

SOUTHERN[®] UNIVERSITY SYSTEM

BATON ROUGE • NEW ORLEANS • SHREVEPORT

BOARD OF SUPERVISORS MEETING

October 17, 2025

**Southern University Baton Rouge
Leon R. Tarver II Cultural & Heritage Ctr
9:00 a.m.**

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

SPECIAL RECOGNITION COMMITTEE

Leon R. Tarver II Cultural & Heritage Center

Baton Rouge, LA

October 17, 2025

AGENDA

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Special Presentation(s)
 - A. Above and Beyond Award
 - B. Thurgood Marshall College Fund (TMCf) Project HBCU Capacity Building (SUBR)
 - C. Louisiana Bar Foundation (LBF) Gift (SULC)
4. Adjournment



Office of the Chancellor

J.S. Clark Administration Building
Post Office Box 9820
Baton Rouge, Louisiana 70813
Office: 225 771-2360

September 24, 2025

Dennis J. Shields, President
Southern University System
4th Floor, J S Clark Administration Building
Baton Rouge, Louisiana 70813

Re: Thurgood Marshall College Fund (TMCf) Project HBCU Capacity Building

Dear President Shields,

Southern University and A&M College has been selected as one of eight institutions to receive a Project HBCU capacity-building mini-grant generously funded by the Lily Endowment through the Thurgood Marshall College Fund. The proposal entitled "Building Capacity for Strategic Data Leadership at Southern University and A&M College" qualified for a \$2,000,000 award.

I am deeply appreciative of the time, commitment, and leadership of Dr. Luria Young and the project team in securing the award. I would like Dr. Young and the team to do a brief presentation on the project and how it can benefit Southern University and A&M College at the October 17, 2025 board meeting of the Southern University System Board of Supervisors. If you have any questions, please feel free to contact me.

Yours sincerely,

A handwritten signature in black ink that reads 'John K. Pierre'. The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

John K. Pierre, Chancellor
and Vanue B. Lacour Endowed Law Professor



OFFICE OF THE CHANCELLOR
(225) 771-2552
FAX (225) 771-2474

SOUTHERN UNIVERSITY LAW CENTER

2 ROOSEVELT STEPTOE DRIVE
POST OFFICE BOX 9294
BATON ROUGE, LOUISIANA 70813

September 25, 2025

Subject: LBF Gift Notification (\$798,500) and Request to Add Alum Deidre Roberts to October Board Agenda

Dear President Shields:

I am pleased to share that the Louisiana Bar Foundation, through its Executive Director/CEO, Laura Cangelosi Sewell, has committed a generous gift of \$798,500 to the Southern University Law Center's Clinical Legal Education Program. This irrevocable pledge will be paid in full by June 30, 2025, and is restricted to the goals outlined in our proposal to the Foundation—advancing free civil legal aid and fostering public service in the legal profession, in alignment with SULC's mission and values.

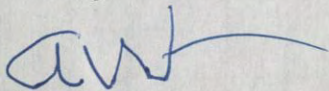
The gift will be allocated to the following key initiatives:

- Supporting a Clinical Legal Fellowship to expand capacity and service delivery.
- Establishing an indigent client fund to assist those unable to afford legal representation.
- Enhancing public service training and networking for clinical students and public service attorneys.
- Engaging undergraduate students in social work and psychology to provide interdisciplinary support.
- Launching a "Know Your Rights for Kids" initiative to educate and empower youth.
- Developing resource and educational materials and hosting community workshops.
- Strengthening the Active Poverty Law Clinic to expand access to justice.
- Recognizing excellence in public service through annual clinical awards.

I also want to note that Deidre Roberts (SULC alum) was instrumental in our receiving this award. With your approval, I would like to invite Attorney Roberts and Mrs. Sewell to offer brief presentations at the October Board meeting to acknowledge the Foundation's partnership and outline the impact of this investment. Please let me know if they can added to the agenda.

Thank you for your continued support as we implement this transformative gift to advance the Law Center's mission.

Sincerely,

A handwritten signature in blue ink, appearing to read 'AW', with a long horizontal flourish extending to the right.

Alvin Washington, Chancellor
Southern University Law Center

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ACADEMIC AFFAIRS COMMITTEE

(Following Special Recognition)

October 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
 - A. Request for Approval of Faculty Handbook (SUAREC)
 - B. Request for Approval of Faculty Handbook (SUNO)
 - C. Request for Approval for Academic Programs for Consideration: (SUBR)
 1. Chemical Engineering Degree program proposal (needed for Board of Regents' consideration)
 2. Proposal to Develop a New Academic Certificate program - Graduate Certificate in Government Procurement and Contract Management
 - D. Request for Approval of the Recommendation Letter of Approval for Tenure and Promotion (SUNO)
 1. PROMOTION and TENURE

SOUTHERN UNIVERSITY RECOMMENDATIONS FOR FACULTY TENURE

***Effective Date: Fall Semester of 2025 Campus: Southern University at New Orleans**

***Provided all approvals are secured prior to this date.**

Name of Faculty Member	Department	Promotion from Present	Next Rank	Years of Experience at SU as Full-Time Faculty Member	Number of Years in Present Rank	Is Automatic Tenue Granted if this promotion is approved? (Yes or No)	Number and % of Tenured Faculty in Department (including chairs if tenured)	Temporary Track (non-Probationary) Probationary (tenure track) Tenured
Kevin Brown	Social Work	Associate Professor	Professor	3	3	Yes	7/70%	Probationary (tenure track)

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6. Information Item(s)

1. Curriculum Change Recommendation - New Concentration – Risk Management, Insurance, Law, & Régulation (MBA)
2. Curriculum Change Recommendation - New Concentration - Sports Marketing for Marketing Majors
3. Curriculum Change Recommendation - New Concentration - Sports Marketing Minor for Non-Marketing Majors

7. Other Business

8. Adjournment

MEMBERS

Mrs. Ann Smith – Chair, Ms. Maple Gaines – Vice Chair, Ms. Zazell Dudley, Mr. Myron K. Lawson. Mr. Henry Whitehorn and Atty Tony Clayton – Ex Officio



"Linking Citizens of Louisiana with Opportunities for Success"

Southern University and A & M College System
AGRICULTURAL RESEARCH AND EXTENSION CENTER
and the COLLEGE OF AGRICULTURAL, HUMAN AND ENVIRONMENTAL SCIENCES

OFFICE OF THE CHANCELLOR-DEAN

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September 24, 2025

Dennis J. Shields, SUS President
Southern University System
4th Floor, J. S. Clark Administration Bldg.
Baton Rouge, LA 70813

Dear President Shields,

RE: SUAREC/CAHES – OCTOBER 2025 BOARD PACKET SUBMISSION

Enclosed herewith is the following item from the Southern University Agriculture Research and Extension Center and the College of Agricultural, Human and Environmental Sciences for inclusion in the **OCTOBER 2025 BOARD PACKAGE**.

- Request Approval of the Southern University Agricultural Research and Extension Center's Faculty Handbook.

Please let me know if you need further information or have any questions. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in blue ink, appearing to be 'O. McMeans'.

Orlando F. McMeans, Ph.D.
Chancellor-Dean



**OFFICE OF ACADEMIC AFFAIRS
CURRICULUM CHANGE RECOMMENDATION FORM
(Request for new Courses and Major)**

College/School: College of Sciences and Engineering

Department: Chemical Engineering

Type of Change(s)

☒ **New Course**

☒ **New Program**

☐ **New Concentration**

☐ **New Minor**

☒ **Change in the standard 120 credit hours**

☐ **Change in CIP Code**

☐ **Course Termination**

☐ **Concentration Termination**

☐ **Minor Termination**

Course/Concentration/Major/ Description:

The establishment of a Chemical Engineering Bachelor's degree program at Southern University and A&M College (the University) will introduce a unique and essential discipline to the College of Sciences and Engineering (the College), complementing but distinctly differing from existing programs. While the College currently offers Bachelor of Science degrees in Biology, Chemistry, Mathematics, Physics, Computer Science, Civil and Environmental Engineering, Construction Management, Electrical Engineering, Computer Engineering, and Mechanical Engineering, Chemical Engineering stands apart due to its interdisciplinary nature and specific industrial applications.

The growing global demand for sustainable energy, advanced materials, and pharmaceuticals highlights the necessity of a Chemical Engineering program. Industries such as petrochemicals, Biotechnology, food processing, and environmental engineering rely heavily on chemical engineers to optimize production processes and innovate new materials. Additionally, the increasing focus on renewable energy and green manufacturing underscores the importance of training professionals who can develop alternative fuels, carbon capture technologies, and biodegradable materials. The Chemical Engineering program would prepare students to become globally competitive scientists, engineers, leaders, and innovators, aligning with the College's mission to provide transformative educational experiences.

Course/Concentration/Major/ Goal(s):

A Chemical Engineering program at Southern University and A&M College would complement the existing offerings in the College of Sciences and Engineering while introducing a unique field that synthesizes chemistry, physics, mathematics, and engineering principles. Its distinct emphasis on process engineering, industrial applications, sustainability, and innovation makes it a valuable addition to the academic landscape. Furthermore, with strong federal and private sector funding opportunities and increasing industry demand, the program would equip students with the skills and knowledge necessary to address pressing global challenges. By establishing and integrating this program, the College would expand its interdisciplinary reach, further enhancing its role in advancing science and Engineering Education.

Course/Concentration/Major/ Objectives:

The establishment of a Chemical Engineering program at Southern University Baton Rouge represents a Strategic Priority for the College of Sciences and Engineering. This initiative is designed to directly address the critical workforce development needs of local, state, and national industries. Graduates from this program will be positioned to become leaders in vital sectors, including Energy Transition, Process Safety, and the petrochemical industry, all are key economic drivers for both Louisiana and the nation.

Chemical Engineering serves as a significant economic catalyst for Louisiana, impacting both regional and statewide economies. Given the state's robust petrochemical industry leadership, graduates of this program will be prepared to contribute directly to and propel Louisiana's economic growth. Furthermore, the introduction of a new Chemical Engineering Program aligns well with the Board of Regents' overarching goal of increasing degree attainment and achieving targets outlined in the state's higher education master plan. This program is not merely an academic addition; it is a strategic investment in the future economic prosperity and industrial leadership of Louisiana.

The rationale for the Course/Concentration/Major Change(s):

The rationale for the new proposed Courses is requisite for the new Chemical Engineering Major.

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. ITEMS PROPOSED FOR REVISION (check all that apply):

Course X Course Number X Course Prefix X Course Title ☐ Prerequisite(s) ☐ Corequisites ☐ Course Termination	Concentration ☐ Title ☐ Number of Hrs. ☐ Concentration Termination	Minor ☐ Title ☐ Number of Hrs. ☐ Minor Termination Major X Title X Number of Hrs. ☐ Minor Termination
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2. Have the Department and College Curriculum Committees reviewed the course/concentration/program?

YES: ☐

NO: ☐

3. Please attach copies of the curriculum committees' reports, if any.

Are there similar courses in the present curriculum? YES: ☐ NO: X

Title

Number

4. What is the projected enrollment for the course per semester? 25-30

5. How often will the course be offered? FALL X SPRING X SUMMER X

6. Is this a required or elective course, and for what curriculum?

REQUIRED: X

ELECTIVE: X

CURRICULUM: Chemical Engineering

7. How does adding this course/concentration/minor impact the credit hours required to complete the degree program?

The proposed courses are requisite and elective courses for new the Chemical Engineering program

8. Do you have faculty on your staff to teach the course? YES X NO

If the answer is no, please state the additional funds needed to hire new faculty members,

9. What is the minimum rank required of the faculty member who will teach this course?

Assistant Professor including Professors of Practice

10. What qualifications are required of the faculty member who will teach the course (degrees, certifications, professional experience, scholarly research, etc.)?

- **Chemical Engineering Degree**
- **Professional Experience (Professors of Practice) applicable for course**

11. Will this course/Concentration/minor/ create a need for additional resources:

Yes: ☒ X

No: ☐

If Yes, identify the need(s):

X	Space/Renovations (office or classroom)?
X	Additional staffing (new course offerings or hiring of instructional or administrative staff)?
X	Additional budgetary needs (for equipment, supplies, etc.)?

12. What is the total amount of funds needed to implement this course/concentration, minor?

from Letter of Intent

Type of Resource	Existing Resource	Additional Resource Required	Estimated Cost
Faculty	2 potential adjuncts	New hires required Chair/program leader Full professors Tenure-track assistant professors Instructors	\$ 804,744
Graduate Assistants			
Administrative Staff		New hire required	\$ 60,795
Instructional Technologies	3D printers, computer labs, software (ex. MATLAB/Simulink CAD, COMSOL)	Specialized simulation software: ex. CHEMCAD	\$ 5,000
Other Resources		Laboratory equipment and building extension	\$ 37,404,107

Method of Financing the Proposed Program and Projected Amount:

☐ State budget: \$ _____

☐ Federal/State Grant: \$ _____

☐ Private Sector Support: \$ _____

☐ Individuals Donation, Scholarships: \$: _____

☒ Combination of State budget and external support funds: \$ 38,274,646

13. Please attach a copy of the detailed course syllabus and the reading list.

A copy of detailed course syllabus included Curriculum Map is attached

Comments:

A Chemical Engineering program at Southern University and A&M College would complement the existing offerings in the College of Sciences and Engineering, while introducing a unique field that synthesizes chemistry, physics, mathematics, and engineering principles. Its distinct emphasis on process engineering, industrial applications, sustainability, and innovation make it valuable to the academic landscape.

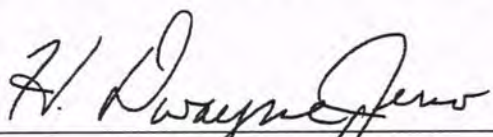
Chemical Engineering is integral to industries such as pharmaceuticals, petrochemicals, food processing, biotechnology, and materials science. Chemical Engineering plays a crucial role in developing new materials, optimizing production processes, and ensuring regulatory compliance in various manufacturing sectors.

Southern University's Chemical Engineering program will immediately serve major employers situated within the Capital Region and Industrial Corridor. This area encompasses approximately 9,000 chemical engineering positions within a 50-mile radius of the main campus in Baton Rouge, LA.

Signatures:

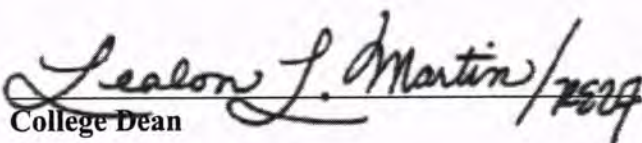
n/a
CSE Departmental Curriculum Committee, Chair

Date


College Curriculum Committee, Chair

7/30/2025

Date


College Dean

7/30/2025

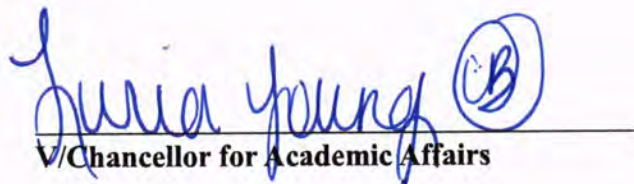
Date

Graduate School Dean (If graduate course/program)

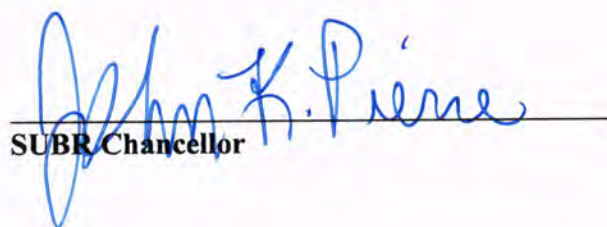
Date


SUBR Curriculum Committee, Chair

08/09/2025
Date


V-Chancellor for Academic Affairs

9/23/2025
Date


SUBR Chancellor

9/23/2025
Date



BOARD of REGENTS
STATE OF LOUISIANA

Academic Degree Program Proposal Form (May 2025)

A.A. Policy 2.04: Academic Planning and Degree Program Proposals

Attach the following documents with the proposal.

- ✓ Letters of support (optional) – C.10
- ✓ Curriculum – D.16 (curriculum map)
- ✓ Supplemental Curriculum Information Sheet – D.17
- ✓ Budget – F.29
- ✓ SACSCOC Faculty Roster – F.33

A. Overview

Institution Name: Southern University and A&M College		Designation (flagship, statewide, regional, HBCU, 2-year): Flagship/HBCU		
College/School/Division: Sciences and Engineering		Academic Department: Chemical Engineering		
Degree Designation ^a : BS	Proposed Degree Name: Chemical Engineering	CIP Code: 140701	Credit Hrs ^b : 130	Contact Hrs ^c : 148
Planned Implementation Semester/Term & Year: Spring 2026		Was this program listed in the most recent Three-year Academic Plan? [X] Yes [] No (off-cycle request form required)		
Mode(s) of Delivery [X] On campus (<50% online) [X] Hybrid (51-99% online) [] 100% online				
Primary Contact (Name, Title, Email): Name: Lealon L. Martin Title: Dean, College of Sciences and Engineering Email: Lealon.Martin@sus.com				

^a See AA Policy 2.11 Approved Academic Terms & Degree Designations

^b If the program exceeds the standard 60 credits for associate or 120 credits for baccalaureate, you must provide justification and evidence of management board approval according to system policy.

^c If applicable.



Academic Degree Program Proposal Form (May 2025)

A.A. Policy 2.04: Academic Planning and Degree Program Proposals

Attach the following documents with the proposal.

- ✓ Letters of support (optional) – C.10
- ✓ Curriculum – D.16 (curriculum map)
- ✓ Supplemental Curriculum Information Sheet – D.17
- ✓ Budget – F.29
- ✓ SACSCOC Faculty Roster – F.33

A. Overview

Institution Name: Southern University and A&M College		Designation (flagship, statewide, regional, HBCU, 2-year): Flagship/HBCU		
College/School/Division: Sciences and Engineering		Academic Department: Chemical Engineering		
Degree Designation ^a : BS	Proposed Degree Name: Chemical Engineering	CIP Code: 140701	Credit Hrs ^b : 130	Contact Hrs ^c : 148
Planned Implementation Semester/Term & Year: Spring 2026		Was this program listed in the most recent Three-year Academic Plan? [X] Yes [] No (off-cycle request form required)		
Mode(s) of Delivery [X] On campus (<50% online) [X] Hybrid (51-99% online) [] 100% online				
Primary Contact (Name, Title, Email): Name: Lealon L. Martin Title: Dean, College of Sciences and Engineering Email: Lealon.Martin@sus.com				

^a See AA Policy [2.11 Approved Academic Terms & Degree Designations](#)

^b If the program exceeds the standard 60 credits for associate or 120 credits for baccalaureate, you must provide justification and evidence of management board approval according to system policy.

^c If applicable.

1. Provide a brief description and reason for the development of the proposed program, identifying its purpose and primary objectives.

The establishment of a Chemical Engineering Bachelor's degree program at Southern University and A&M College (the University) will introduce a unique and essential discipline to the College of Sciences and Engineering (the College), complementing existing programs. While the College currently offers Bachelor of Science degrees in Biology, Chemistry, Mathematics, Physics, Computer Science, Civil and Environmental Engineering, Construction Management, Electrical Engineering, Computer Engineering, and Mechanical Engineering, Chemical Engineering stands apart due to its interdisciplinary nature and specific industrial applications.

The growing global demand for sustainable energy, advanced materials, and pharmaceuticals highlights the necessity of a Chemical Engineering program. Industries such as petrochemicals, biotechnology, food processing, and environmental engineering rely heavily on chemical engineers to optimize production processes and innovate new materials. Additionally, the increasing focus on renewable energy and green manufacturing underscores the importance of training professionals who can develop alternative fuels, carbon capture technologies, and biodegradable materials. The Chemical Engineering program would prepare students to become globally competitive scientists, engineers, leaders, and innovators, aligning with the College's mission to provide transformative educational experiences.

The new Chemical Engineering program will compliment existing programs and further talent pipeline to meet local, regional and national demand.

2. Describe specialized accreditation requirements associated with the program if applicable (refer to Board of Regents [A.A. Policy 2.13: Program Accreditation](#)). If not required, describe whether the institution will seek any voluntary accreditation or certification for the program.

As outlined in "Academic Affairs Policy 2.13, Program Accreditation", all degree programs in CIP Code 14 Engineering must be accredited by the Accreditation Board for Engineering and Technology (ABET). The Chemical Engineering Program, CIP 140701, will seek ABET accreditation per guidelines set therewith.

Southern University and A&M College (SUBR) is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award Associate's, Baccalaureate, Master's, Education Specialist, and Doctoral degrees. Southern University and A&M College (SUBR) reaffirmed accreditation from SACSCOC in 2020 by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). SUBRs next reaffirmation will take place in 2030.

3. Specify **SACSCOC** or other accreditation organization requirements. Mark all that apply.
☐ Substantive change requiring notification only
☒ Substantive change requiring approval prior to implementation
☐ Level Change
☐ None

4. Has the program been designed to align with any Board of Regents or other statewide initiatives? Check all that apply.

☐ MJ Foster Promise Program

☐ LA Cyber Academy

☒ [Louisiana Transfer Pathway](#)

If yes, identify which pathway(s): Chemical Engineering

☐ Act 709 High-cost Program

If yes, identify the high-cost program category: _____

☐ Other: _____

5. If this proposal is for a Master's or Doctoral program, provide a list below (name, institution, email address, brief summary of qualifications) for three to five external review candidates. Reviewers should be active or retired full time faculty member from an accredited institution; have experience developing and/or administering a program like the proposed program; and should not have direct affiliation with a Louisiana institution.

n/a

B. The Master Plan and Institutional Role, Scope, and Mission

6. How does the program align with your institutional role, scope, and mission? If the program does not align, provide a compelling rationale for the institution to offer the program.

The Southern University Baton Rouge (SUBR) College of Sciences and Engineering (CSE) provides comprehensive programming in Civil, Environmental, Mechanical, and Electrical engineering, Computer Sciences, Physics, Biology, Chemistry, and Mathematics. The College of Sciences and Engineering provides a pipeline of talented scientists and engineers ready to lead industry in the 21st century.

To Mission of Southern University's College of Sciences and Engineering (CSE) is to provide transformative educational experiences that prepare our students to become globally competitive scientists, engineers, leaders, and innovators.

The Vision stands on our well-established legacy of producing top-quality scientists and engineers for close to a century, we aspire to serve as the model institution and reference point for science/engineering education and an internationally-renowned hub of innovation and knowledge generation.

The addition of a Chemical Engineering program is a Strategic Priority for College of Sciences and Engineering. Implementation of Chemical Engineering program will meet local, state and national industry needs including workforce development. Southern University Baton Rouge's Chemical Engineering Graduates will be leaders in the Energy Transition, Process Safety and the petrochemical industry – a key Economic Driver for the State and National Economy.

7. How does the program align with your institution's strategic plan and academic program portfolio?

A Chemical Engineering program at Southern University and A&M College would complement the existing offerings in the College of Sciences and Engineering while introducing a unique field that synthesizes chemistry, physics, mathematics, and engineering principles. Its distinct emphasis on process engineering, industrial applications, sustainability, and innovation makes it a valuable addition to the academic landscape. Furthermore, with strong federal and private sector funding opportunities and increasing industry demand, the program would equip students with the skills and knowledge necessary to address global challenges. By establishing and integrating this program, the College would expand its interdisciplinary reach, further enhancing its role in advancing science and Engineering Education

Chemical Engineering programs benefit from various federal and private sector funding opportunities. Federal agencies such as the National Science Foundation (NSF), the Department of Energy (DOE), and the Environmental Protection Agency (EPA) offer research grants for projects focused on sustainability, energy efficiency, and advanced materials. The National Institutes of Health (NIH) provides funding for biomedical and pharmaceutical research, supporting chemical engineers involved in drug development and bioprocess engineering.

In the private sector, major corporations in the chemical, pharmaceutical, and energy industries frequently invest in academic research collaborations and workforce development initiatives. Additionally, organizations such as the American Institute of Chemical Engineers (AIChE) and the Chemical Industry Council offer grants and scholarships to promote research and education in Chemical Engineering.

8. Identify how the program aligns with the priorities outlined in the **Board of Regents Master Plan for Higher Education**. Provide descriptions for each (all required). Additional details will be required later in the proposal.

- Accessibility (mode of delivery, alternate course scheduling)

The mode of initial delivery for Chemical Engineering will be in-person courses. The long-term vision will be to explore additional modalities for course delivery to align with digital ways of working.

- Affordability (use of OER, transfer agreements, prior learning assessment including for military and veteran students, employer funded)

The Affordable Learning LOUISiana OER initiative allows LOUIS members to access and contribute free, openly licensed, curated digital resources.

The Southern University System and the SUBR Bookstore participates in Follett Access. This partnership allows students to rent textbooks at a reduced cost and is part of existing student fees. In addition, instructors will be encouraged to consider OER materials.

Southern University is part of Louisiana Transfer pathways and PLAs including Louisiana community colleges and Process Technology (PTEC) programs.

Military programs offer potential tuition assistance, scholarships and exemptions including academic counseling.

- Partnerships (with industry, community-based organizations, other institutions)

The Dean's Executive Leadership Council (DELC) of the College of Sciences and Engineering is a strategic advisory group formed to support the Dean in guiding the College's long-term direction and institutional advancement. The Council's role is to help ensure students receive a high-quality, forward-looking education that equips them with the skills and experiences needed to thrive in a competitive global environment. The Dean's Executive Leadership Council (DELC) comprised of the following providing support and guidance for Chemical Engineering proposal:

IBM, Boeing, Lockheed Martin, ExxonMobil, Shell, Dow, Chevron, Entergy, Google, Duke Energy, Procter and Gamble, Nexus Louisiana, Judy Perkins, Karen Butler-Purry, Wilbert Ferdinand, Lee Hampton and Howard White

A copy of DELC Bylaws is provided with this Program Proposal.

- Work-based learning (capstone experiences, internships, apprenticeships, etc.)

The Southern University Administration believes that a college education should include one or more professional experiences. The College has held this view for many years and has worked with its industrial partners to provide meaningful work experiences via its CO-OP program. This program is open to all qualified students who desire to engage in such work experiences.

The College has held in almost all cases that engineering students should have their first CO-OP experience at the end of the sophomore year. The College grants three hours of course credit toward a Bachelor of Science degree in engineering to only junior and senior students who participate in the CO-OP experience and who enroll in the Engineering Practice (ENGR-499) course. These credits may be used as curricula technical electives upon approval of the Department Chair.

Experience and work-based learning opportunities will be offered through partnerships. The College of Sciences and Engineering receives Industry support through the Dean's Executive Leadership Council and will establish a Chemical Engineering Advisory Council. These partnerships provide funding and internship opportunities

Through these partnerships, current CSE students participate in sponsored Capstone Projects with industry funding including mentorship. Southern University and A&M College's proximity to the petrochemical industry provide the opportunity to micro-internships and site-based learning opportunities.

A Chemical Engineering Advisory Council will be chartered in 4Q2025. The Advisory Council will provide steering and continual improvement of work-based learning opportunities.

- Other program attributes that align with the Meauxmentum Framework and contribute to closing the achievement gap for low income, minority, and adult learners.

Chemical Engineering is an Economic Driver for Louisiana including the region and nation. Due to proximity to the petrochemical industry, graduates are positioned to drive Louisiana economy.

A new Chemical Engineering Program supports the Board of Regents goal of degree attainment and reaching the goals of the state's higher education master plan, Louisiana Prospers.

***Data from Lightcast labor market area selection: Arkansas, Louisiana, Mississippi and Texas*

C. Need

9. Describe workforce demand and job opportunities for this program. How does the program align with relevant local, regional, and/or state workforce strategies and future societal educational needs? (see [Louisiana Occupation Areas](#)).

Greater Baton Rouge has the 8th most Chemical Engineers among all metro areas in the US, 8th highest concentration, and 4th highest wages (\$123,006) after Houston, Beaumont, and Corpus Christi. Baton Rouge is a well-positioned training ground for Chemical Engineers. There is significant demand locally, and from neighboring metros like Houston, Beaumont, and Corpus Christi which also have high demand

From a state perspective, Louisiana has the 2nd highest concentration of chemical engineers in the US, 5th highest wages (\$123,514).

Nationally, Chemical Engineering jobs are expected to grow 10% 2033 across the country, "Much Faster than Average."

***Source: Lightcast and BoR Analysis, September 2024*

Attachment D – Louisiana Occupation Areas of Strategic Need 2024

Louisiana: Engineers – Chemical, Civil, Electrical, Marine, and Mechanical Engineers

10. In the development of this proposed program, how has the institution (faculty, department/college, academic affairs, etc.) engaged with **external stakeholders such as alumni**, community representatives, industry and employers, Regional Economic Development Organizations (REDO) or other groups such as industry advisory boards. Explain who the institution has engaged with and how those conversations shaped the design and curriculum of this program to align with employer needs. **You may attach letters of support as evidence.**

For over three decades, the Southern University alumni network has been a staunch advocate for establishing a Chemical Engineering degree program at both the undergraduate and graduate levels. This interest is particularly pronounced among Southern University alumni residing in Louisiana, who are employed within or are entrepreneurs in the state's vital chemical and energy sectors.

Our enduring and robust partnerships with Shell, ExxonMobil, BASF, Dow Chemical, and Chevron remain strong, with active engagement across all levels of the Southern University System and its Board of Supervisor members. Shell has appointed an executive leader to guide the Chemical Engineering Program from its inception to execution. Shell's support also includes funding for Curriculum Development and Lab Infrastructure. ExxonMobil has also committed resources exceeding their current levels of support.

Louisiana industries dedicated to environmental sustainability, energy, hydrogen, biofuel processes, carbon capture, and advanced materials are committed to supporting the Southern University Chemical Engineering program. For instance, Entergy maintains a strong commitment to Southern University with an Endowed Chairman for Electrical Engineering Department and pledges support for the Chemical Engineering program. Bear Process Safety is committed to partnering with Southern University, focusing on process safety education, training, and talent pipeline development to address the high demand for skilled professionals.

Our research into external partnership opportunities within Louisiana's emerging markets reveals a concerted effort to establish the state as a national leader in decarbonized industrial technology and biomanufacturing, thereby attracting further investment to grow our economy and attract young tech talent. The research also revealed a growth industry with uses of fermentation biocatalysis to convert plant-derived sugars into essential chemicals (ie, hydrogen peroxide, acids) with minimal carbon footprint. With the large sugarcane agricultural industry, there is a growing niche fermentation market for Louisiana branded liquors. The Chemical Engineering Program has also received directional verbal support from a local distillery to assist with developing niche curriculum going forward.

Louisiana possesses significant forestry and agricultural resources for bio-based feedstocks, extensive wetlands, coastal environmental ecosystems, and an abundance of depleted oil/gas fields that can be repurposed for carbon sequestration. A key objective of the DELC is to monitor industry trends, needs, and opportunities, including strategies to maintain competitiveness for all programming, particularly the Chemical Engineering degree programs, moving forward. This also provides the foundation for continual improvement for Accreditation.

11. What is the program's service area (local, regional, state, national)? If outside of the institution's traditional service area, provide a rationale.

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The program's service area is local, regional, state and national. Southern University's Chemical Engineering program will immediately serve major employers situated within the Capital Region and Industrial Corridor. This area encompasses approximately 9,000 chemical engineering positions within a 50-mile radius of the main campus in Baton Rouge, LA.

12. Provide data on the employment outlook for occupations graduates will be qualified for with this program. Include only occupations that connect with the proposed degree subject area and commonly require a degree at the level of the one proposed. Use only the following resources for this data to complete the chart below:
- [Louisiana Workforce Commission](#)
 - [Lightcast Analyst](#) (use only in-state data. Check with your Office of Academic Affairs for access.)

CHOOSE ONE:

☐ This program will serve the following Louisiana RLMAs (list here: _____). All data below represents only this area.

☒ This program will serve the entire state. All data below represents Louisiana statewide data.

Occupation	LWC Star Rating	Current Jobs [Enter Year]	Projected Jobs [Enter Year]	# Change	% Change	Average Annual Openings	Average Salary
Chemical Engineering Occ Code(17-2041)	5	669 Year: 2022	833 Year: 2032	164	25%	55	\$123,416

13. List other institutions in the state that offer the same or similar programs and include the number of graduates from within the last year. This information is available on the [BOR Interactive CRIN](#).

Institution	Program (degree and title)	No. Graduates in past year
LSU and A&M College	BS Chemical Engineering	72
University of Louisiana Lafayette	BS Chemical Engineering	48
Louisiana Tech University	BS Chemical Engineering	18
McNeese State University	BS Chemical Engineering	20
From CRIN (2023-2024)		

14. Based on the data provided in questions 12 and 13, discuss how this program will help address a need or gap in the Louisiana labor market, or provide education to further the public good. If the program will have national impact, describe how that benefits the state.

Chemical Engineers are identified as “target occupation” and “top posted occupation” as highlighted in Lightcast analysis. There are 164 Annual Openings (2024) for Chemical Engineers with median earnings of \$62.84/hr. The projected growth for Chemical Engineers is 8.74% from 2024-2029. Growth for Chemists, a feeder discipline for Chemical Engineering, is 10.52% over the same period. Further, skill growth relative to market is identified as “Growing” by analysis.

Further, the percentage of the workforce over the age of 55 for Greater Baton Rouge (18%), Louisiana (20%) and United States (25%) provide urgency in new talent pipeline as compliment to existing Programs.

Key industries and economic drivers for Louisiana include process industries, energy and technology. Louisiana is home to more than 300 process manufacturing facilities, over 150 petrochemical plants and 15 refineries. Louisiana’s refineries provide about 1/6 of US refining capacity. The output from Manufacturing in Louisiana is \$40.28 billion (2021). Louisiana is #2 State Tech Talent Pipeline in the U.S. to support area industry. Louisiana has been the #1 per capita for Foreign Direct Investment since 2008. The Port of South Louisiana is the No. 2 energy transfer site in the U.S., with 63% of crude oil, petroleum products and other mineral fuels imports passing through its channels. Port of South Louisiana ranked No. 1 U.S. Foreign Trade Zone. Louisiana is home to four of the nation’s eight active LNG export facilities. Louisiana has attracted \$61B of investment in new energy including emission reduction projects, resulting in 26,952 new jobs. As of December 2024, there are 183 active projects with more than 32,220 new jobs.

Recent investment announcements for low carbon steel plant, AI and Meta provide job opportunities in next generation manufacturing. Louisiana is ranked #2 in the US for technical talent with over 9000 STEM graduates per year. A new Chemical Engineering program further solidifies this position with readiness to support industry and growing investments.

Source: Louisiana Economic Development

15. What impact will the proposed program have on similar or related programs at your institution?

A Chemical Engineering program at Southern University and A&M College would complement the existing offerings in the College of Sciences and Engineering. Pre-requisite courses include Chemistry, Physics, Mathematics, and Engineering principles. Its distinct emphasis on process engineering, industrial applications, sustainability, and innovation make it valuable to the academic landscape.

Chemistry is a pre-requisite discipline for Chemical Engineering to expand career opportunities. Chemistry, as a feeder discipline, will see increased enrollment with the establishment of Chemical Engineering program including new and transfer students.

D. Curriculum

16. Attach a curriculum map. Curriculum maps should:

- ✓ Be organized by semester for a full-time student enrolled in at least 15 units per semester (may be less for graduate degrees).
- ✓ For each course, include course prefix, number, title, and credit hour requirement. Include Louisiana common course number when applicable.
- ✓ Identify which courses meet general education requirements (for undergraduate degrees).
- ✓ Identify which major course requirements are new courses.
- ✓ Include alternate tracks and requirements by concentration if applicable.
- ✓ Indicate work-based learning experiences (such as internships, clinicals etc.) if applicable.

17. Attach the Supplemental Curriculum Information Sheet

18. List the student learning outcomes for the proposed programs. Summarize how the curriculum ensures students achieve the learning outcomes. Include how Career Ready Competencies; Knowledge, Skills, and Abilities (KSAs); and High Impact Practices (HIPs) are incorporated (see supplemental info sheet for more information on these three curricular elements). Describe how and when outcomes will be assessed.

A strategic priority for the College of Sciences and Engineering is to provide opportunities for students to build the skills, competencies, and ethical values necessary to become successful STEM professionals

The College of Sciences and Engineering will align with program criteria for Chemical Engineers set forth from ABET which include:

Program Criteria

Applications of mathematics, including differential equations and statistics to engineering problems.

College-level chemistry and physics courses, with some at an advanced level, as appropriate to the objectives of the program.

Engineering application of these sciences to the design, analysis, and control of processes, including the hazards associated with these processes.

Student Outcomes

Student outcomes describe what students are expected to know and be able to do by the time of graduation. Attainment of these outcomes prepares Chemical Engineering graduates to enter the professional practice of engineering. Student outcomes are as follows and will be built into curriculum including assessments.

*an ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics.

*an ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors.

*an ability to communicate effectively with a range of audiences.

*an ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts.

*an ability to function effectively on a team whose members together provide leadership, create a collaborative environment, establish goals, plan tasks, and meet objectives.

*an ability to develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions.

*an ability to acquire and apply new knowledge as needed, using appropriate learning strategies.

Students can obtain work experience through co-ops and internship to reinforce curriculum including Student Outcomes.

Formative and summative assessments will be made as Students progress and are assessed through each curriculum course.

19. What, if any, special preparation will students need for admission to the program? This may include pre-requisite courses or degrees, program-specific selective admission criteria or eligibility, or work experience.

Admission to the College of Sciences and Engineering is open to students who have successfully earned 30 or more credit hours and meet the requirements associated with their selected major. Applicants who partially satisfy the requirements listed below, and have not adequately passed all courses, may be "Conditionally Admitted." This action is contingent upon applicants enrolling at the next opportunity in each missing course cited and earning a "C" or better within one year.

Prospective students must have earned a "C" or better in each of the courses listed per the selected major and have earned a "C" or better in prerequisite courses. Further prospective students must pass the University Writing Proficiency Examination.

Transfers from Other Areas of the University

Students transferring from other colleges at the University must meet the same requirements. Transfer credits are acceptable for degree programs if they represent course requirements in the appropriate curriculum. Course work pursued at other colleges shall be reviewed and approved by the appropriate departmental chair and by the dean of the college for its applicability to the specific requirements for a degree.

Transfers from Other Universities

Students transferring from other approved colleges or universities must meet the admission requirements of the University and the College. Transfer students must submit an official transcript of courses completed at other institutions together with evidence of good standing to the Registrar at Southern University and A&M College.

Course work pursued at other institutions shall be reviewed by the departmental chair and the dean of the College for its applicability to the requirements for a degree.

Further, Louisiana Transfer Pathways start at Louisiana community colleges. This enables students to earn credit that can transfer to Chemical Engineering program.

20. Identify the partners you are working with to create an educational and career pipeline for this program. Mark all that apply.

- ☐ High school CTAE
- ☐ High school STEM
- ☐ Career academies
- ☒ 2-year college
- ☐ 4-year college/university

- ☒ Employers
- ☐ Community organizations
- ☐ Professional associations
- ☒ Other Programs at your Institution
- ☒ Other Partner

List specific partners for each category checked above.

2-year colleges:

1. Southern University at Shreveport
2. Baton Rouge Community College

Employers

The following prospective employers have representatives on the **Dean's Executive Leadership Council (DELC)**: IBM, Boeing, Lockheed Martin, ExxonMobil, Shell, Dow, Chevron, Entergy, Google, Microsoft, Duke Energy, Procter and Gamble, Core Technology Molding Corporation, Nexus Louisiana, and BRAC. The DELC also includes individuals who are academic or professional leaders in their purview.

Community Organizations:

1. STEM - NOLA

Other Programs at Institution:

1. Academic programs in the College of Sciences and Engineering [Biology, Chemistry, Mathematics and Physics, Mechanical Engineering, Electrical Engineering]

Other Partners:

1. SU STEM Alumni Leadership Council
2. SUBR CSE Chemical Engineering Advisory Council

21. Describe how the education pipeline for the program will function. Include any stackable or transferable credentialing that is involved.

The education pipeline is designed for students from high school and two-year colleges into the program through strategic partnerships and targeted recruitment efforts. The team has identified specific high schools and community colleges that align with the program's academic and workforce development goals. These institutions will serve as feeder schools, and collaboration will include dual enrollment opportunities, articulation agreements, curriculum alignment, and outreach activities to promote early exposure to the field.

For high schools, the program will engage STEM-focused magnet schools, career academies, and schools with strong math and science departments. Activities will include campus visits, summer enrichment programs, and mentorship initiatives. Faculty and current students will participate in outreach to increase awareness and interest in the program among prospective students.

For two-year colleges, articulation agreements will be established to ensure smooth credit transfers. The program will work closely with academic advisors and department chairs at partner institutions to align lower-division coursework with the program's requirements and provide tailored guidance for prospective transfer students.

Targeted recruitment efforts will focus on students with demonstrated interest or aptitude in the discipline. Strategies will include participation in college fairs, informational sessions at partner institutions, digital marketing campaigns, and scholarship opportunities. Overall, the pipeline will serve as a structured, comprehensive and collaborative approach to building a diverse and well-prepared student body.

E. Students

E1. Student Enrollment and Completion

22. Describe the institution's process for determining prospective and current student interest in the program. This may include enrollment in existing courses, minors, or concentrations, student surveys, admissions inquiries.

The Office of Enrollment Management support is two-fold in its service to the students at Southern University. The Division seeks out prospective students for enrollment and implements strategies to develop programs and services that are designed to achieve the recruitment, admissions, and enrollment goals of the University. This is done through synergy among the staff in recruitment, financial aid, academic affairs, student life, finance, and other important University constituents who work collaboratively to achieve these goals. Once students are enrolled, we work to ensure their development of knowledge, sense of responsibility and self-reliance, and connection to the University and its wider community.

To cultivate long-term interest and diversify the student pipeline, the College actively invests in early education outreach. Through partnerships with corporations and industry stakeholders, the College offers STEM-based summer programs that engage middle and high school students in hands-on, experiential learning opportunities. These programs are designed to spark interest in high-demand STEM fields, expose students to cutting-edge technologies, and provide mentorship from faculty and industry professionals. This strategic investment in early engagement not only supports STEM awareness and readiness but also strengthens future enrollment in related academic programs at the institution.

23. Provide current institutional and department/college overall retention and graduation rates. If projected retention and graduation rates are significantly different than for the institution overall, please explain.

Enrollment in Undergraduate Programs by College, Fall 2020 to Fall 2024

CIP Code	Programs	Degree Abbr	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Fall 2024
College of Sciences & Engineering							
11.0701	Computer Science	BS	206	212	204	237	241
14.0801	Civil Engineering	BSCE	121	117	115	120	119
14.1001	Electrical Engineering	BSEE	83	105	94	101	102
14.1901	Mechanical Engineering	BSME	238	235	260	229	251
15.0303	Electronics Engineering Technology	BS	30	22	8	0	0
26.0101	Biology	BS	323	328	327	330	319
27.0199	Mathematics and Physics	BS	29	27	28	14	14
40.0501	Chemistry	BS	55	50	34	29	38
40.0501	Construction Management	BS	0	0	0	0	3
Total			1,085	1,096	1,070	1,060	1,087
TOTAL UNDERGRADUATE			6,145	6,560	6,470	6,571	6,713

Source: SUBR Fall 2023 SSPS File; Louisiana Board of Regents, Statewide Student Profile System, Program-ID SPCIP_SPCIPRES.

Enrollment in Graduate Programs by College, Fall 2020 to Fall 2024

CIP Code	Programs	Degree Abbr	Fall 2020	Fall 2021	Fall 2022	Fall 2023	Fall 2024
College of Sciences & Engineering							
11.0701	Computer Science	MS	36	88	139	151	105
13.1399	Science and Mathematics Education	PHD	46	43	31	40	44
14.0101	Engineering	ME	24	17	19	29	23
26.0101	Biology	MS	16	15	16	9	7
27.0199	Mathematics and Physics	MS	3	4	2	6	6
Total			125	167	207	235	185
SUBR Total			772	848	825	807	770
22.0101	Law	JD	NA	909	931	871	796
TOTAL GRADUATE			772	1,757	1,756	1,678	1,566

Source: SUBR Fall 2023 SSPS File; Louisiana Board of Regents, Statewide Student Profile System, Program-ID SPCIP_SPCIPRES.

Notice: *The Board of Regents approved the Graduate Certificate in Supply Chain Management; and the Graduate Certificate in Therapeutic Recreation.

Enrollment by CIP, Degree Subject Area, Level and Classification, Fall 2024

Undergraduate									Graduate					
CIP Code	Description	Pre	Fresh	Soph	Junior	Senior	Other	Total	Prof	Master	Doc	Spec	Other Grad	Total
110701	Computer Science	0	60	50	42	89	0	241	0	105	0	0	0	105
140101	Engineering, General	0	0	0	0	0	0	0	0	23	0	0	0	23
140801	Civil Engineering, General	0	41	36	14	27	1	119	0	0	0	0	0	0
141001	Electrical and Electronics Engineering	0	37	24	14	27	0	102	0	0	0	0	0	0
141901	Mechanical Engineering	0	93	50	38	70	0	251	0	0	0	0	0	0
260101	Biology/ Biological Sciences, General	2	108	78	66	63	2	319	0	7	0	0	0	7
270199	Mathematics, Other	0	0	4	4	6	0	14	0	6	0	0	0	6
400501	Chemistry, General	0	21	7	5	5	0	38	0	0	0	0	0	0

Source: Louisiana Board of Regents, Statewide Student Profile System, Program-ID SPCIPMAJOR_SPCIPD.

Retention Rates

Full-Time First-Time-in-College Retention Rates by Program CIP Code and Major: Fall 2023 to Fall 2024

CIP Code	College/Major	Fall 2023 FF Cohort	Total Retained Fall 2024		Same Major		Major Changed		No Show	
			No	%	No	%	No	%	No	%
110701	Computer Science	67	42	62.7	35	52.2	7	10.4	25	37.3
140801	Civil Engineering, General	34	21	61.8	19	55.9	2	5.9	13	38.2
141001	Electrical Engineering	32	15	46.9	11	34.4	4	12.5	17	53.1
141901	Mechanical Engineering	67	36	53.7	32	47.8	4	6.0	31	46.3
260101	Biology, General	112	81	72.3	61	54.5	20	17.9	31	27.7
270199	Math and Physics	3	2	66.7	2	66.7		0.0	1	33.3
400501	Chemistry, General	13	9	69.2	6	46.2	3	23.1	4	30.8
Sciences & Engineering Total		328	206	62.8	166	50.6	40	12.2	122	37.2
Grand Total		1626	981	60.3	855	52.6	126	7.7	645	39.7

Source: SUBR, Office of Institutional Effectiveness, SSPS Fall 2023.

See tables above.

24. Provide an enrollment projection for the next five academic years. Projections should be realistic and align with the institutional retention and graduation rates described above. No program should be established that is anticipated to be below required completer thresholds at full implementation.

