will need to still fund 2020-21 and 21-22 runoff claims +\$115,000)	\$444,000 (Will need to still fund 2020-21 and 21-22 runoff claims +\$115,000)	
\$5,000 per Injury			\$378,784 (Will need to still fund 2020-21 and 21-22 runoff claims +\$115,000)

**NOTE:** The information contained in this proposal is only an outline of the benefits offered. It is NOT a complete explanation of the policy provisions or specifics of the policy benefits. No coverage is extended via this proposal and no representations are made other than what is stated in the policy. To review a complete description of the program coverage, exclusions, and benefits, please contact us for a specimen copy of the policy.

## Student Accident Schedule of Benefits

Plan Maximum <sup>1</sup>	\$10,000 per non-ICS injury maximum OPTIONAL \$5,000 per ICS injury maximum
Covered Activities	All Southern University students school time & sponsored option or 24 hour a day option.
Deductible <sup>2</sup>	\$0.00 per injury
Coinsurance <sup>3</sup>	100% after the deductible
Benefit Period	52 weeks from the date of the covered accident
First Medical Treatment (includes treatment provided by Student Health Services or an Athletic Trainer)	Within 90 days of the injury to trigger the claim to be eligible under this policy
Accidental Death and Dismemberment (AD&D)	\$10,000 \$1,000,000 Aggregate
Accidental Dental Benefit	Same as Medical Maximum
HMO/PPO Denial Coverage <sup>4*</sup>	Yes
Outpatient Physical Therapy	Yes
Durable Medical Equipment	Yes
Prescription Drug Benefit	Yes
Air/Ground Ambulance Benefit	Yes

<sup>1</sup> Excess to any other collectible and valid primary insurance policy

<sup>2</sup> A coordinating deductible allows for the deductible to be met if the student's primary insurance has reimbursed eligible medical claims above the deductible amount.

<sup>3</sup> Eligible expenses include: medically necessary treatment up to the "Usual and Customary" charge.

<sup>4</sup> Benefits will be paid on primary basis if the athlete is denied benefits by a HMO/PPO due to failure to follow any required pre-certification or other managed care procedures. A written denial of benefit is required.

## Athletic Schedule of Benefits

Plan Maximum	\$90,000 medical maximum per intercollegiate sports injury
Insured's	All active registered student athletes, coaches, managers and trainers whose names are on file with the policyholder, for whom premium has been paid.
Covered Activities	Coverage is provided for all participants of the policyholder who are members of a covered team sport in a scheduled game, official tournament game, or practice session authorized, organized or directly supervised by the policyholder; and who are traveling as a team directly to or from such game or practice session.
Deductible <sup>5</sup>	Different Options Quoted
Coinsurance <sup>6</sup>	100% of Usual and Customary charges after the deductible
First Medical Treatment (Includes treatment provided by Student Health Service or Athletic Trainers.)	Within 90 days of the injury to trigger the claim to be eligible under the policy
HMO/PPO Denial Coverage <sup>7</sup>	Yes
Pre-existing Condition Coverage <sup>8</sup>	Yes
Benefit Period	104 weeks from the original date of injury
Accidental Death and Dismemberment	\$10,000 per occurrence \$500,000 Aggregate
Recurring Injuries	Yes
Cardiovascular accident, heat exhaustion, stroke or other traumatic events caused by exertion <sup>9</sup>	Yes
Outpatient Physical Therapy	Yes
Durable Medical Equipment	Yes
Off Season Conditioning	Yes if school sponsored and supervised
Prescription Drug Benefit	Yes
Air/Ground Ambulance Benefit	Yes

<sup>5</sup> A coordinating deductible allows for the deductible to be met if the student's primary insurance has reimbursed eligible medical claims above the deductible amount.

<sup>6</sup> Eligible expenses include: medically necessary treatment up to the "Usual and Customary" charge.

<sup>7</sup> Benefits will be paid on primary basis if the athlete is denied benefits by a HMO/PPO due to failure to follow any required pre-certification or other managed care procedures. A written denial of benefit is required.

<sup>8</sup> Pre-existing conditions are covered only if a student was initially cleared by a team physician to participate in a sport.

<sup>9</sup> Cardiovascular Accident such as heat exhaustion, strokes or other traumatic events caused by exertion are covered. Cardiovascular testing is covered as a result of the accident; cardiovascular screenings are not covered.

## Exclusions and Limitations

1. Intentionally self-inflicted Injury, suicide or any attempt thereof while sane or insane.
2. Commission or attempt to commit a felony or an assault.
3. Commission of or active participation in a riot or insurrection.
4. Bungee jumping; parachuting; skydiving; parasailing; hang-gliding.
5. Declared or undeclared war or act of war.
6. Flight in, boarding or alighting from an Aircraft or any craft designed to fly above the Earth's surface, except as a fare-paying passenger on a regularly scheduled commercial or charter airline.
7. Travel in or on any off-road motorized vehicle not requiring licensing as a motor vehicle.
8. Participation in any motorized race or contest of speed.
9. An accident if the Covered Person is the operator of a motor vehicle and does not possess a valid motor vehicle operator's license; except while participating in Driver's Education Program.
10. Sickness, disease, bodily or mental infirmity, bacterial or viral infection or medical or surgical treatment thereof, except for any bacterial infection resulting from an accidental external cut or wound or accidental ingestion of contaminated food.
11. The Covered Person's intoxication as determined according to the laws of the jurisdiction in which the Covered Accident occurred.
12. Voluntary ingestion of any narcotic, drug, poison, gas or fumes, unless prescribed or taken under the direction of a Physician and taken in accordance with the prescribed dosage.
13. Injuries compensable under Workers' Compensation law or any similar law.
14. Services or treatment rendered by a Physician, Nurse or any other person who is:
  - a. Living in the Covered Person's household;
  - b. Who is a parent, sibling, spouse or child of the Covered Person;
15. Any Hospital Stay or days of a Hospital Stay that are not Appropriate Treatment for the condition and locality.
16. A Covered Person's Covered Loss if:
  - a. He was driving a private passenger automobile at the time of the Covered Accident that resulted in the Covered Loss; and
  - b. He was intoxicated, as that term is defined by the law of the jurisdiction in which the Covered Accident occurred.

