

	Total
<b>Confidential Advisors and Responsible Employees<sup>2</sup></b>	
a. Number of Responsible Employees	2448/2160*
b. Number of Confidential Advisors	24
<b>Annual Training (please include number and percentage)<sup>3</sup></b>	
a. Completion rate of Responsible Employees	1747 (71%) 80%*
b. Completion rate of Confidential Advisors	24 (100%)

\*For reporting purposes, certain individuals engaged by Southern University and A&M College were designated as employees during the applicable period. These individuals should have been classified as independent contractors (e.g., non-university law enforcement officers hired to work athletic events). Based on this classification, the appropriate population of responsible employees for the reporting period was 2,160, which results in an overall training completion rate of approximately 80%. The Office of Human Resources is undertaking a review of the engagement of personnel and onboarding practices to ensure consistent, prospective application of appropriate classifications.

<sup>1</sup> **Instructions for Annual Training Report Form:** Identify the name of the institution or system submitting the report to include training information for the full calendar year — **January 1 to December 31**. Submit the annual training report by **January 30** of the following year.

<sup>2</sup> Pursuant to RS 17:3399.13.1, the Chancellor's (or Institution's) and/or System Report must include the total number of Responsible Employees (i.e., employees) and Confidential Advisors at the institution.

<sup>3</sup> Pursuant to RS 17:3399.13.1, the Chancellor's (Institution's) Report and/or System Report must include both the number and percentage of Responsible Employees and Confidential Advisors who completed the required annual training