	Year 1	Year 2	Year 3	Year 4	Year 5
Academic Year (Summer, Fall, Spring)	2026-27	2027-28	2028-29	2029-30	2030-31
Base enrollment*		30	56	82	87
Lost to Attrition (should be negative)	0	-9	-9	-9	-9
New to the institution	25	30	30	30	30
Shifted from existing programs within your institution	5	5	5	5	5
Total Enrollment	30	56	82	108	113
Graduates	0	0	0	21	21
Carry forward base enrollment for next year	30	56	82	87	92

*Total enrollment becomes the base enrollment for the following year

*Premise: 30% Attrition Rate assumption based on current performance data

25. Discuss the marketing and recruitment plan for the program. Include how the program will be marketed to adult learners and underrepresented and special populations of students.

The DELC will charter a Chemical Engineering Advisory Council to develop Marketing Plan. The new Chemical Engineering program requires a strong marketing strategy to build awareness and distinguish itself in a competitive academic landscape. Effective marketing will highlight the program's relevance to emerging industries, innovation in sustainability, and robust career pathways. A well-crafted marketing campaign will position the program and institution as a premier destination for STEM education.

Funding allocation will include the development of a dedicated web presence, digital advertising, promotional materials, and targeted social media campaigns. Key messages will emphasize program strengths such as hands-on labs, faculty expertise, and industry partnerships. Efforts will also include PR initiatives, branded content, and media outreach to boost visibility. Funds to develop a marketing plan are allocated in budget and start-up costs.

A recruitment plan for perspective students is through the Office of Enrollment. This Office seeks out prospective students for enrollment and implement strategies to develop programs and services that are designed to achieve the recruitment, admissions, and enrollment goals of the University. This is done through synergy among the staff in recruitment, financial aid, academic affairs, student life, finance, and other important University constituents who work collaboratively to achieve these goals.

Engineering recruitment is also supported through the Southern's Engineering Alumni Society (SEAS). The Southern University Engineering Alumni Society (SEAS) Scholars program is a four-year scholarship initiative developed to increase the number of career ready engineers graduating from Southern University. At its core, it is a cohort of high academic achieving students who matriculate together. The premise: When like-minded students work closely together, positive peer pressure will produce outstanding outcomes.

E2. Student Support

26. Describe how the institution will support graduates in meeting career goals such as securing employment, further education, and industry certification.

The Southern University System has a Career and Services Center located on each Campus.

The mission of the Career Services Center is to aid and assist the students and alumni of Southern University in developing, evaluating, and implementing career plans. The center, in partnership with local and national corporations, also provides opportunities for qualified applicants to secure internships and post-graduate employment. Some of the Services provided:

- Provide information to students concerning career opportunities as they relate to foreseeable demands.
- Assist students in securing part-time employment.
- Provide information about the world of work. Relate occupational requirements to individual qualifications and interests.
- Provide information about summer employment and cooperative programs.
- Test and screen students for possible employment with various agencies.
- Coordinate recruitment activities. Provide current information about educational placement by using college catalogs, scholarships and other financial assistance announcements.
- Provide career counseling in special cases. Assist alumni, up to three (3) months following graduation date, in job search efforts.

27. Describe how the success of program graduates will be tracked and assessed. Success may include employment, enrollment in another degree program, or certification/licensure passage.

1. The Southern University Alumni Federation: A Global Network

At a macro-level, the Southern University Alumni Federation serves as the central hub for tracking and engaging with graduates. With an alumni network that spans the globe, Southern University is uniquely positioned to connect with diverse markets and industries. This global reach is particularly beneficial for the Chemical Engineering program, as it allows for targeted outreach to attract prospective students and, critically, to help secure employment opportunities that encourage graduates to remain and contribute to the Louisiana workforce.

Weekly meetings are held to review and assess membership data. These crucial discussions involve key leaders, including Al Hurrell, CEO of the SU Foundation, and SU System Development Leaders, among whom is Arthur Jack, the Director of Development for the College of Sciences and Engineering. The agenda for these meetings encompasses a wide range of topics, including communication broadcasts to and from the university's national chapters. These discussions delve into vital information such as members' backgrounds, their career locations and achievements, and their philanthropic engagement with the university. For the Chemical Engineering program, as with all programs within the SU System, targeted communications will be crafted and shared after receiving official approval from the Board of Regents.

2. The Southern University Career Services Center: Cultivating Industry Partnerships

Complementing the efforts of the Alumni Federation, the Southern University Career Services Center plays a pivotal role in tracking students from their academic journey through graduation and into their professional lives. Under the leadership of Director Tamera Montgomery, the Career Services Center requires all graduating students to complete surveys, providing invaluable data for tracking and assessment.

A cornerstone of the Career Services Center's strategy is the Business and Industry Cluster (BIC) organization, which has a rich history dating back to 1950. The BIC is specifically designed to foster active and ongoing dialogue between businesses, students, and the university. A core initiative of the BIC is to meticulously track and assess the success rates for the recruitment and retention of all hired students. Given Louisiana's economic landscape, with its dominance in the petrochemical industry, a special emphasis is placed on Chemistry and Chemical Engineering by the member companies of the BIC.

The current roster of BIC member companies represents a diverse and influential group of industry leaders, including: Chevron, Procter and Gamble (P&G), Google, Microsoft, Lockheed Martin, Honeywell, Shell, Baker Hughes, Sam's Club, Mosaic, SASOL, CF Industries, Enbridge, Women's Hospital (Baton Rouge), Nutrien, CLECO and Blue Cross and Blue Shield of Louisiana

Other companies with interest in joining BIC include Capital One, ServiceNow, and Dell.

3. Future Initiatives for Enhanced Data Capture and Analytics

To further enhance its understanding of graduate trajectories and to gain deeper insights into their successes, the Career Services Office is actively piloting an innovative program. This initiative involves a collaboration with a technology company to develop surveys that will be dispatched to graduates at established intervals. This program leverages the extensive reach of both the alumni federation and various campus-wide departments to facilitate distribution and encourage high completion rates, ensuring a robust and ongoing stream of valuable data.

Through these interconnected and forward-thinking strategies, Southern University demonstrates its unwavering commitment to supporting its graduates throughout their careers, strengthening its alumni network, and continually attracting top talent to contribute to the economic prosperity of Louisiana and beyond.

28. **How has cost for students been considered in the design of the program?** Are there any additional financial costs that students will have to take on as part of this program? (e.g. special fees, software licenses, equipment, travel, etc.) If so, what strategies have you adopted to offset the cost burden?

Southern University offers a very competitive cost for attendance for full-time students per semester:

- Undergraduate: \$4,979 (additional \$3,675 out of state fee)
- Room & Board (range): \$5,776 to \$3,259
- New Student fee: \$700
- International Student Fee: \$30

The current fees include:

- Technology: \$60
- Access fee to E-Books and materials: \$300

Private funding from external partners will be used to offset costs through scholarships to Students. Examples include unrestricted fundraising through naming opportunities and Endowments targeting student assistance to offset fees for Chemical Engineering full-time students.

***Reference SUBR online Tuition Fees for the latest release:*

<https://www.subr.edu/assets/subr/TuitionFees/2025-FALL--Student-Fee-Schedule.pdf>

F. RESOURCES

F1. Finance

29. Attach the completed Regents Budget Template

30. Provide a brief narrative explaining resources needed to implement and run the program for the first five years. Include information on the use of existing resources, reallocation of existing resources at the institution, and new resources needed. This narrative should align with information in the **attached budget**.

The Southern University System Foundation is launching a capital campaign to enhance the infrastructure of all campuses within the system, including several of its academic units. A portion of the capital to be raised has been earmarked for an extension of Pinchback Hall – which currently houses the engineering programs in the College of Sciences and Engineering. This extension will provide state-of-the-art facilities for the new Chemical Engineering program to include:

- Modern classrooms with state-of-the-art audiovisual equipment to support both in-person and online learning.
- Dedicated labs to support hands-on learning in core competency areas in Chemical Engineering: thermodynamics, fluid mechanics, reaction engineering, process control, and materials science. Online students will have access to virtual labs and simulations.
- Offices for faculty members and staff, as well as space for academic advisors, career services, and industry partnerships.
- Spaces for students to collaborate on projects, group discussions, and study sessions.
- Dedicated spaces for research with industry collaboration, such as chemical process design areas and research labs.

To implement a new Chemical Engineering program, (5) Faculty will be hired. The proposed costs over 5 years are \$2,500,000 in which Faculty will develop course materials and build and supervise research programs.

31. How will the institution cover increased indirect costs associated with the proposed program? Consider costs such as student advising, student support services, tutoring, career services, additional library materials, and replacing or upgrading technology or other infrastructure.

Funding from Corporate Stakeholders including private donations will offset additional indirect costs; It is anticipated that the program will be self-sustaining after year 5.

The University is currently expanding Student support services including onboarding additional Advising and Career Services staff.

32. If existing funds are being reallocated, describe the impact on existing programs and the plan to mitigate these impacts.

The College of Sciences and Engineering will strategically reallocate existing faculty resources and faculty lines. This phased redirection ensures effective utilization of institutional capacity while minimizing disruption to existing programs. Current faculty from departments such as Chemistry, Mechanical Engineering, Civil Engineering, and Physics possess overlapping expertise in core chemical engineering topics such as thermodynamics, transport phenomena, materials science, environmental engineering, and energy systems. Select faculty members with relevant teaching and research backgrounds will be offered the opportunity to co-teach interdisciplinary courses during the early years of the program; lead elective courses that align with their expertise (e.g., renewable energy, reaction kinetics, nanomaterials); and collaborate on curriculum development and mentor new chemical engineering faculty.

The reallocation of faculty and lines will occur gradually as new faculty are hired, enrollment projections are met, and curriculum is fully implemented across all four years. This careful redirection of existing faculty and positions ensures the new Chemical Engineering program can launch with strong institutional support, academic continuity, and fiscal responsibility.

F2. Instruction and Student Support

33. Attach your SACSCOC Faculty Roster for the proposed program. (Please indicate anticipated positions that will need to be filled in the future) - see attachment
34. Describe faculty needs for the program including program leadership for the first five years. Will new or additional faculty be hired? How will current faculty and/or faculty lines be re-directed to this new program from existing programs? Identify any anticipated challenges in hiring adequate faculty for the program. Information in this section should align with information in the attached budget.

To support the launch and growth of the proposed Bachelor of Science in Chemical Engineering program, the College of Sciences and Engineering will implement a strategic, phased approach to hire five faculty members over a five-year period. These faculty hires will bring expertise in process design, advanced energy systems, materials science, and chemical manufacturing, while also possessing the capabilities to develop cutting-edge research programs aligned with institutional priorities and regional workforce needs.

The first two hires will focus on core competencies in process design and chemical manufacturing, foundational areas for delivering core curriculum and establishing applied research capabilities. Additional hires will emphasize advanced energy systems (e.g., renewable fuels, electrochemical systems) and materials science (e.g., polymers, nanomaterials). Candidates with interdisciplinary research portfolios will be prioritized to foster partnerships with existing programs in environmental science, computer science, and electrical engineering.

Anticipated challenges include a competitive market, startup package limitations, geographic constraints, and research infrastructure. Attracting highly qualified candidates in chemical engineering subfields may be challenging due to strong demand from research universities and industry. We will leverage state and federal research grants to supplement startup packages, and establish new partnerships with national labs, local industries, and peer institutions to support research collaboration and infrastructure access. We will leverage faculty development and retention programs that include professional development funds, recognition awards, and transparent tenure pathways.

The College of Sciences and Engineering will strategically reallocate existing faculty resources and faculty lines. This phased redirection ensures effective utilization of institutional capacity while minimizing disruption to existing programs. Current faculty from departments such as Chemistry, Mechanical Engineering, Civil Engineering, and Physics possess overlapping expertise in core chemical engineering topics such as thermodynamics, transport phenomena, materials science, environmental engineering, and energy systems. Select faculty members with relevant teaching and research backgrounds will be offered the opportunity to co-teach interdisciplinary courses during the early years of the program; lead elective courses that align with their expertise (e.g., renewable energy, reaction kinetics, nanomaterials); and collaborate on curriculum development and mentor new chemical engineering faculty.

Vacant or retiring faculty lines from related programs will be reallocated to support new hires in the Chemical Engineering program. As student demand shifts and enrollment grows in the new program, underutilized lines in low-enrollment programs will be reviewed and potentially reassigned based on institutional priorities and workforce alignment.

Further, faculty may hold joint appointments or serve as affiliated faculty between Chemical Engineering and their home departments. This structure promotes interdisciplinary teaching and research while preserving faculty identity within their original disciplines.

The reallocation of faculty and lines will occur gradually as new faculty are hired, enrollment projections are met, and curriculum is fully implemented across all four years.

This careful redirection of existing faculty and positions ensures the new Chemical Engineering program can launch with strong institutional support, academic continuity, and fiscal responsibility.

35. Describe support personnel needs for this program (e.g. advising, professional development, program administration, academic coaching, etc.). Will new or additional staff be hired? How will current staff and/or staff lines be re-directed to this new program from existing programs? Information in this section should align with information in the attached budget.

To ensure the successful implementation and long-term sustainability of the new program, a comprehensive support structure is required. This includes both new hires and the strategic allocation of current personnel from existing programs to meet operational, student, and faculty needs. Key support roles include academic advising, program administration, student support services, recruitment and laboratory technicians.

Administrative support personnel will be needed for scheduling, budget tracking, record keeping, and coordination of daily program operations. This may begin with shared administrative support, with plans to add a program coordinator as the program scales.

Academic advisors will be essential to support student progression, course selection, and career planning. Initially, existing advisors from related STEM programs will support the program, with plans to hire at least one additional advisor as enrollment increases. Academic coaches or learning specialists will be needed to support student success through tutoring, study skills development, and mentorship. These services will be shared across STEM support units but tailored academic support may require additional hires over time.

A staff member or shared coordinator will manage student access to career readiness programming, internships, and industry networking opportunities. This individual may be shared with existing engineering or STEM programs but will need dedicated time for this new program.

Recruitment will fall in the purview of the College's Director of Recruitment. A portion of staff time from admissions and community outreach personnel will be allocated to promote the program, particularly through pipeline activities with high schools and two-year colleges.

Technical staff support will be needed for maintaining laboratory and classroom technologies. Some responsibilities may be absorbed by current lab personnel, but as specialized equipment is introduced, additional staff may be required.

Overall, a mix of shared and new personnel will be necessary to support program delivery, student engagement, and administrative operations. As enrollment grows, staffing needs will be reviewed annually to ensure adequate support and maintain high-quality student experiences.

F3. Facilities

36. Where will the program be offered? Mark all that apply.

☒ Main Campus ☐ Satellite campus (specify campus here) ☐ Other (specify here) ☐ 100% Online

37. **Summarize facilities needed for this program over the next five years including existing and new facility needs.** Identify the basic timeline and funding sources for all renovations and new facilities needed. Include whether there are any specific facility needs related to accreditation.

P.B.S. Pinchback Hall ("Pinchback Hall") currently houses the Engineering Programs in the College of Sciences and Engineering. Construction planning is underway to build an extension to Pinchback Hall and provide state-of-the-art facilities for the proposed Chemical Engineering program. The Pinchback Hall Extension for the Department of Chemical Engineering will include:

- Modern classrooms with state-of-the-art audiovisual equipment to support both in-person and online learning.
- Dedicated labs to support hands-on learning in core competency areas in Chemical Engineering: thermodynamics, fluid mechanics, reaction engineering, process control, and materials science.
- Offices for faculty members and staff, as well as space for academic advisors, career services, and industry partnerships.
- Spaces for students to collaborate on projects, group discussions, and study sessions.
- Dedicated spaces for research with industry collaboration, such as chemical process design areas and research labs.

In addition, online students will have access to virtual labs and simulations.

38. Fill out the chart below as applicable with specific facilities needed for the program including both existing and new. This may include facilities such as lab space, fine arts studios, additional offices or classrooms, and other spaces needed. Add lines as needed.

Space	New Space	Use Existing Space (as is)	Use Existing Space (Renovated)	Sem/Yr. of Occupancy
Pinchback Hall		X		Spring, 2026
Pinchback Hall Extension	X			Spring, 2027

39. Provide details on the needs and costs for new or renovated facilities required for the program. Information provided here should align with information in the attached budget.

Facility/Space Name	Gross Square Footage	Start Up Costs	Ongoing Costs (7%)	Est. Occupancy Date	Funding Source
New Construction					
Pinchback Hall Extension	30,000	\$29,500,000	\$2,065,000	Spr, 2027	Private
Renovations and Infrastructure*					
N/A					
Purchases: Land, Buildings etc.					
Lease space					
TOTAL Cost		\$29,500,000	\$2,065,000		

*Include the name of the building or location being impacted and what will need to be done.
Infrastructure includes new systems such as: mechanical/electrical/plumbing, site utilizes, parking/drainage, IT networks, resiliency infrastructure, etc.

40. **F4. Technology and Equipment** Identify any major equipment or technology needed for program implementation and sustainability. List equipment or assets over \$5,000 (cumulative per asset) needed to start-up and run the program. Information provided here should align with information in the attached budget.

Technology and Equipment	Start-up Costs (10%)	On-going Costs (10%)	Est. Start Date of Operations/U
Laboratory Equipment & Setup	\$1,200,000	\$120,000 \$84,000	Spring 2027
Safety and Compliance Equipment	\$500,000	\$50,000 \$35,000	Spring 2027
Online Program Setup (Technology, Virtual Labs, LMS)	\$350,000	\$35,000 \$24,5000	Fall 2031
Curriculum Development (Traditional & Online)	\$250,000	\$25,000 \$17,500	Fall 2025
Miscellaneous Expenses (Software Licenses, Misc.)	\$500,000	\$50,000 \$35,000	Spring 2026
Total Technology and Equipment Costs	\$2.8M	\$280,000	\$196,000

G. RISKS AND ASSUMPTIONS

41. In the table below, list any risks to the program's implementation over the next four years. For each risk, identify the impact (low, medium, high), probability of occurrence (low, medium, high), and the institution's mitigation strategy for each risk. Insert additional rows as needed. (e.g. Are faculty available for the cost and time frame).

Risk	Impact	Probability	Risk Mitigation Strategy
Student Enrollment	<u>L</u>	L	Targeted Recruitment, Marketing Strategies by Recruitment and Advancement Directors
Chemical Engineering Faculty Recruitment & Retention	L	L	Engaging local industry to create opportunities for engagement Collaborative opportunities with faculty other Chemical Engineering programs
Funding including Facilities and Infrastructure	H	M	Capital Campaigns and direct investments from industry stakeholders can provide offset to costs.
Chemistry Completions and Enrollment	H	H	Chemistry enrollment will be strengthened with Chemical Engineering program. Diverse offerings include dual degree, alternative pathway degree, and minor degree opportunities to enhance Chemistry enrollment, retention and completions

APPENDIX - D.16 Curriculum Map

Bachelor of Science in Chemical Engineering

[1] institutional requirements; [2] general education requirements; [3] common engineering courses; [4] new courses

First Year

First Semester			Second Semester		
Course	No.	Cr.	Course	No.	Cr.
[1] College Success Skills	FRMN 120B	2	[2] English Composition II	SENL 102B	3
[2] English Composition I	SENL 101B	3	[3] Freshman Engineering II	ENGR 130B	2
[3] Freshman Engineering I	ENGR 120B	2	Calculus II	SMAT 212B	4
Calculus I	SMAT 211B	4	General Chemistry II Lecture	SCHE 133B	3
General Chemistry I Lecture	SCHE 132B	3	General Chemistry II Laboratory	SCHE 133LB	1
General Chemistry I Laboratory	SCHE 132LB	1	General Physics I Lecture	SPHY 213B	3
			General Physics I Laboratory	SPHY 213LB	1
TOTAL		15	TOTAL		17

Second Year

First Semester			Second Semester		
Course	No.	Cr.	Course	No.	Cr.
Organic Chemistry I Lecture	SCHE 230B	3	[2] Life Science Requirement	SBIO XXXB	3
Organic Chemistry I Laboratory	SCHE 220B	1	[2] History Requirement	HIST XXXB	3
Calculus III	MATH 364B	4	[3] Diff Equations for Engineers	ENGR 330B	3
General Physics II Lecture	SPHY 215B	3	Organic Chemistry II Lecture	SCHE 231B	3
General Physics II Laboratory	SPHY 214LB	1	Organic Chemistry II Laboratory	SCHE 221B	1
[3] Technical Communications	ENGR 230B	2	[4] Process Safety Chemical and Physical Hazards	CHEN 210B	2
[4] Material and Energy Balances	CHEN 201B	3	[4] Chemical Engineering Thermodynamics I	CHEN 202B	3
TOTAL		17	TOTAL		18

Third Year

First Semester			Second Semester		
Course	No.	Cr.	Course	No.	Cr.
[2] Literature Requirement		3	[2] History Requirement	HIST XXXB	3
[3] Numerical Methods for Engineers	MEEN 221B	3	[2] Principles of Economics	SECO 211B	3
[4] Heat and Mass Transfer	CHEN 303B	3	[3] Probability and Statistics	ENGR 320B	2
[4] Unit Operations Design - Momentum	CHEN 306B	3	[4] Unit Operations Laboratory I	CHEN 301LB	1
Physical Chemistry I Lecture	CHEM 312B	3	[4] Equilibrium Separations Processes	CHEN 304B	3
Physical Chemistry I Laboratory	CHEM 314B	1	[4] Kinetics and Chemical Reactor Design	CHEN 305B	3
TOTAL		16	TOTAL		15

Fourth Year

First Semester			Second Semester		
Course	No.	Cr.	Course	No.	Cr.
[2] Fine Arts Requirement		3	[2] Social Science Requirement		3
[4] Unit Operations Laboratory II	CHEN 401LB	1	[3] Engineering Seminar	ENGR 400B	3
[4] Process Control	CHEN 402B	3	[4] Unit Operations Laboratory III	CHEN 404LB	1
[4] Senior Process Design and Professionalism I	CHEN 403B	2	[4] Senior Process Design and Professionalism II	CHEN 405B	3
[4] Process Safety in Unit Operations	CHEN 410B	3	[4] Process Safety in Chemical Engineering Design	CHEN 412B	3
[4] Technical Elective I		3	[4] Technical Elective II		3
			[4] Technical Elective III		3
TOTAL		15	TOTAL		17

List all major course requirements. Louisiana common course number included in **bold** where applicable following the course number.

Required Major Courses – New Courses

CHEN 201B.	Material and Engineering Balances (3 credits)
CHEN 202B.	Chemical Engineering Thermodynamics I (3 credits)
CHEN 210B.	Process Safety Chemical and Physical Hazards (2 credits)
CHEN 301LB.	Unit Operations Laboratory I (1 credit)
CHEN 303B.	Heat and Mass Transfer (3 credits)
CHEN 304B.	Equilibrium Separations Processes (3 credits)
CHEN 305B.	Kinetics and Chemical Reactor Design (3 credits)
CHEN 306B.	Unit Operations Design – Momentum (3 credits)
CHEN 401LB.	Unit Operations Laboratory II (1 credit)
CHEN 402B.	Process Control (3 credits)
CHEN 403B.	Senior Process Design and Professionalism I (2 credits)
CHEN 404LB.	Unit Operations Laboratory III (1 credit)
CHEN 405B.	Senior Process Design and Professionalism II (3 credits)
CHEN 410B.	Process Safety in Unit Operations (3 credits)
CHEN 412B.	Process Safety in Chemical Engineering Design I (3 credits)

Technical Electives – New Courses (Choose three electives)

CHEN 406B.	Computer-Aided Chemical Engineering (3 credits)
CHEN 407B.	Energy Systems in Chemical Engineering (3 credits)
CHEN 408B.	Bioprocesses and Bioengineering (3 credits)
CHEN 414B.	Advanced Process Safety and Safeguard Design (3 credits)
CHEN 416B.	Advanced Process Safety in Capstone Design (3 credits)

Common Engineering Courses – Existing Courses

ENGR 120B.	Freshman Engineering I (2 credits)
ENGR 130B.	Freshman Engineering II (2 credits)
ENGR 230B.	Technical Communications (2 credits)
ENGR 320B.	Probability and Statistics (2 credits)
ENGR 330B.	Differential Equations for Engineers (3 credits)
ENGR 400B.	Engineering Seminar (1 credit)

Mathematics Courses – Existing Courses

SMAT 211B. [CMAT 2114]	Calculus I (4 credits)
SMAT 212B. [CMAT 2124]	Calculus II (4 credits)
MATH 364B.	Calculus III (4 credits)

Chemistry Courses – Existing Courses

SCHE 132B. [CCEM 1123]	General Chemistry I Lecture (3 credits)
SCHE 132LB. [CCEM 1123]	General Chemistry I Laboratory (1 credit)
SCHE 133B. [CCEM 1133]	General Chemistry II Lecture (3 credits)
SCHE 133LB. [CCEM 1131]	General Chemistry II Laboratory (1 credit)
SCHE 230B. [CCEM 2213]	Organic Chemistry I Lecture (3 credits)
SCHE 220B. [CCEM 2211]	Organic Chemistry I Laboratory (1 credit)
SCHE 231B. [CCEM 2223]	Organic Chemistry II Lecture (3 credits)
SCHE 221B. [CCEM 2221]	Organic Chemistry II Laboratory (1 credit)
CHEM 312B.	Physical Chemistry I Lecture (3 credits)
CHEM 314B.	Physical Chemistry I Laboratory (1 credit)

Physics Courses – Existing Courses

SPHY 213B. [CPHY 2133]	General Physics I Lecture (3 credits)
SPHY 213LB. [CPHY 2131]	General Physics I Laboratory (1 credit)
SPHY 215B. [CPHY 2153]	General Physics II Lecture (3 credits)
SPHY 214LB. [CPHY 2141]	General Physics II Laboratory (1 credit)

General Education Requirements – Existing courses

English Requirement (*at least 6 credits*)

SENL 101B. [CENL 1013]	English Composition I (3 credits)
SENL 102B. [CENL 1023]	English Composition II (3 credits)

Mathematics/Analytical Reasoning Requirement (*at least 6 credits*)

Natural Sciences Requirement (*at least 9 credits*)

SBIO XXXB.	Life Science Requirement (3 credits)
SCHE/SPHY.	Physical Science Requirement (6 credits)

Humanities Requirement (*at least 9 credits*)

HIST XXXB.	History Requirement (6 credits)
	Literature Requirement (3 credits)

Fine Arts Requirement (*at least 3 credits*)

Social/Behavioral Sciences Requirement (*at least 6 credits*)

SECO 211B. [CECN 2113]	Principles of Economics (3 credits)
	Social/Behavioral Sciences Requirement (3 credits)

Institutional Requirements – Existing courses

FRMN 120B.	College Success Skills (2 credits)
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Course Descriptions for Chemical Engineering Courses.

1. CHEN 201B. Material and Engineering Balances (3 credits)

Prerequisite: CHEM 132B (General Chemistry II), SMAT 212B (Calculus II)

Formulation and solution of material and energy balance problems in chemical-process systems. Emphasizes single- and multi-phase systems, reactive and non-reactive processes, and the use of modern computational tools.

2. CHEN 202B. Chemical Engineering Thermodynamics I (3 credits)

Prerequisite: CHEN 201B (Material and Engineering Balances), SPHY 215B (General Physics II)

Classical thermodynamics with applications to pure fluids. First and second laws, PVT behavior, entropy, and thermodynamic property relations.

3. CHEN 210B. Process Safety Chemical and Physical Hazards (2 credits)

Prerequisite: none

This course introduces students to chemical and physical property hazards and their role in risk assessment. Topics include toxicology, flammability, reactivity, and methods for evaluating and mitigating these hazards.

4. CHEN 301LB. Unit Operations Laboratory I (1 credit)

Prerequisite: CHEN 201B (Material and Energy Balances), CHEN 202B (Chemical Engineering Thermodynamics I)

Experimental investigation of fundamental chemical engineering operations including fluid flow, heat transfer, and process measurement. Emphasis on lab technique and data analysis.

5. CHEN 303B. Heat and Mass Transfer (3 credits)

Prerequisite: CHEN 201B (Material and Engineering Balances), MATH 364 (Calculus III)

Fundamentals of heat transfer (conduction, convection, radiation) and mass transfer (diffusion and convection) in chemical engineering systems.

6. CHEN 304B. Equilibrium Separations Processes (3 credits)

Prerequisite: CHEN 303B (Heat and Mass Transfer)

Principles and applications of equilibrium-stage operations such as distillation, absorption, extraction, and humidification in chemical processes.

7. CHEN 305B. Kinetics and Chemical Reactor Design (3 credits)

Prerequisite: CHEN 201B (Material and Energy Balances), CHEN 202B (Chemical Engineering Thermodynamics I)

Reaction kinetics, rate laws, and design of ideal and non-ideal chemical reactors. Emphasizes application to industrial processes.

8. CHEN 306B. Unit Operations Design – Momentum (3 credits)

Prerequisite: CHEN 201B (Material and Energy Balances), SMAT 212B (Calculus II)

Corequisite: CHEN 303B

Principles and applications of unit operations involving heat transfer, fluid flow, and pressure-changing devices such as heat exchangers, pumps, compressors, and filtration systems. Emphasizes the simulation of non-

reactive, non-equilibrium-based operations to prepare students for practical design challenges in chemical engineering.

9. CHEN 401LB. Unit Operations Laboratory II (1 credit)

Prerequisite: CHEN 303B (Heat and Mass Transfer), CHEN 301LB (Unit Operations Lab I)

The course provides hands-on experiments in mass transfer operations and thermodynamics including distillation, absorption, and liquid-liquid extraction.

10. CHEN 402B. Process Control (3 credits)

Prerequisite: CHEN 305B (Kinetics and Chemical Reactor Design)

The course provides modeling, analysis, and control of dynamic chemical processes using feedback and advanced control strategies.

11. CHEN 403B. Senior Process Design and Professionalism I (2 credits)

Prerequisite: CHEN 304B (Equilibrium Separations Processes), CHEN 305B (Kinetics and Chemical Reactor Design)

The course provides introduction to chemical process design methods, economic evaluation, process safety, and professional practice. Students initiate a capstone design project.

12. CHEN 404LB. Unit Operations Laboratory III (1 credit)

Prerequisite: CHEN 305B (Kinetics and Chemical Reactor Design), CHEN 402B (Process Control)

Capstone lab applying reaction engineering and process control principles to pilot-scale chemical processes. Emphasizes automation, data acquisition, and professional reporting.

13. CHEN 405B. Senior Process Design and Professionalism II (3 credits)

Prerequisite: CHEN 403B (Senior Process Design and Professionalism I)

Capstone design experience emphasizing detailed design, equipment specification, economic optimization, and professional project delivery.

14. CHEN 406B. Computer-Aided Chemical Engineering (3 credits)

Prerequisite: CHEN 201B (Material and Energy Balances), CHEN 305B (Kinetics and Chemical Reactor Design)

Application of computer tools and simulation software to chemical process modeling, design, and optimization. Emphasizes Aspen Plus and Excel VBA.

15. CHEN 407B. Energy Systems in Chemical Engineering (3 credits)

Prerequisite: CHEN 201B (Material and Energy Balances), CHEN 202B (Chemical Engineering Thermodynamics I)

Study of energy production, conversion, and utilization systems in chemical engineering. Topics include fuel cells, solar, biomass, and carbon capture.

16. CHEN 408B. Bioprocesses and Bioengineering (3 credits)

Prerequisite: CHEN 201B (Material and Energy Balances), CHEN 202B (Chemical Engineering Thermodynamics I)

Principles of biochemical engineering and biotechnology including enzyme kinetics, microbial growth, bioreactors, and downstream processing.

17. CHEN 410B. Process Safety in Unit Operations (3 credits)

Prerequisite: Permission of Instructor

This course integrates process safety principles into the design and operation of unit operations such as reactors, distillation columns, and heat exchangers. Emphasis on hazard analysis, relief systems, and safety instrumentation.

18. CHEN 412B. Process Safety in Chemical Engineering Design I (3 credits)

Prerequisite: Permission of Instructor

This course integrates process safety principles into chemical engineering design. Students will apply hazard identification, risk assessment, and safety design strategies to preliminary process designs.

19. CHEN 414B. Advanced Process Safety and Safeguard Design (3 credits)

Prerequisite: Permission of Instructor

A research-based elective focused on advanced topics in process safety, including safeguard design, dynamic risk assessment, and emerging technologies. Students complete a semester-long research project.

20. CHEN 416B. Advanced Process Safety in Capstone Design (3 credits)

Prerequisite: Permission of Instructor

This capstone course emphasizes advanced process safety applications in full-scale chemical process design. Students will conduct detailed risk assessments, design safeguard systems, and complete a research-based safety project.

PROPOSAL to DEVELOP a NEW ACADEMIC CERTIFICATE PROGRAM
(CAS, PAC, UC, PBC, GC, PMC, PPC)

Date:

Campus: Southern University and A&M College Baton Rouge	Program: <u>CIP, Certificate Designation, Title</u>
Institutional Contact Person & Contact Info (if clarification is needed) Ashagre Yigletu, Ph.D. Associate Dean and Graduate Business Programs Director Tel. 225-288-0481(C). 225-771-6248 (O) Email: ashagre.yigletu@sus.edu	

1. Certificate Description

Describe the program concept: purpose and objectives; proposed curriculum; mode of delivery (on-site/hybrid/on-line).
Indicate which courses are new; describe plan for rolling out new courses.

**** Attach catalog descriptions for the required and elective courses, including prerequisites and LCCN, when applicable. ****

Concept:

The Graduate Certificate in Government Procurement and contracts Management is designed for individuals who aspire to become government procurement and contracting specialists and professionals. The program emphasizes both theory and practice, allowing students to learn government procurement and contracting principles and processes using relevant business courses for the profession. The proposed program is to provide specialized education and training for individuals seeking to enhance their knowledge and skills in procurement processes within government entities and contract management principles.

Purpose:

The rationale for developing a Graduate Certificate Program in Government Procurement and Contracts Management within the MBA program is to meet the growing demand for professionals with specialized knowledge and skills in this field. The government contracting sector is complex and requires a unique set of competencies that are not typically covered in a general MBA program. By offering a focused certificate program, the College of Business can provide students with the specialized training needed to excel in this specific area of business.

Mission:

The Graduate Certificate Program in Government Procurement and Contracts Management aims to develop advanced expertise and knowledge to meet the unique demands of government contracts and procurement. The program seeks to empower professionals with the necessary knowledge and skills to navigate the complexities of public sector procurement and contracts, promoting efficiency, accountability, and ethical standards.

Goal:

The goal of the Graduate Certificate Program in Government Procurement and Contracts Management is to equip students with the necessary knowledge, skills, and exposure to become successful professionals in the field of government procurement and effectively manage contracts. This program aims to bridge the gap between theoretical concepts and practical applications, preparing students to navigate the complexities of government contracts, procurement processes, and regulations effectively.

Objectives:

1. Understand the legal and regulatory framework governing government procurement.
2. Develop proficiency in sourcing, negotiating, and managing contracts for government projects.
3. Analyze and assess procurement strategies to optimize value for government organizations.
4. Apply ethical standards in procurement practices and contract management.
5. Gain practical experience through case studies, simulations, or internships in government procurement settings.

Learning Outcomes:

The learning outcomes for the Graduate Certificate in Government Procurement and Contracts Management, aligned with the proposed program's goal and objectives, include the following:

1. Demonstrate a comprehensive understanding of the legal and regulatory framework governing government procurement, including the ability to interpret and apply relevant laws and regulations to procurement practices in public sector entities.
2. Apply best practices in procurement and contract management to effectively source, negotiate, and manage contracts for government projects, considering factors such as risk assessment, quality control, and ethical considerations.
3. Analyze and evaluate procurement strategies to optimize value for government organizations, including conducting cost-benefit analyses, assessing supplier performance, and identifying opportunities for process improvement and efficiency.
4. Demonstrate proficiency in communication and stakeholder engagement within the context of government procurement, including the ability to negotiate contracts, resolve conflicts, and build productive relationships with suppliers, internal teams, and government agencies.
5. Develop a capstone project or participate in an internship that integrates theoretical knowledge with practical experience in a government procurement setting, showcasing the ability to apply acquired skills in real-world scenarios and addressing current challenges in procurement and contract management.

Curriculum:**Purpose:**

The rationale for developing a Graduate Certificate Program in Government Procurement and Contract Management within the MBA program is to meet the growing demand for professionals with specialized knowledge and skills in this field. The government contracting sector is complex and requires a unique set of competencies that are not typically covered in a general MBA program. By offering a focused certificate program, the College of Business can provide students with the specialized training needed to excel in this specific area of business.

Mission:

The Graduate Certificate in Government Contracts and Procurement Program aims to develop advanced expertise and knowledge to meet the unique demands of government contracts and procurement. The program seeks to empower professionals with the necessary knowledge and skills to navigate the complexities of public sector procurement and contracts, promoting efficiency, accountability, and ethical standards.

Goal:

The goal of the Graduate Certificate Program in Government Contract and Procurement is to equip students with the necessary knowledge, skills, and experience to become successful professionals in the field of government contract and procurement management. This program aims to bridge the gap between theoretical concepts and practical applications, preparing students to navigate the complexities of government contracts, procurement

processes, and regulations effectively.

Objectives:

1. Develop a comprehensive understanding of a comprehensive understanding of government procurement processes, regulations, and compliance requirements.
2. Enhance analytical skills to assess and evaluate government contract opportunities, risks, and challenges.
3. Build negotiation skills specific to government contracts and procurement, enabling them to secure favorable terms for their organizations.
4. Foster ethical practices in government contracting and procurement to ensure integrity and compliance.
5. Provide hands-on experience through case studies, simulations, and real-world projects to apply theoretical knowledge to practical scenarios.
6. Facilitate opportunities for students to network with industry professionals, government agencies, and alumni working in the government contracting sector.
7. Prepare for certifications in government contracting and procurement, enhancing their credibility and marketability in the field.

Learning Outcomes:

1. Acquire and demonstrate specialized Expertise in government contracts and procurement.
2. Demonstrate competency and knowledge in enhanced Regulatory Compliance.
3. Demonstrate analytical skills and perform detailed analysis in cost accounting.
4. Promote Ethical Practices and integrity in government contract and procurement execution processes.
5. Demonstrate critical thinking skills by providing analyses to advise on procurement matters, including contract documentation, legislative issues, and congressional inquiries impacting contracting matters.
6. Construct effective contracts and demonstrate accountability with measurable, high-quality, timely, and cost-effective results, and develop contracts that set priorities and comply with established control systems and rules.

Curriculum of the Graduate Certificate

Based on the mission, goals, and objectives of the Graduate Certificate Program in Government Contract and Procurement Management, the College of Business has tailored the curriculum to meet the specific needs of students interested in pursuing careers in this specialized area of business.

The Graduate Certificate Program in Government Contract and Procurement Management consists of 18 credit hours, equivalent to six graduate courses, including five required courses and one elective course. This program equips students with the knowledge and skills necessary to effectively engage in the public procurement and contracting process. Students will learn how to analyze data, create implementation plans, and execute public procurement and contracting activities. Upon completing the program, students will develop a public procurement strategic plan to master the fundamental elements and strategies essential for successful contract formulation.

The College of Business offers a range of graduate courses within this program, delivered by COB faculty and highly qualified and experienced adjunct faculty.

Courses:

<i>Course Number</i>	<i>Course Title</i>	<i>Cr. Hrs.</i>
<i>Required Courses (15 cr. hrs.)</i>		
MBAP 570	Gov. Procurement Regulations and Policies	3
MBAP 571	Government Contract Negotiation	3
MBAP 572	Ethics and Compliance in Government Procurement	3
MBAP 574	Risk Management in Government Contracting	3
MBAP 575	Strategic Sourcing and Supplier Relationship Management	3
<i>Choose one of the Following (3 cr. hrs.)</i>		
MBAP 573	Financial Management in Government Contracts	3
MBAP 536	Logistics and Transportation Management	3
MBAP 538	Project Management	3
MBAP 573	Financial Management in Government Contracts	3

This curriculum is designed to provide students with a comprehensive understanding of government procurement and contract management principles, preparing them for roles in governmental organizations or related industries.

2. Need

Outline how this program is deemed essential for the well-being of the state, region, or academy (e.g., how is it relevant, how does it contribute to economic development, or relate to current/evolving needs). Identify similar programs in the state and explain why the proposed certificate is needed.

The proposed Graduate Certificate in Government Procurement and Contracts Management addresses a significant need in the professional landscape, particularly within government and public sector organizations. Here are some key points highlighting the necessity of such a program:

1. **Specialized Skillset:** Government procurement and contracts management require a distinct set of skills and knowledge that differ from private sector practices. This certificate program will provide individuals with focused education tailored to the unique regulations and processes governing procurement in public entities.
2. **Regulatory Compliance:** Government procurement is subject to specific laws and regulations to ensure transparency, fairness, and accountability. Professionals need a deep understanding of these legal requirements to navigate the complexities of procurement in the public sector effectively.
3. **Increasing Demand:** As government agencies aim to optimize spending and achieve value for taxpayers, there is a growing demand for professionals with expertise in government procurement and contracts management. This program will help fulfill the need for trained professionals in this specialized field.
4. **Career Advancement:** Individuals seeking to advance their careers in government procurement or contract management will benefit from a formal credential that demonstrates their specialized knowledge and skills. This certificate program can provide learners with a competitive edge in the job market and enable them to pursue higher-level positions.
5. **Industry Relevance:** With the increasing focus on efficient resource allocation and compliance in government spending, professionals with expertise in procurement and contract management are essential. This program will equip graduates with the tools and knowledge needed to navigate the complex landscape

of government procurement effectively.

In addition, the Graduate Certificate in Government Procurement and Contracts Management holds significant importance for the wellbeing of the state, region, economy, and academia for several reasons:

1. **Economic Development:** Effective government procurement practices play a crucial role in promoting economic development by ensuring the efficient allocation of resources, fostering competition among suppliers, and encouraging small businesses to participate in government contracts. By equipping professionals with specialized knowledge in government procurement and contracts management, the program contributes to promoting transparency, integrity, and value for money in public spending, thus driving economic growth and development.
2. **Good Governance and Accountability:** Sound procurement practices are essential for promoting good governance, transparency, and accountability in the public sector. By training individuals to understand and adhere to the legal and regulatory framework governing government procurement, the program cultivates a culture of integrity and ethical conduct within government organizations. This, in turn, enhances public trust and confidence in the state's governance structures, benefiting the overall wellbeing of the community.
3. **Addressing Evolving Needs:** The evolving landscape of government procurement, driven by technological advancements, changing regulations, and growing demands for efficiency and sustainability, underscores the need for professionals with up-to-date knowledge and skills in this field. The Graduate Certificate program will help bridge the skills gap by preparing individuals to adapt to changing procurement practices, embrace innovation, and address emerging challenges in government contracting.
4. **Academic Excellence and Relevance:** Offering a specialized program in government procurement and contracts management enhances the academic excellence and relevance of the College of Business. By providing students with a pathway to acquire expertise in a niche area of business administration, the program enriches the academic offerings of the institution, attracts high-quality learners, and strengthens the college's reputation as a hub for professional development and innovation.

In summary, the Graduate Certificate in Government Procurement and Contracts Management is not only relevant to the current needs of state and regional economies but also contributes to fostering good governance, promoting economic development, addressing evolving demands, and enhancing the academic standing of the institution.

The relevance of the proposed Graduate Certificate in Government Procurement and Contracts Management to both the university and the community is significant and multifaceted:

1. University Relevance:

- Introducing a specialized program in government procurement and contracts management enriches the academic portfolio of the university, catering to the diverse needs and interests of students and professionals seeking advanced education in this field.
- By offering a relevant and industry-driven program, the university enhances its reputation as a hub for quality education, professional development, and research excellence around business administration.
- The program can stimulate research activities and innovation, collaborations with government agencies, and industry partnerships, contributing to knowledge creation and innovation within the university community.

2. Community Relevance:

- The program equips individuals in the community with specialized skills and knowledge that align with the workforce demands of government agencies, enhancing their employability and career prospects in the public sector.

- Trained professionals in government procurement and contracts management play a pivotal role in promoting transparency, efficiency, and compliance in public spending, thereby contributing to the economic growth and development of the community.
- Strengthening Partnerships between the university and government entities, industry stakeholders, and community organizations can foster knowledge exchange, capacity-building initiatives, and community outreach programs that benefit the wider community.

Overall, the proposed program not only enriches the academic offerings of the Southern University College of Business graduate program but also addresses the workforce needs of the community, promotes economic development, and fosters collaboration and engagement between the university and the broader community stakeholders.

3. Students

Describe student interest. Project enrollment and productivity for the first 5 years; justify projections.

The existing trend for a workforce trained in government procurement and contracts management is quite favorable. As governments at all levels seek to improve efficiency, transparency, and accountability in their procurement processes, there is an increasing demand for professionals who possess the skills and knowledge to navigate the complexities of government contracting.

In the future, the demand for individuals trained in government procurement and contracts management is expected to continue to grow. As the public sector faces evolving challenges and technological advancements, there will be a need for skilled professionals who can help governments adapt to these changes and ensure that procurement practices remain effective and compliant.

In Louisiana, as well as nationally and globally, the demand for professionals with expertise in government procurement and contracts management is likely to increase. With the increasing complexity of government regulations and the size of public sector procurement activities, there will be a need for trained professionals to manage these processes effectively.

In Louisiana specifically, the demand for individuals with skills in government procurement and contracts management may be driven by factors such as infrastructure development projects, disaster recovery efforts, and investments in public services. At the national and global levels, the demand will be influenced by trends in government spending, international trade agreements, and the increasing importance of sustainable and socially responsible procurement practices.

Overall, individuals trained in government procurement and contracts management can expect to see strong demand for their skills both in Louisiana and across the nation and globally as governments strive to optimize their procurement processes and achieve value for money in their contracting activities.

Based on the above, the student enrollment, retention and graduation projection will be as follows:

<i>Students</i>	<i>Academic Year</i>				
	2026	2027	2028	2029	2030
Enrollment	10	17	20	25	30
Graduation	0	10	15	20	25

To improve the success of the program, a regular student learning outcome assessment, student exit survey will be conducted.

4. Accreditation

Describe a plan for achieving program accreditation.

The College of Business at Southern University and A&M College has been accredited by the Association to Advance Collegiate Schools of Business (AACSB International) since 1998, as have its graduate programs including the on-campus MBA, online MBA, JD/MBA, and Graduate Certificate in Supply Chain Management.

5. Faculty, Administration, & Other Resources

How will instructional needs be met: will additional faculty, facilities, equipment, or library resources be required? What department will deliver and oversee the proposed program?

The College of Business and the Southern University Law Center (SULC) have successfully collaborated on the JD/MBA Program for the past eight years. Drawing from this partnership, the proposed Graduate Certificate in Government Procurements and Contracts Management will be offered through a combination of online and hybrid instruction by faculty from both academic units. The College of Business graduate faculty specializing in Accounting, Management, and Information Systems will deliver business courses, while the SULC faculty will teach courses related to the legal aspects of the field. These faculty members are proficient in utilizing Canvas and Watermarks as Learning Management Systems (LMS). Given the emphasis on leveraging existing resources and faculty for the program, it is anticipated that minimal additional technology or new faculty will be required initially.