## Additional Products & Services

**Gallagher Student Health & Special Risk specializes in meeting the athletic and special risk insurance needs of intercollegiate, club and intramural athletic programs for colleges and universities.**

With nearly 30 years of experience in the athletic insurance market, Gallagher has experienced the evolution of the athletic-specific insurance landscape. From claims advocacy to risk management recommendations, Gallagher will work alongside your institution to deliver you a tailored insurance solution. In addition to the coverage presented, Gallagher can also help you with implementing the outlined products and services.



### Primary Insurance Verification Services

Student-athletes without primary health insurance can be a significant burden on an excess athletic accident insurance policy. Gallagher offers insurance verification services to college and university clients to determine if a student-athlete has active health insurance. This can be a best practice for institutions to catch any students who are uninsured, which in turn protects the athletic accident insurance program.

### U.S. Council for Athletes' Health (USCAH)

Gallagher is pleased to offer our clients preferred access to the experts and training programs offered by USCAH, an independent, third-party team of experts specializing in athlete health and safety consultation, education and compliance. The team at USCAH partners with higher education institutions to deliver athlete health and safety consultation, education and compliance resources

that reduce risk and protect against undue injuries, wrongful deaths and avoidable scandals. USCAH offers program assessment consultation, a proprietary E-Learning platform with more than 120 courses, and more.

### International Student-Athlete & Scholars Health Insurance

J-1 and F-1 visa status international students and scholars traveling outside of their home country to the United States are eligible for Gallagher's ISS Health Insurance program. This shelf plan provides coverage to your students for doctors' visits, emergency room visits, inpatient and outpatient hospital services, outpatient prescription drug coverage, wellness care, dependent coverage, and 24 hour worldwide assistance services, which includes medical evacuation and repatriation. Our program also offers plan designs which include a benefit for student-athletes who are injured during a covered intercollegiate sporting activity.



### Study Abroad Insurance Plans

Gallagher offers both Silver and Gold plans which provide medical services such as physician and emergency room visits, inpatient and outpatient hospital services and pharmacy coverage. The plan also covers medical evacuations (including coverage for natural disasters) and repatriation of remains, and provides a 24-hour worldwide assistance program with services such as trip cancellation, trip interruption, lost luggage, medical referrals and guarantee of payment directly to providers abroad.

### Student Health Insurance Plans (SHIP)

Gallagher has been offering comprehensive student health insurance programs since 1994. As the largest independent national broker we have access to all national and regional carriers, and are able to leverage our expertise to secure favorable coverage terms for your students while providing superior service. We offer value to our clients by providing customized waiver, enrollment and insurance audit services. Our clients can also expect quarterly claims reviews, dedicated customer service teams and industry newsletters.



### Game Point Capital

In partnership with Game Point Capital (GPC), Gallagher strives to offer our collegiate athletic clients insurance for program costs tied to on-field performance. GPC offers insurance products insuring the potential costs athletic departments may incur for coach performance bonuses, postseason travel costs, championship rings, employment/excise taxes and more. The goal is to help our client institutions reduce the risk of unexpected costs, eliminate financial uncertainty and budget more efficiently.

### Other Specialty Insurance Products:

- Catastrophic Club / Intramural Accident Plans
- Camps, Clinics, Tournaments & Other Special Events
- Event Cancellation / Loss of Revenue
- High Limit Accidental Death & Dismemberment
- Prospective Professional Athlete Insurance (Disability and Loss of Value)
- Mental Health Platforms & Services
- Athletic Trainer Liability Insurance





## Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated July 30, 2024 we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

Effective Dates: August 1, 2024 – August 1, 2025	LINE OF COVERAGE	PREMIUM	CARRIER
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Blanket Student Accident <b>NO ICS COVERAGE</b>	Annual \$18 per Student Spring \$12 per Student Summer \$6 per Student	QBE Insurance Corporation
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	\$0 per Injury Deductible Southern Baton Rouge ICS	\$444,000 <b>(Will need to still fund 2020-21 and 21-22 runoff claims +\$120,000)</b>	Zurich Insurance Company Limited
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Blanket Student Accident with ICS Coverage	Annual \$27 per Student Spring \$16 per Student Summer \$8 per Student	Mutual of Omaha
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Intercollege Sports Accident \$5k Deductible	\$378,784 <b>(Will need to still fund 2020-21 and 21-22 runoff claims +\$120,000)</b>	Mutual of Omaha

### Do you have other coverage considerations?

☐ Yes ☐ No

The above coverage may not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those addressed in the coverage considerations included in this proposal, please list below:

### Producer/ Insured Coverage Amendments and Notes:

#### Account Services Provided:

- Placement of insurance coverage
- Maintenance and day to day account management
- Management of the renewal process with the incumbent carrier and ability to obtain additional renewal proposals, if appropriate, to guarantee competitive pricing and coverage terms
- Communication with campus stakeholders to provide education on claims policies and procedures
- Creation of relevant marketing materials (FAQs, brochures, claims filing procedures, etc.) with policy information and benefits
- Distribution and analysis of periodic claim summary reports
- Benchmarking and policy review to ensure the current program provides the best coverage and benefits
- Quarterly Market Update Series
- Monthly Product Spotlight Series





- Aerogami Student Communications (if selected)

### Exposures and Values

You confirm the schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values and exposures used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your exposures.

### Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher's Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Gallagher's liability to you arising from any of Gallagher's acts or omissions will not exceed \$20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher's services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.aig.com/privacy-policy/>.

You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By:

Print Name (Specify Title)

Company

Signature

Date:

## Carrier Ratings and Admitted Status

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

Line of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response*	Admitted***
Accident Insurance	QBE Insurance Corporation A XV	Quoted	Admitted
Accident Insurance	Zurich Insurance Company Limited A+ XV	Quoted	Admitted
Accident Insurance	Mutual of Omaha Insurance Company A+ XV	Quoted	Admitted
Accident Insurance	National Union Fire Insurance Company A XV		Admitted
Accident Insurance	United States Fire Insurance Company (Crum & Forster) A XV	Quoted	Admitted
Accident Insurance	Berkley Life and Health Insurance Company A+ VIII	Quoted	Admitted

\*If shown as an indication, the actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

\*\*Gallagher companies use AM Best rated insurers and the rating listed above was verified on the date the proposal document was created.

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A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the AM Best website at <http://www.ambest.com/ratings/>.

\*\*\*If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier, and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

## Gallagher Disclosures

**IMPORTANT:** The proposal and/or any executive summaries outline certain terms and conditions of the insurance proposed by the insurers, based on the information provided by your company. The insurance policies themselves must be read to fully understand the terms, coverages, exclusions, limitations and/or conditions of the actual policy contract of insurance. Policy forms will be made available upon request. We make no warranties with respect to policy limits or coverage considerations of the carrier.

Gallagher does not provide actuarial services or actuarial estimates of rate levels or rate methodology. In the event that we provide suggestions regarding the establishment of rates, premiums, or retention/deductible amounts, that advice is based solely on various insurance industry standards and does not constitute an actuarial evaluation or opinion. We recommend that you contract with a certified actuary for a more precise evaluation and recommendation for rates and overall rating methodology.

Note: Any entity not named in this proposal, may not be an insured entity. This may include affiliates, subsidiaries, LLC's, partnerships and joint ventures.

If this proposal contains options to purchase TRIA/TRIPRA coverage, the proposed TRIA/TRIPRA program may not cover all terrorism losses. While the amendments to TRIA eliminated the distinction between foreign and domestic acts of terrorism, a number of lines of coverage excluded under the amendments passed in 2005 remain excluded including commercial automobile, burglary and theft insurance; surety insurance, farm owners multiple perils and professional liability (although directors and officers liability is specifically included). If such excluded coverages are required, we recommend that you consider purchasing a separate terrorism policy. Please note that a separate terrorism policy for these excluded coverages may be necessary to satisfy loan covenants or other contractual obligations. TRIPRA includes a \$100 billion cap on insurers' aggregate liability.

TRIPRA is set to expire on December 31, 2027. There is no certainty of extension, thus the coverage provided by your insurers may or may not extend beyond December 31, 2027. In the event you have loan covenants or other contractual obligations requiring that TRIA/TRIPRA be maintained throughout the duration of your policy period, we recommend that a separate "Stand Alone" terrorism policy be purchased to satisfy those obligations.

### Compensation Disclosure

1. Gallagher Companies are primarily compensated from the usual and customary commissions, fees or, where permitted a combination of both, for brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively "insurance coverages") handled for a client's account, which may vary based on market conditions and the insurance product placed for the client.
2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies that provide for additional compensation if certain underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the insurance company, not on an individual policy basis. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. If you do not wish to have your commercial insurance placement included in consideration for additional compensation, contact your producer or service team for an Opt-out form.
3. Gallagher Companies may receive investment income on fiduciary funds temporarily held by them, or from obtaining or generating premium finance quotes, unless prohibited by law.
4. Gallagher Companies may also access or have an ownership interest in other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace some of which may earn and retain customary brokerage commission and fees for their work.

If you have specific questions about any compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

## Terms and Conditions

It is important that we clearly outline the nature of our mutual relationship. The following terms and conditions (these "Terms") govern your relationship with Gallagher unless you have separately entered into a written services agreement with Gallagher relative to the policies and services outlined in this Proposal, in which case that services agreement will govern and control with respect to any conflicts with these Terms. These Terms will become effective upon your execution of the Client Authorization to Bind Coverage (the "CAB") included in this Proposal and shall survive for the duration of your relationship with Gallagher relative to the policies placed pursuant to the CAB or otherwise at your request.

### Services

Gallagher will represent and assist you in all discussions and transactions with insurance companies relating to the lines of insurance coverage set forth in the CAB and any other lines of insurance coverage with which you request Gallagher's assistance. Gallagher will consult with you regarding any matters involving these or other coverages for which you have engaged Gallagher. You have the sole discretion for approving any insurance policies placed, as well as all other material decisions involving your risk management, risk transfer and/or loss prevention needs.

Although you are responsible for notifying applicable insurance companies directly in connection with any claims, demands, suits, notices of potential claims or any other matters as required by the terms and conditions of your policies, Gallagher will assist you in determining applicable claim reporting requirements.

### Treatment of Information

Gallagher understands the need to protect the confidentiality and security of your confidential and sensitive information and strives to comply with applicable data privacy and security laws. Your confidential and sensitive information will be protected by Gallagher and only used to perform services for you; provided that Gallagher may disclose and transfer your information to our affiliates, agents or vendors that have a need to know such information in connection with the provision of such services (including insurance markets, as necessary, for marketing, quoting, placing and/or servicing insurance coverages). We may also disclose such information as required by applicable data protection laws or the order of any court or tribunal, subject to our providing you with prior notice as permitted by law.

