



SOUTHERN[®]
UNIVERSITY SYSTEM

BATON ROUGE • NEW ORLEANS • SHREVEPORT

BOARD OF SUPERVISORS MEETING

January 17, 2025

**Leon R. Tarver II Cultural & Heritage Center
Baton Rouge, Louisiana
9:00 A.M.**

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

SPECIAL RECOGNITION COMMITTEE

Leon R. Tarver II Cultural & Heritage Center

Baton Rouge, LA

January 17th, 2025

AGENDA

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Recognition of Former Board Members
4. Installation of 2025 Board Officers (new and returning members)
5. Election of 2025 Board Vice Chair
6. Special Presentation(s)
 - A. Presentation(s)
 - a. Video Presentation by Louisiana Public Broadcasting - Documentary of Southern University Law Center (SUBR)
 - b. Coca-Cola Presentation - "Best of the Best" Award (SUBR)
 - c. BREC Baton Rouge Zoo Presentation
7. Informational Item(s)
 - A. Above and Beyond (Process and Nomination Criteria)
 - B. Adjournment

Members

Atty Tony Clayton – Chairman, Mr. Reggie Abraham, Ms. Maple Gaines, Mr. Donald Ray Henry, Mr. Myron K. Lawson, Atty. Domoine Rutledge, Atty. Edwin Shorty, Mrs. Ann Smith, Rev. Dr. Samuel Tolbert, and Dr. Rani Whitfield



Office of the Chancellor

J.S. Clark Administration Building
Post Office Box 9820
Baton Rouge, Louisiana 70813
Office: 225 771-2360

December 17, 2024

Dennis J. Shields, President
Southern University System
4th Floor, J. S. Clark Administration Building
Baton Rouge, Louisiana 70813

Re: Short Video Presentation by Louisiana Public Broadcasting (LPB) of the documentary of the
Southern University Law Center

Dear President Shields,

Mr. Clarence "C.C." Copeland, President and Chief Executive Officer (CEO) of LPB would like to show a short preview of a Public Broadcasting Station (PBS) documentary in the Southern University Law Center (SULC) that will air nationally in February 2025 for Black History Month. The video preview will last about eight minutes.

I respectfully request that we accept the offer to show the short preview made by Mr. Copeland, a Southern University alumnus at the January 17, 2025 board meeting. This documentary project is just one of many projects that will feature the history and legacy of Southern University System constituent institutions. If you have any questions, please feel free to contact me.

Yours sincerely,

John K. Pierre, Chancellor
and Vanue B. Lacour Endowed Law Professor

Mission Statement

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ATHLETICS COMMITTEE (Following Special Recognition Committee) January 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
 - A. Request for Approval for Men and Women Track and Field Fall 2025 (SUNO)
6. Other Business
7. Adjournment

Members

Atty. Domoine Rutledge – Chair, Dr. Rani Whitfield – Vice Chair, Mr. Reggie Abraham, Ms. Maple Gaines, Mr. Donald Ray Henry, Mr. Chris Masengill, Mr. Paul Matthews, Mrs. Ann Smith and Mr. Henry Whitehorn
Atty Tony Clayton – Ex Officio



SOUTHERN UNIVERSITY AT NEW ORLEANS

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New Orleans, LA 70126
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Office of the Chancellor

December 20, 2024

Dennis J. Shields
President
Southern University and A&M College System
4th Floor, J.S. Clark Administration Building
Baton Rouge, LA 70813

Dear President Shields:

Southern University at New Orleans (SUNO) made a commitment to reinstate athletics in fiscal year 2022 and became members of the National Association of Intercollegiate Athletics (NAIA) upon doing so. As a member institution, SUNO is required to offer at least six sports by the start of the fourth year of admission into the NAIA Association.

Fall 2025, SUNO will be approaching the fourth year of membership in NAIA. After meeting with NAIA officials to discuss possible options to on-board two additional sports, it was determined that Men's and Women's Track would be the best option due to minimal financial overhead. A proposal has been included to outline the expansion, enrollment benefits and financial impact. The athletic programs at SUNO are continuing to build momentum. Our student athletes exemplify the spirit of excellence on and off the playing field with numerous awards and recognition,

Thank you for considering this request and submitting it for approval at the January 17, 2025 meeting of the Southern University and A&M College System Board of Supervisors.

With kind regards,



James H. Ammons, Jr., Ph.D.
Chancellor, Southern University at New Orleans

APPROVAL: _____
Dennis J. Shields
President
Southern University and A&M College System

SUNO Knights Athletic Program



Sport Expansion

Southern University at New Orleans (SUNO) made a commitment to reinstate athletics in fiscal year 2022. When sports returned to SUNO, the University joined the National Association of Intercollegiate Athletics (NAIA). The NAIA regulations require member institutions to offer at least six sports by the start of the fourth year of admission into the association.

In 2022, men and women basketball programs were launched at SUNO. In 2024, two more sports were added; women's volleyball and baseball. Now that SUNO is entering into its fourth year, the University will launch two additional sports by July 1, 2025, in order to remain in compliance with NAIA Regulations. As a result, SUNO is proposing to add men and women's track.

Momentum Building an Upward Trajectory for SUNO Athletics

The SUNO Knights Department of Athletics has set a high standard for performance, integrity, and community involvement. With continued growth, the Knights are poised for even greater accomplishments in the coming years. As the program builds on prior successes, it continues to embody the spirit of excellence both on and off the playing field.

The SUNO Department of Athletics is actively cultivating an upward trajectory, marked by remarkable achievements in both academics and sports. With student-athletes earning numerous academic awards, character and service recognitions, and several prestigious conference honors, the program exemplifies excellence on multiple fronts.

Enrollment and Financial Impact

The athletic program at SUNO has boosted growth for the fall 2024 semester, with over 11% of the total full-time undergraduate students being athletes. All athletes are required to live in residential housing and purchase a meal plan. This requirement is projected to generate significant auxiliary revenues for fiscal year 2025.

Additionally, the program is supported through out of state fee waivers, scholarships, and fund-raising efforts. To ensure athletes are well supported, the University provides adequate facilities and transportation for sponsored competitions.

Proposed Men and Women's Outdoor Track Program Budget

FY 2025 – 2026

Projected Revenues and Expenses

SUNO is proposing to increase the Athletic fee by \$50 to support the Track programs (\$110,000). The track teams will consist of 40 new student-athletes (20 men and 20 women). This is projected to increase revenues from tuition, fees, housing, and meal plan of approximately \$1,091,240. Below is an itemization of expenses associated with the track expansion:

Itemized Expenses

| | |
|-----------------------------|----------------|
| Head Coach | 40,000 |
| Head Coach part time | 20,000 |
| Assistant Coaches part time | 10,000 |
| Related Benefits | 24,000 |
| Travel | 40,000 |
| Equipment/Supplies/Uniforms | 20,000 |
| Other Charges | 6,000 |
| Scholarships | 50,000 |
| Total Track Expenses | 210,000 |

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FACILITIES AND PROPERTY COMMITTEE

(Following Athletics Committee)

January 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
 - A. Act 465 Of 023 appropriated \$1.65M for the Law Clinic Annex project.
Request appropriation be increased by \$800k of Fees and Self-Generated Revenues bringing the total budget authority for the project to \$2.4M.
6. Informational Item(s)
 - A. Facilities Update (SUS)
 1. FY 2025 – 2026 Capital Outlay (eCORTS) Submissions
 2. Capital Outlay Funded Projects List
7. Other Business
8. Adjournment

Members

Mr. Donald Ray Henry – Chair, Ms. Maple Gaines – Vice Chair, Ms. Zazell Dudley,
Mr. Chris Masingill, Mr. Paul P. Matthews, Atty. Domoine Rutledge, Atty. Edwin Shorty,
Mrs. Ann Smith and Dr. Rani Whitfield
Atty. Tony Clayton – Ex Officio

Southern University System

Active Capital Improvement Project Tracking

Capital Outlay Funded Projects

Legend

Planning and Design

Bidding and Contracting

Construction

| Project Title | FY2023-24 | | | | FY2024-25 | | | | FY2025-26 | | | | FY2026-27 | | | | FY2027-28 | | | |
|--|-----------|----|----|---------------------|-----------|----|----|-------------------------|-------------------------|----|----|----|-----------|----|----|----|-----------|----|----|----|
| | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q |
| Ravine, Bluff and Riverbank Stabilization | | | | | | | | Bidding and Contracting | | | | | | | | | | | | |
| New STEM Science Complex | | | | Planning and Design | | | | | | | | | | | | | | | | |
| School of Business/Professional Accountancy | | | | Planning and Design | | | | Bidding and Contracting | | | | | | | | | | | | |
| JK Haynes Hall (School of Nursing) Renovation and Addition | | | | | | | | | Bidding and Contracting | | | | | | | | | | | |
| Stewart Hall - Wall Mount HVAC Units, 1st, 2nd, and 3rd floors | | | | | | | | Bidding and Contracting | | | | | | | | | | | | |
| New Southern University Laboratory Complex | | | | | | | | | | | | | | | | | | | | |
| University Cafeteria | | | | | | | | | | | | | | | | | | | | |
| ADA Compliant Restrooms and Public Accommodations in the Cafeteria, University Center, Health & Physical Campus Exterior Lighting Upgrades | | | | | | | | | | | | | | | | | | | | |
| Gym Complex | | | | | | | | | | | | | | | | | | | | |
| Louis Collier Hall Science Building Renovation | | | | | | | | | | | | | | | | | | | | |
| New Workforce Training Center | | | | | | | | | | | | | | | | | | | | |
| Renovations and Additions to Existing Law Library | | | | | | | | | | | | | | | | | | | | |
| Disaster Relief Mega Shelter | | | | | | | | | | | | | | | | | | | | |

Southern University System

Active Capital Improvement Project Tracking

Self-Funded Projects

| | | FY2023-24 | | | | FY2024-25 | | | | FY2025-26 | | | | FY2026-27 | | | | FY2027-28 | | | |
|------|--|-----------|----|----|----|-----------|----|----|----|-----------|----|----|----|-----------|----|----|----|-----------|----|----|----|
| | | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q | 1Q | 2Q | 3Q | 4Q |
| SUBR | Project Title | | | | | | | | | | | | | | | | | | | | |
| | Global Innovation and Welcome Center | | | | | | | | | | | | | | | | | | | | |
| | Public Safety Building | | | | | | | | | | | | | | | | | | | | |
| | TH Harris Learning Lobby | | | | | | | | | | | | | | | | | | | | |
| | Outdoor Classroom/Amphitheatre | | | | | | | | | | | | | | | | | | | | |
| SUNO | Global Innovation and Welcome Center, Phase II | | | | | | | | | | | | | | | | | | | | |
| | Nursing and Allied Health Building | | | | | | | | | | | | | | | | | | | | |
| | Law Clinic | | | | | | | | | | | | | | | | | | | | |
| | Swine and Poultry Structures Repairs | | | | | | | | | | | | | | | | | | | | |
| | Meat Processing Lab Facility | | | | | | | | | | | | | | | | | | | | |
| SUAG | | | | | | | | | | | | | | | | | | | | | |

Mission Statement

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FINANCE COMMITTEE (Following Facilities and Property Committee) January 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
 - A. Request for approval- IPAD Fee for Incoming First-Year Nursing Students (SUSON)
 - B. Request for approval for course lab Fee for undergraduate and graduate students enrolled in the Speech Language and Pathology Program (SUBR)
 - C. Request for approval to Increase Differential Tuition and Mandatory Fee for any graduate, professional, or specialized program and to establish differential tuition for any undergraduate program, including but not limited to programs granting certificates, degrees, diplomas or other credentials of value that has been identified as a high-cost program by the Louisiana Board of Regents amounts by Five (5) Percent (SUBR)
 - D.
 1. Request for approval for Tuition & Fees Increase Effective Fall Semester 2025 (SUNO)
 2. Request for approval for Program Fee Increases for Nursing (SUNO)
 3. Request for approval for Program Fee Increase for Social Work (SUNO)
 4. Request for approval for University Self-Assessed Fee Increase (SUNO)
 5. Request for approval for Housing Increase (SUNO)
 6. Request for approval for Athletic Fee Increase (SUNO)
 7. Request for approval to eliminate the SUNO Foundation Fee (\$5) that is charged to students (SUNO)
 - E. Request for approval pursuant to the final submission of the Baton Rouge Campus Landmass housing assessment report from the vendor, The Board of Supervisors' is authorizing the Southern University System Foundation to serve as developer and/or manager of housing projects for the SU System campuses.
 - F. Request for approval to proceed with the RFP for food service. (SUS)

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6. Informational Item(s)
 - A. Interim Financial Report
7. Other Business
8. Adjournment

Members

Mr. Myron K. Lawson – Chair, Mrs. Ann Smith – Vice Chair, Mr. Reggie Abraham, Atty. Quincy Cawthorne, Ms. Zazell Dudley, Ms. Maple Gaines, Mr. Chris Masengill, and Atty. Domoine Rutledge
Atty. Tony Clayton– Ex Officio



Office of the Chancellor

J.S. Clark Administration Building
Post Office Box 9820
Baton Rouge, Louisiana 70813
Office: 225 771-2360

January 2, 2025

Dennis J. Shields, President
Southern University System
4th Floor, J S Clark Administration Building
Baton Rouge, Louisiana 70813

RE: IPAD Fee for Incoming First Year Nursing Students Commencing Fall 2025 at the Southern University School of Nursing (SUSON)


Dear President Shields,

The nursing profession is increasingly reliant on the technological tools to effectively deliver healthcare services. The Southern University School of Nursing (SUSON) seeks to empower its nursing graduates with access to the technology tools that will enable them to excel as nursing professionals. Dr. Sandra Brown, dean of SUSON and the SUSON faculty have partnered with the Apple Corporation to provide incoming first year nursing students Apple IPADS that will enhance their nursing education experience and matriculation.

If approved by the Southern University Board of Supervisors, a one-time \$700 fee would be imposed upon first year nursing students, commencing in the Fall 2025 semester. The incoming first year nursing students will receive a state-of-the-art IPAD, which is widely used by nursing professionals. The IPADS would be equipped with programs and applications used by nursing professionals that deliver modern healthcare services to patients. The students would own the IPADS and be able to use them as students and nursing graduates.