The administration of the new program will fall under the purview of the College of Business Graduate Business Programs Office, which also oversees the On-campus and Online MBA, JD/MBA, and Graduate Certificate in Supply Chain Management programs. Prospective students interested in joining the Graduate Certificate program will undergo a thorough review process conducted by the college's Graduate Faculty Committee. They will receive guidance from the Graduate Business Programs Associate Director and other faculty members as necessary.

The College of Business Graduate Business Programs Office, led by the Associate Dean and Graduate Business Programs Director, will collaborate closely with partners from both the public and private sectors to facilitate experiential learning opportunities such as internships and placements for students enrolled in the new program.

6. Cost

Summarize the additional costs associated with offering the program. On a separate budget sheet, estimate costs and revenues for the projected program for the first four years, indicating need for additional appropriations (if any).

The following Table indicate the estimated costs and revenues for the proposed program for the first five years

SUMMARY OF ESTIMATED ADDITIONAL COSTS/INCOME FOR PROPOSED CERTIFICATE

Institution: Southern University and A&M College

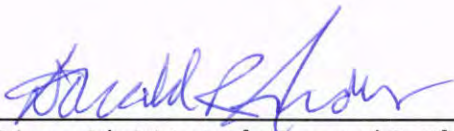
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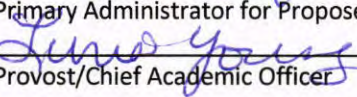
Certificate Program, Unit: College of Business, Graduate Business Programs

FTE = Full Time Equivalent (use the institution's standard definition and provide that definition).

EXPENDITURES								
	FIRST YEAR		SECOND YEAR		THIRD YEAR		FOURTH YEAR	
	AMOUNT	FTE	Amount	FTE	AMOUNT	FTE	AMOUNT	FTE
Faculty	\$15,000		\$15,000		\$30,000		\$45,000	
Graduate Assistants	10,000		10,000		10,000		10,000-	
Support Personnel	\$0		\$0	\$0	\$0		\$0	\$0
Fellowships and Scholarships	\$0		\$0	\$0	\$0		\$0	\$0
SUB-TOTAL EXPENSES	\$25,000		\$25,000		\$40,000		\$55,000	
	AMOUNT		AMOUNT		AMOUNT		AMOUNT	
Facilities	\$0		\$0		\$0		\$0	
Equipment	\$0		\$0		\$0		\$0	
Travel	7,500		7,500		7,500		7,500	
Supplies	1,500		1,500		2,500		3,000	
SUB-TOTAL	\$9,000		\$9,000		\$10,000		\$10,500	
GRAND TOTAL EXPENSES	\$34,000		\$34,000		\$50,000		\$65,500	
REVENUES								
Amount & Percentage of Total Anticipated From:	AMOUNT	%	AMOUNT	%	AMOUNT	%	AMOUNT	%
State Appropriations	\$		\$		\$		\$	
Federal Grants/Contracts								
State Grants/Contracts								
Private Grants/Contracts								
Tuition	96,300		163,710		192,600		240,750	
Fees								
Other (specify)								
TOTAL	96,300		163,710		192,600		240,750	

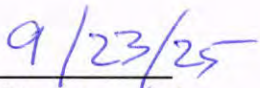
CERTIFICATIONS:

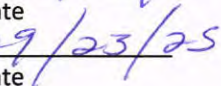


Primary Administrator for Proposed Certificate


Provost/Chief Academic Officer

Management Board/System Office



Date


Date

Date



Graduate Certificate in Government Procurement and Contract Management

The Graduate Certificate in Government Contract and Procurement Management is designed for individuals who aim to become government procurement and contracting specialists and professionals. The program emphasizes both theory and practice, allowing students to learn government procurement and contracting principles and processes through relevant business courses tailored to the profession.

Purpose:

The reason for creating a Graduate Certificate Program in Government Procurement and Contract Management within the MBA program is to address the increasing need for professionals with specialized knowledge and skills in this area. The government contracting field is complex and requires a unique set of skills that are not usually included in a general MBA curriculum. By offering a targeted certificate program, the College of Business can equip students with the specialized training necessary to succeed in this specific business sector.

Mission:

The Graduate Certificate in Government Contracts and Procurement Program aims to develop advanced expertise and knowledge to meet the unique demands of government contracts and procurement. The program aims to equip professionals with the necessary knowledge and skills to navigate the complexities of public sector procurement and contracts, thereby promoting efficiency, accountability, and adherence to ethical standards.

Goal:

The goal of the Graduate Certificate Program in Government Contract and Procurement is to provide students with the essential knowledge, skills, and experience needed to succeed as professionals in government contract and procurement management. This program seeks to bridge the gap between theoretical ideas and real-world applications, preparing students to effectively handle the complexities of government contracts, procurement procedures, and regulations.

Objectives:

1. Develop a comprehensive understanding of a comprehensive understanding of government procurement processes, regulations, and compliance requirements.
2. Enhance analytical skills to assess and evaluate government contract opportunities and risks and challenges.
3. Develop negotiation skills specific to government contracts and procurement to help them negotiate favorable terms for their organizations. Promote ethical practices in government contracting and procurement to ensure integrity and compliance.
4. Offer hands-on experience with case studies, simulations, and real-world projects to turn theoretical knowledge into practical skills.
5. Create opportunities for students to connect with industry professionals, government agencies, and alumni working in the government contracting field.
6. Prepare for certifications in government contracting and procurement to boost their credibility and marketability in the field.

Learning Outcomes:

1. Acquire and demonstrate specialized Expertise in government contracts and procurement.
2. Demonstrate competency and knowledge in enhanced Regulatory Compliance.
3. Demonstrate analytical skills and conduct detailed analysis in cost accounting.
4. Promote ethical practices and integrity in government contracting and procurement processes.
5. Demonstrate critical thinking skills by analyzing and advising on procurement issues, including contract documentation, legislative concerns, and congressional inquiries affecting contracting activities.
6. Draft effective contracts and demonstrate accountability through measurable, high-quality, timely, and cost-efficient results. Develop contracts that prioritize and adhere to established control systems and regulations.

Curriculum of the Graduate Certificate

Based on the mission, goals, and objectives of the Graduate Certificate Program in Government Contract and Procurement Management, the College of Business has tailored the curriculum to meet the specific needs of students interested in pursuing careers in this specialized area of business.

The Graduate Certificate Program in Government Contract and Procurement Management consists of 18 credit hours, equivalent to six graduate courses, including five required courses and one elective course. This program equips students with the knowledge and skills necessary to effectively engage in the public procurement and contracting process. Students will learn how to analyze data, create implementation plans, and execute public procurement and contracting activities. Upon completing the program, students will develop a public procurement strategic plan to master the fundamental elements and strategies essential for successful contract formulation.

The College of Business offers a range of graduate courses within this program, delivered by esteemed faculty members from both academic units.

Purpose:

The rationale for developing a Graduate Certificate Program in Government Procurement and Contract Management within the MBA program is to meet the growing demand for professionals with specialized knowledge and skills in this field. The government contracting sector is complex and requires a unique set of competencies that are not typically covered in a general MBA program. By offering a focused certificate program, the College of Business can provide students with the specialized training needed to excel in this specific area of business.

Mission:

The Graduate Certificate in Government Contracts and Procurement Program aims to develop advanced expertise and knowledge to meet the unique demands of government contracts and procurement. The program seeks to empower professionals with the necessary knowledge and skills to navigate the complexities of public sector procurement and contracts, promoting efficiency, accountability, and ethical standards.

Goal:

The goal of the Graduate Certificate Program in Government Contract and Procurement is to equip students with the essential knowledge, skills, and experience to succeed as professionals in the field of government contract and procurement management. This program aims to bridge the gap between theoretical concepts and practical applications, preparing students to effectively navigate the complexities of government contracts, procurement processes, and regulations.

Objectives:

1. Develop a comprehensive understanding of a comprehensive understanding of government procurement processes, regulations, and compliance requirements.
2. Improve analytical skills to assess and evaluate government contract opportunities, risks, and challenges.
3. Build negotiation skills specific to government contracts and procurement, enabling them to secure favorable terms for their organizations.
4. Promote ethical standards in government contracting and procurement to protect integrity and ensure compliance.
5. Offer hands-on experience with case studies, simulations, and real-world projects to turn theoretical knowledge into practical skills.
6. Facilitate opportunities for students to network with industry professionals, government agencies, and alumni working in the government contracting sector.
7. Prepare for certifications in government contracting and procurement, enhancing their credibility and marketability in the field.

Learning Outcomes:

1. Acquire and demonstrate specialized Expertise in government contracts and procurement.
2. Demonstrate competency and knowledge in enhanced Regulatory Compliance.
3. Demonstrate analytical skills and perform detailed analysis in cost accounting.
4. Promote Ethical Practices and integrity in government contract and procurement execution processes.
5. Demonstrate critical thinking skills by providing analyses to advise on procurement matters, including contract documentation, legislative issues, and congressional inquiries impacting contracting matters.
6. Construct effective contracts and demonstrate accountability with measurable, high-quality, timely, and cost-effective results, and develop contracts that set priorities and comply with established control systems and rules.

Curriculum of the Graduate Certificate

Based on the mission, goals, and objectives of the Graduate Certificate Program in Government Contract and Procurement Management, the College of Business has tailored the curriculum to meet the specific needs of students interested in pursuing careers in this specialized area of business.

The Graduate Certificate Program in Government Contract and Procurement Management includes 18 credit hours, equivalent to six graduate courses, with five required courses and one elective. This program prepares students with the knowledge and skills needed to effectively participate in public procurement and contracting processes. Students will learn to analyze data, develop implementation plans, and carry out public procurement and contracting tasks. After completing the program, students will be able to create a public procurement strategic plan, mastering the key elements and strategies essential for successful contract development.

The College of Business offers a variety of graduate courses in this program, taught by distinguished faculty members from both academic units.

Courses:

<i>Course Number</i>	<i>Course Title</i>	<i>Cr. Hrs.</i>
<i>Required Courses (9 cr. hrs.)</i>		
<i>MBAP 570</i>	<i>Government Procurements Regulations and Policies</i>	<i>3</i>
<i>MBAP 571</i>	<i>Government Contract Negotiation</i>	<i>3</i>
<i>MBAP 572</i>	<i>Ethics and Compliance in Government Procurement</i>	<i>3</i>
<i>MBAP 574</i>	<i>Risk Management in Government Contracts</i>	<i>3</i>
<i>MBAP 575</i>	<i>Strategic sourcing and supplier Relationship Management</i>	<i>3</i>
<i>Choose one of the Following (3 cr. hrs.)</i>		
<i>MBAP 536</i>	<i>Logistics and transportation Management</i>	<i>3</i>
<i>MBAP 538</i>	<i>Project Management</i>	<i>3</i>
<i>MBAP 573</i>	<i>Financial Management in Government Contracts</i>	<i>3</i>

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. ITEMS PROPOSED FOR REVISION (check all that apply):

☐ Course Number ☐ Title ☐ Short Title	☐ Credits ☐ 40 Word Description ☐ Prerequisites	☐ Corequisites ☒ New Graduate Certificate Program
--	--	--

2. Have the Department and College Curriculum Committees reviewed the course/concentration/program?

YES •

NO _____

3. Please attach copies of the curriculum committees' reports, if any.

4. Are there similar courses in the present curriculum? YES _____ •NO

5. What is the projected enrollment for the course per semester? **10-15**

6. How often will the course be offered? •FALL •SPRING •SUMMER

Is this a required or elective course, and for what curriculum?

REQUIRED _____ ELECTIVE _____ •CURRICULUM: **Graduate Certificate Program**

7. How does adding this course/concentration/minor impact the total number of credit hours required to complete the existing degree program?

The Graduate Certificate Program in Government Procurement and Contract Management is a standalone program; thus, it doesn't affect the total number of hours required for any of the other COB programs.

8. Do you have faculty on your staff to teach the course? YES. • NO _____

If the answer is no, please state the additional funds needed to hire new faculty members.

There are some faculty members, but hiring adjunct faculty with real-world experience in government procurement and contracts will be necessary.

9. What is the minimum rank required of the faculty member who will teach this course?

Assistant Professor or with a master's degree but at least five years of work experience in Government Procurement and Contracts Management.

10. What qualifications are required of the faculty member who will teach the course (degrees, certifications, professional experience, scholarly research, etc.)?

Ph.D. in Business or M.S. with at least 5 Years of practical experience in Government Procurement and contracts Management.

11. Will this course/minor/program create a need for:

Yes _____ No **X**

No	Space/Renovations (office or classroom)?
Yes	Additional staffing (new course offerings or hiring of instructional or administrative staff)?
Yes	Additional budgetary needs (for equipment, supplies, etc.)?

12. What funds are needed to implement this course/concentration, minor, or program?
Assuming two courses are offered in the Fall, Spring, and summer semesters, two adjunct faculty members are required for each semester, totaling $6 \times \$4,000 = \$24,000$ -\$ 30,000. An additional budget will be needed for each academic year.

13. Is the proposed curriculum change or new program subject to the SACSCOC Substantive Change Policy? Yes• No_____

14. If yes, does the substantive change require:

•SACSCOC Notification only. Both Notification • None

If yes, please attach the Prospectus.

15. Please attach a copy of the detailed course syllabus and the reading list. ***The course syllabi of eight new courses are attached.***

Signatures:

Departmental Curriculum Committee, Chair

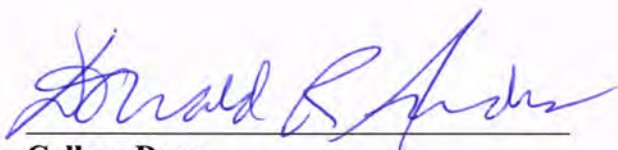
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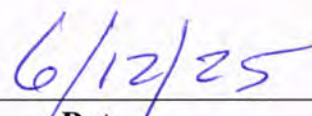
College Curriculum Committee, Chair



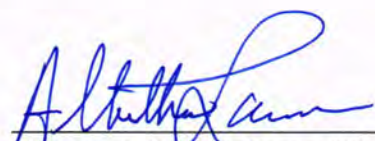
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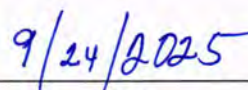
College Dean



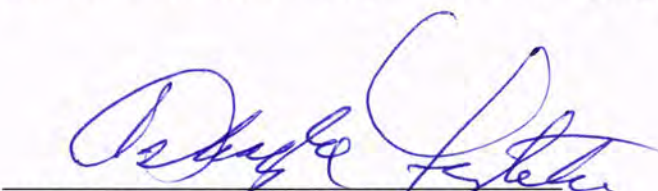
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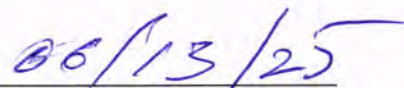
Graduate School Dean (If graduate course/program)



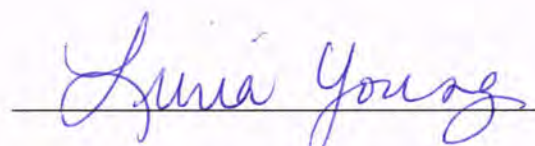
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SUBR Curriculum Committee, Chair



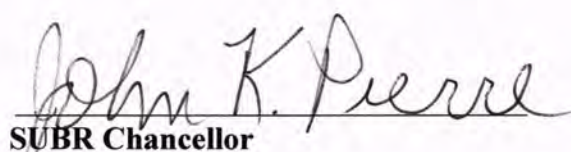
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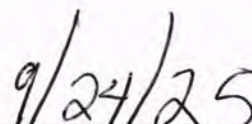
V/Chancellor for Academic Affairs



Date



SUBR Chancellor



Date



College of Business



Government Procurement Regulations and Policies Course Syllabus

Course:	Government Procurement Regulations and Policies
IoT, Blockchain)	
Course Number:	MBAP 570
CIP Code:	
Credit Hours:	3 (Three)
Course Prerequisite(s):	None
Class Date & Time:	TBA
Instructor:	TBA
Office Location:	TBA
Office Hrs.:	TBA
Phone:	TBA
E-mail:	TBA

I. Course Description:

This course provides an in-depth analysis of government procurement regulations and policies that govern the process of acquiring goods and services by government agencies. Students will explore the legal frameworks, ethical considerations, and best practices related to government procurement.

II. Course Goal:

The goal of this course is to equip students with the knowledge and skills necessary to navigate the complex landscape of government procurement regulations and policies. By the end of the course, students will have a comprehensive understanding of the legal and ethical requirements governing government procurement processes.

III. Course Objectives:

1. Understand the legal framework governing government procurement at the federal, state, and local levels.
2. Analyze the impact of government procurement regulations on the acquisition process.
3. Identify ethical considerations in government procurement and their implications for decision-making.
4. Evaluate best practices in government procurement and their application in real-world scenarios.
5. Develop skills in interpreting and complying with government procurement regulations and policies.
6. Demonstrate the ability to navigate the complexities of government procurement through case studies and practical exercises.
7. Formulate strategies for effective and compliant government procurement practices.
8. Apply critical thinking and problem-solving skills to address challenges in government procurement processes.

IV. Course Learning Outcomes:

By the end of the course, students will be able to:

1. Demonstrate a clear understanding of government procurement regulations and policies.
2. Evaluate the implications of regulatory compliance on procurement decision-making.
3. Apply ethical principles to navigate complex procurement challenges.
4. Design procurement strategies that align with government regulations and policies.
5. Analyze case studies to identify best practices in government procurement management.
6. Develop recommendations for improving procurement processes.

V. Teaching Approach/Methodology

This course employs a blended approach of theoretical instruction and hands-on experiential learning to equip students with the skills needed to address real-world contract negotiation skills. A central feature of the course is the practical application of concepts through case

studies—either sourced from the Federal Government or individual businesses—that highlight inefficiencies or gaps in current contract negotiations.

VI. Required Text, Supplementary Readings, and References

Legal Aspects of Public Procurement, Third Edition

VII. Course Requirements

- A. Assignments
- B. Tests, Quizzes, and Exams
- C. Hands-On Projects

VIII. Administrative Requirements

- A. According to the Southern University policy, class attendance and active participation in the classroom are strictly part of the course requirements (See Southern University Current Catalog).
- B. No make-up tests are given for missed quizzes or Tests. However, for missed Tests, Students will be given a make-up Test upon submission of written medical or other formally written and signed excuses.
- C. Academic dishonesty will be administered based on the University policy stipulated in the current Catalog.

IX. Assessment and Grading:

This course is conducted in a “seminar” style, meaning that classes will include an instructor-led discussion, analysis of homework assignments, in-class activities, and exercises. The textbook serves as a foundation for further discussion. The case analysis of problems/data from various sources, as well as in-class discussions, will provide for a deeper understanding. Students will be expected to come to class having read all assigned readings (chapters, cases, articles) and ready to share, present, and discuss.

A. Grading:

Contribution towards total score	Grades	Letter Grades
Midterm Exam: 20%	15	90% and above = A
Final Exam: 25%	25	80% - 89% = B
Tests: 20%	20	70% - 79% = C
Research Project: 10%	10	60% - 69% = D
Class Presentation: 15%	15	Below 60 = F
Assignments and Quizzes: 10%	<u>15</u>	
TOTAL	100	

X. ADA Compliance

Southern University does not discriminate based on disability in the recruitment and admission of Students, in the recruitment and employment of faculty and staff, or in the operation of any of its Programs and activities, as specified by federal laws and regulations. The designated coordinator for Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, is Patricia Hebert, Coordinator of Student Services, 246 Augustus C. Blanks Hall, (225) 771-3950.

XI. Watermark:

Southern University and A&M College-Baton Rouge has entered into partnership with Watermark. It allows the gathering, understanding, reflecting on, and acting on outcome assessments and accreditation self-study of learners. Therefore, all learners enrolled in this course are required to use Watermark for completing assignments in the course; for storing and displaying coursework; for sharing résumés, professional portfolios and virtually any projects that can be photographed or video recorded; and for building a complete educational record that is easily accessible and serves in academic pursuits beyond graduation.

XII. Lectures and Class Activities Calendar*

Week	Topics	Assignment, Tests, Exam
Week 1	Overview of government procurement regulations and policies	
Week 2	Legal framework for government procurement	Assignment #1
Week 3	Key principles and objectives of government procurement regulations	
Week 4	Understanding different types of government contracts	Test #1
Week 5	Compliance requirements and ethical considerations in government procurement	
Week 6	Bid evaluation criteria and selection processes	
Week 7	Procurement methods and procedures in government contracting	
Week 8	Socio-economic policies and considerations in government procurement	Mid-term Exam
Week 9	Dispute resolution mechanisms in government procurement	
Week 10	Technology and innovation in government procurement	
Week 11	Technology and innovation in government procurement	
Week 12	Case studies and real-world examples of procurement regulations in action	Test #2
Week 13	Emerging trends and challenges in government procurement regulations	
Week 14	Semester Project Presentation	Semester Project Presentation
Week 15	Semester Review	
Week 16	Final Exam	Final Exam

*The Curriculum Calendar is Tentative



College of Business



Risk Management in Government Contracting Course Syllabus

Course:	Risk Management in Government Contracting
Course Number:	MBAP 571
CIP Code:	
Credit Hours:	3 (Three)
Course Prerequisite(s):	None
Class Date & Time:	TBA
Instructor:	TBA
Office Location:	TBA
Office Hrs.:	TBA
Phone:	TBA
E-mail:	TBA

I. Course Description:

This course provides an in-depth understanding of risk management principles and practices specifically tailored to government contracts. Participants will explore the unique challenges and opportunities associated with managing risks in the context of government contracts.

II. Course Goal:

The goal of this course is to equip students with the knowledge and skills necessary to effectively identify, assess, and mitigate risks in government contracts. By the end of the course, participants should be able to apply risk management strategies to minimize potential threats and enhance project success in government contracting.

III. Learning Objectives:

1. Understand the fundamentals of risk management and its application in government contracts.
2. Identify and analyze potential risks specific to government contracts.
3. Develop risk mitigation strategies tailored to government contracting contexts.
4. Evaluate the impact of risks on project performance and success.
5. Apply risk management tools and techniques in a government contracting environment.

IV. Learning Outcomes:

By the end of the course, participants should be able to:

1. Define and discuss key risk management concepts and principles.
2. Identify and assess risks commonly associated with government contracts.
3. Develop comprehensive risk management plans for government projects.
4. Implement effective risk mitigation strategies to manage project uncertainties.
5. Analyze the impact of risk management on project outcomes in government contracting scenarios.
6. Evaluate and enhance risk management practices to improve project success rates.

V. Teaching Approach/Methodology

This course employs a blended approach of theoretical instruction and hands-on experiential learning to equip students with the skills needed to address real-world contract negotiation skills. A central feature of the course is the practical application of concepts through case studies—either sourced from the Federal Government or individual businesses—that highlight inefficiencies or gaps in current contract negotiations.

VI. Required Text, Supplementary Readings, and References

Risk Management for Complex U.S. Government Contracts and Projects Paperback – January 1, 2009
by PMP Gregory A. Garrett, CPCM, CPM (Author)

VII. Course Requirements

- Assignments
- Tests, Quizzes, and Exams
- Hands-On Projects

VIII. Administrative Requirements

- A. According to the Southern University policy, class attendance and active participation in the classroom are strictly part of the course requirements (See Southern University Current Catalog).
- B. No make-up tests are given for missed quizzes or Tests. However, for missed Tests, Students will be given a make-up Test upon submission of written medical or other formally written and signed excuses.
- C. Academic dishonesty will be administered based on the University policy stipulated in the current Catalog.

IX. Assessment and Grading:

This course is conducted in a “seminar” style, meaning that classes will include an instructor-led discussion, analysis of homework assignments, in-class activities, and exercises. The textbook serves as a foundation for further discussion. The case analysis of problems/data from various sources, as well as in-class discussions, will provide for a deeper understanding. Students will be expected to come to class having read all assigned readings (chapters, cases, articles) and ready to share, present, and discuss.

A. Grading:

Contribution towards total score	Grades	Letter Grades
Midterm Exam: 20%	15	90% and above = A
Final Exam: 25%	25	80% - 89% = B
Tests: 20%	20	70% - 79% = C
Research Project: 10%	10	60% - 69% = D
Class Presentation: 15%	15	Below 60 = F
Assignments and Quizzes: 10%	<u>15</u>	
TOTAL	100	

X. ADA Compliance

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XI. Watermark:

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XI. Lectures and Class Activities Calendar*

Week	Topics	Assignment, Tests, Exam
Week 1	Introduction to risk management in government contracts	
Week 2	Overview of government procurement processes and regulations	Assignment #1
Week 3	Risk assessment techniques in government contracts	
Week 4	Risk assessment techniques in government contracts	Test #1
Week 5	Risk mitigation strategies in government contracts	
Week 6	Contractual risk allocation in government contracts	
Week 7	Compliance and ethics in government contract risk management	
Week 8	Financial risk management in government contracts	Mid-term Exam
Week 9	Legal considerations in government contract risk management	
Week 10	Performance risk management in government contract	
Week 11	Supply chain risk management in government contracts	
Week 12	Case studies in government contract risk management	Test #2
Week 13	Emerging trends in government contract risk management	
Week 14	Best practices and lessons learned in government contract risk management	
Week 15	Semester Review and Project presentation	Semester Project Presentation
Week 16	Final Exam	Final Exam

*The Curriculum Calendar is Tentative



College of Business



MBAP 572 - Ethics and Compliance in Government Procurement Course Syllabus

Course:	Ethics and Compliance in Government Procurement
Course Number:	MBAP 572
CIP Code:	
Credit Hours:	3 (Three)
Course Prerequisite(s):	None
Class Date & Time:	TBA
Instructor:	TBA
Office Location:	TBA
Office Hrs:	TBA
Phone:	TBA
E-mail:	TBA

I. Catalog Description:

This course provides students with an understanding of the financial management principles and practices specific to government contracts. Topics covered include budgeting, financial reporting requirements, cost control, compliance, auditing, and risk management in the context of government contracts.

II. Course Goals:

The goal of this course is to equip MBA students with the necessary knowledge and skills to effectively manage financial aspects within government contracts and navigate the unique financial challenges associated with government contracting

III. Course Objectives:

1. Understand the financial regulations, policies, and procedures governing government contracts.

2. Develop proficiency in financial planning and budgeting specific to government contracts.
3. Analyze and interpret financial statements and reports required for government contract compliance.
4. Implement cost control measures and strategies to optimize financial performance in government contracts.
5. Apply risk management techniques to mitigate financial risks associated with government contracting.

IV. Course Learning Outcomes

Upon completing the course, students should be able to:

1. Demonstrate an understanding of government contract financial regulations and compliance requirements.
2. Evaluate and apply financial planning strategies within the context of government contracts.
3. Analyze financial statements and reports to ensure compliance with government contract terms and conditions.
4. Develop and implement cost management strategies to optimize financial performance in government contracts.
5. Identify and assess financial risks inherent in government contracting and propose risk mitigation strategies.

V. Teaching Approach/Methodology

This course employs a blended approach of theoretical instruction and hands-on experiential learning to equip students with the skills needed to address real-world contract negotiation skills. A central feature of the course is the practical application of concepts through case studies—either sourced from the Federal Government or individual businesses—that highlight inefficiencies or gaps in current contract negotiations

VI. Required Text, Supplementary Readings and References:

Sue Arrowsmith and Gian Luigi Albano, "Ethics in Public Procurement: International Perspective,".

VII. Course Requirements

- Assignments
- Tests, Quizzes, and Exams
- Hands-On Projects

VIII. Administrative Requirements

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- B. No make-up tests are given for missed quizzes or Tests. However, for missed Tests, Students will be given a make-up Test upon submission of written medical or other formally written and signed excuses.
- C. Academic dishonesty will be administered based on the University policy stipulated in the current Catalog.

IX. Assessment and Grading:

This course is conducted in a "seminar" style, meaning that classes will include an instructor-led discussion, analysis of homework assignments, in-class activities, and exercises. The textbook serves as a foundation for further discussion. The case analysis of problems/data from various sources, as well as in-class discussions, will provide for a deeper understanding. Students will be expected to come to class having read all assigned readings (chapters, cases, articles) and ready to share, present, and discuss.

Grading:

Contribution towards total score	Grades	Letter Grades
Midterm Exam: 20%	15	90% and above = A
Final Exam: 25%	25	80% - 89% = B
Tests: 20%	20	70% - 79% = C
Semester Project: 10%	10	60% - 69% = D
Class Presentation: 15%	15	Below 60 = F
Assignments and Quizzes: 10%	<u>15</u>	
TOTAL	100	

X. ADA Compliance

Southern University does not discriminate based on disability in the recruitment and admission of Students, in the recruitment and employment of faculty and staff, or in the operation of any of its Programs and activities, as specified by federal laws and regulations. The designated coordinator for Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, is Patricia Hebert, Coordinator of Student Services, 246 Augustus C. Blanks Hall, (225) 771-3950.

XI. XI. Watermark:

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XII. Lectures and Class Activities Calendar*

Week	Topics	Assignment, Tests, Exam
Week 1	Introduction to Government Procurement - Overview of government procurement processes - Importance of ethics and compliance in government contracting	
Week 2	Regulatory Framework - Federal Acquisition Regulation (FAR) and other relevant regulations - Compliance requirements for government contractors	Assignment #1
Week 3	Ethics in Procurement - Ethical principles and values in government procurement - Ethical decision-making frameworks	
Week 4	Corruption and Fraud Risks - Types of corruption and fraud in government procurement - Anti-corruption measures and enforcement mechanisms	Test #1
Week 5	Compliance Programs - Designing and implementing effective compliance programs - Compliance training and monitoring	
Week 6	Vendor Management and Due Diligence	Vendor Management and Due Diligence
Week 7	Conflict of Interest - Understanding and managing conflicts of interest - Disclosure requirements for government contractors	Conflict of Interest
Week 8	Whistleblowing and Reporting Mechanisms - Importance of whistleblowing in ethics and compliance - Protection for whistleblowers under the law	Mid-term Exam
Week 9	Contract Management and Performance - Ensuring compliance during contract execution - Addressing performance issues and remedies	
Week 10	Ethical Challenges in Bid Processes - Bid rigging and collusion - Fair competition and transparency in bidding	
Week 11	Sustainability and Social Responsibility in Procurement - Incorporating sustainability practices in government procurement - Social responsibility obligations of government contractors	Assignment #2

Week 12	Case Studies and Real-World Applications - Analyzing ethical dilemmas in government procurement - Learning from real-world examples of compliance successes and failures	Test #2
Week 13	Future Trends and Best Practices - Emerging trends in government procurement ethics - Best practices for maintaining ethical standards in procurement processes	
Week 14	Semester Review	
Week 15	Semester Project Presentation	Semester Project Presentation
Week 16	Final Exam	Final Exam

*The Curriculum Calendar is Tentative



Financial Management in Government Contracts Course Syllabus

Course:	Financial Management in Government Contracts
Course Number:	MBAP 573
CIP Code:	
Credit Hours:	3 (Three)
Course Prerequisite(s):	None
Class Date & Time:	TBA
Instructor:	TBA
Office Location:	TBA
Office Hrs:	TBA
Phone:	TBA
E-mail:	TBA

I. Catalog Description:

This course provides students with an understanding of the financial management principles and practices specific to government contracts. Topics covered include budgeting, financial reporting requirements, cost control, compliance, auditing, and risk management in the context of government contracts.

II. Course Goals:

The goal of this course is to equip MBA students with the necessary knowledge and skills to effectively manage financial aspects within government contracts and navigate the unique financial challenges associated with government contracting

III. Course Objectives:

1. Understand the financial regulations, policies, and procedures governing government contracts.

2. Develop proficiency in financial planning and budgeting specific to government contracts.
3. Analyze and interpret financial statements and reports required for government contract compliance.
4. Implement cost control measures and strategies to optimize financial performance in government contracts.
5. Apply risk management techniques to mitigate financial risks associated with government contracting.

IV. Course Learning Outcomes

Upon completing the course, students should be able to:

1. Demonstrate an understanding of government contract financial regulations and compliance requirements.
2. Evaluate and apply financial planning strategies within the context of government contracts.
3. Analyze financial statements and reports to ensure compliance with government contract terms and conditions.
4. Develop and implement cost management strategies to optimize financial performance in government contracts.
5. Identify and assess financial risks inherent in government contracting and propose risk mitigation strategies.

V. Teaching Approach/Methodology

This course employs a blended approach of theoretical instruction and hands-on experiential financial management in Government contracts management skills. A central feature of the course is the practical application of concepts through case studies—either sourced from the public or the private sectors—that highlight inefficiencies or gaps in current financial management in government contracts.

VI. Required Text, Supplementary Readings and References:

Title: "Financial Management in the Public Sector: Tools, Applications, and Cases"

Authors: Aman Khan, W. Bartley Hildreth

Publisher: Routledge

Edition: 3rd Edition

Publication Year: 2020

VII. Course Requirements

- Assignments
- Tests, Quizzes, and Exams
- Hands-On Projects

VIII. Administrative Requirements

- A. According to the Southern University policy, class attendance and active participation in the classroom are strictly part of the course requirements (See Southern University Current Catalog).
- B. No make-up tests are given for missed quizzes or Tests. However, for missed Tests, Students will be given a make-up Test upon submission of written medical or other formally written and signed excuses.
- C. Academic dishonesty will be administered based on the University policy stipulated in the current Catalog.

IX. Assessment and Grading:

This course is conducted in a “seminar” style, meaning that classes will include an instructorled discussion, analysis of homework assignments, in-class activities, and exercises. The textbook serves as a foundation for further discussion. The case analysis of problems/data from various sources, as well as in-class discussions, will provide for a deeper understanding. Students will be expected to come to class having read all assigned readings (chapters, cases, articles) and ready to share, present, and discuss.

Grading:

Contribution towards total score	Grades	Letter Grades
Midterm Exam: 20%	15	90% and above = A
Final Exam: 25%	25	80% - 89% = B
Tests: 20%	20	70% - 79% = C
Semester Project: 10%	10	60% - 69% = D
Class Presentation: 15%	15	Below 60 = F
Assignments and Quizzes: 10%	<u>15</u>	
TOTAL	100	

X. ADA Compliance

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Patricia Hebert, Coordinator of Student Services, 246 Augustus C. Blanks Hall, (225) 771-3950.

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that can be photographed or video recorded; and for building a complete educational record that is easily accessible and serves in academic pursuits beyond graduation.

XII. Lectures and Class Activities Calendar*

Week	Topics	Assignment, Tests, Exam
Week 1	Introduction to Financial Management in Government Contracts - Overview of financial management principles in the context of government contracts - Key differences between financial management in the public and private sectors - Overview of the contracting landscape, including the importance of contract integrity.	
Week 2	Government Contract Regulations and Compliance - Understanding government contract regulations and compliance requirements - Compliance considerations in financial management	
Week 3	Understanding Contract Costs: • Analyzing different types of contract costs, including direct and indirect costs, and understanding cost allocation methods • Delving into the Cost Accounting Standards (CAS) and their impact on contract pricing.	Assignment #1
Week 4	Cost Control in Government Contracts - Cost management strategies and controls in government contracting - Cost efficiency and optimization in government contracts	
Week 5	Financial Planning and Budgeting in Government Contracts - Budgeting techniques and strategies specific to government contracts - Financial planning process in government contracting	
Week 6	Cash Management and Working Capital in Government Contracts - Cash flow management strategies for government contracts - Working capital management considerations	

Week 7	Financial Reporting Requirements for Government Contracts - Financial statement preparation and reporting for government contracts - Compliance with government contract financial reporting standards	
Week 8	Cost Estimation and Pricing in Government Contracts - Principles of cost estimation and pricing in government contracting - Factors influencing cost estimation and pricing decisions	
Week 9	Auditing and Internal Controls in Government Contracts • Audit requirements and procedures for government contracts • Importance of internal controls in financial management of government contracts • Financial Performance Measurement in Government Contracts • Key performance indicators for evaluating financial performance in government contracts • Financial performance analysis and interpretation	
Week 10	Contract Fraud: • Identifying different types of contract fraud schemes and their potential impact. • Overcharging, Misrepresenting costs, and kickbacks, and understanding the penalties and remedies.	
Week 11	Remedies for Contract Fraud: • Understanding the various penalties and remedies available for contract fraud. Anti-corruption measures and enforcement mechanisms	
Week 12	Financial Risk Management: • Developing strategies for identifying, assessing, and mitigating financial risks.	
Week 13	Audits and Government Contracts: • Understanding the role of auditors in monitoring contract compliance and identifying fraud. • Ensuring adherence to contract terms and conditions and understanding the consequences of non-compliance.	

Week 14	Semester Review	
Week 15	Semester Project Presentation	Semester Project Presentation
Week 16	Final Exam	Final Exam

*The Curriculum Calendar is Tentative



College of Business



Risk Management in Government Contracting Course Syllabus

Course:	Risk Management in Government Contracting
Course Number:	MBAP 574
CIP Code:	
Credit Hours:	3 (Three)
Course Prerequisite(s):	None
Class Date & Time:	TBA
Instructor:	TBA
Office Location:	TBA
Office Hrs.:	TBA
Phone:	TBA
E-mail:	TBA

I. Course Description:

This course provides an in-depth understanding of risk management principles and practices specifically tailored to government contracts. Participants will explore the unique challenges and opportunities associated with managing risks in the context of government contracts.

II. Course Goal:

The goal of this course is to equip students with the knowledge and skills necessary to effectively identify, assess, and mitigate risks in government contracts. By the end of the course, participants should be able to apply risk management strategies to minimize potential threats and enhance project success in government contracting.

III. Learning Objectives:

1. Understand the fundamentals of risk management and its application in government contracts.
2. Identify and analyze potential risks specific to government contracts.
3. Develop risk mitigation strategies tailored to government contracting contexts.
4. Evaluate the impact of risks on project performance and success.
5. Apply risk management tools and techniques in a government contracting environment.

IV. Learning Outcomes:

By the end of the course, participants should be able to:

1. Define and discuss key risk management concepts and principles.
2. Identify and assess risks commonly associated with government contracts.
3. Develop comprehensive risk management plans for government projects.
4. Implement effective risk mitigation strategies to manage project uncertainties.
5. Analyze the impact of risk management on project outcomes in government contracting scenarios.
6. Evaluate and enhance risk management practices to improve project success rates.

V. Teaching Approach/Methodology

This course employs a blended approach of theoretical instruction and hands-on experiential learning to equip students with the skills needed to address real-world contract negotiation skills. A central feature of the course is the practical application of concepts through case studies—either sourced from the Federal Government or individual businesses—that highlight inefficiencies or gaps in current contract negotiations.

VI. Required Text, Supplementary Readings, and References

Risk Management for Complex U.S. Government Contracts and Projects Paperback – January 1, 2009

by PMP Gregory A. Garrett, CPCM, CPM (Author)

VII. Course Requirements

- Assignments
- Tests, Quizzes, and Exams

- Hands-On Projects

VIII. Administrative Requirements

- According to the Southern University policy, class attendance and active participation in the classroom are strictly part of the course requirements (See Southern University Current Catalog).
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- Academic dishonesty will be administered based on the University policy stipulated in the current Catalog.

IX. Assessment and Grading:

This course is conducted in a “seminar” style, meaning that classes will include an instructor-led discussion, analysis of homework assignments, in-class activities, and exercises. The textbook serves as a foundation for further discussion. The case analysis of problems/data from various sources, as well as in-class discussions, will provide for a deeper understanding. Students will be expected to come to class having read all assigned readings (chapters, cases, articles) and ready to share, present, and discuss.

A. Grading:

Contribution towards total score	Grades	Letter Grades
Midterm Exam: 20%	15	90% and above = A
Final Exam: 25%	25	80% - 89% = B
Tests: 20%	20	70% - 79% = C
Research Project: 10%	10	60% - 69% = D
Class Presentation: 15%	15	Below 60 = F
Assignments and Quizzes: 10%	<u>15</u>	
TOTAL	100	

X. ADA Compliance

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XI. Watermark:

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XI. Lectures and Class Activities Calendar*

Week	Topics	Assignment, Tests, Exam
Week 1	Introduction to risk management in government contracts	
Week 2	Overview of government procurement processes and regulations	Assignment #1
Week 3	Risk assessment techniques in government contracts	
Week 4	Risk assessment techniques in government contracts	Test #1
Week 5	Risk mitigation strategies in government contracts	
Week 6	Contractual risk allocation in government contracts	
Week 7	Compliance and ethics in government contract risk management	
Week 8	Financial risk management in government contracts	Mid-term Exam
Week 9	Legal considerations in government contract risk management	
Week 10	Performance risk management in government contract	
Week 11	Supply chain risk management in government contracts	
Week 12	Case studies in government contract risk management	Test #2
Week 13	Emerging trends in government contract risk management	
Week 14	Best practices and lessons learned in government contract risk management	
Week 15	Semester Review and Project presentation	Semester Project Presentation
Week 16	Final Exam	Final Exam

*The Curriculum Calendar is Tentative



College of Business

Strategic Sourcing and Supplier Relationship Management Course Syllabus

Course:	Strategic Sourcing and Supplier Relationship Management
Course Number:	MBAP 575
CIP Code:	
Credit Hours:	3 (Three)
Course Prerequisite(s):	None
Class Date & Time:	TBA
Instructor:	TBA
Office Location:	TBA
Office Hrs.:	TBA
Phone:	TBA
E-mail:	TBA

I. Course Description:

The Strategic Sourcing and Supplier Relationship Management course offers an in-depth examination of strategic sourcing principles and practices, with a focus on developing effective supplier relationships to optimize procurement processes. It covers strategic sourcing strategies, supplier evaluation and selection, contract negotiation, risk management, and performance measurement.

II. Course Goal:

The goal of this course is to equip students with the knowledge and skills required to strategically manage supplier relationships, enhance procurement efficiency, and drive value for organizations through effective sourcing practices.

III. Course Objectives:

1. Understand the role and importance of strategic sourcing in procurement.
2. Explore various sourcing strategies and their applications.
3. Learn how to evaluate and select suppliers based on defined criteria.
4. Develop negotiation skills for successful contract agreements.
5. Implement risk management practices to mitigate supply chain vulnerabilities.
6. Measure and monitor supplier performance to ensure strategic alignment and continuous improvement.

IV. Course Learning Outcomes:

By the end of the course, students will be able to:

1. Articulate the key concepts and principles of strategic sourcing and supplier relationship management.
2. Apply strategic sourcing strategies to optimize procurement processes and achieve cost savings.
3. Evaluate and select suppliers based on criteria such as quality, cost, and delivery performance.
4. Conduct effective supplier negotiations to secure favorable contract terms and conditions.
5. Identify potential risks in the supply chain and develop mitigation strategies.
6. Monitor supplier performance metrics and implement continuous improvement initiatives to enhance supplier relationships and procurement efficiency.

V. Teaching Approach/Methodology

This course adopts a blended approach that combines theoretical instruction with hands-on experiential learning to equip students with the skills necessary for real-world contract negotiation. A key aspect of the course is the practical application of concepts through case studies sourced from the Federal Government or individual businesses, which highlight inefficiencies or gaps in current Sourcing and Supplier Relationship Management practices.

VI. Required Text, Supplementary Readings, and References

Strategic Sourcing in the New Economy: Harnessing the Potential of Sourcing Business Models for Modern Procurement Hardcover – November 5, 2015 by Bonnie Keith (Author), Kate Vitasek (Author), Karl Manrodt (Author), Jeanne Kling (Author)

VII. Course Requirements

- A. Assignments
- B. Tests, Quizzes, and Exams
- C. Hands-On Projects

VIII. Administrative Requirements

- A. According to the Southern University policy, class attendance and active participation in the classroom are strictly part of the course requirements (See Southern University Current Catalog).
- B. No make-up tests are given for missed quizzes or Tests. However, for missed Tests, Students will be given a make-up Test upon submission of written medical or other formally written and signed excuses.
- C. Academic dishonesty will be administered based on the University policy stipulated in the current Catalog.

IX. Assessment and Grading:

This course is conducted in a “seminar” style, meaning that classes will include an instructor-led discussion, analysis of homework assignments, in-class activities, and exercises. The textbook serves as a foundation for further discussion. The case analysis of problems/data from various sources, as well as in-class discussions, will provide for a deeper understanding. Students will be expected to come to class having read all assigned readings (chapters, cases, articles) and ready to share, present, and discuss.

A. Grading:

Contribution towards total score	Grades	Letter Grades
Midterm Exam: 20%	15	90% and above = A
Final Exam: 25%	25	80% - 89% = B
Tests: 20%	20	70% - 79% = C
Research Project: 10%	10	60% - 69% = D
Class Presentation: 15%	15	Below 60 = F
Assignments and Quizzes: 10%	<u>15</u>	
TOTAL	100	

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XII. Lectures and Class Activities Calendar*

Week	Topics	Assignment, Tests, Exam
Week 1	Introduction to Strategic Sourcing	
Week 2	Supplier Selection Criteria and Process	Assignment #1
Week 3	Total Cost of Ownership in Sourcing	
Week 4	Strategic Sourcing Process and Steps	Test #1
Week 5	Supplier Relationship Management Strategies	
Week 6	Bid evaluation criteria and selection processes	
Week 7	Procurement methods and procedures in government contracting	
Week 8	Socio-economic policies and considerations in government procurement	Mid-term Exam
Week 9	Dispute resolution mechanisms in government procurement	
Week 10	Technology and innovation in government procurement	
Week 11	Technology and innovation in government procurement	
Week 12	Case studies and real-world examples of procurement regulations in action	Test #2
Week 13	Emerging trends and challenges in government procurement regulations	
Week 14	Semester Project Presentation	Semester Project Presentation
Week 15	Semester Review	
Week 16	Final Exam	Final Exam

*The Curriculum Calendar is Tentative



Office of the Chancellor

SOUTHERN UNIVERSITY AT NEW ORLEANS

6400 SUNO Knights Drive

New Orleans, LA 70126

Phone: (504) 286-5311 Fax: (504) 286-5000

www.suno.edu

October 9, 2025

Dennis J. Shields
President
Southern University and A&M College System
J.S. Clark Administration Building, 4th floor
Baton Rouge, LA 70813

Re: **Retention, Tenure, and Promotion (RTP) Recommendations**

Dear President Shields:

Please find attached Southern University at New Orleans' recommendations regarding the 2024-2025 Retention, Tenure, and Promotion (RTP) exercises for appropriate action.

Thank you for considering this recommendation and submitting it for approval at the October 17, 2025, meeting of the Southern University and A&M College Board of Supervisors.

With kind regards,

Joseph Bouie, Jr., Ph.D.
Joseph Bouie, Jr., Ph.D. (Sep 9, 2025 12:03:41 CDT)

Joseph Bouie, Jr., Ph.D.
Chancellor, Southern University at New Orleans

APPROVAL:

Dennis J. Shields
President
Southern University and A&M College System

SOUTHERN UNIVERSITY AT NEW ORLEANS
RECOMMENDATIONS FOR FACULTY TENURE & PROMOTION IN RANK

*Effective Date: Fall Semester of 2025 Campus: Southern University at New Orleans

*Provided all approvals are secured prior to this date.