We will (i) implement appropriate administrative, physical and technical safeguards to protect personal information; (ii) timely report security incidents involving personal information to affected parties and/or regulatory bodies; (iii) create and maintain required policies and procedures; and (iv) comply with data subjects' rights, as applicable. To the extent applicable under associated data protection laws, you are a "business" or "controller" and Gallagher is a "service provider" or "data processor." You will ensure that any information provided to Gallagher has been provided with any required notices and that you have obtained all required consents, if any and where required, or are otherwise authorized to transfer all information to Gallagher and enable Gallagher to process the information for the purposes described in this Proposal and as set forth in Gallagher's Privacy Policy located at <https://www.aig.com/privacy-policy/>. Gallagher may update its Privacy Policy from time to time and any updates will be posted to such site.

### Dispute Resolution

Gallagher does not expect that it will ever have a formal dispute with any of its clients. However, in the event that one should arise, we should each strive to achieve a fair, expedient and efficient resolution and we'd like to clearly outline the resolution process.

- A. If the parties have a dispute regarding Gallagher's services or the relationship governed by this Proposal ("**Dispute**"), each party agrees to resolve that Dispute by mediation. If mediation fails to resolve the Dispute, you and Gallagher agree to binding arbitration. Each party waives all rights to commence litigation in court to resolve a Dispute, and specifically waives all rights to pursue relief by class action or mass action in court or through arbitration. However, the parties do not waive the ability to seek a court order of injunction in aid of the mediation and arbitration required by these Terms.
- B. The party asserting a Dispute must provide a written notice ("**Notice**") of the claim to the other party and to the American Arbitration Association ("**AAA**") in accordance with its Commercial Arbitration Rules and Mediation Procedures. All Dispute resolutions will take place in Chicago, IL, unless you and Gallagher agree to another location. The parties will equally divide all costs of the mediation and arbitration proceedings and will each pay their own attorneys' fees. All matters will be before a neutral, impartial and disinterested mediator or arbitrator(s) that have at least 20 years' experience in commercial and insurance coverage disputes.
- C. Mediation will occur within sixty (60) days of filing the Notice with the AAA. Mediation results will be reduced to a memorandum of understanding signed by you, Gallagher and the mediator. A Dispute that is not resolved in mediation will commence to binding

arbitration. For Disputes in excess of \$500,000, either party may elect to have the Dispute heard by a panel of three (3) arbitrators. The award of the arbitrator(s) must be accompanied by a reasoned opinion prepared and signed by the arbitrator(s). Except as may be required by law, neither you, Gallagher, nor a mediator or arbitrator may disclose the existence, content or results of any Dispute or its dispute resolution proceeding without the prior written consent of both you and Gallagher.

***Electronic Delivery***

In lieu of receiving documents in paper format, you agree, to the fullest extent permitted by law, to accept electronic delivery of any documents that Gallagher may be required to deliver to you (including, but not limited to, insurance policies and endorsements, account statements and all other agreements, forms and communications) in connection with services provided by Gallagher. Electronic delivery of a document to you may be made via electronic mail or by other electronic means, including posting documents to a secure website.

***Miscellaneous Terms***

Gallagher is engaged to perform services as an independent contractor and not as your employee or agent, and Gallagher will not be operating in a fiduciary capacity.

Where applicable, insurance coverage placements and other services may require the payment of federal excise taxes, surplus lines taxes, stamping or other fees to the Internal Revenue Service, various State(s) departments of revenue, state regulators, boards or associations. In such cases, you will be responsible for the payment of the taxes and/or fees, which Gallagher will separately identify on related invoices.

The Proposal and these Terms are governed by the laws of the State of Illinois, without regard to its conflict of law rules.

If an arbitrator/court of competent jurisdiction determines that any provision of these Terms is void or unenforceable, that provision will be severed, and the arbitrator/court will replace it with a valid and enforceable provision that most closely approximates the original intent, and the remainder of these Terms will remain in effect.

Except to the extent in conflict with a services agreement that you may enter into with Gallagher, these Terms and the remainder of the Proposal constitute the entire agreement between you and Gallagher with respect to the subject matter of the Proposal, and supersede all prior negotiations, agreements and understandings as to such matters.

## Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

## PERSONNEL AFFAIRS COMMITTEE (Following Legal Affairs Committee)

### AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)

#### A. Request Approval of Personnel Action on Positions Equal to or Greater than \$60,000.00 (SUBR)

Name	Position/Department	Personnel Action	Waived/Search	Salary		Funding Source
				Previous	Suggested	
1. Arthur Jack	Director of Advancement <i>College of Science and Engineering</i>	Existing Position New Appointment	<b>Search</b>	\$90,000.00	\$80,000.00	State
2. Sara Martin	Student Services Coordinator <i>School of Education</i>	New Position New Appointment	<b>Search</b>	—	\$60,000.00	Federal
3. Zhu Ning	College of Agriculture	Salary Adjustment No Title Change	<b>N/A</b>	\$90,843.00	\$110,843.00	79.4% State 20.6% Federal
4. Everett Todd	Assistant Football Coach <i>Athletics</i>	Existing Position Extension	<b>N/A</b>	\$75,000.00	\$75,000.00	State
5. Neil Werries	Technical Director of Theater <i>Fine and Performing Arts</i>	Existing Position New Appointment	<b>Waived</b>	\$50,000.00 - 9-month	\$65,000.00 - 12-month	State