Imposing a one-time \$700 fee would be a worthwhile investment to secure state-of-the-art technology for SUSON students. SUSON graduates would have a competitive edge in the market. I respectfully request that the IPAD fee be approved by the Southern University Board of Supervisors at its January 17, 2025 board meeting. If you have any questions, please feel free to contact me.

Yours sincerely,



John K. Pierre, Chancellor
and Vanue B. Lacour Endowed Law Professor



Office of the Chancellor

J.S. Clark Administration Building
Post Office Box 9820
Baton Rouge, Louisiana 70813
Office: 225 771-2360

January 3, 2025

Dennis J. Shields, President
Southern University System
4th Floor, J S Clark Administration Building
Baton Rouge, Louisiana 70813

Re: Request by the Southern University School of Nursing and Allied Health to Impose Laboratory Fees in Speech Language and Pathology Differential Tuition for the Master's Degree Program in Speech Language Pathology and Audiology beginning Fall 2025

Dear President Shields,

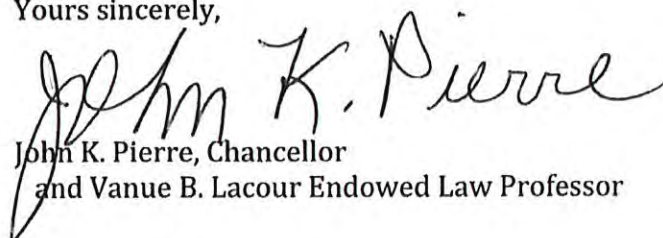
Dr. Sandra Brown, Dean of the College of Nursing and Allied Health, is requesting that Southern University's Board of Supervisors approve a \$200 per clinical course lab fee for undergraduate and graduate students enrolled in the Speech Language and Pathology program beginning in the Fall 2025 semester. A memo from Dr. Brown requesting the imposition of the fee is attached for your review.

In addition to the request to impose laboratory fees, Dr. Brown and Dr. Patricia Minnis are requesting the authority to approve an increase in differential tuition for the graduate program in Speech Language Pathology not to exceed five percent over a two-year period covering the 2025-2026 and 2026-2027 academic years. This increase, if approved would apply to graduate students in the Speech Language and Pathology program pursuant to Act 790 (House Bill 862).

The Southern University Board of Supervisors would have to approve both of the aforementioned requests related to laboratory fees and differential tuition. The Board would also have to comply with the notice and reporting requirements contained in Act 790.

I wholeheartedly support the recommendations of Dr. Brown and Dr. Minnis and therefore respectfully request that their recommendations be presented to the Southern University Board of Supervisors for approval at its January 17, 2025 meeting. If you have any questions, please feel free to contact me.

Yours sincerely,



John K. Pierre, Chancellor
and Vanue B. Lacour Endowed Law Professor



College of Nursing and Allied Health
J.K. Haynes Building 170
School of Nursing (Dean's Suite 171)
Post Office Box 11794
Baton Rouge, LA 70813
Phone: (225) 771-3266
Fax: (225) 771-2641

Date: January 3, 2025

To: Chancellor John Pierre

From: 
Sandra C. Brown, DNS, APRN, FNP-BC, CNE, ANEF, FAANP, FAAN
Dean and Professor, College of Nursing and Allied Health

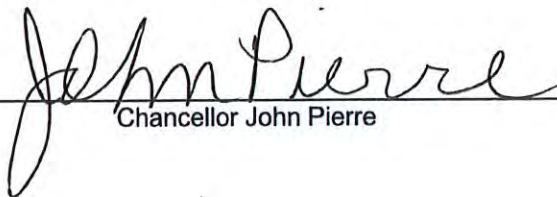
RE: Lab Fees for Speech, Language, and Pathology

The Department of Speech Language Pathology and Audiology has made significant progress in recent years. As one of the largest producers of African American Speech Pathologists in the state, we are focused on preparing students to excel in allied health careers both nationally and globally. We believe that our greatest challenge in this pursuit towards excellence is funding.

Based on a review performed by our office, students are enrolled in several laboratory courses in the undergraduate and graduate program. Currently, the students do not pay any laboratory fees that are necessary to provide adequate resources to support a high-quality Speech Language and Pathology clinical education program. Based on a review of various programs within the State of Louisiana, the average clinical laboratory fees for Allied Health Programs is \$200 per clinical course. Given the aforementioned disparity, it is recommended that a \$200 laboratory fee per clinical course for students enrolled in the undergraduate and graduate Speech Language and Pathology program begin the Fall 2025 semester. This adjustment will allow us to become better aligned with our peer institutions, provide for the immediate expansion of services, grant access to additional supplies, resources, and state-of-the art equipment, while immediately enhancing the overall delivery of services to our most important clientele, our students.

Thank you, as always for your unwavering support and commitment towards the progression of our College.

Approved


Chancellor John Pierre

Date

January 3, 2025



Office of the Chancellor

J.S. Clark Administration Building
Post Office Box 9820
Baton Rouge, Louisiana 70813
Office: 225 771-2360

January 3, 2025

Dennis J. Shields, President
Southern University System
4th Floor, J S Clark Administration Building
Baton Rouge, Louisiana 70813

RE: Authority to Increase Differential Tuition Amounts and Mandatory Fee Amounts
by no more than Five Percent over the Next Two Academic Years Pursuant to Act 790

Dear President Shields,

Act 790 (House Bill 862) of the 2024 legislative session allows each management board to establish differential tuition for any graduate, professional, or specialized program and to establish differential tuition for any undergraduate program, including but not limited to programs granting certificates, degrees, diplomas or other credentials of value that has been identified as a high-cost program by the Louisiana Board of Regents. Under Act 790, each management board may increase differential tuition amounts and mandatory fee amounts by no more than ten percent over any two-year period.

Based upon a review of academic programs at Southern University and A&M College and a review of the Board of Regents list of high-cost programs, it makes sense to recommend that the Southern University Board of Supervisors consider authorizing a five percent increase in differential tuition over the next two years beginning in Fall 2025 for the 2025-2026 academic year and the 2026-2027 academic year. The initial programs that should be permitted to increase differential tuition are: (1) Animal Science, (2) Agricultural Business, (3) Computer Science, (4) Computer Engineering, (5) Civil Engineering, (6) Mechanical Engineering, (7) Electrical Engineering, (8) Cybersecurity Information Systems, (9) Construction Management, (10) Chemistry, (11) Biology, (12) Physics, and (13) Environmental Toxicology at both the undergraduate and graduate level.

If the Board approves the aforementioned recommended increase, the Board has to establish a process for providing adequate notice to students of increases in differential tuition and must establish criteria for waivers in case of financial hardship. Information about such waivers must be made available to all prospective students affected by the increase in a timely manner, so that they are aware of the increase and the availability of waivers prior to having to make any final decision concerning attendance. If the Board of Supervisors agrees to increase differential tuition, the Board must submit a written report to the Board of Regents, the House Committee on Education, the Senate Committee on Education, the House Committee on Appropriations, and the Senate Committee on Finance no later than February 15th annually regarding how the increased differential tuition and mandatory fees are being implemented.

Dennis J. Shields, President
Increase Differential Tuition Amounts
and Mandatory Fee Amounts Request

Page 2

I respectfully request that my recommendation be presented to the Southern University Board of Supervisors at its January 17, 2025 meeting for consideration and approval. If you have any questions, please contact me.

Yours sincerely,

A handwritten signature in black ink that reads "John K. Pierre". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

John K. Pierre, Chancellor
and Vanue B. Lacour Endowed Law Professor

Southern University at New Orleans Proposed Tuition & Fees Increase Effective Fall Semester 2025

Overview During the 2024 legislative session, House Bill number 862 (HB862) was passed to enable universities to develop a process for evaluating tuition and mandatory fee increases. This bill aims to support universities that have not increased tuition for several years. The Board of Regents has identified certain programs classified as high-cost, allowing for tuition increases of up to 10%. Additionally, it permits establishment and adjustment of mandatory fees.

Southern University at New Orleans (SUNO) is proposing tuition increases for approved high-cost programs, the School of Social Work internship fees, University Self-Assessed fees, the graduation fee, the housing fee, and the athletic fee. Additionally, a School of Nursing resource fee and a Campus Safety Fee are proposed. The increases for housing are planned to be implemented over a five-year period to mitigate the financial burden on our students while providing the University with needed financial support to offset rising costs.

D. 1 Program Tuition

The Board of Regents has authorized tuition increases for programs that are classified as high-cost. SUNO is requesting a 5% increase for six high-cost programs. The increase will be assessed per credit hour for courses in the following programs:

1. BS in Business Administration
2. BS in Nursing
3. BS in Forensic Science
4. BS in Cybersecurity
5. BS in Computer Information Systems
6. BS in Data Science

D. 2&3 Program Fees

The University is also requesting increases to the program fees for the School of Social Work and the School of Nursing. The following increases are being recommended:

1. Social Work Internship Fees. These fees will support the field practicum requirement for graduate and undergraduate students.
 - a. SOWK481N Field I from \$80 to \$150
 - b. SOWK482N Field II from \$80 to \$150
 - c. SOWK 606N Field I from \$150 to \$300
 - d. SOWK 607N Field II from \$150 to \$300
 - e. SOWK 702N Field III from \$150 to \$300
 - f. SOWK 703N Field IV from \$150 to \$300
2. Nursing Resource Fee: \$800 per semester. This is a new fee intended to support resources provided to students, including access to online course specific books, course materials, tests, and other necessary supplies.

Southern University at New Orleans Proposed Tuition & Fees Increase Effective Fall Semester 2025

D. 4 University Fees

SUNO is proposing an increase in the existing University Fees of 5%. A new Campus Safety Fee will also be established to provide additional resources for the SUNO Police Department. This fee was recommended and approved by the student body in a special election. With Board approval, the annual increase in University fees will total \$346 for undergraduate students and \$361 for graduate students.

University Self Assessed Fees Detail

| Fee by Type | Current Fees | | Proposed Fees | | Last Increase |
|--|--------------|-------|---------------|------------|---------------|
| | UG | Gr | UG | GR | Fiscal Year |
| Athletic Fee | 310 | 310 | 410 | 410 | 2025 |
| Campus Safety Fee * | 0 | 0 | 80 | 80 | |
| Facility Maintenance Fee | 420 | 494 | 441 | 519 | Over 5 years |
| Health Fee | 200 | 200 | 300 | 300 | 2023 |
| SUNO Foundation Fee | 10 | 10 | 0 | 0 | Over 5 years |
| Student Union Fee | 60 | 60 | 65 | 65 | Over 5 years |
| University Support Fee | 1,008 | 1,230 | 1,058 | 1,292 | Over 5 years |
| Total Annual Increase / Student | | | 346 | 361 | |

* Campus Safety Fee - new fee to support technology infrastructure, equipment, training, and staffing to foster a culture of safety and resilience.

University Graduation Fee

Due to the rising costs of commencement ceremonies, an increase in the graduation fee is proposed. The table below shows a \$14 annual increase in the graduation fee for each graduating student.

| Other University Self-Assessed | Current Fee | Proposed Fees | Proposed Annual Increase |
|--------------------------------|-------------|---------------|--------------------------|
| Graduation Fee | 86 | 100 | 14 |
| Total Annual Increase | | | 14 |

D. 5 Housing

Considering the rising operational costs and the need to enhance residential facilities and services, a 5% annual increase in SUNO Residential Life and Housing fees over the next five years is proposed. This adjustment aims to ensure the sustainability of quality housing and services while continuing to provide a safe and healthy living environment for our students.

Southern University at New Orleans Proposed Tuition & Fees Increase Effective Fall Semester 2025

Room Fees

The proposed 5% annual increase over five years would adjust the fees as follows:

| Bedroom Type | Current | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 |
|----------------------|---------|--------|--------|--------|--------|--------|
| One-Bedroom | 4,750 | 4,988 | 5,237 | 5,499 | 5,774 | 6,062 |
| Two-Bedroom | 3,550 | 3,728 | 3,914 | 4,110 | 4,315 | 4,531 |
| Two-Bedroom (Bldg 5) | 3,700 | 3,885 | 4,079 | 4,283 | 4,497 | 4,722 |
| Four-Bedroom | 2,500 | 2,625 | 2,756 | 2,894 | 3,039 | 3,191 |

The increased revenues to be generated by year are below:

| Bedroom Type | Fall 2024 | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 |
|------------------------------|------------|---------------|---------------|---------------|---------------|---------------|
| One-Bedroom | 7 | 1,663 | 11,721 | 1,833 | 1,925 | 2,021 |
| Two-Bedroom | 47 | 8,343 | 8,760 | 9,198 | 9,657 | 10,140 |
| Two-Bedroom (Bldg 5) | 11 | 2,035 | 2,137 | 2,244 | 2,356 | 2,474 |
| Four-Bedroom | 176 | 22,000 | 23,100 | 24,255 | 25,468 | 26,741 |
| Increase Per Semester | 241 | 34,041 | 45,718 | 37,530 | 39,406 | 41,376 |

Student Housing Application Fee

The University proposes the implementation of a non-refundable application fee of \$450. This fee would include the damage deposit, ensuring that funds are available for necessary repairs and maintenance. This fee combines the one-time \$200 fee and the \$250 deposit fee, streamlining the application process and improving our ability to maintain housing quality.

Implementing these changes will allow the University to:

- *Maintain Facilities:* The additional revenue will be allocated to utilities, regular maintenance, grounds care, janitorial services, upgrades, and enhancements to residential facilities.
- *Provide Flexibility:* Students will have the option to remain on campus during breaks, which fosters a supportive community. However, they will be responsible for their meals and other personal expenses during this time.
- *Enhance Student Experience:* Continued investment in the housing facilities directly contributes to student satisfaction and retention.

**Southern University at New Orleans Proposed Tuition & Fees Increase
Effective Fall Semester 2025**

D. 6 Athletic Fee

The athletic program at SUNO competes in the National Association of Intercollegiate Athletics (NAIA), which requires new members to sponsor at least six (6) sports by the start of their fourth year of membership. SUNO is introducing track for men and women in the 2025-2026 academic year. To support the new and existing sports, SUNO is proposing a \$50 per semester increase in the athletic fee. The current fee is \$310 per academic year. With the proposed increase, the new athletic fee will be \$410 per academic year. The student body voted to approve this increase in a special election.