Name of Faculty Member	Department	Present Rank	Next Rank	Years of Experience at SUNO as Full-time Faculty Member	Number of Years in Present Rank	Is Automatic Tenure Granted if This Promotion is Approved? (Yes or No)	Current Tenure Status	Number and Percent of Tenured Faculty in the Department (excluding applicant)
Kevin Brown	Social Work	Associate Professor	Professor	4	4	Yes	Probationary (tenure track)	7/70%

Bree E. Cook

Bree E. Cook, Psy.D., Vice Chancellor of Academic Affairs

Rebecca Chaisson, Ph.D., LCSW

Rebecca Chaisson, Ph.D., Dean for the School of Social Work

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

ECONOMIC DEVELOPMENT COMMITTEE

(Following Academic Affairs Committee)

October 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
 - A. Delta Regional Authority Grant Submission: 2025 States' Economic Development Assistance Program (SUNO)
6. Informational Item(s)
7. Other Business
8. Adjournment

Members

Mr. Chris Maningill – Chair, Mrs. Zazell Dudley – Vice Chair, Mr. Reggie Abraham,
Ms. Maple Gaines, Mr. Donald Ray Henry, Mr. Myron K. Lawson, Mr. Paul P.
Matthews, Atty. Domoine Rutledge, Mrs. Ann Smith and Atty.
Tony Clayton– Ex Officio

RESOLUTION

WHEREAS, the Delta Regional Authority (hereinafter "DRA") was created by Congress by the Delta Regional Authority Act of 2000, as amended, as a federal/state partnership now comprised of 255 counties and parishes within the eight states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri and Tennessee in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the Delta Region's economy;

WHEREAS Southern University at New Orleans, acting by and through its Southern University Board of Supervisors applied for an award with DRA for the Fiscal Year 2026 federal award program cycle;

WHEREAS DRA requires that a person be designated, appointed, and given the authority to perform certain duties and administration of said award for and on behalf of the Awardee;

WHEREAS the Board of Supervisors met in a regular session on October 17, 2026, and a quorum was present;

WHEREAS, the Board approved Southern University at New Orleans' request to proceed with its application with the DRA and to perform all duties and administration of such an award, which carried by voice vote and was recorded in the minutes;

NOW THEREFORE, BE IT RESOLVED, as follows:

THAT, Southern University at New Orleans, is given authority to apply for an award with DRA for the Fiscal Year 2026; and

THAT, the Chancellor of Southern University at New Orleans has the authority to designate an individual to assume all the duties in dealing with the award with DRA for the Fiscal Year federal award program cycle, including execution of documents and request for funds.

READ AND ADOPTED, this the ____ day of _____, 2025.

Dennis J. Shields, Secretary
Southern University Board of Supervisors

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

FACILITIES AND PROPERTY

**(Following Economic Development
Committee)**

October 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Informational Item(s)
 - A. Facilities Update (SUS)
6. Other Business
7. Adjournment

Members

Rev. Donald Ray Henry – Chair, Ms. Maple Gaines – Vice Chair, Ms. Zazell Dudley, Mr. Chris Masingill, Mr. Paul P. Matthews, Atty. Domoine Rutledge, Atty. Edwin Shorty, Mrs. Ann Smith, Dr. Rani Whitfield, and Atty. Tony Clayton – Ex Officio

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

FINANCE COMMITTEE **(Following Facilities & Property Committee)** **October 17, 2025**

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
 - A. Request approval for FY 2026-2027 Budget Requests and Addenda
 1. Southern University Board and System Administration (SUS)
 2. Southern University and A&M College (SUBR)
 3. Southern University Law Center (SULC)
 4. Southern University New Orleans Campus (SUNO)
 5. Southern University Shreveport Campus (SUSLA)
 6. Southern University Agricultural Research and Extension Center (SUAREC)
6. Informational Item(s)
 - A. Interim Financial Report
7. Other Business
8. Adjournment

Members

Mr. Myron K. Lawson – Chair, Mrs. Ann Smith – Vice Chair, Mr. Reggie Abraham, Atty. Quincy Cawthorne, Ms. Zazell Dudley, Ms. Maple Gaines, Mr. Chris Masengill, Atty. Domoine Rutledge, and Atty. Tony Clayton– Ex Officio

Southern University System
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2026
As of September 30, 2025
Executive Summary

Attached is a summary of the Southern University System fiscal year 2025-2026 general operating budget financial activities for the month ending June 30, 2026. The Southern University System is reporting a \$1,333,467 increase in self-generated revenue as compared to the approved budget. The expenditure for the campuses has been adjusted to offset the increase for the fiscal year.

Southern University Board and System Administration

The System Office is funded from state appropriations and there is no projected shortfall in revenues.

Southern University Baton Rouge Campus

The Baton Rouge Campus has a \$994,844 increase in self-generated revenue as compared to the approved budget. The Baton Rouge Campus has increased operating expenditures and scholarships to balance the operating budget for the fiscal year.

Southern University Law Center

The Law Center has a \$338,623 increase in self-generated revenue as compared to the approved budget. The Law Center has increased operating expenditures to balance the operating budget for the fiscal year.

Southern University News Orleans Campus

The New Orleans Campus is funded from state appropriations and self-generated revenue and there is no projected shortfall in revenues.

Southern University Shreveport Campus

The Shreveport Campus is funded from state appropriations and self-generated revenue and there is no projected shortfall in revenues.

Southern University Agricultural Research and Extension Center

The Agricultural Research and Extension Center is funded from state appropriations and federal funds and there is no projected shortfall in revenues.

Summary

Based on the information above, the campuses have made the appropriate adjustments to maintain a balance budget as of September 30, 2025. Revenues and expenditures will be monitored to ensure a balanced operating budget for fiscal year 2025-2026.

Southern University System
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2026
As of September 30, 2025

	FY26 Budget	Actual	Projected	Total FY26	Over/(Under) Budget	% Actual to Budget
Revenues						
General Fund Direct	\$ 66,924,019	\$ 20,913,758	\$ 46,010,261	\$ 66,924,019	\$ -	31.3%
Statutory Dedicated	4,611,400	-	4,611,400	4,611,400	-	0.0%
Federal	3,654,209	584,106	3,070,103	3,654,209	-	16.0%
Self Generated						
Tuition - Fall 2025	34,597,353	38,128,990	(1,481,304)	36,647,686	2,050,333	110.2%
Tuition - Spring 2026	31,072,732	-	31,072,732	31,072,732	-	0.0%
Tuition - Summer	6,707,865	798,331	5,909,534	6,707,865	-	11.9%
Out-of-State Fees	19,702,948	11,149,122	8,553,826	19,702,948	-	56.6%
Other	20,208,148	5,928,435	13,562,847	19,491,282	(716,866)	29.3%
Interagency Transfer	4,476,791	822,217	3,654,574	4,476,791	-	18.4%
Total Revenues	\$ 191,955,465	\$ 78,324,958	\$ 114,963,974	\$ 193,288,932	\$ 1,333,467	40.8%
Expenditures						
Salaries	\$ 94,890,052	\$ 21,032,284	\$ 73,420,698	\$ 94,452,982	\$ (437,070)	22.2%
Other Compensation	334,904	89,568	245,336	334,904	-	26.7%
Related Benefits	36,843,198	7,654,955	28,896,875	36,551,830	(291,368)	20.8%
Total Personal Services	\$ 132,068,154	\$ 28,776,807	\$ 102,562,909	\$ 131,339,716	\$ (728,438)	21.8%
Travel	1,231,019	51,817	1,179,202	1,231,019	-	4.2%
Operating Services	18,592,147	3,763,215	15,457,675	19,220,890	628,743	20.2%
Supplies	2,039,515	274,102	1,765,413	2,039,515	-	13.4%
Total Operating Expenses	\$ 21,862,681	\$ 4,089,135	\$ 18,402,290	\$ 22,491,424	\$ 628,743	18.7%
Professional Services	2,187,801	114,473	2,112,448	2,226,921	39,120	5.2%
Other Charges	9,175,415	97,424	8,794,941	8,892,365	(283,050)	1.1%
Debt Services						
Interagency Transfers	7,639,707	810,255	7,112,702	7,922,957	283,250	10.6%
Total Other Charges	\$ 19,002,923	\$ 1,022,152	\$ 18,020,091	\$ 19,042,243	\$ 39,320	5.4%
General Acquisitions	452,532	46,878	405,655	452,532	-	10.4%
Library Acquisitions	437,649	250,797	186,852	437,649	-	57.3%
Major Repairs	1,072,000	79,519	992,481	1,072,000	-	7.4%
Total Acquisitions/Major Repairs	\$ 1,962,181	\$ 377,193	\$ 1,584,988	\$ 1,962,181	\$ -	19.2%
Scholarships	17,059,526	9,461,033	8,992,335	18,453,368	1,393,842	55.5%
Total Expenditures	\$ 191,955,465	\$ 43,726,320	\$ 149,562,612	\$ 193,288,932	\$ 1,333,467	22.8%

Southern University Board and System Administration
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2026
As of September 30, 2025

	FY26 Budget	Actual	Projected	Total FY26	Over/(Under) Budget	% Actual to Budget
Revenues						
General Fund Direct	\$ 4,065,380	\$ 1,270,432	\$ 2,794,948	\$ 4,065,380	\$ -	31.3%
Statutory Dedicated	-	-	-			
Federal						
Self Generated						
Tuition - Fall 2025						
Tuition - Spring 2026						
Tuition - Summer						
Out-of-State Fees						
Other						
Interagency Transfer						
Total Revenues	\$ 4,065,380	\$ 1,270,432	\$ 2,794,948	\$ 4,065,380	\$ -	31.3%
Expenditures						
Salaries	\$ 1,897,962	\$ 474,121	\$ 1,423,841	\$ 1,897,962	\$ -	25.0%
Other Compensation	52,000	12,999	39,001	52,000	-	25.0%
Related Benefits	681,429	144,609	536,820	681,429	-	21.2%
Total Personal Services	\$ 2,631,391	\$ 631,729	\$ 1,999,662	\$ 2,631,391	\$ -	24.0%
Travel	260,000	5,954	254,046	260,000	-	2.3%
Operating Services	301,700	23,086	278,614	301,700	-	7.7%
Supplies	113,000	22,755	90,245	113,000	-	20.1%
Total Operating Expenses	\$ 674,700	\$ 51,795	\$ 622,905	\$ 674,700	\$ -	7.7%
Professional Services	127,000	-	127,000	127,000	-	0.0%
Other Charges	502,534	-	502,534	502,534	-	0.0%
Debt Services		-	-	-		
Interagency Transfers	64,255	-	64,255	64,255	-	0.0%
Total Other Charges	\$ 693,789	\$ -	\$ 693,789	\$ 693,789	\$ -	0.0%
General Acquisitions	65,500	-	65,500	65,500	-	0.0%
Library Acquisitions		-	-			
Major Repairs		-	-			
Total Acquisitions/Major Repairs	\$ 65,500	\$ -	\$ 65,500	\$ 65,500	\$ -	0.0%
Scholarships		-	-			
Total Expenditures	\$ 4,065,380	\$ 683,524	\$ 3,381,856	\$ 4,065,380	\$ -	16.8%

Southern University Baton Rouge Campus
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2026
As of September 30, 2025

	FY26 Budget	Actual	Projected	Total FY26	Over/(Under) Budget	% Actual to Budget
Revenues						
General Fund Direct	\$ 25,730,701	\$ 8,040,845	\$ 17,689,856	\$ 25,730,701	\$ -	31.3%
Statutory Dedicated	1,847,009	-	1,847,009	1,847,009	-	0.0%
Federal	-			-	-	
Self Generated						
Tuition - Fall 2025	23,284,500	25,773,044	(1,493,700)	24,279,344	994,844	110.7%
Tuition - Spring 2026	20,396,500	-	20,396,500	20,396,500	-	0.0%
Tuition - Summer	4,321,800	-	4,321,800	4,321,800	-	0.0%
Out-of-State Fees	13,543,623	8,157,030	5,386,593	13,543,623	-	60.2%
Other	11,997,443	2,978,575	9,018,868	11,997,443	-	24.8%
Interagency Transfer	4,476,791	822,217	3,654,574	4,476,791	-	18.4%
Total Revenues	\$ 105,598,367	\$ 45,771,711	\$ 60,821,500	\$ 106,593,211	\$ 994,844	43.3%
Expenditures						
Salaries	\$ 50,211,313	\$ 11,319,888	\$ 38,891,425	\$ 50,211,313	\$ -	22.5%
Other Compensation	201,377	63,400	137,977	201,377	-	31.5%
Related Benefits	20,288,885	4,366,024	15,922,861	20,288,885	-	21.5%
Total Personal Services	\$ 70,701,575	\$ 15,749,312	\$ 54,952,263	\$ 70,701,575	\$ -	22.3%
Travel	337,570	3,608	333,962	337,570	-	1.1%
Operating Services	8,341,651	2,155,676	6,643,603	8,799,279	457,628	25.8%
Supplies	835,411	115,709	719,702	835,411	-	13.9%
Total Operating Expenses	\$ 9,514,632	\$ 2,274,993	\$ 7,697,267	\$ 9,972,260	\$ 457,628	23.9%
Professional Services	1,101,480	15,555	1,085,925	1,101,480	-	1.4%
Other Charges	4,018,829	59,483	3,959,346	4,018,829	-	1.5%
Debt Services		-				
Interagency Transfers	4,990,644	-	4,990,644	4,990,644	-	0.0%
Total Other Charges	\$ 10,110,953	\$ 75,038	\$ 10,035,915	\$ 10,110,953	\$ -	0.7%
General Acquisitions	62,032	25,020	37,013	62,032	-	40.3%
Library Acquisitions	137,649	40,151	97,498	137,649	-	29.2%
Major Repairs	62,000	-	62,000	62,000	-	0.0%
Total Acquisitions/Major Repairs	\$ 261,681	\$ 65,170	\$ 196,511	\$ 261,681	\$ -	24.9%
Scholarships	15,009,526	8,005,267	7,541,475	15,546,742	\$ 537,216	53.3%
Total Expenditures	\$ 105,598,367	\$ 26,169,780	\$ 80,423,431	\$ 106,593,211	\$ 994,844	24.8%

Southern University Law Center
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2026
As of September 30, 2025

	FY26 Budget	Actual	Projected	Total FY26	Over/(Under) Budget	% Actual to Budget
Revenues						
General Fund Direct	\$ 7,472,825	\$ 2,335,258	\$ 5,137,567	\$ 7,472,825	\$ -	31.3%
Statutory Dedicated	199,674	-	199,674	199,674	-	0.0%
Federal	-	-	-	-	-	-
Self Generated						
Tuition - Fall 2025	4,151,832	4,490,455	-	4,490,455	338,623	108.2%
Tuition - Spring 2026	3,903,986	-	3,903,986	3,903,986	-	0.0%
Tuition - Summer	887,966	-	887,966	887,966	-	0.0%
Out-of-State Fees	4,927,500	2,310,000	2,617,500	4,927,500	-	46.9%
Other	3,709,045	1,758,450	1,950,595	3,709,045	-	47.4%
Interagency Transfer	-	-	-	-	-	-
Total Revenues	\$ 25,252,828	\$ 10,894,163	\$ 14,697,288	\$ 25,591,451	\$ 338,623	43.1%
Expenditures						
Salaries	\$ 13,498,499	\$ 3,250,793	\$ 10,247,706	\$ 13,498,499	\$ -	24.1%
Other Compensation	-	-	-	-	-	-
Related Benefits	4,764,583	947,668	3,816,915	4,764,583	-	19.9%
Total Personal Services	\$ 18,263,082	\$ 4,198,461	\$ 14,064,621	\$ 18,263,082	\$ -	23.0%
Travel	400,000	14,595	385,405	400,000	-	3.6%
Operating Services	2,696,479	194,076	2,841,026	3,035,102	338,623	7.2%
Supplies	257,165	50,516	206,649	257,165	-	19.6%
Total Operating Expenses	\$ 3,353,644	\$ 259,188	\$ 3,433,079	\$ 3,692,267	\$ 338,623	7.7%
Professional Services	500,000	35,035	464,966	500,000	-	7.0%
Other Charges	894,465	-	894,465	894,465	-	0.0%
Debt Services	-	-	-	-	-	-
Interagency Transfers	306,637	-	306,637	306,637	-	0.0%
Total Other Charges	\$ 1,701,102	\$ 35,035	\$ 1,666,068	\$ 1,701,102	\$ -	2.1%
General Acquisitions	25,000	-	25,000	25,000	-	0.0%
Library Acquisitions	300,000	210,647	89,354	300,000	-	70.2%
Major Repairs	10,000	-	10,000	10,000	-	0.0%
Total Acquisitions/Major Repairs	\$ 335,000	\$ 210,647	\$ 124,354	\$ 335,000	\$ -	62.9%
Scholarships	1,600,000	729,140	870,860	1,600,000	-	45.6%
Total Expenditures	\$ 25,252,828	\$ 5,432,471	\$ 20,158,980	\$ 25,591,451	\$ 338,623	21.5%

Southern University New Orleans Campus
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2026
As of September 30, 2025

	FY26 Budget	Actual	Projected	Total FY26	Over/(Under) Budget	% Actual to Budget
Revenues						
General Fund Direct	\$ 12,616,982	\$ 3,942,807	\$ 8,674,175	\$ 12,616,982	\$ -	31.3%
Statutory Dedicated	572,798	-	572,798	572,798	-	0.0%
Federal	-			-	-	
Self Generated						
Tuition - Fall 2025	3,706,057	3,896,580	-	3,896,580	190,523	105.1%
Tuition - Spring 2026	3,493,225	-	3,493,225	3,493,225	-	0.0%
Tuition - Summer	685,157	296,065	389,092	685,157	-	43.2%
Out-of-State Fees	850,000	464,798	385,202	850,000	-	54.7%
Other	3,146,462	1,167,089	1,788,850	2,955,939	(190,523)	37.1%
Interagency Transfer						
Total Revenues	\$ 25,070,681	\$ 9,767,339	\$ 15,303,342	\$ 25,070,681	\$ -	39.0%
Expenditures						
Salaries	\$ 12,665,807	\$ 1,705,290	\$ 10,705,517	\$ 12,410,807	\$ (255,000)	13.5%
Other Compensation	-	-	-	-	-	
Related Benefits	4,672,403	765,391	3,682,012	4,447,403	(225,000)	16.4%
Total Personal Services	\$ 17,338,210	\$ 2,470,681	\$ 14,387,529	\$ 16,858,210	\$ (480,000)	14.2%
Travel	30,000	3,362	26,638	30,000	-	11.2%
Operating Services	4,544,799	739,209	3,638,082	4,377,291	(167,508)	16.3%
Supplies	176,000	859	175,141	176,000	-	0.5%
Total Operating Expenses	\$ 4,750,799	\$ 743,430	\$ 3,839,861	\$ 4,583,291	\$ (167,508)	15.6%
Professional Services	34,916	6,650	28,266	34,916	-	
Other Charges	1,313,095	10,373	1,019,672	1,030,045	(283,050)	0.8%
Debt Services			-	-		
Interagency Transfers	1,283,661		1,554,615	1,554,615	270,954	0.0%
Total Other Charges	\$ 2,631,672	\$ 17,023	\$ 2,602,553	\$ 2,619,576	\$ (12,096)	0.6%
General Acquisitions	-		-	-	-	0.0%
Library Acquisitions	-		-	-	-	0.0%
Major Repairs	-		-	-	-	
Total Acquisitions/Major Repairs	\$ -		\$ -	\$ -	\$ -	0.0%
Scholarships	350,000	529,604	480,000	1,009,604	659,604	151.3%
Total Expenditures	\$ 25,070,681	\$ 3,760,738	\$ 21,309,943	\$ 25,070,681	\$ -	15.0%

Southern University Shreveport Campus
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2026
As of September 30, 2025

	FY26 Budget	Actual	Projected	Total FY26	Over/(Under) Budget	% Actual to Budget
Revenues						
General Fund Direct	\$ 7,047,725	\$ 2,202,414	\$ 4,845,311	\$ 7,047,725	\$ -	31.2%
Statutory Dedicated	187,112	-	187,112	187,112	-	0.0%
Federal						
Self Generated						
Tuition - Fall 2025	3,454,964	3,968,911	12,396	3,981,307	526,343	114.9%
Tuition - Spring 2026	3,279,021	-	3,279,021	3,279,021	-	0.0%
Tuition - Summer	812,942	502,266	310,676	812,942	-	61.8%
Out-of-State Fees	381,825	217,294	164,531	381,825	-	56.9%
Other	1,355,198	24,320	804,535	828,855	(526,343)	1.8%
Interagency Transfer						
Total Revenues	\$ 16,518,787	\$ 6,915,205	\$ 9,603,582	\$ 16,518,787	\$ -	41.9%
Expenditures						
Salaries	\$ 8,984,562	\$ 1,927,196	\$ 6,875,296	\$ 8,802,492	\$ (182,070)	21.5%
Other Compensation	-	-	-	-	-	0.0%
Related Benefits	3,878,248	702,298	3,109,582	3,811,880	(66,368)	18.1%
Total Personal Services	\$ 12,862,810	\$ 2,629,494	\$ 9,984,878	\$ 12,614,372	\$ (248,438)	20.4%
Travel	45,000	2,255	42,745	45,000	-	5.0%
Operating Services	2,262,518	373,663	1,888,855	2,262,518	-	16.5%
Supplies	185,500	48,406	137,094	185,500	-	26.1%
Total Operating Expenses	\$ 2,493,018	\$ 424,324	\$ 2,068,694	\$ 2,493,018	\$ -	17.0%
Professional Services	40,000	28,235	50,885	79,120	39,120	
Other Charges	225,000	43,366	181,634	225,000	-	19.3%
Debt Services		-	-			
Interagency Transfers	797,959	810,255	-	810,255	12,296	101.5%
Total Other Charges	\$ 1,062,959	\$ 881,856	\$ 232,519	\$ 1,114,375	\$ 51,416	83.0%
General Acquisitions	-	-	-	-	-	0.0%
Library Acquisitions	-	-	-	-	-	0.0%
Major Repairs	-	-	-	-	-	0.0%
Total Acquisitions/Major Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Scholarships	100,000	197,022	100,000	297,022	197,022	197.0%
Total Expenditures	\$ 16,518,787	\$ 4,132,696	\$ 12,386,091	\$ 16,518,787	\$ -	25.0%

Southern University Agricultural Research and Extension Center
General Operating Budget Interim Financial Statement
For Fiscal Year Ending June 30, 2026
As of September 30, 2025

	FY26 Budget	Actual	Projected	Total FY26	Over/(Under) Budget	% Actual to Budget
Revenues						
General Fund Direct	\$ 9,990,406	\$ 3,122,002	\$ 6,868,404	\$ 9,990,406	\$ -	31.3%
Statutory Dedicated	1,804,807	-	1,804,807	1,804,807	-	0.0%
Federal	3,654,209	584,106	3,070,103	3,654,209	-	16.0%
Self Generated						
Tuition - Fall 2025	-			-	-	
Tuition - Spring 2026	-			-	-	
Tuition - Summer	-			-	-	
Out-of-State Fees	-			-	-	
Other	-			-	-	
Interagency Transfer	-			-	-	
Total Revenues	\$ 15,449,422	\$ 3,706,108	\$ 11,743,314	\$ 15,449,422	\$ -	24.0%
Expenditures						
Salaries	\$ 7,631,909	\$ 2,354,996	\$ 5,276,913	\$ 7,631,909	\$ -	30.9%
Other Compensation	81,527	13,170	68,357	81,527	-	16.2%
Related Benefits	2,557,650	728,965	1,828,685	2,557,650	-	28.5%
Total Personal Services	\$ 10,271,086	\$ 3,097,130	\$ 7,173,956	\$ 10,271,086	\$ -	30.2%
Travel	158,449	22,042	136,407	158,449	-	13.9%
Operating Services	445,000	277,505	167,495	445,000	-	62.4%
Supplies	472,439	35,857	436,582	472,439	-	7.6%
Total Operating Expenses	\$ 1,075,888	\$ 335,404	\$ 740,484	\$ 1,075,888	\$ -	31.2%
Professional Services	384,405	28,998	355,407	384,405	-	7.5%
Other Charges	2,221,492	(15,798)	2,237,290	2,221,492	-	-0.7%
Debt Services		-	-	-		
Interagency Transfers	196,551	-	196,551	196,551	-	0.0%
Total Other Charges	\$ 2,802,448	\$ 13,200	\$ 2,789,248	\$ 2,802,448	\$ -	0.5%
General Acquisitions	300,000	21,858	278,142	300,000	-	7.3%
Library Acquisitions	-	-	-	-		
Major Repairs	1,000,000	79,519	920,481	1,000,000	-	8.0%
Total Acquisitions/Major Repairs	\$ 1,300,000	\$ 101,377	\$ 1,198,623	\$ 1,300,000	\$ -	7.8%
Scholarships	-	-	-	-	-	
Total Expenditures	\$ 15,449,422	\$ 3,547,111	\$ 11,902,311	\$ 15,449,422	\$ -	23.0%

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

INTERNAL AUDIT COMMITTEE

(Following Finance Committee)

October 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
 - A. Request for Approval of Internal Charter (SUS)
 - B. Request for Approval of Audit Plan (SUS)
6. Adjournment

Members

Ms. Zazell Dudley – Chair, Ms. Maple Gaines – Vice Chair, Mr. Reggie Abraham, Mr. Myron K. Lawson, Mr. Chris Masingill, Atty Domoine Rutledge, Atty Edwin Shorty, Mr. Henry Whitehorn
Atty Tony Clayton – Ex Officio

INTERNAL AUDIT CHARTER

INTRODUCTION

The Internal Audit (IA) function within the Southern University System serves as an objective assurance and consulting activity, dedicated to improving operations and aiding management in achieving organizational objectives. This function is characterized by its systematic, disciplined approach to enhancing the effectiveness of risk management, control, and governance processes. Centrally managed by the IA Executive System Director, the IA function operates independently within the organization to ensure a comprehensive evaluation of internal controls and risk management practices across all campuses.

MISSION, VISION, PURPOSE

Mission

To support the administration and management at all levels in fulfilling their oversight, management, and operating responsibilities through comprehensive audit coverage.

Vision

To be recognized as the principal provider of high-quality cost-effective services within the Southern University System, fostering professionalism, and objectivity in aiding the system to meet its strategic goals.

Purpose

To deliver independent, objective assurance and consulting services that add value and improve the organization's operations, encompassing:

- Evaluation of governance around risk management and internal controls.
- Assessment of the internal control system.
- Audit of risk management processes in operations.

PROFESSIONAL STANDARDS AND DEVELOPMENT

The Internal Audit function commits to excellence and professionalism, adhering to the Institute of Internal Auditors (IIA) Mandatory Guidance, including Core Principles, the Code of Ethics, and the Principles of the Global Internal Audit Standards. Furthermore, when applicable, Generally Accepted Government Auditing Standards (GAGAS) issued by the Comptroller General of the United States will be followed.

The Institute of Internal Auditors' Practice Advisories, Practice Guides, and Position Papers will all be adhered to as applicable to guide operations. In addition, the internal audit activity will adhere to university relevant policies and procedures and the internal audit activity's standard operation procedures manual.

The IA office has full, unrestricted access to all university systems, records, properties, and personnel, ensuring confidentiality and the proper handling of all documents and information obtained during engagements.

INDEPENDENCE AND OBJECTIVITY

The IA function operates with independence and objectivity, with the IA Executive System Director having direct access to senior management and the board. The IA Executive System Director is prohibited from performing operational duties outside of audit responsibilities to maintain independence and objectivity. This independence is crucial for conducting unbiased internal audit activities, ensuring auditors maintain an unbiased attitude and are not influenced by personal interests or external pressures.

SCOPE OF INTERNAL AUDIT ACTIVITIES

IA's scope includes assessments of governance, risk management, and control processes, offering services such as operational audits, compliance audits, financial reviews, IT reviews, internal control assessments, special projects, and consulting. These activities aim to be a constructive service to the university system and flexible enough to respond to management's requests while aligning with IA's objectives and priorities.

RESPONSIBILITY

Management at each campus is responsible for safeguarding assets, ensuring compliance with laws and regulations, and detecting errors and fraud. Internal Audit evaluates the effectiveness of internal controls, providing independent analyses, recommendations, and feedback to enhance business processes. The IA Executive System Director reports administratively to the System

President and functionally to the Southern University Board of Supervisors Chair of the Internal Audit Committee with campus audit directors reporting to the IA Executive System Director with informational disclosure to campus chancellors, unless otherwise directed by the IA Executive System Director, System President and/or the Audit Committee Chair.

Hiring, promotion, and other related personnel decisions regarding audit personnel shall be made jointly with the System President, Internal Audit Committee Chair, and the IA Executive System Director, respectively.

The IA Executive System Director, with the assistance of campus directors has a responsibility to:

- Develop a flexible audit plan using an appropriate risk-based methodology, including any risks or control concerns identified by management, and submit that plan to the President and Audit Committee for review and approval, as well as periodic updates,
- Implement the audit plan, as approved, including as appropriate any special tasks or projects requested by management and the Board of Supervisors,
- Maintain a professional audit staff with sufficient knowledge, skills, and experience,
- Issue periodic reports to the Board of Supervisors and management summarizing the results of audit activities,
- Keep the Board of Supervisors and President informed of emerging trends and successful practices in internal auditing,
- Implement a follow-up process to monitor and ensure that management actions have been effectively implemented or that management has accepted the risk of not acting,
- Determine if university controls are adequate, effective, and functioning by conducting audits periodically so that all major systems are reviewed,
- Determine reliability and accuracy of accounting, financial, and reporting systems and procedures,
- Determine on a test basis whether grants and contracts received are made in conformance with university policies and procedures, state and federal laws and regulations, contractual obligations, Board Rules, and good business practices,
- Determine if assets are accounted for and safeguarded against losses of all kinds and as appropriate verify on a test basis the existence of such assets,
- Evaluate operational procedures to determine whether results are consistent with established objectives and goals and whether the procedures are being conducted as planned,
- Perform consulting services beyond the traditional assurance services provided by Internal Audit to assist management in meeting objectives,
- Conduct investigations as required or directed related to the general objectives previously stated, and
- Collaborate cooperatively with external auditors and consultants to avoid duplication of efforts to ensure optimum audit coverage is obtained.

REPORTING

Internal Audit ensures that the results of audits and other services are communicated to the appropriate management or operating personnel in the form of written reports, consultation advice, or any other means. Authored reports include, or will be followed by, management comments itemizing specific actions taken or planned to resolve the reported finding(s) and to ensure that operational objectives are achieved. All internal audit reports will be issued by authorization of the IA Executive System Director. The IA Executive System Director shall distribute copies of all reports issued to the Southern University Board of Supervisors Chair, Audit Committee Chair, and the Southern University President upon initial release.

QUALITY ASSURANCE AND IMPROVEMENT PLAN

A quality assurance and improvement program will be maintained to evaluate the IA function's adherence to professional standards and ethics, assessing the efficiency and effectiveness of audit activities and identifying opportunities for improvement. The IA Executive System Director will communicate the results of this program to management, the Internal Audit Committee, and the Board.

Approved this ____ day of _____, 2025

Dennis J. Shields
President
Southern University System

Zazell Dudley
Chair, Internal Audit Committee
Southern University Board of Supervisors

2025 – 2026
Internal Audit
Audit Plan

Southern University System (SUS)

Engagement	Description	Risk Factor
Moveable Property	Determine if adequate internal controls are in place to ensure compliance with applicable state and university policy and procedure.	High
Follow-up on Internal and External Audit Comments	Determine the status and/or resolutions on findings, instances of non-compliance, and/or recommendations	Varies

Southern University Baton Rouge (SUBR)

Engagement	Description	Risk Factor
Moveable Property	Determine if adequate internal controls are in place to ensure compliance with applicable state and university policy and procedure.	High
Bursar's Office Daily Cash Receipts / Reconciliation Procedures	Determine if adequate internal controls are in place to ensure compliance with university policy and procedure.	High
Graduate Scholarships and Stipends	Determine if adequate internal controls are in place to ensure compliance with university policy and procedure.	High
Follow-up on Internal and External Audit Comments	Determine the status and/or resolutions on findings, instances of non-compliance, and/or recommendations.	Varies

Southern University Law Center (SULC)

Engagement	Description	Risk Factor
Moveable Property	Determine if adequate internal controls are in place to ensure compliance with applicable state and university policy and procedure.	High
Student Fees	Determine if adequate internal controls are in place to ensure compliance with applicable state and university policy and procedure.	High
Follow-up on Internal and External Audit Comments	Determine the status and/or resolutions on findings, instances of non-compliance, and/or recommendations.	Varies

Southern University New Orleans (SUNO)

Engagement	Description	Risk Factor
Student Fees	Determine if adequate internal controls are in place to ensure compliance with university policy and procedure.	High
"U" Number duplicates	Determine if adequate internal controls are in place to ensure compliance with university policy and procedure.	High
Follow-up on Internal and External Audit Comments	Determine the status and/or resolutions on findings, instances of non-compliance, and/or recommendations	Varies

Southern University Shreveport (SUSLA)

Engagement	Description	Risk Factor
Moveable Property	Determine if adequate internal controls are in place to ensure compliance with applicable state and university policy and procedure.	High
Student Fees	Determine if adequate internal controls are in place to ensure compliance with applicable state and university policy and procedure.	High
Follow-up on Internal and External Audit Comments	Determine the status and/or resolutions on findings, instances of non-compliance, and/or recommendations.	Varies

Southern University Agricultural Research and Extension Center (SUAREC)

Engagement	Description	Risk Factor
Moveable Property	Determine if adequate internal controls are in place to ensure compliance with applicable state and university policy and procedure.	High
Payroll/Human Resources	Determine if adequate internal controls are in place to ensure compliance with applicable state and university policy and procedures.	High
Follow-up on Internal and External Audit Comments	Determine the status and/or resolutions on findings, instances of non-compliance, and/or recommendations.	Varies

Mission Statement

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LEGAL AFFAIRS COMMITTEE

(Following Internal Audit Committee)

October 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Action Item(s)
 - A. Request for Approval of NEC Financial Services Lease Agreement for Equipment and Television Studio in Stewart Hall (SUBR)
 - B. Request for Approval for Konica Minolta Contract (SUS)
 - C. Request for Approval to Terminate Contract with Ricoh (SUS)
 - D. Request for Approval of the Contract Extension for DeCuir, Clark & Adams, L.L.P (SUS)
6. Adjournment

Members

Atty. Quincy Cawthorne – Chair Atty. Domoine Rutledge – Vice Chair, Mr. Aaron Manzy,
Ms. Maple L. Gaines, Atty. Edwin Shorty, Mr. Henry Whitehorn, and
Atty Tony Clayton – Ex Officio



Southern University and A&M College System

J.S. Clark Administration Building
4th Floor
Baton Rouge, Louisiana 70813

Office of The
President-Chancellor
(225) 771-4092

Fax Number
(225) 771-5522

September 25, 2025

Mr. Dennis J. Shields
President-Chancellor
J.S. Clark Administration Building, 4th Floor
Baton Rouge, LA 70813

RE: NEC Financial Services (SUBR)

Dear President Shields,

This correspondence is regarding the attached Commitment Letter and Agreement between NEC Financial Services and Southern University and A&M College. Said agreement has been reviewed and approved by The Office of General Counsel.

NEC Financial provides equipment and technology financing along with leasing options to businesses. Here, they are offering customized payment terms and funding structure to help the SUBR campus acquire equipment from Broadcast Technical Services. The equipment includes but not limited to the Ross Subsystem, Additional Gear for Ross, LED Wall for the Studio, Camera Subsystem, Intercom Subsystem, Monitors Subsystem, Consoles, Racks, KVM (keyboard, video, mouse system), UPS (Uninterruptible Power Supply), Audio Equipment, Test Signal Generators and Lighting Kits. This contract totals \$1,189,127.50 over five (5) years which warrants Board approval.

Please sign in the designated area after review.

Thank you,

A handwritten signature in blue ink, appearing to read "Christ Beaner", is written over a blue horizontal line.

Christ Beaner
Associate General Counsel
Southern University System

Five Campuses, One Vision...Global

Excellence

WWW.SUS.EDU

September 25, 2025

SOUTHERN UNIVERSITY AND A&M COLLEGE
801 HARDING BLVD BATON ROUGE, LA 70807
Attn: DARRELL ROBERSON
Email: DARRELL_ROBERSON@SUBR.EDU

Dear: DARRELL ROBERSON

NEC Financial Services appreciates the opportunity to provide you the following leasing or financing commitment with the terms and conditions listed below.

Lessor, Lender or NFS:	NEC Financial Services, LLC
Customer:	SOUTHERN UNIVERSITY AND A&M COLLEGE
Vendor (Supplier):	BROADCAST TECHNICAL SERVICES
Collateral or Equipment:	ROSS SUBSYSTEM, GEAR FOR THE ROSS, LED WALL (FOR STUDIO), CAMERAS SUBSYSTEM, INTERCOM SUBSYSTEM, CONSOLES, RACKS, KVM, UPS, AUDIO EQUIPMENT, TEST SIGNAL GENERATORS, LIGHTING KITS Including all additions, attachments, accessories, substitutions and replacements thereof.
Equipment Location(s):	801 HARDING BLVD BATON ROUGE, LA 70807
Contract Term:	60 Months
Contract Payment:	\$237,825.50 annually
Payment Frequency:	Yearly Payments in advance
End of Lease Option (if applicable):	NOT APPLICABLE
Material Adverse Change:	If there is a material adverse change in the financial or operating condition of the Customer following the date hereof and prior to the the acceptance or commencement date of the contemplated transaction, NFS shall have the right to terminate its commitment hereunder, in which event nothing contained in this commitment shall modify or affect any obligation of the Customer to purchase and pay for the Equipment. Customer shall immediately assume all liability under the purchase agreement(s) and/or sales contract(s) or other agreement(s) between the Supplier and Customer and Customer will reimburse NFS for any amounts previously paid or incurred with respect to the Equipment.
Payment Adjustment:	The above payments are indexed to current 3 Year Treasury U.S. Treasury Note yields of 3.70% as of 08/09/2025. In view of the extended takedown period for this transaction, should the above yields be higher 5 days prior to the transaction commencement date, the monthly payments will be adjusted accordingly.
Documentation Required:	The following documentation is required for this transaction but not limited to: • Master installment Payment Agreement • Installment Payment Schedule • Certificate of Insurance • Supplier / Vendor Invoice(s)/Proof of Ownership • Rider A – Indexing Rider • UCC Filings will be filed and signed by NFS on your behalf

	• Copy of Sales tax exemption certificate(if applicable, otherwise sales tax may be paid at closing directly to Suppliers by Customer) • Inter-Creditor Agreement or Collateral Subordination • Any other documentation that NFS may require
Net Agreement:	The transaction will be net finance agreement. All expenses arising from the transaction or agreement such as maintenance, insurance, registration fees, lien searches, documentary stamps, licenses and taxes (other than the certain income taxes of NFS) will be for the account of the Customer.
Transaction Expenses:	Customer is responsible for its own legal costs and shall reimburse NFS for any of its legal costs, filing fees, lien search charges and any other fees that NFS incurs related to the transaction(s) described herein, to be paid to NFS upon the earlier of i) the acceptance or commencement date of the transaction, or ii) within ten (10) days of receipt of NFS's invoice. Upon execution and delivery of this letter, Customer will remit \$.55% to NFS as a non-refundable Commitment Fee, which will be used to offset costs and fees not previously referenced herein.

If these general terms and conditions are acceptable to your organization please indicate your acceptance by signing this letter within five (5) business days and returning it along with your Commitment Fee referenced above to my attention. All documents if enclosed in this package must be returned to NFS's documentation department (Documentation@NECLease.com) as soon as possible at the address above. If not enclosed, we will forward all documentation at a later date. The terms and conditions of this letter will expire sixty (60) days from the date of this letter. This letter and the contents hereof are confidential and private, and except for the disclosure hereof on a confidential and private basis to Customer's affiliates, and professional advisors retained by Customer in connection with this transaction or as otherwise required by law, may not be disclosed in whole or in part to any person or entity without NFS's prior written consent. NFS reserves the right to correct any errors or omissions contained in this letter.

Thank you for the opportunity to work with your company, should you have any questions please contact me at (800) 451-5361 x 308.

Best regards,
Lurrine Mills – Contracts, Documentation & Funding Admin
NEC Financial Services, LLC

AGREED AND ACCEPTED: SOUTHERN UNIVERSITY AND A&M COLLEGE

By: _____ Title: _____
Authorized Signature

Print Name: _____ Date: _____

This Master Installment Payment Agreement ("MIPA") dated September 25, 2025 is by SOUTHERN UNIVERSITY AND A&M COLLEGE ("Debtor") whose address is 801 HARDING BLVD BATON ROUGE, LA 70807 and whose Taxpayer I.D. number or Social Security number _____ is in favor of NEC FINANCIAL SERVICES, LLC ("Secured Party") whose address is 250 Pehle Avenue, Suite 203, Saddle Brook, NJ 07663-5806.

1. In this MIPA the words "We," "Our" and "Us" refer to Secured Party and the words "You" and "Your" refer to the Debtor. You have agreed to acquire the items from the supplier(s) described on one or more Installment Payment Schedule(s) ("IPS") to this MIPA ("Items") pursuant to one or more agreements directly between You and the supplier(s) and You have asked Us to finance Your acquisition of the Items pursuant to the terms of this MIPA and the related IPS(s). Accordingly, We will pay the acquisition cost of the Items thereof as directed by You under the related IPS(s) and You agree to pay to Us the amount We financed, plus finance charges, in accordance with the payment schedule(s) set forth on the respective IPS related to such Item(s) (the "Payments"). We may adjust Your Payments by up to 20% if Our acquisition costs are different than the amount We used to calculate the Payments on any IPS and You authorize Us to correct or insert any missing information on the respective IPS related to such Items. We are not responsible for delivery, installation or deployment of the Items. You unconditionally accept the Items. We may require You to provide a signed delivery and acceptance certificate to Us. You agree to continue to make Payments to Us regardless of any claims You may have against the manufacturer or supplier of any Item(s). All obligations hereunder and under all related IPS(s) being hereinafter referred to as the "Indebtedness". You agree that the terms and conditions contained herein and in the related IPS(s) are the entire and final agreement regarding the financing of the Items. In consideration for Our providing financing for the Items You immediately transfer all of Your right, title and interest therein (including all licenses or other rights under any product agreements) to Us and We shall have all rights to such Items; provided however, that We shall allow You to use and enjoy the Items so long as no Event of Default (as herein defined) has occurred. To secure Your full payment and performance of all Your obligations due and owing to Us under this MIPA, the related IPS(s), any other agreement and contract You made with Us, whether now or hereafter existing, (each an Agreement, collectively, the "Agreements") You grant, transfer, and assign to Us a security interest in the Items under each IPS, and all accessories, attachments and accessions and replacements thereof, and in all goods, inventory, equipment, accounts, deposit accounts, chattel paper (including electronic chattel paper), contract rights, documents, general intangibles (including payment intangibles), instruments (including promissory notes), letter of credit rights, supporting obligations, investment property, fixtures, commercial tort claims and other property, wherever located, now or hereafter belonging to Debtor or in which Debtor has any interest, and in all proceeds additions and accessions of and/or to all of the foregoing (collectively, the "Collateral"). All of the Items are financed and obtained by You for commercial purposes only and not for any personal, family or household purpose or use.
2. Debtor hereby represents, warrants, covenants and agrees to and with Secured Party as follows: (a) All information and statements made and/or supplied to Secured Party by or on behalf of Debtor relating to the Indebtedness or the Collateral are and shall be true, complete and accurate, whenever made, whether before, at the time of or after execution of this agreement. (b) Debtor has acquired and transferred to Secured Party marketable title to the Collateral, free and clear of all liens, security interests and encumbrances of any kind or nature whatsoever (except any claimed by Secured Party) and Debtor will warrant and defend the Collateral against all claims. (c) All Items listed on any IPS or Schedule or Exhibit to this MIPA is/are in Debtor's possession at the location stated thereon, unless a different location is disclosed on such IPS or Schedule or Exhibit for any Item. Debtor shall not change (i) its name, (ii) the location of any Collateral, or (iii) the location of (as applicable) Debtor's principal place of business, executive office, state of incorporation or formation or the place where Debtor keeps its business records, without thirty (30) days prior written notice to Secured Party; and, whether or not prior notice has been given, Debtor shall immediately (within 5 days of such change becoming effective) notify Secured Party of any change in (i) its name, (ii) the location of any Collateral or (iii) the location of Debtor's principal place of business, executive office, state of incorporation or formation or the place where Debtor keeps its business records. Debtor shall not remove, suffer or permit any Collateral to be outside of the United States of America for any reason whatsoever. (d) Debtor has full power and authority to sell and assign the Items, to grant Secured Party a security interest/lien therein/theoreon as herein provided and to execute and perform this MIPA and all other instruments and agreements executed by Debtor in favor of Secured Party. (e) If a corporation, a partnership, a limited liability company or other business entity, Debtor is (as applicable): (i) duly formed, organized, validly existing and in good standing in the state of its incorporation or organization, (ii) duly qualified and in good standing in every jurisdiction where the nature of its business requires it to be so qualified, and (iii) authorized by all requisite action of its stockholders and directors, general partners or managers to execute, deliver and perform under this MIPA. (f) Debtor will cause Secured Party to have a security interest and lien in/upon the Collateral which at all times shall be duly perfected, enforceable and superior to all liens, encumbrances and interests other than Secured Party's. Debtor shall, at Debtor's sole cost and expense, keep and maintain all Collateral in good condition and repair. Debtor shall, at all times, keep all Collateral in Debtor's possession and control; except where otherwise provided in this agreement or where Secured Party chooses to perfect its security interest by possession in addition to filing a financing statement. Debtor shall not permit the Collateral or any portion thereof to be or become subject to any lien or encumbrance of any kind or nature whatsoever (except any claimed by Secured Party). Secured Party does not authorize and Debtor shall not sell, pledge, grant any security interest in, encumber, assign, rent, lease, lend, license, destroy or otherwise transfer or dispose of, or sign a financing statement with respect to (other than in favor of Secured Party) any Collateral without the prior written consent of Secured Party in each instance. Debtor will cooperate with Secured Party in obtaining control with respect to Collateral consisting of deposit accounts, investment property, letter of credit rights and electronic chattel paper. Secured Party shall have the right, at any time, to enforce Debtor's rights against account Debtors and obligors. (g) Debtor shall comply (to the extent necessary to protect the Collateral and Secured Party's interest therein) with the provisions of all leases, mortgages (deeds of trust) or other contracts affecting premises where any Collateral is or may be located and with any rules, laws, orders, ordinances or statutes of any state, county, municipality or other authority having jurisdiction relating to such premises and/or the conduct of business thereon and/or use thereof. All Collateral shall at all times remain personal property and shall not become part of any real estate to which it may be attached so that Secured Party shall have the unrestricted right (subject only to the terms of this MIPA) to remove all or any portion thereof from premises where it may be located; and Debtor will obtain and deliver to Secured Party (in a form acceptable to Secured Party) appropriate waivers from landlords, mortgagees/lienors and owners of such premises. (h) Debtor shall (at Debtor's sole expense) upon request by Secured Party, obtain, execute and deliver all assignments, certificates, financing statements or other documents, give further assurances and do all other acts and things as may be necessary to fully perfect Secured Party's interest in the

Collateral and to protect, enforce or otherwise effectuate the terms of this MIPA. Debtor hereby irrevocably designates and appoints Secured Party and its agents or assigns as Debtor's agent and attorney-in-fact to sign and deliver all such assignments, certificates, financing statements and other documents necessary to perfect, protect, continue and/or enforce Secured Party's interest in the Collateral and to file same with the appropriate office(s). Debtor hereby authorizes Secured Party and its agents or assigns to file either an original or a reproduction of this MIPA and related IPS(s) as or with a financing statement(s) in all appropriate locations, and shall, upon demand, reimburse Secured Party for the cost of filing all financing statements, assignments, certificates, etc. Debtor agrees to pay Secured Party a documentation fee as provided in each respective IPS.