#### B. Request Approval of Personnel Action on Positions Equal to or Greater than \$60,000.00 (SUNO)

Name	Position/Department	Personnel Action	Waived/Search	Salary		Funding Source
				Previous	Suggested	
1. Kimberly Beechler	Nursing Skills Simulation Lab Coordinator	Existing Position New Appointment	<b>Search</b>	—	\$70,000.00	Federal

C. Request Approval of Personnel Action on Positions Equal to or Greater than \$60,000.00 (SUAREC)

Name	Position/Department	Personnel Action	Waived/Search	Salary		Funding Source
				Previous	Suggested	
1. Latasha George	Assistant Comptroller <i>Finance</i>	Existing Position New Appointment	<i>Internal Promotion</i>	\$48,000.00	\$65,000.00	State
2. Devender Rapolu	Network Database Admin/ Web Specialist <i>Technology</i>	Salary Adjustment	<i>N/A</i>	\$65,000.00	\$75,000.00	State
3. Katara Williams	VC Institutional Advancement/ External Relations	Salary Adjustment	<i>N/A</i>	\$164,674.00	\$175,000.00	State

D. Request Approval to Implement Raises up to 3% for ELIGIBLE Employees (SUAREC)

The impact of this proposed increase equates to \$288,467 in salaries and \$103,719 in fringe benefits, at a total cost of \$392,186. The following is a breakdown of funds and funding sources:

- General Fund Unclassified Salary Increase: 157,976, Fringe: 58,084
- Extension Federal Salary Increase: 54,243, Fringe: 19,550
- Research Federal Salary Increase: 40,000, Fringe: 12,550
- Extension Other: Salary Increase: 30,248, Fringe: 12,035
- Research Other: Salary Increase: 6,000, Fringe: 1,500

6. Other Business

7. Adjournment

**MEMBERS**

Mr. Sam Gilliam - Chairman, Mrs. Christy Reeves–Vice-Chair,  
Atty. Tony Clayton, Ms. Zazell Dudley, Dr. Leon Tarver, II, and Dr. Arlanda Williams,  
Mr. Myron K. Lawson - Ex Officio

## **Mission Statement**

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

## **SOUTHERN UNIVERSITY BOARD OF SUPERVISORS** **(Following Personnel Affairs Committee)**

### **AGENDA**

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Resolutions
6. Action Item(s)
  - A. Request Approval of Minutes of the July 19, 2024, SUS Board of Supervisors Meeting
  - B. Request Approval of Committee Reports and Recommendations
7. Informational Item(s)
  - A. Legislative Updates
  - B. Presidential Report
  - C. Chancellor's Reports
8. Other Business
9. Adjournment



## **SPECIAL RECOGNITION COMMITTEE**

**July 19, 2024**

### **Southern University New Orleans**

Millie Charles School of Social Work

6801 Press Drive, New Orleans, LA

### **MINUTES**

The meeting of the Southern University Board of Supervisors was called to order by Board Chair Myron K. Lawson.

Board Chair Myron Lawson announced the convening of the Special Recognition Committee.

The invocation was given by **Rev. Dr. Crispus Gordon** of the New Zion Baptist Church located in New Orleans, La. The Pledge of Allegiance was led by SUNO representative.

### **AGENDA ITEM 3: SPECIAL PRESENTATIONS**

#### **A. Swearing in of New Student Board Member**

The new board member Miss Dana Bailey was sworn in last month and the ceremonial was held today in front of her family and friends in attendance. She and her mother along with Atty Brandon Decuir participated in the swearing ceremony. After which, Photos with Chairman, Vice Chairman and President.

#### **B. Commendation for Retired LTC David Marshall, AROTC**

Dr. Luria Young presented a resolution from the board of supervisors and the university for his retirement. She recognized LTC Marshall and his family. He provided his appreciation to everyone and thanked everyone for their support.

#### **C. Special Presentations (SUNO)**

Dr. Bree Cook recognized Dr. Kim Rugon who will recognize all the individuals who will be making the special presentations. They received checks from the following: N.O. City Council, Sheriff department, Entergy, Bowe State Univ partnership and the Gentility Development group.

Dr. Bree Cook recognized Dr. Brenda W. Jackso. She presented her with the Living Legend Award.

#### **D. Above and Beyond**

The Inaugural Student Above and Beyond was presented to Ms. Greiana Marchand by Miss Dana Bailey

The Employee Above and Beyond was presented to Ms. Ruth Carter who is a custodian by Dr. Bree Cook.

### **AGENDA ITEM 6: ADJUOURNMENT**

A motion was made by Dr. Rani Whitfield to adjourn the meeting.

## **ACADEMIC AFFAIRS COMMITTEE**

**(Following Special Recognition Committee)**

**Southern University New Orleans**  
Millie Charles School of Social Work  
6801 Press Drive, New Orleans, LA

### **AGENDA**

Board Chair Myron Lawson announced the convening of the Academic Affairs Committee. Member Dr. Leon Tarver called the committee meeting to order.

#### **Roll Call by President Shields**

**Present:** Dr. Leon Tarver – Chairman, Mr. Sam Gilliam – Vice Chairman, Atty Tony Clayton, Mrs. Ann Smith, Dr. Arlanda Williams and Mr. Myron K. Lawson - Ex Officio

**Absent:** Mrs. Maple Gaines

#### **AGENDA ITEM 3: ADOPTION OF THE AGENDA**

Dr. Leon Tarver advised the board that there is an amendment to the agenda (Action Item 5B). There was a motion by Atty Tony Clayton and second by Mrs. Ann Smith to adopt the amendment of the agenda.

Motion approved with roll call vote

Motion by Atty Tony Clayton and second by Mrs. Ann Smith to adopt the agenda with the amendment.

Motion passed.