D. 7 SUNO Foundation Fee

Finally, the University proposes the elimination of the SUNO Foundation Fee (\$5 per semester) that is charged to students. This fee is collected each semester and remitted to the SUNO Foundation.

Summary

The proposed fee increases at SUNO represent an overall 5% increase for high-cost programs, housing, and University fees. The revenues generated from these increases will provide much needed resources to provide a quality college experience in a safe and healthy environment.



OFFICE OF THE
PRESIDENT
(225) 771-4680

SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

J. S. CLARK ADMINISTRATION BUILDING
4TH FLOOR
BATON ROUGE, LOUISIANA 70813

WWW.SUS.EDU

January 14, 2025

Honorable Members of the Board
Office of the Board of Supervisors
Southern University System
4th Floor, J.S. Clark Administration Building
Baton Rouge, LA 70813

Honorable Members of the Board:

We are requesting approval to issue an RFP for food service for the Southern University System. Upon approval, our current food service provider (Aramark Educational Services) will be properly notified.

Should you have questions or need additional information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. J. Shields", is written over a horizontal line.

Dennis J. Shields
President
Southern University System

**Southern University System
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2025
As of November 30, 2024
Executive Summary**

Attached is a summary of the Southern University System fiscal year 2024-2025 general operating budget financial activities for the month ending June 30, 2025. The Southern University System is reporting a \$5,448,485 decrease in self-generated revenue as compared to the approved budget. The expenditures for the campuses have been adjusted to offset the shortfall for the fiscal year.

Southern University Board and System Administration

The System Office is funded from state appropriations and there is no projected shortfall in revenues.

Southern University Baton Rouge Campus

The Baton Rouge Campus has a \$657,456 projected shortfall in self-generated revenue as compared to the approved budget. The Baton Rouge Campus has reduced salaries, related benefits, operating services, professional services, and other charges to balance the operating budget for the fiscal year.

Southern University Law Center

The Law Center has a \$2,170,250 projected shortfall in self-generated revenue as compared to the approved budget. The Law Center has reduced operating expenditures to balance the operating budget for the fiscal year.

Southern University New Orleans Campus

The New Orleans Campus has a \$2,448,476 projected shortfall in self-generated revenue as compared to the approved budget. The New Orleans Campus has reduced salaries, related benefits, operating expenses, supplies, other charges, and equipment to balance the operating budget for the fiscal year.

Southern University Shreveport Campus

The Shreveport Campus has a \$172,303 projected shortfall in self-generated revenue as compared to the approved budget. The Shreveport Campus has reduced salaries, and related benefits to balance their operating budget for the fiscal year.

Southern University Agricultural Research and Extension Center

The Agricultural Research and Extension Center is funded from state appropriations and federal funds and there is no projected shortfall in revenues.

Summary

Based on the information above the campuses have made the appropriate adjustments to maintain a balanced budget as of November 30, 2024. Revenues and expenditures will be monitored to ensure a balanced operating budget for the fiscal year 2024-2025.

Southern University System
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2025
As of November 30, 2024

| | FY25 Budget | Actual | Projected | Total FY25 | Over/(Under) Budget | % Actual to Budget |
|---|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|-----------------------|
| Revenues | | | | | | |
| General Fund Direct | \$ 68,472,475 | \$ 25,677,180 | \$ 42,795,295 | \$ 68,472,475 | \$ - | 37.5% |
| Statutory Dedicated | 12,454,156 | 8,657,662 | 3,796,494 | 12,454,156 | - | 69.5% |
| Federal | 13,654,209 | 1,434,119 | 12,220,090 | 13,654,209 | - | 10.5% |
| Self Generated | | | | | | |
| Tuition - Fall 2024 | 35,857,606 | 34,596,874 | - | 34,596,874 | (1,260,732) | 96.5% |
| Tuition - Spring 2025 | 31,861,880 | 15,763,629 | 15,142,256 | 30,905,884 | (955,996) | 49.5% |
| Tuition - Summer | 6,311,451 | 2,464,726 | 2,135,302 | 4,600,028 | (1,711,423) | 39.1% |
| Out-of-State Fees | 18,927,819 | 15,493,797 | 5,098,005 | 20,591,802 | 1,663,983 | 81.9% |
| Other | 22,872,344 | 7,376,776 | 12,311,252 | 19,688,027 | (3,184,317) | 32.3% |
| Interagency Transfer | 4,476,791 | 1,426,170 | 3,050,621 | 4,476,791 | - | 31.9% |
| Total Revenues | \$ 214,888,731 | \$ 112,890,932 | \$ 96,549,314 | \$ 209,440,246 | \$ (5,448,485) | 52.5% |
| Expenditures | | | | | | |
| Salaries | \$ 93,722,793 | \$ 38,196,758 | \$ 54,137,366 | \$ 92,334,124 | \$ (1,388,669) | 40.8% |
| Other Compensation | 345,877 | 129,530 | 216,347 | 345,877 | - | 37.4% |
| Related Benefits | 37,687,112 | 13,556,136 | 23,390,443 | 36,946,579 | (740,533) | 36.0% |
| Total Personal Services | \$ 131,755,782 | \$ 51,882,424 | \$ 77,744,156 | \$ 129,626,580 | \$ (2,129,202) | 39.4% |
| Travel | 1,502,109 | 276,585 | 1,225,524 | 1,502,109 | - | 18.4% |
| Operating Services | 21,284,452 | 7,476,018 | 9,856,960 | 17,332,978 | (3,951,474) | 35.1% |
| Supplies | 2,492,527 | 903,468 | 1,613,620 | 2,517,088 | 24,561 | 36.2% |
| Total Operating Expenses | \$ 25,279,088 | \$ 8,656,072 | \$ 12,696,103 | \$ 21,352,175 | \$ (3,926,913) | 34.2% |
| Professional Services | 2,624,196 | 590,587 | 2,082,787 | 2,673,374 | 49,178 | 22.5% |
| Other Charges | 17,419,932 | 1,700,132 | 12,673,911 | 14,374,043 | (3,045,889) | 9.8% |
| Debt Services | | | | | | |
| Interagency Transfers | 10,067,114 | 2,775,204 | 6,989,705 | 9,764,909 | (302,205) | 27.6% |
| Total Other Charges | \$ 30,111,242 | \$ 5,065,923 | \$ 21,746,403 | \$ 26,812,326 | \$ (3,298,916) | 16.8% |
| General Acquisitions | 2,201,741 | 422,310 | 1,779,431 | 2,201,741 | - | 19.2% |
| Library Acquisitions | 487,649 | 193,232 | 244,417 | 437,649 | (50,000) | 39.6% |
| Major Repairs | 11,362,000 | 275,017 | 11,086,983 | 11,362,000 | - | 2.4% |
| Total Acquisitions/Major Repairs | \$ 14,051,390 | \$ 890,560 | \$ 13,110,830 | \$ 14,001,390 | \$ (50,000) | 6.3% |
| Scholarships | 13,691,229 | 13,999,542 | 3,648,234 | 17,647,776 | 3,956,547 | 102.3% |
| Total Expenditures | \$ 214,888,731 | \$ 80,494,520 | \$ 128,945,726 | \$ 209,440,246 | \$ (5,448,485) | 37.5% |

Southern University Board and System Administration
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2025
As of November 30, 2024

| | FY25 Budget | Actual | Projected | Total FY25 | Over/(Under) Budget | % Actual to Budget |
|---|---------------------|---------------------|---------------------|---------------------|------------------------|-----------------------|
| Revenues | | | | | | |
| General Fund Direct | \$ 4,163,212 | \$ 1,561,204 | \$ 2,602,008 | \$ 4,163,212 | \$ - | 37.5% |
| Statutory Dedicated | - | - | - | | | |
| Federal | | | - | | | |
| Self Generated | | | | | | |
| Tuition - Fall 2024 | | | | | | |
| Tuition - Spring 2025 | | | | | | |
| Tuition - Summer | | | | | | |
| Out-of-State Fees | | | | | | |
| Other | | | | | | |
| Interagency Transfer | | | | | | |
| Total Revenues | \$ 4,163,212 | \$ 1,561,204 | \$ 2,602,008 | \$ 4,163,212 | \$ - | 37.5% |
| Expenditures | | | | | | |
| Salaries | \$ 1,866,962 | \$ 723,734 | \$ 1,143,228 | \$ 1,866,962 | \$ - | 38.8% |
| Other Compensation | 64,500 | 21,665 | 42,835 | 64,500 | - | 33.6% |
| Related Benefits | 672,749 | 194,094 | 478,655 | 672,749 | - | 28.9% |
| Total Personal Services | \$ 2,604,211 | \$ 939,493 | \$ 1,664,718 | \$ 2,604,211 | \$ - | 36.1% |
| Travel | 260,000 | 52,258 | 207,742 | 260,000 | - | 20.1% |
| Operating Services | 281,000 | 24,656 | 256,344 | 281,000 | - | 8.8% |
| Supplies | 111,000 | 19,500 | 91,500 | 111,000 | - | 17.6% |
| Total Operating Expenses | \$ 652,000 | \$ 96,414 | \$ 555,586 | \$ 652,000 | \$ - | 14.8% |
| Professional Services | 97,000 | - | 97,000 | 97,000 | - | 0.0% |
| Other Charges | 711,876 | - | 711,876 | 711,876 | - | 0.0% |
| Debt Services | | - | - | - | | |
| Interagency Transfers | 35,625 | - | 35,625 | 35,625 | - | 0.0% |
| Total Other Charges | \$ 844,501 | \$ - | \$ 844,501 | \$ 844,501 | \$ - | 0.0% |
| General Acquisitions | 62,500 | 6,653 | 55,847 | 62,500 | - | 10.6% |
| Library Acquisitions | | - | - | | | |
| Major Repairs | | - | - | | | |
| Total Acquisitions/Major Repairs | \$ 62,500 | \$ 6,653 | \$ 55,847 | \$ 62,500 | \$ - | 10.6% |
| Scholarships | | - | - | | | |
| Total Expenditures | \$ 4,163,212 | \$ 1,042,560 | \$ 3,120,652 | \$ 4,163,212 | \$ - | 25.0% |

Southern University Baton Rouge Campus
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2025
As of November 30, 2024

| | FY25 Budget | Actual | Projected | Total FY25 | Over/(Under) Budget | % Actual to Budget |
|---|-----------------------|----------------------|----------------------|-----------------------|------------------------|-----------------------|
| Revenues | | | | | | |
| General Fund Direct | \$ 28,649,563 | \$ 10,743,587 | \$ 17,905,976 | \$ 28,649,563 | \$ - | 37.5% |
| Statutory Dedicated | 6,507,266 | 5,139,358 | 1,367,908 | 6,507,266 | - | 79.0% |
| Federal | - | - | - | - | - | |
| Self Generated | | | | | | |
| Tuition - Fall 2024 | 23,284,500 | 23,172,044 | - | 23,172,044 | (112,456) | 99.5% |
| Tuition - Spring 2025 | 20,396,500 | 14,513,473 | 5,883,027 | 20,396,500 | - | 71.2% |
| Tuition - Summer | 4,321,800 | 2,027,393 | 494,407 | 2,521,800 | (1,800,000) | 46.9% |
| Out-of-State Fees | 13,041,066 | 12,353,696 | 1,942,370 | 14,296,066 | 1,255,000 | 94.7% |
| Other | 11,500,000 | 4,222,970 | 7,277,030 | 11,500,000 | - | 36.7% |
| Interagency Transfer | 4,476,791 | 1,426,170 | 3,050,621 | 4,476,791 | - | 31.9% |
| Total Revenues | \$ 112,177,486 | \$ 73,598,690 | \$ 37,921,340 | \$ 111,520,030 | \$ (657,456) | 65.6% |
| Expenditures | | | | | | |
| Salaries | \$ 50,052,036 | \$ 21,191,014 | \$ 28,161,022 | \$ 49,352,036 | \$ (700,000) | 42.3% |
| Other Compensation | 201,377 | 87,031 | 114,346 | 201,377 | - | 43.2% |
| Related Benefits | 20,447,807 | 8,132,968 | 11,986,314 | 20,119,282 | (328,525) | 39.8% |
| Total Personal Services | \$ 70,701,220 | \$ 29,411,013 | \$ 40,261,681 | \$ 69,672,695 | \$ (1,028,525) | 41.6% |
| Travel | 325,870 | 99,621 | 226,249 | 325,870 | - | 30.6% |
| Operating Services | 10,864,049 | 4,183,461 | 5,180,588 | 9,364,049 | (1,500,000) | 38.5% |
| Supplies | 909,411 | 342,044 | 567,367 | 909,411 | - | 37.6% |
| Total Operating Expenses | \$ 12,099,330 | \$ 4,625,126 | \$ 5,974,204 | \$ 10,599,330 | \$ (1,500,000) | 38.2% |
| Professional Services | 1,101,480 | 215,410 | 661,070 | 876,480 | (225,000) | 19.6% |
| Other Charges | 8,718,829 | 1,001,006 | 6,098,756 | 7,099,762 | (1,619,067) | 11.5% |
| Debt Services | | - | - | | | |
| Interagency Transfers | 6,953,717 | 1,196,343 | 5,757,374 | 6,953,717 | - | 17.2% |
| Total Other Charges | \$ 16,774,026 | \$ 2,412,759 | \$ 12,517,200 | \$ 14,929,959 | \$ (1,844,067) | 14.4% |
| General Acquisitions | 62,032 | - | 62,032 | 62,032 | - | 0.0% |
| Library Acquisitions | 137,649 | 20,081 | 117,568 | 137,649 | - | |
| Major Repairs | 62,000 | - | 62,000 | 62,000 | - | 0.0% |
| Total Acquisitions/Major Repairs | \$ 261,681 | \$ 20,081 | \$ 241,600 | \$ 261,681 | \$ - | 7.7% |
| Scholarships | 12,341,229 | 13,406,365 | 2,650,000 | 16,056,365 | \$ 3,715,136 | 108.6% |
| Total Expenditures | \$ 112,177,486 | \$ 49,875,345 | \$ 61,644,685 | \$ 111,520,030 | \$ (657,456) | 44.5% |