3. Debtor hereby acknowledges all of the Indebtedness, agrees that it is and shall be secured by this MIPA and agrees to punctually and fully pay and perform all Indebtedness. Debtor shall pay to Secured Party on demand, on any installment of the Indebtedness not fully paid on or prior to its due date (or such longer period as required by law), a late charge equal to the maximum percentage of such overdue installment legally permitted as a late charge, not to exceed ten percent (10%); and after maturity of the entire unpaid indebtedness (whether by acceleration or otherwise) of any one or more of the Indebtedness, Debtor shall pay, on demand, interest on such matured indebtedness (excluding unpaid late charges) at the maximum lawful daily rate, but not to exceed 0.05% per day, until paid in full.
4. Debtor shall obtain and maintain insurance on the Collateral in amounts and with insurers acceptable to Secured Party insuring against loss or damage from all risks (including fire, theft, accident, vandalism, earthquake (where appropriate) and extended coverage). All such policies shall contain an endorsement providing for payment of any loss to Secured Party and further provide for at least 30 days prior written notice to Secured Party for any change or cancellation of coverage. All premiums shall be paid by Debtor and all policies shall be delivered to Secured Party. Debtor hereby irrevocably appoints Secured Party as its attorney-in-fact and agent to make claim for, compromise, settle, adjust, receive payment of, execute and endorse all documents, claims, statements, checks or drafts in payment of and/or relating to any loss or damage to the Collateral covered by such insurance. Secured Party may apply any proceeds of such insurance, which it receives in payment on account of the Indebtedness, whether due or not. If any insurance required hereby expires, is cancelled or modified or is otherwise not in full force and effect, Secured Party may, but need not, obtain replacement insurance for its own account. Secured Party may, but need not, pay the premiums for required insurance (if Debtor fails to pay) and/or for any replacement insurance, and the amount of all premiums so paid by Secured Party shall be added to the Indebtedness. Debtor shall, upon demand, reimburse Secured Party for the amount of any premiums so paid with interest thereon at the maximum lawful daily rate, not to exceed 0.05% per day (to the extent permitted by law) from the date paid by Secured Party until fully reimbursed to Secured Party.
5. Secured Party shall have the right, at any reasonable time, to inspect all or any portion of the Collateral and/or Debtor's books and records. Debtor shall assist Secured Party in making any such inspection and Debtor shall reimburse Secured Party for its costs and expenses of making such inspection(s). Upon request, Debtor will, from time to time, furnish current year-end and quarterly financial statements to Secured Party in form and content satisfactory to Secured Party (prepared in accordance with generally accepted accounting principles, consistently applied).
6. If Debtor shall fail to fully and timely pay, perform and fulfill any of its obligations, covenants or agreements to or with Secured Party and/or if Debtor shall breach any of its warranties to Secured Party under this MIPA, any IPS or otherwise, Secured Party shall have the option, in its sole discretion and without any obligation, to pay, perform or fulfill or cause the payment, performance or fulfillment of same on behalf of Debtor; and all costs and expenses incurred by Secured Party in connection therewith (including but not limited to attorneys' fees, bond premiums, court costs, costs of retaking, storing, preserving, selling and/or realizing on any Collateral) shall be added to the Indebtedness hereby secured and shall be payable by Debtor to Secured Party upon demand together with interest thereon at the maximum lawful daily rate, not to exceed 0.05% per day, from the date advanced by Secured Party until fully repaid. Secured Party shall have no obligation to make any demand upon or give any notice to Debtor prior to the exercise of any of its rights under this paragraph; and neither the exercise nor the failure to exercise any such rights by Secured Party shall relieve Debtor of any default or constitute a waiver of Secured Party's right to enforce strict compliance with the terms of this MIPA at any time.
7. Debtor hereby assumes all liability for loss or damage to the Collateral and for the use, possession, maintenance and management thereof and assumes liability for and agrees to indemnify and hold Secured Party harmless from and against and covenants to defend Secured Party against, all claims, causes of action, liabilities and damages for injuries to or death of any person and for damage to or destruction of any property arising out of or related to the use, maintenance, possession or management of the Collateral. Debtor also assumes and agrees to indemnify, pay and hold harmless Secured Party from all expense, loss, cost, liability and damage (including attorneys' fees) that Secured Party may incur or sustain in obtaining or enforcing payment or performance of any of the Indebtedness and/or exercising its rights and remedies under this MIPA and/or in connection with any action and/or proceeding and/or appeal arising out of or related to this MIPA, the Indebtedness and/or the Collateral (including but not limited to any attorney's fees incurred in connection with any proceeding to obtain relief from stay, to obtain adequate protection, any proceedings regarding valuation of any collateral and any objection(s) to Secured Party's interests or claim). Secured Party shall have no obligation to collect any income accruing on the Collateral or to preserve any rights relating to the Collateral.
8. Upon the occurrence of an Event of Default, and at any time thereafter, Secured Party may declare all Indebtedness immediately due and payable and shall have the rights and remedies of a Secured Party under the Uniform Commercial Code including, without limitation, the right to sell, lease or otherwise dispose of any or all of the Collateral in any manner allowed by the Uniform Commercial Code. Secured Party may require Debtor to assemble the Collateral and make it available to Secured Party at a place which is reasonably convenient for both parties; and Secured Party shall have the right to take possession, with or without prior notice to Debtor, of all or any part of the Collateral or any security therefor and of all books, records, papers and documents of Debtor or in Debtor's possession or control relating to the Collateral and may enter upon any premises upon which any of the Collateral or any security therefor or any of such books, records, papers or documents are situated and peaceably remove the same therefrom without any liability for trespass or damages thereby occasioned. If Debtor contests Secured Party's right to possession of any Collateral in any action or proceeding (however styled) Debtor shall post a bond

(issued by a national insurer authorized to issue such bonds in the jurisdiction of such action or proceeding) in favor of Secured Party in an amount at least equal to the value of the subject matter of such action or proceeding or the unpaid Indebtedness then owing, whichever is less. Unless the Collateral is perishable or threatens to decline speedily in value or is of a type customarily sold on a recognized market, Secured Party will send Debtor reasonable notice of the time and place of any public sale or other disposition thereof or of the time after which any private sale or other disposition thereof is to be made. The requirement of sending reasonable notice shall be met if such notice is deposited in the U.S. Mail, postage prepaid, addressed to Debtor at the address set forth in this MIPA at least ten (10) days before the time of the sale or disposition. Publication of notice, at least once, within the ten (10) days prior to sale, in a newspaper in the county where the sale of the Collateral will occur shall constitute commercially reasonable publication of the sale. The Collateral may be sold, leased or otherwise disposed of as an entirety or in such parcels as Secured Party may elect, in its then condition or in any other commercially reasonable manner as Secured Party may elect, and it shall not be necessary for Secured Party to have actual possession of the Collateral or to have it present when the sale, lease or other disposition is made. Secured Party shall have no obligation to clean up or otherwise prepare any Collateral for sale. Proceeds from any sale of the Collateral will be applied to the Indebtedness as follows: (i) first to cover all of Secured Party's costs and expenses incurred in connection with exercising or enforcing its rights and remedies under this MIPA, (ii) then to accrued and unpaid interest and charges, and (iii) then to any remaining portion of the Indebtedness as Secured Party may elect. Debtor shall remain liable for any deficiency. Secured Party may disclaim warranties of title and the like. If Secured Party sells any Collateral on credit, Debtor will be credited with payments made by the purchaser as and when actually received by Secured Party and applied to the Indebtedness. If the purchaser fails to pay for the Collateral, Secured Party may resell the Collateral and credit Debtor with the proceeds as and when received and applied by Secured Party. Secured Party may comply with any applicable state or federal law requirements in connection with the disposition of any Collateral and compliance will not be considered to affect adversely the commercial reasonableness of such disposition.

9. Protest and all demands and notices of any action taken by Secured Party under this MIPA, or in connection with any Collateral, except as otherwise provided in this MIPA, are hereby waived by Debtor, and any indulgence of Secured Party, substitution for, exchange of or release of any person liable on the Indebtedness is hereby consented to. Debtor waives notice of the increase, existence, extension or renewal of, and of any indulgence with respect to, the Indebtedness; waives presentment, demand, notice of dishonor, and protest; waives notice of the amount of the Indebtedness outstanding at any time, notice of any change in financial condition of any person liable for the Indebtedness or any part thereof, notice of any Event of Default, and all other notices respecting the Indebtedness; and agrees that maturity of the Indebtedness or any part thereof may be accelerated, extended or renewed one or more times by Secured Party in its sole discretion, without notice to Debtor. Debtor agrees that in performing any act under this MIPA or any of the Indebtedness, time shall be of the essence and Secured Party's acceptance of partial or delinquent payments or performance, or failure or delay to exercise any right or remedy, shall not be a waiver of any obligation of Debtor or right of Secured Party nor constitute a waiver of any similar or dissimilar default subsequently occurring. The remedies of Secured Party are cumulative, and the exercise or partial exercise of any remedy shall not be construed as a waiver of any other remedy nor constitute an election of remedy. Debtor waives any right it may have to require Secured Party to pursue any third party for any of the Indebtedness.
10. THIS MIPA, SECURED PARTY'S RIGHTS HEREUNDER AND/OR ANY OF THE INDEBTEDNESS MAY BE ASSIGNED FROM TIME TO TIME BY SECURED PARTY, AND IN ANY SUCH CASE THE ASSIGNEE ("ASSIGNEE") SHALL BE ENTITLED TO ALL OF THE RIGHTS, INTERESTS, PRIVILEGES AND REMEDIES HEREIN GRANTED TO SECURED PARTY; AND DEBTOR HEREBY CONSENTS TO EACH SUCH ASSIGNMENT, AGREES TO RECOGNIZE AND MAKE PAYMENTS TO EACH ASSIGNEE; AND HEREBY WAIVES AND AGREES NOT TO ASSERT AGAINST ANY ASSIGNEE ANY CLAIM OR DEFENSE IT MAY HAVE AGAINST SECURED PARTY OR ANY PRIOR ASSIGNEE. DEBTOR SHALL NOT ASSIGN THIS MIPA NOR ANY OF DEBTOR'S RIGHTS OR OBLIGATIONS HEREUNDER NOR GRANT A SECURITY INTEREST IN ANY OF THE COLLATERAL; AND ANY PURPORTED ASSIGNMENT OR GRANT OF A SECURITY INTEREST IN THE COLLATERAL OR IN DEBTOR'S INTEREST HEREUNDER SHALL BE NULL AND VOID.
11. Debtor shall be in default under this MIPA upon the happening of any of the following events or conditions (each an "Event of Default"): (i) failure of Debtor or any endorser, guarantor, surety, accommodation party or other person liable upon or for payment of any of the Indebtedness (each such person an "Other Liable Party") to pay when due any indebtedness due to Secured Party or to perform punctually any other obligation, covenant, term or provision contained in or referred to in this MIPA, any IPS, any note or other agreement secured hereby or any other agreement executed in connection with this MIPA, or under any other Agreement between Debtor and Secured Party; (ii) any warranty, representation or statement contained in this MIPA or any IPS or made or furnished to Secured Party by or on behalf of Debtor or any Other Liable Party is false in any respect when made or furnished; (iii) any loss, theft, substantial damage, destruction or sale of or to any of the Collateral occurs or the Collateral is subjected to any lien (other than the security interest/lien granted herein in favor of Secured Party) or any levy, seizure or attachment; (iv) death, dissolution, termination of existence, insolvency or business failure of Debtor or any Other Liable Party occurs, or a trustee, receiver or custodian of all or any part of the property of Debtor or any Other Liable Party is appointed or an assignment is made for the benefit of the creditors of Debtor or any Other Liable Party or any proceeding under any bankruptcy or insolvency law is commenced by or against Debtor or any Other Liable Party; (v) any event occurs which results in the acceleration of the maturity of any indebtedness of Debtor or any Other Liable Party or which permits the holder of any such indebtedness to accelerate the maturity thereof, whether or not any such event is cured; (vi) the Collateral becomes, in the sole judgment of Secured Party, unsatisfactory or insufficient in character or value; (vii) any event or series of events occurs which causes Secured Party reasonably to believe that the prospect of payment of any of the Indebtedness or the performance of this MIPA is impaired; (viii) any change occurs in the management, operations, ownership or control of Debtor; or (ix) Debtor or any Other Liable Party fails to comply with any provision of any agreement with or obligation to Secured Party or there occurs any default or "event of default" thereunder.
12. The term "Debtor" as used in this MIPA shall be construed as the singular or plural to correspond with the number of persons executing this instrument as Debtor. "Secured Party" and "Debtor" as used in this MIPA include the heirs, executors or administrators, successors, legal representatives, receivers, and assigns of those parties. The term Debtor also includes any party who becomes bound as a Debtor to this MIPA. If more than one person executes this MIPA as Debtor, their obligations under this MIPA shall be joint and several. Unless the context otherwise requires, terms used in this MIPA which are defined in the Uniform Commercial Code are used with the meaning as therein defined.

THIS WRITTEN MIPA AND ALL OTHER DOCUMENTS EXECUTED IN CONNECTION HERewith REPRESENT THE FINAL AGREEMENT BETWEEN THE PARTIES AND MAY NOT BE CONTRADICTED BY EVIDENCE OF PRIOR, CONTEMPORANEOUS OR SUBSEQUENT ORAL AGREEMENTS OF THE PARTIES. THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES. If any provision of this MIPA is rendered or declared invalid, illegal or ineffective by any existing or subsequently enacted legislation or decision of a court of competent jurisdiction, such legislation or decision shall only invalidate such provision to the extent so rendered or declared invalid, illegal or ineffective and shall not impair, invalidate or nullify the remainder of this MIPA which shall remain in full force and effect. No termination, modification, waiver or amendment of or to this MIPA shall be effective unless in writing signed by a senior officer of Secured Party. THE PARTIES INTEND THAT THIS MIPA AND EACH OF ITS TERMS SHALL BE VALID AND ENFORCEABLE AND, ACCORDINGLY, AGREE THAT THE VALIDITY AND ENFORCEABILITY OF THIS MIPA AND EACH OF ITS TERMS SHALL BE GOVERNED BY THE LAW OF THE STATE OF LOUISIANA.

13. Any notice or demand to Debtor hereunder or in connection herewith may be given and shall conclusively be deemed and considered to have been given and received upon the deposit of a record in the U.S. Mail, duly stamped and addressed to Debtor at the address set forth in this MIPA or at such other address of Debtor as Debtor shall have designated by a record delivered to Secured Party. Actual notice to Debtor, however given or received, shall always be effective. DEBTOR, AS A MATERIAL INDUCEMENT FOR SECURED PARTY TO MAKE FINANCING AVAILABLE TO DEBTOR, HEREBY AGREES TO THE JURISDICTION AND VENUE OF ANY STATE OR FEDERAL COURT SITTING LOUISIANA FOR ALL CLAIMS, CAUSES OF ACTION, COUNTERCLAIMS, AND/OR CROSS-CLAIMS ARISING OUT OF AND/OR RELATED TO THIS MIPA, THE COLLATERAL AND/OR ANY OTHER PRESENT OR FUTURE OBLIGATIONS OF DEBTOR TO SECURED PARTY; EXCEPT THAT ANY ACTION OR PROCEEDING (HOWEVER STYLED) TO OBTAIN POSSESSION OF ANY COLLATERAL OR OTHER SECURITY FOR DEBTOR'S OBLIGATIONS MAY, IN SECURED PARTY'S SOLE DISCRETION, BE BROUGHT IN ANY STATE OR FEDERAL COURT SITTING IN THE JURISDICTION WHERE THE SUBJECT OF SUCH ACTION OR PROCEEDING MAY BE SITUATED; WAIVES THE RIGHT TO OBJECT TO OR TRANSFER THE VENUE OF ANY SUCH ACTION OR PROCEEDING; AND CONSENTS AND AGREES THAT SERVICE OF PROCESS IN ANY ACTION OR PROCEEDING BROUGHT IN ACCORDANCE HERewith SHALL BE GOOD AND SUFFICIENT IF SENT BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, ADDRESSED TO DEBTOR AT HIS, HER OR ITS ADDRESS AS PROVIDED HEREIN. THE PARTIES HEREBY WAIVE ANY AND ALL RIGHTS TO A TRIAL BY JURY OF ANY ACTION, PROCEEDING, CLAIM, COUNTERCLAIM, CROSS-CLAIM, DEFENSE, OR OFFSET INVOLVING DEBTOR, SECURED PARTY OR ANY ASSIGNEE OR SUCCESSOR THEREOF.
14. Notwithstanding anything to the contrary in this MIPA or in any other agreement between Debtor and Secured Party, it is expressly agreed that the aggregate of all consideration which constitutes interest under applicable law that is contracted for, taken, reserved, charged or received under the Indebtedness, this MIPA or under any other agreements between Debtor and Secured Party, or otherwise, shall under no circumstances exceed the maximum nonusurious rate of interest permitted by applicable law from time to time in effect; and any excess interest shall be cancelled automatically and, if theretofore paid, shall be credited on the principal of the Indebtedness or (to the extent that the principal amount of the Indebtedness shall have been or would thereby be paid in full) refunded to Debtor.

Secured Party: NEC FINANCIAL SERVICES, LLC

Debtor: SOUTHERN UNIVERSITY AND A&M COLLEGE

By: _____
Authorized Signature

By: _____
Authorized Signature

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

DEBTOR: (LEGAL NAME AND ADDRESS) SOUTHERN UNIVERSITY AND A&M COLLEGE 801 HARDING BLVD BATON ROUGE, LA 70807 Contact: DARRELL ROBERSON Phone: 2257714500		SECURED PARTY: NEC FINANCIAL SERVICES, LLC 250 PEHLE AVENUE, SUITE 203 SADDLE BROOK, NJ 07663 800-451-5361	
SEE ANNEXED EXHIBIT A ATTACHED HERETO AND MADE A PART HEREOF.		LOCATION OF ITEMS: 801 HARDING BLVD, BATON ROUGE, LA 70807	
PAYMENT SCHEDULE	CONTRACT TERM (IN YEARS) 5 YEARS	AMOUNT OF EACH PAYMENT: \$237,825.50	PAYMENT FREQUENCY ☐ MONTHLY ☒ ANNUALLY
	ADVANCE PAYMENT Make Check Payable to NEC Financial Services, LLC FIRST PAYMENT TOTALING		\$237,825.50

In this Installment Payment Schedule ("IPS") the words "We," "Our" and "Us" refer to Secured Party and the words "You" and "Your" refer to the Debtor. You have agreed to acquire from the Supplier(s) the items described above and/or on any schedule(s) or exhibit(s) to this agreement ("Items") pursuant to one or more agreements directly between You and the supplier(s) and have asked Us to finance Your acquisition of the Items pursuant to the terms of this IPS and the Master Installment Payment Agreement You signed. Accordingly, You direct Us on Your behalf to pay the acquisition cost of the Items as directed by You below and You agree to pay to Us the acquisition cost amount, plus finance charges (collectively, "Payments"), in accordance with the payment schedule above and/or on any schedule(s) to this IPS. We may adjust Your Payments by up to 20% if Our acquisition costs We paid to the Supplier are different than the amount We used to calculate the Payments above (or on any schedule hereto); and You authorize Us to correct or insert any missing information on this IPS. We are not responsible for delivery, installation, or deployment of the Items. You unconditionally accept the Items. We may require You to provide a signed delivery and acceptance certificate to Us. All the Items are financed and obtained by You for commercial purposes only and not for any personal, family or household purpose or use.

NO WARRANTY: YOU AGREE TO ACCEPT THE ITEMS "AS IS" AND THAT WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, CONCERNING THE ITEMS, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ANY NON-INFRINGEMENT OF ANY PATENT OR COPYRIGHT. YOU WAIVE ANY CLAIM AGAINST US FOR ANY LOSS, DAMAGE (INCLUDING INCIDENTAL OR CONSEQUENTIAL DAMAGES) OR EXPENSE RELATING TO THE ITEMS OR YOUR USE THEREOF. WE HAVE NO RESPONSIBILITIES OR OBLIGATIONS WITH RESPECT TO THE ITEMS. YOU AGREE THAT YOU HAVE SELECTED THE ITEMS USING YOUR BEST JUDGMENT AND NOT BASED ON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. YOU UNDERSTAND AND AGREE THAT NEITHER THE SUPPLIER(S) OF THE ITEMS NOR ANY AGENT OF THE SUPPLIER(S) IS AUTHORIZED TO CHANGE OR RELEASE ANY TERM OR CONDITION OF THIS IPS AND NO STATEMENT BY THE SUPPLIER(S) OR ITS/THEIR AGENTS WILL AFFECT YOUR DUTY TO PERFORM YOUR OBLIGATIONS AS SET FORTH IN THIS IPS. You agree to continue to make Payments to Us regardless of any claims You may have against the manufacturer or supplier of any Item(s).

ABSOLUTE OBLIGATION: YOUR OBLIGATION TO PAY THE PAYMENTS AND OTHER SUMS AND ALL YOUR OTHER OBLIGATIONS HEREUNDER SHALL BE ABSOLUTE AND UNCONDITIONAL AND ARE NOT SUBJECT TO ANY DEFENSE, ABATEMENT, SETOFF, OR COUNTERCLAIM FOR ANY REASON WHATSOEVER. We may charge You a partial payment (interim payment) for the time between delivery and the due date for the first scheduled Payment. You agree to pay Us a documentation fee of \$225.00 plus 1/10 of one percent (1%) of Our acquisition cost We paid to the Supplier(s) to cover Our expense in processing this IPS. You agree that the terms and conditions contained herein and in the Master Installment Payment Agreement between us are the entire and final agreement between You and Us. Any change or termination of this IPS and/or the Master Installment Payment Agreement must be in writing and signed by Us. All Our rights and indemnities will survive termination of this IPS. All Collateral and Items described above and in the Master Installment Payment Agreement shall secure any and all of Your obligations at any time owing to Us.

ELECTRONIC RECORDS AND SIGNATURE: This IPS may be executed electronically through an electronic acceptance and acknowledgement in an electronic workspace designed for that purpose, which acceptance and acknowledgement shall have the same legal effect, validity and enforceability as signature affixed by hand. It is agreed by You and Us that, notwithstanding the use herein of the words "writing," "execution," "signed," "signature," or other words of similar import, You and We intend that the use of electronic signatures and the keeping of records in electronic form be granted the same legal effect, validity or enforceability as a signature affixed by hand or the use of a paper-based record keeping system (as the case might be) to the extent and as provided for in any applicable law including the Federal Electronic Signatures in Global and National Commerce Act, the New Jersey State Electronic Signatures and Records Act, or any other similar state laws based on the Uniform Electronic Transactions Act. You also agree that a copy of this IPS and related documents with facsimile signatures may be treated as originals and be admissible as evidence.

Debtor hereby irrevocably authorizes, directs, and requests that Secured Party pay the following amount(s) for Debtor's account to the following payee(s):

Amount to Payee	Payee	Debtor's Initials
\$999,573.74	BROADCAST TECHNICAL SERVICES 8811 FAIRBANKS NORTH HOUSTON HOUSTON, TX 77064	

Payment by Secured Party as aforesaid shall be in all respects equivalent to payment directly to Debtor and Secured Party shall not be obligated to see to the application of any sum by the recipient thereof.

DEBTOR	
Legal Name of Business: <u>SOUTHERN UNIVERSITY AND A&M COLLEGE</u>	
Tax ID#/TIN: _____	
Authorized Signature and Title x	
Printed Name and Title: _____	
The signer represents and warrants to Us that he/she is authorized to sign this IPS for and on Debtor's behalf, to bind the Debtor to the entire IPS and as evidence of the Debtor's agreement to the IPS's terms and provisions	
Accepted by NEC FINANCIAL SERVICES, LLC (Secured Party)	
Authorized Signature	Date

Exhibit A

Page 1 of 7

Attached to and made a part of that certain /Master Installment Agreement/Installment Payment Rider, dated on or about September 25, 2025 between SOUTHERN UNIVERSITY AND A&M COLLEGE, as Debtor and NEC Financial Services, LLC, as Secured Party.

FINANCED ITEMS DESCRIPTION

Line #	QTY	PART NUMBER	PART DESCRIPTION
1	1	BTS-Ross-Q3223-1M	Ross Subsystem
2	1	BTS-NonRoss-Q3223-1M	Additional Gear for Ross
3	1	BTS-LEDWall-Q3223-1M	LED Wall (for Studio)
4	1	BTS-StudioCam-Q3223-1M	Cameras Subsystem
4	1	BTS-Intercom-Q3223-1M	Intercom Subsystem
5	1	BTS-Monitors-Q3223-1M	Monitors Subsystem
6	1	BTS-Consoles-Q3223-1M	Consoles
7	1	BTS-Racks-Q3223-1M	Racks
8	1	BTS-KVM-Q3223-1M	KVM
9	1	BTS-UPS-Q3223-1M	UPS
10	1	BTS-Audio-Q3223-1M	Audio Equipment
11	1	BTS-TestGear-Q3223-1M	Test Signal Generators
12	1	BTS-Lights-Q3223-1M	Lighting Kits

Exhibit A

Page 2 of 7

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		Carbonite Ultra Switchers: \$28,977.00	
2	1	TD2-PANEL	TouchDrive 2 ME Series Panel (CR #2)
3	1	TD-TouchScreen	TouchDrive TouchScreen Display (CR #2)
4	2	CUF-PSU	Carbonite Ultra Standard Power Supply (CR #2)
5	1	CUF-124	Carbonite Ultra Engine NO PSU Included (CR #2)
6	1	CUF-ADD-I/OPLUS	Add All HD FSFC/CC/PA (CR #2)
7	1	CUF-ADD-MV2&4	ADD HD MultiViewer 2 and 4 (CR #2)
8	1	XD50-0001-CP5	XPression LiveCG Software Only License (CR #2)
9	2	CUF-PSU	Carbonite Ultra Standard Power Supply (CR #2)
10		XPression Graphics: \$58,492.00	
11	1	XST3-0001-EDU	XPression Studio Standard Edition (SW Only) - EDU Edition
12	1	XPN-KBD	XPression Custom Keyboard
13	1	XPN-1RU-MB	XPression 1RU HD-SDI Chassis
14	1	XST-DLQ-EDU	DataLink Server Option - EDU Edition
15	1	XST-CLIP-SERV-EDU	Clip Server Option - EDU Edition
16	1	XPN-HW-CORE-V3	XPression 1RU Core Workflow Tools Chassis
17	1	XPN-RS-EDU	XPression Remote Sequencer (SW Only) - EDU Edition
18	1	XPN-INC-EDU	XPression INcoder (SW Only) - EDU Edition
19		Inception (MOS): \$14,384.00	
20	3	INC-EXP-MOS-STR	Inception - MOS Device for Streamline
21	4	INC-999-SW-NEWS-EDU	Inception News Academic Edition - Software - Maintenance, Yearly
22	2	INC-999-SW-NEWS-EDU	Inception News Academic Edition - Software - Maintenance, Yearly
23	1	INC-EXP-MOS-CUE	Inception - MOS Device for CueIT
24	1	INC-OPT-CUEIT	Inception - CueIT MOS Teleprompter Software
25	1	INC-OPT-LDAP	Inception - LDAP / ActiveDirectory Plugin
26		CueScript Teleprompter System: \$42,914.00	
27	2	RRB-TP-CUE-CSCN	CueScript Tally Number
28	2	CSTD	CS Time Display & Tally, includes: Mounting hardware & USB cable
29	2	TMP24	24" Talent Monitor Package
30	2	RRB-TP-CUE-19-ENG	CueScript 19in Prompter PKG for ENG Cameras w/#1-3
31		Mira Replay: \$37,500.00	
32	1	MIRA+12CH-SW	Mira+ 12CH Replay System Software Suite
33	1	MIRA+AVC-12-04-HW	Mira+ Replay System Hardware / AVC-I Native / 12-Channels / 240-Hour Media Storage @1080p
34	1	MIRA-CS-X	Mira Control Surface - INCLUDED
36		Terminal Gear: \$14,264.00	
37	2	OGX-FR-CN	openGear OGX Frame with Cooling and Advanced Networking
38	2	P5-OGX	600 Watt Universal Power Supply for OGX Frame
39	1	SRA-8802-R2	High Performance 3G Reclocking DA w/ Rear Module
40	4	QRA-8808-R2H	Quad 3G Reclocking DA w/ HD-BNC Rear Module
41	3	ADA-8405-C-R2C	Remote Gain Audio DA (1x8 or 2x4) w/rear module

Exhibit A

Page 3 of 7

42	4	UDA-8705A-R2	Analog Video Utility Distribution Amplifier with Rear Module, R2-8705
43		Ross Services: \$29,988.00	
44	1	CARBONITE-COM-1DAY	Carbonite Commissioning - 1 Day
45	1	XPRESSION-COM-1DAY	XPression Commissioning - 1 Day
46	1	TRAVEL-PRE-001	Pre Paid Service Expense Trip 1
47	1	CARBONITE-OTR-1DAY	Carbonite Operations Training - 1 Day
48	4	XPRESSION-OTR-1DAY	XPression Operational Training, 1-2 Days of ESPN XPression & 2 days of XPression Design
49	1	TRAVEL-PRE-002	Pre Paid Service Expense Trip 2
50	1	MIRA-ONS-COM-1DAY	Mira Onsite Commissioning - 1 Day
51	1	MIRA-ONS-OTR-1DAY	Mira Onsite Operational Training - 1 Day
52	1	TRAVEL-PRE-003	Pre Paid Service Expense Trip 3

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		Additional Gear for Ross: \$6,465.56	
2	1	DB Comp	Dashboard Computer
3	1	M4350-48G4XF	Netgear 48-Port Gigabit PoE+ Compliant Managed AV Network Switch
4	1	CS Comp	CueScript Computer

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		LED Wall (Studio): \$75,000.00	
2	1		Line Item

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		Studio Cameras: \$269,766.50	
2	2	HDC 3200L	Sony HDC-3200 2/3" 4K 3CMOS Global Shutter Broadcast Camera
3	2	HDCU 3500L	Sony Camera Control Unit for HDC-3500
4	2	H2C-PRV50	SW license for HDC-3500 for progressive video
5	2	HDVF-EL760	7.4" HD Color OLED Viewfinder with Advanced Mount
6	2	HDVF-EL20	OLED 0.7-inch color HD viewfinder
7	2	RCP 3500	Sony Standard Remote Control Panel
8	2	VCT 14	Quick Release Tripod Adapter
9	2	UA 18x5.5BERD-S10	Fujinon 18x 4K Broadcast Zoom Lens with S10 Drive
10	2	SS 15D	Fujinon Digipower Full-Servo Control Kit
11	2	KP7MA4	Cartoni P70 Ped w/Master 40 Head, DT Plate, 2xPan Bars, FBA & Pump

Exhibit A

Page 4 of 7

Line #	QTY	PART NUMBER	PART DESCRIPTION
		System Core: \$17,920.34	
1	1	ODIN32NOCORD	ODIN Frame w/32-port License
2		Control Room #1: \$12,041.69	
3	3	KP-4016	16-key Rackmount Unit
4	3	PH-88R5	Single Muff Headset
5	1	MCP-90-12	Gooseneck Mic (12")
6		Studio/Set: \$7,973.10	
7	2	HR-2 A4M	Double Muff Camera Headsets (for Sony Cameras)
8	1	F.01U.425.738	RTS NOMAD Wall Charger (CB-1000)
9	1	F.01U.425.739	RTS NOMAD Battery Pack (BP-1000)
10	1	F.01U.425.620	RTS NOMAD Access Point (AP-1000 US)
11	1	F.01U.425.680	RTS NOMAD Belt Pack (TR-1000 US 5F)
12	1	PH-88R5	Single Muff Headset

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Control Room #1: \$9,636.25			
2	3	P2425H	Dell Pro 24" IPS Monitor (CueScript, Xpression, Mira)	\$ 249.99	\$ 749.97
3	4	PR55B-4F	Vestel 55" 24/7 UHD High Brightness Professional Display Unit	\$ 952.82	\$ 3,811.28
4	4	MD-LX	Decimator 3G SDI <-> HDMI Converter	\$ 150.00	\$ 600.00
5	4	D5-MB2647L	Wall Mount for Vestel 55" Above	\$ 500.00	\$ 2,000.00
6	1	PVB24	Boland 24" 3G SDI Professional Display (Engineering)	\$ 2,475.00	\$ 2,475.00
7		On Set Displays: \$4,403.12			
8	2	PF55B-2	Vestel 55" Slim Direct 16/7 UHD Professional Display Unit	\$ 851.56	\$ 1,703.12
9	2	MD-LX	Decimator 3G SDI <-> HDMI Converter	\$ 150.00	\$ 300.00
10	2	SR560M	Mobile Floor Stand for Vestel 55" Above	\$ 1,200.00	\$ 2,400.00
			Equipment Total:	\$	14,039.37

Exhibit A

Page 5 of 7

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		Control Room #1: \$32,390.00	
2	1	IT-SB	Intellitrac base frame, starter bay, A or B depth includes steel support with front and rear rack rail
3	8	IT-RB	Intellitrac base frame, running bay, A or B depth includes front and rear rack rail
4	1	IT-SPP	Laminate or thermofoil panel, pair (stock finish)
5	9	IT-UM-4-26	Single Level Upper Rack Module, 4RU
6	1	CTR-OD	Counter cutout w/rack rail or wood cleats
7	16	CTR-L	Laminate/linoleum top w/ bumper edge (per ft.)
8	9	FP-HDMA	Floating heavy duty monitor arm, capacity 5-44lbs, with detachable steel VESA plate and full motion design
9	3	PS-2015-ET	20 outlet / 15 amp, 120 volts power strip; NEMA Type B plug, 10 foot cord
10		Design Cost: \$1,700.00	
11	1		Design, Project Mgmt, and Engineering Svcs

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		Rack Frames: \$327.57	
2	2	BTS-Loan-Rack	Loaner racks from BTS
3	1	MMR-1220	12 RU MMR Series Rack, 20 Inches Deep (Set, Wall Rack)

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		Base KVM System: \$1,275.00	
2	1	TKI-TV-4k-HDMI-8	8x HDMI KVM Rackmount system
3	3	OREI-1080p-Cat6-B	HDMI+USB over Cat6 Extender

Line #	QTY	PART NUMBER	PART DESCRIPTION
1	4	SMT2200RM2UC	APC Smart-UPS 2200VA LCD RM 2U 120V with SmartConnect (MR)
2	1	SMT2200C	APC by Schneider Electric Smart-UPS SMT2200C 2.2KVA Tower UPS (2x CR #1, 2x CR #2, 1x SH, 1x VR)

Fm

Exhibit A

Page 6 of 7

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		Machine Room: \$6,409.96	
2	1	M4350-48G4XF	Netgear 48-Port Gigabit PoE+ Compliant Managed AV Network Switch
3	1	APS920W	Netgear APS920W 920W Modular Power Supply Unit for M4350 Series
4	1	RM3-DT	Fortex RM3, Dante Enabled
5	1	Tio1608-D2	Yamaha Tio1608-D2 Digital Stage Box with Dante
6		Control Room #1: \$7,879.99	
7	1	YMA-DM3-D	Yamaha DM3-D Professional 22 Ch. Ultracompact Digital Mixer with Dante
8	2	GEN-4430AM	Genelec, 5" LF & .75" HF, PoE & Dante/AES67, Mystic Black Finish
9	2	BMD-Mini-Audio-3G	BMD Mini Converter - Audio to 3G-SDI De-Embedder
10	2	BMD-Mini-3G-Audio	BMD Mini Converter - Audio to 3G-SDI Embedder
11	1	London168k	Primacoustic London 16 Acoustic Room Kit - Black?
12		News Set: \$22,244.99	
13	1	SHU-ULXD4Q-G50	Shure Quad Digital Wireless Receiver, Band G50 (470 - 534 MHz)
14	4	SHU-ULXD1-G50	Shure Digital Wireless Bodypack Transmitter, Band G50 (470 - 534 MHz)
15	4	UL4B/C-MTQG-A	Shure, Directional Subminiature Lavalier, Black
16	2	SHU-UAB74US	Shure Active Directional Antenna with Gain Switch (470 - 698 MHz)
17	2	LEC-IFBT4	Lectrosonics IFBT4 UHF Frequency-Agile Compact IFB Trans, BLOCK 470
18	2	ZS-CH5IFBR1C-US	Lectrosonics IFBlue Wideband IFB receiver with Charger
19	2	London168k	Primacoustic London 16 Acoustic Room Kit - Black?
20	1	Tio1608-D2	Yamaha Tio1608-D2 Digital Stage Box with Dante
Eq			
Line #	QTY	PART NUMBER	PART DESCRIPTION
1		CR#1 (really Shading Station) - Telestream: \$8,485.00	
2	1	MPS-100	PRISM, MPS-100; 3RU half rack, short depth, SDI Waveform Monitor base unit with integrated touchscreen
3	1	PWR-CORD-NA-S15	North America Power Cord, Straight 15A
4	1	MPS-RACK	PRISM MPS model, Rack mounting kit with USB cables
5		Telestream SPG9000: \$13,895.35	
6	1	SPG9000	SPG9000 Timing and Reference Generator
7	1	SPG9000-SDI	Enables SD/HD/UHD test signal generation on four SDI outputs
8	1	SPG9000-RACK	Rackmount slides and rails kit for SPG9000
9	1	SPG9000-DPW	Hot-swappable power supply w/redundant power supply
10	1	SPG9000-GNSS	GNSS Antenna RF Input Option
11	1	RF-50-n	50' RF Antenna cable for the above
12	2	PWR-CORD-NA-S15	North America Power Cord, Straight 15A
13		MasterClocks: \$5,315.54	
14	1	RC600	Up/Down Timer w/passthrough, POE and Locking Plug.
15	3	NTDS46-RED	GPS-fed Display Clock (MR, CR#1, #106)
16	3	NTDS46-LTC	LTC input option for the NTDS46 Clocks
18	1	NTDS26-Red	LTC-fed Display Clock (Set)
19	1	NTDS26-LTC	LTC input option for the NTDS26 Clocks

Exhibit A

Page 7 of 7

Line #	QTY	PART NUMBER	PART DESCRIPTION
1		Studio Lights: \$28,361.65	
2	2	LBX10-POE-5L-1S	5x LBX10-POE and 1x Netgear 8-port POE++ Switch
3	1	LBX8-POE-5L-1S	5x LBX8-POE and 1x Netgear 8-port POE++ Switch
4	1	LBF60-POE-SL-1	5x LBF60-POE and 1x Netgear 8-port POE++ Switch
5	1	MISC-Mount-H	Mounting hardware, sandbags, stands for the above lights
6	1	54108-048-SL	FLX Console Series Lighting Console, 48 Faders, 96 Channels or Devices, and Power Supply
7	1	5630-000079-00-SL	FLX Series Lighting Console, Dust Cover for FLX48
8	1	VG24QG-ASU5	24" Monitor, Tilt, Pivot, Swivel, Height Adjust HDMI, DVI, and DVI to HDMI Cable.
9	1	LOGMK270-ILS	USB Wireless Mouse and Keyboard Combo
10	1	USB-ILS	USB Thumb Drive

Together with all accessories, additions and attachments thereto, replacements and substitutions therefore and all proceeds thereof, now owned or hereinafter acquired. Debtor has no power to sell or otherwise dispose of said property.

SECURED PARTY: NEC Financial Services, LLC**DEBTOR: SOUTHERN UNIVERSITY AND A&M COLLEGE**By: _____
Authorized Signature_____
Title DateBy: _____
Authorized Signature_____
Print Name and Title

**SOUTHERN UNIVERSITY AND A&M COLLEGE
801 HARDING BLVD
BATON ROUGE, LA 70807**

September 25, 2025

NEC Financial Services, LLC
250 Pehle Avenue, Suite 203
Saddle Brook, NJ 07663-5806
Attn:

RE: MASTER INSTALLMENT PAYMENT AGREEMENT/INSTALLMENT PAYMENT RIDER dated September 25, 2025 (the "Agreement") made between NEC Financial Services, LLC ("Secured Party") and SOUTHERN UNIVERSITY AND A&M COLLEGE ("Debtor").

Gentlemen:

Unless the context clearly otherwise requires or unless otherwise defined herein, the capitalized terms in this letter shall have the respective meaning as stated and specified within the Agreement.

Whereas and since there remains Equipment, cabling and/or training yet to be installed and/or completed and whereas the Debtor has entered into an agreement with the BROADCAST TECHNICAL SERVICES ("Vendor") covering the timing as to when payments for the Equipment are to be paid to the Vendor, Debtor hereby requests, authorizes and directs Secured Party to pay the Vendor the purchase price for the Equipment and related training (collectively, the "Equipment's Purchase Price") on Debtor's account, at Debtor's direction and as an accommodation to the Debtor as follows:

Fifty percent (50%) of the Equipment's Purchase Price to be paid to the Vendor on the date Debtor executes and delivers to the Secured Party the Agreement, and all related documents as may be required by the Secured Party; thereafter, thirty percent (30%) of the Equipment's Purchase Price to be paid to the Vendor on the date You receive written notification from Us that all of the Equipment was delivered to the Debtor; and thereafter, twenty percent (20%) of the Equipment's Purchase Price to be paid to the Vendor on the date the Debtor executes and delivers to the Secured Party a Certificate of Acceptance Letter in a form acceptable to the Secured Party by which the Debtor acknowledges the receipt and delivery of the Equipment, and after a full and complete inspection the Debtor finds the Equipment to be fully installed and in good working condition and satisfactory for all purposes and Debtor's acceptance of all training covered by the Agreement.

In consideration for Your agreement to advance the funds as set forth above as, and for and on Our account, and in order to induce You to do so, Debtor hereby agrees that the term of the Agreement, including but not limited to the Debtor's obligations to pay all payments, shall unconditionally and irrevocably commence and begin on September 25, 2025, and the Agreement shall be in full effect and irrevocable as of that date, (the "Commencement Date"), and We shall make all payments based on the total transaction amount when due under the Agreement without any defense, abatement, setoff or counterclaim, termination, modification, repudiation, excuse or substitution.

We agree to execute and deliver the Certificate of Acceptance to the Secured Party no later than December 25, 2025 (the "Certificate of Acceptance Letter's Due Date"). In the event that We do not execute and deliver the Certificate of Acceptance Letter to the Secured Party by the Certificate of Acceptance Letter's Due Date, then We agree to reimburse the Secured Party, without demand, all the funds the Secured Party has paid (collectively, the "Reimbursement Amount") to the Vendor on Our behalf as instructed herein, plus interest in an amount equal to one percent (1%) per month from the date You paid the Vendor through the date Secured Party receives the Reimbursement Amount, less a credit for the amounts paid to the Secured Party under the Agreement prior to the Certificate of Acceptance Letter's Due Date. If We fail to pay to the Secured Party the Reimbursement Amount plus interest in full within thirty (30) days of its due date, We shall have caused and shall have committed an Event of Default under the Agreement.

Very truly yours,

SOUTHERN UNIVERSITY AND A&M COLLEGE

By: _____

Pricing Rider

Attached to and forming a part of a Master Installment Payment Agreement and Installment Payment Schedule/Master Lease Agreement and Schedule A/Lease Agreement/Installment Payment Agreement/Security Agreement and Promissory Note (the "Agreement") between SOUTHERN UNIVERSITY AND A&M COLLEGE, as Lessee, Debtor, or Renter (hereinafter referred to as "Obligor"), and NEC FINANCIAL SERVICES, LLC, as Lessor, Owner or Secured Party (hereinafter referred to as "Lender").

Obligor hereby acknowledges that Lender's obligation to fund this Agreement expires on 11/25/2025 if Lender is not in receipt of all documents required by Lender in form and substance satisfactory to Lender, in Lender's sole judgment ("Acceptable Documents").

Furthermore, Obligor acknowledges that the Rentals/Payments and Advance Rentals/ Advance Payments inserted on the Agreement #001 are based upon 3 Year Treasury yields. If during the five (5) business days prior to the Agreement's acceptance/closing date, the arithmetical average of the applicable 3 Year Treasury yield is higher than the existing 3.70% rate, the Rentals/Payments and Advance Rentals/Advance Payments will be increased to reflect such change.

Furthermore, Obligor acknowledges that if Lender is funding an Equipment maintenance agreement for Obligor, Obligor acknowledges and agrees that Lender is not responsible for the quality of maintenance services. In the event that Obligor has any disputes regarding maintenance services, Obligor agrees to continue making all payments to Lender as required by the Agreement and will resolve all complaints or claims involving maintenance with the maintenance provider.

All other terms and conditions of the Agreement remain in full force and effect.

LENDER: NEC Financial Services, LLC

OBLIGOR: SOUTHERN UNIVERSITY AND A&M
COLLEGE

By: _____
Authorized Signature

Title Date

By: _____
Authorized Signature

Print Name and Title

INSURANCE REQUIREMENTS

- I. General Liability
 - a. Minimum of \$1,000,000.00
 - b. NEC Financial Services, LLC, is "Additional Insured"
- II. Property Coverage
 - a. In the amount equal to amount financed
 - b. NEC Financial Services, LLC is "Loss Payee"
- III. Thirty (30) Days written notice of cancellation
- IV. Current effective policy dates

CERTIFICATE OF INSURANCE REQUEST

TO:

NEC Financial Services, LLC
250 Pehle Avenue, Suite 203
Saddle Brook, NJ 07663
Email: documentation@neclease.com

We provide coverage to:

Name of Insured (Customer Name)
SOUTHERN UNIVERSITY AND A&M COLLEGE

Address of Insured (Customer Address)
801 HARDING BLVD
BATON ROUGE, LA 70807

under the policies designated below. We understand that your requirements to the insured are (a) to maintain all risk insurance for the full replacement value of the Equipment and (b) to maintain public liability insurance of not less than \$1,000,000 per occurrence. NEC Financial Services, LLC, its successors and assigns are named as Loss Payees and Additional Insured as their interests may appear with respect to equipment financed through NEC Financial Services, LLC to Insured.