#### **AGENDA ITEM 4: PUBLIC COMMENTS**

None

#### **AGENDA ITEM 5: ACTION ITEM(s)**

Motion by Tony Clayton and seconded by Arlanda Williams to approve Action Items 5A and 5B in global.

Motion passed.

##### **A. Request Approval of Tenure and Promotion Recommendations (SUAREC)**

<b>Applicant</b>	<b>Department</b>	<b>Present Rank</b>	<b>Action</b>
Dr. LaShunda A. Hodges	SUAREC	Associate Research Professor	Promotion - Full Research Professor

##### **B. Request Approval of Tenure Track recommendation (SUBR)**

<b>Applicant</b>	<b>Department</b>	<b>Present Rank</b>	<b>Action</b>
Jasmine Berry	<del>College of Business</del> College of Science and Engineering	N/A	Assistant Professor
Scott Wicker	Chemistry	Assoc Prof	Tenure

Motion by Tony Clayton and seconded by Arlanda Williams to approve Action Items 5C – 5H in global.

Motion passed.

- C. Request Approval of Data Science Degree Program, Data Science Proposal and Data Science Budget (SUNO)
- D. College of Science and Engineering Revised Organizational Structure (SUBR)
- E. Request Approval of SUBR Attendance Policy (SUBR)
- F. Request Approval of School of Education Educational Leadership Program - Revised Admissions Policy, Tracs, On-Campus Delivery Program (SUBR)
- G. Request Approval of Separating Commencement Exercises for Master's, Doctoral, and Professional Degree Candidates from Commencement Exercises for Bachelor's Degree Candidates beginning in December 2024 at Southern University and A&M College (SUBR)
- H. Request Approval for Executive Ph.D. Hooding Ceremony (SUBR)

#### **AGENDA ITEM 6: OTHER BUSINESS**

**None**

#### **AGENDA ITEM 7: ADJOURNMENT**

A motion was made by Ann Smith to adjourn the meeting.

## **FACILITIES AND PROPERTY COMMITTEE**

(Following Academic Affairs Committee)

**Southern University New Orleans**

Millie Charles School of Social Work

6801 Press Drive, New Orleans, LA

### **MINUTES**

Board Chair Myron Lawson announced the convening of the Facilities and Property Committee. Chair Atty Edwin Shorty called the committee meeting to order.

#### **Roll Call by President Shields**

**Present:** Atty. Edwin Shorty – Chairman, Atty Domoine Rutledge – Vice Chair, Paul Mathews, Mrs. Ann Smith, Dr. Leon Tarver II, Dr. Rani Whitfield, and Mr. Myron K. Lawson, - Ex Officio

**Absent:** None

#### **AGENDA ITEM 3: ADOPTION OF THE AGENDA**

Upon the motion by Dr. Rani Whitfield and second by Atty Domoine Rutledge the agenda was recommended for adoption. Motion passed.

#### **AGENDA ITEM 4: PUBLIC COMMENTS**

None

#### **AGENDA ITEM 5: INFORMATIONAL ITEM:**

A. Facilities Update (SUS)

Facilities Update was provided by Mr. Kenneth Dawson. He gave an update on all projects and the funding for each. There were questions from the board members. Mr. Dawson responded to all questions.

B. HB940 Update (SUS)

Update provided by Mr. Kenneth Dawson.

C. Grant Submissions/ Award

Information provided by Mr. Kenneth Dawson

a. Department of Defense Submission (SUBR)

b. FHWA Recreational Trails Program for Louisiana (RTPL) Award \$200,000 (SULC/SUBR)

#### **AGENDA ITEM 6: OTHER BUSINESS**

Atty Edwin Shorty requested a change in governance flow/organization and recommend a reorg chart  
Chairman Lawson requested a monthly update to the board members until October which is when they are requesting the Reorg chart be presented to board members

#### **AGENDA ITEM 8: ADJOURNMENT**

A motion was made by Atty Domoine Rutledge to adjourn the meeting.

**FINANCE COMMITTEE**  
(Following Facilities and Property Committee)  
**Southern University New Orleans**  
Millie Charles School of Social Work  
6801 Press Drive, New Orleans, LA

**MINUTES**

Board Chair Myron Lawson announced the convening of the Finance Committee. Dr. Arlanda Williams called the committee meeting to order.

**Roll Call by President Shields**

**Present:** Dr. Arlanda Williams- Chairman, Mrs. Ann Smith -Vice-Chair, Mr. Sam Gilliam, Mrs. Christy Reeves and Atty. Domoine Rutledge, Dr. Leon Tarver II and Mr. Myron K. Lawson - Ex Officio

**Absent:** None

**AGENDA ITEM 3: ADOPTION OF THE AGENDA**

Upon the motion by Atty Domoine Rutledge and seconded by Mrs. Ann Smith the agenda was recommended for adoption.

Motion passed.

**AGENDA ITEM 4: PUBLIC COMMENTS**

None

**AGENDA ITEM 5: INFORMATIONAL ITEM(s):**

A. Interim Financial Report

The Interim Financial Report details is in the packet.

**AGENDA ITEM 7: OTHER BUSINESS:**

None

**AGENDA ITEM 8: ADJOURNMENT**

A motion was made by Ms. Christy Reeves to adjourn the meeting.

**LEGAL AFFAIRS COMMITTEE****(Following Facilities and Property Committee)****Southern University New Orleans**

Millie Charles School of Social Work

6801 Press Drive, New Orleans, LA

**Minutes**

Board Chair Myron Lawson announced the convening of the Legal Affairs Committee. Vice Chair Domoine Rutledge called the committee meeting to order.