Southern University Law Center
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2025
As of November 30, 2024

| | FY25 Budget | Actual | Projected | Total FY25 | Over/(Under) Budget | % Actual to Budget |
|---|----------------------|----------------------|----------------------|----------------------|------------------------|-----------------------|
| Revenues | | | | | | |
| General Fund Direct | \$ 8,762,093 | \$ 3,285,786 | \$ 5,476,307 | \$ 8,762,093 | \$ - | 37.5% |
| Statutory Dedicated | 196,051 | 24,482 | 171,569 | 196,051 | - | 12.5% |
| Federal | - | - | - | - | - | - |
| Self Generated | | | | | | |
| Tuition - Fall 2024 | 5,376,930 | 4,425,834 | - | 4,425,834 | (951,096) | 82.3% |
| Tuition - Spring 2025 | 5,035,879 | - | 4,158,807 | 4,158,807 | (877,072) | 0.0% |
| Tuition - Summer | 767,123 | - | 855,700 | 855,700 | 88,577 | 0.0% |
| Out-of-State Fees | 4,913,227 | 2,400,000 | 2,718,750 | 5,118,750 | 205,523 | 48.8% |
| Other | 4,324,708 | 1,740,850 | 1,947,676 | 3,688,526 | (636,182) | 40.3% |
| Interagency Transfer | - | - | - | - | - | - |
| Total Revenues | \$ 29,376,011 | \$ 11,876,952 | \$ 15,328,809 | \$ 27,205,761 | \$ (2,170,250) | 40.4% |
| Expenditures | | | | | | |
| Salaries | \$ 13,847,907 | \$ 5,639,357 | \$ 8,208,550 | \$ 13,847,907 | \$ - | 40.7% |
| Other Compensation | - | - | - | - | - | - |
| Related Benefits | 5,190,893 | 1,636,135 | 3,554,758 | 5,190,893 | - | 31.5% |
| Total Personal Services | \$ 19,038,800 | \$ 7,275,492 | \$ 11,763,308 | \$ 19,038,800 | \$ - | 38.2% |
| Travel | 605,000 | 69,983 | 535,017 | 605,000 | - | 11.6% |
| Operating Services | 3,557,235 | 600,167 | 786,818 | 1,386,985 | (2,170,250) | 16.9% |
| Supplies | 325,000 | 111,330 | 213,670 | 325,000 | - | 34.3% |
| Total Operating Expenses | \$ 4,487,235 | \$ 781,480 | \$ 1,535,505 | \$ 2,316,985 | \$ (2,170,250) | 17.4% |
| Professional Services | 750,000 | 134,530 | 615,470 | 750,000 | - | 17.9% |
| Other Charges | 2,401,585 | 154,930 | 2,246,655 | 2,401,585 | - | 6.5% |
| Debt Services | - | - | - | - | - | - |
| Interagency Transfers | 375,554 | 157,294 | 218,260 | 375,554 | - | 41.9% |
| Total Other Charges | \$ 3,527,139 | \$ 446,754 | \$ 3,080,385 | \$ 3,527,139 | \$ - | 12.7% |
| General Acquisitions | 722,837 | - | 722,837 | 722,837 | - | - |
| Library Acquisitions | 300,000 | 173,151 | 126,849 | 300,000 | - | 57.7% |
| Major Repairs | 300,000 | - | 300,000 | 300,000 | - | - |
| Total Acquisitions/Major Repairs | \$ 1,322,837 | \$ 173,151 | \$ 1,149,686 | \$ 1,322,837 | \$ - | 13.1% |
| Scholarships | 1,000,000 | 91,766 | 908,234 | 1,000,000 | - | 9.2% |
| Total Expenditures | \$ 29,376,011 | \$ 8,768,644 | \$ 18,437,117 | \$ 27,205,761 | \$ (2,170,250) | 29.8% |

Southern University New Orleans Campus
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2025
As of November 30, 2024

| | FY25 Budget | Actual | Projected | Total FY25 | Over/(Under) Budget | % Actual to Budget |
|---|----------------------|----------------------|----------------------|----------------------|------------------------|-----------------------|
| Revenues | | | | | | |
| General Fund Direct | \$ 8,170,946 | \$ 3,064,105 | \$ 5,106,841 | \$ 8,170,946 | \$ - | 37.5% |
| Statutory Dedicated | 3,563,311 | 3,066,451 | 496,860 | 3,563,311 | - | 86.1% |
| Federal | - | - | - | - | - | |
| Self Generated | | | | | | |
| Tuition - Fall 2024 | 3,637,296 | 3,533,495 | - | 3,533,495 | (103,801) | 97.1% |
| Tuition - Spring 2025 | 3,421,518 | 519,373 | 2,902,146 | 3,421,518 | - | 15.2% |
| Tuition - Summer | 685,157 | 164,470 | 520,687 | 685,157 | - | 24.0% |
| Out-of-State Fees | 688,151 | 538,351 | 353,260 | 891,611 | 203,460 | 78.2% |
| Other | 5,153,295 | 1,313,527 | 1,291,633 | 2,605,160 | (2,548,135) | 25.5% |
| Interagency Transfer | | | | | | |
| Total Revenues | \$ 25,319,674 | \$ 12,199,772 | \$ 10,671,426 | \$ 22,871,198 | \$ (2,448,476) | 48.2% |
| Expenditures | | | | | | |
| Salaries | \$ 11,545,993 | \$ 4,337,071 | \$ 6,984,497 | \$ 11,321,568 | \$ (224,425) | 37.6% |
| Other Compensation | - | - | - | - | - | |
| Related Benefits | 4,650,087 | 1,400,424 | 3,159,893 | 4,560,317 | (89,770) | 30.1% |
| Total Personal Services | \$ 16,196,080 | \$ 5,737,495 | \$ 10,144,390 | \$ 15,881,885 | \$ (314,195) | 35.4% |
| Travel | 20,000 | 3,693 | 16,307 | 20,000 | - | 18.5% |
| Operating Services | 3,519,190 | 1,987,966 | 1,250,000 | 3,237,966 | (281,224) | 56.5% |
| Supplies | 84,000 | 7,258 | 40,000 | 47,258 | (36,742) | 8.6% |
| Total Operating Expenses | \$ 3,623,190 | \$ 1,998,917 | \$ 1,306,307 | \$ 3,305,224 | \$ (317,966) | 55.2% |
| Professional Services | 39,916 | 59,784 | 20,000 | 79,784 | 39,868 | |
| Other Charges | 3,580,673 | 327,647 | 1,602,971 | 1,930,618 | (1,650,055) | 9.2% |
| Debt Services | | - | - | - | | |
| Interagency Transfers | 1,579,815 | 494,597 | 768,750 | 1,263,347 | (316,468) | 31.3% |
| Total Other Charges | \$ 5,200,404 | \$ 882,028 | \$ 2,391,720 | \$ 3,273,749 | \$ (1,926,655) | 17.0% |
| General Acquisitions | - | - | - | - | - | 0.0% |
| Library Acquisitions | 50,000 | - | - | - | (50,000) | 0.0% |
| Major Repairs | - | - | - | - | - | |
| Total Acquisitions/Major Repairs | \$ 50,000 | \$ - | \$ - | \$ - | \$ (50,000) | 0.0% |
| Scholarships | 250,000 | 410,341 | - | 410,341 | 160,341 | 164.1% |
| Total Expenditures | \$ 25,319,674 | \$ 9,028,781 | \$ 13,842,417 | \$ 22,871,198 | \$ (2,448,476) | 35.7% |

Southern University Shreveport Campus
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2025
As of November 30, 2024

| | FY25 Budget | Actual | Projected | Total FY25 | Over/(Under) Budget | % Actual to Budget |
|---|----------------------|---------------------|---------------------|----------------------|------------------------|-----------------------|
| Revenues | | | | | | |
| General Fund Direct | \$ 6,993,605 | \$ 2,622,602 | \$ 4,371,003 | \$ 6,993,605 | \$ - | 37.5% |
| Statutory Dedicated | 383,716 | 222,501 | 161,215 | 383,716 | - | 58.0% |
| Federal | | - | - | | | |
| Self Generated | | | | | | |
| Tuition - Fall 2024 | 3,558,880 | 3,465,501 | - | 3,465,501 | (93,379) | 97.4% |
| Tuition - Spring 2025 | 3,007,983 | 730,783 | 2,198,276 | 2,929,059 | (78,924) | 24.3% |
| Tuition - Summer | 537,371 | 272,863 | 264,508 | 537,371 | - | 50.8% |
| Out-of-State Fees | 285,375 | 201,750 | 83,625 | 285,375 | - | 70.7% |
| Other | 1,894,341 | 99,428 | 1,794,913 | 1,894,341 | - | 5.2% |
| Interagency Transfer | | | | | | |
| Total Revenues | \$ 16,661,271 | \$ 7,615,428 | \$ 8,873,540 | \$ 16,488,968 | \$ (172,303) | 45.7% |
| Expenditures | | | | | | |
| Salaries | \$ 9,092,257 | \$ 3,395,603 | \$ 5,232,410 | \$ 8,628,013 | \$ (464,244) | 37.3% |
| Other Compensation | - | - | - | - | - | 0.0% |
| Related Benefits | 3,994,945 | 1,271,304 | 2,401,403 | 3,672,707 | (322,238) | 31.8% |
| Total Personal Services | \$ 13,087,202 | \$ 4,666,907 | \$ 7,633,813 | \$ 12,300,720 | \$ (786,482) | 35.7% |
| Travel | 43,000 | 7,124 | 35,876 | 43,000 | - | 16.6% |
| Operating Services | 2,113,863 | 515,579 | 1,598,284 | 2,113,863 | - | 24.4% |
| Supplies | 179,500 | 115,803 | 125,000 | 240,803 | 61,303 | 64.5% |
| Total Operating Expenses | \$ 2,336,363 | \$ 638,506 | \$ 1,759,160 | \$ 2,397,666 | \$ 61,303 | 27.3% |
| Professional Services | - | 97,629 | 136,681 | 234,310 | 234,310 | |
| Other Charges | 225,000 | 204,269 | 246,364 | 450,633 | 225,633 | 90.8% |
| Debt Services | | - | - | | | |
| Interagency Transfers | 912,706 | 926,969 | - | 926,969 | 14,263 | 101.6% |
| Total Other Charges | \$ 1,137,706 | \$ 1,228,867 | \$ 383,045 | \$ 1,611,912 | \$ 474,206 | 108.0% |
| General Acquisitions | - | - | - | - | - | 0.0% |
| Library Acquisitions | - | - | - | - | - | 0.0% |
| Major Repairs | - | - | - | - | - | 0.0% |
| Total Acquisitions/Major Repairs | \$ - | \$ - | \$ - | \$ - | \$ - | 0.0% |
| Scholarships | 100,000 | 88,670 | 90,000 | 178,670 | 78,670 | 88.7% |
| Total Expenditures | \$ 16,661,271 | \$ 6,622,950 | \$ 9,866,018 | \$ 16,488,968 | \$ (172,303) | 39.8% |

Southern University Agricultural Research and Extension Center
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2025
As of November 30, 2024

| | FY25 Budget | Actual | Projected | Total FY25 | Over/(Under) Budget | % Actual to Budget |
|---|----------------------|---------------------|----------------------|----------------------|------------------------|-----------------------|
| Revenues | | | | | | |
| General Fund Direct | \$ 11,733,056 | \$ 4,399,896 | \$ 7,333,160 | \$ 11,733,056 | \$ - | 37.5% |
| Statutory Dedicated | 1,803,812 | 204,871 | \$ 1,598,941 | 1,803,812 | - | 11.4% |
| Federal | 13,654,209 | 1,434,119 | \$ 12,220,090 | 13,654,209 | - | 10.5% |
| Self Generated | | | | | | |
| Tuition - Fall 2024 | - | - | - | - | - | - |
| Tuition - Spring 2025 | - | - | - | - | - | - |
| Tuition - Summer | - | - | - | - | - | - |
| Out-of-State Fees | - | - | - | - | - | - |
| Other | - | - | - | - | - | - |
| Interagency Transfer | - | - | - | - | - | - |
| Total Revenues | \$ 27,191,077 | \$ 6,038,886 | \$ 21,152,191 | \$ 27,191,077 | \$ - | 22.2% |
| Expenditures | | | | | | |
| Salaries | \$ 7,317,638 | \$ 2,909,979 | \$ 4,407,659 | \$ 7,317,638 | \$ - | 39.8% |
| Other Compensation | 80,000 | 20,833 | 59,167 | 80,000 | - | 26.0% |
| Related Benefits | 2,730,631 | 921,211 | 1,809,420 | 2,730,631 | - | 33.7% |
| Total Personal Services | \$ 10,128,269 | \$ 3,852,023 | \$ 6,276,246 | \$ 10,128,269 | \$ - | 38.0% |
| Travel | 248,239 | 43,906 | 204,333 | 248,239 | - | 17.7% |
| Operating Services | 949,115 | 164,190 | 784,925 | 949,115 | - | 17.3% |
| Supplies | 883,616 | 307,534 | 576,082 | 883,616 | - | 34.8% |
| Total Operating Expenses | \$ 2,080,970 | \$ 515,629 | \$ 1,565,341 | \$ 2,080,970 | \$ - | 24.8% |
| Professional Services | 635,800 | 83,234 | 552,566 | 635,800 | - | 13.1% |
| Other Charges | 1,781,969 | 12,280 | 1,767,289 | 1,779,569 | (2,400.00) | 0.7% |
| Debt Services | - | - | - | - | - | - |
| Interagency Transfers | 209,697 | - | 209,697 | 209,697 | - | 0.0% |
| Total Other Charges | \$ 2,627,466 | \$ 95,514 | \$ 2,529,552 | \$ 2,625,066 | \$ (2,400.00) | 3.6% |
| General Acquisitions | 1,354,372 | 415,657 | 938,715 | 1,354,372 | - | 30.7% |
| Library Acquisitions | - | - | - | - | - | - |
| Major Repairs | 11,000,000 | 275,017 | 10,724,983 | 11,000,000 | - | 2.5% |
| Total Acquisitions/Major Repairs | \$ 12,354,372 | \$ 690,675 | \$ 11,663,697 | \$ 12,354,372 | \$ - | 5.6% |
| Scholarships | - | 2,400 | - | 2,400 | 2,400.00 | - |
| Total Expenditures | \$ 27,191,077 | \$ 5,156,241 | \$ 22,034,836 | \$ 27,191,077 | \$ - | 19.0% |

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

LEGAL AFFAIRS COMMITTEE (Following Finance Committee) January 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)

| Name | Description | Amount |
|---|--|---------------|
| A. Extension of the Bayou Classic CEA | Request for approval to extend the Bayou Classic CEA for four (4) years. | N/A |
| B. Bid No. 31010-Landmass Wi-Fi Connectivity (SULC) | Lockstep Technology Group, LLC has submitted a competitive proposal for the completion of installation of APs (Access Points), switches, and related infrastructure across the campus. | \$ 822,877.72 |

6. Adjournment

Members

Atty. Quincy Cawthorne – Chair Atty. Domoine Rutledge – Vice Chair, Miss Dana Bailey,
Ms. Maple L. Gaines, Atty. Edwin Shorty and Mr. Henry Whitehorn
Atty Tony Clayton – Ex Officio

Extension of the Bayou Classic CEA

**FIRST AMENDMENT
COOPERATIVE ENDEAVOR AGREEMENT
BY AND BETWEEN THE BOARD OF SUPERVISORS FOR THE SOUTHERN
UNIVERSITY AND A & M COLLEGE SYSTEM ON BEHALF OF SOUTHERN
UNIVERSITY**

**AND A & M COLLEGE AND THE BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM ON BEHALF OF GRAMBLING STATE
UNIVERSITY**

AND SOUTHERN UNIVERSITY SYSTEM FOUNDATION

AND GRAMBLING UNIVERSITY FOUNDATION, INC

This Amendment is made between the Board of Supervisors of Southern University and A&M College on behalf of Southern University and A&M College, Board of Supervisors for the University of Louisiana System on behalf of the Grambling State University, the Southern University System Foundation, and Grambling University Foundation (collectively referred herein as "Parties"). This Amendment and the original CEA express the intent of the Parties. The Parties wish to amend the CEA in the following respects. All other provisions of the original CEA not specifically addressed herein, remain in effect.