Coverage	Carrier & Policy #	Expiration Date	<u>Limits of Liability</u>		
			B.I. (000)	P.D. (000)	AGG (000)
Comprehensive General Liability					
Personal Property					
Equipment Financed	Description ROSS SUBSYSTEM, GEAR FOR THE ROSS, LED WALL (FOR STUDIO), CAMERAS SUBSYSTEM, INTERCOM SUBSYSTEM, CONSOLES, RACKS, KVM, UPS, AUDIO EQUIPMENT, TEST SIGNAL GENERATORS, LIGHTING KITS				Coverage Amount \$999,573.74

These policies may be canceled at anytime by either Insurer or Named Insured for its provisions but in any such case, this policy shall continue in full force and effect for the benefit of NEC Financial Services, LLC for a period of thirty (30) days after notice to NEC Financial Services, LLC, its successors and/or its assignees.

To Insurance Agent: In addition to the above, please provide an Accord Certificate or a copy of the insurance policy to the Contract Administrator at the above NEC Financial Services, LLC address. Thank you.

Insurance Agency/Broker

Company Address

Email Address

Telephone Number / Fax Number

Authorized Signature

Date

Invoice
September 25, 2025

BILL TO	ACCOUNT NUMBER
SOUTHERN UNIVERSITY AND A&M COLLEGE	101-129556

801 HARDING BLVD
BATON ROUGE, LA 70807
Jpierre@sulc.edu

EQUIPMENT DESCRIPTION
SONY CAMERAS, ROSS PRODUCTION, LED WALL

AMOUNT DUE

Commitment Fee:	\$5,497.66
Documentation Fee:	\$1,224.57
TOTAL DUE:	\$6,722.23

REMITTANCE INFORMATION

NEC Financial Services, LLC
24189 Network Place
Chicago, IL 60673-1241

Please remit the Total Due on this invoice or include the check with your executed documents.
Please note your LEASE NUMBER on your check!

For future billing, please indicate the appropriate "Bill To" email address, if different from the above:

Attention : _____

NEC NEC FINANCIAL SERVICES

Customer/Company Name: *
SOUTHERN UNIVERSITY AND A&M COLLEGE

E-Mail Address: *

Contract or Customer Number: *
101-129556

Telephone Number: *
2257714500

Hereby authorizes

NEC FINANCIAL SERVICES, LLC

Check all that apply:

☒

To initiate a one-time debit entry to our checking account referenced below to NEC Financial Services, LLC as of the date of this authorization, plus a \$5.00 processing fee.

☐

Minimum Payment Due

☒

Specific Amount \$6,722.23 and

☐

To initiate monthly automatic debit entries to our checking account indicated below for all amounts due NEC Financial Services, LLC. This authorization is to remain in full force and effect until we provide NEC Financial Services, LLC written notification.

☐

Update bank information

Bank Name: *

Routing Number: *

Account Number: *

We agree that a facsimile copy of this agreement bearing signatures may be treated as an original, and agree that electronic signatures are original binding signatures under the Uniform Electronic Transaction Act. By signing this authorization, I am representing that I am the authorized signatory on the account and that there are sufficient funds in the account for the electronic transactions. I understand that if a debit is returned for insufficient funds, a debit will be reinitiated until sufficient funds are available and we will be charged a fee of \$35.00 each time that a debit is returned.

Printed Name and Title:

Signature: *

Date:

Sample Information Needed:

YOUR NAME		1001
5555 Street Name City, ST 12345		DATE _____
Pay to the Order of _____	\$ _____	
Financial Institution 1000 Street Name City, ST 12345		Dollars
For _____		
: 0041838835 :	: 003527942 :	1001
Routing Number	Account Number	

Fax, E-mail or Mail Form to:
NEC Financial Services, LLC
ACH Department
250 Pehle Avenue, Suite 203
Saddle Brook, New Jersey 07663-5806
fax: 866-422-7549
e-mail: ach@neclease.com

Please retain a copy of this form for your records.

* Required



Click here to print this form.
Fax to: 800.451.5360

Click here to submit this
form via e-mail



Attachment A

Taxes

All applicable tax returns and reports interest, penalties, and fees owed to the state of Louisiana shall be current.

Termination for Cause

Should the State determine that the Contractor has failed to comply with the Contract's terms, the State may terminate the Contract for cause by giving the Contractor written notice specifying the Contractor's failure. If the State determines that the failure is not correctable, then the Contract shall terminate on the date specified in such notice. If the State determines that the failure may be corrected, the State shall give a deadline for the Contractor to make the correction. If the State determines that the failure is not corrected by the deadline, then the State may give additional time for the Contractor to make the corrections or the State may notify the Contractor of the Contract termination date.

If the Contractor seeks to terminate the Contract, the Contractor shall file a complaint with the Chief Procurement Officer under La. R.S. 39:1672.2-1672.4.

Remedies for Default

Any claim or controversy arising out of this contract shall be resolved by the provisions of LSA - R.S. 39:1672.2 - 1672.4.

Other Remedies

If the Contractor fails to perform in accordance with the terms and conditions of this Contract, or if any lien or claim for damages, penalties, costs and the like is asserted by or against the State, then, upon notice to the Contractor, the State may pursue all remedies available to it at law or equity, including retaining monies from amounts due the Contractor and proceeding against any surety of the Contractor.

Governing Law

This Contract shall be governed by and interpreted in accordance with the laws of the State of Louisiana, including but not limited to La. R.S. 39:1551-1736; rules and regulations; executive orders; standard terms and conditions, special terms and conditions, and specifications listed in the RFP (if applicable); and this Contract. Venue of any action brought, after exhaustion of administrative remedies, with regard to this Contract shall be in the Nineteenth Judicial District Court, Parish of East Baton Rouge, State of Louisiana.

E-Verify

Contractor acknowledges and agrees to comply with the provisions of La. R.S. 39:995 and federal law pertaining to E-Verify in the performance of services under this Contract.

Record Ownership

All records, reports, documents and other material delivered or transmitted to Contractor by State shall remain the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of the Contract. All material related to the Contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of the Contract.

Contractor's Cooperation

The Contractor has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the state when requested. This applies even if this Contract is terminated and/or a lawsuit is filed. Specifically, the Contractor shall not limit or impede the State's right to audit or shall not withhold State owned documents.

Right to Audit and Record Retention

Any authorized agency of the State (e.g. Office of the Legislative Auditor, Inspector General's Office, etc.) and of the Federal Government has the right to inspect and review all books and records pertaining to services rendered under this contract for a period of five years from the date of final payment under the prime contract and any subcontract. The Contractor and subcontractor shall maintain such books and records for this five-year period and cooperate fully

with the authorized auditing agency. Contractor and subcontractor shall comply with federal and state laws authorizing an audit of their operations as a whole, or of specific program activities.

Non-Discrimination

Contractor agrees to abide by the requirements of the following as applicable and amended: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964; Equal Employment Opportunity Act of 1972; Federal Executive Order 11246; the Rehabilitation Act of 1973; the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; Age Discrimination Act of 1975; Fair Housing Act of 1968; and, Americans with Disabilities Act of 1990.

Contractor agrees not to discriminate in its employment practices, and shall render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

Continuing Obligation

Contractor has a continuing obligation to disclose any suspensions or debarment by any government entity, including but not limited to General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of the Contract and debarment from future Contracts.

Eligibility Status

Contractor, and each tier of Subcontractors, shall certify that it is not on the List of Parties Excluded from Federal Procurement or Non-procurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 CFR part 24.

Confidentiality

Contractor shall protect from unauthorized use and disclosure all information relating to the State's operations and data (e.g. financial, statistical, personal, technical, etc.) that becomes available to the Contractor in carrying out this Contract. Contractor shall use protecting measures that are the same or more effective than those used by the State. Contractor is not required to protect information or data that is publicly available outside the scope of this Contract; already rightfully in the Contractor's possession; independently developed by the Contractor outside the scope of this Contract; or rightfully obtained from third parties.

Under no circumstance shall the Contractor discuss and/or release information to the media concerning this project without prior express written approval of the State.

Amendments

Any modification to the provisions of this Contract shall be in writing, signed by all parties, and approved by the required authorities.

Prohibition of Discriminatory Boycotts of Israel

In accordance with R.S. 39:1602.1, for any contract for \$100,000 or more and for any contractor with five or more employees, the Contractor certifies that neither it nor its subcontractors are engaged in a boycott of Israel, and that the Contractor and any subcontractors shall, for the duration of this contract, refrain from a boycott of Israel. The State reserves the right to terminate this contract if the Contractor, or any Subcontractor, engages in a boycott of Israel during the term of this contract.

Prohibition of Companies That Discriminate Against Firearm and Ammunition Industries

In accordance with La. R.S. 39:1602.2, the following applies to any competitive sealed bids, competitive sealed proposals, or contract(s) with a value of \$100,000 or more involving a for-profit company with at least fifty full-time employees:

Unless otherwise exempted by law, by submitting a response to this solicitation or entering into this contract, the Bidder, Proposer or Contractor certifies the following:

1. The company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association;
2. The company will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

The State reserves the right to reject the response of the Bidder, Proposer or Contractor if this certification is subsequently determined to be false, and to terminate any contract awarded based on such a false response or if the certification is no longer true.

Cybersecurity Training

In accordance with La. R.S. 42:1267(B)(3) and the State of Louisiana's Information Security Policy, if the Contractor, any of its employees, agents, or subcontractors will have access to State government information technology assets, the Contractor's employees, agents, or subcontractors with such access must complete cybersecurity training annually, and the Contractor must present evidence of such compliance annually and upon request. The Contractor may use the cybersecurity training course offered by the Louisiana Department of State Civil Service without additional cost or may use any alternate course approved in writing by the Office of Technology Services.

For purposes of this Section, "access to State government information technology assets" means the possession of credentials, equipment, or authorization to access the internal workings of State information technology systems or networks. Examples would include but not be limited to State-issued laptops, VPN credentials to credentials to access the State network, badging to access the State's telecommunications closets or systems, or permissions to maintain or modify IT systems used by the State. Final determination of scope inclusions or exclusions relative to access to State government information technology assets will be made by the Office of Technology Services.

Code of Ethics

The Contractor acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Contracting Party in the performance of services called for in this Contract. The Contractor agrees to immediately notify the state if potential violations of the Code of Governmental Ethics arise at any time during the term of this Contract.

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-R3.6

Your Reference: Master Quote

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Submitted By: Michael Hobart
michael.hobart@btshouston.com

Contact Name: Darrell Roberson

Lead Time: TBD

Work Phone: 225-771-5790

Terms: TBD

Mobile Phone:

Sales Tax: Tax Exempt

E-Mail: darrell_roberson@subr.edu

Ship Via: Various

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1	1	BTS-Ross-Q3223-1M	Ross Subsystem	\$ 226,519.00	\$ 226,519.00
2	1	BTS-NonRoss-Q3223-1M	Additional Gear for Ross	\$ 6,465.56	\$ 6,465.56
3	1	BTS-LEDWall-Q3223-1M	LED Wall (for Studio)	\$ 75,000.00	\$ 75,000.00
4	1	BTS-StudioCam-Q3223-1M	Cameras Subsystem	\$ 269,766.50	\$ 269,766.50
4	1	BTS-Intercom-Q3223-1M	Intercom Subsystem	\$ 37,935.13	\$ 37,935.13
5	1	BTS-Monitors-Q3223-1M	Monitors Subsystem	\$ 14,039.37	\$ 14,039.37
6	1	BTS-Consoles-Q3223-1M	Consoles	\$ 32,390.00	\$ 32,390.00
7	1	BTS-Racks-Q3223-1M	Racks	\$ 327.57	\$ 327.57
8	1	BTS-KVM-Q3223-1M	KVM	\$ 1,275.00	\$ 1,275.00
9	1	BTS-UPS-Q3223-1M	UPS	\$ 9,034.59	\$ 9,034.59
10	1	BTS-Audio-Q3223-1M	Audio Equipment	\$ 30,124.98	\$ 30,124.98
11	1	BTS-TestGear-Q3223-1M	Test Signal Generators	\$ 27,695.89	\$ 27,695.89
12	1	BTS-Lights-Q3223-1M	Lighting Kits	\$ 28,361.65	\$ 28,361.65
13			Equipment Total:	\$	758,935.24
14			Materials:	\$	95,000.00
15			Labor (Install, Design, Support):	\$	120,950.00
16			Mobilization Fees:	\$	16,688.50
17			Subtotal:	\$	991,573.74
18		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:	\$	8,000.00
19		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
20			Grand Total:	\$	999,573.74

Additional Notes:

This is an estimate on the goods and services as part of this quote, subject to the following conditions: ● Prices are subject to change without notice if order is not placed within 15-day period. ● Lead times are based on current stock status and are subject to change without notice, will confirm when order is placed. ● Actual shipping and handling charges will be billed on the final invoice. ● Materials warranty begins from shipment date from the manufacturer. ● All materials returns are subject to manufacturer's and BTS re-stocking policies, assumed at 25%. ● All custom orders are non-refundable. ● Any changes to scope of work may require additional materials or labor charges. ● Late fees will be charged at 1.5% per month which is an annual percentage rate of 18%.

**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____

**(Orders placed only after receipt
of signed document or email
confirmation.)**

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-Ross

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813
Contact Name: Darrell Roberson
Work Phone: 225-771-5790
Mobile Phone:
E-Mail: darrell_roberson@subr.edu

Submitted By: Michael Hobart
michael.hobart@btshouston.com
Lead Time: TBD
Terms: TBD
Sales Tax: Exempt
Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Carbonite Ultra Switchers: \$28,977.00			
2	1	TD2-PANEL	TouchDrive 2 ME Series Panel (CR #2)	\$ 12,783.00	\$ 12,783.00
3	1	TD-TouchScreen	TouchDrive TouchScreen Display (CR #2)	\$ 846.00	\$ 846.00
4	2	CUF-PSU	Carbonite Ultra Standard Power Supply (CR #2)	\$ 495.00	\$ 990.00
5	1	CUF-124	Carbonite Ultra Engine NO PSU Included (CR #2)	\$ 10,315.00	\$ 10,315.00
6	1	CUF-ADD-I/OPLUS	Add All HD FSFC/CC/PA (CR #2)	\$ 1,986.00	\$ 1,986.00
7	1	CUF-ADD-MV2&4	ADD HD MultiViewer 2 and 4 (CR #2)	\$ 1,067.00	\$ 1,067.00
8	1	XDS0-0001-CPS	XPression LiveCG Software Only License (CR #2)	\$ -	\$ -
9	2	CUF-PSU	Carbonite Ultra Standard Power Supply (CR #2)	\$ 495.00	\$ 990.00
10		XPression Graphics: \$58,492.00			
11	1	XST3-0001-EDU	XPression Studio Standard Edition (SW Only) - EDU Edition	\$ 24,668.00	\$ 24,668.00
12	1	XPIN-KBD	XPression Custom Keyboard	\$ 1,345.00	\$ 1,345.00
13	1	XPIN-1RU-M9	XPression 1RU HD-SDI Chassis	\$ 13,278.00	\$ 13,278.00
14	1	XST-DLQ-EDU	DataLinq Server Option - EDU Edition	\$ 3,616.00	\$ 3,616.00
15	1	XST-CLIP-SERV-EDU	Clip Server Option - EDU Edition	\$ 3,615.00	\$ 3,615.00
16	1	XPIN-HW-CORE-V3	XPression 1RU Core Workflow Tools Chassis	\$ 4,740.00	\$ 4,740.00
17	1	XPIN-RS-EDU	XPression Remote Sequencer (SW Only) - EDU Edition	\$ 3,615.00	\$ 3,615.00
18	1	XPIN-INC-EDU	XPression INcoder (SW Only) - EDU Edition	\$ 3,615.00	\$ 3,615.00
19		Inception (MOS): \$14,384.00			
20	3	INC-EXP-MOS-STR	Inception - MOS Device for Streamline	\$ -	\$ -
21	4	INC-999-SW-NEWS-EDU	Inception News Academic Edition - Software - Maintenance, Yearly	\$ 2,630.00	\$ 10,520.00
22	2	INC-999-SW-NEWS-EDU	Inception News Academic Edition - Software - Maintenance, Yearly	\$ -	\$ -
23	1	INC-EXP-MOS-CUE	Inception - MOS Device for CueIT	\$ -	\$ -
24	1	INC-OPT-CUEIT	Inception - CueIT MOS Teleprompter Software	\$ 1,119.00	\$ 1,119.00
25	1	INC-OPT-LDAP	Inception - LDAP / ActiveDirectory Plugin	\$ 2,745.00	\$ 2,745.00
26		CueScript Teleprompter System: \$42,914.00			
27	2	RRB-TP-CUE-CSCN	CueScript Tally Number	\$ 799.00	\$ 1,598.00
28	2	CSTD	CS Time Display & Tally, includes: Mounting hardware & USB cable	\$ 2,343.00	\$ 4,686.00
29	2	TMP24	24" Talent Monitor Package	\$ 6,180.00	\$ 12,360.00
30	2	RRB-TP-CUE-19-ENG	CueScript 19in Prompter PKG for ENG Cameras w/#1-3	\$ 12,135.00	\$ 24,270.00
31		Mira Replay: \$37,500.00			
32	1	MIRA+-12CH-SW	Mira+ 12CH Replay System Software Suite	\$ 16,500.00	\$ 16,500.00
33	1	MIRA+-AVC-12-04-HW	Mira+ Replay System Hardware / AVC-I Native / 12-Channels / 240-Hour Media Storage @1080p	\$ 21,000.00	\$ 21,000.00
34	1	MIRA-CS-X	Mira Control Surface - INCLUDED	\$ -	\$ -
36		Terminal Gear: \$14,264.00			
37	2	OGX-FR-CN	openGear OGX Frame with Cooling and Advanced Networking	\$ 2,369.00	\$ 4,738.00
38	2	PS-OGX	600 Watt Universal Power Supply for OGX Frame	\$ 793.00	\$ 1,586.00
39	1	SRA-8802-R2	High Performance 3G Reclocking DA w/ Rear Module	\$ 531.00	\$ 531.00
40	4	QRA-8808-R2H	Quad 3G Reclocking DA w/ HD-BNC Rear Module	\$ 1,065.00	\$ 4,260.00
41	3	ADA-8405-C-R2C	Remote Gain Audio DA (1x8 or 2x4) w/rear module	\$ 527.00	\$ 1,581.00

42	4	UDA-8705A-R2	Analog Video Utility Distribution Amplifier with Rear Module, R2-8705	\$ 392.00	\$ 1,568.00
43		Ross Services: \$29,988.00			
44	1	CARBONITE-COM-1DAY	Carbonite Commissioning - 1 Day	\$ 2,332.00	\$ 2,332.00
45	1	XPRESSION-COM-1DAY	XPression Commissioning - 1 Day	\$ 2,332.00	\$ 2,332.00
46	1	TRAVEL-PRE-001	Pre Paid Service Expense Trip 1	\$ 3,300.00	\$ 3,300.00
47	1	CARBONITE-OTR-1DAY	Carbonite Operations Training - 1 Day	\$ 2,332.00	\$ 2,332.00
48	4	XPRESSION-OTR-1DAY	XPression Operational Training, 1-2 Days of ESPN XPression & 2 days of XPression Design	\$ 2,332.00	\$ 9,328.00
49	1	TRAVEL-PRE-002	Pre Paid Service Expense Trip 2	\$ 3,300.00	\$ 3,300.00
50	1	MIRA-ONS-COM-1DAY	Mira Onsite Commissioning - 1 Day	\$ 2,332.00	\$ 2,332.00
51	1	MIRA-ONS-OTR-1DAY	Mira Onsite Operational Training - 1 Day	\$ 2,332.00	\$ 2,332.00
52	1	TRAVEL-PRE-003	Pre Paid Service Expense Trip 3	\$ 2,400.00	\$ 2,400.00
			Equipment Total:	\$	226,519.00

			Subtotal:	\$	226,519.00
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	226,519.00

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

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**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____
(Orders placed only after receipt
of signed document or email
confirmation.)

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-A.Ross

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Submitted By: Michael Hobart
michael.hobart@btshouston.com

Contact Name: Darrell Roberson

Lead Time: TBD

Work Phone: 225-771-5790

Terms: TBD

Mobile Phone:

Sales Tax: Exempt

E-Mail: darrell_roberson@subr.edu

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Additional Gear for Ross: \$6,465.56			
2	1	DB Comp	Dashboard Computer	\$ 2,500.00	\$ 2,500.00
3	1	M4350-48G4XF	Netgear 48-Port Gigabit PoE+ Compliant Managed AV Network Switch	\$ 2,065.56	\$ 2,065.56
4	1	CS Comp	CueScript Computer	\$ 1,900.00	\$ 1,900.00
			Equipment Total:	\$	6,465.56
			Subtotal:	\$	6,465.56
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	6,465.56

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

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**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____

**(Orders placed only after receipt
of signed document or email
confirmation.)**

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-LED

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Submitted By: Michael Hobart
michael.hobart@btshouston.com

Contact Name: Darrell Roberson

Work Phone: 225-771-5790

Mobile Phone:

E-Mail: darrell_roberson@subr.edu

Lead Time: TBD

Terms: TBD

Sales Tax: Exempt

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		LED Wall (Studio): \$75,000.00			
2	1		Line Item	\$ 75,000.00	\$ 75,000.00
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
8					\$ -
9					\$ -
10					\$ -
11					\$ -
12					\$ -
13					\$ -
14					\$ -
15					\$ -
16					\$ -
17					\$ -
18					\$ -
			Equipment Total:	\$	75,000.00
			Subtotal:	\$	75,000.00
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	75,000.00

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

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confirmation.)

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-Cameras

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494

Baton Rouge, 70813

Contact Name: Darrell Roberson

Work Phone: 225-771-5790

Mobile Phone:

E-Mail: darrell_roberson@subr.edu

Submitted By: Michael Hobart

michael.hobart@btshouston.com

Lead Time: TBD

Terms: TBD

Sales Tax: Exempt

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Studio Cameras: \$269,766.50			
2	2	HDC 3200L	Sony HDC-3200 2/3" 4K 3CMOS Global Shutter Broadcast Camera	\$ 33,207.00	\$ 66,414.00
3	2	HDCU 3500L	Sony Camera Control Unit for HDC-3500	\$ 19,482.00	\$ 38,964.00
4	2	HZC-PRV50	SW license for HDC-3500 for progressive video	\$ 6,146.00	\$ 12,292.00
5	2	HDVF-EL760	7.4" HD Color OLED Viewfinder with Advanced Mount	\$ 9,686.00	\$ 19,372.00
6	2	HDVF-EL20	OLED 0.7-inch color HD viewfinder	\$ 4,404.00	\$ 8,808.00
7	2	RCP 3500	Sony Standard Remote Control Panel	\$ 5,651.00	\$ 11,302.00
8	2	VCT 14	Quick Release Tripod Adapter	\$ 365.00	\$ 730.00
9	2	UA 18x5.5BERD-S10	Fujinon 18x 4K Broadcast Zoom Lens with S10 Drive	\$ 29,835.00	\$ 59,670.00
10	2	SS 15D	Fujinon Digipower Full-Servo Control Kit	\$ 3,165.00	\$ 6,330.00
11	2	KP7MA4	Cartoni P70 Ped w/Master 40 Head, DT Plate, 2xPan Bars, FBA & Pump	\$ 22,942.25	\$ 45,884.50
			Equipment Total:	\$	269,766.50
			Subtotal:	\$	269,766.50
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	269,766.50
Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.					
<i>This is an estimate on the goods and services as part of this quote, subject to the following conditions: ● Prices are subject to change without notice if order is not placed within 15-day period. ● Lead times are based on current stock status and are subject to change without notice, will confirm when order is placed. ● Actual shipping and handling charges will be billed on the final invoice. ● Materials warranty begins from shipment date from the manufacturer. ● All materials returns are subject to manufacturer's and BTS re-stocking policies, assumed at 25%. ● All custom orders are non-refundable. ● Any changes to scope of work may require additional materials or labor charges. ● Late fees will be charged at 1.5% per month which is an annual percentage rate of 18%.</i>					

**Quote
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accepted by:**

Signature: _____
Printed Name: _____
Title: _____

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confirmation.)**

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 12/18/2024

Quote Number: Q3223-Intercom-R2

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813
Contact Name: Darrell Roberson
Work Phone: 225-771-5790
Mobile Phone:
E-Mail: darrell_roberson@subr.edu

Submitted By: Michael Hobart
michael.hobart@btshouston.com
Lead Time: TBD
Terms: TBD
Sales Tax: Exempt
Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
System Core: \$17,920.34					
1	1	ODIN32NOCORD	ODIN Frame w/32-port License	\$ 17,920.34	\$ 17,920.34
2		Control Room #1: \$12,041.69			
3	3	KP-4016	16-key Rackmount Unit	\$ 3,714.66	\$ 11,143.97
4	3	PH-88R5	Single Muff Headset	\$ 223.11	\$ 669.34
5	1	MCP-90-12	Gooseneck Mic (12")	\$ 228.38	\$ 228.38
6		Studio/Set: \$7,973.10			
7	2	HR-2 A4M	Double Muff Camera Headsets (for Sony Cameras)	\$ 450.00	\$ 900.00
8	1	F.01U.425.738	RTS NOMAD Wall Charger (CB-1000)	\$ 999.99	\$ 999.99
9	1	F.01U.425.739	RTS NOMAD Battery Pack (BP-1000)	\$ 250.00	\$ 250.00
10	1	F.01U.425.620	RTS NOMAD Access Point (AP-1000 US)	\$ 3,050.00	\$ 3,050.00
11	1	F.01U.425.680	RTS NOMAD Belt Pack (TR-1000 US 5F)	\$ 2,550.00	\$ 2,550.00
12	1	PH-88R5	Single Muff Headset	\$ 223.11	\$ 223.11
Equipment Total:				\$	37,935.13
				Subtotal:	\$ 37,935.13
Estimated charges and only actual charges will be invoiced				Shipping & Handling Estimate:	TBD
Tax Exempt Certificate required for exemption				Sales Tax - SUBR is Tax Exempt:	\$ -
				Grand Total:	\$ 37,935.13

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

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**Quote
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accepted by:**

Signature: _____
Printed Name: _____
Title: _____

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confirmation.)**

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-Monitors

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Submitted By: Michael Hobart
michael.hobart@btshouston.com

Contact Name: Darrell Roberson

Lead Time: TBD

Work Phone: 225-771-5790

Terms: TBD

Mobile Phone:

Sales Tax: Exempt

E-Mail: darrell_roberson@subr.edu

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Control Room #1: \$9,636.25			
2	3	P2425H	Dell Pro 24" IPS Monitor (CueScript, Xpression, Mira)	\$ 249.99	\$ 749.97
3	4	PR55B-4F	Vestel 55" 24/7 UHD High Brightness Professional Display Unit	\$ 952.82	\$ 3,811.28
4	4	MD-LX	Decimator 3G SDI <-> HDMI Converter	\$ 150.00	\$ 600.00
5	4	DS-MBZ647L	Wall Mount for Vestel 55" Above	\$ 500.00	\$ 2,000.00
6	1	PVB24	Boland 24" 3G SDI Professional Display (Engineering)	\$ 2,475.00	\$ 2,475.00
7		On Set Displays: \$4,403.12			
8	2	PF55B-2	Vestel 55" Slim Direct 16/7 UHD Professional Display Unit	\$ 851.56	\$ 1,703.12
9	2	MD-LX	Decimator 3G SDI <-> HDMI Converter	\$ 150.00	\$ 300.00
10	2	SR560M	Mobile Floor Stand for Vestel 55" Above	\$ 1,200.00	\$ 2,400.00
			Equipment Total:	\$	14,039.37
			Subtotal:	\$	14,039.37
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	14,039.37

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

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**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____

**(Orders placed only after receipt
of signed document or email
confirmation.)**

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-Consoles

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Submitted By: Michael Hobart
michael.hobart@btshouston.com

Contact Name: Darrell Roberson

Work Phone: 225-771-5790

Mobile Phone:

E-Mail: darrell_roberson@subr.edu

Lead Time: TBD

Terms: TBD

Sales Tax: Exempt

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Control Room #1: \$32,390.00			
2	1	IT-SB	Intellitrac base frame, starter bay, A or B depth includes steel support with front and rear rack rail	\$ 2,337.00	\$ 2,337.00
3	8	IT-RB	Intellitrac base frame, running bay, A or B depth includes front and rear rack rail	\$ 2,174.00	\$ 17,392.00
4	1	IT-SPP	Laminate or thermofoil panel, pair (stock finish)	\$ 717.00	\$ 717.00
5	9	IT-UM-4-26	Single Level Upper Rack Module, 4RU	\$ 576.00	\$ 5,184.00
6	1	CTR-CO	Counter cutout w/rack rail or wood cleats	\$ 443.00	\$ 443.00
7	16	CTR-L	Laminate/linoleum ctop w/ bumper edge (per ft.)	\$ 122.00	\$ 1,952.00
8	9	FP-HDMA	Floating heavy duty monitor arm, capacity 5-44lbs, with detachable steel VESA plate and full motion design	\$ 400.00	\$ 3,600.00
9	3	PS-2015-ET	20 outlet / 15 amp, 120 volts power strip; NEMA Type B plug, 10 foot cord	\$ 255.00	\$ 765.00
10		Design Cost: \$1,700.00			
11	1		Design, Project Mgmt, and Engineering Svcs	\$ 1,700.00	\$ 1,700.00
			Equipment Total:	\$	32,390.00
			Subtotal:	\$	32,390.00
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:	\$	2,500.00
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	34,890.00
Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.					
This is an estimate on the goods and services as part of this quote, subject to the following conditions: - Prices are subject to change without notice if order is not placed within 15-day period. - Lead times are based on current stock status and are subject to change without notice, will confirm when order is placed. - Actual shipping and handling charges will be billed on the final invoice. - Materials warranty begins from shipment date from the manufacturer. - All materials returns are subject to manufacturer's and BTS re-stocking policies, assumed at 25%. - All custom orders are non-refundable. - Any changes to scope of work may require additional materials or labor charges. - Late fees will be charged at 1.5% per month which is an annual percentage rate of 18%.					

**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____

**(Orders placed only after receipt
of signed document or email
confirmation.)**

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-Racks

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Submitted By: Michael Hobart
michael.hobart@btshouston.com

Contact Name: Darrell Roberson

Lead Time: TBD

Work Phone: 225-771-5790

Terms: TBD

Mobile Phone:

Sales Tax: Exempt

E-Mail: darrell_roberson@subr.edu

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Rack Frames: \$327.57			
2	2	BTS-Loan-Rack	Loaner racks from BTS	\$ -	\$ -
3	1	MMR-1220	12 RU MMR Series Rack, 20 Inches Deep (Set, Wall Rack)	\$ 327.57	\$ 327.57
			Equipment Total:	\$	327.57
			Subtotal:	\$	327.57
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	327.57

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

This is an estimate on the goods and services as part of this quote, subject to the following conditions: • Prices are subject to change without notice if order is not placed within 15-day period. • Lead times are based on current stock status and are subject to change without notice, will confirm when order is placed. • Actual shipping and handling charges will be billed on the final invoice. • Materials warranty begins from shipment date from the manufacturer. • All materials returns are subject to manufacturer's and BTS re-stocking policies, assumed at 25%. • All custom orders are non-refundable. • Any changes to scope of work may require additional materials or labor charges. • Late fees will be charged at 1.5% per month which is an annual percentage rate of 18%.

**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____
(Orders placed only after receipt
of signed document or email
confirmation.)

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-KVM

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Submitted By: Michael Hobart
michael.hobart@btshouston.com

Contact Name: Darrell Roberson

Lead Time: TBD

Work Phone: 225-771-5790

Terms: TBD

Mobile Phone:

Sales Tax: Exempt

E-Mail: darrell_roberson@subr.edu

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Base KVM System: \$1,275.00			
2	1	TKI-TV-4k-HDMI-8	8x HDMI KVM Rackmount system	\$ 900.00	\$ 900.00
3	3	OREI-1080p-Cat6-B	HDMI+USB over Cat6 Extender	\$ 125.00	\$ 375.00
			Equipment Total:	\$	1,275.00
			Subtotal:	\$	1,275.00
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	1,275.00

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

This is an estimate on the goods and services as part of this quote, subject to the following conditions: ● Prices are subject to change without notice if order is not placed within 15-day period. ● Lead times are based on current stock status and are subject to change without notice, will confirm when order is placed. ● Actual shipping and handling charges will be billed on the final invoice. ● Materials warranty begins from shipment date from the manufacturer. ● All materials returns are subject to manufacturer's and BTS re-stocking policies, assumed at 25%. ● All custom orders are non-refundable. ● Any changes to scope of work may require additional materials or labor charges. ● Late fees will be charged at 1.5% per month which is an annual percentage rate of 18%.

**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____
(Orders placed only after receipt
of signed document or email
confirmation.)

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-UPS

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Contact Name: Darrell Roberson

Work Phone: 225-771-5790

Mobile Phone:

E-Mail: darrell_roberson@subr.edu

Submitted By: Michael Hobart

michael.hobart@btshouston.com

Lead Time: TBD

Terms: TBD

Sales Tax: Exempt

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1	4	SMT2200RM2UC	APC Smart-UPS 2200VA LCD RM 2U 120V with SmartConnect (MR)	\$ 1,897.33	\$ 7,589.33
2	1	SMT2200C	APC by Schneider Electric Smart-UPS SMT2200C 2.2KVA Tower UPS (2x CR #1, 2x CR #2, 1x SH, 1x VR)	\$ 1,445.26	\$ 1,445.26
			Equipment Total:	\$	9,034.59
			Subtotal:	\$	9,034.59
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:	\$	-
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	9,034.59

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

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Quote
approved and
accepted by:

Signature: _____

Printed Name: _____

Title: _____

(Orders placed only after receipt
of signed document or email
confirmation.)

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-Audio

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813
Contact Name: Darrell Roberson
Work Phone: 225-771-5790
Mobile Phone:
E-Mail: darrell_roberson@subr.edu

Submitted By: Michael Hobart
michael.hobart@btshouston.com
Lead Time: TBD
Terms: TBD
Sales Tax: Exempt
Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Machine Room: \$6,409.96			
2	1	M4350-48G4XF	Netgear 48-Port Gigabit PoE+ Compliant Managed AV Network Switch	\$ 3,299.99	\$ 3,299.99
3	1	APS920W	Netgear APS920W 920W Modular Power Supply Unit for M4350 Series	\$ 459.99	\$ 459.99
4	1	RM3-DT	Fostex RM3, Dante Enabled	\$ 1,099.99	\$ 1,099.99
5	1	Tio1608-D2	Yamaha Tio1608-D2 Digital Stage Box with Dante	\$ 1,549.99	\$ 1,549.99
6		Control Room #1: \$7,879.99			
7	1	YMA-DM3-D	Yamaha DM3-D Professional 22 Ch. Ultracompact Digital Mixer with Dante	\$ 2,099.99	\$ 2,099.99
8	2	GEN-4430AM	Genelec, 5" LF & .75" HF. PoE & Dante/AES67. Mystic Black Finish	\$ 1,150.00	\$ 2,300.00
9	2	BMD-Mini-Audio-3G	BMD Mini Converter - Audio to 3G-SDI De-Embedder	\$ 245.00	\$ 490.00
10	2	BMD-Mini-3G-Audio	BMD Mini Converter - Audio to 3G-SDI Embedder	\$ 245.00	\$ 490.00
11	1	London16Bk	Primacoustic London 16 Acoustic Room Kit - Black?	\$ 2,500.00	\$ 2,500.00
12		News Set: \$22,244.99			
13	1	SHU-ULXD4Q-G50	Shure Quad Digital Wireless Receiver, Band G50 (470 - 534 MHz)	\$ 6,453.00	\$ 6,453.00
14	4	SHU-ULXD1-G50	Shure Digital Wireless Bodypack Transmitter, Band G50 (470 - 534 MHz)	\$ 567.00	\$ 2,268.00
15	4	UL4B/C-MTQG-A	Shure, Directional Subminiature Lavalier, Black	\$ 349.00	\$ 1,396.00
16	2	SHU-UA874US	Shure Active Directional Antenna with Gain Switch (470 - 698 MHz)	\$ 404.00	\$ 808.00
17	2	LEC-IFBT4	Lectrosonics IFBT4 UHF Frequency-Agile Compact IFB Trans, BLOCK 470	\$ 1,975.00	\$ 3,950.00
18	2	ZS-CHSIFBR1C-US	Lectrosonics IFBlue Wideband IFB receiver with Charger	\$ 410.00	\$ 820.00
19	2	London16Bk	Primacoustic London 16 Acoustic Room Kit - Black?	\$ 2,500.00	\$ 5,000.00
20	1	Tio1608-D2	Yamaha Tio1608-D2 Digital Stage Box with Dante	\$ 1,549.99	\$ 1,549.99
			Equipment Total:	\$	30,124.98
			Subtotal:	\$	30,124.98
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	30,124.98

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**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____

**(Orders placed only after receipt
of signed document or email
confirmation.)**

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-TSG

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494

Baton Rouge, 70813

Contact Name: Darrell Roberson

Work Phone: 225-771-5790

Mobile Phone:

E-Mail: darrell_roberson@subr.edu

Submitted By: Michael Hobart

michael.hobart@btshouston.com

Lead Time: TBD

Terms: TBD

Sales Tax: Exempt

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		CR#1 (really Shading Station) - Telestream: \$8,485.00			
2	1	MPS-100	PRISM, MPS-100; 3RU half rack, short depth, SDI Waveform Monitor base unit with integrated touchscreen	\$ 8,235.00	\$ 8,235.00
3	1	PWR-CORD-NA-S15	North America Power Cord, Straight 15A	\$ -	\$ -
4	1	MPS-RACK	PRISM MPS model, Rack mounting kit with USB cables	\$ 250.00	\$ 250.00
5		Telestream SPG9000: \$13,895.35			
6	1	SPG9000	SPG9000 Timing and Reference Generator	\$ 7,461.50	\$ 7,461.50
7	1	SPG9000-SDI	Enables SD/HD/UHD test signal generation on four SDI outputs	\$ 4,877.50	\$ 4,877.50
8	1	SPG9000-RACK	Rackmount slides and rails kit for SPG9000	\$ 415.25	\$ 415.25
9	1	SPG9000-DPW	Hot-swappable power supply w/redundant power supply	\$ 481.10	\$ 481.10
10	1	SPG9000-GNSS	GNSS Antenna RF Input Option	\$ 510.00	\$ 510.00
11	1	RF-50-n	50' RF Antenna cable for the above	\$ 150.00	\$ 150.00
12	2	PWR-CORD-NA-S15	North America Power Cord, Straight 15A	\$ -	\$ -
13		MasterClocks: \$5,315.54			
14	1	RC600	Up/Down Timer w/passthrough, POE and Locking Plug.	\$ 1,106.54	\$ 1,106.54
15	3	NTDS46-RED	GPS-fed Display Clock (MR, CR#1, #106)	\$ 924.76	\$ 2,774.28
16	3	NTDS46-LTC	LTC input option for the NTDS46 Clocks	\$ 153.72	\$ 461.16
18	1	NTDS26-Red	LTC-fed Display Clock (Set)	\$ 819.84	\$ 819.84
19	1	NTDS26-LTC	LTC input option for the NTDS26 Clocks	\$ 153.72	\$ 153.72
Equipment Total:				\$	27,695.89
			Subtotal:	\$	27,695.89
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:		TBD
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	27,695.89

Additional Notes: This quote is considered a procurement purchase only, therefore, no labor is intended or implied. The shipping charge is strictly an estimation and only the actual charges will be included on your final invoice. The lead time is based on the stock status at the time of this quote and is subject to change without further notice from BTS or the mfg.

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**Quote
approved and
accepted by:**

Signature: _____
Printed Name: _____
Title: _____

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of signed document or email
confirmation.)**

BROADCAST TECHNICAL SERVICES

The Solution for All Your Broadcast Needs

8811 Fairbanks North Houston | Houston, Texas 77064 | 832.467.0002 (Office) | 832.467.0012 (Fax)

Quote Date: 8/5/2025

Quote Number: Q3223-1M-BTS-Lights

Your Reference:

Submitted To: Southern U at Baton Rouge
PO Box 9494
Baton Rouge, 70813

Submitted By: Michael Hobart
michael.hobart@btshouston.com

Contact Name: Darrell Roberson

Lead Time: TBD

Work Phone: 225-771-5790

Terms: TBD

Mobile Phone:

Sales Tax: Exempt

E-Mail: darrell_roberson@subr.edu

Ship Via: Ground Service

Line #	QTY	PART NUMBER	PART DESCRIPTION	UNIT PRICE	EXTENDED
1		Studio Lights: \$28,361.65			
2	2	LBX10-POE-SL-1S	5x LBX10-POE and 1x Netgear 8-port POE++ Switch	\$ 7,100.00	\$ 14,200.00
3	1	LBX8-POE-SL-1S	5x LBX8-POE and 1x Netgear 8-port POE++ Switch	\$ 5,293.00	\$ 5,293.00
4	1	LBF60-POE-SL-1	5x LBF60-POE and 1x Netgear 8-port POE++ Switch	\$ 2,822.65	\$ 2,822.65
5	1	MISC-Mount-H	Mounting hardware, sandbags, stands for the above lights	\$ 2,500.00	\$ 2,500.00
6	1	54108-048-SL	FLX Console Series Lighting Console, 48 Faders, 96 Channels or Devices, and Power Supply	\$ 2,999.00	\$ 2,999.00
7	1	5630-000079-00-SL	FLX Series Lighting Console, Dust Cover for FLX48	\$ 129.00	\$ 129.00
8	1	VG24QG-ASUS	24" Monitor, Tilt, Pivot, Swivel, Height Adjust HDMI, DVI, and DVI to HDMI Cable.	\$ 340.00	\$ 340.00
9	1	LOGMK270-ILS	USB Wireless Mouse and Keyboard Combo	\$ 53.00	\$ 53.00
10	1	USB-ILS	USB Thumb Drive	\$ 25.00	\$ 25.00
			Equipment Total:	\$	28,361.65

			Subtotal:	\$	28,361.65
		Estimated charges and only actual charges will be invoiced	Shipping & Handling Estimate:	\$	850.00
		Tax Exempt Certificate required for exemption	Sales Tax - SUBR is Tax Exempt:	\$	-
			Grand Total:	\$	29,211.65

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Quote
approved and
accepted by:

Signature: _____
Printed Name: _____
Title: _____

(Orders placed only after receipt
of signed document or email
confirmation.)



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

J.S. CLARK ADMINISTRATION BUILDING
4TH FLOOR
BATON ROUGE, LOUISIANA 70813

OFFICE OF THE PRESIDENT
(225) 771-4680

FAX NUMBER
(225) 771-5522

October 1, 2025

Mr. Dennis J. Shields
President
J.S. Clark Administration Building, 4th Floor
Baton Rouge, LA 70813

RE: Konica Minolta (SUS)

President Shields,

This correspondence is regarding the attached five (5) year contract between Konica Minolta and Southern University System. Said contract has been reviewed and approved by the Office of the General Counsel.

This contract covers the printing services provided to the Southern University System (excluding SUNO). The total contract value is estimated at \$4,229,559.80, requiring approval by the Board.

Please let me know if you have any questions.