**Roll Call by President Shields**

**Present:** Atty Tony Clayton - Chairman, Atty. Domoine Rutledge – Vice Chair, Miss Dana Bailey, Mrs. Christy Reeves, Atty Edwin Shorty, and Atty. Mr. Myron K. Lawson - Ex Officio

**Absent:** Mrs. Maple Gaines

**AGENDA ITEM 3: ADOPTION OF THE AGENDA**

Upon the motion by Miss Dana Bailey and seconded by Ms. Christy Reeves the agenda was recommended for adoption.

Motion passed.

**AGENDA ITEM 4: PUBLIC COMMENTS**

NONE

**AGENDA ITEM 5: ACTION ITEM(s)**

There was a motion by Atty Tony Clayton and seconded by Atty Edwin Shorty to approve action item 5A and 5B in global.

Motion approved.

- A. Request Approval of Contracts, Amendments, Agreements, Grants, etc... Equal to or Greater than \$300,000.00.

<b>Title</b>	<b>Description</b>	<b>Amount</b>	<b>Campus</b>
1. K12 Management, Inc.	K12 will provide full time student licenses to the Lab School for grades K-12 which includes content, hosting and instruction. Services will also include an academic mentor, live instruction sessions, physical course materials, testing administrative services, testing proctoring services, associated onsite technical support and other services as reasonably necessary for testing	\$ 1,300,000.00	SU Lab School
2. Louisiana Department of Health	The contractor will provide services for the Special Supplemental Nutrition Program for Women, Infants, & Children (LA WIC Program). Facilities and staff will be provided to recruit potentially eligible individuals for WIC program participation; determine eligibility for program.	\$ 740,000.00 over (3) three years,	SUBR-School of Nursing

	conduct nutrition risk assessment(s); provide nutrition and breastfeeding education		
3. Deumite Construction	Deumite Construction shall furnish all labor and materials and perform all of the work required to build, construct and complete in a thorough and workmanlike manner for the Multimedia Center Renovation (W.W. Stewart Hall).	\$487,100.00	SUBR

B. Request Approval of Contract with Hammonds, Sills, Adkins, Guice, Noah, & Perkins, LLP (SUS)

**AGENDA ITEM 6: OTHER BUSINESS:**

None

**AGENDA ITEM 7: ADJOURNMENT**

A motion was made by Atty Edwin Shorty to adjourn the meeting.

**PERSONNEL AFFAIRS COMMITTEE****(Following Legal Affairs Committee)****Southern University New Orleans**

Millie Charles School of Social Work

6801 Press Drive, New Orleans, LA

**MINUTES**

Board Chair Myron Lawson announced the convening of the Personnel Affairs Committee. Vice Chair - Ms. Christy Reeves called the committee meeting to order.

**Roll Call by President Shields**

**Present:** Mr. Sam Gilliam – Chairman, Atty Tony Clayton, Ms. Zazell Dudley, Mrs. Christy Reeves–Vice-Chair, Dr. Leon Tarver, II, Dr. Arlanda Williams and Mr. Myron Lawson - Ex Officio

**Absent:** None

**AGENDA ITEM 3: ADOPTION OF THE AGENDA**

Upon the motion by Dr. Arlanda Williams and seconded by Mr. Myron Lawson the agenda was recommended for adoption  
Motion passed

**AGENDA ITEM 4: PUBLIC COMMENTS**

Mr. Fred Moss and Dr. Daphne TeBo – Past and Current Faculty Senate Presidents. – Support Dr. Sherlynn Hall – Action Item 5D(1).

**AGENDA ITEM 5: ACTION ITEM(S)**

The motion was made by Atty Tony Clayton and second by Ms. Christy Reeves that Action Item 5(A-D) be approved in global.  
Motion Approved

Ms. Zazell Dudley called for Discussion – Action Item 5E. – She has no opposition but asked Dr. Gantt to discuss her hiring/search process. Dr. Gantt explained her process and mentioned there was a search. Ms. Dudley thanked Dr. Gantt for the information.

- A. Request Approval of Personnel Action on Positions Equal to or Greater than \$60,000.00 (SUBR)

Name	Position/Department	Personnel Action	Waived/Search	Salary		Funding Source
				Previous	Suggested	
1. Jasmine Berry	Asst. Professor of Computer Science <b>Tenure -Track</b>	Existing Position New Hire	Waived	--	\$90,000.00	State
2. Quianna Chaney	Instructor/ Head Girls Basketball Coach <b>SULS</b>	Salary Adjustment	N/A	\$55,917.00	\$70,000.00	State
3. Consuela Douzier	Associate Director of Financial Aid	Salary Adjustment	N/A	\$58,908.00	\$70,000.00	State
4. Dewayne Jerro	Associate Dean for Academic Affairs/ Undergraduate ED <b>College of Science &amp; Engineering (CoSE)</b>	Existing Position	CoSE Structural Reorganization	\$102,231.00	\$126,000.00	State



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5. Peter Kochenbuger	Asst. Professor of Risk Management <i>College of Business (CoB)</i>	New Position New Hire (Alliant Ins.)	Waived	--	\$85,000.00	State
6. Francesca Mellieon-Williams	Associate Dean of Student Affairs <i>College of Science &amp; Engineering (CoSE)</i>	New Position New Appointment	CoSE Structural Reorganization	\$90,766.00	\$116,000.00	State
7. Jessica Mellieon	Director of Finance and Federal Programs <i>SULS</i>	New Position New Appointment	Search	--	\$85,000.00	Federal
8. Terrye Moore-Harper	Chairperson-Graduate Nursing Programs	Existing Position New Appointment	Search	\$107,299.00	\$110,000.00	State
9. Rachel - Vincent-Finley	Senior AD & VD for Strat Innovation and Transformation <i>College of Science &amp; Engineering (CoSE)</i>	New Position New Appointment	CoSE Structural Reorganization	\$112,290.00	\$150,000.00	\$120,000.00/ ST \$30,000.00/FD
10. Edwin Walker	AD for Research and Graduate Programs <i>College of Science &amp; Engineering (CoSE)</i>	Existing Position	CoSE Structural Reorganization	\$87,473.00	\$116,000.00	State
11. Scott Wicker	AVC for Accountability and Accreditation/ SASCOC Liaison	New Position New Hire	Waived	--	\$140,000.00	\$55,000.00/ ST \$85,000.00 /FD