Term of Agreement

The term of this Agreement shall extend four (4) years. Amendment extends the Agreement through December 3, 2028.

Notices

All notices and other communications pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand delivery (and receipted for) or deposited in the United States mail, as certified mail, return receipt requested, to the parties addressed as follows:

John K. Pierre, Chancellor
Southern University System
J.S. Clark Administration Bldg.
4th Floor President's Office
Baton Rouge, LA 70813

Dr. Martin Lemelle Jr., President
Grambling State University
403 Main Street
P. O. Drawer 605
Grambling, LA 71245

Alfred E. Harrell, Executive Director
Southern University System Foundation
P. O. Box 9562
Baton Rouge, LA 70813

Brandon A. Logan, Executive Director
Grambling University Foundation, Inc.
403 Main Street
P. O. Drawer 605
Grambling, LA 71245

Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original copy of this Agreement, but all of which, when taken together, shall constitute one and the same agreement.

Thus done and signed in the presence of the undersigned witnesses this _____ day of _____, 2025, in Baton Rouge, Louisiana.

WITNESSES: BOARD OF SUPERVISORS FOR THE
SOUTHERN UNIVERSITY SYSTEM

Dennis J. Shields, President

Thus done and signed in the presence of the undersigned witnesses this _____ day of _____, 2025, in Baton Rouge, Louisiana.

WITNESSES: SOUTHERN UNIVERSITY AND A&M
COLLEGE

John K. Pierre, Chancellor

Thus, done and signed in the presence of the undersigned witnesses this _____ day of _____, 2025, in Baton Rouge, Louisiana.

WITNESSES: SOUTHERN UNIVERSITY SYSTEM
FOUNDATION

Alfred E. Harrell, III, Executive Director

Thus, done and signed in the presence of the undersigned witnesses this _____ day of _____, 2025, in Baton Rouge, Louisiana.

WITNESSES: BOARD OF SUPERVISORS FOR THE
UNIVERSITY OF LOUISIANA SYSTEM

Richard Gallot, Jr., President

Thus done and signed in the presence of the undersigned witnesses this _____ day of _____, 2025, in _____, Louisiana.

WITNESSES: GRAMBLING STATE UNIVERSITY

Dr. Martin Lemelle, Jr. President

Thus, done and signed in the presence of the undersigned witnesses this _____ day of _____, 2025, in _____, Louisiana.

WITNESSES: GRAMBLING UNIVERSITY FOUNDATION

Brandon A. Logan, Executive Director

**Bid No. 31010 Landmass
WiFi Connectivity (SULA)**



SOUTHERN UNIVERSITY LAW CENTER

2 ROOSEVELT STEPTOE DRIVE
Post OFFICE Box 9294
BATON ROUGE, LOUISIANA 70813-9294

PURCHASING DEPARTMENT

January 2, 2025

Southern University Board of Supervisors
Southern University System
J. S. Clark Administration Building, 4th Floor
Baton Rouge, LA 70813

Dear Members of the Board:

I hope this message finds you well. I am writing to seek your approval for the bid request related to Bid No. 31010 - Landmass Wi-Fi Connectivity. After careful analysis and discussions with relevant stakeholders, we have identified a promising vendor/contractor Lockstep Technology Group, LLC that has submitted a competitive proposal for the completion of installation of APs (Access Points), switches, and related infrastructure across the campus. This bid aligns with our strategic objectives and offers significant potential benefits, including to provide Wi-Fi access to all outdoor areas across the landmass. This will mainly benefit the students, faculty, and staff which will allow seamless access to Wi-Fi when going from building to building and when studying outdoors. This does not include A. W. Mumford Stadium.

We followed the bid process, advertised 3X in The Advocate and uploaded the bid on the state procurement website LaPAC. The bid was sent to five (5) vendors and through LaPAC it routed to over 4130 vendor contacts. We received one (1) responsive bidder.

I have attached the detailed bid proposal, including all supporting documentation, for your review.

The following documents are attached:

- Contract
- Bond
- Bid Tally sheets - Lockstep Technology Group, LLC
- General Conditions
- Certificate of Insurance
- Successful Posting- LaPAC Solicitation for Bid #50030-31010

The vendor's qualifications, proposed timeline, and cost structure have been thoroughly vetted, and I believe this partnership will contribute positively to our long-term goals.

Given the importance of moving forward with this initiative in a timely manner, I kindly request your review and approval of the bid request. Should you have any questions or require further information, please do not hesitate to reach out. I am happy to provide any additional details necessary to support your decision-making process.

Thank you for your attention to this matter and your continued support.

Sincerely, **J**

£ d -

Director of Purchasing - SU Law Center

Attachments (6)

STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE

Bid Number 31010-

CONTRACT

This agreement made and entered into this 22nd Day of December in the year Two Thousand Twenty Four, by and between *Southern University and Agricultural and Mechanical College-Law Center, Baton Rouge, Louisiana*, hereinafter termed the Owner, and Lockstep Technology Group LLC, 6867 Bluebonnet Blvd., Baton Rouge, LA 70810, hereinafter termed the Contractor.

Witnessed, that the Owner and the Contractor, for the consideration hereinafter specified, agree as follows that:

1. Bid Specifications-Bid Number 31010
2. Performance & Payment Bond
3. General Terms & Conditions, Addenda, Contractual Agreement
4. Certificate of Insurance

are all hereby made a part of this contract to the same extent as if incorporated herein full.

The Contractor agrees to furnish all labor, materials, tools, equipment and all other things necessary to perform all work for; **LANDMASS WI-FI CONNECTIVITY (CAMPUS WIDE)**, all to the satisfaction of the Owner and in complete compliance with the specifications.

TERMS:

Before commencing to operate under this contract, the Contractor shall furnish the Owner with a Certificate of Insurance and Payment Bond as called for in the specifications. Work shall be completed within Ninety (90) consecutive days after receipt of notice to proceed, purchase order and contract. Liquidated damages amount is \$150 per day. Contractor is responsible for all licenses, fees and permits and shall comply with the laws of Louisiana and local codes required to carry out obligations under the contract.

PAYMENTS: The amount to be paid to the Contractor by Owner is Eight Hundred Twenty Two Thousand Eight Hundred Seventy Seven 72/100 Dollars (\$822,877.72).

Owner may pay Contractor not to exceed 90% of contracted price with approved invoices.

FINAL PAYMENT:

Upon satisfactory completion of the work, the Owner will issue a written acceptance of the work to the Contractor, who will immediately file same with the Recorder of Mortgages in East Baton Rouge Parish. Not less than forty-five days after filing the formal acceptance of work with the Recorder of Mortgages, providing that all work done under the contract is at the time found to be in good condition insofar as the Contractor is responsible for it. The Owner will pay the Contractor the retained portion of the contract price, after deducting therefrom such sums as may be withheld under any provisions of this contract, said payment being conditional on the Contractor furnishing to the Owner a certificate from the Recorder of Mortgages for the Parish of East Baton Rouge, that the contract is clear of any liens or privileges. Contractor shall receive final 10% of contract after receipt of clean lien certificate. The original lien shall be sent to the Southern University Law Center Purchasing Department.

Mutual Indemnification

Each party hereto agrees to indemnify, defend and hold the other, its officers, directors, agents and employees harmless from and against any and all losses, liabilities and claims, including reasonable attorney's fees arising out of or resulting from the willful act, fault, omission, or negligence of the indemnifying party or of its employees, contractors, or agents in performing its obligations under this agreement, provided however, that neither party hereto shall be liable to the other for any consequential damages arising out of its willful act, fault, omission, or negligence.

Insurance Coverage

Contractor shall maintain insurance coverage for duration of contract or until work is completed. Contractor shall maintain insurance coverage for sub-contractors.

It is agreed by the parties hereto that the Legislative Auditors of the State of Louisiana shall have the right to audit all accounts of the contractor which relate to this contract.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals at Baton Rouge, Louisiana, the day and year first above written,

LOCKSTEP TECHNOLOGY GROUP, LLC

SOUTHERN UNIVERSITY LAW CENTER

By _____
Signature

By _____
Alvin Washington-Interim Chancellor

Print Name _____

Witnessed _____

Title _____

By _____
Dennis J. Shields-President

Witnessed:

Witnessed:

3.0: LOUISIANA UNIFORM PUBLIC WORK BID FORM

UNIT PRICE FORM

BID FOR: Bid Number 31010

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

| Description: Catalyst 9163E AP(W6E, tri-band 2x2, Outdoor) w/MERAKI | | | | |
|--|----------|-----------------|------------|----------------|
| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
| CW9163E-MR | 142 | Unit | \$1,039.15 | \$147,559.30 |
| Description: 8/9/9 dBi Directional Patch, N connector, Catalyst and Meraki | | | | |
| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
| CW-ANT-D1-NS-00 | 142 | Unit | \$476.73 | \$67,695.66 |
| Description: Meraki MR Enterprise Licenses, 3YR | | | | |
| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
| LIC-ENT-3YR | 142 | Unit | \$155.90 | \$22,137.80 |
| Description: Meraki MR Advanced License and Support, 3YR | | | | |
| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
| LIC-MR-ADV-3Y | 142 | Unit | \$311.80 | \$44,275.60 |
| Description: Meraki MR Advanced License Upgrade and Support, 3YR | | | | |
| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
| LIC-MR-UPGR-3Y | 1291 | Unit | \$139.77 | \$180,443.07 |
| Description: Professional Services for Roof Mounted AP | | | | |
| Includes: | | | | |
| <ul style="list-style-type: none"> - Cable Installation - Surge Protection - Grounding AP - Installation and aiming of AP - Roof Penetration - Roof top AP's will be supported using rigid piping - Roof top cables will be run all through one penetration for each building to minimize drilling through the roof | | | | |
| *Game Changer cable - If there is an AP that is outside of the 315' length we will use game changer cabling. | | | | |
| Exclusions: | | | | |
| <ul style="list-style-type: none"> - Customer to provide Access Points and mounting brackets for each AP - Wall mounted APs shall be mounted no higher than 25' from the ground | | | | |
| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
| PS-SUB-SERVICE | 19 | Unit | \$4,503.56 | \$85,567.64 |

Description: Lift Rental

Lift-Rental - Subject to change

A 30' articulating boom lift will be on site while work is taking place. An estimate of 2 months of consecutive work has been assumed to calculate the cost for the lift.

| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
|-----------------|----------|-----------------|------------|----------------|
| PS-SUB-MATERIAL | 1 | Unit | \$9,477.12 | \$9,477.12 |

Description: Lift Rental - Additional Month

Lift Rental - Subject to change

A 30' articulating boom lift will be on-site while work is taking place. An estimate of 2 months of consecutive work has been assumed to calculate the cost for the lift.

| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
|-----------------|----------|-----------------|------------|----------------|
| PS-SUB-MATERIAL | 1 | | \$4,738.56 | \$4,738.56 |

Description: Project Management Engineering

Project Manager Engineering Time and Materials.

| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
|--------------|----------|-----------------|------------|----------------|
| PS-ENG-PM-FF | 30 | Hour | \$175.00 | \$5,250.00 |

Description: Tier 3 Engineering Fixed Fee

| REF. NO | QUANTITY | UNIT OF MEASURE | UNIT PRICE | UNIT PRICE EXT |
|--------------|----------|-----------------|------------|----------------|
| PS-ENG-T3-FF | 58 | Hour | \$220.00 | \$12,760.00 |

Southern Law - APs for LANDMASS Project Bid No. 31010

Prepared For:

Southern University - Law Center

Tramelle Williams
 Tramelle.Williams@sulc.edu
 AA Lenoir Hall
 2 Roosevelt Steptoe Drive
 Baton Rouge, LA 70813

Prepared by:

Transformyx Baton Rouge

Summer DeJean
 summer.dejean@lockstepgroup.com
 6867 Bluebonnet Blvd.
 Baton Rouge, LA 70810

Date Issued: 10.28.2024

Expires: 11.21.2024

Wall Mounted AP Services

| Part# | Description | List Price | Price | Qty | Ext. Price |
|-----------|--|------------|------------|-----|--------------|
| 1 | PS-SUB-SERVICE Professional Services for Wall Mounted AP Includes: <ul style="list-style-type: none"> Cable installation and materials Surge protection Grounding the AP and materials needed Installation and aiming of AP Wall mounted Aps will be mounted directly to the brick Roof top cables will be run all through one penetration for each building to minimize drilling through the roof. Exclusions: <ul style="list-style-type: none"> Customer to provide Access Points and mounting brackets for each AP Wall mounted Aps shall be mounted no higher than 25' from off the ground. | \$2,074.16 | \$1,975.39 | 123 | \$242,972.97 |
| Subtotal: | | | | | \$242,972.97 |

| Quote Summary | Amount |
|--------------------------|---------------------|
| Wall Mounted AP Services | \$242,972.97 |
| Total: | \$242,972.97 |

We are re-branding! Please visit our website with our FAQs <https://lockstepgroup.com/rebranding-faq/>

PRICE AND PAYMENT TERMS: State & Local sales tax (when applicable) will be applied upon invoice. Quotations are valid for 30 days unless otherwise indicated. Prices are based on costs and conditions existing on the date of quotation and are subject to change by the Seller before final acceptance. Delivery times may vary based on product and resource availability. Payment is 30 days net upon delivery for all sales. All quotations are confidential. Some services will require the execution of a Master Services Agreement.