Sincerely,



Cory Morgan
Associate General Counsel
Southern University System

SOUTHERN UNIVERSITY SYSTEM - CONFIGURATIONS

# units	Item Qty	Code	Item Number	Description
143	143	Biz301i (A)	ADWX013	BH 301i COPIER/PRINTER WITH DF-714
	143		7670525506	MFP DELIVERY CHARGE - LEVEL ONE
	143		7640018093	BASIC NETWORK SERVICE - BNS03
	143		AAV5WY7	PC-116 CABINET
	143		AAR4WY3	FS-539
	143		A87JWY5	RELAY UNIT RU-513
	143		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	143		7640015657	BIZHUB SECURE
3	3	Biz301i (B)	ADWX013	BH 301i COPIER/PRINTER WITH DF-714
	3		7670525506	MFP DELIVERY CHARGE - LEVEL ONE
	3		7640018093	BASIC NETWORK SERVICE - BNS03
	3		AAV5WY7	PC-116 CABINET
	3		AAR4WY3	FS-539
	3		A87JWY5	RELAY UNIT RU-513
	3		A883012	FK-514 FAX KIT (1st & 2nd LINE)
	3		W150015120	PWRFILTER W LINE MONITORING 120V/15A
1	1	Biz301i (C)	ADWX013	BH 301i COPIER/PRINTER WITH DF-714
	1		7670525506	MFP DELIVERY CHARGE - LEVEL ONE
	1		7640018093	BASIC NETWORK SERVICE - BNS03
	1		AAV5WY7	PC-116 CABINET
	1		AAR4WY3	FS-539
	1		A87JWY5	RELAY UNIT RU-513
	1		AC28W11	PK-524 2/3 PUNCH UNIT FOR FS-539
	1		W150015120	PWRFILTER W LINE MONITORING 120V/15A
13	13	Biz 451i (A)	ADXT011	BIZHUB 451i COPIER/PRINTER WITH DF-713
	13		7670525507	MFP DELIVERY CHARGE - LEVEL TWO
	13		7640018093	BASIC NETWORK SERVICE - BNS03
	13		AAV5WY7	PC-116 CABINET
	13		AAR4WY3	FS-539
	13		A87JWY5	RELAY UNIT RU-513
	13		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	13		7640015657	BIZHUB SECURE
0	0	Biz 451i (B)	ADXT011	BIZHUB 451i COPIER/PRINTER WITH DF-713
	0		7670525507	MFP DELIVERY CHARGE - LEVEL TWO
	0		7640018093	BASIC NETWORK SERVICE - BNS03
	0		AAV5WY7	PC-116 CABINET
	0		AAR4WY3	FS-539
	0		A87JWY5	RELAY UNIT RU-513
	0		A883012	FK-514 FAX KIT (1st & 2nd LINE)
	0		W150015120	PWRFILTER W LINE MONITORING 120V/15A
3	3	Biz 751i	ADXN011	751i COPIER/PRINTER WITH DF-713
	3		7670525508	MFP DELIVERY CHARGE - LEVEL THREE
	3		7640018095	BASIC NETWORK SERVICE - BNS05
	3		AAR4WY3	FS-539
	3		ACU6WY1	RU-519
	3		W200020120	PWRFILTER W PREMIUM INRUSH 120V/20A
	3		7640015657	BIZHUB SECURE
10	10	C301i	ADXK013	C301i COLOR COPIER/PRINTER WITH DF-714
	10		7670525506	MFP DELIVERY CHARGE - LEVEL ONE
	10		7640018094	BASIC NETWORK SERVICE - BNS04
	10		AAV5WY7	PC-116 CABINET
	10		AAR4WY3	FS-539
	10		A87JWY5	RELAY UNIT RU-513
	10		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	10		7640015657	BIZHUB SECURE
17	17	C361i	ADXJ013	C361i COLOR COPIER/PRINTER WITH DF-714
	17		7670525506	MFP DELIVERY CHARGE - LEVEL ONE
	17		7640018094	BASIC NETWORK SERVICE - BNS04
	17		AAV5WY7	PC-116 CABINET
	17		AAR4WY3	FS-539
	17		A87JWY5	RELAY UNIT RU-513
	17		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	17		7640015657	BIZHUB SECURE
3	3	C451i	ADXG011	C451i COPIER/PRINTER WITH DF-713
	3		7670525507	MFP DELIVERY CHARGE - LEVEL TWO
	3		7640018094	BASIC NETWORK SERVICE - BNS04
	3		AAV5WY7	PC-116 CABINET
	3		AAR4WY3	FS-539
	3		A87JWY5	RELAY UNIT RU-513
	3		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	3		7640015657	BIZHUB SECURE
5	5	C651i (A)	ADXE011	C651i COLOR COPIER/PRINTER W/ DF-713
	5		7670525507	MFP DELIVERY CHARGE - LEVEL TWO
	5		7640018094	BASIC NETWORK SERVICE - BNS04
	5		AAV5WY8	PC-216 CABINET
	5		AAR4WY3	FS-539
	5		A87JWY5	RELAY UNIT RU-513

	5		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	5		7640015657	BIZHUB SECURE
1	1	C651i (B)	ADXE011	C651i COLOR COPIER/PRINTER W/ DF-713
	1		7670525507	MFP DELIVERY CHARGE - LEVEL TWO
	1		7640018094	BASIC NETWORK SERVICE - BNS04
	1		AAV5WY8	PC-216 CABINET
	1		AAR4WY3	FS-539
	1		A87JWY5	RELAY UNIT RU-513
	1		A883012	FK-514 FAX KIT (1st & 2nd LINE)
	1		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	1		7640015657	BIZHUB SECURE
1	1	C651i (C)	ADXE011	C651i COLOR COPIER/PRINTER W/ DF-713
	1		7670525507	MFP DELIVERY CHARGE - LEVEL TWO
	1		7640018094	BASIC NETWORK SERVICE - BNS04
	1		AAV5WY8	PC-216 CABINET
	1		AAR4WYE	FS-539 SD
	1		AC28W11	PK-524 2/3 PUNCH UNIT FOR FS-539
	1		A87JWY5	RELAY UNIT RU-513
	1		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	1		7640015657	BIZHUB SECURE
3	3	C651i (D)	ADXE011	C651i COLOR COPIER/PRINTER W/ DF-713
	3		7670525507	MFP DELIVERY CHARGE - LEVEL TWO
	3		7640018094	BASIC NETWORK SERVICE - BNS04
	3		AAV5WY8	PC-216 CABINET
	3		AAR4WYE	FS-539 SD
	3		AC28W11	PK-524 2/3 PUNCH UNIT FOR FS-539
	3		A87JWY5	RELAY UNIT RU-513
	3		W150015120	PWRFILTER W LINE MONITORING 120V/15A
	3		7640015657	BIZHUB SECURE
1	1	Pro 2100	ADF2011	ACCURIOPRINT 2100
	1		7670525509	MFP DELIVERY CHARGE - LEVEL FOUR
	1		7640018096	BASIC NETWORK SERVICE - BNS06
	1		7640014688	BASIC PROFESSIONAL SERVICES - LEVEL 1
	1		A7W7WY3	PF-709 PAPER FEED UNIT
	1		A4F3WY6	FS-532M STAPLE FINISHER
	1		A9CEWY2	RU-518M RELAY UNIT
	1		A6H9WY2	MK-737 MOUNT KIT FOR 3RD PARTY OPTIONS
	1		A6H9WY2	MK-737 MOUNT KIT FOR 3RD PARTY OPTIONS
	1		WSM7724400	GBC PUNCH G3
	1		7714904	DIE 3 HOLE 8MM
	1		7714911	DIE COMBBIND 19/21H
	1		7714914	DIE COIL OVAL 44/47H
	1		KONI66002BW	LR5402BW CUST TOWER LIGHT ASSEMB w/ADPTR
	1		P250320208SIG	IP ENABLED INTRFC W SIGSENSE MOD 208V/20A
	1		P250015120	*PWRFILTER W PREMIUM INRUSH 120V/15A
1	1	ACCURIOPRESS 7120	AE1M011	ACCURIOPRESS 7120
	1		7670525510	MFP DELIVERY CHARGE - LEVEL FIVE
	1		7640018097	BASIC NETWORK SERVICE - BNS07
	1		7640012599	BASIC PROFESSIONAL SERVICES LEVEL 3
	1		A9JXWY2	PF-710 PAPER FEEDER UNIT
	1		A9CEWY2	RU-518M RELAY UNIT
	1		AAUWY1	FS-541 STAPLE FINISHER
	2		A6H9WY2	MK-737 MOUNT KIT FOR 3RD PARTY OPTIONS
	1		7714904	DIE 3 HOLE 8MM
	1		7714911	DIE COMBBIND 19/21H
	1		7714914	DIE COIL OVAL 44/47H
	1		WSM7724400	GBC PUNCH G3
	1		WSM7724154	DIE G3 CREASE 75-300GSM
	1		WSM7724155	DIE G3 PERF 75-120GSM
	1		WSM7724156	DIE G3 PERF 120-300GSM
	1		AAAMWY2	UK-217 UPGRADE KIT
	1		KONI66002BW	LR5402BW CUST TOWER LIGHT ASSEMB w/ADPTR
	1		P350030240SIG	IP ENABLED INTRFC W SIGSENSE MOD 240V/30A
	2		P250015120	*PWRFILTER W PREMIUM INRUSH 120V/15A
1	1	ACCURIOPRESS C7090	ACW3011	ACCURIOPRESS C7090
	1		7670525510	MFP DELIVERY CHARGE - LEVEL FIVE
	1		7640018098	BASIC NETWORK SERVICE - BNS08
	1		7640012601	BASIC PROFESSIONAL SERVICES - LEVEL 5
	1		7640020218	EXPERT COLOR PRODUCTION TRAINING
	1		AC4HWY1	PF-713 PAPER FEED WITH SCANNER
	1		ACMHWY1	UK-112 HDD
	1		A8FRWY1	IQ-501 INTELLIGENT QUALITY OPTIMIZER
	1		7640022214	ADV IQ-501 IMPLEMENTATION/TRAIN-LEVEL 2
	1		ACMAWY2	VIDEO INTERFACE KIT VI-514
	1		A9CEWY2	RU-518M RELAY UNIT
	1		AAUWY1	FS-541 STAPLE FINISHER
	1		A65UWY2	SD-513 SADDLE STITCHER
	1		A729WY1	SD-513/F SADDLE STITCH UNIT - FRONT
	1		A65XWY1	CR-101 CREASER UNIT FOR SD-513
	1		A65VWY1	FD-504 SQUARE FOLD MODULE FOR SD-513
	1		A65WWY1	TU-503 TRIMMER UNIT FOR SD-513

	1		ACME0Y1	IC-609 KM CONTROLLER - C4080/C4070/C7100
	1		ACMIJWY1	UPGRADE KIT UK-220
	1		KONI66002	LR5402C CUST TOWER LIGHT ASSEMBLY
	1		P350030240NH	DIAG PWRFILTER 208V/240V/30A W NTRWK HUB
	3		P250015120	*PWRFILTER W PREMIUM INRUSH 120V/15A
1	1	ACCURIOPRESS C4080	AC57011	ACCURIOPRESS C4080
	1		7670525509	MFP DELIVERY CHARGE - LEVEL FOUR
	1		7640018097	BASIC NETWORK SERVICE - BNS07
	1		7640012602	BASIC PROFESSIONAL SERVICES - LEVEL 4
	1		ACYAAY5	APCM PRINT 5Y
	1		A55CWY3	PF-707M PAPER FEED UNIT
	1		AAMPWY1	DF-713 AUTO DUPLEX DOCUMENT FEEDER
	1		ACMHWY1	UK-112 HDD
	1		A8FRWY1	IQ-501 INTELLIGENT QUALITY OPTIMIZER
	1		7640022213	ADV IQ-501 IMPLEMENTATION/TRAIN-LEVEL 1
	1		ACMAWY2	VIDEO INTERFACE KIT VI-514
	1		A9CEWY2	RU-518M RELAY UNIT
	1		A4F3WY6	FS-532M STAPLE FINISHER
	1		A4F4WY1	SD-510 SADDLE STITCH UNIT
	1		ACME0Y1	IC-609 KM CONTROLLER - C4080/C4070/C7100
	1		ACMIJWY1	UPGRADE KIT UK-220
	1		KONI66002	LR5402C CUST TOWER LIGHT ASSEMBLY
	1		P350030240SIG	IP ENABLED INTRFC W SIGSENSE MOD 240V/30A
	3		W200015120	*PWRFILTER W PREMIUM INRUSH 120V/15A
1	1	HP DESIGNJET Z9+	2RM82FB1K	HP DESIGNJET Z9+ PRO 64IN PRINTER
	1		7HC76A	HP DESIGNJET POSTSCRIPT/PDF UPGRADE
	1		3WW81A	HP 775M/776M 1L CYAN DJ INK CRT
	1		3WW82A	HP 775M/776M 1L MAGENTA DJ INK CRT
	1		3WW83A	HP 775M/776M 1L YELLOW DJ INK CRT
	1		3WW84A	HP 775M/776M 1L CHROMATIC RED DJ INK CRT
	1		3WW80A	HP 775M/776M 1L PHOTO BLACK DJ INK CRT
	1		3WW85A	HP 775M/776M 1L MATTE BLACK DJ INK CRT
	1		3WW86A	HP 775M/776M 1L CHROMATIC BLU DJ INK CRT
	1		3WW87A	HP 775M/776M 1L CHROMATIC GRN DJ INK CRT
	1		3WW88A	HP 775M/776M 1L GRAY DJ INK CRT
	1		U36YHE	HPINSTALL NETSETUP DJ Z PRO SERIES SVC
	1		U36ZLE	HP 5Y NBD+DMR+PMK DJ Z9F PRO64 HW SUPP
	1		7640020221	HP WIDE FORMAT DELIVERY CHARGE LEVEL 1
1	1	Accurio Flux	9967005211	ACCURIOPRO FLUX PREMIUM (INCL. SMP)
	4		9967005212	ACCURIOPRO FLUX PREMIUM 1 YEAR SMP
	1		9967005207	FLUX RASTER EDITOR (INCL. SMP)
	1		9967005219	FLUX PAPER CUT CONNECTOR (INCL. SMP)
	1		9967007055	ACCURIOPRO FLUX PREFLIGHT PRO (INCL. SMP)
	4		9967005208	FLUX RASTER EDITOR - 1 YEAR SMP
	4		9967005220	FLUX PAPER CUT CONNECTOR 1 YEAR SMP
	4		9967007056	ACCURIOPRO FLUX PREFLIGHT PRO-1 Y-SMP
	1		7640020271	BASIC INSTALLATION AND TRAINING BY KMBS
	1		7640020272	ADVANCED TRAINING BY KMBS
	25,120.33		7640020208	PROFESS SERVICES BY KMBS (Flux Specific Product Setup Implementation, Integration, and Training)
	6,814.76		7640015255	PROFESSIONAL SERVICES PROJECT FEE (PageDNA 2 Flux Development, Implementation, and Training)
1	1	PageDNA	PD6AABNDC	PAGEDNA STARTUP BUNDLE C
	1		PD6BCDA5YR	PAGEDNA SUBSCRIPTION DIAMOND - 5 YEARS
	1		PD6EAPFP	PAGEDNA ACCURIOPRO FLUX PREMIUM BRIDGE
	1		PD6EBSSO	PAGEDNA SINGLE SIGN ON INTEGRATION
20	8	PaperCut	PCMFMMigrateKM	PaperCut MFD Emb, KM, License Migration Migrating 8 Ricoh to KM
	12		PCMFEEKM10	PaperCut MFD Emb, KM, EduGov, 10-24, per device Adding 2 for a total of 10 after migration
	1		PCMFFAX	PaperCut MF Advanced Scan Fax Conn, 10 device connection minimum Adding fax connectors
	5,330		MMSPPlus2	ACDI advanced software maintenance and support, 2 months Prorated support for add on to align with current expiration date:10/26/2025
	12,779		AMSS5	ACDI advanced software maintenance and support, 5 years Expiration date will remain the same if ordered before 01/24/2026. After this date, a renewal penalty will be applied.
	34		DIRPROJOSOLT2	KM PRO SERVICES OFFICE SOLUTIONS TIER 2 -SMTP FAX KONICA MINOLTA SETUP AND CONFIGURATION x8 KM DEVICES
1	1	3rd Party Equipment	DF1300L	DUPLO DF1300L AIR SUCTION FOLDER
1	1		7640021967	Install and Training for Duplo DF1300L
1	1			ONYX HD7725 Ultima Electric Punch
3	3			Additional Standard Dies for HD7700
1	1			ONYX HD4470 Plastic COMB BIND
1	1			Lassco W175 ultra 2 Padding Machine
1	1			Padding glue
1	1			TRUIMPH 4850 18-1/2IN FULL AUTO CUTTER
1	1			INSTALL-TRNGTriumph 4850
1	1		DC618	DC618 Slitter/Cutter/Creaser
1	1		DUPLOPC	Non-TouchScreen Controller for Duplo Equipment. Includes PC Arm.

1	1		7640021060	DC618 Installation Fee
1	1	AAADC618	7640022306	Non-Touchscreen PC Installation Fee
1	1	AAODUPLOPC	ZMOT	ARO 3rd Party Equipment
1	1	AAADC618	ZADY	KMPF LEASE RETURN
2	2	TROY MICR M507dn		MICR M507dn Secure Printer

Approved Southern University:

Date

Approved Konica Minolta:

Date



Maintenance Agreement

Customer Information

Sold to Acct #:	41006782	Payer/Bill to Acct #:	41006782	Ship to Acct #:	
Name:	SOUTHERN UNIVERSITY SYSTEM	Name:	SOUTHERN UNIVERSITY SYSTEM	Name:	SOUTHERN UNIVERSITY AND A&M COLLEGE
Attn/Dept:	Latonya Green-Jones	Attn/Dept:	Latonya Green-Jones	Attn/Dept:	
Ste/Rm:		Ste/Rm:		Ste/Rm:	
Address:	181 B A LITTLE DR	Address:	181 B A LITTLE DR	Address:	810 HARDING BLVD
City:	Baton Rouge	City:	Baton Rouge	City:	BATON ROUGE
State:	LA	State:	LA	State:	LA
Zip:	70808	Zip:	70808	Zip:	70807
Tax Exempt Customer? ☒ Yes ☐ No		Tax Exemption Number:		Tax Exemption Certificate must be attached when applicable.	
PO Required? ☐ Yes ☐ No		PO Number:		PO Expiration Date:	
☐ Individual PO ☐ Blanket PO		PO Contact:		PO must be attached when applicable.	
Fleet Manager? ☒ Yes ☐ No		Name:		Email:	
		Latonya Green-Jones		latonya.jones@sus.edu	
				Ph: 225-771-5610	

Coverage / Billing Options

Coverage Options:

MFP	Wide Format
Select Options:	Select Options:
☒ Supply Inclusive	☐ Toner (Black Only)
☐ Staples Included	☐ 20lb Bond Roll Paper
☐ After Hours Service - Requires After Hours Agreement	☒ Decline Digital Connected Support*
☒ Decline Digital Connected Support*	
* Digital Connect Support will be added automatically billed at \$12.00 per serial number monthly, unless declined above.	

Billing Options:

MFP	Wide Format
Initial Term in Months:	Initial Term in Months:
Flat Rate Frequency:	Flat Rate Frequency:
Meter Frequency:	Meter Frequency:
Aggregate Volume:	Aggregate Volume:
☐ 36 ☐ 48 ☒ 60 ☐ Other	☐ 36 ☐ 48 ☒ 60 ☐ Other
☒ Monthly ☐ Quarterly ☐ Annually	☐ Monthly ☐ Annually
☒ Monthly ☐ Quarterly ☐ Annually	☐ Monthly ☐ Annually
☐ B/W ☐ Color	☐ B/W ☐ Color
All Devices	
Effective Date:	☒ On Install ☐ Date:
Billing Day:	☐ Selected by KMBS ☐ Preferred Day: (29th, 30th, and 31st are not an available selection)

Maintenance Pricing

MFP								Internal Use	
Item	Model Description	Serial Number	Type	Monthly Minimum Volume	Monthly Flat Rate \$	Cost Per Copy Rate \$	Start Meter	MA #:	
1	SEE EXHIBIT 3		Color						
			B/W						
2			Color						
			B/W						
3			Color						
			B/W						
☒ Additional Equipment on Exhibit 3									
Wide Format									
Item	Model Description	Serial Number	Type	Monthly Minimum Volume (Sq. Feet)	Monthly Flat Rate \$	Cost Per Square Foot Rate \$	Start Meter	Sub Fleet	Price Plan
1			Color						
			B/W						
☐ Additional Equipment on Schedule C									

Comments

Customer Name:	SOUTHERN UNIVERSITY SYSTEM	KMBS Representative:	PATRICK REILLY
	Please Print		
Customer Title:		KMBS Manager Name:	BUDDY WOLLFARTH
			Please Print
Customer Signature:	Date:	KMBS Manager Signature:	Date:

For Internal Use

Maintenance:	☐ with Equipment Order	☐ Maintenance Only	☐ Billed by KMBS	☐ Billed by Lease Company	☐ Dealer Serviced
	Sales Rep Number	Sales Rep Name	Sales Rep Email Address	Sales District	
Originating:				Processed	
Order Taking:				☐ Branch	☐ Windsor
Servicing:					

For office use only (Check one): ☐ Branch ☐ Windsor**KONICA MINOLTA****Master Premier
Lease Agreement**APPLICATION NUMBER
B2B-499613

AGREEMENT NUMBER

This Master Premier Lease Agreement ("Agreement") is written in "Plain English". The words **you** and **your**, refer to the customer (and its guarantors). The words **Lessor, we, us** and **our**, refer to **Konica Minolta Premier Finance, a program of Konica Minolta Business Solutions U.S.A., Inc., its subsidiaries and affiliates.** (Supplier)

CUSTOMER INFORMATION

FULL LEGAL NAME

Southern University System

STREET ADDRESS

181 B A LITTLE DR.

CITY

Baton Rouge

STATE

LA

ZIP

70808

PHONE*

225-771-4500

FAX

BILLING NAME (IF DIFFERENT FROM ABOVE)

BILLING STREET ADDRESS

CITY

STATE

ZIP

E-MAIL

EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)

See Schedule A

*By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from Lessor and its affiliates and agents. This Express Consent applies to each such telephone number that you provide to us now or in the future and permits such calls. These calls and messages may incur access fees from your cellular provider.

CUSTOMER ONE GUARANTEE

The Konica Minolta equipment leased in this Agreement is covered under Konica Minolta's Customer One Guarantee. A copy of the Guarantee can be obtained at your local branch or <http://kmb.konicaminolta.us/CustomerOne>

**TERMS AND CONDITIONS** (THIS AGREEMENT CONTAINS PROVISIONS SET FORTH BELOW, ALL OF WHICH ARE MADE A PART OF THIS AGREEMENT.)

1. LEASE AGREEMENT: You agree to lease from us the personal property as identified in Schedules to this Master Premier Lease Agreement from time to time signed by you and us (such property and any upgrades, substitutions, replacements, repairs and additions referred to as "Equipment") for business purposes only. In the event that the Equipment you selected is unavailable or cannot be supplied by the Supplier, you agree that we can substitute or upgrade your selection to equipment of equal or greater quality, function, and value, as determined by Supplier in its sole discretion, at no additional cost to you, and you agree to accept such substitution or upgrade upon delivery. Each Schedule is a separate assignable lease. To the extent the Equipment includes intangible property or associated services such as periodic software licenses and prepaid database subscription rights, such property shall be referred to as the "Software". You agree to all of the terms and conditions contained in this Agreement and any Schedule, which together are a complete statement of our Agreement regarding the listed equipment ("Agreement") and supersedes all other writings, communications, understandings, agreements, any purchase order and any solicitation documents and related documents. This Agreement may be modified only by written Agreement and not by course of performance. This Agreement becomes valid upon execution by or for us. The Equipment is deemed accepted by you under the applicable Schedule unless you notify us within three (3) days of delivery that you do not accept the Equipment and specify the defect or malfunction. In that event, at our sole option, we or our designee will replace the defective item of Equipment or this Agreement will be canceled and we or our designee will repossess the Equipment. You agree that, upon our request, you will sign and deliver to us, a delivery and acceptance certificate confirming your acceptance of the Equipment leased to you. The "Billing Date" of this Agreement will be the twentieth (20th) day or an alternative agreed upon date following installation. You agree to pay a prorated amount of 1/30th of the monthly payment times the number of days between the installation date and the Billing Date. This Agreement will continue from the Billing Date for the Term shown and will be extended automatically for successive one (1) month terms unless you (a) send us written notice, between ninety (90) days and one hundred fifty (150) days before the end of the initial term or at least 30 days before the end of any renewal term that you want to purchase or return the Equipment, and you timely purchase or return the Equipment. Leases with \$1.00 purchase options will not be renewed. The periodic renewal payment has been set by mutual agreement and is not based on the cost of any component of this lease. **THE BASE RENTAL PAYMENT SHALL BE ADJUSTED PROPORTIONATELY UPWARD OR DOWNWARD, IF THE ACTUAL COST OF THE EQUIPMENT EXCEEDS OR IS LESS THAN THE ESTIMATE PROVIDED TO LESSEE.** If any provision of this Agreement is declared unenforceable in any jurisdiction, the other provisions herein shall remain in full force and effect in that jurisdiction and all others. You authorize us to insert or correct missing information on this lease including your proper legal name, serial numbers, other numbers describing the Equipment and other omitted factual matters. You agree to provide updated annual and/or quarterly financial statements to us upon request. You authorize us or our agent to obtain credit reports and make credit inquiries regarding you and your financial condition and to provide your information, including payment history, to our assignee or third parties having an economic interest in this Agreement, any Schedule or the Equipment.

2. RENT: Rent will be payable in installments, each in the amount of the Monthly Payment (or other periodic payment) shown plus any applicable sales, use and property tax. If we pay any tax on your behalf, you agree to reimburse us promptly along with a processing fee. Subsequent installments will be payable on the first day of each rental payment period shown beginning after the first rental payment period or as otherwise agreed. We will have the right to apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. **Your obligation to make all Monthly Payments (or other periodic payment) hereunder is absolute and unconditional and you cannot withhold or offset against any Monthly Payments (or other periodic payment) for any reason.** You agree that you will remit payments to us in the form of company checks (or personal checks in the case of sole proprietorships), direct debit or wires only. You also agree cash and cash equivalents are not acceptable forms of payment for this Agreement and that you will not remit such forms of payment to us. **WE BOTH INTEND TO COMPLY WITH ALL APPLICABLE LAWS. IF IT IS DETERMINED THAT YOUR PAYMENTS UNDER THIS AGREEMENT OR UNDER A SCHEDULE RESULT IN AN INTEREST PAYMENT HIGHER THAN ALLOWED BY APPLICABLE LAW, THEN ANY EXCESS INTEREST COLLECTED WILL BE APPLIED TO AMOUNTS THAT ARE LAWFULLY DUE AND OWING UNDER THIS AGREEMENT OR WILL BE REFUNDED TO YOU. IN NO EVENT WILL YOU BE REQUIRED TO PAY ANY AMOUNTS IN EXCESS OF THE LEGAL AMOUNT.**

(Continued on back)

THIS IS A NONCANCELABLE / IRREVOCABLE AGREEMENT: THIS AGREEMENT CANNOT BE CANCELED OR TERMINATED.**LESSOR ACCEPTANCE**

Konica Minolta Premier Finance

LESSOR

AUTHORIZED SIGNER

TITLE

DATED

CUSTOMER ACCEPTANCE

Southern University System

FULL LEGAL NAME OF CUSTOMER (as referenced above)

AUTHORIZED SIGNER

DATED

FEDERAL TAX I.D. #

PRINT NAME

TITLE

To help the Government fight the funding of terrorism and money laundering activities, Federal Law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means is, when you open an account, we will ask for your name, address and other information that will allow us to identify you; we may also ask to see identifying documents.

See reverse side for additional terms and conditions**KMPF0003 – US 09/22/22**

3. OWNERSHIP OF EQUIPMENT: We are the Owner of the Equipment and have sole title (unless you have a \$1.00 purchase option) to the Equipment (excluding software). You agree to keep the Equipment free and clear of all liens and claims. You are solely responsible for removing any data that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory.

4. WARRANTY DISCLAIMER: WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABILITY. YOU AGREE THAT YOU HAVE SELECTED EACH ITEM OF EQUIPMENT BASED UPON YOUR OWN JUDGMENT AND DISCLAIM ANY RELIANCE UPON ANY STATEMENTS OR REPRESENTATIONS MADE BY US. WE ARE LEASING THE EQUIPMENT TO YOU "AS-IS". You acknowledge that none of Supplier or their representatives are our agents and none of them are authorized to modify the terms of this Agreement or on any Schedule. No representation or warranty of Supplier with respect to the Equipment will bind us, nor will any breach thereof relieve you of any of your obligations hereunder. You are aware of the name of the manufacturer or supplier of each item of Equipment and you will contact the manufacturer or supplier for a description of your warranty rights. You hereby acknowledge and confirm that you have not received any tax, financial, accounting or legal advice from us, the manufacturer or Supplier of the Equipment. **THIS AGREEMENT AND EACH SCHEDULE CONSTITUTES A "FINANCE LEASE" AS DEFINED IN ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE.** You agree that the Customer One Guarantee is a separate and independent obligation of Supplier to you, that no assignee of the Lessor shall have any obligation to you with respect to the Guarantee and that your obligations under this Agreement are not subject to setoff, withholding, reduction, counterclaim or defense for any reason whatsoever including, without limitation, any claim you may have against Supplier with respect to the Customer One Guarantee.

5. LOCATION OF EQUIPMENT: You will keep and use the Equipment only at your address shown above and you agree not to move it unless we agree to it. At the end of the Agreement's term, if you do not purchase the Equipment, you will return the Equipment to a location we specify at your expense, in retail resalable condition (normal wear and tear acceptable), full working order, and in complete repair.

6. LOSS OR DAMAGE: You are responsible for the risk of loss or for any destruction of or damage to the Equipment. No such loss or damage relieves you from the payment obligations under this Agreement. You agree to promptly notify us in writing of any loss or damage and you will then pay to us the present value of the total of all unpaid Monthly Payments (or other periodic payments shown) for the full Agreement term plus the estimated fair market value of the Equipment at the end of the originally scheduled term, all discounted at four percent (4%) per year. Any proceeds of insurance will be paid to us and credited, at our option, against any loss or damage. You authorize us to sign on your behalf and appoint us as your attorney in fact to execute in your name any insurance drafts or checks issued due to loss or damage to the Equipment.

7. COLLATERAL PROTECTION AND INSURANCE: You are responsible for installing and keeping the Equipment in good working order. Except for ordinary wear and tear, you are responsible for protecting the Equipment from damage and loss of any kind. If the Equipment is damaged or lost, you agree to continue to pay the amounts due and to become due hereunder without setoff or defense. During the term of this Agreement, you agree that you will (1) insure the equipment against all loss or damage naming us as loss payee; (2) obtain liability and third party property damage insurance naming us as an additional insured; and (3) deliver satisfactory evidence of such coverage with carriers, policy forms and amounts acceptable to us. All policies must provide that we be given thirty (30) days written notice of any material change or cancellation. If you do not provide evidence of acceptable insurance, we have the right, but no obligation, (a) to obtain insurance covering our interest (and only our interest) in the Equipment for the lease term, and renewals and (i) any insurance we obtain will not insure you against third party or liability claims and may be cancelled by us at any time, (ii) you will be required to pay us an additional amount each month for the insurance premium and an administrative fee, (iii) the cost may be more than the cost of obtaining your own insurance, (iv) you agree that we, or one of our affiliates, may make a profit in connection with the insurance we obtain, (v) you agree to cooperate with us, our insurer and our agent in the placement of coverage and with claims; or (b) we may waive the insurance requirement and charge you a monthly property damage surcharge in the amount of .0035 of the original equipment cost to cover our credit risk, administrative costs and other costs, as would be further described on a letter from us to you and on which we may make a profit. If you later provide evidence that you have obtained acceptable insurance, we will cancel the insurance we obtained or cease charging the surcharge.

8. INDEMNITY: We are not responsible for any loss or injuries caused by the installation or use of the Equipment. You agree to hold us harmless and reimburse us for loss and to defend us against any claim for losses or injury or death caused by the Equipment. **We reserve the right to control the defense and to select or approve defense counsel. This indemnity survives the expiration or termination of this Agreement.**

9. TAXES AND FEES: You agree to pay when invoiced all taxes (including personal property tax, fines and penalties) and fees relating to this Agreement or the Equipment. You agree to (a) reimburse us for all personal property taxes which we are required to pay as Owner of the Equipment or to remit to us each month our estimate of the monthly equivalent of the annual property taxes to be assessed. If you do not have a \$1.00 purchase option, we will file all personal property, use or other tax returns and you agree to pay us a processing fee for making such filings. You agree to pay us up to \$125.00 on the date the first payment is due as an origination fee. We reserve the right to charge a fee upon termination of this Agreement either by trade-up, buy-out or default. Any fee charged under this Agreement may include a profit and is subject to applicable taxes.

10. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT OR THIS AGREEMENT. We may sell, assign, or transfer this Agreement and/or the Equipment without notice. You agree that if we sell, assign, or transfer this Agreement and/or the Equipment, the new Lessor will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the rights of the new Lessor will not be subject to any claims, defenses, or set offs that you may have against us whether or not you are notified of such assignment. The cost of any Equipment, Software, services and other elements of this Agreement has been negotiated between you and the Supplier. None of Lessor's assignees will independently verify any such costs. Lessor's assignees will be providing funding based on the payment you have negotiated with Supplier. You are responsible for determining your accounting treatment of the appropriate tax, legal, financial and accounting components of this Agreement.

11. DEFAULT AND REMEDIES: If (a) you do not pay any lease payment or other sum due to us or other party when due or (b) if you break any of your promises in the Agreement or any other Agreement with us or (c) if you, or any guarantor of your obligations become insolvent or commence bankruptcy or receivership proceedings or have such proceedings commenced against you, you will be in default. If any part of a payment is more than three (3) days late, you agree to pay a late charge of ten percent (10%) of the payment which is late or if less, the maximum charge allowed by law. If you are ever in default, we may do any one or all of the following: (a) instruct Supplier to withhold service, parts and supplies and / or void the Customer One Guarantee; (b) terminate or cancel this Agreement and/or any and all Schedules and require that you pay, **AS LIQUIDATED DAMAGES FOR LOSS OF BARGAIN AND NOT AS A PENALTY**, the sum of: (i) all past due and current Monthly Payments (or other periodic payments) and charges due under this Agreement and any Schedule; (ii) the present value of all remaining Monthly Payments (or other periodic payments) and charges for the remainder of the term of such Schedule, discounted at the rate of four percent (4%) per annum (or the lowest rate permitted by law, whichever is higher); and (iii) the present value (at the same discount rate as specified in clause (ii) above) of the amount of any purchase option with respect to the Equipment or, if none is specified, our anticipated value of the Equipment at the end of the initial term of such Schedule (or any renewal thereof); and (c) require you to return the Equipment to us to a location designated by us (and with respect to any Software, (i) immediately terminate your right to use the Software including the disabling (on-site or by remote communication) of any Software; (ii) demand the immediate return and obtain possession of the Software and re-license the Software at a public or private sale; and/or (iii) cause the Software supplier to terminate the Software license, support and other services under the Software license). We may recover interest on any unpaid balance at the rate of four percent (4%) per annum but in no event more than the lawful maximum rate. We may also use any of the remedies available to us under Article 2A of the Uniform Commercial Code as enacted in the State of Lessor or its Assignee or any other law. You agree to pay our reasonable costs of collection and enforcement, including but not limited to attorney's fees and actual court costs relating to any claim arising under this Agreement including, but not limited to, any legal action or referral for collection. If we have to take possession of the Equipment, you agree to pay the cost of repossession. The net proceeds of the sale of any repossessed Equipment will be credited against what you owe us. **YOU AGREE THAT NEITHER WE NOR SUPPLIER WILL BE RESPONSIBLE FOR ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY REASON WHATSOEVER.** In no event shall Supplier's aggregate liability under this Agreement exceed the amount you paid for the products or services in question during the twelve-month period immediately preceding the event giving rise to the liability. You agree that any delay or failure to enforce our rights under this Agreement does not prevent us from enforcing any rights at a later time. All of our rights are cumulative. It is further agreed that your rights and remedies are governed exclusively by this Agreement and you waive lessee's rights under Article 2A (508-522) of the UCC.

12. UCC FILINGS: You grant us a security interest in the Equipment if this Agreement is deemed a secured transaction and you authorize us to record a UCC-1 financing statement or similar instrument in order to show our interest in the Equipment.

13. CONSENT TO LAW, JURISDICTION, AND VENUE: This Agreement shall be deemed fully executed and performed in the state of Lessor or its Assignee's principal place of business and shall be governed by and construed in accordance with its laws. If the Lessor or its Assignee shall bring any judicial proceeding in relation to any matter arising under the Agreement, the Customer irrevocably agrees that any such matter may be adjudged or determined in any court or courts in the state of the Lessor or its Assignee's principal place of business, or in any court or courts in Customer's state of residence, or in any other court having jurisdiction over the Customer or assets of the Customer, all at the sole election of the Lessor. The Customer hereby irrevocably submits generally and unconditionally to the jurisdiction of any such court so elected by Lessor in relation to such matters. If the Customer shall bring any judicial proceeding in relation to any matter arising under the Agreement, the Customer irrevocably agrees to bring any such proceeding in, and that any such matter shall be adjudged or determined exclusively by, the courts in the state of the Supplier's, Lessor's or Assignee's principal place of business. In the event of litigation or other proceedings by Supplier, Lessor or Assignee to enforce or defend any term or provision of this Agreement, Customer agrees to pay all costs and expenses sustained by Supplier, Lessor or Assignee, including but not limited to, reasonable attorney's fees. **BOTH PARTIES WAIVE TRIAL BY JURY IN ANY ACTION BETWEEN US.**

14. LESSEE GUARANTEE: You agree, upon our request, to submit the original of this Agreement and any schedules to the Lessor via overnight courier the same day of the facsimile or other electronic transmission of the signed Agreement and such schedules. Both parties agree that this Agreement and any schedules signed by you, whether manually or electronically, and submitted to us by facsimile or other electronic transmission shall, upon execution by us (manually or electronically, as applicable), be binding upon the parties. This lease may be executed in counterparts and any facsimile, photographic and/or other electronic transmission of this lease which has been manually or electronically signed by you when manually or electronically countersigned by us or attached to our original signature counterpart and/or in our possession shall constitute the sole original chattel paper as defined in the UCC for all purposes (including any enforcement action under paragraph 11) and will be admissible as legal evidence thereof. Both parties waive the right to challenge in court the authenticity of a faxed, photographic, or other electronically transmitted or electronically signed copy of this Agreement and any schedule.

15. COMPUTER SOFTWARE: Notwithstanding any other terms and conditions of this Agreement, you agree that as to Software only: a) We have not had, do not have, nor will have any title to such Software, b) You have executed or will execute a separate software license Agreement and we are not a party to and have no responsibilities whatsoever in regards to such license Agreement, c) You have selected such Software and as per Agreement paragraph 4, **WE MAKE NO WARRANTIES OF MERCHANTABILITY, DATA ACCURACY, SYSTEM INTEGRATION OR FITNESS FOR USE AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR THE FUNCTION OR DEFECTIVE NATURE OF SUCH SOFTWARE, SYSTEMS INTEGRATION, OR OTHERWISE IN REGARDS TO SUCH SOFTWARE. CUSTOMER'S LEASE PAYMENTS AND OTHER OBLIGATIONS UNDER THIS LEASE AGREEMENT SHALL IN NO WAY BE DIMINISHED ON ACCOUNT OF OR IN ANY WAY RELATED TO THE ABOVE SAID SOFTWARE LICENSE AGREEMENT OF FAILURE IN ANY WAY OF THE SOFTWARE.**

AMENDMENT TO MASTER PREMIER LEASE AGREEMENT

THIS AMENDMENT MASTER PREMIER LEASE AGREEMENT is by and between SOUTHERN UNIVERSITY SYSTEM, as Customer, and KONICA MINOLTA PREMIER FINANCE, as Lessor.

BACKGROUND

A. By that certain Master Premier Lease Agreement, # 450-0175642, dated _____, 20____, by and between Lessor and Customer (the "Master Agreement"), Lessor has agreed to extend financing to Customer upon and subject to the terms and conditions set forth in the Master Agreement and all Lease Schedules executed, whether now or hereafter, thereunder (as amended, modified, supplemented or otherwise restated from time to time, collectively, the "Agreement").

B. Lessor and Customer desire to amend the terms and conditions of the Agreement, upon and subject to the terms and conditions of this Amendment.

C. All capitalized terms not otherwise defined herein will have the meanings set forth in the Agreement.

NOW, THEREFORE, in consideration of good and valuable consideration, the parties intending to be legally bound agree as follows:

1. EFFECT OF HANDWRITTEN CHANGES. The Parties to the Agreement acknowledge and agree that none of the handwritten (or typed, as the case may be) additions or deletions to the text of the terms and conditions of the Agreement shall be enforceable. Each of the provisions in the Agreement, as originally pre-printed on the front and/or back (or Pages 1 and/or 2) of the Agreement, shall remain in full force and effect, except to the extent expressly set forth herein.

2. LEASE AGREEMENT. The eighth, ninth and tenth sentences of Section 1 of the Master Agreement shall be deleted in their entirety and replaced with the following:

"Commencement of this Agreement and acceptance of the Equipment will occur upon the date of your execution of a Delivery and Acceptance certificate acceptable to us."

3. LEASE AGREEMENT. The seventeenth sentence of Section 1 of the Master Agreement shall be amended to read as follows:

"THE BASE RENTAL PAYMENT SHALL BE ADJUSTED PROPORTIONATELY DOWNWARD, IF THE ACTUAL COST OF THE EQUIPMENT IS LESS THAN THE ESTIMATE PROVIDED TO LESSEE."

4. OWNERSHIP OF EQUIPMENT. The last sentence of Section 3 of the Master Agreement shall be amended to read as follows:

"You are solely responsible for removing any data that you install that may reside in the Equipment you return, including but not limited to hard drives, disk drives or any other form of memory."

5. LOCATION OF EQUIPMENT. Section 5 of the Master Agreement shall be amended in its entirety to read as follows:

"5. LOCATION OF EQUIPMENT. You will keep and use the Equipment only at your address shown above and you agree not to move it unless we agree to it. At the end of the Agreement's term, if you do not purchase the Equipment, we will remove the Equipment from its assigned location. The Equipment returned will be in reasonable good working condition (minus normal wear and tear)."

6. COLLATERAL PROTECTION AND INSURANCE. The first sentence of Section 7 of the Master Agreement shall be amended to read as follows:

"You are responsible for arranging for installation and for keeping the Equipment in good working order."

7. INDEMNITY. Section 8 of the Master Agreement shall be amended in its entirety to read as follows:

"8. INDEMNITY. Each party is responsible for any loss or injuries caused by the installation or use of the Equipment only to the extent caused by its own negligence, misconduct, or breach of this Agreement. Each Party agrees to indemnify and hold the other harmless from claims, losses, or other liabilities arising from the Equipment, but only to the extent caused by its own negligence, misconduct, or breach of this Agreement. Parties in good faith will work together to establish a viable defense and shall mutually agree upon the selection of the defense counsel. This indemnity survives the expiration or termination of this Agreement."

8. ASSIGNMENT. The second and third sentences of Section 10 of the Master Agreement shall be amended to read as follows:

"We may sell, assign, or transfer this Agreement and/or the Equipment upon notice."

"You agree that if we sell, assign, or transfer this Agreement and/or the Equipment, the new lessor will have the same rights and benefits that we have now and will not have to perform any of our obligations as Konica Minolta Business Solutions U.S.A., Inc. shall retain those obligations."

9. CONSENT TO LAW, JURISDICTION, AND VENUE. Section 13 of the Master Agreement shall be amended in its entirety to read as follows:

"13. CONSENT TO LAW, JURISDICTION, AND VENUE. This Agreement shall be governed by and construed in accordance with the laws of the State of Louisiana. Any judicial proceedings arising out of or relating to this Agreement shall be brought in the State of Louisiana, and the Parties irrevocably submit to the jurisdiction of the Nineteenth Judicial District Court, Parish of East Baton Rouge, State of Louisiana. In the event of litigation or other proceedings by either Party to enforce or defend any provision of this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses incurred, including reasonable attorney's fees."

10. A new Section 16 shall be added to the Master Agreement as follows:

"16. TERMINATION REBATE: Konica Minolta will offer a one-time Termination Rebate of \$40,000 to Southern University. These funds may be used to pay off the remaining lease payments for equipment that is no longer needed. To return a machine early, You must request and pay the full buyout amount provided by Konica Minolta Premier Finance (KMPF). This buyout represents the total remaining lease obligation for the equipment. You will be responsible for the full buyout amount in the event rebate funds no longer remain to cover the full buyout amount."

11. EFFECTIVE DATE. This Amendment is executed to be effective the same day as the Agreement, and is incorporated into and made a part of the Agreement.

12. EFFECT OF AMENDMENT. All terms and conditions of the Agreement not expressly modified hereby remain in full force and are hereby ratified by the parties.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Amendment on the dates set forth below but effective as of the effective date of the Agreement, as set forth above.

SOUTHERN UNIVERSITY SYSTEM

By: _____

Name: _____

Title: _____

Date of Execution: _____

KONICA MINOLTA PREMIER FINANCE

By: _____

Name: _____

Title: _____

Date of Execution: _____

State and Local Government Addendum

Konica Minolta Premier Finance

1555 LYNNFIELD RD. | STE 100 | MEMPHIS, TN 38119

Agreement Number **450-0175642-000** dated as of **July 17, 2025**

Name and Address of Customer ("You" and "Your"):

SOUTHERN UNIVERSITY SYSTEM

181 B A LITTLE DR

BATON ROUGE, LA 70808

This Addendum (this "Addendum") between the above-referenced customer ("Customer") and KONICA MINOLTA PREMIER FINANCE ("Company") is made and entered into as of the date of the financing arrangement corresponding to the account number set forth above (the "Agreement").

1. INCORPORATION AND EFFECT. This Addendum is hereby made a part of, and incorporated into, the Agreement as though fully set forth therein. As modified or supplemented by the terms set forth herein, the provisions of the Agreement shall remain in full force and effect, provided that, in the event of a conflict between any provision of this Addendum and any provision of the Agreement, the provision of this Addendum shall control.

2. GOVERNMENTAL PROVISIONS. Customer hereby represents, warrants and covenants to Company that: (a) Customer intends, subject only to the provisions of this Addendum, to remit to Company all sums due and to become due under the Agreement for the full term; (b) Customer's governing body has appropriated sufficient funds to pay all payments and other amounts due during Customer's current fiscal period; (c) Customer reasonably believes that legally available funds in an amount sufficient to make all payments for the full term of the Agreement can be obtained; and (d) Customer intends to do all things lawfully within its power to obtain and maintain funds from which payments due under the Agreement may be made, including making provision for such payments to the extent necessary in each budget or appropriation request submitted and adopted in accordance with applicable law. If Customer's governing body fails to appropriate sufficient funds to pay all payments and other amounts due and to become due under the Agreement in Customer's next fiscal period ("Non-Appropriation"), then (i) Customer shall promptly notify Company of such Non-Appropriation, (ii) the Agreement will terminate as of the last day of the fiscal period for which appropriations were received, and (iii) Customer shall return the Equipment to Company pursuant to the terms of the Agreement. Customer's obligations under the Agreement shall constitute a current expense and shall not in any way be construed to be a debt in contravention of any applicable constitutional or statutory limitations or requirements concerning Customer's creation of indebtedness or require voter approval, nor shall anything contained herein constitute a pledge of Customer's general tax revenues, funds or monies. Customer further represents, warrants and covenants to Company that: (a) Customer has the power and authority under applicable law to enter into the Agreement and this Addendum and the transactions contemplated hereby and thereby and to perform all of its obligations hereunder and thereunder, (b) Customer has duly authorized the execution and delivery of the Agreement and this Addendum by appropriate official action of its governing body and has obtained such other authorizations, consents and/or approvals as are necessary to consummate the Agreement and this Addendum, (c) all legal and other requirements have been met, and procedures have occurred, to render the Agreement and this Addendum enforceable against Customer in accordance with their respective terms, and (d) Customer has complied with all public bidding requirements applicable to the Agreement and this Addendum and the transactions contemplated hereby and thereby.

3. LIMITATIONS. The parties intend that the collection of any damages, the exercise of any remedy, the enforceability of any indemnity, and any requirements of Customer relative to Non-Appropriation set forth in the Agreement or in this Addendum are subject to any limitations imposed by applicable law. To the extent Company's remedies for a Customer default under the Agreement include any right to accelerate amounts to become due under the Agreement, such acceleration shall be limited to amounts to become due during Customer's then current fiscal period.

4. CHOICE OF GOVERNING LAW. Notwithstanding anything in the Agreement to the contrary, the Agreement and this Addendum shall be governed by, construed and enforced in accordance with the laws of the state in which Customer is located and the parties agree to the non-exclusive jurisdiction and venue of the state and federal courts in such state.

5. NO GRANT OF SECURITY INTEREST. Notwithstanding any provision in the Agreement to the contrary, any provision of the Agreement that provides, or requires that Customer (a) grant Company a security interest in the Equipment, and/or (b) authorizes Company to file the Agreement as a financing statement, file a financing statement in respect of the Agreement, or repossess the Equipment, is hereby deleted in its entirety.

6. CERTAIN COMPANY CERTIFICATIONS. Company hereby certifies to Customer that Company (i) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association, and (ii) will not discriminate against a firearm entity or firearm trade association during the term of the Agreement based solely on the entity's or association's status as a firearm entity or firearm trade association.

7. MISCELLANEOUS. This Addendum, together with the provisions of the Agreement not expressly inconsistent herewith, constitutes the entire agreement between the parties with respect to the matters addressed herein, and shall supersede all prior oral or written negotiations, understandings and commitments regarding such matters. Company may in its sole discretion, accept a photocopy, electronically transmitted, facsimile or other reproduction of this Addendum as the binding and effective record of this Addendum whether or not an ink signed copy hereof is also received by Company from Customer.

IN WITNESS WHEREOF, Customer and Company have caused this Addendum to be executed by their duly authorized representatives as of the date first above written.

Company: **KONICA MINOLTA PREMIER FINANCE**

Customer: **SOUTHERN UNIVERSITY SYSTEM**

By: _____ Date: _____

By: _____ Date: _____

Print Name and Title: _____

Print Name and Title: _____

For office use only (Check one): ☐ Branch ☐ Windsor**Master Premier
Lease Schedule**APPLICATION NO.
B2B-459613

MASTER AGREEMENT NO.

SCHEDULE NO.

KONICA MINOLTA**CUSTOMER BILL - TO INFORMATION** (Separate schedules must be completed for each billing location.)