B. Request Approval of Personnel Action on Positions Equal to or Greater than \$60,000.00 (SUAREC)

Name	Position/Department	Personnel Action	Waived/Search	Salary		Funding Source
				Previous	Suggested	
1. LaShonda Hodges	Full Research Professor	Promotion and Tenure	N/A	\$88,851.00	\$95,500.00	Federal

C. Request Approval of Personnel Action on Positions Equal to or Greater than \$60,000.00 (SULC)

Name	Position/Department	Personnel Action	Waived/Search	Salary		Funding Source
				Previous	Suggested	
1. Koshaneke Gilbert	Instructor/Academic Advisor	Existing Position New Appointment	N/A	102,211.00	\$102,211.00	State
2. Candace Hawkins	Financial Affairs Special Project Officer	TITLE CHANGE ONLY	N/A	\$60,278.00	\$60,278.00	State
3. Angela Turner	Program Manager for Diversify LA	New Position	Search	—	\$72,000.00	Federal

D. Request Approval of Personnel Action on Positions Equal to or Greater than \$60,000.00 (SUSLA)

Name	Position/Department	Personnel Action	Waived/Search	Salary		Funding Source
				Previous	Suggested	
1. Sherlynn Hall	VC for Academic Affairs & Workforce Development	Existing Position New Appointment	Search	\$120,640.00	\$125,000.00	State

**AGENDA ITEM 6: OTHER BUSINESS**

The board members are requesting an update on the Director of School of Education. Chancellor Pierre agreed to respond within the next month or so how they plan to move forward,

**AGENDA ITEM 7: ADJOURNMENT**

A motion was made by Dr. Arlanda Williams to adjourn the meeting.

## **SOUTHERN UNIVERSITY BOARD OF SUPERVISORS**

**(Following Personnel Committee)**

**Southern University New Orleans**

Millie Charles School of Social Work

6801 Press Drive, New Orleans, LA

### **MINUTES**

The meeting of the Southern University Board of Supervisors was called to order by Board Chair Myron Lawson

#### **PRESENT**

Miss Dana Bailey, Atty Tony Clayton, Ms. Zazell Dudley, Mr. Raymond Fondel, Jr., Mr. Sam Gilliam, Mr. Myron Lawson, Mr. Paul Matthews, Mrs. Christy Reeves, Atty Domoine Rutledge, Atty Edwin Shorty, Mrs. Ann Smith, Dr. Leon Tarver, II, Rev. Dr. Samuel Tolbert, Dr. Rani Whitfield and Dr. Arlanda Williams

#### **ABSENT**

Ms. Maple Gaines

#### **AGENDA ITEM 3: ADOPTION OF THE AGENDA**

Upon the motion by Miss Dana Bailey and seconded by Atty Edwin Shorty the agenda was recommended for adoption.

Motion passed.

#### **AGENDA ITEM 4: PUBLIC COMMENTS**

None

#### **AGENDA ITEM 5: RESOLUTIONS**

Dr. Allen Vital read resolutions for the following:

##### **Resolutions**

- Preston George Gray
- Charles Lloyed, Jr.
- Roederick C. White, Sr.
- John Kennedy III
- Tessie Prevost-Williams

##### **Commendations**

- Dr. Brenda W. Jackson
- Lieutenant Colonel David Marshall, Jr.
- The Harrison Family
- The Theus Family

Dr. Arlanda Williams added Dr. Xavier Hoy to the list.

There was a motion by Atty Domoine Rutledge to approve the read resolutions/commendations and additions and Dr. Rani Whitfield second the motion.

Motion approved.

**AGENDA ITEM 6: ACTION ITEM(s):**

There was a motion by Atty Domoine Rutledge and Second by Dr. Rani Whitfield to approve action item 7A-7D in global.

Motion passed.

- A. Request Approval of Minutes of the June 21, 2024, SUS Board of Supervisors Meeting
- B. Request Approval of Committee Reports and Recommendations
- C. Request Authority to Transfer Property to the Foundation (SUS)  
Atty Tony Clayton asked Mr. Alfred Harrell to give a brief summary of the property and where it is located.
- D. Request Approval of Resolution for Oil and Gas Mineral Lease (SUSLA)

**AGENDA ITEM 8: OTHER BUSINESS**

Chairman Myron Lawson thanked SUNO for hosting the meeting. Atty Domoine Rutledge commended Chairman Lawson and the team for a great retreat. He mentioned the retreat was great information but recommend having it for one and half days instead of one day. Atty Tony Clayton also commends Chairman Lawson on a great retreat. He mentions this was one of the better retreats with great information.

Atty Edwin Shorty gave his condolences to the Roederick White, Sr. Family. He mentioned he was a great colleague, friend, and mentor and he will be missed. Dr. Rani Whitfield gave his sentiments as well.

Ms. Ann Smith thanked the donor for the anonymous donation for the College of Business in the amount of \$10k. This was donated after the Ghana Trip to assist with scholarships for students.

**AGENDA ITEM 8: ADJOURNMENT**

A motion was made by Dr. Whitfield to adjourn the meeting.