Southern University Law Center

Bidders must comply with all requirements on these pages, where applicable.

Bid Form#: SULC006

GENERAL TERMS & CONDITIONS
SOUTHERN UNIVERSITY LAW CENTER
BATON ROUGE CAMPUS
PROJECT: LANDMASS WI-FI CONNECTMTY
BID DUE DATE: OCTOBER 10, 2024 @ 10:30 AM
BID NUMBER 31010

Bids submitted are subject to provisions of but not limited to La.R.S.38 Purchasing Rules and Regulations; Executive Orders; and the General Terms and Conditions, listed in this Invitation for Bid. Southern University Law Center has the right to award items separately, grouped or on an all or none basis and to reject any or all bids and waive any informalities.

BIDS MAY BE SENT BY MAIL OR HAND-DELIVERED TO:

Bids should be mailed to:

Southern University Law Center
Purchasing Department
Post Office Box 9294
Baton Rouge, LA 70813

As an alternative, bids may be hand delivered to:

Southern University Law Center
Purchasing Department
2 Roosevelt Steptoe Drive
A. A. Lenoir Building
2nd Floor, Room 295-B
Baton Rouge, LA 70813

MANDATORY PRE-BID CONFERENCE & SITE VISIT: SEPTEMBER 19, 2024@10:30 AM

INQUIRIES: Inquiries will be accepted through September 25, 2024 by 5:00 PM

No negotiations, decisions, or actions will be executed by any bidder as a result or any oral discussion with any University employee or State Consultant. Only those transactions which are in writing, sent to **Terry Steward, Director or Purchasing, will be considered as valid.**

INSTRUCTIONS TO BIDDERS

1. Bid Forms

All written bids, unless otherwise provided for, must be submitted on, and in accordance with forms provided and properly signed in ink. Bids submitted in the following manner will not be accepted:

Bid containing no signature indicating intent to be bound

(1) Bid filled out in pencil

(2) Bid not submitted on University standard forms

Bids must be received at the address specified in the Invitation for Bid prior to bid opening time in order to be considered.

2. Envelope (if mailed)

Bidders are requested to submit bid package in a select envelope of your choice that is clearly marked identifying the ***company's name, complete address, bid number, time and date of bid opening, and license number, if applicable.***

Bidder is responsible for means of delivery of bid.

Louisiana Contractors License Number shall be placed on the outside of the envelope.

3. Standards of Quality

Any product or service bid shall conform to all applicable federal, state and local laws, regulations and the specifications contained in the IFB. Unless otherwise specified in the IFB, any manufacturer's name, trade name, brand name, or catalog numbers used in the specifications is for the purpose of describing the quality level, performance and characteristics required. Bidder must specify the brand and model number of the product offered in his/her bid. Bids not specifying brand and model numbers will be considered as offering the exact product(s) specified in the IFB.

This document will be included with the successful vendor's contract.

Southern University Law Center

Bidders must comply with all requirements on these pages, where applicable.

Bid Form#:SULC006

4. Descriptive Information

Bidders proposing an equivalent brand or model should submit information with bid (such as illustrations, descriptive literature, technical data) sufficient for the University to evaluate quality, suitability and compliance with the specifications in the IFB. Failure to submit descriptive information may cause bid to be rejected. Any change made to a manufacturer's published specification submitted for a product should be verifiable by the manufacturer. If item(s) bid do not fully comply with specifications (including brand and/or product number), bidder must state in what respect the item(s) deviate. Failure to note exceptions on the bid form will not relieve the successful bidder(s) from supplying the actual products requested.

5. Prices

Unless otherwise specified by the Purchasing Department, bid prices must be complete, including transportation, prepaid by bidder to destination. In the event of extension errors, the unit price shall prevail.

6. Payment Terms

Payment is to be made within thirty (30) days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. Delinquent payment penalties are governed by L.R.S. 39:1695.

7. Deliveries

Bids may be rejected if the delivery or completion time indicated is longer than that specified.

8. Vendor Invoices

Invoices or AIA payment form shall reference the Southern University Law Center purchase/release order number. AIA payment documents shall be certified and approved by the Architect or Engineer Firm and the agency. Pay applications will be paid by the State Office of Facility Planning.

9. Tax Information/State of Louisiana

Southern University Law Center is exempt from taxes. By accepting an award, resident and non-resident firms acknowledge their responsibility for the payment of all taxes duly assessed by the State of Louisiana and its political subdivisions for which they are liable, including but not limited to: franchise taxes, privilege taxes, sales taxes, use taxes, ad valorem taxes, etc. In accordance with Act Number 1029 of the 1991 Regular Session, effective September 1, 1991 state agencies will no longer be required to pay state sales tax.

10. New Products

Unless specifically called for, all products for purchases must be new (never previously used) and the current model and/or packaging. The manufacturer's standard warranty will apply unless otherwise specified in the IFB.

11. Contract Renewals, Multi-Year Contracts (if applicable)

Upon agreement of Southern University Law Center and the contractor, an open-ended requirements contract may be extended for two (2) additional twelve (12) month periods at the same prices, terms and conditions. In such cases, the total contract term cannot exceed thirty six (36) months.

12. Contract Cancellation

Southern University Law Center has the right to cancel any contract, in accordance with Purchasing Rules and Regulations, for cause, including but not limited to, the following: (1) failure to deliver within time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; (3) misrepresentations by the contractor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the state; (5) conflict of contract provisions with constitutional or statutory provision of state or federal law; (6) any other breach of contract.

13. AWARD AND EXECUTION OF CONTRACT:

The owner shall incur no obligation to the contractor until the contract between the owner and contractor is duly executed. If the contractor is notified of the acceptance of the bid contractor agrees to execute and deliver to owner, Performance and Payment Bond and Certificate of Insurance, a copy of which is attached to the Contract Documents, within ten (10) working days after notice from the Owner that the instrument is ready for signature.

This document will be included with the successful vendor's contract.

14. Fiscal Funding Clause (Renewal Contracts Only)

In accordance with L.A.R.S.39:1615 (c) and (e), any contract entered into by the State of Louisiana and Southern University Law Center shall include the following Fiscal Funding Clause:

C. Termination due to unavailability of funds in succeeding years. When funds are not appropriated to support continuation of performance in a subsequent year of a multiyear contract, the contract for such subsequent year shall be terminated. When a contract is terminated under these conditions, no additional funds shall be paid to the contractor as a result of such action. E. With respect to all multiyear contracts, there shall be no provisions for a penalty to the state for the cancellation or early payment of the contract by the legislature. All proposers should be aware that our legislative process is such that it is often impossible to give prior notice of the non-appropriation of funds.

15. Default of Contractor

Failure to deliver within the time specified in the bid will constitute a default and may cause cancellation of the contract. Where the state had determined the contractor to be in default, the state reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.

16. Applicable Law

All contracts will be construed in accordance with and governed by the laws of State of Louisiana. Vendors shall be in compliance with applicable laws of the State of Louisiana and Federal Laws where applicable, to include licenses, fees and permits. Vendors are responsible for the cost of licenses, fees and permits.

17. Certification of No Suspension or Debarment (\$25,000 or more)

By signing and submitting this bid, bidder certifies that its company, any subcontractors, or principals thereof, are not suspended or debarred under federal or state laws or regulations. A list of parties who have been suspended or debarred by federal agencies is maintained by the General Services Administration and can be viewed on the internet at www.sam.gov.

☒ Federal Funded ☐ Non-Federal Funded

18. E-VERIFY (verification of employees)

Contractor acknowledges and agrees to comply with the provisions of La R.S. 38:2212.10 and federal law pertaining to E-Verify in the performance of services under this contract.

19. Prohibited Contractual Arrangements

Per Louisiana R.S. 42:1113.a, no public servant, or member of such public servant's immediate family, or legal entity in which he is a controlling interest shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant. See statute for complete law, exclusions and provisions.

20. Discriminatory Boycotts of Israel

This section applies to procurements with a value of \$100,000 or more and for vendors with five (5) or more employees

Prohibition of Discriminatory Boycotts of Israel

In accordance with R.S. 39:1602.1, for any contract for \$100,000 or more and for any contractor with five or more employees, the Contractor certifies that neither it nor its subcontractors are engaged in a boycott of Israel, and that the Contractor and any subcontractors shall, for the duration of this contract, refrain from a boycott of Israel. The State reserves the right to terminate this contract if the Contractor, or any Subcontractor, engages in a boycott of Israel during the term of this contract.

21. Mutual Indemnification

Each party hereto agrees to indemnify, defend and hold the other, its officers, directors, agents and employees harmless from and against any and all losses, liabilities and claims, including reasonable attorney's fees arising out of or resulting from the willful act, fault, omission, or negligence of the indemnifying party or of its employees, contractors, or agents in performing its obligations under this agreement, provided however, that neither party hereto shall be liable to the other for any consequential damages arising out of its willful act, fault, omission, or negligence.

22. Fair Labor Standards Act

Contractor shall be in compliance with the Fair Labor Standards Act 29 USC 201-6; Establishes minimum wage, overtime pay, equal pay, recordkeeping, and child labor standards for employees or in the production of goods for interstate commerce. By signing and submitting this bid, bidder certifies that its company, any subcontractors, or principals thereof is in accordance with said compliance. United States Department of Labor website: www.dol.gov/esa

This document will be included with the successful vendor's contract.

23. Davis-Bacon Act (\$2,000 or more)

Contractor shall be in compliance with the Davis-Bacon Act, 40 USC 276A-7; ensures that laborers and mechanics employed pursuant to federally funded construction contracts, subcontracts and construction under Federal grants, will be paid wages as determined by the U.S. Secretary of Labor. By signing and submitting this bid, bidder certifies that its company, any subcontractor, or any principals thereof is in accordance with said compliance. United States Department of Labor website: www.dol.gov/esa

--X ☒ Federal Funded ☐ Non-Federal Funded

24. Small Business Entrepreneurship Programs

The Southern University System is a participant in the Louisiana for the Small Entrepreneurships Program (the Hudson Initiative) and the Louisiana Initiative for Veterans and Service-Connected Disabled Veterans-Owned Business Small Entrepreneurships. Bidders are encouraged to consider participation. A list of certified vendors and additional information can be obtained from website <http://www.lcdsmallbiz.com>. Potential participants may also register at this website.

25. Public Works Projects (R.S. 38:2227)

In accordance with the provisions of R.S. 38:2227; in awarding public works projects, any public entity is authorized to reject a proposal or bid, or not award the contract, to a business in which any individual with an ownership interest of ten percent (10%) or more, has been convicted, or has entered a plea of guilty or nolo contendere to any state felony or equivalent federal felony crime.

26. Tobacco-Free Policy

The use of tobacco products on any Southern University campus is prohibited by students, staff, faculty or visitors in all campus buildings, facilities, or property owned or leased by Southern University System and outside areas of the campus where non-smokers cannot avoid exposure to smoke; on campus grounds, facilities, or vehicles that are the property of the University; and at lectures, conferences, meetings, and social and cultural events held on school property or school grounds. The sale or free distribution of tobacco products, including merchandise on campus or at school events is prohibited.

27. Equal Opportunity Employer

Southern University and A&M College Systems of the State of Louisiana is an equal opportunity employer and looks to its contractors, sub-contractors, vendors, and suppliers to take affirmative action to effect this commitment in its operations. By submitting and signing this bid, the bidder certifies that he agrees to adhere to the mandates dictated by Title VI and VII of the Civil Rights Act of 1964, as amended; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Section 303 of the Rehabilitation Act of 1973; Section 202 of Executive Order 12466, as amended; and the Americans with Disabilities Act of 1990. Bidder agrees that he will not discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, age, national origin, handicap, disability, veteran status, or any other non-merit factor. Bidder further agrees to keep informed of and comply with all Federal, State, and local laws, ordinances, and regulations which affect his employees or prospective employees. Any person who is a "Qualified Individual with a Disability" as defined by 42 USC 12131 of the American with Disabilities Act who has submitted a bid on this procurement and who desires to attend the bid opening, must notify this office in writing no later than seven (7) working days prior to the bid opening date of their need for special accommodations. If the requested accommodations cannot be reasonably provided, the individual will be so informed prior to the bid opening.

28. Code of Ethics

The contractor acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Contracting Party in the performance of services called for in this contract. The contractor agrees to immediately notify the state if potential violations of the Code of Governmental Ethics arise at any time during the term of this contract.

29. Vendor Forms/SU Signature Authority

The terms and conditions of the SU solicitation and purchase order/contract shall solely govern the purchase agreement, and shall not be amended by any vendor contract, form, etc. The University's chief procurement officer, or designee, is delegated sole authority to execute any vendor contracts, forms, etc. Departments are prohibited from signing any vendor forms.

This document will be included with the successful vendor's contract.

30. Prosecution of Work:

The work is to be done when Southern University is in operation. The contractor shall, therefore, plan the repairs and installation in specifications so as not to interfere with normal operations of the facility and shall exert effort to expedite completion of the work once it has started. It is intended that the work shall be done during normal working hours. However, should work require overtime (Saturday, Sunday and/or night working hours), the cost must be borne by the contractor at no extra compensation from the Owner (Southern University Law Center).