FULL LEGAL NAME

Southern University System

STREET ADDRESS / P.O. BOX

181 B A LITTLE DR

CITY

BATON ROUGE

STATE

LA

ZIP

70808

BILLING CONTACT NAME

LATONYA GREEN-JONES

BILL-TO PHONE NUMBER*

225-771-5610

FAX NUMBER

E-MAIL

latonya.jones@sus.edu

*By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from Lessor and its affiliates and agents. This Express Consent applies to each such telephone number that you provide to us now or in the future and permits such calls. These calls and messages may incur access fees from your cellular provider.

CUSTOMER INSTALLATION LOCATION

LESSEE LEGAL NAME

Southern University and A&M College

STREET ADDRESS

801 Harding Blvd

CITY

Baton Rouge

STATE

LA

ZIP

70807

CONTACT NAME

Latonya Green-Jones

PHONE NUMBER

225-771-5610

FAX NUMBER

Make/Model/Accessories (including Software Description and Supplier / Licensor if applicable)

Serial Number

Start Meter Read(s)

SEE ATTACHED SCHEDULE 'A'

☒ See attached 'Schedule A' for additional Equipment / Accessories / Software**TERM AND PAYMENT SCHEDULE**

TERM IN MONTHS

60

of payments

60

Payment Frequency

☐ Quarterly ☒ Monthly

Payment Amount

(plus applicable taxes)

\$ 23,355.41

Advance Payment

(plus applicable taxes)

\$ _____

END OF LEASE OPTIONS: You will have the following options at the end of the original term, provided the Lease has not terminated early and no event of default under the Lease has occurred and is continuing.
1. Purchase the Equipment for the Fair Market Value as determined by us. 2. Renew the Lease per paragraph 1 (on Agreement). 3. Return Equipment as provided in Paragraph 5 (on Agreement).

THIS SCHEDULE INCORPORATES ALL OF THE TERMS AND CONDITIONS OF THE MASTER PREMIER LEASE AGREEMENT IDENTIFIED ABOVE.**LESSOR ACCEPTANCE**

Konica Minolta Premier Finance

LESSOR

AUTHORIZED SIGNER

TITLE

DATED

CUSTOMER ACCEPTANCE

Southern University System

FULL LEGAL NAME OF CUSTOMER (as referenced above)

X

AUTHORIZED SIGNER

DATED

FEDERAL TAX I.D. #

PRINT NAME

TITLE

KMPF0004 – US 10/01/16

For office use only (Check one): ☐ Branch ☐ Windsor**Master Premier
Lease Schedule**APPLICATION NO.
B2B-459613

MASTER AGREEMENT NO.

SCHEDULE NO.

KONICA MINOLTA**CUSTOMER BILL - TO INFORMATION** (Separate schedules must be completed for each billing location.)

FULL LEGAL NAME

Southern University System

STREET ADDRESS / P.O. BOX

181 B A LITTLE DR

CITY

BATON ROUGE

STATE

LA

ZIP

70808

BILLING CONTACT NAME

LATONYA GREEN-JONES

BILL-TO PHONE NUMBER*

225-771-5610

FAX NUMBER

E-MAIL

latonya.jones@sus.edu

*By providing a telephone number for a cellular phone or other wireless device, you are expressly consenting to receiving communications (for NON-marketing or solicitation purposes) at that number, including, but not limited to, prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system from Lessor and its affiliates and agents. This Express Consent applies to each such telephone number that you provide to us now or in the future and permits such calls. These calls and messages may incur access fees from your cellular provider.

CUSTOMER INSTALLATION LOCATION

LESSEE LEGAL NAME

Southern University Shreveport

STREET ADDRESS

3050 Dr Martin Luther King Dr

CITY

Shreveport

STATE

LA

ZIP

71107

CONTACT NAME

Latonya Green-Jones

PHONE NUMBER

225-771-5610

FAX NUMBER

Make/Model/Accessories (including Software Description and Supplier / Licensor if applicable)

Serial Number

Start Meter Read(s)

SEE ATTACHED SCHEDULE 'A'

☒ See attached 'Schedule A' for additional Equipment / Accessories / Software**TERM AND PAYMENT SCHEDULE**

TERM IN MONTHS

60

of payments

60

Payment Frequency

☐ Quarterly ☒ Monthly

Payment Amount

(plus applicable taxes)

\$ 4,386.42

Advance Payment

(plus applicable taxes)

\$ _____

END OF LEASE OPTIONS: You will have the following options at the end of the original term, provided the Lease has not terminated early and no event of default under the Lease has occurred and is continuing.
1. Purchase the Equipment for the Fair Market Value as determined by us. 2. Renew the Lease per paragraph 1 (on Agreement). 3. Return Equipment as provided in Paragraph 5 (on Agreement).

THIS SCHEDULE INCORPORATES ALL OF THE TERMS AND CONDITIONS OF THE MASTER PREMIER LEASE AGREEMENT IDENTIFIED ABOVE.**LESSOR ACCEPTANCE**

Konica Minolta Premier Finance

LESSOR

AUTHORIZED SIGNER

TITLE

DATED

CUSTOMER ACCEPTANCE

Southern University System

FULL LEGAL NAME OF CUSTOMER (as referenced above)

X

AUTHORIZED SIGNER

DATED

FEDERAL TAX I.D. #

PRINT NAME

TITLE

KMPF0004 – US 10/01/16

Southern University System - Baton Rouge - Schedule A 60 Months - \$23,355.41 per month

CONFIG CODE	STREET	SPECIFIC LOCATION (Building/Floor and/or Room)	CITY	ST
C65li (D)	8111 G. LEON NETTERVILLE DR.	ACADEMIC AFFAIRS CHANCELLOR'S OFFICE	BATON ROUGE	LA
Biz30li (A)	8111 G. LEON NETTERVILLE DR.	ACCOUNTING	BATON ROUGE	LA
Biz30li (B)	8111 JESSE N. STONE DR.	ADMISSIONS	BATON ROUGE	LA
Biz30li (A)	8488 ROBERT E. SMITH BLVD	AGRICULTURE ECONOMICS	BATON ROUGE	LA
Biz30li (A)	402 ROOSEVELT STEPTOE AVE.	ALUMNI AFFAIRS	BATON ROUGE	LA
Biz30li (A)	8488 ROBERT E. SMITH BLVD.	ANIMAL SCIENCE (Ag Science)	BATON ROUGE	LA
C36li	8401 G. LEON NETTERVILLE DR.	ARMY ROTC	BATON ROUGE	LA
Biz30li (A)	1121 HARDING BLVD.	ATHLETICS - BASEBALL	BATON ROUGE	LA
Biz30li (A)	8503 ROBERT E. SMITH BLVD.	ATHLETICS - COMPLIANCE	BATON ROUGE	LA
Biz30li (A)	700 SWAN AVE	ATHLETICS - SPORTS INFO	BATON ROUGE	LA
Biz 45li (A)	8503 ROBERT E. SMITH BLVD.	ATHLETICS - ACADEMIC CENTER	BATON ROUGE	LA
Biz 45li (B)	700 SWAN AVE	ATHLETICS - FIELD HOUSE #1	BATON ROUGE	LA
C36li	700 SWAN AVE	ATHLETICS - FOOTBALL	BATON ROUGE	LA
Biz30li (A)	700 SWAN AVE	ATHLETICS - PRESS BOX	BATON ROUGE	LA
C36li	801 HARDING BLVD	AUXILIARY SERVICES	BATON ROUGE	LA
Biz30li (A)	8112 ELTON C HARRISON DR.	BAND DEPARTMENT	BATON ROUGE	LA
C30li	8488 ROBERT E. SMITH BLVD.	BIOLOGY DEPT FISHER HALL	BATON ROUGE	LA
C30li	8555 ELTON C. HARRISON DR.	BIOLOGY DEPT JAMES HALL	BATON ROUGE	LA
Biz30li (A)	515 JAMES L. HUNT ST.	BUILDINGS AND GROUNDS	BATON ROUGE	LA
Biz 45li (A)	8111 JESSE N. STONE DR.	BURSARS/CASHIERS OFFICE	BATON ROUGE	LA
Biz30li (A)	8703 B.A.LITTLE DR.	CAMPUS POLICE	BATON ROUGE	LA
C30li	8111 JESSE N. STONE DR.	CAREER SERVICES	BATON ROUGE	LA
Biz30li (A)	8111 G. LEON NETTERVILLE DR.	CEES	BATON ROUGE	LA
Biz30li (A)	8111 G. LEON NETTERVILLE DR.	CHANCELLOR'S OFFICE (STUDENT RELATIONS)	BATON ROUGE	LA
Biz30li (A)	8111 G. LEON NETTERVILLE DR.	TRAVEL DEPT	BATON ROUGE	LA
Biz30li (A)	8553 ELTON C. HARRISON DR.	CHEMISTRY DEPT	BATON ROUGE	LA
Biz30li (A)	8545 JESSE N. STONE AVE.	CHILD DEVELOPMENT	BATON ROUGE	LA
Biz30li (A)	8505 ROBERT E. SMITH BLVD.	CIVIL ENGINEERING	BATON ROUGE	LA
Biz 45li (A)	8488 ROBERT E. SMITH BLVD.	COLLEGE OF AGRICULTURE-Dean's Offc	BATON ROUGE	LA
C45li	8705 B.A. LITTLE DR.	COLLEGE OF BUSINESS-DEAN	BATON ROUGE	LA
Biz 45li (A)	8113 ELTON C. HARRISON DR.	COLLEGE OF EDUCATION	BATON ROUGE	LA
C36li	8505 ROBERT E. SMITH BLVD.	COLLEGE OF ENGINEERING-Dean (B/W&COLOR)	BATON ROUGE	LA
Biz 45li (A)	8505 ROBERT E. SMITH BLVD.	COLLEGE OF SCIENCES-Dean	BATON ROUGE	LA
Biz 75li	8111 G. LEON NETTERVILLE DR.	COMPTROLLER'S OFFICE	BATON ROUGE	LA
Biz30li (A)	8111 G. LEON NETTERVILLE DR.	COMPTROLLER'S OFFICE	BATON ROUGE	LA
Biz30li (B)	8111 G. LEON NETTERVILLE DR.	COMPTROLLER'S OFFICE #2	BATON ROUGE	LA
TROY MICR M507dn	8111 G. LEON NETTERVILLE DR.	COMPTROLLER'S OFFICE (Prints Checks)	BATON ROUGE	LA
TROY MICR M507dn	8111 G. LEON NETTERVILLE DR.	COMPTROLLER'S OFFICE (Prints Checks)	BATON ROUGE	LA
Biz30li (A)	8608 ROBERT E. SMITH BLVD.	COMPUTER SCIENCE	BATON ROUGE	LA
Biz30li (A)	8100 JAMES J. PRESTAGE ST.	CONTIN. EDU.(CNTR 4SERV) Internat'l Ed.	BATON ROUGE	LA
Biz30li (A)	405 ROOSEVELT STEPTOE AVE.	CRIMINAL JUSTICE	BATON ROUGE	LA
Biz 45li (A)	8113 ELTON C. HARRISON DR.	CURRICULUM & INSTRUCTION	BATON ROUGE	LA
Biz30li (A)	8111 G. LEON NETTERVILLE DR.	DIGEST & MEDIA OFFICE	BATON ROUGE	LA
Biz30li (A)	8229 ELTON C. HARRISON DR.	DXC TECHNOLOGY	BATON ROUGE	LA
Biz30li (A)	8705 B.A. LITTLE DR.	ECONOMICS	BATON ROUGE	LA
Biz30li (A)	8505 ROBERT E. SMITH BLVD.	ELECTRICAL ENGINEERING	BATON ROUGE	LA
Biz 45li (A)	8111 JESSE N. STONE DR.	ENGLISH	BATON ROUGE	LA
Biz30li (A)	8111 JESSE N. STONE DR.	ENROLLMENT MANAGEMENT (Dean) VET AFFAIRS	BATON ROUGE	LA
Biz30li (A)	8111 JESSE N. STONE DR.	ENROLLMENT MGT OFFC & RECRUITMENT	BATON ROUGE	LA
Biz30li (A)	8505 ROBERT E. SMITH BLVD.	ENVIRONMENTAL TOXICOLOGY	BATON ROUGE	LA
Biz30li (A)	8111 G. LEON NETTERVILLE DR.	EXTERNAL AFFAIRS & MEDIA RELATIONS	BATON ROUGE	LA
Biz30li (A)	8444 ELTON C. HARRISON DR	FAMILY & CONSUMER SCIENCES Human Nutrition	BATON ROUGE	LA
Biz30li (A)	8444 ELTON C. HARRISON DR	FAMILY AND CONSUMER SCIENCES	BATON ROUGE	LA
Biz30li (B)	8503 ROBERT E. SMITH BLVD.	FINANCIAL AID/FRONT OFFICE	BATON ROUGE	LA
Biz30li (B)	8503 ROBERT E. SMITH BLVD.	FINANCIAL AID-STUDENT SERVICES	BATON ROUGE	LA
Biz30li (A)	8503 ROBERT E. SMITH BLVD.	FINANCIAL OFFICE/REAR OFFICE	BATON ROUGE	LA
Biz30li (A)	525 JAMES L. HUNT ST.	FIRE & SAFETY/ RISK MGMT	BATON ROUGE	LA
Biz30li (A)	8222 JESSE N. STONE AVE.	FLOATER #1 - PRINT SHOP	BATON ROUGE	LA
Biz30li (A)	8222 JESSE N. STONE AVE.	FLOATER #2 - PRINT SHOP	BATON ROUGE	LA
Biz30li (A)	8705 B.A. LITTLE DR.	FOREIGN LANGUAGE	BATON ROUGE	LA
Biz 45li (A)	616 HARDING BLVD.	FOUNDATION	BATON ROUGE	LA
Biz30li (A)	775 SWAN AVE.	GRAD SCHOOL - NURSING - Learning Resources	BATON ROUGE	LA
Biz30li (A)	8111 JESSE N. STONE DR.	GRAD SCHOOL - Reg	BATON ROUGE	LA
Biz 75li	8111 G. LEON NETTERVILLE DR.	GRANTS-COMPTROLLER'S OFFC.	BATON ROUGE	LA
Biz30li (A)	8555 ELTON C. HARRISON DR.	HEALTH RESEARCH - CONSORTIUM	BATON ROUGE	LA
Biz30li (A)	8555 ELTON C. HARRISON DR.	HEALTH RESEARCH ADMIN	BATON ROUGE	LA
Biz 45li (A)	405 ROOSEVELT STEPTOE AVE.	HISTORY OFFICE	BATON ROUGE	LA
Biz30li (A)	8609 ROBERT E. SMITH BLVD.	HONORS COLLEGE	BATON ROUGE	LA
Biz30li (A)	8100 JAMES J. PRESTAGE ST.	HUMAN RESOURCES/GROUP BENEFITS	BATON ROUGE	LA
C65li - C	8100 JAMES J. PRESTAGE ST.	HUMAN RESOURCES/PERSONNEL (Color&B/W)	BATON ROUGE	LA
Biz30li (A)	405 ROOSEVELT STEPTOE AVE.	HUMANITIES & INTERDIS. STUDIES (Old Arts & Humanities - Stewart)	BATON ROUGE	LA
C65li (B)	8558 ELTON C. HARRISON DR.	I.T. - TECHNOLOGY DEPT	BATON ROUGE	LA
Biz 45li (A)	8558 ELTON C. HARRISON DR.	INFORMATION SYSTEM - REG	BATON ROUGE	LA
C30li	8707 ELTON C. HARRISON DR.	INTRAMURAL	BATON ROUGE	LA
Biz30li (A)	404 ROOSEVELT STEPTOE AVE.	JB CADE LIBRARY - #7 BLACK HERITAGE	BATON ROUGE	LA
Biz30li (A)	404 ROOSEVELT STEPTOE AVE.	JB CADE LIBRARY - 1st flr. A - Lobby	BATON ROUGE	LA
Biz30li (A)	404 ROOSEVELT STEPTOE AVE.	JB CADE LIBRARY - 1st flr. B - CPYRM	BATON ROUGE	LA
Biz30li (A)	404 ROOSEVELT STEPTOE AVE.	JB CADE LIBRARY - ARCHIVES	BATON ROUGE	LA
Biz30li (A)	404 ROOSEVELT STEPTOE AVE.	JB CADE LIBRARY - Computer Lab #1 (B/W)	BATON ROUGE	LA
C65li (A)	404 ROOSEVELT STEPTOE AVE.	JB CADE LIBRARY - Computer Lab #2 (COLOR&B/W)	BATON ROUGE	LA

Southern University System - Baton Rouge - Schedule A 60 Months - \$23,355.41 per month

CONFIG CODE	STREET	SPECIFIC LOCATION (Building/Floor and/or Room)	CITY	ST
Biz301i (A)	404 ROOSEVELT STEPTOE AVE.	JB CADE LIBRARY - Computer Lab #3 (B/W)	BATON ROUGE	LA
C361i	404 ROOSEVELT STEPTOE AVE.	JB CADE LIBRARY-#5 ADMIN. DEAN OFFICE	BATON ROUGE	LA
Biz301i (A)	807 SWAN AVE.	LAB SCHOOL - 2nd flr	BATON ROUGE	LA
C361i	807 SWAN AVE.	LAB SCHOOL - ADMIN OFFICE <i>Prod.Ct. 224638-22281-24100</i>	BATON ROUGE	LA
Biz301i (A)	807 SWAN AVE.	LAB SCHOOL - Hallway	BATON ROUGE	LA
Biz301i (A)	807 SWAN AVE.	LAB SCHOOL-1st floor (Lounge)	BATON ROUGE	LA
Biz301i (A)	8111 G. LEON NETTERVILLE DR.	LAMP	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CENTER - Academic Support (SBA)	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CENTER - CIRCULATION	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CENTER - CLINIC ANNEX	BATON ROUGE	LA
C451i	403 ROOSEVELT STEPTOE AVE.	LAW CENTER LIBRARY - FED READ RM	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CENTER LIBRARY-FINANCIAL AID	BATON ROUGE	LA
C651i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CENTER LIBRARY-LAB	BATON ROUGE	LA
Biz 751i	403 ROOSEVELT STEPTOE AVE.	LAW CENTER LIBRARY-RESERVE LAB	BATON ROUGE	LA
C651i (D)	403 ROOSEVELT STEPTOE AVE.	LAW CTR-ADMINISTRATION	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CTR-CAREER SERVICES & DEVLMT (Plmt)	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CTR-CLINICAL EDUCATION	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CTR-FACULTY	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CTR-Innovation & Strategic Partnerships (CLE)	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CTR-Records & Registration (Admissions)	BATON ROUGE	LA
Biz301i (A)	403 ROOSEVELT STEPTOE AVE.	LAW CTR-STUDENT AFFAIRS (Academic Assistance)	BATON ROUGE	LA
Biz301i (A)	616 HARDING BLVD.	LOUISIANA SMALL BUS. DEV. CNTR	BATON ROUGE	LA
Biz301i (A)	8705 B.A. LITTLE DR.	MARKETING & MANAGEMENT	BATON ROUGE	LA
Biz301i (A)	8113 ELTON C. HARRISON DR.	MASS COMMUNICATION	BATON ROUGE	LA
Biz301i (A)	8505 ROBERT E. SMITH BLVD.	MATH & SCIENCE PHD (SMED)	BATON ROUGE	LA
Biz 451i (A)	8705 B.A. LITTLE DR.	MATHEMATICS DEPT-1045	BATON ROUGE	LA
Biz301i (A)	8705 B.A. LITTLE DR.	MBA OFFICE	BATON ROUGE	LA
C301i	8505 ROBERT E. SMITH BLVD.	MECHANICAL ENGINEERING	BATON ROUGE	LA
Biz301i (A)	609 JAMES L. HUNT ST.	MOTOR POOL	BATON ROUGE	LA
Biz301i (A)	8222 ELTON C. HARRISON DR.	MUSIC	BATON ROUGE	LA
Biz301i (A)	755 SWAN AVE.	NTE SKILLS	BATON ROUGE	LA
Biz301i (A)	755 SWAN AVE.	NURSING BSN	BATON ROUGE	LA
Biz301i (A)	755 SWAN AVE.	NURSING SCHOOL - LAB	BATON ROUGE	LA
Biz301i (A)	8333 JESSE N. STONE AVE.	OFFICE OF COMPLIANCE	BATON ROUGE	LA
Biz301i (A)	8333 JESSE N. STONE AVE.	OFFICE OF INSTITUTIONAL EFFECTIVENESS	BATON ROUGE	LA
C361i	616 HARDING BLVD.	OFFICE OF SPONSORED PROGRAMS	BATON ROUGE	LA
Biz301i (A)	515 JAMES L. HUNT ST.	PHYSICAL PLANT	BATON ROUGE	LA
Biz301i (A)	8555 ELTON C. HARRISON DR.	PHYSICS OFFICE	BATON ROUGE	LA
Biz301i (A)	8488 ROBERT E. SMITH BLVD.	PLANT AND SOIL SCIENCE	BATON ROUGE	LA
Biz301i (A)	405 ROOSEVELT STEPTOE AVE.	POLITICAL SCIENCE	BATON ROUGE	LA
Biz301i (A)	8113 ELTON C. HARRISON DR.	PRE COLLEGE OUTREACH	BATON ROUGE	LA
Biz301i (A)	8111 G. LEON NETTERVILLE DR.	PRESIDENT LEGAL OFFICE	BATON ROUGE	LA
C651i (D)	8111 G. LEON NETTERVILLE DR.	PRESIDENT'S OFFICE (Color&B/W) Booklet Finisher	BATON ROUGE	LA
ACCURIOPRESS C7090	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
ACCURIOPRESS 7120	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
C651i (A)	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
HP DESIGNJET Z9+	8222 JESSE N. STONE AVE.	PRODUCTION CENTER (Wide Format)	BATON ROUGE	LA
Biz301i (A)	555 JAMES L. HUNT ST.	PROPERTY MGMT (CENTRAL STORES)	BATON ROUGE	LA
Biz301i (A)	8333 JESSE N. STONE AVE.	PSYCHOLOGY DEPT	BATON ROUGE	LA
C451i	405 ROOSEVELT STEPTOE AVE.	PUBLIC ADMINISTRATION	BATON ROUGE	LA
Biz301i (A)	405 ROOSEVELT STEPTOE AVE.	PUBLIC POLICY	BATON ROUGE	LA
Biz301i (A)	405 ROOSEVELT STEPTOE AVE.	PUBLIC POLICY/HARVARD COLAB. (Social Behavl Sc.)	BATON ROUGE	LA
Biz 451i (B)	8100 JAMES J. PRESTAGE ST.	PURCHASING	BATON ROUGE	LA
Biz301i (A)	8229 ELTON C. HARRISON DR.	RECORDS MGMT	BATON ROUGE	LA
Biz301i (A)	8111 JESSE N. STONE DR.	REGISTRAR	BATON ROUGE	LA
C361i	8333 JESSE N. STONE AVE.	REHABILITATION (Color&B/W)	BATON ROUGE	LA
Biz301i (A)	9203 N. HELEN BARRON DR	RESIDENTIAL HOUSING RL1	BATON ROUGE	LA
Biz301i (A)	9203 N. HELEN BARRON DR	RESIDENTIAL LIFE RL2	BATON ROUGE	LA
Biz301i (A)	8099 ELTON C. HARRISON DR.	SEYMOUR GYM - ADMIN OFFICE	BATON ROUGE	LA
Biz301i-C	405 ROOSEVELT STEPTOE AVE.	SOCIAL RESEARCH	BATON ROUGE	LA
Biz301i (A)	405 ROOSEVELT STEPTOE AVE.	SOCIAL WORK	BATON ROUGE	LA
Biz301i (A)	405 ROOSEVELT STEPTOE AVE.	SOCIOLOGY/LAW ENFORCEMENT	BATON ROUGE	LA
Biz301i (A)	8333 JESSE N. STONE AVE.	SPEECH PATH - OFFC.	BATON ROUGE	LA
Biz301i (A)	8333 JESSE N. STONE AVE.	SPEECH PATH - LANGUAGE PATH. LAB	BATON ROUGE	LA
Biz301i (A)	8229 ELTON C. HARRISON DR.	SPEECH-HAYDEN HALL	BATON ROUGE	LA
Biz301i (B)	8770 ELTON C. HARRISON DR.	STUDENT HEALTH	BATON ROUGE	LA
Biz301i (A)	8222 JESSE N. STONE AVE.	STUDENT PROGRAMS / OSLE	BATON ROUGE	LA
C361i	8222 JESSE N. STONE AVE.	STUDENT UNION -SA V CHANCELLOR (B/W&COLOR)	BATON ROUGE	LA
Biz301i (A)	8113 ELTON C. HARRISON DR.	TALENT SEARCH	BATON ROUGE	LA
Biz301i (A)	8222 JESSE N. STONE AVE.	TECHNOLOGY LAB - STUDENT UNION	BATON ROUGE	LA
C361i	8222 JESSE N. STONE AVE.	TECHNOLOGY LAB - STUDENT UNION (Color&B/W)	BATON ROUGE	LA
Biz301i (A)	8705 B.A. LITTLE DR.	TECHNOLOGY LAB - TT ALLAIN	BATON ROUGE	LA
C361i	8705 B.A. LITTLE DR.	TECHNOLOGY LAB - TT ALLAIN (Color&B/W)	BATON ROUGE	LA
Biz301i (A)	700 SWAN AVE	TICKET OFFICE	BATON ROUGE	LA
Biz301i (A)	8111 JESSE N. STONE DR.	TITLE III	BATON ROUGE	LA
Biz301i (A)	8111 JESSE N. STONE DR.	UNIVERSITY COLLEGE	BATON ROUGE	LA
Biz301i (B)	8710 ELTON C. HARRISON DR.	UNIVERSITY COUNSELING	BATON ROUGE	LA
Biz301i (A)	8113 ELTON C. HARRISON DR.	UPWARD BOUND (TRIO)	BATON ROUGE	LA
C361i	8111 G. LEON NETTERVILLE DR.	VICE PRESIDENT'S OFFICE (Color&B/W)	BATON ROUGE	LA
Biz301i (A)	8229 ELTON C. HARRISON DR.	VISUAL ARTS	BATON ROUGE	LA

Southern University System - Baton Rouge - Schedule A 60 Months - \$23,355.41 per month

CONFIG CODE	STREET	SPECIFIC LOCATION (Building/Floor and/or Room)	CITY	ST
Biz301i (A)	404 ROOSEVELT STEPTOE AVE.	New Mach 1 - J. B. Cade Library 4th flr B & W	BATON ROUGE	LA
C361i	404 ROOSEVELT STEPTOE AVE.	New Mach 2 - J. B. Cade Library 4th flr COLOR	BATON ROUGE	LA
C361i	8333 JESSE N. STONE AVE.	New Mach 3 - Blanks Hall - LCPR	BATON ROUGE	LA
C361i	405 ROOSEVELT STEPTOE AVE.	Humanities - College of	BATON ROUGE	LA
PageDNA	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
Accurio Flux	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
PaperCut	8558 ELTON C. HARRISON DR.	IT DEPARTMENT	BATON ROUGE	LA
DUPLO DF1300L AIR SUCTION FOLDER	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
ONYX HD7725 Ultima Electric Punch	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
Dies for HD7700	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
ONYX HD4470 Plastic COMB BIND	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
Padding Station Challenge Paddy Wagon	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
CHILL SET-PAD MASTER2000	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
Dempack H30 Shrink System	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
TRUMPH 4850 18-1/2IN FULL AUTO CUTTER	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
Slitter/Cutter/Creaser	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA
Non-TouchScreen Controller for Duplo Equipment. Includes PC Arm.	8222 JESSE N. STONE AVE.	PRODUCTION CENTER	BATON ROUGE	LA

Approved Southern University: _____

Date _____

Approved Konica Minolta: _____

Date _____

Southern University System - Shreveport - Schedule A 60 Months - \$4,386.42 per month

CONFIG CODE	STREET	BUILDING NAME	FL / RM #	CITY	ST	ZIP
C301i	3050 MARTIN LUTHER KING JR DR	UNIVERSITY LIBRARY	1st Floor	Shreveport	LA	71107
Biz 301i (A)	610 TEXAS STREET	METRO BUILDING	Suite 450	Shreveport	LA	71101
Biz 301i (A)	610 TEXAS STREET	METRO BUILDING	6th Floor	Shreveport	LA	71101
Biz 301i (A)	610 TEXAS STREET	METRO BUILDING	Rm 201	Shreveport	LA	71101
C301i	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-31	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING		Shreveport	LA	71107
Biz 301i (A)	1520 AIRPORT DRIVE	SHREVEPORT DOWNTOWN AIRPORT	1st Floor	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
Biz 301i (A)	1210 MILAM STREET	KITCHEN INCUBATOR & COMMUNITY KITCHEN	Open Dining Area	Shreveport	LA	71101
C651i (A)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-006	Shreveport	LA	71107
C301i	3050 MARTIN LUTHER KING JR DR	DENTAL HYGIENE BUILDING	1st Floor	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-34	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	PHYSICAL PLANT WAREHOUSE	Rm W-2	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-21	Shreveport	LA	71107
Biz 301i (B)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm-43	Shreveport	LA	71107
C651i (A)	3050 MARTIN LUTHER KING JR DR	FINE ARTS BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-49	Shreveport	LA	71107
Biz 301i (A)	4646 HILRY HUCKABY III AVENUE	BUSINESS INCUBATOR BUILDING		Shreveport	LA	71107
C301i	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-44	Shreveport	LA	71107
Biz 301i	3050 MARTIN LUTHER KING JR DR	JACKON BUILDING	Rm 221	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	UNIVERSITY LIBRARY	Rm 42	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
C361i	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
C361i	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING	Suite 210	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	NEW CLASSROOM BUILDING		Shreveport	LA	71107
Biz 301i (A)	610 TEXAS STREET	METRO BUILDING	3rd Floor	Shreveport	LA	71101
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-02	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-34	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	JACKON BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	JOHNNY L VANCE BUILDING		Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	FINE ARTS BUILDING		Shreveport	LA	71107
C301i	610 TEXAS STREET	METRO BUILDING	Suite 400	Shreveport	LA	71107
Biz 301i (A)	610 TEXAS STREET	METRO BUILDING	Suite 105	Shreveport	LA	71107
Biz 301i (A)	610 TEXAS STREET	METRO BUILDING	Suite 216	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	L.C. BARNES ADMINISTRATION BUILDING	Rm A-43	Shreveport	LA	71107
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	UNIVERSITY POLICE SECURITY BUILDING		Shreveport	LA	71107
Biz 301i (A)	610 TEXAS STREET	METRO BUILDING	Suite 104	Shreveport	LA	71101
Biz 301i (A)	3050 MARTIN LUTHER KING JR DR	HEALTH & PHYSICAL EDUCATION BUILDING	GYM	Shreveport	LA	71107
Pro C4080	3050 MARTIN LUTHER KING JR DR	FINE ARTS BLDG	Rm C-19	Shreveport	LA	71107
Pro 2100	3050 MARTIN LUTHER KING JR DR	FINE ARTS BLDG	Rm C-19	Shreveport	LA	71107

Approved Southern University: _____

Date _____

Approved Konica Minolta: _____

Date _____



SOUTHERN UNIVERSITY AND A&M COLLEGE SYSTEM

J.S. CLARK ADMINISTRATION BUILDING
4TH FLOOR
BATON ROUGE, LOUISIANA 70813

OFFICE OF THE PRESIDENT
(225) 771-4680

FAX NUMBER
(225) 771-5522

October 3, 2025

Attorney Tony Clayton
Chairman, Southern University Board of Supervisors
4th Floor, J.S. Clark Administration Building
Baton Rouge, LA 70813

Re: Termination of Master Lease and Service Agreement Between Southern University System and Ricoh USA, Inc.

Dear Honorable Board Members,

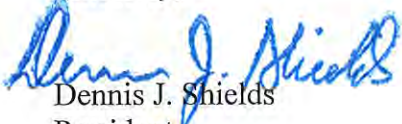
Upon the approval of the Konica Minolta contract, we request the Board of Supervisors' approval to terminate the existing printing services agreement between the Southern University System (excluding SUNO) and Ricoh USA, Inc. The System initiated a competitive bidding process for printing services. As a result of this process, Konica Minolta was selected as the successful proposer.

The original Ricoh agreement, established in 2016, was scheduled to expire in June 2024. Upon its expiration, the contract automatically transitioned into an evergreen agreement. According to the terms outlined in the original agreement, thirty (30) days' notice is required for termination.

If termination is approved, notification will be sent, and coordination will be carried out between all parties to ensure continuous service for the System.

In light of this development, we seek the Board's authorization to issue an official notice of termination to Ricoh USA, Inc.

Sincerely,


Dennis J. Shields
President

STATE OF LOUISIANA
AMENDMENT NO. 2
CONTRACT FOR PROFESSIONAL LEGAL SERVICES

BE IT KNOWN THAT this Amendment No. 1 is entered into by and between Board of Supervisors of Southern University and Agricultural & Mechanical College System (hereinafter sometimes referred to as "State") and ***DeCuir, Clark & Adams, L.L.P.***, (hereinafter sometimes referred to as "Counsel") to extend the Contract for Professional Legal Services effective July 1, 2024.

1.

The term of the Contract is amended to extend the term from **July 1, 2024** through **June 30, 2026**.

2.

Counsel does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association based solely on the entity's or association's status as a firearm entity or firearm trade association.

3.

Counsel will not discriminate against a firearm entity or firearm trade association during the term of the contract based solely on the entity's or association's status as a firearm entity or firearm trade association.

4.

The State reserves the right to reject the above response of Counsel, Bidder, Proposer or Contractor if the above verifications is subsequently determined to be false, and to terminate any contract awarded based on such false response.

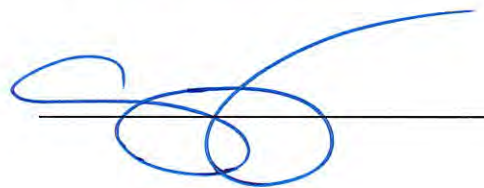
5.

All other terms and conditions contained in the Contract entered into effective July 1, 2024, remain effective through the extended term of this Amendment No. 2, and are incorporated herein as reference.

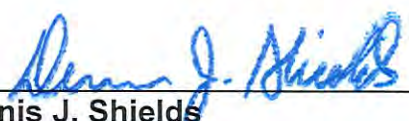
IN WITNESS WHEREOF, the parties have executed this Agreement as of this
____ day of _____, 2025.

WITNESSES SIGNATURES:





SYSTEM:
Board of Supervisors of Southern
University and Agricultural and
Mechanical College

By: 

Dennis J. Shields
System President
Tax I.D. #: 72-0768389
Telephone: (225) 219-0260
Fax No: (225) 342-6473

FIRM/COUNSEL
DECUIR, CLARK & ADAMS, L.L.P.

By: _____
BRANDON J. DECUIR
WINSTON G. DECUIR, SR.
Tax I.D. #: 72-1286643
Telephone: 225-346-8716
Fax No: 225-346-8716

Mission Statement

Through shared governance, leadership, and a diverse system of unique institutions, the mission of the Southern University and A&M College System is to deliver affordable world-class education, a trained workforce, state-of-the-art research, creative scholarship, and transformational public service to the State of Louisiana, the Nation, and the World.

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

(Following Legal Affairs Committee)

October 17, 2025

AGENDA

1. Call to Order
2. Roll Call
3. Adoption of the Agenda
4. Public Comments
5. Resolutions
6. Action Item(s)
 - A. Request for Approval of Minutes of September 19, 2025, SUS Board of Supervisors Meeting
 - B. Request for Approval of Committee Reports and Recommendations
7. Informational Item(s)
 - A. Presidential Report
 - B. Chancellor Reports
8. Other Business
9. Adjournment

SPECIAL RECOGNITION COMMITTEE

**Leon R. Tarver II Cultural & Heritage Center
Baton Rouge, LA**

September 19, 2025

MINUTES

The meeting of the Southern University Board of Supervisors was called to order by Board Chairman Tony Clayton. The Board Chairman announced the convening of the Special Recognition Committee.

The invocation was given by Reverend Dale W. Flowers, Pastor New Sunlight Missionary Baptist Church, Baton Rouge, LA and Redwood Baptist Church, Zachary, LA.

The Pledge of Allegiance was led by an elementary student at Southern University Laboratory School.

AGENDA ITEM 3: SPECIAL PRESENTATIONS

A. Recognition of SUBR Campus Police

Chief Johnson and all SUBR police were asked to come to the front to the podium. Mr. Donald Henry commended Chief Johnson and all campus police on a job well done keeping the students safe and reacting when needed. Other board members commended them as well.

B. Alliant Insurance Foundation Presentation

Chancellor Pierre introduced Dean Donald Andrews, who introduced Dr. Jackson, who presented a gift to Lillian Gray. This is for all the assistance and support for the funds (\$190k donation) for the Risk Management program. There were students in attendance who gave their testimony for why they chose the Risk Management program.

Other commendations:

- Mr. Chris Masingill commended President Shields on his television interview
- Ms. Ann Smith commended the School of Education and thanked Dr. Young and Dr. Osagie for a great tour and preview on Thursday night.
- Sheriff Henry Whitehorn recognized and commended Chairman Tony Clayton and President Shields for their response when the threat was received and recognized them for how quickly they moved during that time.

Chairman Clayton and President Shields both commented and thanked Sheriff Whitehorn for his assistance in Shreveport as well as the authority on other campuses

AGENDA ITEM 4: ADJOURNMENT

A motion was made by Atty Domoine Rutledge to adjourn the meeting.

ACADEMIC AFFAIRS COMMITTEE

(Following Special Recognition Committee)

**Leon R. Tarver II Cultural & Heritage Center
Baton Rouge, LA**

September 19, 2025

MINUTES

The Board Chairman Tony Clayton. announced the convening of the Academic Affairs Committee. Mrs. Ann Smith called the committee meeting to order.

Roll Call by President Shields

Present: Mrs. Ann Smith – Chair, Ms. Maple Gaines – Vice Chair, Ms. Zazell Dudley, Mr. Myron K. Lawson, Mr. Henry Whitehorn and Atty Tony Clayton - Ex Officio

Absent: NONE

AGENDA ITEM 3: ADOPTION OF THE AGENDA

There was a motion by Atty Tony Clayton and the second by Mr. Henry Whitehorn adopt the agenda.

Motion passed.

AGENDA ITEM 4: PUBLIC COMMENTS

NONE

AGENDA ITEM 5: ACTION ITEM(s)

- A. R Request for Approval Justification for the 2025-2026 SULS Student Rights and Responsibilities Handbook (SULAB)

Mr. Herman Brister provided information on revisions for the handbook. There were no questions. A motion was made by Atty Tony Clayton and second Mr. Myron K. Lawson.

Motion approved.

- B. Re-Entry Education and Training Program (SUSLA)

Dr. Gantt provided information on the program. Sheriff Whitehorn provided additional information. Ms. Zazell provided information in support of the program as well. A motion was made by Mr. Henry Whitehorn and second by Atty Tony Clayton.

Motion approved.

AGENDA ITEM 6: INFORMATIONAL ITEM(s)

- A. Presentation on International Affairs and University Outreach Students - Dr. Barbara W. Carpenter, Dean and Professor (SUBR)
Dr. Carpenter provided her presentation to the board members. There were questions from Atty Domoine Rutledge, and other board members. Dr. Carpenter responded.
After lengthy discussion, Atty Rutledge requested Dr. Carpenter to provide the recruiting plan for International and Mr. Myron K. Lawson requested an update from President Shields and Chancellor Pierre to provide an update on Online, Continuing education, stackable credentials, etc.
This information is requested by October meeting.

AGENDA ITEM 7: OTHER BUSINESS

None

AGENDA ITEM 8: ADJOURNMENT

A motion was made by Mr. Myron K. Lawson to adjourn the meeting.

FACILITIES AND PROPERTY

(Following Academic Affairs Committee)

**Leon R. Tarver II Cultural & Heritage Center
Baton Rouge, LA**

September 19, 2025

MINUTES

The Board Chair Tony Clayton announced the convening of the Facilities and Property Committee. Member Donald Ray Henry called the committee meeting to order.

Roll Call by President Shields

Present: Mr. Donald Ray Henry – Chair, Ms. Maple Gaines – Vice Chair, Ms. Zazell Dudley, Mr. Chris Masingill, Mr. Paul P. Matthews, Atty. Domoine Rutledge, Atty. Edwin Shorty, Mrs. Ann Smith, Dr. Rani Whitfield and Atty. Tony Clayton – Ex Officio

Absent: NONE

AGENDA ITEM 3: ADOPTION OF THE AGENDA

There was a motion by Atty Domoine Rutledge and a second by Dr. Rani Whitfield to amend the agenda to move the Informational Item B to an Action Item A. Roll Call vote.
Motion passed

There was a motion by Atty Edwin Shorty and second by Atty Domoine Rutledge to adopt the agenda with the amendment.

Motion passed.

AGENDA ITEM 4: PUBLIC COMMENTS

None

AGENDA ITEM 5: ACTION ITEM(s)

A. Request Approval for Mr. Ken Dawson to present the Capital Outlay to Board of Regents.

There was a motion by Atty Edwin Shorty and second by Atty Domoine Rutledge to approve action item A.
Motion Approved.

INFORMATIONAL ITEM(s)

A. Facilities Update (SUS)

~~B. Capital Outlay (SUS)~~

Mr. Dawson provided an update on capital outlay and all projects and answered questions from board members.

AGENDA ITEM 7: OTHER BUSINESS

None

AGENDA ITEM 8: ADJOURNMENT

A motion was made by Atty Tony Clayton to adjourn the meeting.

FINANCE COMMITTEE

(Following Facilities and Property Committee)

**Leon R. Tarver II Cultural & Heritage Center
Baton Rouge, LA**

September 19, 2025

MINUTES

The Board Chair Tony Clayton announced the convening of the Finance Committee. Mr. Myron K. Lawson called the committee meeting to order.

Roll Call by President Shields

Present: Mr. Myron K. Lawson – Chair, Mrs. Ann Smith – Vice Chair, Mr. Reggie Abraham, Ms. Zazell Dudley, Ms. Maple Gaines, Chris Masingill, Atty. Domoine Rutledge and Atty. Tony Clayton– Ex Officio

Absent: Atty. Quincy Cawthorne

AGENDA ITEM 3: ADOPTION OF THE AGENDA

There was a motion by Chairman Tony Clayton and a second by Mr. Reggie Abraham to adopt the agenda.

Motion passed.

AGENDA ITEM 4: PUBLIC COMMENTS

None

AGENDA ITEM 5: ACTION ITEM(s)

AGENDA ITEM 6: INFORMATIONAL ITEM(s)

A. Interim Financial Report

Mr. McClinton mentions the financial report is in the packet. He provided additional information for each campus and asked if there were any questions. There were questions from the members to which he provided answers.

AGENDA ITEM 7: OTHER BUSINESS:

None

AGENDA ITEM 8: ADJOURNMENT

A motion was made by Mr. Chris Massingil to adjourn the meeting.

LEGAL AFFAIRS COMMITTEE

(Following Finance Committee)

**Leon R. Tarver II Cultural & Heritage Center
Baton Rouge, LA**

September 19, 2025

MINUTES

The Board Chair Tony Clayton announced the convening of the Legal Affairs Committee. Atty Domoine Rutledge, vice chair, called the committee meeting to order.

Roll Call by President Shields

Present: Atty. Domoine Rutledge – Vice Chair, Ms. Maple L. Gaines, Mr. Aaron Manzy, Atty. Edwin Shorty, Mr. Henry Whitehorn and Atty Tony Clayton – Ex Officio

Absent: Atty. Quincy Cawthorne – Chair

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Upon the motion by Mr. Reggie Abraham and seconded by Mr. Henry Whitehorn, the agenda was recommended for adoption.

Motion passed.

AGENDA ITEM 4: PUBLIC COMMENTS

None

AGENDA ITEM 5: ACTION ITEM(s)

Motion by Atty Tony Clayton and seconded by Mr. Henry Whitehorn to approve Action Item 5A – 5C in global.

Motion approved.

A. Bayou Classic CEA (SUS)

B. Southern University Lab School-Virtual School Contract (SULS)

C. 2025 Homecoming Service Agreement (SUBR)

AGENDA ITEM 6: OTHER BUSINESS

None

AGENDA ITEM 7: ADJOURNMENT

A motion was made by Mr. Henry Whitehorn to adjourn the meeting.

SOUTHERN UNIVERSITY BOARD OF SUPERVISORS

(Following Legal Affairs Committee)

Leon R. Tarver II Cultural & Heritage Center

Baton Rouge, LA

September 19, 2025

MINUTES

The meeting of the Southern University Board of Supervisors was called to order by Board Chair Tony Clayton.

PRESENT

Mr. Reggie Abraham, Ms. Zazell Dudley, Ms. Maple Gaines, Mr. Donald R. Henry, Mr. Myron K. Lawson, Mr. Aaron Manzy, Mr. Chris Masingill, Mr. Paul Matthews, Atty Domoine Rutledge, Atty Edwin Shorty, Mrs. Ann Smith, Mr. Henry Whitehorn. Dr. Rani Whitfield and Atty Tony Clayton

ABSENT

Atty Quincy Cawthorne and Rev. Dr. Samuel Tolbert

AGENDA ITEM 3: ADOPTION OF THE AGENDA

Motion by Atty Domoine Rutledge and seconded Mr. Donald Henry, the agenda was recommended for adoption.

Motion passed.

AGENDA ITEM 4: PUBLIC COMMENTS

AGENDA ITEM 5: RESOLUTIONS

Ms. Rachel Watson read resolutions for the following:

Resolutions

- Mr. James Mitchell Tate Family
- Mr. Matthew Tate. Family

There was a motion by Ms. Maple Gaines to approve the read resolutions and second by Mrs. Ann Smith.

Motion approved.

AGENDA ITEM 6: ACTION ITEM(s):

There was a motion by Mr. Reggie Abraham and second by Ms. Maple Gaines to approved action item 6A-6B globally.

Motion passed.

- A. Request for Approval of Minutes of July 16, 2025, SUS Board of Supervisors Meeting
- B. Request for Approval of Committee Reports and Recommendations

AGENDA ITEM 7: INFORMATIONAL ITEM(s)

- A. Presidential Report/Legislative Priorities
- B. Chancellor Reports
- C. Annual Evaluation of President-Chancellor¹

Chairman Atty Tony Clayton informed everyone the board was going in executive session to discuss the annual evaluation of President-Chancellor. There was a motion by Atty Rutledge to go to an executive session and a second by Mr. Donald Henry. Roll Call Vote. Motion approved

Chairman Atty Tony Clayton informed everyone they are out of executive session and back. There were no actions taken while in executive session. There was a motion by Atty Edwin Shorty to come out of executive session and back to meeting and a second by Mr. Myron K. Lawson. Roll Call Vote. Motion approved.

AGENDA ITEM 9: OTHER BUSINESS

None

AGENDA ITEM 10: ADJOURNMENT

A motion was made by Atty Domoine Rutledge to adjourn the meeting.