31. On-Campus Attendance (COVID-19)

The Center for Disease and Control (CDC) recommends social distancing and wearing of masks to prevent the spread of the Coronavirus (COVID19).

32. Termination of the Contract for Convenience

The State/University may terminate the contract at any time by giving thirty (30) days written notice to the Contractor of such termination or negotiating with the Contractor an effective date. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

33. Termination for Cause

The State/University may terminate Contract for cause based upon the failure of the Contractor to comply with the terms and/or conditions of the Contract; provided that the State shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have either corrected such failure or thereafter proceeded diligently to complete such correction, then the State may, at its option, place the Contractor in default and the Contract shall terminate on the date specified in such notice. The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the Owner to comply with the terms and conditions of this contract; provided that the Contractor shall give the State written notice specifying the State's failure and a reasonable opportunity for the Owner to cure the defect.

34. Auditors

It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all accounts of contractor which relate to this contract.

35. Awarded Products/Unauthorized Substitutions

Only those awarded brands and numbers stated in the SULC contract are approved for delivery, acceptance, and payment purposes. Any substitutions require prior approval of the Procurement Department. Unauthorized product substitutions are subject to rejection at time of delivery, post-return at vendor's expense, and non-payment.

36. Acceptance

Upon written notice by the Owner, a Notice by Owner of Acceptance of Work will be executed and forwarded to the Contractor for recording with the Clerk of Court in the parish in which the work has been performed and shall furnish a clear Lien Certificate from the Clerk of Court (to the owner along with final invoice) forty-five (45) days after recordation of acceptance. Final payment will be made at this time.

37. Guarantee

It is the intention of the specifications to secure a first-class permanent material and construction and to this end, Contractor will be held responsible for and must correct defects discovered in the work within one (1) year from acceptance. Should any materials or methods be called for, of such nature to render this guarantee impossible, written notice to this effect should be given Owner (Southern University Law Center) before signing contract and/or beginning of work; failure to do this will be construed as agreement to the strictest terms of the guarantee.

38. Clean-Up

The Contractor will be directed during the progress of work to remove and properly dispose of the resultant and debris. Upon completion, Contractor shall remove all equipment, unused materials and debris and will leave the premises in a clean and first-class condition.

39. Examination of Site

Each bidder will visit the site of the proposed project and will fully acquaint himself with conditions relating to construction and labor so that he may fully understand the facilities, difficulties and restrictions attending the execution of work under this contract. No consideration or allowance will be granted the Contractor for failure to visit the site or for any alleged misunderstanding of the materials to be furnished or the work to be done.

This document will be included with the successful vendor's contract.

40. **Anti-Kickback Clause**

The Contractor hereby agrees to adhere to the mandate dictated by The Copeland "Anti-Kickback" ACT which provides that each Contractor or Subgrantee shall be prohibited from inducing, by any means, any person employed in the completion of work, to give up any part of the compensation to which he is otherwise entitled.

41. **Clean Air Act**

The Contractor hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders or requirements issued under Section 306 of the CLEAN AIR ACT which prohibits the use under non-exempt contracts, grants or loans of facilities included on the EPA list of Violating Facilities.

42. **Clean Water Act**

The Contractor hereby agrees to adhere to the provisions which require compliance with all applicable standards, orders or requirements issued under Section 508 of the Clean Water Act which prohibits the use under non-exempt federal contracts, grants or loans of facilities included on the EPA list of Violating Facilities.

43. **Energy Policy and Conservation Act**

The Contractor hereby recognizes the mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

44. **Anti-Lobbying and Debarment Act**

The Contractor will be expected to comply with federal statutes in the Anti-Lobbying Act and The Debarment Act.

45. **Signature Authority**

A CORPORATE RESOLUTION OR WRITTEN EVIDENCE OF THE AUTHORITY OF THE PERSON SIGNING THE BID FOR THE PUBLIC WORK AS PRESCRIBED BY LOUISIANA REVISED STATUTE 38:2212 (B)(5)

A copy of the application signature authority document/Board Resolution or LA Secretary of State Registration must be submitted with bid.

46. **ADDITIONAL REQUIREMENTS**

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE PLANS; THE PROJECT SPECIFICATIONS, AND SHALL COMPLY WITH APPLICABLE LOCAL AND STATE BUILDING CODES AS WELL AS ANY AND ALL REGULATORY AGENCY REQUIREMENTS AND LAWS, INCLUDING BUT NOT LIMITED TO OSHA, ETC. GENERAL NOTES SHALL APPLY TO ALL DRAWINGS.
2. CONTRACTOR SHALL NOTIFY THE ENGINEER/ARCHITECT, IF APPLICABLE, OF ALL CONFLICTS OR DISCREPANCIES PRESENTED IN THESE PLANS PRIOR TO THE START OF WORK.
3. ALL WORK WHETHER SHOWN OR IMPLIED, UNLESS SPECIFICALLY QUESTIONED SHALL BE CONSIDERED UNDERSTOOD IN ALL RESPECTS BY THE GENERAL CONTRACTOR AND WHO WILL BE RESPONSIBLE FOR ANY MISINTERPRETATIONS AND CONSEQUENCES THEREOF.
4. ANY UTILITIES DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED AT THE CONTRACTORS EXPENSE.
5. ENGINEER/ARCHITECT SHALL BE NOTIFIED IMMEDIATELY OF ALL IDENTIFIED EXISTING UTILITIES NOT IDENTIFIED IN THE PLANS.
6. OWNER SHALL PROVIDE WATER FOR CLEANING OPERATIONS FROM FIRE HYDRANT AT NO COST TO THE CONSULTANT.

This document will be included with the successful vendor's contract.

Southern University Law Center

Bidders must comply with all requirements on these pages, where applicable.

Bid Form#: SULC 006

Terry Steward

From: eml-svc-nutsq1 <eml-svc-nutsq1@la.gov>
Sent: Tuesday, September 10, 2024 8:29 AM
To: Terry Steward
Subject: LaPAC Solicitation for Bid# 50030-31010 Posting Successful

(EMAJL FROM EXTERNAL SENDER!)

Your solicitation 50030-31010 is now available on LaPAC. This message should be printed and placed in your bid file.

32131000-ELECTRONIC COMPONENT PARTS AND RAW MATERIALS AND ACCESSORIES
39131500 - WIRE MARKERS AND WIRE MARKING DEVICES
72151600- SPECIALIZED COMMUNICATION SYSTEM SERVICES

4130 vendor contacts (SEBD: 423, Smalle: 228, VSE: 81, DVSE: 51) were sent email notification of the above solicitation with a bid opening of 10/14/2024.

Company Name: CWEST
Address: 5519 MARSHALL FOCH City, State, Zip: NEW OLEANS, LA 70128
Vendor#: 310058268 Email Address: CHARLIESPTODAY2@YAHOO.COM
SEBD

Company Name: "Body" by BrownRoque
Address: 4141 Jackson Street City, State, Zip: Alexandria, La, LA 71303
Vendor#: 310037573 Email Address: Shawn.Brown@BodyRoque.com

Company Name: 1 BUSINESS SOLUTION
Address: 38138 MONTICELLO DR City, State, Zip: PRAIRIEVILLE, LA 70769
Vendor#: 310259675 Email Address: TERESAALVAREZ@EATEL.NET

Company Name: 1-STOP NOTARY & TAGGS LLC
Address: 528 LONGSPUR LN City, State, Zip: BATON ROUGE, LA 70810
Vendor#: 310184846 Email Address: CHALMETTEM65@OUTLOOK.COM
SEBD, Smalle

Company Name: 10-POINT CONSTRUCTION LLC
Address: 6405 GENEVIEVE DR City, State, Zip: ALEXANDRIA, LA 71301
Vendor#: 310282013 Email Address: CONSTRUCTION.10PT@GMAIL.COM

Company Name: 11 BRAVO INDUSTRIAL
Address: 4944 PARK.HOLLOW DRIVE City, State, Zip: BATON ROUGE, LA 70816
Vendor#: 310262560 Email Address: 11BRAVOINDUSTRIAL@GMAIL.CO M
SEBD, Smalle, VSE, DVSE
Company Name: 1ST DUE ENVIRONMENTAL CORP
Address: 5001 WEST WADLEY AVE, APT P1 16 City, State, Zip: MIDLAND, TX 79707
Vendor#: 310218611 Email Address: DARRIN@1STDUEENVIRONMENTAL.COM

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

PERSONNEL AFFAIRS COMMITTEE

(Following Legal Affairs Committee)

January 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)

A. Request Approval of Personnel Action on Positions Equal to or Greater than \$100,000.00 (SUS)

| Name | Position/Department | Personnel Action | Waived/ Search | Salary | | Funding Source |
|--------------------------|------------------------|------------------------------|----------------|----------|-----------|----------------|
| | | | | Previous | Suggested | |
| 1. Tracey Taylor-Jarrell | Executive Director/BOS | Title Change/Salary Increase | N/A | \$85,000 | \$116,000 | System |

6. Other Business
7. Adjournment

Members

Atty. Edwin Shorty– Chair Ms. Maple Gaines – Vice Chair, Mr. Reggie Abraham, Ms. Zazell V. Dudley, Mr. Chris Masengill, Atty. Domoine Rutledge, Mrs. Ann Smith and Mr. Henry Whitehorn
Atty Tony Clayton – Ex Officio



OFFICE OF THE
BOARD OF SUPERVISORS

SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

POST OFFICE BOX 10878
J.S. CLARK ADMINISTRATION BUILDING
4TH FLOOR
BATON ROUGE, LOUISIANA 70813

TELEPHONE: (225) 771-4600
FAX: (225) 771-5791

January 09, 2025

Southern University and A & M College
Board of Supervisors
J. S. Clark Administration Building, 4th Floor
Baton Rouge, LA 70813

Re: Request for Title Change and Salary Adjustment for Dr. Tracey Taylor-Jarrell, Board Relations Coordinator for the Board of Supervisors

Dear Chairman Shorty and Honorable Members of the Personnel Committee:

As Chairman of the Southern University Board of Supervisors, I am writing to formally request a title change and salary adjustment for our Board Relations Coordinator, Dr. Tracey Taylor-Jarrell in recognition of her outstanding performance, expanding responsibilities, and significant contributions to the success of the Board's operations. I am proposing that Dr. Taylor-Jarrell be made the Executive Director with a salary of \$116,000.

Since Dr. Taylor-Jarrell joined the SU Board of Supervisors, she has obtained a terminal degree. Her role has also evolved considerably to meet the growing demands of the position. She has consistently demonstrated exceptional organizational, communication, and leadership skills, playing an integral role in managing the Board's complex administrative tasks, coordinating strategic initiatives, and ensuring smooth communication between the Board, administration, and other key stakeholders. Dr. Tayllor-Jarrell's responsibilities have expanded beyond the traditional scope, including playing a key role in the president search, several chancellor searches, and as system and board retreat coordinator. She is currently working with the SULC Chancellor Search Committee and as the St. Kitts and Nevis liaison.

With the expanded role, there will be additional duties which will include overseeing the board office and personnel. I strongly believe salary adjustment is both appropriate and necessary to ensure that we continue to retain and support dedicated professionals like Dr. Tracey Taylor-Jarrell. I have conducted research at peer institutions and have found that the proposed title and salary is aligned with the average compensation for similar positions at comparable universities. It has become evident that the current salary does not reflect the level of responsibility and impact that Dr. Tracey Taylor-Jarrell brings to the Board of Supervisors.

As Chairman, I am fully supportive of this request and recommend that we adjust the compensation to better align with both the employee's current responsibilities and market standards. I trust that the administration will consider this request favorably and look forward to discussing it further.

Kindest Regards,

A handwritten signature in blue ink, appearing to read "Tony Clayton", is written over a horizontal line.

Tony Clayton,
Chairman

Job Title: Executive Director for the Board of Supervisors

Location: Southern University System, Baton Rouge, Louisiana

Job Summary:

The Executive Director for the Board of Supervisors is accountable to and reports to Board of Supervisors. The Executive Director for the Board of Supervisors is a highly responsible and strategic leadership role within the Southern University System. The Executive Director is responsible for the day-to-day management of the organization, working closely with the board, and is often more involved in operations than the board itself. This position serves as the principal advisor to the Board of Supervisors and provides effective management, coordination, and support to ensure the successful functioning of the Board and its committees. The Executive Director acts as a liaison between the Board and the President, and stakeholders within the Southern University System.

Key Responsibilities:

1. **Board Support:** Provide comprehensive support to the Board of Supervisors and President, including preparing meeting agendas, minutes, and materials, organizing and coordinating meetings, and ensuring compliance with relevant laws, regulations, and policies.
2. **Strategic Planning:** Collaborate with the Board to develop and implement strategic plans and initiatives to advance the mission and goals of the Southern University System.
3. **Policy Development:** Collaborate with General Counsel and Conduct research, analyze data, and provide recommendations to the Board on policy matters related to higher education, governance, finance, and administration.
4. **Stakeholder Engagement:** Foster positive relationships with key stakeholders, including university administrators, faculty, staff, students, alumni, government officials, and community leaders, to ensure effective communication and collaboration.
5. **Board Governance:** Advise the Board on matters related to governance best practices, policies, and procedures, and facilitate the orientation and training of new Board members.
6. **Budget and Financial Oversight:** Assist in the development of the annual Board budget and provide oversight to ensure financial accountability and compliance with established policies and procedures.
7. **Board Committees:** Facilitate the work of Board committees, including organizing meetings, providing staff support, and ensuring follow-up on action items.
8. **Public Relations:** Serve as a spokesperson for the Board, representing its interests in interactions with the media, government officials, community organizations, and other external stakeholders.
9. **Legal Compliance:** Stay informed about relevant laws, regulations, and policies affecting higher education and ensure Board compliance with legal requirements.

1. Education:

- A Doctorate degree in relevant fields such as Public Administration, Higher Education Administration, Law, or Business Administration.

2. Experience:

- At least 5-7 years of senior leadership or executive experience in an academic or public institution, with experience working with university boards or boards of supervisors.
- Experience in managing large-scale projects, budgets, or administrative functions at the executive level.
- Experience with strategic planning, policy development, and implementation at the university or governmental level.

3. Skills and Competencies:

- Expertise in governance best practices, particularly in a higher education or public sector context.
- Strong advocacy skills and experience representing an organization or institution to external stakeholders, including donors, government agencies, and community groups.
- Deep knowledge of university operations, legal frameworks, regulatory compliance, and accreditation processes.
- Experience in crisis management and navigating complex situations with sensitivity and professionalism.

4. Leadership:

- Proven ability to shape and influence strategic direction in an executive capacity.
- A strong network of professional contacts in higher education, government, or relevant sectors that can be leveraged to benefit the Board and the university.

5. Additional Skills:

- Experience with fundraising, alumni relations, or external affairs.
- Knowledge of advanced communication techniques, including public relations and media engagement.

These qualifications are intended to ensure that the Executive Director has the appropriate experience, skills, and background to successfully manage the Board's operations, support its strategic priorities, and maintain effective communication between the Board, university leadership, and other stakeholders. While the minimum qualifications establish a foundational requirement for the role, the preferred qualifications highlight the additional skills and expertise that would make a candidate especially well-suited for the position.

Mission Statement

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SOUTHERN UNIVERSITY BOARD OF SUPERVISORS (Following Personnel Affairs Committee) January 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Resolutions
6. Action Item(s)
 - A. Request for Approval of Minutes of November 29th, 2024, SUS Board of Supervisors Meeting
 - B. Request for Approval of Committee Reports and Recommendations
 - C. Resolution Supporting the Naming of the New Jaguar at Baton Rouge BREC Zoo, LaCumba (SUBR)
7. Informational Item(s)
 - A. Presidential Report
 - B. Chancellor's Reports
 - C. SU System Foundation Quarterly Report
 - D. SU Alumni Federation Quarterly Report
8. Other Business
9. Adjournment

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS COMMITTEE OF THE WHOLE

**Hyatt Regency Hotel
601 Loyola Ave. | New Orleans, LA 70113 Friday, November 29,
2024, 9:00 a.m.**

MINUTES

The meeting of the Southern University Board of Supervisors was called to order by Board Chair Myron K. Lawson.

The invocation was given by Rev. Calvin Wallace Woods, Jr. The Pledge of Allegiance was led by SUNO student Alfredo.

AGENDA ITEM 4: ROLL CALL

Roll Call by President-Chancellor Dennis J. Shields

Present: Miss Dana Bailey, Atty. Tony Clayton, Ms. Zazell Dudley, Mr. Raymond Fondel, Mrs. Maple Gaines, Mr. Sam Gilliam, Mr. Paul Matthews, Mrs. Christy Reeves, Atty. Domoine Rutledge, Atty. Edwin Shorty, Mrs. Ann A. Smith, Dr. Leon R. Tarver II, Rev. Dr. Samuel Tolbert, Dr. Rani Whitfield, Ms. Arlanda Williams, and Mr. Myron Lawson - Ex Officio

Absent: None

AGENDA ITEM 5: ELECTION OF BOARD OFFICERS FOR 2025

The Vice Chairman will be elected in the January 2025 board meeting.

A. Chairman – Governor Jeff Landry appointed Atty Clayton to be the chairman of the board for 2025. Chairman Myron Lawson introduced the new incoming chairman. Atty Clayton – Chairman-elect came to the podium and addressed the board and audience and thanked everyone for their support as well as the governor for appointing him.

AGENDA ITEM 6: ADOPTION OF THE AGENDA

Chairman Lawson announced that Action Item 13I (4) will be removed and Resolutions will be added as Action Item J. Upon the motion by Dr. Rani Whitfield and second by Rev. Samuel Tolbert, the agenda was recommended for adoption with the modifications.

Motion Approved.

AGENDA ITEM 7: PUBLIC COMMENTS

None

AGENDA ITEM 8: GREETINGS FROM DR. RICK GALLOT, PRESIDENT OF THE UNIVERSITY OF LOUISIANA SYSTEM.

Dr. Gallot thanked President Shields and the Board of Supervisors for the invite. President Shields and Chairman Lawson thanked Dr. Gallot for attending the meeting. President Shields gave a few comments.

AGENDA ITEM 9: GREETINGS FROM DR. MARTN LEMELLE, JR, PRESIDENT OF GRAMBLING STATE UNIVERSITY.

Dr. Lemelle thanked President Shields and the Board of Supervisors for the invite. He acknowledged President Gallot and also the GSU Family. President Shields and Chairman Lawson thanked Dr. Lemelle for attending the meeting.

AGENDA ITEM 10: GREETINGS FROM DR. CHARLES McCLELLAND, SWAC COMMISIONER

Dr. McClelland acknowledged President Shields, President Lemelle and President Gallo. He Spoke on SWAC and all that is going on in the conference.

President Shields commended Dr. McClelland and acknowledged him for his work. Chairman Lawson thanked Dr. McClelland for attending the meeting.

Chairman Lawson acknowledged and Introduced Cleo Fields and congratulated him on his new endeavor as senator. He will be going to DC in January. He asked him to come and make remarks. Senator Fields greeted the board and guests in the audience. He gave information on what's new in legislation and what he plans to do while he's in the senator office.

He introduced the chairman of the LA Black Caucus and the caucus members. They all greeted the board members and guests.

AGENDA ITEM 11: SPECIAL PRESENTATIONS

- A. Our Lady of the Lake Health Presentation
- B. Procter and Gamble-Business Industry Cluster Presentation
- C. Kendall Corley-Small Business Administration Grant Presentation
- D. Grief and Trauma Center- Millie M. Charles School of Social Work Presentation
- E. Ochsner and SUNO Partnership
- F. Roy Griggs Presentation
- G. Attorney Jacqueline Scott Presentation
- H. The Mosaic Company Check Presentation
- I. Joe W. & Dorothy Dorsett Brown Foundation Presentation

AGENDA ITEM 12: CHANCELLOR'S REPORTS

A. ABOVE AND BEYOND (All Campuses)

Chairman Myron K. Lawson thanked Ms. Ann Smith for being the visionary for the Above and Beyond award. Today All campuses will award an employee and a student.

He asks that each Chancellor give a brief report and present their above and beyond awards.

AGENDA ITEM 13: ACTION ITEM(s)

There was a motion by Mr. Paul Matthews and second by Atty Tony Clayton to approve action items 13A –13E be approved globally.

Motion passed.

- A. Request for Approval of Minutes of October 18, 2024, SUS Board of Supervisors Meeting
- B. Request for Approval of Posthumous Honorary Degree for Nichollas D. Perkins (SUBR)
- C. Request for Approval of Honorary Doctorates for Commencement Speakers (SUBR)
 - i. Attorney Marcus V. Brown-Undergraduate Ceremony
 - ii. Commissioner Rodney Ellis-Graduate Ceremony
- D. Request for Approval of Southern University Law Center Faculty Appointment, Retention, Promotion, and Tenure (SULC)
 - i. Appointment of Professor Phebe Poydras for the Louis A. Berry Endowment
 - ii. Appointment of Professor Judd Sneirson as the Reilly Family Endowed Professor
 - iii. Approval of Professor Donna Schwab as the Freddie Pitcher Jr. Endowed Professor
- E. Request for Approval of Policies #6-008 and #7-008. (SUS)

| Description |
|--|
| #6-008 (Uniformed Personnel Actions Policy) (SUS) 1. This is an update to the established policy that increases the hiring authority for Chancellors and President, among other clarifications. |
| #7-008 (Agreements and Contracts Policy) (SUS) 2. This is an update to the established policy that distinguishes the approval of contracts and grants. |

There was a motion by Atty Domoine Rutledge and the second by Dr. Leon Tarver to approve action item 13F be approved.

Motion passed.

- F. Request for Approval to name the Southern University Alumni Federation House the “Dennis S. Brown Alumni House.”

Mr. Dennis S. Brown’s family and friends were in attendance, and they were allowed to speak. His immediate family thanked the board and the alumni for honoring Dennis and thanked them for their support during this time.

There was a motion by Atty Tony Clayton and the second by Rev. Dr. Samuel Tolbert to approve action item 13F be approved.

Motion passed.

- G. Request for Approval to establish the Maple Jackson Richmond and Sidney L. Richmond, Jr. Endowed Scholarship and the Maple Jackson Richmond and Sidney L. Richmond, Jr. Endowed First Generation Scholarship

Ms. Maple Gaines and her family acknowledge the board and thanked Mr. Al Harrell for his assistance in getting the scholarship established.

There was a motion by Atty Tony Clayton and the second by Dr. Leon Tarver to approve action items 13H – 13I be approved globally.

Motion passed.

- H. Request Approval for Fall 2024 Commencement Resolutions

- i. Undergraduate level (SUBR)
- ii. Graduate level (SUBR)
- iii. Southern University Law Center (SULC)

Board of Supervisors Meeting Minutes November 29, 2024

I. Request for Approval of Contracts, Amendments, Agreements, Grants, etc. Equal to or Greater than \$300,000.00.

| Title | Description | Amount | Campus |
|--|--|-------------|--------|
| 1. Ellucian (Contract) | Ellucian is a cloud-based software provider that helps higher education institutions with professional solutions to create connected campuses. The platform provides solutions for departments such as finance, IT, student services, human resources, recruiting and admissions. (3 Years) | \$2,653,231 | SUS |
| 2. United States Department of Agriculture-National Institute of Food and Agriculture (USDA-NIFA) -North Carolina A&T (SUAREC) (Grant) | The purpose of SUB-CONTRACT SUS-SUAGCENTER-2024-09-0040-NC A&TS UNIVERSITY is to implement the Center Of Excellence For Nutrition, Health, Wellness, And Quality Of Life Research, Extension, and Teaching Projects as approved by the United States Department of Agriculture/National Institute of Food and Agriculture (USDA/NIFA) | \$532,216 | SUAREC |
| 3. United States Department of Agriculture-National Institute of Food and Agriculture (USDA-NIFA) -1890 Universities Foundation (Grant) | The purpose of SUB-CONTRACT SUS-SUAGCENTER-2024-09-0042- 1890 FOUNDATION is to implement the Center Of Excellence For Nutrition, Health, Wellness, And Quality Of Life Research, Extension, and Teaching Projects as approved by the United States Department of Agriculture/National Institute of Food and Agriculture (USDA/NIFA) | \$330,000 | SUAREC |
| 4. U.S. Army Contracting Command (Grant) | The Intelligence Community Centers for Academic Excellence (IC CAE) Program is a statutorily established program designed to promote the acquisition of competitive talent. The IC CAE Program's purpose is to develop a cadre of qualified intelligence professionals to carry out America's long-term national security initiatives by creating a competitive, knowledgeable, and diverse workforce through the provision of single and multi-year grants to colleges and universities. The program seeks to create, attract, and sustain a robust, knowledgeable, and diverse talent pool in multi-disciplinary areas of interest to the Intelligence Community. (Over a period of 9 years) | \$2,500,000 | SUBR |

J. Resolutions

Dr. Allen Vital, Chief of Staff, read resolutions for the following:

Condolences

- Dexter Cormier, Jr.
- Ashley Maryland
- Thelma Baker

Commendations

- Geneva Moore
- Brother James (Jimmy) Albert Clemons, Jr.

Add Dr. Webb – celebrated his 95th birthday. – Add Issac Ike Thomas – Baseball booster club (Rutledge) – Add Hall of Fame athletes

There was a motion by Atty Domoine Rutledge to approve the read resolutions with additions and Mr. Raymond Fondel second the motion.

Motion approved.

AGENDA ITEM 14: INFORMATIONAL ITEM(S)

- A. Interim Financial Report – Mr. McClinton advised the board members the financial report is in the packet. He asked if there were any questions. There were none.
- B. President's Report – President Shields thanked Chairman Lawson and Vice Chairman Lawson for their service. He also thanked the members who were leaving the board. He appreciated everyone and thanked them for their service and support.

AGENDA ITEM 15: OTHER BUSINES

- A. ROTC Video Presentation – Dr. Whitfield presented the video and thanked the ROTC for their service.
- B. Amazon Echo Dot Presentation – Miss LaQuita Thomas presented the Amazon Echo.

Chairman Lawson thanked everyone for staying until the end of meeting. He thanked the board for their attendance. Everyone was in attendance; all 16 board members were in attendance. He is requesting photos after the meeting. Chairman Lawson thanked the outgoing members for all their hard work and support for the System's Mission.

He thanked the board staff and everyone who assisted with the logistics of the meeting.

Chairman Lawson acknowledge some visitors in audience and thanked them for coming to the meeting.

Happy Bayou Classic

AGENDA ITEM 15: ADJOURNMENT

Motion made by Atty Clayton to adjourn the meeting.

**BOARD OF SUPERVISORS OF THE SOUTHERN UNIVERSITY SYSTEM
RESOLUTION
IN SUPPORT OF BREC'S BATON ROUGE ZOO NAMING ITS JAGUAR CUB
'LACUMBA'**

WHEREAS, the BREC's Baton Rouge Zoo recently held a public naming contest for its newest baby jaguar; and

WHEREAS, as a result of the naming contest, the name 'Lacumba' has become a top favorite with overwhelming support from the community as a name for the baby jaguar; and

WHEREAS, 'Lacumba' holds a special significance to Southern University and A&M College as it was the name of the University's beloved former live mascots, Lacumba I and Lacumba II, whom served as an emblem of school pride and community spirit; and

WHEREAS, the Board of Supervisors of the Southern University System recognizes the symbolic importance of supporting the name 'Lacumba' for the Baton Rouge Zoo's jaguar cub as a tribute to the University's history and traditions;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the Southern University System hereby supports the name 'Lacumba' for the Baton Rouge Zoo's newest baby jaguar which acknowledges and honors the legacy of Southern University and A&M College former live mascots, Lacumba I & II, whose memories continue to inspire school spirit and community engagement.

BE IT FURTHER RESOLVED, that the University Chancellor, or their designee, is hereby authorized and directed to communicate this support to the Baton Rouge Zoo and express the University's gratitude for this meaningful opportunity to honor Lacumba's legacy.

ADOPTED AND APPROVED this 17th day of January, 2025, by the Board of Supervisors of the Southern University System.

TONY CLAYTON, Chairman
Board of Supervisors of Southern University System

DENNIS J. SHIELDS, Secretary
Board of Supervisors of Southern University System